



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: September 11, 2012
Item No.: 5-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Consent Agenda - Approval of Minutes

Summary: Meeting minutes are attached for your review and approval.

Attachments: Minutes of the August 14, 2012 Board Meeting

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

August 14, 2012

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14th day of August, 2012; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Carney, Economic Development Director; James Ennis, County Attorney; and Kevin Wright, VDOT.

Chairman Fore called the meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Jane Schirmer, Executive Director, Southside Family YMCA, reported on the YMCA Summer Program. She thanked the Board for its partnership and said there were 116 children participated in the program this summer; compared to 33 last summer. She stated the YMCA could not have done the program without the support from the County, the schools, Longwood and the library.

Mary Beth Echeverria, Lockett District, expressed her concern regarding the noise ordinance and her right to quiet enjoyment of her property which is being infringed upon due to a neighbor's dog barking excessively. She asked for the assistance of the Board.

Roy Echeverria, Lockett District, also expressed his concern on the same topic.

Michele Schumacher, Lockett District, voiced her concern regarding the Granite Falls [Hotel and Conference Center] project and that the Board has taken a "moral obligation to replenish the Bond Reserve Fund." She questioned the time limit placed on the land reverting to the County if the deal does not go through and the dissolution of the Granite Falls CDA if the real estate has not be acquired by the purchaser or its designee within two years after the adoption of the ordinance. She also questioned the price received for the property, adding that the Board has the fiduciary duty to obtain the best price for the land. She stated the property should be marketed to more viable developers for development.

In Re: Board of Supervisors Comments

Supervisor Cooper-Jones stated she is impressed with the operation of the YMCA Summer Program. She also thanked Ms. Schumacher for her comments.

Supervisor Jones stated a citizen suggested a bus stop be set up on the new road to pick up the students to take them into the school campus for drop-off at the school, to alleviate more of the traffic from parents driving into the campus.

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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the Board accepted the Treasurer's Report for May 2012; the minutes of the meetings held July 10, 2012, August 1, 2012 and August 6, 2012; Accounts and Claims; and Salaries; an event permit for the Five County Fair; and appropriations as follows:

FY 2013 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	From General Fund Balance		\$ 54,447
4-100-32200-7001	Farmville Volunteer Fire Department	\$ 6,623	
4-100-32200-7002	Rice Volunteer Fire Department	\$ 2,215	
4-100-32200-7003	Prospect Volunteer Fire Department	\$ 7	
4-100-32200-7004	Darlington Heights Volunteer Fire Department	\$13,613	
4-100-32200-7005	Hampden-Sydney Fire Department	\$31,965	
4-100-32200-7006	Pamplin Volunteer Fire Department	\$ 31	
4-100-32200-7007	Meherrin Volunteer Fire Department	\$ 103	

May 2012

Fund balances were as follows:

General Fund	119,542.63	
General Fund Reserved for Investments	7,975,676.10	
		8,095,218.73
PPEA Fund		(1,529.57)
Industrial Development Authority Fund		136,325.22
Recreation Fund Reserved for Investments		27,104.30
Forfeited Assets Fund Reserved for Investments		84,605.08
School Capital Projects Fund - VPSA		(49,800.43)
Undistributed Local Sales Tax Fund		0.00
Underground Storage Tank Fund		20,000.00
Economic Development Fund		743,464.42
Board of Public Welfare Special Account		9,139.62

Piedmont ASAP Fund	340,156.75
QZAB Debt Services Fund	408,068.97
Landfill Construction Fund	1,171,189.02
PCS Fund	390,277.84
Revenue Sharing Fund	647,528.58
Retirement Benefits Fund	7,650.52
Granite Falls CDA Fund	(1,485.00)
Dare Donations Fund	2,941.14
School Cafeteria Fund	408,669.59
Prince Edward Community Development Fund	46,793.50
Water Fund	788,803.31
Sewer Fund	(94,204.28)
School Fund	0.00
	13,180,917.31

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	3,849,622.67
Warrants Payable (School Fund)	0.00
General Fund Investments	7,975,676.10
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	27,104.30
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	1,171,189.02
Forfeited Asset Fund for Investment	136,325.22
Industrial Development Authority for Investment	
	13,180,917.31

*Of this \$8,095,218.73 in the General Fund, \$1,976,804.72 is encumbered for:

Transfers in:

School Fund	1,855,796.71
VPA Fund	37,576.21
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	0.00
Retirement Benefits Fund	0.00
Debt Obligations	83,431.80

Total 1,976,804.72

This leaves an unencumbered balance of \$6,118,414.01 in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of May 2012:

Checking Accounts:

Benchmark Community Bank	327,018.40	
Wachovia Bank	134,197.61	
BB&T	72,287.90	
Bank of America	2,867,571.76	
		3,401,075.67

Investment Accounts:

Benchmark Community Bank	9,081,857.68	
Wachovia Bank	98,073.58	
Citizens Bank & Trust Company	235,000.00	
BB&T	1,492.63	
Planters Bank & Trust	200,000.00	
Mentor Investments	162,417.75	
SNAP (State Non-Arbitrage Plan)	0.00	
Bank of America	0.00	
		9,778,841.64

BOARD OF SUPERVISORS

VACORP	Liability insurance	300.00	
	Public liability insurance	2,354.00	2,654.00
William G. Fore, Jr.	Mileage		44.95
Robert M. Jones	Mileage		66.60
Charles M. McKay	Mileage		115.44
Howard F. Simpson	Mileage		410.15
James Robert Wilck	Mileage		18.48
Business Card	Lodging		773.64

COUNTY ADMINISTRATOR

VACORP	Workers compensation	77.75	
	Motor vehicle insurance	442.00	
	Public liability insurance	441.00	960.75
Pitney Bowes Financial Service	Postage meter lease		29.00
US Cellular	Phone		119.85
Business Card	Lodging		386.72
University of Virginia	FY 12-13 dues		1,000.00
Business Card	UPS		8.87
Diamond Springs	Water & equipment rental		15.90

Key Office Supply	Office supplies	44.56	
	Data binders	48.54	93.10
Reliable	Ink cartridges		142.10
Thompson Publishing Group	Subscription		438.50
	<u>LEGAL SERVICES</u>		
VACORP	Workers compensation		10.00
	<u>COMMISSIONER OF REVENUE</u>		
VACORP	Workers compensation	42.00	
	Dues	75.00	117.00
Key Office Supply	Ink cartridges		114.99
	<u>TREASURER</u>		
VACORP	Workers compensation		50.00
Treasurer of Virginia	IBM charges		6.16
Virginia Employment Commission	Online access		100.00
	<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Travel expenses		375.00
BAI Municipal Software	Technical support		7,902.00
	<u>REGISTRAR</u>		
VACORP	Workers compensation		17.00
	<u>CIRCUIT COURT</u>		
Halifax County	Temporary salary		2,153.00
	<u>GENERAL DISTRICT COURT</u>		
US Cellular	Phone		24.04
	<u>SPECIAL MAGISTRATES</u>		
Key Office Supply	Office supplies		774.88
	<u>CLERK OF THE CIRCUIT COURT</u>		
VACORP	Workers compensation		69.00
Manatron, Inc.	Replacement battery		67.82
AT&T	Phone		43.10
CenturyLink	Phone		88.07
VALECO	Dues		125.00
Towanda Johnson	Witness		191.76
Caskie Graphics, Inc.	Casebinders		461.38
	<u>LAW LIBRARY</u>		
AT&T	Phone		36.64
CenturyLink	Phone		40.44
LexisNexis	Online charges		239.00

COMMONWEALTH'S ATTORNEY

VACORP	Workers compensation		96.00
Virginia Association of Commonwealth's Attorneys	Training		50.00
Commonwealth Solutions	Shredding service		15.00
Farmville Herald	Advertising		308.00

VICTIM WITNESS ASSISTANCE PROGRAM

VACORP	Workers compensation		10.00
Treasurer of Virginia	Training		50.00

SHERIFF

VACORP	Workers compensation	3,257.00	
	Motor vehicle insurance	13,687.00	16,944.00
East End Motor Company, Inc.	PCM / plugs / coil / gasket	2,060.38	
	Inspections	32.00	
	Fuel pump / ball joint	796.47	
	Repair A/C & battery	284.17	
	Fuel pump / rotor / pads	1,566.65	
	Rotate tire	22.00	
	Tire	131.92	4,893.59
Express Care	Oil changes		389.74
Fourth Street Motor Company	Auto repairs		5,429.75
Third Street Wrecker Service	Towing	125.00	
	Tire change	100.00	
Soakers Car Wash	Complete detail		160.00
ID Networks	Livescan service contract		775.00
Business Card	Postage	35.00	
	Meals	132.21	
	Sheriff Association registration	225.00	
	Printer / business cards	340.07	
	Tracking equipment	2,797.63	3,529.91
UPS	Shipping		6.78
Treasurer of Virginia	VCIN		54.05
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33
US Cellular	Phone		668.27
Doris Brown	Meals	78.71	
	Gas	10.01	88.72
Deloris Earley	Meals		13.49
Robert Goldman	Meals		7.12
Diamond Springs	Water & equipment rental		79.90
Walmart	Cups	12.66	
	Office supplies	63.13	
	Car mats / visor / fan	63.69	139.48
Monzy Faulkner	Neighbor Watch posts		73.40
Rockwell Audio	Keyless entry		157.49
Commtronics of Virginia	Mic & antenna		201.79
Moore Medical, LLC	OSHA kits / bio disposal		416.64
Sig Sauer, Inc.	Grip screw		37.95

Southern Police Equipment Company	Gun barrels	168.00
Town Police Supply - Richmond	Ammunition	739.32
Quality Uniform Company, Inc.	Uniforms	391.00
Matthew Bender & Company, Inc.	2012 Supp / Index / RV	407.81

SHERIFF - COURTS

VACORP	Workers compensation	903.00
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Farmville Volunteer Fire Department	Reimburse truck payment	34,604.77
Fire & Safety Equipment Company	Pressure valve	79.70

RICE VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Nozzles	1,007.00
Safe Air Systems, Inc.	Routine service	483.06
Dominion Virginia Power	Electric service	452.62

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment	3,500.00
C & L Machine & Welding	Grill repairs	35.70
Davis GMC Truck, Inc.	Inspection / oil change	48.95
Farmville Wholesale Electric	Light fixtures	51.42
Foster Fuels, Inc.	LP gas	466.73
	Set new LP tank	44.80
Pamplin Exxon	Fuel switch repair	211.46
	Oil change / inspection	154.36
Shanaberger & Sons	Serviced generator	372.94
Treasurer of Virginia	Weedeaters	12.00
	Disk	25.00
Dominion Virginia Power	Electric service	396.05

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Commtronics of Virginia	Radio headset	345.00
Cyrus Pest Control Company	Exterminating service	45.00
Fidelity Engineering Corporation	Generator repairs	3,114.38
Price Supply Company, Inc.	Filters	37.08
Jack L Slagle Fire Equipment	Hose repair	107.91
Southside Electric Cooperative	Electric service	367.13
Prince Edward County Treasurer	Loan payment	25,650.00
Verizon	Phone	138.24
Watkins Insurance Agency	Accident insurance	3,628.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone	125.66
Commtronics of Virginia	Radio repair	253.37
Foster Fuels, Inc.	Propane	214.75
Treasurer of Virginia	Hand tools	300.00
Verizon	Phone	117.47
Dominion Virginia Power	Electric service	545.58

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Bank of Charlotte County	Truck loan	15,000.00
Parker Oil Company, Inc.	Diesel	958.74
US Cellular	Phone	153.49
Verizon	Phone	163.91
Dominion Virginia Power	Electric service	700.47

BURKEVILLE VOLUNTEER FIRE DEPARTMENT

Burkeville Volunteer Fire Department	12-13 Support	800.00
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FIRST RESPONDERS

Hampden-Sydney Volunteer Fire Department	12-13 Support	2,500.00
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PRINCE EDWARD FIREFIGHTERS ASSOCIATION

Prince Edward Area Firefighters Association	12-13 Support	3,000.00
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AMBULANCE & RESCUE SERVICES

Prince Edward Volunteer Rescue Squad	12-13 Support	15,000.00
Pamplin Volunteer Fire Department EMS	12-13 Support	2,000.00
Meherrin Fire & Rescue	12-13 Support	2,500.00
Old Dominion EMS Alliance	12-13 Support	2,000.00

EMERGENCY SERVICES

VACORP	Line of Duty coverage	21,945.00
Korman Signs	Signs & hardware	219.53

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring	540.00
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BUILDING OFFICIAL

VACORP	Workers compensation	174.00	
	Motor vehicle insurance	442.00	
	Public liability insurance	147.00	763.00
US Cellular	Phone		24.04

ANIMAL CONTROL

VACORP	Workers compensation	218.00	
	Motor vehicle insurance	883.00	1,101.00
Business Card	Floor covering		2,071.69
Lowe's	Concrete	99.36	
	Roller covers / brush	23.64	
	Concrete / coveralls	79.77	
	Paint stripper / blades	50.35	253.12
Dominion Virginia Power	Electric service		125.06
CenturyLink	Phone		129.35
US Cellular	Phone		48.08
Walmart	Dog food / insect spray		103.08

BIOSOLIDS MONITORING

VACORP	Workers compensation	181.00	
	Motor vehicle insurance	442.00	623.00
Tri-County Ford-Mercury	Oil change		32.59
US Cellular	Phone		24.04

REFUSE DISPOSAL

VACORP	Workers compensation	2,489.00	
	Motor vehicle insurance	883.00	3,372.00
Resource International	Miscellaneous work tasks	2,990.75	
	Storm water compliance	287.00	
	Groundwater monitoring	3,221.45	6,499.20
Ayers Building & Supply Company	Lock / keys / glue		23.58
Leachator Pumping Services	Pump assembly		7,600.00
Lowe's	Wasp / hornet spray		10.40
C & L Machine & Welding	Repaired dumpster		2,885.00
East End Motor Company, Inc.	Inspection		51.00
Southern States	Grease gun / straps		32.54
Arena Trucking Company	Trash collection		374.00
Wright's Excavating	Landfill operation		96,187.50
Emanuel Tire of Virginia	Tire recycling		1,980.60
Southside Electric Cooperative	Darlington Heights site		48.55
Dominion Virginia Power	Leachate pump	130.96	
	Scalehouse	113.41	
	Cell C pump station	12.06	
	Green Bay site	52.75	
	Worsham site	46.38	
	Prospect site	76.19	
	Landfill site	32.68	464.43
AT&T	Phone		386.89
CenturyLink	Phone		289.23
US Cellular	Phone		24.04
Verizon	Phone		47.83
O. O. Stiff, Inc.	Monthly service		662.50

SANDY RIVER RESERVOIR

Draper Aden Associates	SRR O&M Application		21,590.00
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GENERAL PROPERTIES

VACORP	Workers compensation	1,267.00	
	Boiler insurance	1,722.00	
	Fire insurance	19,779.00	
	Motor vehicle insurance	2,649.00	25,417.00
Fire Sprinkler, LTD	Annual service contract		1,200.00
OK Termite & Pest Control	Exterminating service		150.00
Thyssenkrupp Elevator	Service contract - July/Sept		2,374.13
East End Motor Company, Inc.	Inspection	16.00	
	Trailer tire	100.92	116.92
Southside Electric Cooperative	SRR lights		30.26
Dominion Virginia Power	Roy Clark monument	16.94	

	Courthouse	13,315.07	
	Shop	34.80	
	SCOPE building	179.01	
	Sheriff Department Shed	5.66	
	Worsham Clerk's Office	94.89	
	Lights at Rice	111.28	
	Ag building	1,299.52	15,057.17
Town of Farmville	Water & sewer	145.23	
	Water / sewer / trash	33.65	178.88
AT&T	Phone		39.36
CenturyLink	Phone		136.57
US Cellular	Phone		93.62
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		403.05
Lowe's	Cleaning supplies	112.19	
	Saw blades / spray paint	44.72	
	Rubber straps	10.84	
	Wiring / wall box / cover	45.40	
	Hinge / pull handle	6.25	
	Cable ties / PVC / cord	33.64	
	Plumbing supplies	45.74	
	Data jacks	100.90	
	Pressure washer wand	56.98	456.66
Wilco, Inc.	Janitorial supplies		461.40
Ayers Building & Supply Company	Padlocks		17.98
Business Card	Desk key		9.00
Diamond Springs	Water & equipment rental		22.85
Farmville Wholesale Electric	Bulbs & ballasts		517.32
Price Supply Company	Tool	19.94	
	Toilet flapper	5.75	
	Valve assembly	7.71	33.40
	<u>CANNERY</u>		
VACORP	Workers compensation		182.00
Lowe's	Light fixtures / bulbs		75.47
Price Supply Company	Coupling		9.21
Town of Farmville	Water test kit		45.00
Southside Electric Cooperative	Electric service		197.12
Ellington Energy Service	Heating oil		1,196.00
CenturyLink	Phone		200.43
US Cellular	Phone		24.04
Key Office Supply	Ink cartridges / paper		89.07
Can Corporation of America, Inc.	Cans & lids		3,164.43
Hubert Company	Axle wheel / opener		73.80
Virginia Department of Taxation	Sales Use tax		147.18
	<u>COMPREHENSIVE SERVICES ACT</u>		
Crossroads Services Board	Professional services		1,000.00
Family Preservation Services	Professional services		1,216.25
Grafton School, Inc.	Professional services		19,830.00

Letricia R. Logan	Foster care	666.00
Williamson's Pharmacy	Foster care	23.46

OTHER WELFARE / SOCIAL SERVICES

SCOPE / Meals on Wheels	12-13 Support	2,500.00
Piedmont Senior Resources	12-13 Support	1,616.00
STEPS, Inc.	12-13 Support	27,232.00
Pamplin Community Center	12-13 Support	475.00
Jolly Glee Senior Center	12-13 Support	1,800.00
FACES, Inc.	12-13 Support	2,137.50
Special Olympics - Area 12	12-13 Support	1,000.00
Virginia Legal Aid Society, Inc.	12-13 Support	1,900.00
HOPE	12-13 Support	4,750.00
Tri-County Life Learners	12-13 Support	1,662.50
Southside Center for Violence Prevention, Inc.	12-13 Support	3,750.00
Longwood Center for Visual Arts	12-13 Support	1,247.00
Habitat for Humanity	12-13 Support	2,375.00
Prince Edward County		
High School After Prom Party	12-13 Support	950.00
Fuqua After Prom Party	12-13 Support	475.00

CONTRIBUTIONS TO COLLEGES

Southside Virginia Community College	12-13 Support	5,203.00
Longwood Small		
Business Development Center	12-13 Support	3,537.00

SUPERVISION OF PARKS & RECREATION

Southside Virginia Family YMCA	12-13 Summer program	20,000.00
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MUSEUMS

Robert Russa Moton Museum	12-13 Support	2,500.00
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PUBLIC LIBRARY

Farmville-Prince Edward Community Library	12-13 Support	48,039.00
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PLANNING

VACORP	Workers compensation	209.00
Wendy Phelps	Evaluate data	603.75
Business Card	Postage	10.46
US Cellular	Phone	49.08
Commonwealth Regional Council	12-13 Support	15,700.00
Key Office Supply	Hard drive / supplies	158.12

COMMUNITY DEVELOPMENT

Farmville Chamber of Commerce	12-13 Support	2,375.00
Town of Farmville (Airport)	12-13 Support	4,750.00
Piedmont Area Transit	12-13 Support	2,500.00

<u>ECONOMIC DEVELOPMENT</u>			
VACORP	Workers compensation		247.00
Business Card	Postage	140.07	
	Meal	12.02	152.09
US Cellular	Phone		24.04
Key Office Supply	Hi-liters		4.74
<u>TOURISM</u>			
VACORP	Workers compensation		9.00
Dominion Virginia Power	Electric service		583.21
Town of Farmville	Water / sewer / trash		69.21
Business Card	UPS		3.53
CenturyLink	Phone		272.11
Walmart	Bridge exhibit open house		102.69
<u>SOIL & WATER CONSERVATION DISTRICT</u>			
Piedmont Soil & Water Conservation District	12-13 Support		2,960.00
Old Dominion RC&D	12-13 Support		1,775.00
<u>COOPERATIVE EXTENSION OFFICE</u>			
CenturyLink	Phone		106.12
<u>GENERAL EXPENSE</u>			
Lumos Networks	Phone		3,389.38
<u>CAPITAL PROJECTS</u>			
Business Card	Credit		-120.75
<u>DEBT SERVICE</u>			
Central Virginia Bank	YMCA Loan - interest	23,325.30	
	YMCA Loan - principal	100,000.00	123,325.30
<u>GRANITE FALLS EXPENDITURES</u>			
VACORP	Liability insurance		1,545.00
<u>GENERAL PROPERTIES</u>			
Dominion Virginia Power	Sewer pump		31.55
<u>RETIREMENT BENEFIT FUND</u>			
Vicki K. Johns	Retiree benefits		1,051.29
Anthem BCBS	Retiree insurance		1,120.00
<u>REVENUE SHARING FUND - VDOT</u>			
Haymes Brothers, Inc.	Road construction		284,778.60
Hurt & Proffitt, Inc.	Engineering		43,287.33
<u>PIEDMONT COURT SERVICES</u>			
VACORP	Workers compensation		75.00
Southside Messenger	Advertising		30.00
Dominion Virginia Power	Electric service		288.83

AT&T	Phone	130.95
CenturyLink	Phone	5.53
Prince Edward County Treasurer	Fire insurance	75.00
Sheena Franklin	Mileage	327.45
Andy Mays	Mileage	76.59
Ashley Nash	Mileage	120.43
Dayna Stanley	Mileage	133.20
Quill Corporation	Pen refills	1.87

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	315.00

ADDENDUM BILL LIST

MOTOR VEHICLE LICENSE TAXES

Town of Farmville	Decals	7,881.78
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BOARD OF SUPERVISORS

Farmville Herald	Advertising	630.38
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COUNTY ADMINISTRATOR

Farmville Printing	Office forms	263.67
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TREASURER

Treasurers Association of Virginia	Dues	205.00
	Legal support fee	150.00
		355.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	875.00
	Contract agreement	3,700.00
ComputerPlus Sales / Service	Monthly maintenance charge	270.00
		4,575.00

SPECIAL MAGISTRATES

Key Office Supply	Ink cartridges	104.99
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CLERK OF THE CIRCUIT COURT

Kinex Networking Solutions	DSL	74.95
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SHERIFF

CenturyLink	VCIN	7.97
Cindy Eldridge	Academy meal allowance	238.00
Business Data of Virginia, Inc.	Norton	149.75

RICE VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Suspender & gloves	60.71	
Farmville Wholesale Electric	Wiring	38.02	
Hometruster Bank	Truck payment	23,854.55	
Dominion Virginia Power	Electric service	9.01	

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Booster hose / coupling	1,773.00	
	Nozzle	705.00	2,478.00
Farmville Auto Parts	Oil filter	60.99	
	Carb kit & float	70.67	
	Air filter	22.59	154.25
Farmville Wholesale Electric	Tools		115.16
Verizon Wireless	Phone		60.07

REGIONAL JAIL & DETENTION

Piedmont Regional Jail	Inmate per diem		3,949.00
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ANIMAL CONTROL

Business Data of Virginia, Inc.	Norton		29.95
Farmville Printing	Equipment loan agreement		92.65

REFUSE DISPOSAL

Farmville Printing	Signs		180.00
Goodman Truck & Tractor	Replace bolts / align		1,137.97
Emanuel Tire of Virginia	Tire recycling		500.40
STEPS, Inc.	Recycling fee		2459.72
Southside Electric Cooperative	Virso site		80.57
Dominion Virginia Power	Rice site		38.18
AT&T	Phone		36.64
Prince Edward County Public Schools	Diesel		1,101.72

GENERAL PROPERTIES

Dominion Virginia Power	SCOPE building	256.53	
	Ag building	1,284.12	1,540.65
Aramark Uniform Services	Janitorial supplies		273.32
NAPA of Farmville	AHU belt		7.69
Cintas Corporation #524	Uniform rental		462.63
Prince Edward County Public Schools	Diesel		247.18
Fisher Auto Parts, Inc.	Oil & filter		67.99
Ellington Energy Service	Fuel oil		1,292.00
Farmville Printing	Receipt books		206.00

COMPREHENSIVE SERVICES ACT

Braley & Thompson, Inc.	Professional services		2,898.50
Centra Health	Professional services		1,725.00
North Spring Behavioral Healthcare	Professional services		6,510.00
The Hughes Center	Professional services		4,598.00
Don Wilhelm, L.C.S.W.	Professional services		640.00

	<u>GENERAL EXPENSE</u>	
Southern States Cooperative, Inc.	Gas	17,666.04
	<u>SEWER FUND</u>	
Dominion Virginia Power	Sewer pump	29.69
	<u>PIEDMONT COURT SERVICES FUND</u>	
Connie Stimpson	Postage	5.2
	Mileage	21.23
		6.21
		32.64
Sharon Gray	Mileage	199.22
Renee T. Maxey	Mileage	68.82
	<u>PCS DRUG TESTING FEES</u>	
Alere Toxicology Services, Inc.	Drug testing	58.44

In Re: Virginia Department of Forestry

Mr. Tom Zaebst, Assistant State Forest Manager, presented a check in the amount of \$ 24,758.62 for the County's share of the proceeds of timber sales in the Prince Edward-Galleon State Forest.

In Re: Highway Matters

Mr. Kevin Wright, Residency Administrator, VDOT-Dillwyn, introduced Scott Shipley, who will be working at the Dillwyn Residency.

Mr. Wright stated a Design Public Hearing regarding the Route 623 project at Twin Lakes State Park will be held on August 28; the bridge will remain open. A Design Public Hearing regarding Route 643, Back Hampden Sydney Road, will be held on September 25 at the Farmville Shop. Mr. Wright stated the design work for the Route 601 pave-in-place project (Aspen Hill Road) is progressing.

Supervisor Gantt stated he plans to attend the Public Hearing on August 28 from 4:00 – 6:00 p.m. at the Cedar Crest Conference Center and invited citizens to attend and discuss the bridge project or other projects.

Supervisor Simpson expressed his thanks for the completion of projects.

Supervisor Campbell requested a speed limit reduction at the intersection of Routes 626 and 657. Mr. Wright stated he will forward the request; a review of the area will be done within 60-90 days.

In Re: Route 786 Update

Mr. Wade Bartlett, County Administrator, stated the project continues to be ahead of schedule and appears it will be completed by the end of the calendar year, and could be completed as early as November. Mr. Bartlett added that discussion should begin shortly regarding adjustments in existing traffic patterns to maximize the beneficial impacts Route 786 will have on the existing problems through the school campus and congestion at the intersection of U.S. 15/Route 628.

Chairman Fore requested the committee comprise Supervisor Simpson (Chair); Supervisor Gantt, Russell Dove, School Board Chairman; Dr. Smith, Superintendent; Mr. Bartlett; and Mr. Wright, VDOT and any other VDOT employees deemed necessary by VDOT.

Supervisor Simpson made a motion to approve the recommended committee to work on the Route 786 traffic patterns; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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Mr. Wright stated Mr. Jerry Harder, Traffic Engineer and staff will review the area; the road will be a state-maintained road and VDOT will make the final decision.

In Re: Appointments – Citizen Volunteer Position

SVCC Advisory Board:

A vote was taken on the candidates for the one-year term for the SVCC Advisory Board:

<u>Candidate</u>	<u>Vote</u>
Roy Echeverria	Pattie Cooper-Jones
Whitfield Paige	(none)

Lisa Tharpe

Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard R. Simpson
Jim R. Wilck

Ms. Lisa Tharpe will be appointed to the SVCC Advisory Board to fill the unexpired term until June 30, 2013 and is eligible for reappointment to two additional four-year terms.

In Re: Prince Edward County Extension Leadership Council

Mrs. Sarah Elam Puckett, Assistant County Administrator, stated Jennifer Bowen, Prince Edward County Extension Office, requested the Board of Supervisors appoint a member of the Board to the Prince Edward County Extension Leadership Council (ELC). The Council meets quarterly.

Supervisor Jones agreed to serve as the Board representative on the Prince Edward County Extension Leadership Council; the Board concurred.

In Re: Transportation Enhancement Grant: Prospect Depot

Mrs. Sharon Lee Carney, Director, Economic Development, stated that in January 2011, the Board of Supervisors appropriated \$22,000 in addition to a previous \$45,000 appropriation to fulfill the architectural contract with CJMW for the development of building construction plans for the Prospect Depot. Finally in June 2012, the draft plans were sent to various agencies for review. This review phase involves expenses related to printing of plans, agency review fees and plan changes by the architect which have not been expensed before. It has been verified with VDOT that all of these expenses are eligible for reimbursement to the County. Mrs. Carney requested the Board of Supervisors appropriate \$40,000 to cover the costs mentioned.

Mrs. Carney then stated VDOT recently accepted the value of the Depot building site at \$44,958 towards the 20% match requirement to the Enhancement Grant funds. This releases approximately \$224,000 of Enhancement Grant Funds for the Depot Project. To date, \$64,891 in grant funds have been spent. The Prospect Historical Society and DCR have provided \$60,998 toward their match requirement. Total Enhancement Grant Funds awarded to the project are \$501,000 and the total match requirement is

\$125,250. Actual construction of the facility is not expected to begin until the entire required matching funds are approved by VDOT.

Chairman Fore stated Prince Edward County is currently functioning as fiscal agent for the funds and will request periodic reimbursement from VDOT, will review all expenditures, and oversee construction. Mrs. Carney added that to date, the County has been fully reimbursed by VDOT for all completed work.

Supervisor McKay made a motion to approve the budget amendment and appropriate the same funds of \$40,000 to cover the costs associated with preparation of plans for the final construction plan approval; the motion carried:

<p>Aye: Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck</p>	<p>Nay: None</p>
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FY 2012 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-24040-0020	VDOT Transportation Grant		\$ 40,000
4-100-94000-0028	Capital Project / Prospect Depot	\$ 40,000	

In Re: Cannery – Request for Proposals

Mr. Bartlett stated that at its June 12, 2012 meeting, the Board of Supervisors approved the advertisement of a RFP for bids for contracting the commercial operations of the Cannery. The goal was to bring a greater entrepreneurial focus to the development of the commercial component of the Cannery and allow the Cannery to reach its full potential as a food business generator.

One proposal was received, which was from Virginia Food Works, Inc. The proposal fulfills the County’s stated desire of promoting agri-business in Prince Edward County. Virginia Food Works proposes to:

- Provide local producers with access to value-added foods market
- Assist in the development of food businesses
- Assist growers to maximize the potential of their land

- Create an entrepreneurial hub which will stimulate further development of businesses in our region: processors, growers, distributors, consumers (including restaurants)
- Provide a means to supply local foods to institutions and food bank operations
- Assist local growers and food business entrepreneurs comply with regulatory processes that are cumbersome and can be perceived as an obstacle
- Provide a Co-packing service to area growers

Strengths of Virginia Food Works:

- Partnerships with VDACS, VA Farm Bureau, VA Food System Council, VSU College of Agriculture and VT Department of Food Science & Technology, VA Cooperative Extension.
- Has included Cannery in a Feasibility Study sponsored by Virginia Department of Agriculture.
- Familiar with Prince Edward Cannery; has researched equipment needs, and processed over 6,500 jars at the facility
- Organized as a 501(c)3 non-profit entity with a mission to assist agricultural producers to maximize the potential of their land by fostering agribusiness development and offering easier entry in the food business market by assuming responsibility for many regulatory standards that are often prohibitive to industrial producers; to help social service organizations maintain adequate supplies of healthy food; and provide residents, schools, restaurants and institutions with access to safely-processed, state-inspected local foods.

Mr. Bartlett said that Virginia Food Works proposes to provide all management of commercial cannery operations and assist in the development of local food based businesses at a cost of \$35,000 for a one year contract to commence on a date to be determined by negotiation with the vendor with the option to renew for two one year periods.

This cost can be accommodated in the existing budget. Approximately \$13,100 in personnel cost currently budgeted for the Cannery will be saved by shifting management of the commercial cannery operation from in-house to a contracted service. Additionally, \$19,600 can be moved from the General Properties budget due to the resignation of a part-time employee whose duties will be absorbed by existing staff. These savings total \$32,700; the final \$2,300 can be funded from savings associated with the Director of Planning.

Ms. Allie Hill, Virginia Food Works, gave a brief presentation and stated 90% of all food in Virginia is imported or grown elsewhere, even though a tremendous amount is grown here, Virginia doesn't have a single freezing or canning facility for commercial production of Virginia produce.

Supervisor Simpson asked if this would affect existing staff; Mr. Bartlett said it will not.

Supervisor Jones asked for clarification that home canners will not be affected. Discussion followed on the existing and proposed schedule.

Supervisor Jones made a motion to award a contract for management of commercial operations of the Prince Edward Cannery to Virginia Food Works, and to authorize the Chairman and/or the County Administrator to develop and execute all necessary contract documents on behalf of the County.

Supervisor Gantt questioned the status of the insurance and Workers Compensation carried by the non-profit organization. Discussion followed on the inclusion of minimum limits, Products and Completed Operations Waiver and Workers Compensation added into the contract. Ms. Hill stated the insurance policies are based on the grocery stores and the schools; there is a \$2 million policy in place.

Chairman Fore restated Supervisor Jones' motion to award a contract for management of commercial operations of the Prince Edward Cannery to Virginia Food Works, and to authorize the Chairman and/or the County Administrator to develop and execute all necessary contract documents on behalf of the County; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Emergency Management Report

Mrs. Sarah Puckett, Assistant County Administrator, stated that following the July Board meeting and the interest expressed by members of the Board of Supervisors for the County to pursue grant funding for emergency generators, County staff learned of a grant opportunity which would help fund a generator for the County's primary emergency operations center (EOC). The Supplemental Emergency Management Performance Grant (SLEMPG) will provide up to \$50,000 in grant funding and has a 50/50 matching formula. Given that the grant deadline was July 20, 2012, the County Administrator authorized staff to pursue the funding, with the proviso that the Board of Supervisors would have to approve the matching funds, if the grant was awarded. The proposed grant request is for funding for a 150kW portable generator. The total cost of the generator project is \$105,450. The grant will fund up to \$50,000 and the county match

would be \$55,450. While more expensive than a fixed generator, the benefit of the proposed portable generator is that it can be moved to the location where it is most needed, in the event of an emergency.

Mrs. Puckett then stated that County staff is proposing the creation of a Prince Edward County Local Emergency Planning Committee (LEPC). In 1986, in the wake of the Bhopal, India disaster, Congress passed a law called the *Emergency Planning and Community Right to Know Act*, requiring every locality in the nation to form and maintain an LEPC. This group supports emergency planning for chemical hazards and provides the public with information about possible chemical hazards. It also serves in an advisory capacity for County emergency management planning. Historically, the County has participated in the Town's LEPC; however, the membership of the Town's LEPC does not cover all of the County's constituencies (e.g. the rural volunteer fire departments and EMS companies). Mrs. Puckett stated the Town has determined it will retain its current LEPC and is not interested in forming a joint LEPC. Therefore, the County will wish to form a County LEPC; the Board may wish to advertise for at-large citizen representation.

Discussion followed regarding the proposed LEPC and its oversight and advisory capacity.

Supervisor Cooper-Jones made a motion to authorize the creation of the Prince Edward County Local Emergency Planning Committee; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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Supervisor McKay made a motion to advertise for two at-large citizen representatives to serve on the Prince Edward County Local Emergency Planning Committee; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Special Use Permit - Simpson

Mr. Bartlett stated the Prince Edward County Planning Commission will hold a Public Hearing on Tuesday, August 21, 2012 to gather citizen input prior to considering an application by David Simpson for a Special Use Permit for Commercial Kennel Use in accordance with the A-1 Agricultural Conservation Zoning District requirements. The purpose of the request is to construct a commercial kennel on a parcel identified as Tax Map Parcel 10-A-6 and located at 1371 Simpson Road in Prospect.

The Commercial Kennel Use would be co-located with a barn (36' x 84') constructed for horse stables. Horse stables are permitted by-right in the Agricultural Conservation (A-1) District; however, commercial kennels require a Special Use Permit.

Supervisor Campbell made a motion to authorize the advertisement of a Public Hearing to be conducted at the September 11, 2012 meeting, or at the first meeting following preparation of a recommendation by the Planning Commission; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: County Attorney's Report

Mr. Jim Ennis, County Attorney, stated that at its June meeting, the Board of Supervisors requested staff research a provision for barking dogs (and other companion animals) in the County *Noise Ordinance*. He stated a review has been conducted of numerous ordinances for approximately 30 counties across Virginia and discussed options for the Board's consideration. He requested input from the Board to include content and conditions for the amendment.

Discussion followed regarding enforcement of the ordinance and regarding a committee to work with the County Attorney to amend the County Noise Ordinance. Chairman Fore suggested Supervisor Wilck (Chair), Supervisor Jones and Supervisor Campbell.

Supervisor Gantt made a motion to appoint the recommended committee, consisting of Supervisor Wilck (Chair), Supervisor Jones and Supervisor Campbell, to work with the County Attorney to amend the County Noise Ordinance to include a section on animals; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Subdivision Administrator

Mr. Bartlett stated Section 2-1 of the County's *Subdivision Ordinance* delegates the enforcement of the Subdivision Ordinance to the Subdivision Administrator. The County's practice for the last several decades has been that the County Administrator serves as the Subdivision Administrator.

The current contract of the County Administrator designates him as the zoning administrator but is silent as to subdivision administration. A review of County records and Board minutes has failed to produce action by the Board of Supervisors designating any person or position to serve as the subdivision administrator.

Supervisor McKay made a motion to appoint the County Administrator as the Subdivision Administrator, responsible for the enforcement of the Subdivision Ordinance; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Local Aid to State Government

Mr. Bartlett stated the General Assembly has again reduced state aid to local governments and mandated the local governments to decide how best to absorb this reduction. In Fiscal Year 2013, the total state reduction is \$50 million with Prince Edward County's portion calculated to be \$155,139. The Board appropriated \$178,000 in the FY13 budget for this expense.

Each locality must select a reduction strategy and notify the Department of Planning and Budget (DPB) of that strategy. Localities may (1) Designate the reductions be withheld from payments for various programs provided by DPB; (2) Make reimbursement payment directly to the Commonwealth or (3) Combination of reductions and reimbursement.

Since 2009, Prince Edward County has elected to reimburse the state for its share of the reduction. The original budget language in 2009 which initiated this process clearly stated that once a locality elected a reduction of funding in any affected program, that reduction would be considered permanent. To ensure there is no perception by the Commonwealth that Prince Edward County authorizes any funding reductions, Mr. Bartlett recommended the Board once again make direct reimbursement to the Commonwealth and not designate any reductions.

Supervisor Wilck made a motion to approve the option of direct reimbursement to the Commonwealth and authorize the County Administrator to sign all necessary documents to inform the Commonwealth of this election; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: County Administrator's Report

Timber Thinning at Landfill – Mr. Bartlett advised the Board that a representative of the Virginia Department of Forestry contacted the County stating it may be time for the County to consider thinning the stand of pines on the property adjoining the landfill. The County owns approximately 580 acres at the landfill, a portion of which is used for landfill operations. A meeting will be scheduled with the Department of Forestry; recommendations will be brought to the Board.

Duck Hunting Permits at Sandy River Reservoir – Mr. Bartlett stated that about ten years ago, the Board of Supervisors began allowing duck hunting at the Sandy River Reservoir. At that time, the Board

enacted a county duck hunting permit as a control measure to limit the number of permits that were issued annually; the permit is issued free of charge.

County staff contacted the Virginia Department of Game and Inland Fisheries (DGIF) to determine if they have any objections to the elimination of the duck hunting permit. County staff received no feedback from the Wildlife Division or the Law Enforcement Division; DGIF has no objections to the elimination of the permit. Briery Creek Lake Wildlife Management Area, which is owned by DGIF, allows duck hunting and does not require a permit.

Supervisor Gantt made a motion to approve the elimination of the county permit for duck hunting at the Sandy River Reservoir as hunters are still required to purchase a state hunting license, state migratory waterfowl conservation stamp and federal duck stamp; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay:	None
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In Re: Personnel Committee Report

Mr. Bartlett reported that the Personnel Committee, comprised of Supervisor Simpson (Chair), Supervisor Campbell and Supervisor Wilck, met on July 19, 2012; also present was the Commonwealth's Attorney and himself.

The Committee reviewed a request by the Commonwealth Attorney to be permitted to hire a new attorney for the open position as a Grade 21 Step 1 (\$52,583 with a total cost including benefits of \$70,517). The FY13 budget contains \$50,413 for the incumbent with a total cost of \$67,887. The request represents an increase in total cost to the County of \$2,630 which will be offset by vacancy savings. The Committee voted 3-0 to approve the request.

Mr. Bartlett then stated the Committee reviewed a request to temporarily increase the salary of the Planner from \$48,189 to \$53,037. The total increase to the County including benefits would be \$6,193 for a full year. The incumbent has assumed many of the duties of the Director of Planning & Community Development during his absence. The increase will be rescinded once the Director returns to employment.

Mr. Bartlett stated he also requested approval of a one-time payment of \$4,271 which is 20% of the difference in the salary of the two positions for the time already served fulfilling the additional duties. The additional costs will be more than offset by the placement of the Director of Planning & Community Development in a Leave Without Pay status which will reduce County expenses by approximately \$7,500 per month. The Committee voted 3-0 to approve the request.

Supervisor Simpson made a motion to approve the increase for the open position in the Commonwealth Attorney's office to Grade 21 Step 1 (\$52,583), and to approve the temporary salary increase of the Planner from \$48,189 to \$53,037, to include a one-time payment of \$4,271; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Drought Watch Update

Mr. Bartlett stated that earlier in the day, staff received word from the State that the Drought Watch has been elevated to a Drought Warning for the Appomattox River Basin in south-central Virginia. He stated no additional action must be taken; all water conservation measures are voluntary unless localities issue mandatory restrictions if appropriate.

Mr. Bartlett reported that the flow of the Appomattox River at Farmville was at 19 cubic feet per second; the monitoring well in Buckingham has fallen almost half a foot since July 31st; the Sandy River Reservoir fell more than eight inches; and precipitation for the area was more than 10 inches below normal for the year. He added the County staff will continue to monitor the drought indicators.

In Re: Closed Session

Supervisor Cooper-Jones made a motion that the Board convene in Closed Session for the purpose of discussing a prospective business, where no public announcement has been made, pursuant to the exemption provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*, and for consultation with legal

counsel pertaining to probably litigation, where such consultation in an open meeting will adversely affect the negotiating posture of the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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On motion of Supervisor Jones and carried by the following roll call vote:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies,

and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of July 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of July 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of July 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of July 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Virginia Cooperative Extension Quarterly Report

Ms. Jennifer R. Bowen, Extension Agent, 4-H Youth Development and Unit Coordinator, submitted the Second Quarterly Report (2012) – Virginia Cooperative Extension Prince Edward County Office, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was adjourned at 10:43 p.m

DRAFT