



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 9, 2009
Item No.: 16
Department: County Administrator
Staff Contact: Wade Bartlett
Issue: County Administrator's Report

Summary: The County Administrator will discuss with the Board the following items:

1. Highway Matters – A representative of VDOT will not be at the June Board meeting. The Board may report any highway issues to staff and we will follow up with Alan Leatherwood.
2. The Virginia Department of Housing and Community Development issued a public RFP on May 21, 2009 for applications for CDBG-R (Community Development Block Grant-Recovery) funds. The deadline for the grant applications is June 12. The County identified that STEPS met the funding criteria, as outlined in the RFP. Due to the short deadline, staff discussed this issue with the Chairman, in order to assist STEPS with putting together an application. Additionally, the County has requested grant writing assistance from the CRC, whose staff has significant experience with writing successful CDBG applications. The County Administrator will discuss this project with the Board more fully at the meeting.
3. Attached is a ten-year summary of the assessment and tax collections for the property (now called The Manor) that is within the CDA District. This information has been requested by several members of the Board.

Attachments:

1. RFP for CDBG-R Funds
2. Letter to CRC requesting grant-writing assistance
3. Ten-Year Tax Assessment and Tax Collection Summary

Recommendation: To Be Determined.

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____