



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 9, 2009
Item No.: 22-a
Department: County Administrator
Staff Contact: Wade Bartlett
Issue: County Administrator's Report – Addendum – STEPS Grant

Summary: Attached for your consideration is the resolution for the submission of the CDBG-R grant for STEPS, Inc. to the Virginia Department of Housing and Community Development. Also attached is the agreement between the County and the CRC for the grant writing assistance. Both of these items need action from the Board.

If the grant is funded, the CRC has also submitted a proposal to provide grant administration services. No action is needed on this item until a grant is awarded.

- Attachments:**
1. CDBG-R Resolution
 2. Grant Writing Agreement with CRC
 3. Proposal for Grant Administration Services from CRC

Recommendation: Approval of resolution and grant-writing agreement.

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____