



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: September 8, 2009  
Item No.: 5-e  
Department: Administration  
Staff Contact: Penny Huskey  
Issue: Consent Agenda - Carnival/Festival Permit Applications

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**Summary:** The County Administrator's Office has received permit applications as follows:

- a. Five County Fair Association is requesting to hold the annual "Five County Fair" at the Fairgrounds, September 11, 2009 until September 20, 2009.
- b. Riverside Community Church is requesting to hold an outdoor festival at the Fairgrounds on September 26, 2009 from 10:00 a.m. – 7:00 p.m.

**Attachments:** Five County Fair Application  
Riverside Community Church Application

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

**.APPLICATION FOR EVENT / FESTIVAL PERMIT  
PRINCE EDWARD COUNTY**

Organization / Agency Conducting Event: Five County Fair Assoc Inc

Person (s) Representing Organization: Arthur F. Estes

**EVENT**

Type: Fair

Location: 209 Fair Grounds Rd Farmville VA. 23901

Date(s): Sept 11 - 20 - 09 Time(s): \_\_\_\_\_

# of Tickets for Sale: 15,000 Estimated # of Persons to Attend: 18,000

Name(s) / Address(es) / Phone # of Promoters:

Fair Assoc. Arthur Estes  
285 Gully Tavern Rd Rice, VA 434-392-5758

Financial backing of the event: Assoc - Self

Name of all persons or groups that will perform: Glen Shelton / Jimmy Johnson Band  
Local Talent Shows - Demolition Derby

Name and Address of property owner which event is to be held: Five County Fair Assoc  
209 Fair Grounds Rd Farmville, VA. 23901

Nature and interest of applicant(s) in the property on which the event is to be held (if any):

N/A

Detailed plan for adequate sanitation facilities / garbage and trash disposal (must be approved by the county health inspector): Rest Rooms / Snow Patching

Plan for providing food, water, and lodging for persons at event (must be approved by the county health inspector): Water - well - food by vendors

Plan for adequate medical facilities for persons at the event (must be approved by the county health inspector): Rescue Squad

Plan for adequate parking facilities and traffic control in and around event:  
15 Acres - Paid Parking Personnel

Event/Festival Permit

Plan for adequate fire protection (must be approved by the county forestry warden):

Fire Depts on grounds

Statement specifying whether any outdoor lights or lighting are to be utilized, (if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the event is held:

No Lighting glows beyond prop  
that will ~~be~~ be a problem

Statement that no music shall be played, either by mechanical device or live performance, in such a manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the event is located:

None

Applications must be filed in duplicate with the Clerk of the Board, at least twenty-one (21) days prior to the event date.

Music shall not be rendered nor entertainment provided for more than eight (8) hours in any twenty-four (24) hour period, such twenty-four (24) hours to be measured from the beginning of the first performance at the event.

No person under the age of eighteen (18) years of age shall be admitted unless accompanied by a parent or guardian, the parent or guardian to remain with the person at all times.

Specific reference is hereby made to Section 6 - 66-71, et. Seq., of the Code of Prince Edward County, Virginia, which provisions are incorporated herein by reference.

Date

8-31-09

Signature of Applicant(s)

[Handwritten Signature]

Date

Approval by

County Administrator  
Clerk of the Board

Fee \$ 50 Fee Paid By \_\_\_\_\_ Date Received \_\_\_\_\_

**.APPLICATION FOR EVENT / FESTIVAL PERMIT  
PRINCE EDWARD COUNTY**

Organization / Agency Conducting Event: Riverside Community Church

Person (s) Representing Organization: (Pastor) Frank Lacey

**EVENT**

Type: Outdoor Festival

Location: 5 County Fair Grounds

Date(s): September 26 Time(s): 10am - 7pm

# of Tickets for Sale: — Estimated # of Persons to Attend: 250-300

Name(s) / Address(es) / Phone # of Promoters:

Riverside Community Church (434) 547-6770  
PO Box 765  
Farmville, VA

Financial backing of the event: Riverside Community Church

Name of all persons or groups that will perform: Riverside Band

Name and Address of property owner which event is to be held: \_\_\_\_\_

5 County Fair Grounds  
Auburn Estes 392-5758 See attached

Nature and interest of applicant(s) in the property on which the event is to be held (if any):

None

Detailed plan for adequate sanitation facilities / garbage and trash disposal (must be approved by the county health inspector): \_\_\_\_\_

Fairground Facilities

Plan for providing food, water, and lodging for persons at event (must be approved by the county health inspector): \_\_\_\_\_

Plan for adequate medical facilities for persons at the event (must be approved by the county health inspector): \_\_\_\_\_

Plan for adequate parking facilities and traffic control in and around event:

RN on premises

Plan for adequate fire protection (must be approved by the county forestry warden):

Fair Ground Parking

Statement specifying whether any outdoor lights or lighting are to be utilized, (if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the event is held: \_\_\_\_\_

Fairground Lighting

Statement that no music shall be played, either by mechanical device or live performance, in such a manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the event is located:

Music will be reasonable and finished no later than 8 pm Sept 26

Applications must be filed in duplicate with the Clerk of the Board, at least twenty-one (21) days prior to the event date.

Music shall not be rendered nor entertainment provided for more than eight (8) hours in any twenty-four (24) hour period, such twenty-four (24) hours to be measured from the beginning of the first performance at the event.

No person under the age of eighteen (18) years of age shall be admitted unless accompanied by a parent or guardian, the parent or guardian to remain with the person at all times.

Specific reference is hereby made to Section 6 - 66-71, et. Seq., of the Code of Prince Edward County, Virginia, which provisions are incorporated herein by reference.

Date  
Aug 28 / 2009

Signature of Applicant(s)  
Frank Posey

Date  
\_\_\_\_\_

Approval by  
\_\_\_\_\_  
County Administrator  
Clerk of the Board

Fee \$ 50 Fee Paid By No FEE Date Received \_\_\_\_\_