



**County of Prince Edward, Virginia  
Request For Proposals (RFP)  
Prince Edward County Landfill Operations**

**COVER PAGE**

**Issue Date:** March 31, 2017

**Title:** Landfill Operations

**Issuing Office:** Prince Edward County Administrator's Office  
ATTN: W.W. Bartlett, County Administrator  
P.O. Box 382, 111 South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901

**Requisition Location:** Prince Edward County Landfill

**Mandatory Pre-Proposal Meeting:** 10:30 p.m., Tuesday, April 18, 2017

**Initial Contract Period:** July 1, 2017 – June 30, 2020

Sealed Proposals will be received until **2:00 p.m., Friday, May 5, 2017.**

All proposals, mailed or delivered otherwise, shall be received by the issuing office shown above.

All inquires for information should be submitted to:      W.W. Bartlett, County Administrator  
Phone: 434-392-8837  
E-mail: wbartlett@co.prince-edward.va.us

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*In compliance with this Request for Proposals (RFP) and to all the conditions imposed therein and hereby incorporated by reference, the undersigned offers and agrees to furnish the goods/services in accordance with the attached signed proposal or as mutually agreed upon by subsequent negotiation.*

Virginia Contractor License Number: \_\_\_\_\_

Class: \_\_\_\_\_ Specialty Codes: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

FEI/FIN No.: \_\_\_\_\_

Name of Va. Certified Landfill Operator: \_\_\_\_\_ License # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Authorized Representative/Title: \_\_\_\_\_

Telephone # of Authorized Representative: \_\_\_\_\_

E-mail of Authorized Representative: \_\_\_\_\_

Signature of Authorized Representative: \_\_\_\_\_

Date

For the County:

W.W. Bartlett, County Administrator: \_\_\_\_\_

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## 1.0 PURPOSE

The County of Prince Edward, Virginia is requesting proposals for the Operation of the Prince Edward County Landfill, located at the intersection of State Route 773 and 648, approximately 1½ miles south of the intersection of State Route 648 and State Route 695. This landfill receives approximately 60 – 100 tons per day of municipal solid waste and operates six (6) days per week. On any given day, however, the contractor must be prepared to handle a higher level of solid waste, if received. The County is seeking a qualified contractor to provide all personnel, and equipment and materials to operate the Prince Edward County Landfill, Virginia Department of Environmental Quality (VDEQ) Permits #420 and #584, in accordance with the Virginia Solid Waste Management Regulations, the Facility Permit, and the approved Operations Manual, dated December 2016, as prepared by Resource International, LTD.

Contractor operations include, but may not be limited to the following activities: placement and compaction of waste; placement of daily cover; placement of intermediate cover, leachate management including pumping and hauling of leachate to the Farmville Wastewater Treatment Plant; construction and maintenance of all access roads; daily litter control; dust and mud control; housekeeping, seeding and mowing; scrap metal recovery and white goods management; scrap tire management; burning operations; stormwater sampling (both visual and for laboratory testing); monthly self-inspections; participation in safety meetings; and, accompanying VDEQ inspectors during their compliance inspections and an immediate follow-up report to the County regarding the outcome of the inspection. The contractor's work also includes maintaining closed areas and sections of the landfill and maintaining existing and dormant soil borrow areas.

The County of Prince Edward will manage the following responsibilities: scale house and billing; conducting safety meetings; permitting, reporting to VDEQ, engineering support, environmental monitoring and remediation activities associated with groundwater and gas management; and convenience center operations.

## **2.0 STATEMENT OF WORK**

**2.1** Contractor shall comply with the Virginia Solid Waste Management Regulations, the Facility Permit, and the attached Prince Edward County Sanitary Landfill VDEQ Permits #420 and #584 Operations Manual, as revised, and prepared by Resource International, LTD, in preparation of this proposal to perform the landfill operations.

**2.2** County to maintain the following responsibilities: scale house and billing, conducting safety meetings, permitting, reporting to DEQ, engineering support, environmental monitoring and remediation activities associated with ground water and gas management, and convenience centers.

Contractor to provide all equipment as required by the Landfill Operations Manual and qualified personnel necessary to complete landfill operation including, but not limited to: placement and compaction of waste; placement of daily cover; placement of intermediate cover, leachate management including pumping and hauling of leachate to the Farmville Wastewater Treatment Plant; construction and maintenance of all access roads; daily litter control; dust and mud control; housekeeping, seeding and mowing; scrap metal recovery and white goods management; scrap tire management; burning operations; stormwater sampling (both visual and for laboratory testing); monthly self-inspections; participation in safety meetings; accompanying VDEQ inspectors during their compliance inspections and an immediate follow-up report to the County regarding the outcome of the inspection; and maintaining closed areas and sections of the landfill and maintaining existing and dormant soil borrow areas.

**2.3** Contractor shall be responsible for any fines and penalties from DEQ which are directly related to their operations after they assume operations.

**2.4** Contractor shall have a state certified landfill operator present on site each operation day. The certified landfill operator's license must be kept current.

**2.5** Contractor shall report to the County weekly with an operation schedule including the identification of any additional actions necessary to maintain the landfill which may require services outside of the basic operations (e.g. leachate seeps).

**2.6** Penalties for the Contractor's failure to perform will include withholding payment and/or forfeiture of performance bond.

**2.7** Prince Edward County may meet with the Contractor weekly to review progress, operations, and maintenance schedules.

### **3.0 PROPOSAL PREPARATION AND SUBMISSION**

- 3.1 Offeror should address, but need not be limited to all requirements listed herein, with a written proposal and should not assume that an opportunity will exist to add such matters after the proposal is submitted.
- 3.2 Please provide offeror company name, name and title of authorized representative, address (mailing and physical) and telephone numbers (office and cell).
- 3.3 List as many references as are available for whom you have provided similar services to those requested in this RFP.
- 3.4 Provide evidence of Workers Compensation, General Liability and Auto Insurance, as outlined in “Section 6.0, Item O” of this RFP.
- 3.5 Identify the primary officers of your firm, their job titles and provide a description of the background of both the firm and its officers and qualifications.
- 3.6 Identify the location of your organization’s headquarters, if different from the address provided in item 3.2.
- 3.7 State the availability of your firm to commence operations of the contract on July 1, 2017.
- 3.8 Provide an inventory, including manufacturer and model, as well as year of equipment that your firm currently has available that would be dedicated to this contract.
- 3.9 Describe the nature of your firm’s current operations, i.e. excavation, landfilling, solid waste handling. Please provide information as to the size of the contracts under which you may be working. Provide the firm’s experience and competence in providing the type of services requested. Highlight your existing work for operating a Subtitle D landfill operation.
- 3.10 Provide your contractor license, class and number.
- 3.11 Identify the individuals who are the Contractor’s Certified Landfill Operators and provide qualifications, license number and expiration date of current license. Also list all “Key Personnel” who would be incorporated in the Disclosure Statements that are annually updated and submitted to the VDEQ. Provide copies of existing Disclosure Statements.
- 3.12 Return the “Cover Page” and “Attachment A” of this RFP as part of the submission.
- 3.13 Trade secrets and proprietary information submitted by the offeror in connection with this procurement transaction shall not be subject to public disclosure under the Virginia Freedom of Information Act, however, the offeror must invoke the protections of this section prior to or upon submission of the data and/or other materials included in its’ proposal and must identify the data or other material to be protected and state the reasons why protection is necessary, and as otherwise comply with the requirements set forth in the Virginia Freedom of Information Act statutes for protection of such information.
- 3.14 Two (2) copies of each proposal must be submitted by no later than **2:00 p.m., Friday, May 5, 2017** to:  
**W.W. Bartlett, County Administrator**  
**County of Prince Edward**

**P.O. Box 382, 111 South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901**

- 3.15 Please submit proposal in a sealed envelope or package that is marked as follows:  
**SEALED PROPOSAL – RFP, LANDFILL OPERATIONS**
- 3.16 Prince Edward County will not be responsible for any cost incurred by the offeror or offerors who choose to submit proposals.
- 3.17 No proposals will be accepted after the proposal closing date. The date of the postmark will not be considered.
- 3.18 Proposals may be withdrawn by written request from the offeror to the County Administrator, prior to the closing date.
- 3.19 All proposals must be signed by an individual authorized to bind the offeror company.
- 3.20 It is the responsibility of the offeror to inquire about and clarify any requirements of this request for proposals that are not understood.

A. All **questions related to the administration of this RFP** should be directed to:

W.W. Bartlett, County Administrator  
County of Prince Edward  
P.O. Box 382, 111 South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901  
Phone: (434) 392-8837  
Fax: (434) 392-6683  
E-mail: [wbartlett@co.prince-edward.va.us](mailto:wbartlett@co.prince-edward.va.us)

Questions may be e-mailed or faxed to the Prince Edward County Administrator's Office. All responses to inquiries will be in writing and will be provided via e-mail to all prospective offerors who have registered with the Prince Edward County Administrator's Office. Questions from offerors must be received at Prince Edward County by 2:00 p.m. on Thursday, April 27, 2017, in order to ensure that the answers can be received by the prospective offerors for their consideration prior to the date proposals are due.

B. All **questions related to landfill operations** should be directed to:

Edward J. Hollos, P.E.  
Resource International, LTD  
9560 Kings Charter Drive, P.O. Box 6160  
Ashland, VA 23005-6160  
Phone: (804) 550-9200  
Fax: (804) 550-9259  
E-mail: [ehollos@resourceintl.com](mailto:ehollos@resourceintl.com)

Questions may be e-mailed or faxed to Resource International, LTD. All responses to inquiries will be in writing and will be provided via e-mail to all prospective offerors who have registered with the Prince Edward County Administrator's Office. Questions from offerors must be received at Resource International by 2:00 p.m. on Thursday, April 27, 2017, in order to ensure that the answers can be received by the prospective offerors for their consideration prior to the date proposals are due.

- 3.21 Any interpretation made to a prospective offeror will be expressed in the form of an addendum to the RFP which will be sent to all prospective offerors. Oral answers will not be authoritative or binding to the County.
- 3.22 No protests regarding the validity or appropriateness of the specifications or RFP will be considered unless the protest is filed in writing with the County Administrator, prior to the closing date for proposals. All proposers shall acknowledge receipt of any and all addenda in his proposal.
- 3.23 The Prince Edward County Board of Supervisors reserves the right to reject any and/or all proposals received.

#### **4.0 EVALUATION AND AWARD CRITERIA**

- A. Price.
- B. Mobilization Time.
- C. Experience and competence of firm providing requested services.
- D. Equipment availability.
- E. Number of qualified personnel.
- F. References from other clients.

#### **5.0 MANDATORY PRE-PROPOSAL CONFERENCE**

A mandatory pre-proposal conference will be conducted at the Prince Edward County Landfill at 10:30 a.m. on Tuesday, April 18, 2017. All offerors are required to attend this meeting.

#### **6.0 GENERAL TERMS AND CONDITIONS**

- A. Procurement Policy  
This solicitation is subject to the provisions of the *Virginia Public Procurement Act*, as amended.
- B. Clarification of Terms  
Prince Edward County reserves the right to request clarification of information submitted and to request additional information of one or more offerors. Each offeror shall examine the Request for Proposal documents and shall judge all matters relating to the adequacy and accuracy of such documents. Any inquiries, suggestions or requests concerning interpretation, clarification or additional information pertaining to the Request for Proposal shall be made in writing to Prince Edward County Administrator. Prince Edward County shall not be responsible for oral interpretations given by any employee, representative, or others. The issuance of a written addendum signed by the County Administration is the only official method whereby interpretation, clarification, or additional information can be given. Prince Edward County will provide electronically or by mail to all official RFP holders any addenda, which are issued to this Request for Proposal. Official RFP holders are those who obtain an RFP through the Prince Edward County Administrator's Office or the County website and are registered with the County Administrators Office for this RFP.
- C. Proposal Withdrawal

Any Proposal may be withdrawn until the time set above for the opening of the Proposal. Any Proposals not so withdrawn shall constitute an irrevocable offer for a period of 60 days to provide to Prince Edward County the services, equipment and materials set forth in this RFP.

D. Contract Forms

The contract entered into by Prince Edward County and the Contractor shall consist of this Request For Proposal, any addendum issued, the proposal submitted by the Contractor, a Landfill Operations Contract provided by the County, and any approved change orders issued, all of which shall be referred to collectively as the Contract Documents.

E. Qualifications of Offeror

Prince Edward County may make such reasonable investigations as deemed proper and necessary to determine the ability of the offeror to perform the services/furnish the goods and the offeror shall furnish Prince Edward County all such information and data for this purpose as may be requested. Prince Edward County reserves the right to inspect offeror's physical facilities or other existing landfills operated by the offeror prior to award to satisfy questions regarding the offeror's capabilities. Prince Edward County further reserves the right to reject any proposal if the evidence submitted by, or investigations of, such offeror fails to satisfy Prince Edward County that such offeror is properly qualified to carry out the obligations of the contract and to provide the services and/or furnish the goods contemplated therein.

F. Testing and Inspection

Prince Edward County reserves the right to conduct any test/inspection it may deem advisable to assure goods and services conform to the specifications.

G. Liquidated Damages

Should the contractor fail to deliver the services and equipment contained in the contract in all respects in the time specified in the Contract Documents, the contractor shall reimburse Prince Edward County for the additional expense and damage for each calendar day, Sundays and legal holidays excluded, that the contract remains uncompleted after the Contract Completion Date. The amount of such additional expense and damage incurred by reason of failure to complete the contract is a daily per diem rate determined by the annual amount of the contract divided by 312 days, which is the total number of operating days in a year. Such liquidated damages are in addition to any other ascertainable damages allowable by law, which Prince Edward County sustains for the contractor's breach of the contract. Prince Edward County shall have the right to deduct liquidated damages or other such damages from any amount due, or that may become due the contractor, or the amount of such damages shall be due and collectable from the contractor or his surety.

H. Tax Exemption

The County of Prince Edward as a public body politic and corporate of the Commonwealth of Virginia, is exempt from any Federal excise tax and Virginia sales and use tax.

I. Termination for Convenience

Prince Edward County shall have the right to terminate at Prince Edward County's convenience, with or without cause, any Contract resulting from this RFP by specifying the date of termination in a written notice. In this event, the Contractor shall be entitled to just and equitable compensation for any work completed that is satisfactory to the County. All work produced, and data collected shall become the property of Prince Edward County.



J. Availability of Funds (Non-Appropriation)

Agreements are made subject to the appropriation of funds by the Board of Supervisors of the County of Prince Edward, Virginia and are null and void in the event of non-appropriation by the Board of Supervisors. Non-appropriation shall be deemed a cancellation and shall terminate this agreement without recourse and with no liability on the part of the County.

K. Binding Effect

The terms, provisions, covenants and conditions contained in any resulting Contract shall apply to, insure to the benefit of, and be binding upon the parties hereto and upon their respective heirs, legal representatives, successors, and permitted assigns except as otherwise expressly provided.

L. Applicable Laws and Courts

This solicitation and any resulting contract shall be governed in all respects by the laws of the Commonwealth of Virginia and the County of Prince Edward, and any litigation with respect thereto shall be brought in the courts of the County of Prince Edward. The contractor shall comply with all applicable federal, state, and local laws, rules and regulations.

M. Anti-Discrimination

During the performance of any Contract resulting from this RFP, the Contractor agrees:

1. Not to discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. That in all solicitations or advertisements for employees placed by or on behalf of the Contractor to state that the Contractor is an equal opportunity employer.
3. That notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this Section VIII, Subsection R.

The Contractor shall include the provisions of the foregoing paragraphs 1, 2, and 3 in every purchase order for vendor(s) associated with Prince Edward County.

N. Drug Free Workplace

During the performance of this contract, the Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor. For the purposes of this section, "drug-free workplace" means any site at which the performance of work is done in connection with this contract awarded to the Contractor, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

O. Insurance

By signing and submitting a proposal under this solicitation, the offeror certifies that if awarded the contract, it will have the following insurance coverage at the time the contract is awarded. For construction contracts, if any subcontractors are involved, the subcontractor will have workers' compensation insurance in accordance with Section 2.2-4332 and Section 65.2-800, et seq. of the Code of Virginia. The offeror further certifies that the contractor and any subcontractors will maintain this insurance coverage during the entire term of the contract and that all insurance coverage will be provided by insurance companies authorized to sell insurance in Virginia by the State Corporation Commission.

1. Workers' Compensation – Statutory requirements and benefits. Coverage is compulsory for employers of three or more employees including the employer. Contractors, who fail to notify Prince Edward County of increases in the number of employees that change their compensation requirements under the Code of Virginia during the course of this contract, shall be in noncompliance with the contract.
2. Commercial General Liability - \$1,000,000 per occurrence. Commercial General Liability is to include bodily injury and property damage, personal injury and advertising injury, products and completed operations coverage. Prince Edward County must be named as an additional insured and so endorsed on the policy.
3. Automobile Liability - \$1,000,000 per occurrence.

P. Ethics in Public Contracting

By submitting their proposal, offers certify that their proposals are made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other offeror, supplier, manufacturer or subcontractor in connection with their proposal, and that they have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.

Q. Changes to the Contract

Changes can be made to the contract in any of the following ways:

1. The parties may agree in writing to modify the scope of the contract. An increase or decrease in the price of the contract resulting from such modification shall be agreed to by the parties as a part of their written agreement to modify the scope of the contract.
2. Prince Edward County may order changes within the general scope of the contract at any time by written notice to the contractor. The contractor shall comply with the notice upon receipt. The contractor shall be compensated for any additional costs incurred as the result of such order and shall give Prince Edward County a credit for any savings. Said compensation shall be determined by one of the following methods:
  - a. By mutual agreement between the parties in writing; or
  - b. By agreeing upon a unit price or using a unit price set forth in the contract, if the work to be done can be expressed in units, and the contract accounts for the number of units of work, subject to the County's right to audit the contractor's records and/or determine the correct number of units independently; or
  - c. By ordering the contract to proceed with the work and keep a record of all costs incurred and savings realized. A markup for overhead and profit may be allowed, if provided by the contract. The same markup shall be used for determining a decrease in price as the result of any savings realized. The

contractor shall present Prince Edward County with all vouchers and records of expenses incurred and savings realized.

R. Partial Invalidity

Neither any payment for, nor acceptance of, the whole or any part of the services by Prince Edward County, nor any extension of time, shall operate as a waiver of any provision of any Contract resulting from this RFP, nor of any power herein reserved to Prince Edward County, or any right to damages herein provided, nor shall any waiver of any breach of any Contract be held to be a waiver of any other or subsequent breach. Failure of Prince Edward County to require compliance with any term or condition of any Contract shall not be deemed a waiver of such term or condition or a waiver of the subsequent enforcement thereof.

S. Indemnification

The Contractor shall indemnify, defend and hold harmless Prince Edward County against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of the work described herein, provided that any such claims, damages, losses or expenses (1) are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use resulting there from, and (2) are caused in whole or in part by any negligent acts or omissions of the Contractor, any Subcontractor, or anyone directly or indirectly employed by any of them, regardless of whether or not it is caused in part by a party indemnified hereunder. This indemnification clause shall apply to the fullest extent permitted by law.

T. Subcontractors and Assignments

The Contractor shall not sublet or assign this Contract or any portion thereof, and shall not transfer any interest in the same, without the prior written consent of Prince Edward County. Prince Edward County shall be under no obligation to grant approval.

In seeking consent for any subcontract or assignment, the Contractor shall furnish all information required by Prince Edward County to permit Prince Edward County to ascertain the qualifications of the proposed Subcontractor to perform the work, and the Contractor shall submit a copy of the subcontract to Prince Edward County for approval. The subcontract shall incorporate by reference all provisions and conditions of the Contract resulting from this RFP.

Prince Edward County's approval of a Subcontractor shall not relieve the Contractor of any of its responsibilities, duties or liabilities hereunder. The Contractor shall continue to be responsible to Prince Edward County for performance of the Subcontractor and the Subcontractor, for all purposes, shall be deemed to be an agent or employee of the Contractor. Nothing in the Contract resulting from this RFP or any subcontract shall create any contractual relationship between any Subcontractor and Prince Edward County.

U. Examination of Records

The Contractor agrees that Prince Edward County or any duly authorized representative shall, until the expiration of three (3) years after final payment hereunder, have access to and the right to examine any and copy any directly pertinent books, documents, papers, any electronic correspondence, and records of the Contractor involving transactions related to any Contract resulting from this RFP. The period of access provided in this paragraph for records, books, documents, and papers and software which may be related to any arbitration, litigation, or the settlement of claims arising out of the performance of any subsequent

contract or any subsequent Contracts with vendors shall continue until disposition of any appeals, arbitration, litigation, or claims.

V. Debarment Status

By submitting their proposals, offerors certify that they are not currently debarred by the County of Prince Edward or the Commonwealth of Virginia from submitting proposals on contracts for the type of goods and/or services covered by this solicitation, nor are they an agent of any person or entity that is currently debarred.

W. Default

In case of failure to deliver goods or services in accordance with the contract terms and conditions, Prince Edward County, after due oral or written notice, may procure them from other sources and hold the contractor responsible for any resulting additional operating purchasing and administrative costs. This remedy shall be in addition to any other remedies which Prince Edward County may have.

X. Performance Bond

The successful Offeror shall deliver to Prince Edward County an executed Commonwealth of Virginia Standard Performance Bond, in the equivalent amount of six months of performance of the contract, with Prince Edward County as obligee. The surety shall be a surety company or companies approved by the State Corporation Commission to transact business in the Commonwealth of Virginia. No payment shall be due and payable to the contractor, even if the contract has been performed in whole or in part, until the bonds have been delivered to and approved by Prince Edward County.

## 7.0 SPECIAL TERMS AND CONDITIONS

A. Contract Award

Selection shall be made of two or more offerors deemed to be fully qualified and best suited among those submitting proposals on the basis of the evaluation factors included in the Request for Proposals, including price. Negotiations shall be conducted with the offerors so selected. Price shall be considered, but need not be the sole determining factor. After negotiations have been conducted with each offeror so selected, Prince Edward County shall select the offeror which, in its opinion, has made the best proposal, and shall award the contract to that offeror. The Prince Edward County Board of Supervisors may cancel this Request for Proposals or reject proposals at any time prior to an award, and is not required to furnish a statement of the reasons why a particular proposal was not deemed to be the most advantageous. Should Prince Edward County determine, in writing and in its sole discretion that only one offeror is fully qualified, or that one offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that offeror. The award documents will be a contract incorporating by reference all the requirements, terms and conditions of the solicitation and the contractor's proposal, as negotiated. Prince Edward County reserves the right to make an award based on initial proposals without discussions.

B. Best and Final Offer (BAFO)

At the conclusion of negotiations, the offeror(s) may be asked to submit in writing, a Best and Final Offer (BAFO). After the BAFO is submitted, no further negotiations shall be conducted with the offeror(s). The offeror's proposal will be reevaluated to include the information in the BAFO. The decision to award will be based on the final evaluation including the BAFO, if one is required.

C. Renewal of Contract

The contract resulting from this RFP may be renewed by Prince Edward County upon written agreement of both parties for two (2) successive one year periods, under the terms of the current contract, and at a reasonable time (approximately 90 days) prior to the expiration.

**8.0 METHOD OF PAYMENT**

Lump sum payment for base period shall be billed monthly based on 1/36 of the base period of contract – (7/1/2017 – 6/30/2020)

Lump sum for option periods shall be billed monthly as 1/12 of option period(s).

**9.0 ATTACHMENTS**

A. PRICING SCHEDULE

B. PRINCE EDWARD COUNTY SANITARY LANDFILL VDEQ PERMITS #420 AND #584 OPERATIONS MANUAL, LAST REVISED DECEMBER 2016.

- ATTACHED PDF

**ATTACHMENT A  
PRICING SCHEDULE**

A. LANDFILL OPERATIONS – First 36 months (7/1/2017 – 6/30/2020).  
Pricing on a firm-fixed price basis.

Contractor provides all materials and equipment:

\$ _____ (In words)	\$ _____ (In figures)
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B. ADDITIONAL SERVICES – HOURLY RATES

Equipment other than that used on a routine basis at landfill may also be included.  
(Hourly rate should include equipment, fuel costs and cost of operator.)

_____	\$ _____ per hour
(Equipment type)	(Rate)
_____	\$ _____ per hour
(Equipment type)	(Rate)
_____	\$ _____ per hour
(Equipment type)	(Rate)
_____	\$ _____ per hour
(Equipment type)	(Rate)
_____	\$ _____ per hour
(Equipment type)	(Rate)
_____	\$ _____ per hour
(Equipment type)	(Rate)
_____	\$ _____ per hour
(Equipment type)	(Rate)

C. MATERIALS AND SUPPLIES

1. Contractor will provide all fuel and maintenance for equipment.
2. Contractor will provide all safety equipment for personnel.
3. Contractor will provide all communication equipment for personnel.
4. Contractor will provide all materials needed for landfill operations (e.g. gravel, rip rap, piping, litter control fencing, silt fence, seed, fertilizer, matting, etc.).

**ATTACHMENT B**  
**PRINCE EDWARD COUNTY SANITARY LANDFILL**  
**VDEQ PERMIT # 584**  
**OPERATIONS MANUAL, REVISED DECEMBER 2016**

The Operations Manual is available as follows:

1. As a PDF file from the County web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us)
2. The Prince Edward County Administrator's Office will e-mail you a PDF file. Please contact the County Administrator's Office at 434-392-8837.
3. A hard copy is available in the office of the Prince Edward County Administrator, located at 111 South Street, 3<sup>rd</sup> Floor, Farmville, VA 23901. 434-392-8837.