

March 11, 2014

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11<sup>th</sup> day of March, 2014; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; and Jim Ennis, County Attorney.

Chairman Simpson called the meeting to order. Supervisor McKay offered the invocation.

Supervisor Townsend made a motion to suspend the Board of Supervisors Bylaws for the purpose of amending the agenda, to discuss Item #23: Proposed Amendment to Public Participation Protocol.

Following some discussion of the proposed amendments, Supervisor Timmons questioned the ability for the public to express disagreement with the Board of Supervisors if the proposed amendments would be accepted.

Mr. Jim Ennis, County Attorney, stated the proposed amendments do not limit criticism or discussion of issues, but it does limit the language used in the public forum. To bring a legitimate issue before the Board, express opinion, whether the citizen agrees or disagrees with the Board decision is different than a personal attack of a board member, a member of the staff or an employee of the county. He stated everyone can disagree on issues; it's the manner in which the disagreement is voiced is what this attempts to address. Further discussion followed.

Supervisor Wilck asked who the arbiter is to decide what is "insulting."

Mr. Ennis stated that according to the Board protocol, the Chair generally entertains decorum but any board member who believes that language has been insulting or it constitutes an attack on a Board member, staff member or employee of the County is free to make a motion for the Chair to enforce the protocol.

Following further discussion, Mr. Ennis stated the motion currently on the floor is not regarding the amendments to the Public Participation Protocol but to suspend the Board Bylaws to amend the agenda.

Supervisor Townsend repeated his motion to suspend the Board of Supervisors Bylaws for the purpose of amending the agenda, to discuss Item #23: Proposed Amendment to Public Participation Protocol; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Supervisor Townsend made a motion to amend the Public Participation Protocol, Bullet Point #4 and Bullet Point #14 to read (amendments underlined):

- *Citizens may ask questions of the Board or individual Board members; however, Public Participation is not designed to allow debate between Board members and citizens nor shall it be used as a forum for personal attacks on Board members, staff or employees of the County.*
- *The use of profane, vulgar obscene, insulting, or threatening speech is not permitted and can result in removal from the meeting.*

Supervisor Timmons stated the proposed amendments are too restrictive; it could be perceived as a personal attack if someone disagrees. He said while he supports the concept, a better definition is needed.

Supervisor Timmons made a substitute motion to request the County Attorney and staff to amend the language so it doesn't restrict any citizen comments, good or bad, and bring it back to the Board next month.

After some discussion, Supervisor Wilck made a substitute motion to table the issue. After some discussion, he rescinded his motion.

A vote was taken on Supervisor Timmons's motion to have the County staff and County Attorney redraft the language of the Public Participation Protocol; the motion failed:

Aye:	Howard M. Campbell	Nay:	Robert M. Jones
	Pattie Cooper-Jones		Charles W. McKay
	C. Robert Timmons, Jr.		Howard F. Simpson
	Jim R. Wilck		Jerry R. Townsend

Supervisor Townsend restated his motion to approve the Public Participation Protocol as presented; the motion failed:

Aye:	Robert M. Jones	Nay:	Howard M. Campbell
	Charles W. McKay		Pattie Cooper-Jones
	Howard F. Simpson		C. Robert Timmons, Jr.
	Jerry R. Townsend		Jim R. Wilck

Supervisor Timmons made a motion to request staff and the County Attorney review the Public Participation Protocol and to distribute it to the Board members within the next two weeks for review prior to the April Board meeting. Following some discussion, the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Supervisor Wilck made a motion to return to the agenda; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Public Participation

**Jimmy Garnett**, Lockett District, expressed his disappointment when he read the newspaper article regarding the Public Participation during the February Board of Supervisors meeting. He said things don't get done by being derogatory; he stated he doesn't know one person that cares more for Prince Edward County than Howard Simpson. Mr. Garnett stated citizens may disagree with the Board of Supervisors, but it is not too much to expect for people who disagree with the Board to do it in a respectful way.

**Robert McRae**, Washout Road, Keysville, stated there are two roads designated as "Route 701" in the county; the east side is paved and the west side is not. He requested the western section of Route 701 be paved as the road is in poor condition. He added traffic from the WMA is also deteriorating the road.

**Jasper Hendricks**, New Horizons Community Partnership, thanked the Board for its support and stated the agency is being rebuilt. He reviewed programs hosted by the agency including assistance for the homeless, tutoring, and many others. Mr. Hendricks stated the agency board meetings are open to the public and invited all to attend.

**Sam Campbell**, Prospect District, stated he had made an email request for information regarding any expenses incurred for which Mr. Bartlett requested reimbursement from the County.

Mr. Bartlett stated that county staff has responded to the request.

**Sam Coleman**, Leigh District, expressed his support for the Buckingham Cattlemen's Association's request for assistance from the Board of Supervisors for the building project, and introduced Jennifer Ligon who would speak later in the agenda.

Supervisor Timmons questioned the number of members in the Buckingham Cattlemen's Association that are from Prince Edward County; Mr. Coleman stated there are 13.

**Kenneth Jackson**, Lockett District, expressed his concern regarding the proposed amendments to the Public Participation Protocol and how it will restrict the citizens' ability to speak. He said not all will agree with things the Board is doing. Mr. Jackson also voiced his concern regarding the lack of new businesses coming to the county and asked that the Board not fund private companies such as the YMCA and STEPS and concentrate on helping the people of Prince Edward County and fixing the roads that need to be fixed, schools that need to be repaired and books that need to be purchased for the students. Mr.

Jackson stated that if the Board members do not do what the citizens want them to do, the Board members will be removed at the next election, and if the employees will not do what the citizens need them to do, the citizens will ask for their removal.

**Bemeché Hicks**, Lockett District, stated his displeasure at learning of the no-interest loan to the YMCA for \$50,000 each year for three years and asked for a repeal of the loan agreement. He stated the taxes should not fund the YMCA as it is a national organization, citing the allocation of \$40,000 for the YMCA's summer program and learning many students were not able to get into the summer program. He then stated the school has been licensed for 200 children for a summer program and it was not used. Mr. Hicks then expressed his concern regarding businesses building in the county.

**David Wood**, Leigh District, voiced his opposition on the proposed county ordinance regarding hunting on or near highways, and questioned the 1,000' clearance. Supervisor Timmons stated the proposed ordinance will be "ditch to ditch."

Supervisor Timmons said the state statute sets forth that you can hunt but cannot discharge a firearm onto, across or down a primary or secondary highway.

**Betty Baskin**, Hamden District, requested the Board review the stipulations and criteria for paving roads, adding unpaved roads are a thing of the past. She asked the Board to look into getting Route 701, Washout Road, paved.

In Re: Board of Supervisors Comments

Supervisor Campbell stated that while he appreciated the invitation to the Town Hall meeting on February 20<sup>th</sup>; he had already committed to attend another meeting that evening.

Supervisor Cooper-Jones thanked all in attendance and stated it is important for the Board to know the citizens' opinions.

Supervisor Townsend stated the Public Participation Protocol is in place to allow citizens to voice their opinions and the Board wishes to encourage the citizens to do so, but as mature adults, we need to conduct ourselves decently and in order, not to be insulting or embarrassing, and no personal attacks on any of our Board members or the staff. If someone has a personal agenda with any member, it needs to be

addressed outside of this setting. That is the intent, not to hinder. It needs to be done professionally, decently and in order.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Wilck and carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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the Board accepted the Treasurer’s Report for January 2014; the minutes of the meetings held February 11, 2014 at 5:00 p.m., February 11, 2014 at 7:00 p.m. with corrections, and February 18, 2014; Accounts and Claims; Salaries; a refund to Ellington Energy Services, Inc. for fees paid for an unused electrical permit in the amount of \$40.80; and appropriations as follows:

FY 2014 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	General Fund Balance		\$51,000
4-100-11010-5530	Board of Supervisors Travel & Subsistence	\$1,000	
4-100-71100-5650	YMCA – 2014 Loan	\$50,000	
3-100-24040-0012	Fire Program Funds		\$38,311
4-100-32200-7020	Fire Program Funds	\$38,311	
3-105-33010-0052	Federal Forfeited Assets		\$13,533
4-105-31700-6030	Commonwealth Attorney – Federal Assets	\$13,533	
3-100-14010-0001	Court Fines & Forfeitures		\$55,000
4-100-31200-1205	O/T – At Will Program	\$55,000	

**Prince Edward Treasurer's Report - January 2014**

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	12,210,041.82	22,345.00	376,970.91	11,855,415.91
Wachovia Social Services	388,054.24		69,373.33	318,680.91
Bank of America School Fund	1,118,406.08	0.33	472,183.16	646,223.25
Bank of America Food Service	64,894.26	149.26	7,599.45	57,444.07
Benchmark Food Service	310,734.54	30,988.98		341,723.52
<b>TOTAL</b>				<u>13,219,487.66</u>

<b>Certificates of Deposit</b>	
Benchmark	519,048.66
Citizens Bank Recreation	15,000.00
Citizens Bank Underground Storage	20,000.00
Planners Bank	200,000.00
Wells Fargo Advantage Fund	162,444.23
TOTAL	<u>916,492.89</u>
 GRAND TOTAL	 <u><u>14,135,980.55</u></u>

<u>BOARD OF SUPERVISORS</u>	
Farmville Herald	Advertising 1,004.53
Don C. Gantt, Jr.	Mileage 224.00
Howard F. Simpson	Mileage 423.18
	Meals & gratuities 43.18 466.36
C. Robert Timmons, Jr.	Mileage 322.00
Business Card	Lodging 793.38
	Meals 93.22
	Water & soft drinks 22.92
	Conference registration 590.00
	Local Government Day 135.00 1,634.52
NAACP	Banquet sponsor 1,000.00

<u>COUNTY ADMINISTRATOR</u>	
Business Card	Postage 1,470.00
	Parking 17.00
	Local Government Day 45.00
	Envelopes 114.30 1,646.30
Pitney Bowes	Postage meter lease 29.00
US Cellular	Phone 136.88
Diamond Springs Water, Inc.	Water & equipment rental 15.90
Farmville Printing	Letterhead / business cards 214.50
STEPS, Inc.	Secure destruction 38.40

<u>COMMISSIONER OF REVENUE</u>	
M & W Printers, Inc.	Postage - Property forms 3,153.35
Treasurer of Virginia	Online service 76.61
Farmville Printing	Letterhead 159.50

<u>ASSESSOR</u>	
Wampler-Eanes Appraisal	Reassessment 12,735.00

<u>TREASURER</u>	
Treasurer of Virginia	Online service 76.61
Key Office Supply	Labels 49.98
	Date stamps 11.96

	Extension cord	19.99	
	Planner	13.50	
	Receipt books	33.87	
	Counterfeit pens	19.96	
	Ink cartridge	69.99	
	Greenbar paper	334.74	
	Pens	30.96	
	Ink cartridges / index	86.34	
	Shredder	1,499.00	2,170.29

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expense	375.00	4,075.00
ComputerPlus Sales & Service	Printer maintenance contract		79.00

REGISTRAR

Key Office Supply	Desk calendars	27.98	
	Date stamp / tape	11.32	
	Batteries / pens / badge	29.38	
	Copier repairs	271.29	339.97

GENERAL DISTRICT COURT

US Cellular	Phone		23.41
Key Office Supply	Toner		42.00

CLERK OF THE CIRCUIT COURT

Treasurer of Virginia	Audit 1-12 / 9-13		2,919.09
Key Office Supply	Copier service contracts (2)	1,500.00	
	Fax service contract	201.00	
	Copy paper	224.95	1,925.95
AT&T	Phone		49.14
CenturyLink	Phone		87.55
George Carter, Jr.	Juror		30.00
Martha Cook	Juror		30.00
Rachel Dove	Juror		30.00
Barbara Jones	Juror		30.00
Tolama Paige	Juror		30.00
Charles Pierson, Jr.	Juror		30.00
Geraldine Wiley	Juror		30.00
Kinex Networking Solutions	DSL		74.95
Longwood Printing Service	Copy plats		26.10

LAW LIBRARY

AT&T	Phone		42.54
CenturyLink	Phone		40.26
LexisNexis	Online service		247.00

COMMONWEALTH'S ATTORNEY

Morgan Greer	Postage		11.45
Treasurer of Virginia	I-Pad service	134.64	



	Gas	105.25	
	Lodging & meals	369.36	
	Car rental	207.90	817.15
Farmville Printing	Business cards		25.00
STEPS, Inc.	Shredding service		125.30
Key Office Supply	Copy paper	341.94	
	Folders / batteries	132.95	474.89
University of Virginia	LGA 2014 Handbook CD		155.00
Dell Marketing, LP	Server		3,719.43

VICTIM WITNESS ASSISTANCE PROGRAM

U. S. Postal Service	Box rent		58.00
Cindy Sams	Mileage	119.84	
	Meal	11.92	131.76
Farmville Printing	Envelopes		50.00
Key Office Supply	Ink cartridge	179.00	
	Folders	73.98	252.98

SHERIFF

Medtox Laboratories, Inc.	Drug testing		50.00
Elecom, Inc.	Radio antenna	765.00	
	Install console/light (2)	4,633.12	
	Vehicle lights	329.46	5727.58
East End Motor Company, Inc.	Inspection / wipers / bulbs	65.80	
	Inspections	32.00	
Express Care	Oil changes (7)		417.45
Farmville Auto Parts	Rotors / calipers	815.00	
	Pad indicator	74.30	
	Calipers	139.64	
	Alternator	237.00	
	Stop leak / antifreeze	20.97	
	Window motor / regulator	332.38	
	Window switch / backlight	260.96	
	Brake pads / rotors	419.19	
	Pads / rotors / blower motor	473.26	
	Battery	43.22	
	Windshield wash	2.39	
	Floor mats	48.99	
	Wipers	48.78	2,916.08
Robert Goldman	Tinted durango windows	175.00	
	Meals	20.07	195.07
Grant's Glass	Window weather stripping		75.00
Kenbridge Tire & Auto	Calibration		25.00
Farmville Herald	Advertising		143.50
Business Card	Postage	2.32	
	Meals	164.23	
	Lodging	289.86	
	Business cards	79.21	
	Gas	49.57	
	Camera battery charger	229.57	

	Uniforms	66.61	881.37
Kevin Randolph	Postage		8.86
Treasurer of Virginia	VCIN		52.57
CenturyLink	Phone	20.88	
	VCIN	7.97	28.85
US Cellular	Ipad service	53.56	
	Phone	743.85	797.41
Brandon Yoder	Meal		11.23
Farmville Printing	Banquet invitations		220.10
Key Office Supply	Ink cartridge	77.97	
	Ink cartridge / labels	63.58	
	Labels	7.49	
	Office supplies	26.98	
	Lateral file	454.99	
	Hanging folders	79.92	710.93
Dekeace Morton	Banquet - catering		1,350.00
Prince Edward County Public Schools	Use of facility		290.00
Rochette's Florist	Fern rental / flowers		132.50
Ross Catering Services	Folding chairs		250.00
US Cellular	Ipad & accessories		593.87
Prince Edward County Food Service	Banquet - food service		140.00
GCA Services Group	Banquet - custodial		101.92
IAPE	Annual membership		200.00
VALEAC	Dues		100.00
Diamond Springs Water, Inc.	Water & equipment rental		90.10
Staples Advantage	Office supplies		406.21
Walmart Community / GEGRB	Creamer / sugar		7.30
Southside Electric Cooperative	Electric service		9.55
Calvin Walker	Gas		25.00
Fire & Safety Equipment Company	Inspect extinguisher		50.80
Galls / Quartermaster	Whistles /chains	78.78	
	Boots	103.98	182.76
Southern Police Equipment Company	Maglite / battery	118.20	
	Shoes	264.32	
	Badge	166.00	548.52
Quality Uniform Company, Inc.	Shirts	145.50	
	Uniforms	431.50	577.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

C W Williams	Boots		271.85
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RICE VOLUNTEER FIRE DEPARTMENT

C W Williams	Turn-out gear		5,520.98
Emergency Apparatus	Battery charger repair	408.41	
	Auto-eject repair	77.98	486.39
Dominion Virginia Power	Electric service		8.99

PROSPECT VOLUNTEER FIRE DEPARTMENT

VFIS	Auto insurance	3,631.00	
	Umbrella / excess insurance	375.00	

	Portfolio insurance	2,499.00	6,505.00
Ellington Energy Service	Cylinder	85.00	
	Propane	2,511.19	2,596.19
Farmville Wholesale Electric	Pullchain fan		141.02
Francis Electric	Generator battery		251.00
Pairet's, Inc.	Plaques	197.85	
	Engraving	3.5	201.35
Verizon Wireless	Internet		65.51
Verizon	Phone		154.76

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Foster Fuels, Inc.	Propane		271.45
Dominion Virginia Power	Electric service		274.54

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		115.04
Foster Fuels, Inc.	Propane		3,399.96
GWA Fire	Fire extinguisher maintenance		41.50
JE Jamerson Builidng Supply	Bulb		54.99
Pamplin Exxon	Fuel		326.54
Prince Edward Overhead Doors	Door repair		170.00
Verizon	Phone		127.17
Dominion Virginia Power	Electric service		396.04

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Motorola Solutions, Inc.	Battery / charger		320.48
Parker Oil Company, Inc.	Propane		411.87
Watkins Insurance Agency	Umbrella insurance		240.00

EMERGENCY SERVICES

Timmons Group	E 911 Addressing		270.00
Korman Signs	Signs & posts		592.39

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		9,011.50
Piedmont Regional Juvenile Detention Center	Juvenile detention		2,700.00

BUILDING OFFICIAL

US Cellular	Phone		23.41
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ANIMAL CONTROL

Dominion Virginia Power	Electric service		676.70
CenturyLink	Phone		166.61
US Cellular	Phone		46.82
Business Card	License renewal		90.00
Southside SPCA	Animal Friend plates		243.88

BIOSOLIDS MONITORING

Tri-County Ford, Inc.	Oil changes (7)		32.59
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US Cellular	Phone		23.41
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REFUSE DISPOSAL

Resource International	Storm water compliance	295.00	
	Misc work tasks	3,390.00	
	Assessment monitoring	1,733.75	5,418.75
Farmville Wholesale Electric	Heater / thermostat		94.13
Lowe's	Sheet panel / lumber		74.14
Farmville Auto Parts	Tarp straps		18.53
Container First Services	Trash collection		414.00
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		487.20
STEPS, Inc.	Recycling fee		1,778.88
Southside Electric Cooperative	Virso site		191.09
Dominion Virginia Power	Rice site	113.68	402.08
	Green Bay site	108.18	
	Worsham site	154.17	
AT&T	Phone		316.48
CenturyLink	Phone		180.04
US Cellular	Phone		23.41
Verizon	Phone		127.49
O. O. Stiff, Inc.	Monthly service		662.50
East End Motor Company, Inc.	Tire		331.50
NAPA of Farmville	Batteries	409.50	
	Alternator	199.00	608.50

GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitor Center	38.00	237.00
Fire Sprinkler, LTD	Test backflow prevention		197.00
Putney Mechanical Company, Inc.	Replace thermostat		284.95
Carter's Garage	Truck repairs		2,281.52
East End Motor Company, Inc.	Inspection / wipers / bulbs		57.75
Farmville Auto Parts	Fuel filter	23.98	
	Sparkplugs	25.60	
	Transmission fluid	60.94	
	Antifreeze	11.21	
	AHU belt	8.29	
Dominion Virginia Power	Roy Clark monument	5.66	
	Courthouse	9,304.90	
	Shop	52.96	
	SCOPE building	308.13	
	Sheriff Department shed	5.66	
	Worsham Clerks Office	231.88	
	Lights at Rice	110.21	
	Ag building	3,245.29	13,264.69
Parker Oil Company, Inc.	Heating oil - shop		808.24

Town of Farmville	Water & sewer	114.56
AT&T	Phone	42.54
CenturyLink	Phone	133.13
US Cellular	Phone	129.27
O. O. Stiff, Inc.	Monthly service	100.00
Aramark Uniform Services	Janitorial supplies	369.60
Diamond Paper Company	Disinfect / carpet freshener	166.39
Handi-Clean Products, Inc.	Floor sealer / stripper	316.84
Lowe's	Janitorial supplies	13.26
	Breaker	4.09
	Torch head / graphite	47.01
	Maintenance supplies	61.95
	Trowel	12.69
	Cable / wall plates	64.17
	Paint / batteries / WD40	305.1
	Pipe cap	17.55
	PVC / cement / coupling	10.88
		536.70
Diamond Springs Water, inc.	Equipment rental	8.95
Farmville Wholesale Electric	Circuit breaker	19.91
Grainger	Tile	33.35
	Tile cutter	68.67
	Filter	49.05
	Key blanks	24.28
		175.35
Pairet's, Inc.	Signs	125.00
Cintas Corporation #524	Uniform rental	397.60
Sherwin Williams Company	Paint brushes	24.10
Taylor-Forbes Equipment Company	Kubota key	7.71
Haley Auto Mall	Vent hose	35.04

CANNERY

Virginia Food Works	Contract payment	2,916.67
Lowe's	Baseboard / hooks / screws	38.83
Parker Oil Company, Inc.	Heating oil	1,268.35

CHAPTER X BOARD

Crossroad Services Board	3rd Quarter support	15,660.75
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COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service	5,115.00
Business Card	Foster care	25.53
Centra Health	Professional service	17,253.00
Elk Hill	Professional service	2,400.00
Family Preservation Services	Professional service	805.00
Grafton School, Inc.	Professional service	15,858.75
Ashley Long	Foster care	3,957.00
North Spring Behavioral	Professional service	4,515.00
The Hughes Center	Professional service	5,324.00
Christina Velez	Foster care	105.84
Virginia Family Services	Professional service	1,230.00
VA Home for Boys & Girls	Professional service	1,750.88

Business Card	Conference registration	125.00	
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SUPERVISION OF PARKS & RECREATION

Southside Virginia Family YMCA	Annual loan	50,000.00	
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PLANNING

Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.40	122.40
Preston Hunt	Commission meeting	100.00	
	Mileage	22.40	122.40
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	12.32	112.32
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.60	105.60
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.08	110.08
W. Parker Terry, Jr.	Commission meeting		100.00
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.40	108.40
Brett Von Cannon Watson	Commission meeting		100.00
Farmville Herald	Advertising	271.63	
	Ad - Planning director	82.00	353.63
Business Card	Postage		42.00
US Cellular	Phone		46.82

ECONOMIC DEVELOPMENT

Business Card	Postage	12.16	
	Meals	183.99	
	Meeting refreshments	31.19	227.34

TOURISM

Dominion Virginia Power	Electric service		215.91
Town of Farmville	Water & sewer		47.65
Business Card	Postage		40.48
CenturyLink	Phone		308.19
Weider History Group	Advertising		2,700.00
Key Office Supply	Ink cartridge	138.99	
	Calendar / refill	15.38	154.37

FLOOD & EROSION CONTROL

Joyce Engineering, Inc.	Stormwater grant	28,345.00	
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COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone	104.88	
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CAPITAL PROJECTS

Compro Computers	Software / printers	804.90	
Beachy Masonry, Inc.	Enlarged front door	3,000.00	
Crest Food Service Equipment	Dishwasher / processor	15,254.59	

Ecklund-Harrison	Thermocouples	646.70
Ronald Gulick	Bell pepper corer	195.00
CJMW Architecture	Depot - bid proposal	4,177.58
<u>FORFEITED DRUG ASSETS</u>		
Haley Auto Mall	2014 Dodge Durango	29,553.00
<u>WATER FUND</u>		
Town of Farmville	Water	20.11
<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump	58.16
<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit	1,094.00
<u>PIEDMONT COURT SERVICES</u>		
Commworld	Phone maintenance	45.00
CenturyLink	Fax line	60.92
CAN Surety	Surety bonds	212.63
Julianna Ferrell	Mileage	191.52
	Newspapers	1.50
Sharon Gray	Mileage	202.16
Connie Stimpson	Mileage	11.92
	Office supplies	105.94
Ashley Nash	Mileage	58.24
Dean Farmer, Jr.	CPR training	175.00
Renee T. Maxey	Tablet cover / keyboard	69.99
<u>PCS SUPERVISION FEES EXPENDITURES</u>		
SRP Corporation, LLC	Rent	2,500.00
National Curriculum & Training Institute	Training	899.00
Lowe's	Janitorial supplies	234.02
<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Service, Inc.	Drug testing	38.96

In Re: Budget Request – Buckingham Cattlemen’s Association

On September 11, 2012, the Board of Supervisors approved a request from Buckingham County to provide a letter of support for an application to the Tobacco Commission by the Buckingham Cattlemen’s Association for an Agribusiness grant in the amount of \$550,000. This grant was awarded and will be used to build a 160’ X 300’ metal building. The building would be used to hold livestock sales and host other events such as 4-H programs, farmers market, fairs, festivals and rodeos.

Prince Edward County has now received a request from Buckingham Cattlemen’s Association for a one-time donation of \$5,000 or an amount the County finds justifiable, to be used to make this organization eligible to receive multi-jurisdictional grants.

Ms. Jennifer Ligon stated of the 235 members of the Buckingham Cattlemen’s Association, thirteen are residents of Prince Edward County. She said the members coming for the events would bring people to Prince Edward County for fuel, lodging, restaurants and other needs. It will add jobs and bring revenue to the County. She requested \$5,000 or an amount found suitable to the Board.

Supervisor Timmons questioned the expected date of completion and the amount of the grant. Ms. Ligon said there is no deadline for the construction; she added the grant is providing \$35,000.

Supervisor Timmons asked if the requested \$5,000 is the entire amount for the co-funding. Ms. Ligon stated there is a 10% matching funds requirement for the grant; Buckingham County is giving \$15,000 but to be eligible for regional grants, the Association must receive funding from other counties.

Supervisor Timmons suggested she cycle through the other counties to see what they provide.

Supervisor Campbell asked when they expect to begin construction; Ms. Ligon stated the land is being graded, and it is located on Route 60 just west of the courthouse.

Supervisor Timmons made a motion to table this issue for 30 days; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Highway Matters

There were no recommendations or concerns to present to VDOT.

In Re: Update from Commonwealth Regional Council (CRC)

Chairman Simpson introduced Ms. Mary Hickman, Interim President and CEO of the Commonwealth Regional Council.



Ms. Hickman provided an update on the programs and activities of the Commonwealth Regional Council. She thanked Supervisor McKay and Supervisor Timmons, who has taken on the role as treasurer for the CRC.

In Re: Public Hearing: School Board Appointments

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the School Board Appointments. Notice of this hearing was advertised according to law in the Friday, February 28, 2014 and Friday, March 7, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Simpson stated the terms of the following School Board members expire June 30, 2014:

District 101 – Linda Leatherwood (Supervisor Howard Simpson)  
District 801 – Lawrence C. Varner, M.D. (Supervisor Pattie Cooper-Jones)

Supervisor Simpson thanked the Citizen Committee for District 101:

Karen Shinabeck, Chair  
49 Lake Drive  
Farmville, VA 23901  
(434) 390-0379

Kate Shorter  
1812 Greenhouse Road  
Farmville, VA 23901  
(434) 392-5364

Shirley Taylor  
3735-A Back Hampden-Sydney Road  
Farmville, VA 23901  
(434) 607-3312

Supervisor Cooper-Jones welcomed the Citizen Committee for District 801:

Mickey Carrington, Chair  
615 Griffin Blvd.  
Farmville, VA 23901  
(434) 392-5599

Robert Glenn  
306-A First Avenue  
Farmville, VA 23901  
(434) 392-5483

Nancy Phaup  
1100 Milnwood Road  
Farmville, VA 23901  
(434) 392-3351

Chairman Simpson opened the public hearing.

**Kenneth Jackson**, Lockett District, stated although he is not in the districts in which candidates are being sought, he wished to speak on behalf of Mr. Peter Gur, candidate in District 101, He said Mr. Gur is an excellent educator and would be a boon and benefit to the School Board.

There being no one further wishing to speak, Chairman Simpson closed the Public Hearing.

Chairman Simpson thanked the Committees for doing this very important job. The applicants will be named to the Board by the Committees during the April meeting.

In Re: Public Hearing: Ordinance Creating the Granite Falls CDA

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Amendment to the Ordinance Creating the Granite Falls Community Development Authority. Notice of this hearing was advertised according to law in the Friday, February 14, 2014, Friday, February 21, 2014 and Friday, February 28, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

At its February 11, 2014 meeting, the Board of Supervisors approved advertising a public hearing for the amendment of the Ordinance Creating the Granite Falls Community Development Authority. The Ordinance for the Creation for the Granite Falls CDA contains a section with a sunset date which states the CDA shall be dissolved, if the developer had not acquired the real estate within two years after adoption of the ordinance. Per advice from our Bond Attorney and Section 15.2-5109 of the Code of Virginia, the sunset provision in the ordinance does not automatically terminate the CDA. Per 15.2-5109, both the CDA and the Board of Supervisors must adopt resolutions of dissolution and then the Board must file articles of termination with the State Corporation Commission. These actions have not been taken.

Mr. Bartlett recommended the sunset provision of the ordinance be deleted.

Chairman Simpson opened the public hearing.

**Kenneth Jackson**, Lockett District, questioned the purpose of the CDA since the Granite Falls hotel project fell through.

Supervisor Timmons stated the ordinance would need to be amended by either deleting or amending the dissolution date. Last month the Board agreed that after the budget work is completed, the Board will review the need for the CDA, and if it is needed, it will review the make-up of the members of

the CDA. Supervisor Timmons added that since the budget is so time-consuming, in order to give it proper attention, the Board plans to review the issue in July.

There being no one wishing to speak, Chairman Simpson closed the Public Hearing.

Supervisor Timmons made a motion to adopt the Amending Ordinance which will amend the Ordinance Creating the Granite Falls Community Development Authority and remove the language regarding the dissolution of the CDA; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

**AN ORDINANCE AMENDING THE ORDINANCE CREATING THE GRANITE FALLS COMMUNITY DEVELOPMENT AUTHORITY**

**WHEREAS**, the Board of Supervisors of the County of Prince Edward, Virginia (the “Board of Supervisors”) authorized the creation of the Granite Falls Community Development Authority (the”CDA”) by ordinance entitled “Ordinance Creating the Granite Falls Community Development Authority”, adopted November 17, 2009 (the “Ordinance”) and amended on March 8, 2010; and

**WHEREAS**, a public hearing has been held on March 11, 2014, by the Board of Supervisors on the adoption of this Ordinance and notice has been duly published in accordance with the requirements of Section 15.2-5156 of the *Code of Virginia of 1950*, as amended (the “Act”); and

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Supervisors of the County of Prince Edward, Virginia as follows:

1. Amendment of Paragraph 8 of Ordinance. The Ordinance is hereby amended so that Paragraph 8 of the Ordinance is hereby deleted, as follows:  
  
~~8. Dissolution. The CDA shall be dissolved if the Real Estate has not been acquired by the Purchaser, or its designee, within two years after the date of adoption of this Ordinance.~~
2. Articles of Incorporation. The County Administrator is authorized and directed to execute and file Articles of Incorporation with the State Corporation Commission in substantially the form on file with the County Administrator with such changes or corrections as the County Administrator may approve prior to filing.

3. Recordation of Ordinance. In accordance with Section 15.2-5157 of the Act, a copy of this Amending Ordinance, together with the Ordinance, shall be recorded in the land records of the Clerk's Office of the Circuit Court of the County of Prince Edward for each tax map parcel in the CDA District and the CDA District shall be noted on the land records of the County.
4. Effective Date. This Ordinance shall take effect immediately upon its adoption.

Adopted at a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia held on March 11, 2014.

In Re: Public Hearing: Special Use Permit – Radio Tower, Dr. Stephenson & Elesa Bynum

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Special Use Permit – Radio Tower, Dr. Stephenson & Elesa Bynum, Tax Parcel 68-A-13. Notice of this hearing was advertised according to law in the Wednesday, February 26, 2014 and Wednesday, March 5, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The Planning Commission conducted a public hearing at the February 18, 2014 meeting of the Planning Commission to consider a request from Dr. Stephenson and Elesa Bynum to erect a radio tower on Tax Parcel 68-A-13 located at 132 Bynum Lane, Rice, Virginia 23906, owned by the Bynums. This 19.12 acre parcel is located in the Agricultural Conservation District (A-1); the placement of the Radio Tower requires a Special Use Permit. The Tower will not be lit; no one spoke at the public hearing.

Dr. Stephenson and Elesa Bynum are requesting a Special Use Permit to erect a guyed tower measuring 80 feet above ground. The tower will be used to house a radio antenna to be located 22 meters or approximately 72 feet above ground. The antenna is 10 feet in length. The Tower will be stabilized by three guy wires. The Tower is a triangular lattice type tower with each side measuring 11 ¼ inches and a height of 9 ¾ inches from the base to the apex of the triangle. The purpose of the tower is to allow operation of a radio station from the existing single family residence located on the property. The home occupation is allowed by right per Section 2-100.3 of the County's Zoning Ordinance.

The Planning Commission unanimously approved a recommendation that the Board of Supervisors favorably approve the Special Use Permit.

Chairman Simpson opened the public hearing.

Jim Podlesni stated he spoke with Dr. Bynum regarding the proposed tower and concerns that television reception would be affected. Mr. Podlesni requested time to try the antenna for quality of signal prior to the tower being in operation.

Dr. Stephenson Bynum stated the tower has a horizontal antenna and is best in non-interrupting frequency; he described in detail the properties of the broadcast signal from the tower. He mentioned several other towers in the area that do interrupt or have the potential to interrupt signal.

After some discussion, Dr. Bynum and Mr. Podlesni came to an agreement that if Mr. Podlesni's television antenna signal would be compromised, Dr. Bynum would provide a device to minimize interference. Dr. Bynum agreed he would not light the tower to respect the community.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Cooper-Jones made a motion to approve the Special Use Permit for the Radio Tower with the conditions set forth and recommended by the Planning Commission, and with the provision that if the signal interferes with television reception, a device would be provided to alleviate the issue; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Public Hearing: Amendment of Prince Edward County's Comprehensive Plan

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Amendments to the County Comprehensive Plan, as required by Section 15.2-2230 of the *Code of Virginia*, are proposed to all of the chapters of the Plan to correct grammatical structure. Additionally, in Chapter IV, the Demographics Analysis was updated to reflect the data of the 2010 Census and in Chapter V, Community Facilities and Services is being expanded significantly to meet new requirements imposed by the 2012 General Assembly, which include the expansion of information concerning transportation resources, the Six-Year Improvement Plan and the Long-Range Transportation Plan. Notice of this hearing

was advertised according to law in the Wednesday, February 26, 2014 and Wednesday, March 5, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Per Section 15.2-2230, the Prince Edward County Comprehensive Plan is to be reviewed every five years. The Board of Supervisors requested the Commonwealth Regional Council (CRC) assist in performing this review in September 2011. Over the last two and one-half years the CRC and the Planning Commission have reviewed the Comprehensive Plan.

The Planning Commission conducted a Public Hearing at the February 18, 2014 meeting of the Planning Commission to hear public comment on the proposed amendments to the Comprehensive Plan. There was no public input.

The Planning Commission unanimously approved a recommendation that the Board of Supervisors favorably approve the amendments to the Comprehensive Plan.

Chairman Simpson opened the public hearing.

Mr. Andre Gilliam, Commonwealth Regional Council, reviewed revisions made to the Comprehensive Plan.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Townsend made a motion to approve the amendments recommended by the Planning Commission to Prince Edward County's Comprehensive Plan; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Public Hearing: Amendment of Prince Edward County's Zoning Ordinance

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Amendments to the County Zoning Ordinance; proposed amendments include adding additional uses in most of the zoning districts that are allowed either "by-right" or with a Special Use Permit; requiring minimum setback requirements for accessory structures in the Agricultural Conservation (A-1) District and

the Agricultural Residential (A-2) District; and amending Section 4-300.11 to allow pervious paving materials as a special condition for off-street parking. Notice of this hearing was advertised according to law in the Wednesday, February 26, 2014 and Wednesday, March 5, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Supervisor Jones stated the Planning Commission conducted a Public Hearing on February 18, 2014 to consider amendments to the Zoning Ordinance. The existing Zoning Ordinance has been in existence for over six years with only minimal changes. The Planning Commission has reviewed the existing Ordinance and is proposing changes that will result in a document that will more closely reflect the uses desired by the citizens of Prince Edward County.

The amendments include adding additional uses in most of the zoning districts that are allowed either “by-right” or with a special use permit; requiring minimum setback requirements for accessory structures in the Agricultural Conservation (A-1) District and the Agricultural Residential (A-2) District; and amending Section 4-300.11 to allow pervious paving materials as a condition for off-street parking.

Supervisor Jones stated the Planning Commission unanimously approved a recommendation that the Board of Supervisors favorably approve the amendments to the Zoning Ordinance.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Wilck made a motion to approve the amendments recommended by the Planning Commission to Prince Edward County’s Zoning Ordinance; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Weatherization Assistance Program

Mr. Bartlett reported that the Virginia Department of Housing and Community Development (DHCD) is now accepting applications from nonprofits and local governments to serve as providers of

weatherization services to income-eligible households throughout the Commonwealth to include Prince Edward County. The Weatherization Assistance Program (WAP) provides funds to install measures that reduce residential heating and cooling costs for low-income families and enhance the health and safety of residents. The program provides repairs and improvements to home heating and cooling systems and provides for the installation of energy-saving measures in the house, such as insulation and air sealing. The goal is to increase energy efficiency of housing occupied by low-income persons and reduce their total residential energy expenditures.

This program was administered by HOPE; since DHCD rescinded HOPE's designation as the provider of services, Prince Edward has not had a designated provider. The County has received requests from three separate non-profits wishing to become the provider of this service for Prince Edward County. These are (1) Project:Homes located in Richmond; (2) STEPS located in Prince Edward County; and (3) Telamon located in Richmond, which runs its weatherization programs out of South Hill.

Each is asking for a letter of support from Prince Edward County. DHCD has allocated approximately \$52,000 in WAP funds for Prince Edward County. Once a service provider is selected for a County, the funds for all Counties that the provider services are lumped together and the provider can expend these funds as it sees fit throughout its service area. There is no obligation for the provider to expend funds allocated for Prince Edward County in Prince Edward County.

Project:Homes has been in existence for 20 years. Project:Homes' letter states it will partner with New Horizons which will provide intake services. In-house crews from Project:Homes will perform the work required except electrical, HVAC and roofing which will be contracted out. Project:Homes will be the lead organization and receive the grant.

STEPS has been in existence for 32 years. STEPS is partnering with Total Action in Progress (TAP) located in Roanoke. TAP has been in existence for 49 years, has a staff of 300 and serves 11 other localities in Virginia. The plan is to have STEPS provide intake and eligibility verification services to determine if a local citizen qualifies for the program. Local contractors will be hired to perform the weatherization upgrades to homes of local citizens. Finally, TAP will build STEPS capacity so STEPS can take over and run this program for Prince Edward County in the future.



Telamon has provided weatherization services for 33 years in Mecklenburg and Brunswick Counties. It plans to conduct intake services by phone and through the mail. The program will be run out of South Hill. In-house work crews from South Hill will provide energy audits, job estimating, weatherization measures and general construction. Work such as HVAC, minor electrical, plumbing and roofing will be subcontracted to contractors.

Chairman Simpson asked representatives from Project:Homes to present information to the Board regarding their agency.

Ms. Carrie Walker and Ms. Pam Palmore reported they currently cover District 15 which borders on Prince Edward County. They presented a brief history of the agency.

Supervisor Wilck questioned the allocation of the \$52,000 for Prince Edward County being applied to those in need in Prince Edward County. Ms. Walker stated the funds go into the district's pool; the funds would be distributed to the applicants based upon the criteria set forth by DHCD.

Supervisor Wilck questioned the number of counties in District 14; Ms. Palmore stated District 14 is made up of seven counties.

Supervisor Timmons questioned the process for the selection of the agency to host the Weatherization program. Ms. Walker said Project: House would like to administer the program but that it's just important that the citizens will be served.

Supervisor Timmons questioned the experience of the organization and its employees. Ms. Palmore said she has been working with Weatherization for over 35 years; she reviewed the organizations' procedures for the Weatherization program.

Supervisor Timmons then questioned who is responsible for auditing the program; Ms. Palmore said DHCD does technical and financial monitoring twice a year.

Supervisor Timmons asked about internal controls to ensure the money is being spent where it should be spent. Ms. Palmore stated a report goes to DHCD every month and all intake is processed through their website. Supervisor Timmons stated he wants to ensure there will be no more "shenanigans" in Prince Edward County. Ms. Palmore invited him to tour the organization's offices.

Supervisor Wilck made a motion to provide a letter of support to all three agencies for Weatherization Program services for Prince Edward County.

Ms. Sharon Harrup, STEPS, Inc., stated the funding that is to come to this region would be lumped together. For this region, there is \$320,000 – the largest allocation is under \$70,000 and that goes to Buckingham. She added STEPS would be hiring local, buying local and intakes are going to be done locally. She stated they would not ask folks to just come to Farmville to apply; they would go to the other five counties from which they are requesting letters of support, to take applications in those counties.

After some discussion, Supervisor Wilck amended his motion to support Project:Homes and STEPS, Inc.; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Request for Low Income Housing Tax Credits

Mr. Bartlett stated Prince Edward County has received notice from the Virginia Housing Development Authority (VHDA) that VHDA has received indications that two projects may submit for a reservation of Low Income Housing Credits, County Estates located at 402 Cedar Avenue, Farmville, VA and A&W Heritage Place which is to be built on Watson Estate Drive, off Green Bay Road.

Country Estates is an existing low income apartment complex consisting of 24 units. Country Estates wishes to spend approximately \$840,000 to rehab the apartment complex. Country Estates is requesting a real estate abatement for the project. The request is that the assessed value of the property not change until the construction is completed. The plan is to start construction in the middle of 2015 with a completion sometime in 2016. If the Board approves the request, the result will be an abatement of real estate taxes for only one year (2015). At current rates, this abatement will be worth approximately \$3,200. The County has provided such abatements in the past.

A&W Heritage Place is a proposed low income complex that will cater to the elderly. This project was originally approved by the Board of Supervisors in May 2004. The current concept of this project consists of 14 stacked duplexes. We have not received any request from the A&W Heritage Place.

Supervisor Cooper-Jones made a motion to approve the request from Country Estates for a real estate tax abatement for the rehabilitation project, and to authorize the County Administrator to sign the Letter of Support; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Proposed Ordinance – No Hunting with Firearm On or Near Highway

Members of the Board have been contacted by citizens expressing concerns regarding individuals who are hunting along or in state roadways in rural parts of the county. An ordinance was drafted that would prohibit hunting “ditch to ditch” on state roads in Prince Edward County. The proposed ordinance, drafted by the County Attorney.

The Board of Supervisors is granted the authority under Section 29.1-526 of the *Code of Virginia*, to prohibit by ordinance hunting with a firearm within 100 yards of any primary or secondary highway.

Currently, Section 18.2-286 of the *Code of Virginia* prohibits the discharge of a firearm or archery tackle in or across or within the right-of-way of any public road. The County Ordinance uses the broader terms “hunt” or “attempt to hunt” which includes the acts of taking, hunting, pursuing, chasing or shooting and assisting any person who is taking, hunting, pursuing, chasing or shooting.

In order for a local ordinance to be enforced during the next hunting season, the Director of the Virginia Department of Game and Inland Fisheries must be notified by registered mail no later than May 1 of the year in which the ordinance is to take effect. If the Board wishes to move forward with the proposed ordinance, a public hearing would need to be held at the April 8, 2014 meeting in order to meet the statutory deadline.

Supervisor Timmons clarified the reasoning for the proposed ditch to ditch restriction, stating it would eliminate driving on roads with hunters who have loaded guns standing on the roads. The hunters would need to park their trucks, go to the other edge of the ditch to hunt. He added the hunt clubs would need to police their own and the Game Wardens would have the authority to keep the hunters off the road.

Supervisor Timmons made a motion to authorize advertisement of a public hearing on the proposed ordinance prohibiting hunting with a firearm on or near the highway to be held at the April 8, 2014 meeting; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

PROPOSED ORDINANCE PROHIBITING HUNTING  
WITH A FIREARM ON OR NEAR HIGHWAY

Section 62-1 Hunting with firearm on or near highway.

- a) It shall be unlawful to hunt or attempt to hunt, with a firearm, any game bird or game animal while such person is on any primary or secondary state maintained highway and within the side ditches of such highway in the County. For the purpose of this section, the term “hunt” or “attempt to hunt” shall include the act of or the attempted act of taking, hunting, pursuing, chasing, or shooting birds or animals, and assisting any person who is hunting, pursuing, chasing or shooting any such bird or animal or attempting to do so, regardless of whether or not birds or animals are actually taken, but shall not include the necessary crossing of such highways for the bona fide purpose of going into or leaving a lawful hunting area.
- b) Any violation of this section shall be a class 3 misdemeanor and shall be punishable by a fine of not more than \$500.00.
- c) Firearm shall be defined as set forth in Section 29.1-100 of the Code of Virginia, 1950, as amended, and is incorporated herein by reference thereto.

State law reference – Authority for above section, Code of Virginia, Sec. 29.1-526

In Re: Emergency Operations Plan Update

Mrs. Puckett stated the Commonwealth of Virginia Emergency Services and Disaster Laws of 2000 (Section 44-146.19 of the Code of Virginia) requires that local governments develop and maintain a current Emergency Operations Plan (EOP) to enable the county to be prepared to respond to hazards such as flooding, hurricanes, winter storms, tornadoes, hazardous materials incidents, terrorism, etc. Every four years, local governments must conduct a comprehensive review and revision of its EOP to ensure that it remains current. The revised EOP must then be formally adopted by the local governing body by resolution. Prince Edward County's last EOP was adopted in March of 2010.

The Prince Edward County EOP is an all-hazards plan that establishes a single, comprehensive framework for the management of major emergencies and disasters in our County. The plan outlines the roles and responsibilities of the County and other agencies in responding to disasters and emergencies. The successful implementation of the plan is contingent upon a collaborative approach between the County and other responding agencies that provide crucial support during emergency operations. The plan recognizes the significant role these partner agencies and organizations perform during emergencies and disasters. In addition, it specifies their roles and responsibilities. Separate memoranda of understanding will be established with these organizations.

Mrs. Puckett explained the revised EOP consists of:

- Basic Plan, which provides an overview of the management structure, key responsibilities and emergency assignments during and immediately after an incident;
- Appendices, which define authorities, terms and additional supplemental information used in the EOP;
- Emergency Support Functions (ESF), which outlines the scope of responsibilities associated with specific emergency operations functions and describes expected mission execution activities;
- Support Annexes, which describes actions to coordinate and execute common emergency management strategies;
- And Hazard Specific Annexes, which describes unique considerations for response and recovery from likely hazards.

Mrs. Puckett stated there is no direct budget impact resulting from this revised EOP and reviewed further details of the Incident Management System and chain of command.

Supervisor Campbell questioned the location of the Prince Edward County Operation Center. Mrs. Puckett stated the Courthouse is designated as the Operation Center with a back-up location of the Natural Resource Building.

Supervisor Campbell made a motion to adopt the Resolution to Update and Re-Adoption of the Prince Edward County Emergency Operations Plan; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD**

Update and Re-Adoption of the Prince Edward County Emergency Operations Plan

**WHEREAS**, the Board of Supervisors of the County of Prince Edward, Virginia, recognizes the need to prepare for, respond to, and recover from natural and man-made disasters; and

**WHEREAS**, the County of Prince Edward has a responsibility to provide for the safety and well-being of its citizens and visitors; and

**WHEREAS**, the Board of Supervisors of the County of Prince Edward has established and appointed a Director and Coordinator of Emergency Management; and

**WHEREAS**, the Emergency Operations Plan provides that the County Administrator is the Director of Emergency Management and the Assistant County Administrator is the Deputy Director of Emergency Management and Coordinator of Emergency Management;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Prince Edward County, Virginia, the Prince Edward County Emergency Operations Plan, as revised, is officially adopted, and

**BE IT FURTHER RESOLVED AND ORDERED**, that the Director of Emergency Management and Coordinator of Emergency Management are tasked and authorized to maintain and revise, as necessary, this document over the next four (4) year period or until such time as the Board of Supervisors may order further review or revision of the Plan, as required by Section 44-146.19.E of the *Code of Virginia*, as amended.

In Re: County Administrator's Report

Mr. Bartlett stated the Moton Museum is planning a strike reenactment with high school students from Fuqua and Prince Edward High Schools. Participants will meet at the Moton Museum and will walk the sidewalks to the Courthouse where there will be a prayer and a speaker present for approximately 20 minutes. They will obtain a Town Parade Permit. The event may be held on April 23 but there is no date set at this time.

In Re: Library Committee Report

Supervisor Wilck reported the Library Committee met on February 24, 2014 with the Town of Farmville's library committee and representatives of the Library Board. The Committee is comprised of Supervisor Wilck (Chair) and Supervisor Simpson. Also present were Sally Thompson and Donald Hunter (Town Council members), Patty Pugh and Robin Sedgwick (representatives of the Library) and Mr. Gerry Spates, Wade Bartlett and Lisa Hricko.

The Board of Supervisors and the Town Council have agreed that proceeds from the rental of the former library building will be placed in an escrow account (also known as the Library Capital Improvement Fund) and those funds will be controlled by the Joint County/Town Library Committee.

The escrow account had a balance of \$10,830 on January 29, 2014.

The Joint Library Committee unanimously approved the expenditure of \$9,000 from the Library Capital Improvement Fund to purchase five computers and to assist in the purchase of a security camera system and if any funds remained, to assist in the purchase of an informational kiosk.

In Re: Personnel Committee Report

Supervisor Timmons stated the Personnel Committee met on March 4, 2014; the Committee is comprised of Supervisor Simpson (Chair), Supervisor Timmons and Supervisor Townsend. Also present were Supervisors Campbell, Cooper-Jones and Wilck. Those three attended as citizens and did not participate in any of the discussions. Additionally, the County Administrator, Wade Bartlett; the County Attorney, Jim Ennis and several employees were in attendance. The Committee heard a presentation by

Nancy Grasso, a health insurance consultant with the company Digital Benefit Advisors. The Committee reviewed the various plans offered in Local Choice, the cost of each plan and the impact on employees.

Mrs. Grasso provided information that if the County moved to the Key Advantage 250 Plan, the savings to the County would be approximately \$63,000 and the maximum out of pocket expense In-network for employees would increase from \$1,000 to \$2,000. Offering the Key Advantage 500 plan would save approximately \$122,000 and the maximum out of pocket would increase from \$1,000 to \$3,000. Offering the Key Advantage 1000 plan would save \$167,000 and the maximum out of pocket would increase from \$1,000 to \$4,000. There was discussion of providing a Health Reimbursement Account (HRA) for employees. Such an account is essentially a debit card that could be used to defray out of pocket expenses if the County moved to another plan option in local Choice. Discussion centered on providing a \$750 HRA for each employee which would have a potential cost to the County of \$81,750 if all 109 employees on the Health Insurance Plan spent all \$750. Offering a \$750 HRA and the Key Advantage 1000 plan result in a guaranteed savings of approximately \$85,000 but would subject employees that had a major medical procedure to an additional \$2,250 compared to the current plan.

Supervisor Campbell declared that while he is on the County's health insurance, he pays 100% of the cost and is able to participate in the above identified transaction fairly, objectively and in the public interest.

Supervisor Timmons made a motion to request an extension to return the Local Choice Data Sheet from April 1 to May 1, 2014; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Fire / EMS Funding Committee Report

Supervisor McKay stated the Fire / EMS Committee, comprising himself (Chair), Supervisor Campbell and Supervisor Townsend, met on Thursday, February 27, 2014 and Thursday, March 6, 2014.



At its March 6 meeting, it also met with representatives of each of the Fire / EMS agencies in the County. The Committee has not completed its work, but made two recommendations to the Board.

Supervisor McKay stated the Committee unanimously recommends that the Board establish a Fire / EMS District and Levy, pursuant to Section 27023.1 of the Code of Virginia. The Committee asked that the County Attorney's office draft the necessary local ordinance.

Supervisor Wilck left the meeting at this time.

Supervisor McKay made a motion to authorize advertisement of a Public Hearing on the Draft Ordinance for a Fire/EMS District and Levy to be held at the April 8 meeting.

Supervisor Timmons stated he feels there is a better way and this would hurt the fire departments, and that the budget can be worked out with the departments. He stated he sees it as a tax increase under the guise of the Fire Departments.

Supervisor Campbell stated in 1975 or 1976, funds generated from county decals were to go to the Fire Departments but was put into the General Fund. Once this Fire/EMS District and Levy is established, according to Section 27-23.1 of the *Code of Virginia*, the funds will go to the Fire Departments and a tax rate can be set each year. Discussion followed.

Supervisor Wilck returned to the meeting at this time.

After some discussion, Supervisor McKay called for the question and restated his motion, to authorize advertisement of a Public Hearing on the Draft Ordinance for a Fire/EMS District and Levy; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jerry R. Townsend  
Jim R. Wilck

Nay: C. Robert Timmons, Jr.

## **Chapter 50. Fire Prevention and Protection**

### Article III

#### **Sec. 50-34. Prince Edward County fire and rescue district established.**

There is hereby created a Prince Edward County fire and rescue district that follow the boundaries of Prince Edward County, and which fire and rescue district includes all real and personal property located within the boundaries of Prince Edward County, a political subdivision of the Commonwealth of Virginia.

#### Sec. 50-35. Fire and rescue district levy.

The board of supervisors may annually levy a tax on the assessed value of all property real and personal within the Prince Edward County fire and rescue district, which tax shall be extended and collected in the same manner as real and personal property taxes are extended and collected in the county.

#### Sec. 50-36. Use of fire and rescue district levy

The Prince Edward County treasurer shall keep all amounts realized from any levy made pursuant to Sec. 50-35 of this chapter in a fund separate from all other monies of the county and such funds shall be applied to no other purpose than the maintenance and operation of the following fire departments and rescue squads:

1. Farmville Volunteer Fire Department
2. Hampden-Sydney Volunteer Fire Department
3. Pamplin Volunteer Fire Department & EMS
4. Prospect Volunteer Fire Department
5. Meherrin Volunteer Fire and Rescue
6. Darlington Heights Volunteer Fire Department
7. Rice Volunteer Fire Department
8. Prince Edward Volunteer Rescue Squad

Authority Section 27-23.1, Code of Virginia, 1950, as amended.

#### In Re: Distribution of Fire Programs Funding to Volunteer Fire Departments

Mr. Bartlett reported a letter was received from the Prince Edward Area Firefighters Association regarding the distribution of the funding the County receives from the Virginia Department of Fire Programs (also known as Aid to Localities – ATL). The letter stated that all members were in agreement that the Fire Programs/ATL monies should be distributed to the four fire departments within Prince Edward County: Prospect, Rice, Hampden Sydney and Darlington Heights Fire Departments. The three other departments in the Association receive their fire programs money from their respective jurisdictions.

Mr. Bartlett stated the Virginia Fire Programs Fund is derived from one percent of fire-related insurance coverage. Approximately 75 percent of the total fund goes directly to counties, cities and

incorporated towns within the Commonwealth as Aid to Localities (ATL). ATL provides Virginia cities, towns and counties with funds to pay for training, construction of training centers, firefighting equipment and protective clothing; allocations are population-based.

Supervisor Cooper-Jones made a motion to distribute the Aid to Localities funds to the Prospect, Rice, Hampden Sydney and Darlington Heights Fire Departments as requested by the Prince Edward Area Firefighters Association; the motion carried:

Aye:	Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None	Abstain:	Howard M. Campbell
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In Re: Stormwater

Mr. Bartlett reported that due to an overwhelming concern from most of the local governments in the Commonwealth, the General Assembly has revised the state code to allow local governments in this region to have the option to enforce stormwater regulations themselves or have DEQ enforce the stormwater regulations for the localities. This change has been overwhelmingly approved by both the House and Senate.

Mr. Bartlett reviewed a list of benefits and drawbacks to having Prince Edward County manage its own stormwater program. He stated it appears there is no real difference in the cost to developers if Prince Edward County runs the program or DEQ.

Following some discussion, Supervisor Wilck made a motion to approve authorization of an advertisement of a Public Hearing for April 8, 2014 concerning adoption of the Draft Ordinance to Adopt Regulations to Stormwater Management in Order to Protect Water Quality and Quantity and To Comply With State Law Requirements; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

In Re: Closed Session

Supervisor Cooper-Jones made a motion that the Board convene in Closed Session for the purpose of discussing a prospective industry, where no previous announcement has been made and for consultation with the County Attorney regarding a specific legal matter requiring the provision of legal advice by the County Attorney, pursuant to the exemptions provided for in Sections 2.2-3711(A)(5) and (7) of the *Code of Virginia*; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Wilck and adopted as follows:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

On motion of Supervisor McKay and carried by the following roll call vote:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Townsend made a motion to nominate Chairman Simpson to the Virginia Growth Alliance Board; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of January 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of January 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of January 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the November 2013/January 2014 ridership reports from PERT and ordered them to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of January 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of January 2014, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones and adopted by the following vote:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the meeting was recessed at 11:26 p.m. until Thursday, March 13, 2014 at 5:30 p.m.