

June 10, 2014

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10th day of June, 2014; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Jim Ennis, County Attorney; and Kevin Wright, VDOT.

Chairman Simpson called the meeting to order. Supervisor Townsend offered the invocation.

Chairman Simpson read the following into the record:

“On June 9, 2014, the Personnel Committee of the Prince Edward County Board of Supervisors met to discuss the events of June 6, 2014 which involved the County Administrator, Wade Bartlett. After meeting with Mr. Bartlett, the Committee determined that more information is necessary before making any recommendation to the Board regarding the need for sanctions, if any. The Personnel Committee will continue to gather facts in order to determine what sanctions would be appropriate if found guilty of the current charge and whether or not sanctions would be justified regardless of the findings of the criminal justice system.”

In Re: Public Participation

Juanita Taylor, Farmville District, asked why the shops in town are closing and why the grocery stores raise their prices at the beginning of the month when seniors receive their Social Security or Disability checks. She also requested a bus shelter at the Greyhound station.

Sam Campbell, Prospect District, requested that new school board members are chosen for appointment and not reappointed. He stated the citizens will take action to change the selection of school board members to election instead of Board appointment. He then questioned Chairman Simpson on the “State of the County” speech.

Chairman Simpson said his attention has been on the budget; he may get to a speech as time allows.

Fred Floyd, Prospect District, requested the satellite landfill, which is currently closed on Tuesdays, to be open seven days a week. He said trash is left there when it is closed and it blows around.

Lowell Frye, Farmville District, stated he is in favor of fully funding the schools, library and Emergency Services.

Kenneth Jackson, Lockett District, expressed his thanks to the Finance Committee for their work, and stated the Committee did not call for teacher position cuts but level funding for the schools and stated the \$92,000 for debt service is money that is not needed; he asked that changes are made in the School Board membership. Mr. Jackson stated the citizens will not tolerate intoxication or cover-ups.

Southard Brumfield, Farmville District, stated:

Mr. Chairman, members of the Board, I'm Southard Brumfield and I appear before you today pursuant to Virginia Code 15.2-1245, to present a claim on behalf of Booth & Company for \$750,000, the amount which is still owed to Booth & Company, plus three percent interest for nine years, nine plus years, for a total of \$750,000 for the building of the sewer system under the – that serves the Manor Resort.

In November 19, 2008, the County adopted an ordinance which required that before any utility can be accepted into the County system, the owner had to demonstrate that all the contractors and builders had been paid in full. Less than a year later, the County entered

into an agreement with Herberton to do just that, accept waste from the system, without requiring Herberton showing Booth & Company had been paid in full.

But for the County's action, I believe, that Herberton would have had no choice but to see to it that contractors were paid, otherwise it could not have proceeded. Because the contractor -- the County violated its own ordinance, an ordinance adopted to protect contractors like Booth & Company. Booth & Company has implied private right of action against the County. The damages include the full amount which is still owed to Booth & Company for \$750,000.

Alternatively, Booth & Company would be willing to compromise its claim if the County will grant it whatever interest it has in the sewer system serving the Manor Resort per the terms of the settlement agreement which Booth & Company has prepared. Since the County has indicated via its Administrative Attorney that it has no ownership, such a resolution would seem to be a win-win. Booth & Company would be free to continue to pursue a claim against Herberton and the County would be free of this particular claim.

Thank ya'll for your time.

Richard Altice, Hampden District, expressed his concern regarding the County's financial investment of \$250,000 in the YMCA; he stated government should not fund special interest groups.

Henry Shelton, Prospect District, thanked Supervisor Timmons, Supervisor Cooper-Jones and Supervisor Jones for their work on the Finance Committee, and stated he hopes the cuts will be sensible and reasonable figure so taxes won't have to be increased as much.

Jane Schirmer, YMCA, requested the Board to reconsider providing the funding for the summer camp. She stated other organizations were either sustained or reduced, but not cut fully. Ms. Schirmer added the funding assists those families that are low-income to ensure all kids have an opportunity for summer camp and other activities.

Bemeché Hicks, Lockett District, expressed his concern regarding the condition of High Rock Road, and said there are many potholes and the road is sinking. He added Haskin Road is worse. Mr. Hicks said the trees have overgrown on High Rock Road; he asked that these issues be addressed.

Mr. Hicks then stated he hopes the Personnel Committee takes action regarding the DUI.

Mr. Hicks closed by stating when his organization requested funds from the Board of Supervisors, they had to show an itemized report; he requested that if the YMCA gets any funding, it must show an itemized report.

Donna Pride, Leigh District, President of the Virso Recreation Center, requested consideration of the approval of the \$10,000 appropriation to the Center. She stated Supervisor Townsend has been appointed to oversee and to ensure resources are not abused.

Brenda Gray, Leigh District, Virso Recreation Center, spoke in favor of the allocation to the Center as a place for the elders and youth.

Joyce Speakes, Buffalo District, thanked the Board for their work on the budget and thanked Supervisor Timmons for holding the Town Hall meeting each quarter. She said there has been improvement but the County still needs employment opportunities. She then requested the placement of signs directing people to Farmville from Route I-95. She also requested public transportation, such as a bus to Lynchburg.

In Re: Board of Supervisors Comments

Supervisor Timmons thanked all for their comments and recognized Jason Bowen, a Boy Scout working on his Life rank and Citizenship badge.

Supervisor Cooper-Jones thanked the citizens for attending the meeting. She said she takes their concerns seriously.

Supervisor Wilck requested Lowell Frye contact him so they may speak further about his concern regarding the schools.

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the Board accepted the Treasurer's Report for April 2014; the minutes of the meetings held May 6, 2014 and May 13, 2014; Accounts and Claims; and Salaries.

In Re: Appropriations

Mr. Bartlett stated the Clerk of Circuit Court will receive \$879 from the Technology Trust Fund; these funds will be used for Records Management and Case Imaging Systems.

Supervisor McKay made a motion, seconded by Supervisor Cooper-Jones, to approve appropriation as follows:

		<u>FY 2014 Budget Amendment</u>	<u>Debit</u>	<u>Credit</u>
3-100-23000-0080	Technology Trust Fund			\$ 879
4-100-21600-5880	Clerk / TTF		\$ 879	

The motion carried unanimously:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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Prince Edward Treasurer's Report - April 2014

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	10,416,146.73	84,217.98	486,574.62	10,013,790.09
Wachovia Social Services	172,042.79		78,563.96	93,478.83
Bank of America School Fund	1,297,981.74	0.33	753,568.41	544,413.66
Bank of America Food Service	60,863.45	309.94	13,070.47	48,102.92
Benchmark Food Service	336,675.54			336,675.54
TOTAL				11,036,461.04

Certificates of Deposit

Benchmark	519,048.66
Citizens Bank Recreation	15,000.00
Citizens Bank Underground Storage	20,000.00
Planners Bank	200,000.00
Wells Fargo Advantage Fund	162,447.94
TOTAL	<u>916,496.60</u>
 GRAND TOTAL	 <u><u>11,952,957.64</u></u>

MOTOR VEHICLE LICENSE TAXES

Town of Farmville	Decal reimbursement	61,015.13
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BOARD OF SUPERVISORS

Joyce Engineering, Inc.	Attend meeting - Stormwater	1,000.00
Farmville Herald	Advertising	3,587.51
News & Advance	Advertising	556.10
Richmond Times Dispatch	Advertising	547.80

COUNTY ADMINISTRATOR

Key Office Supply	Copier maintenance contract	729.00	
	Copy paper	299.94	
	Pencils	11.98	1,040.92
Pitney Bowes	Postage meter lease		29.00
US Cellular	Phone		136.88
Sheila Martin	Mileage		51.74
Diamond Springs Water, Inc.	Equipment rental	8.95	
	Water & equipment rental	22.85	31.80
Matthew Bender & Company, Inc.	Legislative summary		86.08

COMMISSIONER OF REVENUE

Farmville Herald	Advertising	199.89
Treasurer of Virginia	Online service	76.61
Key Office Supply	Samsung cartridge	72.99

ASSESSOR

Wampler-Eanes Appraisal	Reassessment	22,639.50
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TREASURER

Benchmark Community Bank	Payflow / PayPal	5.10
Treasurer of Virginia	Online service	76.61
Commonwealth of Virginia	Data share agreement	931.00

BAI Treasurers User Group	Membership dues	500.00
Key Office Supply	Ribbons & cartridges	479.24
M&W Printers, Inc.	Window envelopes	220.38

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expense	750.00	4,450.00
BAI Municipal Software	Software maintenance		4,301.00
ComputerPlus Sales & Service	Printer maintenance contract		79.00

ELECTORAL BOARD AND OFFICIALS

Unilect Corporation	Voter screen battery		921.87
Key Office Supply	Alpha tabs		5.90

REGISTRAR

Dale L. Bolt	Mileage	111.44	
	Meal	15.39	126.83
The Election Center	Recertification Class		99.00
Key Office Supply	Envelopes	8.59	
	Copy paper	29.95	38.54

CIRCUIT COURT

U. S. Postal Service	Postage		245.00
Hilton Oceanfront	Annual State Bar meeting		889.20

GENERAL DISTRICT COURT

US Cellular	Phone		23.41
Key Office Supply	CNM cartridge		165.99
Medimpex United, Inc.	Drug test cups		465.00

SPECIAL MAGISTRATES

VA Magistrates Association	Dues		75.00
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CLERK OF THE CIRCUIT COURT

CenturyLink	Phone		47.79
Jennifer Baldwin	Juror		30.00
Alvin Beasley	Juror		30.00
Peter Carter	Juror		30.00
Martin Gee	Juror		30.00
Jonathan Marken	Juror		30.00
Theresa Marsh	Juror		30.00
Wanda Thompson	Juror		30.00
Mathew R. Amos	Juror		30.00
Karen R. Bernier	Juror		30.00
Christopher M. Blondek	Juror		30.00
Shirley T. Booth	Juror		30.00
Stuart G. Carmichael	Juror		30.00
Linwood B. Chapman	Juror		30.00
Theresa A. Clark	Juror		30.00
David L. Ferrell	Juror		30.00

Moleeka D. Harris	Juror		30.00
La'Sonya A. Hill	Juror		30.00
Dorothy L. Holcomb	Juror		30.00
Jennifer L. Holladay	Juror		30.00
Steven W. Isaac	Juror		30.00
Willie M. Johnson	Juror		30.00
Alison F. Kendrick	Juror		30.00
Judith A. Kennedy	Juror		30.00
Donna S. Lacks	Juror		30.00
Larry K. Landis	Juror		30.00
George W. Lewis, III	Juror		30.00
Dermont A. Miller	Juror		30.00
Tonya N. Moring	Juror		30.00
Brandon T. Nuckols	Juror		30.00
James M. Price	Juror		30.00
Mona L. Rakestraw	Juror		30.00
Harold W. Rumpfelt	Juror		30.00
Brian D. Southall	Juror		30.00
Debra L. Tanner	Juror		30.00
Ruth A. Watkins	Juror		30.00
Cecil T. Watson	Juror		30.00
Garrell Webb	Juror		30.00
James H. White, Jr.	Juror		30.00
Lucie P. Zehner	Juror		30.00
Christopher Jenkins	Witness		458.70
Treasurer of Virginia	Record management system		14,750.00
Key Office Supply	Labels	59.97	
	Toner	42.00	
	Copy paper	147.96	
	Tabs / columnar book	55.99	
	Stackable trays	15.60	
	Desk tray	44.34	
	Color copy paper	6.99	
	Storage boxes	67.99	
	Paper	33.78	474.62
Longwood Printing Service	Copy plats		17.40

LAW LIBRARY

AT&T	Phone		42.62
CenturyLink	Phone		40.28
LexisNexis	Online charges		247.00
Matthew Bender & Company, Inc.	Legislative summary		86.08

COMMONWEALTH'S ATTORNEY

Treasurer of Virginia	IPad service		134.64
STEPS, Inc.	Shredding service		35.00
Key Office Supply	Tomboy corrections	14.95	
	Folders / call log	185.91	40.28
LexisNexis	Online charges		247.00

VICTIM WITNESS ASSISTANCE PROGRAM

Cindy Sams	Postage	11.80	
	Mileage & tolls	100.20	
	Meals	6.57	118.57
	<u>SHERIFF</u>		
Medtox Laboratories, Inc.	Drug testing		50.00
Burkeville Body Shop	Bumper		829.75
East End motor Company, Inc.	Tire rotation	20.00	
	Flat repair	178.50	
	Tire rotation / balance	22.00	220.50
Express Care	Oil changes		539.27
Farmville Auto Parts	Rotors / brake pads	834.70	
	Oil change / tire rotation	93.30	928.00
Auto Trim Design / Lynchburg	Tint dispatch window		140.00
Business Card	Postage & shipping	237.40	
	Meals & lodging	215.25	
	Gas	78.00	
	Blower motor	26.31	
	Gun case	18.94	575.90
Treasurer of Virginia	VCIN		52.57
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN		18.33
US Cellular	Phone		878.10
Brandon Yoder	Meals		42.03
Diamond Springs Water, Inc.	Water & equipment rental		93.40
Farmville Auto Parts	Battery		143.99
Tri-County Ford, Inc.	Motor		60.99
Walmart Community / GECRB	Auto cleaning supplies		85.25
Commtronics of Virginia	Belt clip		36.53
Town Police Supply - Richmond	Ammunition		140.00
Town Police Supply	Ammunition		292.32
Galls, LLC	Name tag		13.34
Creative Monogramming	Shirts		130.00
Premium Marketing & Sales	Badge - Sheriff	94.50	
	Badges	347.50	442.00
Quality Uniform Company, Inc.	Alter ballistic vest		55.00
Matthew Bender & Company, Inc.	Legislative summary		86.08
Sheehy Ford	AWD utility vehicle		27,603.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Blue Ridge Rescue Suppliers	Pant alterations		92.61
Fire & Safety Equipment Company	Gas meter repair		221.00
Fire Protection Equipment Company	Cylinder hydro-tests	711.75	
	HUD receiver	321.89	1,033.64
Key Office Supply	Chair mat		142.49
NAFECO, Inc.	Dress hats	324.13	
	Foam	877.00	1,201.13
Municipal Emergency Services	Duty pants		287.29

RICE VOLUNTEER FIRE DEPARTMENT

Farmville Wholesale Electric	LED lights & bracket		456.31
Dominion Virginia Power	Electric service		8.99
Zurich	Workers comp insurance		3,860.80

PROSPECT VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Camera battery	138.00	
	Valve & adapter	780.88	918.88
Benchmark Community Bank	Truck payments		7,000.00
Davis GMC Truck, Inc.	Tire sensor		94.71
Farmville Auto Parts	Car wash / glass cleaner		28.88
Farmville Printing	Report forms		72.00
Farmville Wholesale Electric	Light bulbs		54.44
NAPA of Farmville	Oil / filters / plugs		61.82
Pamplin Exxon	Fuel	492.80	
	Inspection & service	231.79	724.59
Prince Edward County Public Schools	Diesel		338.58
Prince Edward County Treasurer	Gas		333.08
Dominion Virginia Power	Electric service		282.10
VA State Firefighters Association	Dues		140.00

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		90.00
Darlington Heights Fire Department	Student manual	59.53	
	Steering box	1,088.43	
	Software	599.00	1,746.96
Davis GMC Truck, Inc.	Inspection		16.00
Ellington Energy Service	Diesel	877.86	
	Gas	756.69	1,634.55
Farmville Wholesale Electric	Extension cord		101.84
Long's Termite / Pest Control	Annual inspection		300.00
Southside Electric Cooperative	Electric service		598.11
Southside VA Vol. Firefighters Association	Dues		35.00
Verizon Wireless	Internet		65.09
Verizon	Phone		155.69

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Amelia Overhead Doors	Door repair		250.00
Fire & Safety Equipment Company	Road flares		411.98
Foster Fuels, Inc.	Propane		117.29
Goodman Specialized Vehicles	Vehicle maintenance		661.19
Prince Edward Overhead Doors	Door repair		170.00
Dominion Virginia Power	Electric service		219.99

PAMPLIN VOLUNTEER FIRE DEPARTMENT

Battery Barn of Virginia, Inc.	Batteries		304.00
Foster Fuels, Inc.	Propane		1,073.25
Prince Edward Overhead Doors	Door repair		185.00
Selective Insurance Company	Insurance		646.51
Verizon	Phone		247.85

Dominion Virginia Power	Electric service	418.25	
Fire-X Corporation	Extinguishers	705.84	

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Propane	368.72	
	Diesel	1,604.51	1,973.23
Verizon	Phone		184.28
Dominion Virginia Power	Electric service		318.76
Watkins Insurance Agency	Accident insurance		4,318.00

EMERGENCY SERVICES

Timmons Group	E-911 Addressing		45.00
Water Management Solutions	Pump rental		2,892.00
Korman Signs	Signs & hardware		299.92

REGIONAL JAIL & DETENTION

Piedmont Regional			
Juvenile Detention Center	Juvenile detention		2,175.00
Piedmont Regional Jail	4th Quarter billing		223,049.88

BUILDING OFFICIAL

Farmville Auto Parts	Shocks	281.09	
	Universal joint	7.99	
	Starting fluid	2.99	
	Fuel cap	8.21	300.28
Rod & Staff Welding	Shocks	110.00	
	Muffler / exhaust pipe	259.89	369.89
US Cellular	Phone		23.41
Coy Leatherwood	Meals	13.80	
	Meeting registrations (2)	30.00	43.80
Uline	Laminating bags		122.83

ANIMAL CONTROL

East End Motor Company, Inc.	Flat repair		20.00
Dominion Virginia Power	Electric service		133.79
CenturyLink	Phone		166.67
US Cellular	Phone		46.82
Mark D. Cronk	Meals		202.45
Crater Criminal Justice	Training		500.00
Appomattox County	Boarding fee		80.00
M&W Printers	Dog tags		82.85
Southern States	Feed bags		75.00
Walmart Community / GEGRB	Dog food	167.82	
	Cleaning supplies	11.94	179.76
Vortech Pharmaceuticals	Fatal Plus Solution		468.58

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		20.00
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BIOSOLIDS MONITORING

US Cellular Phone 23.41

REFUSE DISPOSAL

Resource International	Misc. work tasks	2,635.60	
	Storm water compliance	1,160.00	
	Cell E bidding serv	1,217.50	
	Assessment monitoring	3,203.41	8,216.51
Farmville Wholesale Electric	Cleaner / wire / coupling		33.85
Flameless Specialties	Pipe tape / nipple		2.62
Leachator Pumping Systems	Line protector		120.00
Lowe's	Light bulbs		26.52
East End Motor Company, Inc.	Replace guide bolt	486.00	
	Flat repair	141.00	627.00
Grant's Glass	Windshield repair		50.00
Southern States	Rubber straps		29.90
Container First Services	Trash collection		414.00
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		2,167.80
STEPS, Inc.	Recycling fee		1,521.80
Synergy Recycling, LLC	Electronic recycling		1,447.92
Southside Electric Cooperative	Darlington Heights site	64.62	
	Virso site	125.28	189.90
Dominion Virginia Power	Leachate pump	200.11	
	Scalehouse	122.80	
	Rice site	66.29	
	Cell C pump station	29.07	
	Green Bay site	50.61	
	Worsham site	70.45	
	Prospect site	147.24	
	Landfill site	83.39	
AT&T	Phone		44.85
CenturyLink	Phone		384.89
US Cellular	Phone		23.91
Verizon	Phone		127.32
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel		1,773.81
NAPA of Farmville	Telescopic blowgun	29.47	
	Chain hoist	47.99	
	Wiper blades	11.38	88.84

SANDY RIVER RESERVOIR

Schnabel Engineering, LLC Document review 1,458.00

GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control		237.00
Hudson-Payne Electronics	Alarm monitor contract		360.00
Davis GMC Truck, Inc.	Inspection		16.00
Southside Electric Cooperative	SRR		30.70
Dominion Virginia Power	Roy Clark monument	5.66	

	Courthouse	10,709.34	
	Shop	20.49	
	SCOPE building	163.95	
	Sheriff Department shed	5.66	
	Worsham Clerks Office	19.23	
	Lights at Rice	110.22	
	Ag building	1,040.67	12,075.22
Town of Farmville	Water & sewer		152.66
AT&T	Phone		42.61
CenturyLink	Phone		133.15
US Cellular	Phone		120.76
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		377.17
Diamond Paper Company	Janitorial supplies		379.23
Diamond Springs Water, Inc.	Equipment rental	8.95	
	Water & equipment rental	15.90	24.85
Farmville Auto Parts	AHU belts	91.22	
	Electric connector / splicer	5.68	96.90
Lowe's	Gas can / screws		20.86
Cintas Corporation #524	Uniform rental		323.08
Taylor-Forbes Equipment Company	Fuel line	7.76	
	2-Cycle oil	10.68	18.44
Prince Edward County Public Schools	Diesel		170.95
East End Motor Company, Inc.	Tire		77.30
	<u>CANNERY</u>		
Virginia Food Works	Contract payment		2,916.67
Farmville Wholesale Electric	Light bulbs	0.96	
	Fixture / bulbs / box	167.57	168.53
Grainger	Pipe & fittings	245.71	
	Adapters	8.53	254.24
Lowe's	Roof steel / screws	253.48	
	Rafter ties / nails	24.26	
	Lumber / wiring / gloves	430.47	
	PVC pipe / parts	89.61	
	Valve / coupling	13.56	
	Lumber	25.60	
	Water filter / valve	36.91	
	Elbow coupling	2.56	
	Valve / adapter / plug	11.28	
	Bleach	12.75	900.48
Town of Farmville	Water test kit		40.00
Southside Electric Cooperative	Electric service		249.02
CenturyLink	Phone		203.27
Walmart Community / GEGRB	Office supplies	44.36	
	Cleaning supplies	108.18	152.54
	<u>HEALTH DEPARTMENT</u>		
Prince Edward Health Department	3rd Quarter support	42,410.75	
	4th Quarter support	26,261.75	68,672.50

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service	8,370.00	
Business Card	Foster care	49.00	
Centra Health	Professional service	24,742.00	
Teresa Dodson	Foster care	672.00	
Elk Hill	Professional service	2,550.00	
Family Preservation Services	Professional service	542.50	
Grafton School, Inc.	Professional service	17,610.00	
Ashley Long	Foster care	3,957.00	
Northstar Academy, Inc.	Professional service	2,615.00	
The Hughes Center	Professional service	4,598.00	
Virginia Family Services	Professional service	810.00	
VA Home for Boys & Girls	Professional service	1,694.40	
Roberta White	Foster care	98.04	

PLANNING

Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.40	122.40
Preston Hunt	Commission meeting	100.00	
	Mileage	22.40	122.40
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	12.32	112.32
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.60	105.60
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.08	110.08
W. Parker Terry, Jr.	Commission meeting		100.00
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.40	108.40
Brett Von Cannon Watson	Commission meeting		100.00
Commonwealth Regional Council	Comprehensive Plan update		11,000.00
US Cellular	Phone		46.82

ECONOMIC DEVELOPMENT

Business Card	Printing	71.84	
	Postage	57.44	
	Meals	151.96	
	Office supplies	49.69	330.93
Key Office Supply	Copy paper	29.95	
	Ink cartridges / clips	99.67	
	Envelopes / pen refill	27.93	157.55

TOURISM

Dominion Virginia Power	Electric service	345.92	
Town of Farmville	Water & sewer	47.65	
Business Card	UPS	179.75	
CenturyLink	Phone	330.61	
Key Office Supply	Mailers	15.80	

	Ink cartridges (3)	423.81	439.61
	<u>COOPERATIVE EXTENSION OFFICE</u>		
CenturyLink	Phone		104.88
	<u>GENERAL EXPENSE</u>		
Lumos Networks	Phone		5,536.35
James River Petroleum	Gas		13,923.81
	<u>CAPITAL PROJECTS</u>		
Business Card	Routers		252.59
Business Data of Virginia, Inc.	Private network equipment		4,725.98
Allpax Products, Inc.	Retort temp testing		12,880.00
M. G. Newell Corporation	Pump assembly cart		10,833.29
	<u>DEBT SERVICE</u>		
SCOPE / Meals on Wheels	Building payment		12,000.00
	<u>WATER FUND</u>		
Town of Farmville	Water		43.05
	<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump		108.04
	<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit		1,094.00
	<u>PIEDMONT COURT SERVICES</u>		
Dominion Virginia Power	Electric service		339.78
CenturyLink	Phone		68.37
Lumos Networks	Phone		305.57
Julianna Ferrell	Mileage	115.31	
	Newspaper	1.00	116.31
Sheena Franklin	Mileage		99.68
Connie Stimpson	Mileage	87.21	
	Office supplies	26.96	
	CMS System program	49.00	163.17
Renee T. Maxey	Mileage		224.61
Andy Mays	Mileage	393.12	
	Meals	58.69	
	Lodging	588.30	1,040.11
Farmville Herald	Subscription		34.00
	<u>PCS SUPERVISION FEES EXPENDITURES</u>		
SRP Corporation, LLC	Rent		2,500.00
Jessica Carrion	Mileage		14.56
Julianna Ferrell	Mileage		38.69
VCCJA	Training		200.00
Business Data of Virginia, Inc.	Printer		259.95

In Re: Highway Matters

Mr. Kevin Wright, VDOT, stated he will research the location mentioned by Mr. Hicks.

Mr. Wright said the projects are progressing on schedule; VDOT staff is busy with patching roads and mowing. He added the work on Route 15 near Lowe's is close to completion.

Supervisor Timmons reported high grass in the Darlington Heights area. Mr. Wright stated the staff is mowing as quickly as they can, but there is no funding for sub-contractors this year and it may take longer to accomplish.

Supervisor Timmons then thanked VDOT for resurfacing Five Forks Road, but the edge is now very high and in some places there is as much as two to three feet drop-off. Mr. Wright stated they are aware and crews will meet there tomorrow [June 11, 2014] to reshape the ditch and pull material to create a sloped shoulder.

Supervisor McKay stated in some areas, large sections of grass are not being cut by the mowers. Mr. Wright said he will advise the staff to check their mowers.

Supervisor Townsend said Walton's Road can be deleted from the list as it has already been paved.

Chairman Simpson asked where the state law sets forth a 35 mile per hour speed limit. Mr. Wright stated all unpaved roads are 35 mph; VDOT does not post signs for statutory speed limits.

Chairman Simpson then questioned who is responsible for providing "Watch for Children" signs. Mr. Wright stated information was presented to the County previously; VDOT does not post them any longer.

Supervisor Timmons questioned the process for a "Farmville" sign to be placed along Route 95 as suggested by Ms. Speakes. Mr. Wright stated signs only start if the town is on the corridor, such as on Route 45, Route 15, Route 460, and along Route 360 onto Route 307. He said he will inquire as to the size of the sign onto Route 307.

In Re: Public Hearing – Six-Year Plan

Chairman Simpson announced that this was the date and time scheduled for a joint Public Hearing with the Virginia Department of Transportation (VDOT), in accordance with Section 33.1-70.01 of the

Code of Virginia, to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2015 through 2020 in Prince Edward County and on the Secondary System Construction Budget for Fiscal Year 2015. Notice of this hearing was advertised according to law in the Friday, May 30, 2014 and Friday, June 6, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Kevin Wright, VDOT, stated the latest figures have not yet been received; however, the allocations have been reviewed and this fiscal year, the County will receive \$132,000. In 2017, the County will receive closer to \$300,000.

Mr. Wright then reviewed the Priority of Projects:

- Route 643, Back Hampden-Sydney Road
- Route 601, Aspen Hill Road, completed
- Route 725, Watson Boulevard
- Route 628, Campbell Crossing
- Route 705, Lakeside Road
- Route 691, Green Town Road
- Route 661, Nursery Road
- Route 613, Miller Lake Road
- Route 721, Dempsey Road
- Route 751, Hidden Lake Road
- Route 740, Copper Hill Road
- Route 619, Lockett Road, Dedicated bridge funding

Chairman Simpson opened the public hearing.

John Adams, Buffalo District, requested work be done on Route 661, Nursery Road. He stated it is about two miles long and has had no major work done in his lifetime. At least three businesses and big trucks for the irrigation and nursery companies use the road, along with thirteen families. He added there is a big culvert approximately 15 feet deep and no shoulders. There are no signs warning of the danger. He requested the project be taken care of quickly.

Betty Baskin, Hampden District, asked if Route 701 could be added to the Six Year Plan as the road is very bumpy, there are steep hills and curves and it is very dusty. She asked how much the community would have to put together for it to be paved, to match the state funds.

Mr. Wright said to pave a road, the cost is \$135,000 per mile; two miles would be approximately \$270,000. The road would have to meet the criteria for Rural Rustic but the County may be able to use Tele-fee funds as they are not subject to restriction. Discussion followed.

A citizen from the Hampden District questioned the dates on the Six Year Plan. Mr. Wright stated the dates will change and were set prior to funding becoming available.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the Resolution – Six-Year Road Plan and Construction Priority List as presented but with the deletion of Waltons Road; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA
SIX-YEAR ROAD PLAN AND CONSTRUCTION PRIORITY LIST**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, June 10, 2014, at 7:00 p.m.

MEMBERS PRESENT: Chairman Howard F. Simpson
Vice Chairman Pattie Cooper-Jones
Howard M. Campbell
Robert M. Jones
Charles W. McKay
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim Wilck

MEMBERS ABSENT: None

WHEREAS, Sections 33.1-23.1 and 33.1-23.4 of the Code of Virginia, 1950, as amended, provide the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan and budget; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (FY 2015 through 2020), as well as the Construction Priority List (FY 2015) on June 10, 2014, after being

duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Kevin Wright, Residency Administrator, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (FY 2015 through 2020) and the Construction Priority List (FY 2015) for Prince Edward County;

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (FY 2015 through 2020) and Construction Priority List (FY 2015) are hereby approved as presented at the public hearing.

In Re: Public Hearing - Stormwater Management Ordinance

Chairman Simpson announced that this was the date and time scheduled for a Public Hearing to receive public comment on an amendment to the County's Stormwater Management Ordinance, which clarifies that the Town of Farmville will also be subject to the County's stormwater program. Notice of this hearing was advertised according to law in the Friday, May 30, 2014 and Friday, June 6, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated that at its April 8, 2014 meeting, The Board of Supervisors approved for the County to implement and manage its own stormwater management program instead of having DEQ administer the program. As part of that program, the Board approved a stormwater management ordinance. Since that approval, the Town of Farmville has decided to become subject to the stormwater management program operated by the County.

The County's consultant has recommended the County make a minor amendment to the stormwater management ordinance. The amendment to the ordinance is to Section 1-1(a), as follows:

“The purpose of this Ordinance is to ensure the general health, safety, and welfare of the citizens of Prince Edward County, Virginia, including the Town of Farmville, Virginia, and protect the quality and quantity of state waters from potential harm ...”

This amendment would clarify that the County's program includes the Town of Farmville.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, to approve the amendment to the County Stormwater Ordinance, to set forth the inclusion of the Town of Farmville, as follows: *“The purpose of this Ordinance is to ensure the general health, safety, and welfare of the citizens of Prince Edward County, Virginia, including the Town of Farmville, Virginia, and protect the quality and quantity of state waters from potential harm ...”*; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Public Hearing: School Board Appointments

Supervisor Timmons asked Mr. Peter Gur, School Board Candidate for District 101, to provide a brief background and asked why he wished to serve on the Prince Edward County School Board.

Mr. Gur reviewed his work experience as a teacher with Prince Edward County Public Schools, Liberty High School in Fauquier County, the Governors School, and Southside Virginia Community College; Mr. Gur stated he has become aware of the great diversity in Prince Edward County and wishes to ensure all receive a good education.

Supervisor Timmons questioned Mr. Gur on the changes he would wish to make in his role on the School Board. Mr. Gur said the cost per pupil is more than a private school where students are treated as customers. The students need improvement in English and math in the primary grades, and currently the students are taught to achieve high scores on the SOLs. He said their education must not improve artificially for the SOLs.

Supervisor Timmons then asked Ms. Linda Leatherwood how long she has been on the School Board and what she has helped change during her tenure. Ms. Leatherwood said she has been on the School Board for twelve years, and that she did not individually bring about any change because the entire

School Board must act to approve any change, she has 44 years' experience in teaching and has knowledge of the SOLs and remediation. She said her experience working with the students gives her the expertise to see the student as a whole.

Supervisor Timmons questioned Ms. Leatherwood about her experience in disciplinary matters. Ms. Leatherwood stated all decisions are difficult when dealing with a child's education.

Both candidates stated they did have children in the Prince Edward County Schools.

A vote was taken on the candidates for the four-year term of School Board representative for District 101.

<u>Candidate</u>	<u>Vote</u>
Peter Gur, Ph.D.	Pattie Cooper-Jones C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck
Linda Leatherwood	Howard M. Campbell Robert M. Jones Charles W. McKay Howard R. Simpson

There being a tie, Supervisor Timmons suggested if another vote is taken and it again results in a tie, he would like to see a committee formed to find more information on the candidates.

A vote was again taken on the candidates for the four-year term of School Board representative for District 101.

<u>Candidate</u>	<u>Vote</u>
Peter Gur, Ph.D.	Pattie Cooper-Jones C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck
Linda Leatherwood	Howard M. Campbell Robert M. Jones Charles W. McKay Howard R. Simpson

Supervisor Cooper-Jones agreed with Supervisor Timmons that there either be a decision or the Board should table the issue, and requested that the Board never "vote" by coin-toss again.

Chairman Simpson questioned Mr. Ennis on the matter. Mr. Ennis stated the Board bylaws are silent with regard to a tie.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Timmons, to table the issue; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	Robert M. Jones
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Supervisor Timmons made a motion, seconded by Supervisor Townsend, to vote on the School Board member for District 101, at the July 2014 Board of Supervisors meeting; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	Robert M. Jones
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A vote was taken on the candidates for the four-year term of School Board representative for District 801.

<u>Candidate</u>	<u>Vote</u>
Lawrence C. Varner, M.D.	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck

Dr. Lawrence C. Varner will serve a four-year term as the School Board representative for District 801, commencing July 1, 2014.

In Re: Appointment – Board of Appeals for Building Code

A vote was taken on the candidates for the five-year term of Board of Appeals for Building Code.

<u>Candidate</u>	<u>Vote</u>
Cornelius Jones	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck
Richard P. Watson	(None)

Mr. Cornelius Jones will be appointed to the Board of Appeals for Building Code for a term of five years beginning July 1, 2014 and ending June 30, 2019.

In Re: Appointment – Poplar Hill Community Development Authority

A vote was taken on the candidate for the one year term for the Board of Appeals for Building Code.

<u>Candidate</u>	<u>Vote</u>
Karen Schinabeck	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck
Richard P. Watson	Pattie Cooper-Jones C. Robert Timmons, Jr.
Mattie P. Wiley	Howard M. Campbell Robert M. Jones Charles W. McKay Howard R. Simpson Jerry R. Townsend Jim R. Wilck

Karen Schinabeck and Mattie P. Wiley will be appointed to the Poplar Hill Community Development Authority for a term of one year beginning July 1, 2014 and ending June 30, 2015.

In Re: Appointment – Prince Edward County Industrial Development Authority

A vote was taken on the candidates for the four-year terms for the Prince Edward County Industrial Development Authority:

Bemeché Hicks

Pattie Cooper-Jones
Jerry R. Townsend

Robert Showalter

Howard M. Campbell
Robert M. Jones
Charles W. McKay
Howard R. Simpson

Marshall Thackston

C. Robert Timmons, Jr.
Jim R. Wilck

Mr. Robert Showalter will be reappointed to the Prince Edward County Industrial Development Authority for a term of four years beginning July 1, 2014 and ending June 30, 2018.

In Re: Appointment – Social Services Board

A vote was taken on the candidate for the four-year term for the Prince Edward Social Services Board.

<u>Candidate</u>	<u>Vote</u>
Lanay S. Walker	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck

Ms. Lanay S. Walker will be appointed to the Social Services Board for a term of four years beginning July 1, 2014 and ending June 30, 2018.

In Re: Appointment – Central Virginia Regional Library Board

A vote was taken on the candidates for the four-year term for the Central Virginia Regional Library Board:

<u>Candidate</u>	<u>Vote</u>
Nancy K. Currie	Howard M. Campbell Robert M. Jones Charles W. McKay Howard R. Simpson Jerry R. Townsend

Richard P. Watson

Pattie Cooper-Jones
C. Robert Timmons, Jr.
Jim R. Wilck

Ms. Nancy K. Currie will be appointed to the Central Virginia Regional Library Board for a term of four years beginning July 1, 2014 and ending June 30, 2018.

In Re: Appointment of County Attorney and Deputy County Attorneys

Supervisor Timmons questioned the Board of Supervisors' policy to advertise an RFP for contract services.

Supervisor Wilck made a motion to table the issue for further information.

Mr. Bartlett advised the Board that an RFP would take longer to complete than the time until the appointments would expire. Discussion followed.

Supervisor Wilck amended his motion to approve the reappointment of James R. Ennis as County Attorney and the reappointment of Brian Butler, Morgan Greer and Robert Bauer as Deputy County Attorneys, effective July 1, 2014 to December 31, 2014, and to advertise an RFP for contract legal services; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Request from STEPS – Community Action Agency

Mr. Bartlett stated that with the de-designation of HOPE Community Services as the region's community action agency, there is currently no agency providing the much-needed assistance to the citizens of Prince Edward County that a Community Action Agency (CAA) normally provides. The mission of a CAA is to fight poverty and build self-sufficiency for strong families and communities. CAAs offer a broad range of anti-poverty programs and work collaboratively with business and other agencies to build a network of support.

Mr. Bartlett reported he spoke with the Director of the Office of Volunteerism and Community Service about the region's lack of service, at which time he was informed that in the near future, the Virginia Department of Social Services would be issuing a request for applications to start the process of designating a new organization to serve as the Community Action Agency for this region.

STEPS has a strong desire to serve as the region's CAA and has submitted a letter requesting that Prince Edward County support STEPS in this endeavor. The Boards of Supervisors for the Counties of Cumberland, Buckingham and Nottoway have already voted to support STEPS' request. Senator Ruff has also written a letter of support to the Commissioner of the Virginia Department of Social Services.

Supervisor Timmons asked if any other agencies have made application. Mr. Bartlett said no other agencies have and there is no other local agency in the six-county region serving the entire region.

Ms. Sharon Harrup requested the Board support only STEPS' application and said her concern regarding the Weatherization Program is that if STEPS is not selected as the Weatherization provider, the funding for this region will be carved up to include the host region. She wants to ensure that the funding allotted for this region stays in this six-county region. Ms. Harrup advised the Board STEPS currently is the local agency to handle applications for the Dominion Virginia Power VA Energy Shares which has provided approximately \$12,000 to assist with citizens' utility costs. Ms. Harrup asked for the support of the Board to be the Community Action Agency for the region and requested the Board to complete the resolution to be included in the application packet for the designation.

Supervisor Timmons expressed his disappointment over the last few years in the agencies that provide this type of services to the citizens, and that services are not currently available to citizens because of the actions of the other agencies. He requested assurance that STEPS would be there for the citizens in five years.

Ms. Harrup stated the citizens deserve a provider and reviewed several of the issues STEPS faced in the past. She said DHCD requested STEPS run the Homeless Prevention program in the region and STEPS had to have a good track record and successes to be selected to run the Dominion Virginia Power Energy Shares Program.

Ms. Harrup then explained the new software and accounting system STEPS obtained at a cost of \$40,000; VHDA provided approximately \$24,000. The accounting system enables STEPS to provide

intricate accounting of the different programs. She stated the control of the accounting has to be the cornerstone of whoever is chosen to be the Community Action Agency for this region. She elaborated on the capabilities of the system.

Ms. Harrup emphasized that if an agency is not selected to serve only this region, the funding will be lost to Lynchburg and to Tri-County, and when that happens, that money is added to the whole and is not segregated by County.

Supervisor Wilck requested assurance that the accounts for the different programs be kept separate. Ms. Harrup explained that the new system does exactly that; the programs require the funding be kept separately.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to support STEPS, Inc. request in their efforts to be the County's sole preference as the new designated Community Action Agency, and to authorize the Chairman and the County Administrator to sign all necessary documentation; the motion carried:

Aye:	Howard M. Campbell	Nay:	Pattie Cooper-Jones	Abstain:	Jim R. Wilck
	Robert M. Jones		C. Robert Timmons, Jr.		
	Charles W. McKay				
	Howard F. Simpson				
	Jerry R. Townsend				

In RE: Finance Committee Report

Supervisor Cooper-Jones stated that at the May 6, 2014 meeting of the Board of Supervisors, the Board was scheduled to approve the Resolution to adopt the Fiscal Year 2015 Prince Edward County Budget and approve the annual Ordinance to set the tax levies for the calendar year 2014. The Board declined to approve either; instead the Board established a Finance Committee to review the budget in greater detail with the goal of developing amendments to the proposed budget acceptable to the full board which would allow the budget to be approved. The Committee is comprised of Supervisor Cooper-Jones (Chair) and Supervisors Jones and Timmons.

The Finance Committee met four times. The Committee recommends amendments which reduce expenditures in the General Fund by \$482,230 and decrease revenues by \$35,877 from the budget amounts contained in the budget presented to the Board on March 25, 2014. The result of these changes decreased

expenditures to a total of \$21,447,154 and revenues to \$21,893,507. The decrease in revenues is due to the elimination of the use of any of the fund balance. The decrease in expenditures contains the amendments required by the change in the VRS and group life rates which has been discussed previously. Actual revenue line items were increased by \$74,515. If all of these amendments are approved the amended budget revenues would exceed expenditures by \$446,353.

The Finance Committee made no recommendation concerning this revenue surplus. There are three options regarding this revenue surplus. First, the Board could reduce the proposed tax rate or rates to reduce the revenues to match the expenditures, as an example the Board could reduce the proposed real estate tax rate from \$0.50 to \$0.47, second the Board could leave the revenue thus the tax rates the same as proposed with the additional revenues placed in the fund balance to be used to help offset the anticipated shortfall expected in FY 2016, or third, a combination of the first two options. The Committee's proposed changes are as follows:

1. Board of Supervisors - \$17,776 reduction. Reduce each Supervisor's salary by \$100 per month, reduce the advertising line by \$5,000 and reduce the three travel lines a total of \$1,986 to reflect a reduction of the number of Supervisors that will attend the annual VACO conference.
2. County Administrator - \$6,132 reduction. Reduction in professional service, repair/maintenance and non-capital equipment lines.
3. Legal Services - \$5,810 reduction.
4. Auditor - \$512 reduction.
5. Commissioner of Revenue - \$2,309 reduction. Reduced repairs/maintenance, maintenance service contract and advertising.
6. Treasurer - \$6,000 reduction. Reduced land sale expense, maintenance service contract, advertising, lease/rent of equipment and DMV Stop lines.
7. Information Technology - \$3,385 reduction. Reduced professional services.
8. Registrar - \$1,124 reduction. Reduced part-time.
9. Circuit Court - \$3,000 reduction. Reduced professional services.
10. General District Court - \$3,000 reduction. Reduced professional services.
11. Clerk of Circuit Court - \$13,195 reduction. Reduced professional services, repairs/maintenance, Jurors/witness and other operating supplies.
12. Commonwealth Attorney - reduced \$11,130. Reduced health insurance.
13. Victim Witness - \$348 reduction.
14. Sheriff - \$25,587 reduction. Reduced professional services, drug testing, repairs/maintenance, postal, travel, and fuel.
15. Sheriff-Courts - \$6,451 reduction. Reduced travel, dues, police supplies and uniforms.
16. Emergency Services - increased \$3,448. Increased budget to show grant match.
17. Regional Jail & Juvenile Detention - \$35,000 reduction.
18. Building Official - \$222 reduction.
19. Animal Control - \$519 reduction.
20. Biosolids - \$331 reduction.
21. Refuse - \$54,173 reduction. Reduced contract - landfill.
22. Sandy River Reservoir - \$5,100 reduction. Reduced repairs/maintenance.
23. General Properties - \$51,656 reduction. Reduced personnel line by not funding a vacant position. Reduced professional services and electrical services.
24. Planning - \$8,813 reduction. Reduced professional services and travel.

- 25. Economic Development - \$452 reduction.
- 26. Tourism - \$1,201 reduction. Reduced part-time.
- 27. Contingency - \$10,000 reduction.
- 28. Health Insurance Savings - \$68,448.
- 29. Transfer to VPA - \$8,621 reduction. Reduced due to decreased health insurance costs.
- 30. Donations - \$44,106 reduction.
- 31. Schools - \$92,000 reduction. Reduced to reflect the decrease in the debt service.

Mr. Bartlett stated the proposal is not to approve the budget this evening; further work on the budget needs to be accomplished. He recommended an additional meeting be scheduled prior to June 30.

Supervisor Timmons stated the Committee discussed the scenario that if once each line item is gone through and reduced, a concern remains that the department may need further funding. It was the Committee's desire to be made a standing committee and if an issue arises, it could be brought before the Committee which would research and make a recommendation to the full Board.

Discussion of line items followed.

Supervisor Wilck made a motion, seconded by Supervisor Townsend, that the Board of Supervisors salaries not be reduced by \$100 per month; the motion carried:

<p>Aye: Howard M. Campbell Charles W. McKay Howard F. Simpson Jerry R. Townsend Jim R. Wilck</p>	<p>Nay: Pattie Cooper-Jones Robert M. Jones C. Robert Timmons, Jr.</p>
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Supervisor Townsend stated many citizens speak about the school system and how the students are not achieving the academic standards; others speak about economic growth. The infrastructure of the County is not where it needs to be. A citizen stated the school system needs to be enhanced. Everyone wants to complain about the school system, yet it is being considered to take \$100,000 away from it. If the County wants to attract businesses, have economic growth, the County infrastructure needs to be improved. The children should not suffer. Supervisor Townsend stated he does not support taking away from the school system.

Supervisor Timmons stated the cost per student is \$12,000 which is ample money to provide a top notch quality education for the children in the county. Throwing money at a problem without fixing the problem doesn't do anything but just spend money.

Supervisor Cooper-Jones stated it is time to put the school funds back into categories where the money cannot be moved without prior approval by the Board of Supervisors. She added the \$92,000 in funding in question is debt service which is being paid off. The school will still receive the full funds that were allotted to them last year.

Following discussion regarding the list of items, Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to accept Items 2 through 29 as recommended by the Finance Committee; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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Supervisor Cooper-Jones made a motion to reduce \$92,000 from the School Budget to the County to reflect the decrease in the debt service, as recommended by the Finance Committee; the motion failed:

Aye:	Howard M. Campbell Pattie Cooper-Jones C. Robert Timmons, Jr. Jim R. Wilck	Nay:	Robert M. Jones Charles W. McKay Howard F. Simpson Jerry R. Townsend
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Supervisor Campbell stated he had heard the YMCA may be merging with another YMCA; he feels that money provided by the County should stay in the County.

Ms. Jane Schirmer, YMCA Executive Director, stated there is no merger. The YMCA is, however, sharing services such as banking services and the media market in order to save money. Discussion followed.

Supervisor McKay made a motion to reinstate \$23,000 to the Southside Family YMCA for the summer programs. Discussion followed.

Supervisor McKay called for the question, restating his motion to fund the \$23,000 for the summer program. After further discussion, Supervisor McKay withdrew his motion.

Supervisor Wilck made a motion, seconded by Supervisor Timmons, to reduce funding to the YMCA by \$23,000 as recommended by the Finance Committee. After some discussion, the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	Robert M. Jones Charles W. McKay Howard F. Simpson
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Following discussion regarding the Longwood Small Business Development Center, Supervisor Wilck made a motion to reduce their funding by \$7,500 and use those funds for the Free Clinic; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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Supervisor Wilck made a motion to donate \$7,500 to the Heart of Virginia Free Clinic; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	Robert M. Jones
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Supervisor Jones made a motion, seconded by Supervisor Townsend, to accept the recommendations of the Finance Committee regarding the Revenue amendments and with the previous alterations; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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Supervisor Cooper-Jones made a motion to accept all other donation request funding as recommended by the Finance Committee; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Mr. Bartlett stated that due to the changes made to reduce the net effect, he recommended waiting on the vote on the tax levies to allow for the budget impact. The Board concurred to table the issue until it meets again.

Chairman Simpson declared a ten minute recess at 10:32 p.m.

Chairman Simpson called the meeting back to order.

In Re: Emergency Management Report: Delta Response Team Resolution

Mrs. Sarah Elam Puckett, Assistant County Administrator, reported Delta Response Team is a medical transportation/ambulance service that provides Basic and Advanced Life Support Ambulance Transport throughout Central Virginia. They recently purchased Davis Ambulance and will operate in Prince Edward County.

Section 15.2-955 of the *Code of Virginia* states, “No volunteer rescue squad, emergency medical service organization or other organization providing similar type services, or volunteer fire-fighting organization shall be established in any locality on or after July 1, 1984, without the prior approval by resolution of the governing body.”

A draft resolution has been prepared for Board consideration to enable Delta Response Team to operate within the County of Prince Edward. Delta Response Team has mutual aid agreements with existing EMS agencies in Prince Edward County.

Supervisor Timmons asked how approving the resolution would affect the current emergency providers. Mrs. Puckett stated the Delta Response Team would step in if the existing volunteer departments are unable to respond; the Delta Response Team provides mutual aid to the Prince Edward County Rescue Squad. She assured the Board they will not usurp existing calls.

Supervisor Campbell made a motion, seconded by Supervisor Cooper-Jones, to approve the Resolution Authorizing Delta Response Team to Operate in the County of Prince Edward, Virginia; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

**A Resolution Authorizing Delta Response Team to Operate
In the County of Prince Edward, Virginia**

WHEREAS, Section 15.2-955 of the *Code of Virginia, 1950, as amended*, requires local governing body approval of any emergency medical service organization operating within that locality ; and

WHEREAS, Delta Response Team appeared before the Board of Supervisors of the County of Prince Edward, Virginia, on June 10, 2014 to request approval to provide Advanced Life Support services within Prince Edward County; and

WHEREAS, the Board of Supervisors of the County of Prince Edward, Virginia, has determined it to be in the best interest of the citizens of Prince Edward County for Delta Response Team to provide these services;

NOW THEREFORE, BE IT RESOLVED, the Board of Supervisors of the County of Prince Edward, Virginia, grants approval to Delta Response Team to provide these services and obtain agency license per approval of the Office of Emergency Medical Services of Virginia.

In Re: Local Emergency Planning Committee

Mrs. Puckett stated the Board of Supervisors previously authorized the establishment of the Prince Edward County Local Emergency Planning Committee (LEPC) and appointed two citizen representatives (Tony Williams / Tracie Giles). The purpose of the LEPC is to support emergency management planning

for chemical hazards / hazardous materials and provide the public access to information about possible chemical hazards in the community.

The membership of the LEPC is based on the requirements of the federal Emergency Planning and Community Right to Know Act, which requires elected state and local officials, law enforcement, emergency medical, fire, civil defense, and public health professionals, environment, transportation and hospital officials, facility representatives, citizens, community groups and media to be appointed to the committee.

Mrs. Puckett requested the Board make the initial appointments to the LEPC; these names will be submitted to the Virginia Emergency Response Council. In the future, the LEPC will self-populate.

Additionally, because there are numerous federal and state legal requirements that must be met by the LEPC, Mrs. Puckett requested the Board appoint Mr. Brian Butler, Captain of the Prince Edward Volunteer Rescue Squad, to be the initial Chairman of the LEPC. His legal background will help the county meet all requirements.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to appoint Supervisor Campbell as Board representative on the LEPC, and to accept the roster as presented, and to appoint Brian Butler as Chairman of the Committee; the motion carried:

Aye:	Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None	Abstain:	Howard M. Campbell
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Supervisor Jones made a motion to appoint Mr. Alfred Parker as Facility Manager; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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In Re: County Administrator's Report

Mr. Bartlett reviewed a Bid Summary from Resource International, the County's Landfill Engineers, for the Construction of Cell E. All bids exceeded both the Engineer's cost estimate and the amount budgeted. Mr. Bartlett stated the County is currently in negotiations with the apparent low bidder to determine if there are any steps that can be taken to lower the construction costs. Mr. Bartlett stated he initially recommended if lower costs cannot be negotiated, all bids be rejected.

Mr. Bartlett reported Resource received a revised bid from the low bidder, which decreases the cost to an amount less than the revised Engineer's opinion and very close to the amount contained in the FY15 budget. The reduction was achieved by reducing the size of the new landfill cell; however, the reduction in size to cost ratio is not proportionate.

Resource provided five recommendations; the primary recommendation is to reject all bids and rebid in early 2015. The recommendations are as follows:

- a) Allows the County's landfill operator to continue to excavate material out of the Cell E area until the end of November 2014.
- b) Perform a topographic survey of Cell E. This cost is contained in the existing refuse budget.
- c) Delete Line Item 18 of the Bid Form (Landfill Gas Monitoring Wells) and perform this work as part of Resources services in FY15.
- d) Drill borings to better define the extent of the rock.
- e) Rebid the project in February 2015.
- f) Reject all bids.

To complete items (b) and (c) will add \$14,500 to the FY15 budget. Doing both at the same time will allow the County to pay only one mobilization cost.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to approve the recommendations by Resource; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Mr. Bartlett then reviewed a letter received from the Executive Director of the Central Virginia Criminal Justice Academy detailing the need to make changes to the Charter Agreement. The County Attorney reviewed the agreement and has no comment.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the amended Charter Agreement for the Central Virginia Criminal Justice Academy; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

**A RESOLUTION APPROVING THE AMENDED CHARTER AGREEMENT
OF THE CENTRAL VIRGINIA CRIMINAL JUSTICE ACADEMY**

WHEREAS, the Central Virginia Criminal Justice Academy (“Academy”) Board of Directors has recommended amendments to the Academy’s Charter Agreement that was adopted in 1990; and

WHEREAS, approval of the amendments by participating governmental units of the Academy is required by the Academy’s existing Charter Agreement;

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD THAT THE AMENDMENTS TO THE Academy’s Charter Agreement recommended by the Academy’s Board of Directors, dated May 5, 2014, are hereby approved, and the COUNTY hereby enters into the Charter Agreement attached hereto.

Mr. Bartlett stated that annually, the Chairman appoints a Legislative Committee that is tasked with updating the County’s Legislative Priorities for Board approval. These priorities will be communicated to legislators, VACO and the CRC for consideration in regional and statewide legislative priorities. The 2012 and 2013 Legislative Committee was comprised of Supervisors McKay, Gantt, and Wilck. Additionally, the Board may wish to consider hosting a legislative meeting as it did last fall.

After some discussion, Chairman Simpson appointed Supervisor McKay (Chair), Supervisor Wilck, and himself, Supervisor Simpson, to serve on the Legislative Committee.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the appointments as set forth by Chairman Simpson; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Finance Committee Report

Mr. Bartlett reported the Finance Committee is comprised of Supervisor Cooper-Jones (Chair), Supervisor Jones and Supervisor Timmons. The Committee was originally formed as an ad hoc committee tasked with the specific task of amending the proposed FY15 budget and bringing an amended budget back to the full Board for approval.

The Committee has completed that task. Due to the budgetary challenges faced by the County, the Committee desires to become a standing committee. Per the Board's Bylaws, if the Board designates a standing committee, the Board shall specify the name, composition, and function of the committee. In selecting members of the committee, the Chairman shall make nominations after soliciting from members of the Board their preferences. The Board may amend the Chairman's nominations and shall confirm assignment.

The Committee's function would be to meet each quarter and review the execution of the approved budget. The Committee would review revenues collected and spending in the expenditure lines to ascertain if budget forecasts were being achieved. This review would ensure the Board would have adequate time to make adjustments to the County's budget to respond to unexpected circumstances.

Supervisor Townsend recommended the Committee consist of four members.

Chairman Simpson appointed Supervisor Cooper-Jones, Supervisor Jones, Supervisor Timmons, and himself, Supervisor Simpson.

In Re: Virso Recreation and Community Center

Supervisor Townsend reported that during the April 15, 2014 budget work session, the Board had considerable discussion concerning the Virso Recreation and Community Center. The Center requested \$10,000; discussion followed during that meeting to provide \$8,000 with a required \$2,000 match. Supervisor Townsend said he was given the opportunity to develop an oversight capability to ensure County funds are expended properly and was placed on the Committee of the Center which will allow him oversight capabilities.

Supervisor Townsend made a motion to budget and appropriate \$8,000 from the Recreation Fund for use by the Virso Recreation and Community Center subject to a \$2,000 match which may be obtained from in-kind services.

After considerable discussion, Supervisor Townsend amended his motion to appropriate \$8,000 from the Recreation Fund for use by the Virso Recreation and Community Center subject to a \$2,000 match, to be included in FY14; the motion carried:

Aye: Howard M. Campbell
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jerry R. Townsend
Jim R. Wilck

Nay: Pattie Cooper-Jones
C. Robert Timmons, Jr.

In Re: State Budget Contingency Plan

Mr. Bartlett stated the General Assembly has not yet passed a state budget. With only 20 days left before the end of the current fiscal year, there is little time for the General Assembly to pass a budget and allow the Governor time to review and make amendments. With the recent revelation that revenues will be considerably less (as much as \$1.5 billion) than originally projected, each house of the General Assembly must revise their respective draft budgets. Then each house must vote on the other's budget which typically each rejects. Then a Budget Conference Committee must negotiate a final version of the budget which then must be approved on by both Houses of the General Assembly. The final approved budget is then sent to the Governor who has 30 days to either approve or propose amendments to the Budget. Once the Governor makes his decision if he proposes any amendments, the budget bill must go back to the House and Senate for a vote. You can see this is a long process that would be very difficult to complete by the

end of June. Recent events in the Senate seem to suggest the stalemate could be broken and a budget will be passed. The question is will it be completed by June 30, 2014 and will the Governor agree to any budget passed by the General Assembly.

Mr. Bartlett presented a spreadsheet displaying information concerning state funding and the impact of delayed funding.

Mr. Bartlett stated the revenues from the State Compensation Board are very stable fluctuating only slightly from month to month. Also reflected are state revenues for various activities and an estimate for the period of July through October of the revenues that are normally received by the County. These include state funds, local taxes collected by the State, State and Federal funds for both the Schools and Social Services, and Prince Edward's portion of the state funding for the Regional Jail.

Mr. Bartlett said that this shows that if the Commonwealth does not pass a budget, the County will not receive approximately \$2.2 million from the state for each month from July through October. These amounts are displayed in the row labeled "Grand Total Subject to Delay." Thus, the County will have to provide these funds from our Fund Balance. In addition to these funds the County typically expends more than it receives in revenues in each of these months. The amount of the cash outflow for the months of July through October for last fiscal year (FY13) is shown in the row labeled "FY13 Cash Outflow."

Without any delay in the receipt of state funds, the County should have more than \$5 million barring any unforeseen events at the end of October. That is a key month because the County's fund balance hits a low point in October and increases in November, December and January. Last fiscal year, the County's Fund Balance increased almost \$8.5 million over those three months from the receipt of Real Estate and Personal Property Taxes.

If the Commonwealth does not pass a budget, the County will run out of cash as soon as late September and definitely by October, with a deficit of approximately \$3.5 million if no action is taken. The County will be forced to borrow funds by using Revenue Anticipation Notes. These notes can be repaid in November and the fund balance restored in December. This cash reserve will be short lived as the County begins to draw down the cash reserves in February.

Knowing this possible scenario, it would be prudent to prepare to take actions to slow the expenditure of the County's cash reserves to minimize the need to borrow funds in September or October if

the General Assembly and the Governor fail to pass a budget. It appears now there is only a small chance this will occur. If the Board is comfortable that a budget will be passed by the end of August there is not an overriding need to make any adjustment in operations since the County's cash reserves can absorb the delay in the receipt of state funds for the first two months of the fiscal year. Whatever actions are taken should be short lived and those affected should be made whole. Indication is that governments will be reimbursed all delayed state funds once a state budget has been approved.

If the Board is concerned a state budget may not be passed by the end of September or October, then action should be taken to decrease spending. Some options to decrease spending are:

- 1) Delay all equipment and Capital purchases
- 2) Cease all non-mandated services by Social Services and CSA
- 3) Delay or eliminate the funding provided to outside organizations
- 4) Decrease the number of days and possibly hours the Convenience sites are open
- 5) Furlough various County employees which will result in reduced services to County residents – examples include a) reducing cannery hours, b) reducing the days the building official's office is open, c) reducing the time the receptionist is available, d) furloughing any County funded positions in the offices of the Constitutional Officers, e) decreasing / stopping mowing of certain County properties and f) temporarily reducing employee's salaries to include employees in the Constitutional Offices whose salary exceeds the state approved salary
- 6) Only appropriate on a month to month basis to allow the Board of Supervisors to maintain maximum control over the budget process

There are no easy ways to reduce spending in Prince Edward County. The preponderance of funds in the County budget is used for personnel expenses. To reduce spending by any measurable extent will require impact on the County's workforce. Impacts that should be reversible once state funds are once again flowing.

In Re: School Budget – Cafeteria

Mr. Bartlett stated Superintendent Smith requested the School Cafeteria budget be approved as no local dollars are contained.

Supervisor Jones made a motion, seconded by Supervisor Wilck, that the School Cafeteria Fund of \$1,075,034, of which \$0.00 is local revenue as a transfer from the County General Fund, be approved; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Virginia Growth Alliance

Mr. Bartlett asked the Board to consider action on the possible participation in the Virginia Growth Alliance.

Supervisor Wilck made a motion, seconded by Supervisor Campbell, to not include the funding to participate in the Virginia Growth Alliance; the motion failed:

Aye: Howard M. Campbell
Pattie Cooper-Jones
C. Robert Timmons, Jr.
Jim R. Wilck

Nay: Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jerry R. Townsend

In Re: Date for Budget Meeting

Mr. Bartlett requested a date for the budget meeting.

After some discussion, it was determined the Finance Committee will meet Monday, June 16, at 5:00 p.m. in the Board of Supervisors Conference Room. The Board of Supervisors will meet on Monday, June 16, 2014 at 7:00 p.m. in the Board of Supervisors Meeting Room.

In Re: Closed Session

Supervisor Jones made a motion that the Board convene in Closed Session for consultation with legal counsel regarding threatened litigation and a specific legal matter related to the sewer lines at The Manor that requires the provision of legal advice by counsel, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*, the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Jones and adopted as follows:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

On motion of Supervisor Cooper-Jones, seconded by Supervisor Jones, and carried by the following roll call vote:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of May 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of May 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial Report

Ms. Emily Wells, Commercial Manager, submitted a report for the month of May 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of May 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of May 2014, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Jones and adopted by the following vote:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the meeting was recessed at 12:46 a.m. until June 16, 2014 at 7:00 p.m. in the Board of Supervisors Room.