

July 12, 2016

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12th day of July, 2016, at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; James R. Ennis, County Attorney; and Scot Shippee, P.E, Resident Engineer, VDOT-Dillwyn.

Chairman Simpson called the meeting to order. Supervisor Gray offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

William VanBenthuyesen, Hampden District, stated the residents of Route 705, Lakeside Road, have been trying to get Rural Rustic funds and asked the Board to approve the Secondary Six-Year Plan.

Jacob McCann, Community Relations Coordinator from Southside Electric Cooperative, invited the Board to contact him for any County need. He then reported on the Youth Tour Program, which allows high school juniors to travel to Washington DC; he stated over 1,500 students from all over the world attend this event. Two students from Prince Edward County High School and one from Fuqua attended this year.

Supervisor Timmons asked for further information on the Lineman Program apprenticeship. Mr. McCann stated all graduates from the first class have secured employment and the second class began July 12. Another class will begin in October.

Supervisor Timmons then asked if Southside Electric Cooperative owns any generating facilities and if there is any plan to incorporate solar energy. Mr. McCann stated all electricity is purchased wholesale currently; not all of the electricity is coal-powered and does include solar and other renewables. He added he does not know if there are any long-range plans for additional use of solar power.

Kenneth Jackson, Lockett District, requested the Board not comment on his personal issues. He then questioned the closed session meeting regarding a business and requested information regarding the potential number of jobs generated, potential tax revenue and a potential cost to taxpayers. He stated past investments have not provided what was proposed, adding the best investment the County can make is in education. Mr. Jackson then requested that presentations be shown to the citizens in the audience as well as to the Board; during the presentation of the landscaping project, the citizens were not able to see the diagrams. Mr. Jackson thanked the County Attorney and Deputy County Attorney for providing a synopsis prior to the public hearing at last month's meeting. Mr. Jackson then stated the Board has a different information pack than what is posted on the County's web site.

Bemeché Hicks, Lockett District, questioned the amount of County taxes given to the public schools for operation costs each year. Mr. Bartlett stated the schools are given all of the Real Estate taxes which is about half of the local taxes collected, plus about an additional million dollars. He said the Real Estate tax is equal to about \$7.3 million and a portion of the Personal Property taxes go to the schools also.

Supervisor Wilck stated Prince Edward County ranks 28th in the state for the amount of funding to the students, just outside the top quarter. That comes to \$11,400 for each student.

In Re: Board of Supervisors Comments

Supervisor Gray, Supervisor Pride, and Supervisor Townsend welcomed all and thanked all for their attendance and comments.

Supervisor Jones stated the informational packs the Board receives is the same as the one that is posted online.

Supervisor Wilck stated his opposition to changing the August Board meeting from the prescribed date and time. He stated the information will be relayed to Chairman Simpson and there is no need to change the date of the meeting. Discussion followed.

Chairman Simpson made a motion to change the date of the August Board meeting from August 9 to August 16. The motion failed for lack of a second. Discussion followed.

Supervisor Jones made a motion, seconded by Supervisor Wilck, to keep the Board meeting on its scheduled date of August 9, 2016; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: Howard F. Simpson
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In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Townsend, and carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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the Board accepted the Treasurer’s Report for May 2016; the minutes of the meetings held June 8, 2016, June 9, 2016, June 14, 2016 at 5:30 p.m. and June 14, 2016 at 7:00 p.m.; Accounts and Claims; Salaries; an Event Permit for the Truck & Tractor Pull by Appomattox Young Farmers; an Event Permit for the Five County Fair; and appropriations as follows:

FY 2017 Budget Amendment						
REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	11030	2016	Personal Property Tax		\$ 5,000
4 (Exp)	100	68100	5640	Payment to Community College	\$ 5,000	

Prince Edward Treasurer's Report - May 2016

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	10,767,263.11	10,767,263.11
Wells Fargo Social Services	54,897.91	54,897.91
Benchmark School Fund	766,686.61	766,686.61
Benchmark Food Service	388,456.88	388,456.88
TOTAL		11,977,304.51
 Certificates of Deposit		
Benchmark		357,397.98
Citizens Bank Recreation		16,518.43
Farmers Bank		434,112.82
TOTAL		808,029.23
 GRAND TOTAL		 12,785,333.74

BOARD OF SUPERVISORS

Farmville Newsmedia	Advertising	371.56
James Robert Wilck	Mileage	59.28
Business Card	Meals	60.60

COUNTY ADMINISTRATOR

VA Employment Commission		3.36
Key Office Supply	Copier service agreement	772.00
	Typewriter service agreement	192.00
	Monthly indexes	4.58
	Ink cartridges	579.93
	Toner	59.95
	Typewriter ribbon	7.04
	Copy paper	149.75
	Office supplies	2,086.33
		3,851.58
U. S. Postal Service	Box rent	84.00
US Cellular	Phone	138.48
VA Association of Counties	FY16-17 dues	4,963.00
Business Data of Virginia, Inc.	Norton update	59.90
Diamond Springs Water, Inc.	Water & equipment rental	45.82

Matthew Bender & Company, Inc.	Code Rules 2016 FV11	63.93
Municipal Code Corp.	Online code hosting	950.00

LEGAL SERVICES

Brian Butler	State bar dues	295.00
Treasurer of Virginia	Dues	295.00

INDEPENDENT AUDITOR

Robinson Farmer Cox Associates	Cost allocation plan	3,800.00
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COMMISSIONER OF REVENUE

VA Unemployment Commission		37.37
M&W Printers, Inc.	Postage - Property forms	3,500.00
	RE & Property books	1,500.00
		5,000.00
U. S. Postal Service	Box rent	138.00
Treasurer of Virginia	Online service	153.72
CORPAC	Dues	100.00
Farmville Printing	Business cards	69.00
Key Office Supply	Legal file pocket	19.96
	Copy paper	149.75
	Ink / toner / folders	1,070.54
		1,240.25

TREASURER

VA Unemployment Commission		23.35
Computerplus Sales / Service	Printer service contracts	602.55
U. S. Postal Service	Box rent	84.00
Benchmark Community Bank	Payflow / Paypal	3.60
Treasurer of Virginia	Online service	153.72
Mail Finance	Equipment lease	1,592.55
Donna Nunnally	Mileage	136.32
	Lodging	204.92
	Meal	15.07
		356.31
University of Virginia	Registration	405.00
Key Office Supply	Copy paper	332.91
	Ink cartridges	389.96
	Add rolls / pencils	11.59
	Red pens	18.59
	Post-it notes	3.99
	Binders	179.09
	Canned air	9.78
	Ribbons	19.98
	Greenbar paper	347.34
	Data cartridges	124.99
	Flash drives	59.94
	Ink & supplies	1,585.69
		3,083.85
M&W Printers, Inc.	Window envelopes	226.42
	Printing property bills	2,000.00
		2,226.42
Sheridan Curtis	Microwave	120.04
Treasurer of Virginia	VEC transactions	44.86
STEPS, Inc.	Shredding service	35.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expense	1,325.00	5,025.00
Sitevision, Inc.	Webhosting - 3rd quarter		179.85
ComputerPlus Sales / Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Key Office Supply	Tri-fold boards		63.78
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REGISTRAR

VA Employment Commission			21.14
Key Office Supply	Copier maintenance contract		468.00

CIRCUIT COURT

Southern Copier Sales & Service	Copier		3,495.00
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GENERAL DISTRICT COURT

US Cellular	Phone		24.21
U. S. Postal Service	Box rent		58.00

SPECIAL MAGISTRATES

VA Magistrates Association, Inc.	Dues		60.00
Key Office Supply	Batteries		10.19
Southern Copier Sales & Service	Copier / printer		1,400.00

CLERK OF THE CIRCUIT COURT

VA Employment Commission			9.46
Mail Finance	Equipment lease		407.13
U. S. Postal Service	Box rent		84.00
CenturyLink	Phone		94.17
VA Court Clerk's Association	Training		250.00
Mattie Barksdale	Juror		30.00
Perry Carrington	Juror		30.00
Tracey Clark	Juror		30.00
Brenda Johns	Juror		30.00
Rose Meacom	Juror		30.00
Odessa Pride	Juror		30.00
Dawn Polsinello	Witness		515.20
Key Office Supply	Copy paper	110.97	
	Toner	90.00	
	Hand towels	65.98	
	File organizer	27.90	
	Ink cartridges	299.90	
	Trash can	20.68	
	Privacy screens	625.00	
	Tape / pens / markers	422.39	
	Post-its / boxes / paper	900.68	
	Paper trimmer	19.99	

	Water filters	80.97	
	Keyboard	119.90	
	Pencil cup / staple rv	6.97	2,791.33
T&N Printing	Printing plats		12.00

LAW LIBRARY

AT&T	Phone		43.04
CenturyLink	Phone		41.97
Relx Inc., DBA LexisNexis	Monthly subscription		268.00

COMMONWEALTH'S ATTORNEY

VA Employment Commission			52.21
Pitney Bowes	Equipment lease		153.00
Treasurer of Virginia	Ipad service		131.22
George Pisano	Mileage		200.07
DMV	DMV ID cards		30.00
STEPS, Inc.	Shredding service		35.00

VICTIM WITNESS ASSISTANCE PROGRAM

Key Office Supply	Clipboard / card holder		3.30
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SHERIFF

VA Employment Commission			173.81
Commtronics of Virginia	Radio repair		240.00
Burkeville Body Shop	Auto repairs		11,702.14
East End Motor Company, Inc.	Tire repair	23.00	
	Brake pads / rotors	772.63	
	Inspection	32.00	
	Inspection / check brakes	51.00	
	Oil change	123.51	
	Headlight installation	15.00	
	Tires	1,047.37	
	Mount / balance tires	65.00	
	Headlight	45.95	2,175.46
Express Care	Oil changes		380.63
Third Street Wrecker Service	Towing service		225.00
ID Networks	Annual maintenance		7,105.00
Business Card	Shipping	9.21	
	Cell phone	75.00	
	Meals & lodging	838.84	
	CPR / AED materials	307.64	
	Gas	165.49	
	Intoximeters	325.00	
	Keys	62.43	1,783.61
U. S. Postal Service	Box rent		58.00
Treasurer of Virginia	VCIN		105.48
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33
US Cellular	Phone		1,064.91

Robert Goldman	Meals		21.50	
Sarah Coen	Meal		11.29	
Key Office Supply	Stapler	23.98		
	Folders / pens / post-its	1,418.36		
	Printer / copier	349.00		
	Letter trays	5.90		
	Pop up adhesive note	8.79		
	Batteries	19.99		
	Letter stack trays	5.90		
	Notary seal stamp	22.99		
	File folders	7.89		
	File / hanging folders	80.50		
	Pens / hole punch	52.95		
	Copy paper	149.75		
	Port switch	49.95		
	Clips / ink cartridges	1,240.08		
	Ink / envelopes / trays / folders	4,710.55	8,146.58	
	Central VA Criminal Justice	Annual dues		12,750.00
	Diamond Springs Water, Inc.	Water & equipment rental		150.85
	Walmart Community / RFCSLLC	Office supplies		9.81
	National Neighborhood Watch	Signs		210.75
	Southside Electric Cooperative	Virso rec center		9.47
Larry Franklin	Gas		10.00	
Fisher Auto Parts, Inc.	Bulb	14.19		
Galls, LLC	Battery	119.94	134.13	
	Speaker	156.00		
	Spotlight	157.00	313.00	
	Ankle holster	66.00		
	Uniforms	476.16		
Southern Police Equipment Company	Boots	409.00	885.16	
	Ankle holster	20.98		
	Badge	59.00	79.98	
Premium Marketing & Sales	Badge		75.50	
Matthew Bender & Company, Inc.	Code Supp / Index / Vols		510.46	
Town Police Supply - Richmond	Bullet proof vest		565.00	
Radio Soft	Radio frequency	920.00	20.00	
	Service share approv	300.00	1,220.00	

SHERIFF - COURTS

VA Employment Commission			9.00
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Grainger	Absorbent		67.40
Key Office Supply	Ink cartridge	33.99	
	Canon printer	399.00	432.99
Municipal Emergency Serv	Responder parka	186.45	
	Adapter	133.40	319.85
NAFECO, Inc.	Dress uniforms	453.32	
	Ansul foam	450.40	903.72
Safeware, Inc.	Hazmat supplies		615.92

Witmer Public Safety Group	Lockout tool kit		63.98
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RICE VOLUNTEER FIRE DEPARTMENT

Dominion Virginia Power	Electric service		320.10
Zurich	Workers comp		2,741.00

PROSPECT VOLUNTEER FIRE DEPARTMENT

Davis GMC Truck, Inc.	Brush truck repair		224.65
Fire & Saftey Equipment Company	Turnout gear	1,046.69	
	Refill extinguisher	42.45	1,089.14
Key Office Supply	Ink cartridges		53.97
Prince Edward County Public Schools	Diesel		119.18
Prince Edward County Treasurer	Gas		156.07

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

BB&T	Internet		102.79
C W Williams	Test airpacks		1,343.69
Darlington Heights Fire Department	Internet / auto parts	227.32	
	Thermal imaging camera	4,950.00	5,177.32
Mid-Atlantic Irrigation	Gravel		271.74
Travelers	Workers comp		525.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		42.93
Blue Ridge Rescue Suppliers	Equipment maintenance		589.08
C W Williams	Helmet repairs	154.44	
	Equipment repair	91.22	
	SCBA maintenance	1,442.80	
	Helmets	811.04	2,499.50
Commtronics of Virginia	Pager repair		138.63
Fire & Safety Equipment Company	Equipment repair - shipping	12.00	
	Gloves / flares	298.80	310.80
Jamerson Building Supply	Tools		76.91
Pamplin Exxon	Repairs	3,054.11	
	Fuel	268.86	3,322.97
Verizon	Phone		210.13
Dominion Virginia Power	Electric service		228.72

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Loan payment		15,000.00
Motorola Solutions, Inc.	Batteries / speaker		328.38
Parker Oil Company, Inc.	Diesel		503.56
Verizon	Phone		183.75
Dominion Virginia Power	Electric service		298.49

EMERGENCY SERVICES

Timmons Group	911 Addressing		180.00
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REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		2,430.00
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Piedmont Regional Juvenile Detention Center	Juvenile detention		9,375.00
<u>BUILDING OFFICIAL</u>			
Haley Auto Mall	Fuel cap		26.90
US Cellular	Phone		24.21
Coy Leatherwood	Meals	15.87	
	Meeting registrations	30.00	45.87
Key Office Supply	Labels		87.96
Rod & Staff, LLC	Tires		551.99
<u>ANIMAL CONTROL</u>			
VA Employment Commission			46.29
Dominion Virginia Power	Electric service		128.30
CenturyLink	Phone		145.75
US Cellular	Phone		79.18
Southern States	Feed bags		63.21
Walmart Community / RFCSSLCC	Dog food	173.78	
	Cleaning supplies	16.54	190.32
Galls, LLC	Badge		109.99
<u>MEDICAL EXAMINER</u>			
Treasurer of Virginia	Coroner		60.00
<u>REFUSE DISPOSAL</u>			
VA Employment Commission			244.86
Resource International	Groundwater monitoring	1,099.67	
	Misc. work tasks	1,487.40	
	Storm water compliance	1,586.97	4,174.04
Lowe's	Air conditioner		122.55
NAPA of Farmville	Def	25.98	
	Screws / nuts / washers	10.87	36.85
Republic Services #974	Trash collection		398.70
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		3,711.00
STEPS, Inc.	Recycling fee		3,577.36
Synergy Recycling, LLC	Electronic recycling		2,732.00
Southside Electric Cooperative	DH site	49.61	
	Virso site	78.94	128.55
Dominion Virginia Power	Rice site	84.92	
	Cell C pump station	13.98	
	Green Bay site	59.04	
	Leachate pump	310.59	
	Worsham site	48.35	
	Prospect site	47.06	
	Scalehouse	58.60	
	Landfill site	27.87	650.41
AT&T	Phone		95.70
CenturyLink	Phone		329.96
US Cellular	Phone		24.21

Verizon	Phone	132.62
O. O. Stiff, Inc.	Monthly service	1,405.00
Prince Edward County Public Schools	Diesel	1,244.32
East End Motor Company, Inc.	Tire	332.55

GENERAL PROPERTIES

VA Employment Commission		13.09
Beachy Masonry, Inc.	Repair steps / columns	7,850.00
Cummins Atlantic, LLC	Serviced generator	1,174.68
Dodson Brothers Exterminating	Pest control	237.00
Daikin Applied	Chillr maintenance contract	3,116.00
Rohr Mechanical, LLC	Checked A/C	414.62
Southside Electric Cooperative	SRR lights	30.02
Dominion Virginia Power	Roy Clark monument	11.05
	SCOPE Building	78.18
	Courthouse	13,340.97
	Sheriff Department shed	6.59
	Worsham Clerk office	30.77
	Lights at Rice	111.00
	Ag building	826.96
	Shop	60.91
		14,466.43
Town of Farmville	Water & sewer	134.18
AT&T	Phone	43.03
CenturyLink	Phone	139.72
US Cellular	Phone	117.65
FEMA Flood Payments	Flood insurance	1,131.00
O. O. Stiff, Inc.	Monthly service	200.00
Diamond Paper Company	Janitorial supplies	868.08
	Towels / tissue / gloves	355.62
		1,223.70
Unifirst Corporation	Janitorial supplies	124.65
Baldwin's Small Engine	Trimmer heads	95.43
	Mower blades	147.18
		242.61
Diamond Springs Water, Inc.	Water & equipment rental	38.75
Grainger	Key machine cutter	98.15
Lowe's	Primer / oil / trim line	32.76
NAPA of Farmville	Car kit	14.99
Cintas Corporation #524	Uniform rental	320.68
Taylor-Forbes Equipment Company	Oil	11.10
	V-belt / transmission	122.97
	Oil / filters / treatment	51.30
	Ignition switch	67.15
	Hose clamp	4.46
	Gas treatment	4.98
		291.96
Prince Edward County Public Schools	Diesel	127.26
Cavalier Hose & Fittings	Hose & fittings	37.08

CANNERY

VA Employment Commission		5.36
Virginia Food Works	Contract payment	2,916.67
Farmville Wholesale Electric	Exhaust fan / hooks	114.64

Lowe's	PVC cement / fittings		31.79
Southside Electric Cooperative	Electric service		337.03
Ellington Energy Service	Heating oil		656.84
CenturyLink	Phone		245.69
NAPA of Farmville	Fork lift batteries	624.00	
	Credit - battery core	-108.00	516.00

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		3,465.00
Blue Ridge Autism & Achievement Center	Professional service		6,090.00
Rescare / Braley & Thompson	Professional service		6,231.00
Center for Pediatric Therapies	Professional service		1,200.00
Centra Health	Professional service		31,990.00
Centra Health, Inc.	Professional service		2,275.00
Elk Hill	Professional service		5,610.00
Family & Community Support	Professional service		890.00
Grafton School, Inc.	Professional service		32,177.25
Harbor Point Behavioral	Professional service		2,405.00
Ifetayo Imanchinello	Foster care		2,085.00
Keystone Newport News, LLC	Professional service		5,075.00
Ashley Long	Foster care		4,222.00
Mountain Youth	Professional service		2,625.00
Northstar Academy, Inc.	Professional service		3,498.00
Pickett Park Day Care	Foster care	374.00	
		748.00	1,122.00

MUSEUMS

Lowe's	Paint / brush		81.93
Pairret's, Inc.	Signs		60.00
Rod & Staff, LLC	Metal signs		158.94

PLANNING

US Cellular	Phone		58.97
Business Card	Training		156.00
Key Office Supply	Office supplies		144.00

ECONOMIC DEVELOPMENT

Business Card	Postage	37.18	
	Meals	258.96	296.14
Key Office Supply	Dividers	7.18	
	Ink cartridges	92.95	100.13

TOURISM

VA Employment Commission			18.12
Dominion Virginia Power	Electric service		230.85
Town of Farmville	Water & sewer		47.65
Business Card	UPS	17.80	
	Bunting	287.68	
	Shelving	91.95	397.43
CenturyLink	Phone		370.28

Key Office Supply	Hole reinforce	1.29	
	Keyboard letter	13.99	
	Copy paper	119.80	
	Tape & pens	46.71	
	Toner	826.91	
	Office supplies	9.58	
	Copier maintenance contract	3,760.18	4,778.46

COOPERATIVE EXTENSION OFFICE

Treasurer VA Tech	4th Quarter support		16,871.11
U. S. Postal Service	Box rent		84.00
CenturyLink	Phone		109.40

GENERAL EXPENSE

Lumos Networks	Phone		5,078.80
Petroleum Traders Corporation	Gas		11,291.39

CAPITAL PROJECTS

Compro Computers	Computers / printers		13,229.67
Ellington Energy Service	Heat pump / gas furnace		8,150.00
Teamcraft Roofing, Inc.	Courthouse roofing addendum		41,917.00

SCHOOL CONSTRUCTION FUND

Dunlap & Partners	Roofing inspection		1,300.00
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LANDFILL CONSTRUCTION FUND

Sargent Corporation	Cell E construction		419,362.18
Resource International	Cell E bidding serv	286.50	
	COA Cell E construction	7,412.11	7,698.61

WATER FUND

Town of Farmville	Water		44.37
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SEWER FUND

Dominion Virginia Power	Sewer pump		70.12
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,129.00
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PIEDMONT COURT SERVICES FUND

VA Employment Commission			47.97
Farmville Printing	Pamphlets / forms		696.98
Dominion Virginia Power	Electric service		171.22
Mail Finance	Postage meter lease		190.68
U. S. Postal Service	Postcards		950.00
CenturyLink	Phone		64.51
Lumos Networks	Phone		302.31
SRP Corporation, LLC	Rent		2,500.00
Jessica Harding	Mileage	127.44	
	Newspapers	2.00	129.44

Renee T. Maxey	Mileage	235.70	
	Office supplies	971.53	
	Tissue / towels	328.50	1,535.73
Andy Mays	Mileage		74.52
Ashley Nash	Mileage		127.98
Joshua Williams	Mileage		93.96
CareerTrack	Training		149.00
Alimed, Inc.	Mats		684.65
Stacy Ayers	Mileage		129.60
Compro Computers	Software		439.95
Connie Stimpson	Mileage	111.88	
	Office supplies	68.57	180.45
Key Office Supply	Retractable mouse	15.11	
	Office supplies	1,637.08	
	Fax machine	199.00	
	Ink cartridge / cards	111.69	
	Repair file lock	69.95	2,032.83
National Curriculum & Training Institute	Office supplies		311.16
Megan Newman	Mileage		240.84
Quill Corporation	VCIN paper & tape		538.87

PCS DRUG TESTING FEES

Alere Toxicology Services, Inc.	Drug testing		19.48
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PCS COGNITIVE BEHAVIOR EXPENDITURES

National Curriculum & Training Institute	Workbooks		757.35
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In Re: Highway Matters

Scot Shippee, P.E, Resident Engineer, VDOT-Dillwyn, introduced Carrie Shephard, P.E., Assistant Resident Engineer, VDOT.

Mr. Shippee reported VDOT activities: mowing continues, crews are doing boom axe work and patching work. Crews are working on a shoulder in Prospect, gravel, and customer service calls.

Mr. Shippee stated the Route 617 bridge, on Saylor's Creek, is proceeding; the Route 633 bridge is ongoing and there is a one-lane closure. He said shoulder-work is being done at the intersection of Routes 360 and 750.

Supervisor Townsend said he provided information to Mrs. Sarah Puckett, Assistant County Administrator, regarding the Route 633 bridge.

Mrs. Puckett stated she spoke with Mr. Kevin Wright regarding the intersection where the fatality occurred. She stated when there is an accident, VDOT will go to the site to determine if the road itself had an impact and what can be done to address the issue if there is one. She said the County sign may be moved and the neighboring store-keeper may need to move their sign as well.

Supervisor Jones thanked VDOT for the work done on Route 612, Route 602 bridge; he said drainage issues on Route 636 have been addressed.

Supervisor Timmons thanked VDOT for the work on Route 664; he said the Loose Stones signs can be picked up.

Supervisor Pride asked if the cones along Route 667 are permanent. Mr. Shippee said they are not; he said the creek is eating away at the bank and VDOT is working with District Environmental and District Drainage departments to find a solution to move it naturally from the road. He said they are still working through the permitting process. He said the cones are placed as a warning at this point.

In Re: Public Hearing – County Secondary Six Year Plan

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the County Secondary Six Year Plan for Fiscal Years 2017 through 2022 in Prince Edward County and on the Secondary System Construction Budget for Fiscal Year 2017. Notice of this hearing was advertised according to law in the Friday, July 1, 2016 and Friday, July 8, 2016 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds.

Scot Shippee, Resident Engineer, VDOT, reviewed the Secondary Six-Year Plan. Last year, the Number One priority for Prince Edward County's Secondary Routes was Route 725, Watson Boulevard, which has been moved to the bottom of the page and all others have moved up one step accordingly. For the FY17 Six Year Plan, the number one priority is Route 628, Campbell Crossing Road, and Route 705, Lakeside Drive, is second priority and is funded to a point where construction will begin in FY18, which starts after July 1, 2017. Discussion followed.

Chairman Simpson opened the public hearing.

Kenneth Jackson, Lockett District, complimented VDOT on the excellent job done on Route 736. He asked that a review be done on Piney Grove Road to slow the speed limit. He said the County Line store is not the problem but the hedges in the neighbor's yard causes blind spots. Mr. Jackson stated accidents at Routes 460 and 607 are common; there was one last week. He added Bradshaw Lane was on the Five Year Plan some years ago; VDOT needs to respond in some way.

William VanBenthuisen, Hampden District, questioned the paving done on Stokes Road. He stated that received asphalt while others get oil and stone.

Bemeché Hicks, Lockett District, thanked VDOT for the work done on High Rock Road and stated work is being done on the draining issues. He said the High Bridge Trail sign at County Line Market is an obstruction to the view. He added signs and hedges along the roadways need to be addressed; there has been an ongoing problem on Routes 307 and 460 for years.

Tom Dennison, Lakeside Road, reported the comparison between Lakeside and Campbell Crossing, stating Lakeside has more residents. Supervisor Timmons stated VDOT has additional criteria such as traffic counts; he said Campbell Crossing has been on the list longer than Lakeside and the long term goal is to get all the roads with some sort of paving; Lakeside Drive has been fast-tracked in comparison.

Mr. Shippee said Bradshaw Lane was on the Secondary Six-Year Plan years ago; it was taken off. There used to be two lists which added to the confusion; one was the Six-Year Plan and the other was a list of roads to be added to the Six-Year Plan. Discussion followed regarding Bradshaw Lane being state maintained.

Mr. Shippee stated Stokes Road had plant mix leveling because the base was failing. He said the funding discussed during this public hearing is for secondary roads only. Mr. Shippee said the Rural Rustic process is the quickest way to get the roads worked on; this takes the non-hard-surface roads and VDOT can do surface treatment. This provides minimal ditching, no geometric improvements, and takes the existing gravel surface and making it a hard surface. He said this funding is only to change the surface from one to another.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to adopt the resolution approving the FY17-FY22 Six-Year Plan and the FY17 Construction Program for Prince Edward County; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA
SIX-YEAR ROAD PLAN AND CONSTRUCTION PRIORITY LIST**

WHEREAS, Sections 33.1-23.1 and 33.1-23.4 of the *Code of Virginia*, 1950, as amended, provide the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan and budget; and

WHEREAS, this Board has previously agreed to assist in the preparation of this Plan, in accordance with the Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (FY 2017 through 2022), as well as the Construction Priority List (FY 2017) on July 12, 2016, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Scot Shippee, Resident Engineer, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (FY 2017 through 2022) and the Construction Priority List (FY 2017) for Prince Edward County;

NOW, THEREFORE, BE IT RESOLVED, that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (FY 2017 through 2022) and Construction Priority List (FY 2017) are hereby approved as presented at the public hearing.

In Re: Sheriff – At Will Overtime Program

For the second half of FY16 (January 2016 – June 2016), the At-Will program has cost a total of \$25,362.53 to include FICA costs. Fines actually collected for tickets issued from January – April total 35,132. Tickets written in May and June are pending disposition but based on historical data should result

in an additional \$16,000 in revenues bringing the total to over \$51,000. As has been the case for every six-month reporting period, the program is self-funded.

After a period of personnel shortages, the Sheriff was at full staff and able to man this program as had been done in the past. This increased the number of deputies available which resulted in more cost, which was still under the budgeted amount. While the cost escalated, the increased number of patrols resulted in a greater number of tickets being written which increased the revenues attributed to this program.

A total of 1,097 summons were issued under the At-Will program for July 2015 – June 2016. During the same period, 20 drug and three DUI arrests were made. Deputies working the At-Will program responded to 47 serious calls when the officers working normal patrol were working other calls.

The program is still self-funded and has provided additional manpower available to the Sheriff to answer calls. The Board of Supervisors appropriated funds to continue this program throughout FY17. No budget action is required if the Board approves the continuation of this program.

Sheriff Reed stated this program provides overtime to the deputies, manpower to the Sheriff's Department and safety to the county. He said this is a successful program which allows the deputies that are caught up in situations to have help. Sheriff Reed stated deputies have questioned the possibility of extending the overtime hours.

Supervisor Gray asked if Sheriff Reed has noticed an increase in morale; Sheriff Reed said he has. He added not all deputies participate but it does help.

Supervisor Gray stated it helps with extended visibility.

Supervisor Timmons asked how many hours the deputies work. Sheriff Reed stated they will sometimes have two or three days off that they can work; the shifts are 10 hours. Discussion followed.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to authorize the increase of overtime hours to 40 hours per deputy per month, and to approve the continuation of the Sheriff's At-Will Overtime Program with six-month reporting.

Mr. Bartlett asked how the Board wishes the overtime to be funded. Supervisor Timmons stated it will pay for itself as there is more than enough revenue to cover the costs.

Supervisor Gray questioned if there were signs of work fatigue; Sheriff Reed said he has not seen any as the deputies are not allowed to work more than 12 hours daily, and the overtime worked is on their days off.

Chairman Simpson asked for the vote on Supervisor Timmons' motion, to authorize the increase of overtime hours to 40 hours per deputy, and to approve the continuation of the Sheriff's At-Will Overtime Program with the six-month reporting; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: County Administrator's Report – YMCA Loan

Mr. Bartlett stated that on February 11, 2014, the Board of Supervisors approved providing the YMCA a \$50,000 loan each year for three years. The first \$50,000 was provided to the YMCA in February 2014. The second and third installments were contingent on the YMCA making adequate progress in addressing its cash-flow challenges. No interest is to be charged on the Loan. On September 8, 2015, the Board of Supervisors voted not to approve the release of additional funds to the YMCA.

Repayment of the loan was to begin five years after the first payment on terms to be determined. As of this date, no formal repayment exists concerning the \$50,000 loan. In order to provide the YMCA adequate notice of any repayment terms, a promissory note is proposed. The note as proposed requires two annual installments of \$25,000 to be paid in March of 2019 and 2020. The Note does allow the YMCA to designate any and all annual contributions from Prince Edward County to the YMCA from Fiscal Year 2017-2020 to be credited against the Note.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to authorize the County Administrator to forward it to the Prince Edward County IDA to be enacted; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	

Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

In Re: County Administrator's Report – Landfill Update

Mr. Bartlett stated that on April 12, 2016, the Board of Supervisors awarded a contract to Sargent Corporation for the construction of Cell E at the Prince Edward County landfill. All preconstruction activities have been completed and construction commenced on May 10, 2016. On July 1, 2016, approximately 65% of the cell construction has been completed. Work is progressing rapidly and is estimated to be completed on August 17, 2016 which is one week ahead of schedule.

All excavation, subgrade work and liner systems work has been completed. The drainage layer and leachate collection system are 40% complete. The filter, rain cap and seeding and mulching will commence once all other work has been completed. It is anticipated the contract will be completed with no change orders.

Supervisor Gray commended the work that has been completed.

In Re: Courthouse Security Committee - Appointment

Mr. Bartlett stated report from the Security Consultant will be received in the near future. The Courthouse Security Committee will soon schedule a meeting. He stated the committee comprises Supervisor Townsend, Supervisor Simpson and one member, Charles McKay, who is no longer on the Board of Supervisors and will need to be replaced, or the Committee can function with two members.

Supervisor Townsend made a motion, seconded by Supervisor Gray, to appoint Supervisor Pride to the Courthouse Security Committee; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Virginia's Heartland Regional Industrial Facility Authority

Mr. Bartlett stated the County of Prince Edward is a member of the Virginia's Heartland Regional Industrial Facility Authority. The members of the Authority are the Counties of Amelia, Buckingham, Charlotte, Cumberland, Lunenburg and Prince Edward. The Authority was created by ordinance in November of 2000 for the purpose of supporting regional economic development efforts. The Authority owns the regional industrial park located on Route 360 in Charlotte County.

The Authority *Ordinance* provides that each locality may appoint two representatives to the Authority Board. Authority members shall be two of the following: the County Administrator, a member of the Board of Supervisors as a member of the Industrial Development Authority. Charlotte County is the fiscal agent for the Authority. The Charlotte County Attorney is recommending the member localities consider an amendment to the *Ordinance* that created the Authority.

At present, the Authority *Ordinance* stipulates that each Authority Board member may only serve two four-year terms. The *Code of Virginia* allows a member locality's appointees to be re-appointed as often as the member locality's governing body wishes. It is recommended that the Authority's *Ordinance* be brought into agreement with the *Code of Virginia*. To move forward the Board will wish to authorize a public hearing for an amendment to the *Ordinance*.

Supervisor Jones made a motion, seconded by Supervisor Gray, to authorize a Public Hearing on the proposed amendments removing the term limits for Board members to the Authority Ordinance, to be held at the August meeting; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Supervisor Gray made a motion, seconded by Supervisor Townsend, to appoint Supervisor Timmons and Mr. Wade Bartlett to the Authority Board; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Other Business

Mr. Bartlett introduced Dr. Barbara A. Johnson, Prince Edward County School Superintendent. Dr. Johnson stated she is excited to begin work and is committed to making Prince Edward County Schools a high quality, nationally competitive school system. She thanked the Board members for their support.

In Re: Closed Session

Supervisor Jones made a motion, seconded by Supervisor Townsend, that the Board convene in Closed Session for consultation with legal counsel pertaining to pending litigation regarding an appeal to the Circuit Court of a real estate tax assessment, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Jones, seconded by Supervisor Cooper-Jones, and adopted as follows:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.

Nay: None

Jerry R. Townsend
Jim R. Wilck

On motion of Supervisor Jones and seconded by Supervisor Cooper-Jones and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Mark Cronk, Animal Warden, submitted a report for the month of June 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of June 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Patty Gulick, Cannery Manager, submitted a report for June 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery (Commercial)

Mr. Brian Serway, Commercial Manager, submitted a report for June 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. K. David Smith, School Superintendent, submitted a financial summary report for the month of June 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of June 2016, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Wilck, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 9:13 p.m. until Monday, July 18, 2016 at 7:00 p.m., Fort Pickett Officer's Club, 3951 Military Road, Blackstone, VA.