

December 13, 2016

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 13th day of December, 2016, at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Rob Fowler, Planning and Zoning Director; James R. Ennis, County Attorney; and Brian Butler, Deputy County Attorney; and the Prince Edward County Planning Commission: John Townsend, III, Chairman; Preston C. Hunt, Mark Jenkins, Clifford Jack Leatherwood, Chris Mason (Vice Chair), John "Jack" W. Peery, Jr., John Pregelman, and Cannon Watson.

Absent from the Planning Commission: Donald Gilliam.

Chairman Simpson called the meeting to order. Reverend Earl Wallace offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

Major Owens, Monzy Faulkner, and Constance Owens, Hampden District, requested Route 744, Whispering Woods Road, be added to the Six Year Plan for paving. Supervisor Pride stated a petition was received during her Town Hall meeting requesting this action. Supervisor Timmons asked how many residences are on that road; Mr. Faulkner stated there are ten homes. Mrs. Owens stated there are 12 more property owners with plans to build along the road.

Certificates of Deposit

Benchmark	360,026.66
Citizens Bank Recreation	16,518.43
Farmers Bank	435,784.50
TOTAL	812,329.59

GRAND TOTAL

6,027,260.80

BOARD OF SUPERVISORS

Mosca Design	VP Debate banners	711.03
Farmville Newsmedia	Advertising	332.35
Business Card	Credit - cancel reservation	-287.73

COUNTY ADMINISTRATOR

US Cellular	Phone	198.83
Business Card	Lodging	106.35
	Meal	15.64
	Office supplies	5.00
	Gas	9.90
National Association of Counties	Membership dues	136.89
Diamond Springs Water, Inc.	Equipment rental	465.00
	Water & equipment rental	8.95
	Landfill tickets	29.92
Farmville Printing		38.87
Key Office Supply	Binding combs	589.00
	Hanging file folders	29.98
	File pockets	103.56
	Laser cartridge	42.32
	Tabs	89.99
Pairet's, Inc.	Plaque / engraving	20.99
Walmart Community / RFCSLLC	Halloween candy	286.84
Matthew Bender & Company, Inc.	Code Rules V11 Supp	54.05
		200.00
		22.44

LEGAL SERVICES

Clerk of Circuit Court	Serv of process fees	48.00
Farmville Newsmedia	Advertising	1,388.20
James R. Ennis	Mileage	112.32
	Lodging	401.38
		513.70

COMMISSIONER OF REVENUE

Key Office Supply	Copier maintenance contract	585.00
Treasurer of Virginia	Online service	148.40
Commission of Revenue Association	Dues	25.00
VALTA	Dues	10.00
NADA Used Car Guide	Used car guide	23.50

TREASURER

Benchmark Community Bank	Payflow / PayPal		3.30
Treasurer of Virginia	Online service		148.42
University of Virginia	Certification fee		75.00
BMS Direct	Ppty tax bills	2,284.03	
	RE tax bills	2,456.29	4,740.32
Business Data of Virginia, Inc.	Norton update		29.95
Key Office Supply	Credit	-159.98	
	Greenbar paper	455.92	
	Office supplies	36.70	
	Ink cartridge	96.99	429.63

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses		1,450.00
BAI Municipal Software	Technical support		9,762.00
ComputerPlus Sales / Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Beverly Abdus-Sabur	Official	90.00	
	Training	10.00	100.00
Gail Acampora	Official	90.00	
	Training	10.00	100.00
Patricia Adams	Official		90.00
Edward L. Bailey	Official	100.00	
	Training	25.00	125.00
Karel K. Bailey	Official	100.00	
	Training	25.00	125.00
Barbara Barnes	Official	100.00	
	Training	25.00	125.00
Robert L. Barnes	Official	100.00	
	Training	25.00	125.00
Betty Baskin	Official	100.00	
	Training	25.00	125.00
Mary L. Baylis	Official	100.00	
	Training	25.00	125.00
Emily Bradley	Official	90.00	
	Training	10.00	100.00
Patricia A. Brandt	Official	90.00	
	Training	10.00	100.00
Wendell Brown	Official	90.00	
	Training	10.00	100.00
Joseph E. Bush	Official	90.00	
	Training	10.00	100.00
Elizabeth Calhoun	Official	90.00	
	Training	10.00	100.00
Lucy Carson	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	

	Mileage	5.00	175.00
Deborah Chaconas	Official	90.00	
	Training	10.00	100.00
Dorothy Coles-Barksdale	Official	100.00	
	Training	25.00	125.00
Aretha Copeland	Official	90.00	
	Training	10.00	100.00
Ralph A. Crawley	Official	90.00	
	Training	35.00	125.00
Rachael E. Dove	Official	90.00	
	Training	10.00	100.00
Lynn H. East	Official	100.00	
	Training	25.00	125.00
Sarah Edmondson	Official	100.00	
	Training	25.00	125.00
Peggy Emert	Official	90.00	
	Training	10.00	100.00
Richard W. Erickson	Official	90.00	
	Training	10.00	100.00
Vincent Eanes	Official	90.00	
	Training	10.00	100.00
Dean Farmer, Jr.	Set up polls		50.00
Cynthia Favret	Official	90.00	
	Training	10.00	100.00
Maria Fernandez	Official	90.00	
	Training	10.00	100.00
Moses Ford	Official	90.00	
	Training	10.00	100.00
Jean G. Fowlkes	Official	100.00	
	Training	25.00	125.00
Yolanda Gladden	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Mileage	5.00	155.00
Frances Hicks	Official	90.00	
	Training	10.00	100.00
Fred Hill	Official	90.00	
	Training	10.00	100.00
Jane Newman Hines	Official	100.00	
	Training	25.00	125.00
Esther W. Hollingsworth	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
Frances D. Jasper	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00

Syni Johnson	Official	90.00	
	Training	10.00	100.00
Barbara Jones	Official	90.00	
	Training	10.00	100.00
Peggy Kelsey	Official	90.00	
	Training	10.00	100.00
Janet King	Official	90.00	
	Training	10.00	100.00
Cindy H. Koether	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
James Junior Lee	Official	90.00	
	Training	10.00	100.00
Jean W. Lee	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Ida M. Marcellin	Official	90.00	
	Training	10.00	100.00
April McBride	Official	100.00	
	Training	25.00	125.00
Lora P. McElhenie	Official	115.00	
	Training	75.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	
	Training officer	75.00	310.00
Judith McParland	Official	90.00	
	Training	10.00	100.00
Patricia Meade	Official	90.00	
	Training	10.00	100.00
Linda Medlin	Official	90.00	
	Training	10.00	100.00
Tola Morgan	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	10.00	180.00
Rita O. Moseley	Official	90.00	
	Training	10.00	100.00
Brenda Nash	Official	90.00	
	Training	10.00	100.00
Lee J. Owens	Official	90.00	
	Training	10.00	100.00
Whitfield Morman Paige	Technician		150.00
Patsy Pelland	Official	90.00	
	Training	10.00	100.00

Nancy Phaup	Official	100.00	
	Training	25.00	
	Office temp	60.00	185.00
Rebecca L. Randolph	Official	100.00	
	Training	25.00	125.00
Mary G. Reed	Official	100.00	
	Training	25.00	125.00
Rosalie B. Robertson	Official	100.00	
	Training	25.00	125.00
Bertha E. Shepperson	Official	90.00	
	Training	10.00	100.00
James Somers	Official	90.00	
	Training	10.00	100.00
Donna Simpson	Official	90.00	
	Training	10.00	100.00
Claudia Somers	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	10.00	180.00
Scott Simms	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Lynn Skakum	Official	100.00	
	Training	25.00	125.00
Karen Sleigh	Official	90.00	
	Training	10.00	100.00
Joy C. Speakes	Official	90.00	
	Training	10.00	100.00
Margaret Stockton	Official	100.00	
	Training	25.00	125.00
Sheryl Swinson	Official	90.00	
	Training	10.00	100.00
Shirley L. Taylor	Official	90.00	
	Training	10.00	100.00
Linda Timmons	Official	90.00	
	Training	10.00	100.00
Crystal Glenn Townsend	Official	100.00	
	Training	25.00	125.00
Joyce Mylum Trent	Official	90.00	
	Training	10.00	100.00
Katherine W. Walker	Official	90.00	
	Training	10.00	100.00
Cathryn Wood	Official		100.00
Kasie R. Wright	Official	100.00	
	Training	25.00	125.00
Lucie Zehner	Official	115.00	
	Training	75.00	

	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	
	Training officer	75.00	310.00
Darlington Heights Fire Department	Rent		200.00
Elks Lodge #269	Rent		200.00
Farmville Vol. Fire Department	Rent		200.00
Hampden-Sydney Fire Department	Rent		200.00
Mt. Zion Second Baptist Church	Rent		200.00
Prospect Vol. Fire Department	Rent		200.00
Mt. Pleasant Church	Rent		200.00
Gwendolyn Akers-Booker	Mileage		104.12
Key Office Supply	Paper / envelopes / folders	35.45	
	Ring binder indexes	7.50	
	Ink cartridges / tape	223.98	
	Copy paper	59.90	
	Tape	43.65	
	Paper	14.88	385.36

REGISTRAR

Whitfield Morman Paige	Mileage		14.58
Lynette Wright	Election supplies		91.35

GENERAL DISTRICT COURT

US Cellular	Phone		24.39
Key Office Supply	Ink cartridges	107.97	
	Binders	95.68	
	Office supplies	89.95	
	Tape / legal pads	53.50	
	Copy / original stamps	15.98	
	Monitor screen	135.99	499.07

CLERK OF THE CIRCUIT COURT

CenturyLink	Phone		45.93
Preston Hunt	Juror		30.00
Penny Huskey	Juror		30.00
John Simpson	Juror		30.00
Laverne Walker	Juror		30.00

LAW LIBRARY

AT&T	Phone		43.05
CenturyLink	Phone		42.24
Relx Inc DBA LexisNexis	Monthly subscription		281.00

COMMONWEALTH'S ATTORNEY

Megan Clark	Mileage	162.97	
	Meals	27.82	190.79
Key Office Supply	Ink cartridge	38.19	
	Qrt board	125.99	
	Stapler	16.99	

	Planner / ink cartridge	440.28	
	Binders	53.45	674.90
<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>			
Cindy Sams	Mileage	217.08	
	Meals	21.8	238.88
Treasurer of Virginia	Training		100.00
<u>SHERIFF</u>			
Medtox Laboratories, Inc.	Drug test supplies		50.00
B & G Automotive	Inspection		35.52
Burkeville Body Shop	Auto repair		2,474.73
East End Motor Company, Inc	Inspection	16.00	
	Water pump / struts / rod	1,018.31	
	Brake rotors / pads	668.94	
	Water pump / serp belt	288.56	
	Oil change / inspect brakes	79.42	2,071.23
Haley Auto Mall	Strobe light	623.00	
	Computers	10,050.58	
	Docking stations	2,490.84	13,164.42
Computer Projects of IL	Annual VCIN maintenance		173.40
Business Card	Postage	72.25	
	Meals	148.83	
	Training	590.00	
	Logo coins	832.00	1,643.08
Chris Joyner	Postage		9.75
Treasurer of Virginia	VCIN		40.08
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN		7.97
US Cellular	Phone		854.03
Andy Cary	Meal		11.85
Central Virginia Criminal Justice	Graduation ceremony		88.00
Robert Goldman	Meal		8.77
Candlewood Suites	Lodging		3,420.00
Diamond Springs Water, Inc.	Water & equipment rental		54.20
Key Office Supply	Cable	9.99	
	Stamps	40.98	
	Batteries / tape / disks	98.23	149.20
Walmart Community / RFCSLLC	Microwave	59.00	
	Card	4.97	63.97
Southside Electric Cooperative	Virso rec center		15.00
Commtronics of Virginia	Antenna / speaker mic		104.11
DMV	Special ID		10.00
Sirchie Finger Print Labs	Evidence tubes / flags		539.15
Southern Police Equipment Company	Handcuffs	29.50	
	Name plates	21.98	
	Credit	-67.60	
	Belt & belt keepers	68.10	
	Duty belt	58.09	110.07
Town Police Supply	Glock		409.00

Galls, LLC	Mace / glove case	64.19	
	Flashlight holder	14.00	78.19
Creative Monogramming	Shirts with logo		90.00
Premium Marketing & Sales	Badge		75.50

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Elecom, Inc.	Radio repair		135.00
Key Office Supply	Storage cabinet		299.00
Municipal Emergency Service	Hooligan tool		213.40
Star City Communications	Belt clips		35.85
Taylor-Forbes Equipment Company	Chainsaw parts		131.37
AR500 Armor	Armor vests		2,977.20

RICE VOLUNTEER FIRE DEPARTMENT

Dominion Virginia Power	Electric service		307.09
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PROSPECT VOLUNTEER FIRE DEPARTMENT

Prince Edward County Public Schools	Diesel		90.23
Prince Edward County Treasurer	Gas		214.94

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45
East End Motor Company, Inc	Inspection		51.00
Ellington Energy Service	Service 3 heat units		249.85
Southside Electric Cooperative	Electric service		340.36

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

C W Williams	Hose		1578.42
East End Motor Company, Inc	Converter / muffler		626.10
Elecom, Inc.	Batteries		99.50
Keplinger Repair Service, Inc.	Auto inject cover		48.29
CenturyLink	Phone		56.39
NAPA of Farmville	Cleaning supplies		31.66
Trumbull Software Associates	Annual rover subscription		300.00
Dominion Virginia Power	Electric service		392.70

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		145.39
C W Williams	Boots / coats / gloves		24,324.67
Fire & Safety Equipment Company	SCBA Cylinder test		64.50
Verizon	Phone		77.86
Dominion Virginia Power	Electric service		771.79
Fire-X Corporation	Fire extinguishers		97.17

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Motorola Solutions, Inc.	Batteries / speaker mic		617.02
Parker Oil Company, Inc.	Propane	134.34	
	Diesel	1,244.31	1,378.65
Verizon	Phone		188.71
Dominion Virginia Power	Electric service		394.53

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring	33.75
Piedmont Regional		
Juvenile Detention	Juvenile detention	7,950.00

BUILDING OFFICIAL

Third Street Wrecker Service	Towing	55.00
US Cellular	Phone	24.39
Coy Leatherwood	Meeting registration	15.00

ANIMAL CONTROL

Jennifer Kingsley, DVM	Vet services	90.00
Dominion Virginia Power	Electric service	135.07
CenturyLink	Phone	118.66
US Cellular	Phone	118.50
Prince Edward Health Department	Immunizations	261.49
Southside SPCA	Animal Friend plates	228.42
Town Police Supply	Glock	409.00
Walmart Community / RFCSLLC	Phone case / bandages	89.58
NAPA of Farmville	Oil & filters	89.95

MEDICAL EXAMINER

Treasurer of Virginia	Coroner	20.00
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REFUSE DISPOSAL

Resource International	Misc. work tasks	1,237.75	
	Storm water compliance	1,397.00	2,634.75
Lowe's	Door knob		39.31
Southern States	Shovel		27.99
Cavalier Equipment Corp	Hooklift repair		229.60
James P. Childress, Jr.	Truck maintenance		695.73
Republic Services #974	Trash collection		412.45
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		2,468.10
STEPS, Inc.	Recycling fee		2,329.52
Synergy Recycling, LLC	Electronic recycling		2,719.60
Southside Electric Cooperative	DH site	70.45	
	Virso site	68.21	138.66
Dominion Virginia Power	Rice site	80.87	
	Cell C pump station	13.68	
	Green Bay site	56.98	
	Leachate pump	322.68	
	Worsham site	121.16	
	Prospect site	72.94	
	Scalehouse	82.44	
	Landfill site	44.64	795.39
CenturyLink	Phone		351.76
US Cellular	Phone		24.39
Verizon	Phone		134.49

O. O. Stiff, Inc.	Monthly service		702.50
Prince Edward County Public Schools	Diesel		910.72
NAPA of Farmville	Def	29.97	
	Oil	25.98	55.95

GENERAL PROPERTIES

Air Conditioning Equipment	Annual service fee		3,520.00
Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitors Center	38.00	237.00
Daikin Applied	Repair AHU #9		2,134.00
Southside Electric Cooperative	SRR lights		29.74
Dominion Virginia Power	Roy Clark monument	13.00	
	SCOPE Building	101.69	
	Courthouse	10298.94	
	Sheriff Department shed	6.59	
	Worsham Clerk office	52.09	
	Lights at Rice	110.88	
	Ag building	761.63	
	Shop	22.59	11,367.41
Parker Oil Company, Inc.	Heating fuel		4,155.52
Town of Farmville	Water & sewer		139.20
AT&T	Phone		43.04
CenturyLink	Phone		139.93
US Cellular	Phone		118.70
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	Cleaning supplies		915.72
Grainger	Burnishing pads	281.62	
	Key blanks / socket bits	35.32	
	Valve	293.63	
	Cooling fan	35.92	646.49
Lowe's	Brooms / bowl cleaner	39.36	
	Dusters	22.76	
	Staple gun / plywood	96.28	
	Primer / flush valve	35.06	
	Wood plane & rasp	29.42	
	Fill valve	19.00	
	Cord ends	10.38	
	Returned merchandise	-197.78	54.48
NAPA of Farmville	Shop towels / WD40		9.18
Pairet's, Inc.	Vinyl signs		190.00
Cintas Corporation #524	Uniform rental		392.25
Sherwin Williams Company	Paint / rollers / brushes		518.55
Prince Edward County Public Schools	Diesel		152.04
East End Motor Company, Inc.	Lawn mower tube	15.16	
	Water pump	763.41	778.57
Fisher Auto Parts, Inc.	Hydraulic oil		41.98
NAPA of Farmville	Anti-freeze / cleaner	16.98	

Adapter / cleaner	16.48	
Electrical cleaner	3.49	36.95

CANNERY

Virginia Food Works	Contract payment		2,916.67
Business Card	Pully / electric motor		163.97
Southside Electric Cooperative	Electric service		319.01
CenturyLink	Phone		246.39
Key Office Supply	Ink cartridges	68.55	
	Toner cartridge	91.99	160.54
Farmville Signs	Sign		60.00

COMPREHENSIVE SERVICES ACT

Blue Ridge Autism & Achievement Center	Professional service		5,700.00
Blue Ridge Therapy Associates	Professional service		560.00
Rescare / Braley & Thompson	Professional service		7,781.00
Center for Pediatric Therapies	Professional service		1,120.00
Centra Health	Professional service		31,340.00
Elk Hill	Professional service		4,000.00
Family & Community Support	Professional service		675.00
Grafton School, Inc.	Professional service		36,871.00
Harbor Point Behavioral	Professional service		1,850.00
Ifetayo Imanchinello	Foster care		2,127.00
Intercept Youth Services	Professional service		4,248.55
Keystone Newport News, LLC	Professional service		3,885.00
Ashley Long	Foster care		3,608.00
Northstar Academy, Inc.	Professional service		3,705.00
Voices Speech Therapy	Professional service		500.00
Brian & Karen Haddaway	Professional service		157.95
Thomas Brothers Software	Maintenance support		217.00

SUPERVISION OF PARKS & RECREATION

Prince Edward/Farmville Youth Association	16-17 Support		24,000.00
Southside Virginia Family YMCA	16-17 Support		20,000.00

MUSEUMS

Rohr Mechanical, LLC	Replaced capacitor		195.70
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PLANNING

Farmville Newsmedia	Advertising		246.00
Business Card	Postage	48.00	
	VAZO Membership	50.00	98.00
US Cellular	Phone		80.64

TOURISM

Dominion Virginia Power	Electric service		157.95
Town of Farmville	Water & sewer		47.65
Business Card	UPS		11.20
CenturyLink	Phone		347.97
Magi Van Eps	Parking	8.00	

	Mileage	106.38	
	Meals	23.30	137.68
Walmart Community / RFCSLLC	Office supplies		18.14
<u>FLOOD & EROSION CONTROL</u>			
Stormwater Solutions & Management	Stormwater plan review		2,682.50
<u>COOPERATIVE EXTENSION OFFICE</u>			
Treasurer, Virginia Tech	1st Quarter support		14,413.41
CenturyLink	Phone		105.52
<u>GENERAL EXPENSE</u>			
James River Solutions	Gas		8,955.41
<u>CAPITAL PROJECTS</u>			
CJMW Architecture	Prospect Depot		2,028.41
<u>CDA SPECIAL LEVY</u>			
Poplar Hill Community Development Authority	Special levy assessment		2,000.00
<u>WATER FUND</u>			
Town of Farmville	Water		108.57
<u>SEWER FUND</u>			
Dominion Virginia Power	Sewer pump		34.35
<u>RETIREMENT BENEFIT FUND</u>			
Vicki K. Johns	Retiree benefit		1,129.00
<u>PIEDMONT COURT SERVICES</u>			
Dominion Virginia Power	Electric service		15.72
CenturyLink	Phone		66.84
Lumos Networks	Phone		304.66
Connie Stimpson	Mileage		12.4
Jessica Harding	Mileage		223.02
Renee T. Maxey	Mileage	2.16	
	Meals	50.00	52.16
Andy Mays	Mileage	50.76	
	Meals	51.32	102.08
Ashley Nash	Mileage		156.60
Megan Newman	Mileage		173.34
Rebecca Staton	Mileage	130.94	
	Meals	23.00	
	Newspapers	2.10	156.04
Sam's Club	Membership		45.00
<u>PCS SUPERVISION FEES EXPENDITURES</u>			
SRP Corporation, LLC	Rent		2,500.00

Supervisor Cooper-Jones returned to the meeting at this time.

In Re: Highway Matters

Mr. Bartlett, County Administrator, stated highway matters were presented to VDOT during a meeting held previously to discuss the Six Year Plan.

Mr. Bartlett stated Mr. Scot Shippee requested the Board members consider the list of unpaved roads and their priorities to submit to VDOT for addition to the Six Year Plan list. He asked the Board to bring the information to the January 2017 Board Meeting. That would allow him time to research each road. He recommends the Board set a work session scheduled to be held at 5:30 p.m., February 14, 2017, prior to the regular monthly Board meeting.

Mr. Bartlett reported the petition regarding Whispering Woods Road has been presented to Mr. Shippee, along with other concerns presented during Supervisor Pride's Town Hall meeting. Additionally, an evaluation of Abilene Road is on schedule and should be complete soon. The Hendricks Store intersection project is scheduled to be implemented in the spring of 2017. Route 360 shoulder-work in Leigh District is progressing; the pipe has been installed and that project should be complete next week or two, depending on the weather. Bids are closed on the new residency building project, and the review of those bids will begin soon.

In Re: Citizen Volunteer Appointments

Chairman Simpson stated the terms of office for the following positions expire December 31, 2016. All positions have been advertised in The Farmville Herald. Listed by each position are the terms of office, the name of the individual currently holding the position and the name(s) of all applicants filing a Citizen Volunteer Application.

Position	Term of Office	# of Terms Expiring/Vacancies	Individual Currently Holding the Office	Citizen Volunteer Applicants
Prince Edward County Planning Commission	4 Years (1-1-17 – 12-31-20)	2 County Positions	Donald Gilliam Preston C. Hunt	Donald Gilliam Preston C. Hunt
Prince Edward County Board of Zoning Appeals*	5 Years (1-1-17 – 12-31-21)	1	Vincent Eanes	<i>No Applications Received</i>

*Note: The Board makes a recommendation to the Circuit Court Judge for appointments to the BZA.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to reappoint Donald Gilliam and Preston C. Hunt to the Planning Commission, for four-year terms, beginning January 1, 2017 and ending December 31, 2020; the motion carried unanimously:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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Chairman Simpson said there were no applicants for the Board of Zoning Appeals; the County will re-advertise for the position.

In Re: Piedmont Regional Jail Authority

Mr. Bartlett stated a final version of the Piedmont Jail Authority Service Agreement has been received. Over the last year, the Counties that comprise the Piedmont Regional Jail Board (Amelia, Buckingham, Cumberland, Lunenburg, Nottoway and Prince Edward), have studied the process, advantages and liabilities of transforming the Jail Board into a Jail Authority. A regional meeting was held on July 8, 2016 at Fort Pickett where this service agreement was discussed as well as the pros and cons of transitioning into an Authority.

Mr. Bartlett reported that several attorneys have participated in drafting both the Service Agreement and a Resolution; E. M. Wright, County Attorney from Buckingham; Bill Hefty of the law firm Hefty & Wiley, and Vivian Giles of Cumberland County have all worked many hours developing these two documents. Mr. Ennis has reviewed the Agreement. The Counties of Cumberland, Lunenburg and Nottoway

have already voted to establish the Authority. It is anticipated the remaining Counties will take similar action in December and January.

Mr. Bartlett presented an analysis of the advantages and disadvantages of transitioning from a Jail Board to a Jail Authority. The greatest advantage lies with the reduction of liability for the County and the Jail Board members. An Authority is a “political subdivision of the Commonwealth,” a Board is not. As such the Jail Authority shields the Counties and its Authority board members from direct liability for actions involving the Jail. That immunity may not be complete but as a Board, the Counties and Jail Board Members have little or no immunity at all. Another significant advantage is, if in the event the Jail would need to expend funds on a major capital project, such as an expansion or construction of a new jail, with an Authority the debt and liability would not be reflected on the County balance sheet. Having this obligation on the books of the Jail Authority instead of the County would allow the Authority to charge a higher rate for housing federal prisoners. This would effectively transfer part of the responsibility of repayment from the County to the Federal government.

The greatest disadvantage of moving to a Jail Authority is the Authority Board does have the ability to borrow money. But, as explained by Mr. Wiley, whose firm serves as the attorney for many of the existing Jail Authorities, during the July meeting, he has seen no bank willing to lend to a Jail Authority without the approval of the member jurisdictions governing bodies. This is because the lenders realize the governing bodies are the real source of revenue for Jail Authorities and the Authorities cannot obligate the member jurisdictions to repay any debt. Thus any lender will require the member jurisdictions to also approve various documents authorizing the actual borrowing by the Authority.

The creation of the Authority is a two-step process. The first step is the adoption of this service agreement by all existing members of the Jail Board. If one member refuses to adopt it, this transition will end and the Jail will continue to operate as a Jail Board. The second step is the adoption of the Resolution which is the actual document that allows the creation of the Jail Authority. Per Section 53.1-95.4 of the *Code of Virginia*, the Resolution creating the Jail Authority must include, among other things, the names of the first members of the Board of the Jail Authority. Some of the Counties have approved their members and some have not. Prince Edward has not. Thus during December, the Counties who have not approved their

initial members are expected to do so and the final resolution, containing the initial board members names will be adopted in January 2017.

Mr. Bartlett recommended that the Board approve the Sheriff, Mr. Jimmy Garnett and himself to serve as the initial representatives from Prince Edward County. By state code, the Sheriff must be appointed to the Authority; Mr. Garnett is the existing representative from Prince Edward County and serves as the Chairman of the Jail Board, has considerable experience and knowledge of the operations of the Jail. Mr. Bartlett stated he serves as the County's alternate for Mr. Garnett and has been attending Jail Board meetings for several years and assists in developing the Jail's annual budget. He stated the Board may change the County representatives at any time, per Section 3 of the Resolution.

Supervisor Wilck made a motion, seconded by Supervisor Townsend, to approve the Resolution Approving the Service Agreement; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the appointment of Sheriff Wesley Reed, James W. Garnett, Jr., and W. W. Bartlett, County Administrator, as Prince Edward County's initial members of the Jail Authority; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

**RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF PRINCE EDWARD, VIRGINIA, APPROVING
THE PIEDMONT REGIONAL JAIL AUTHORITY
SERVICE AGREEMENT**

WHEREAS, the Piedmont Regional Jail Authority (the “**Authority**”) was created by the Counties of Amelia, Buckingham, Cumberland, Lunenburg, Nottoway and Prince Edward, Virginia (together, the “**Member Jurisdictions**”) pursuant to Section 53.1-95.2 of the Code of Virginia of 1950, as amended (the “**Act**”), for the purposes of acquiring, constructing, owning equipping, maintaining and operating regional jail facilities (the “**Jail Facilities**”);

WHEREAS, in order to pay costs of acquiring, constructing, owning, equipping, maintaining and operating the Jail Facilities, the Member Jurisdictions have agreed to pay certain amounts for services to be received in accordance with the terms of a Service Agreement between and among the member Jurisdictions and the Authority (the “**Service Agreement**”);

WHEREAS, there has been presented to this meeting a draft of the Service Agreement which the Authority and the Member Jurisdictions propose to execute to carry out the transactions described above, copies of which shall be filed with the records of the Member Jurisdictions and the Authority.

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA:

1. The Board of Supervisors (the “Board of Supervisors”) of the County of Prince Edward, Virginia (the “County”) hereby approves the Service Agreement.
2. The Chairman or Vice Chairman of the Board of Supervisors, or either of them, is hereby authorized and directed to execute the Service Agreement.
3. Any authorization herein to execute a document shall include authorization to deliver it to the other parties thereto and to record such document where appropriate.
4. All other acts of the officers, employees and representatives of the County that are in conformity with the purposes and intent of this resolution and in furtherance of the execution and delivery of the Service Agreement by the Member Jurisdictions are hereby approved and ratified.
5. This resolution shall take effect immediately.

In Re: Public Hearing – Amendments to Prince Edward County Zoning Ordinance

Chairman Simpson announced that this was the date and time scheduled for a public hearing on amendments to the Prince Edward County Zoning Ordinance. Notice of this hearing was advertised according to law in the Wednesday, November 30, 2016 and Wednesday, December 7, 2016 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Planning Commission Chairman John Townsend, III, called to order the Prince Edward County Planning Commission.

Mr. Rob Fowler, Planning and Community Development Director, stated Prince Edward County staff was contacted recently regarding the process to establish a Transitional Living Facility in the A1, Agricultural Conservation zoning district. After reviewing the current Zoning Ordinance, there is not a use

classification that would allow this type of activity. He said staff suggests that the Board of Supervisors and the Planning Commission add a classification of “Transitional Living Facilities” as a use allowed by Special Use Permit in the A1, Agricultural Conservation (Article II, Section 2-100.3(B)2, and A2, Agricultural Residential (Article II, Section 2-200.3(B)2 zoning districts. Mr. Fowler stated applicants would have to meet the current development standards outlined in the Ordinance and comply with any additional building codes or other state agency requirements. Staff also suggests that the following definition of Transitional Living Facility be added to Article VI, Section 6-200.3(C):

***Transitional Housing Facility** – A facility providing housing/shelter primarily to homeless or transient persons and which may provide ancillary services such as counseling and/or vocational training. Number of occupants to be determined by special use permit, Fire and Building Codes.*

Supervisor Gray questioned if the definition is adopted, does that mean the facility is approved; Mr. Fowler stated each issue is separate.

Supervisor Timmons asked if these could be located anywhere in the county; Mr. Fowler stated it is proposed for only A1 and A2 districts. Mr. Fowler said they would need to follow the building and fire codes and there are limits on occupancy. He added anyone wishing to operate a facility would have to follow the Special Use Permit process; there is no regulation by the State or licensing for this type of facility. During the Special Use Permit process, the Planning Commission and Board of Supervisors will be able to specify the number of people that may stay at the facility at a time, the number of volunteers and staff, the hours of operation, and other factors, and it is up to the Board to set the limitations for each request. Discussion followed.

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to take no action tonight and send the issues back to the Planning Commission for more information prior to a recommendation of their findings.

Supervisor Jones stated both the Board and the Commission are in attendance for the public hearing, as well as citizens for the purpose of the hearing; he suggested hearing the public opinion and then decide whether to send it back to the Planning Commission or move forward.

Supervisor Timmons withdrew his motion.

Supervisor Jones joined the Planning Commission; he presented the petition regarding possible rezoning.

Mr. Fowler stated there has been contact from surrounding property owners, two in opposition, one in support of the project. There has been no direct contact regarding the amendment, only the potential facility.

Mr. Bartlett reminded all that the issue presently before the Board and Planning Commission is to determine the outcome of the amendment to the Zoning Ordinance only. The next public hearing would be on the Special Use Request.

Chairman Simpson opened the public hearing.

Monroe Preston, owner of the property and Chairman of the local Salvation Army, stated he has been working with the homeless for six to eight years. He said there is a need in this community. Mr. Preston said an agreement has been drawn up to use the house as a temporary overnight, emergency shelter, with no intention on anyone staying for an extended period of time. He added the house and the organization are both insured.

Debora Warner, Rescue Mission Secretary and Treasurer, stated over the past six years, people have been given shelter in local churches. She explained the intake process, then stated the people are given dinner, they have access to bathing facilities, and may sleep safely. In the morning, the people are given breakfast and a bag lunch, and are taken back to town. She presented several examples of typical people helped.

Supervisor Timmons questioned the process used to verify the information given on the intake forms. Ms. Warner stated they search belongings and research through the Virginia State registry online; they also have a working relationship with the Sheriff's office and an account with BeenVerified.

Supervisor Timmons stated there is a petition of surrounding property owners opposed to the facility. Ms. Warner stated they were not aware of it, no one approached them.

Supervisor Gray asked if anyone has come to them to voice their concerns. She said there has been no contact or comments made to them. She added there have been no issues from anyone that has stayed with them; they did receive a donation of toys and clothes.

Discussion followed regarding the potential safety issues and concerns from surrounding property owners.

Planning Commissioner Peery questioned the largest number of people assisted at one time in the history of the organization. Ms. Warner stated the most was three years ago, six people were assisted. Normally it is one or two people.

Supervisor Townsend asked if there has ever been any incidents of violence. Ms. Warner stated there has been no violence. Discussion followed on the type of people normally served. Mr. Preston stated they refer people to STEPS, Crossroads and other churches for more assistance, depending on their circumstances. Ms. Warner added the intake is done at the Beulah AME Church.

Johnna Shular, President of the Farmville Area Rescue Mission (FARM), stated the program was started in 2010 and there have been no issues. More than ten organizations work in conjunction to assist people. The organization is faith-based, and the proposed location would only house four people, genders would be separate. There are statistics to show the need; a couple hundred people have been assisted since 2012, and STEPS has a Rapid Rehouse Grant that can assist people further. From July 1 to November 1 [2016], 28 families have been assisted through a Homeless Solutions grant, and 17 were diverted to FARM. Discussion followed.

Deana Bennett, Hampden District, presented concerns regarding the facility and the lack of or miscommunication regarding the shelter for the homeless overnight. She stated the proper channels were not followed and is concerned that proper procedure won't be followed in the future. She said the safety of the neighbors must be considered, as there are elderly and children in the area. While the project is admirable, the residents need assurance that there will be background checks and the property values will not decline. Ms. Bennett stated it had been reported in the newspaper that long-term housing may be in the future plans for the shelter. She requested the Commission and the Board find out more about the proposed facility prior to making a decision.

Stephanie Aprzese spoke in favor of the homeless shelter, as she went through homelessness herself. She said the Rescue Mission took her in and now she has her own apartment, works two jobs and will attend Longwood University in the fall. She said she supports the facility, adding there is a need in this community.

Supervisor Cooper-Jones stated there is truly a need, although it may not be a good location. She stated STEPS and the FARM provide assistance to many, while most of us do not see the need. She then commended and thanked the organizations and Mr. Bartlett for his assistance in finding help for someone recently.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Planning Commissioner Chairman Townsend questioned the Commission members on any discussion.

In his role on the Planning Commission, Supervisor/Commissioner Jones said the need is there and the issue needs to be looked at, but there isn't enough information currently to make that decision. He said the neighbors need to be considered also.

Commissioner Jones made a motion, seconded by Commissioner Leatherwood, to revisit this issue at the January 2017 Planning Commission meeting, to allow time for more information to be gathered from other localities, in regard to stipulations and other determining factors. The motion carried unanimously:

Aye:	Preston C. Hunt	Nay:	(None)
	Mark Jenkins		
	Robert M. Jones		
	Clifford Jack Leatherwood		
	Chris Mason		
	John "Jack" W. Peery, Jr.		
	John Prengaman		
	John Townsend, III		
	Cannon Watson		
Absent:	Donald Gilliam		

Commission Chairman Townsend presented the Planning Commission's recommendation to the Board of Supervisors to delay action and revisit the issue at the January 2017 Planning Commission meeting, and to present a further recommendation after that time.

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to accept the Planning Commission's recommendation table action and send the issue back to the Planning Commission for further information; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

Planning Commission Chairman Townsend adjourned the Planning Commission at 8:41 p.m.

In Re: County Administrator's Report – Request from Piedmont Regional Jail Board

Mr. Bartlett reported the County has received a letter from the Jail Board requesting a voluntary boundary adjustment to bring the Jail into the Town of Farmville. The reason for the request is to allow the Jail to achieve savings of over \$100,000 on water and sewer rates, by being charged in-town rates instead of out-of-town rates.

Mr. Bartlett recommended this request be tabled for four reasons. First, the last boundary adjustment has still not been completed. The attorneys are still closing this action and before beginning another boundary adjustment, Mr. Bartlett recommended the first one be completed. Second, with the transition of the Jail Board to an Authority pending, Mr. Bartlett recommended the Board wait until that process is completed before making any decision. Third, the request, if approved by the Town and County, would reduce expenses for the Jail, with the savings to be shared by all the member Counties, but this would then reduce revenues for the Town, meaning the Town Citizens who are County residents would be absorbing the full cost of the reduced revenues. Lastly, Mr. Bartlett stated he has been informed by the Town Manager that the Town is developing a new rate structure for large users that has the potential to provide some relief; Mr. Bartlett recommended that process be completed prior to acting on this request. Discussion followed.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to table the request until a later date; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: County Administrator's Report – Request from the Farmville-Prince Edward Library Advisory Committee

Mr. Bartlett stated the County and Town have been provided a request from the Farmville-Prince Edward Library Advisory Committee. Mr. Bartlett presented a brief history of the arrangement between the Town of Farmville, the County of Prince Edward and the Farmville-Prince Edward Community Library Advisory Board:

The Advisory Board owned the former Farmville-Prince Edward Community Library located at the intersection of Randolph and West Third Streets. With the construction of the new Library, funded by the Town and the County and owned by the Town, there was no longer a need for the former Library. The initial agreement called for the former Library to be sold and the proceeds would be used to purchase Furniture and Fixtures for the new Library. This agreement was memorialized by a Memorandum of Agreement (MOA) signed in December 2008. Because of the downturn in the economy, it was difficult to sell the former Library and the Town and County purchased the furniture and fixtures as part of the construction of the new Library. This increased the cost to the Town and County. To help offset this expense and to minimize/defray the possibility the Town and County would have to expend funds in the future regarding capital expenses or unanticipated emergency expenditures associated with the new building, the Library agreed to gift the former Library to the Town and allow the Town to market the building. Once the building was sold, the proceeds would be placed in an escrow account to be used for capital expenditures for the new library building. A committee comprised of two Town Council members, two Board of Supervisors and two Advisory Board members would oversee the disbursement of the funds.

The Advisory Committee is requesting the oversight committee be abolished and the Town Manager be allowed to manage the funds with the requirement to submit an annual report to the local advisory board and the Central Virginia Regional Library Board. The reason stated for this request is that oversight committee placed a burden on the committee members and delayed the approval of any request.

Mr. Bartlett stated discussion with members of the Advisory Committee revealed the burden mentioned was from their perspective for their members. He stated the Town Manager advised him the Town Council does not advocate honoring the request, but if the Advisory Committee wishes to remove itself from

the process, Mr. Bartlett stated he saw no reason not to honor the request. Instead, we would continue to operate as we have minus the Advisory Board's two members. Mr. Bartlett recommended the development of a new Memorandum of Agreement between all parties memorializing this arrangement.

Supervisor Gray made a motion, seconded by Supervisor Timmons, to develop a new Memorandum of Agreement between all parties memorializing the arrangement; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Properties & Community Development Committee Report

Supervisor Timmons (Committee Chair) stated the Committee met with architectural firms and requested more detailed presentations of the proposed work on the Courthouse security and renovations project, to include cost proposals. He said the Committee will meet by January 6 [2017] and should have information to present to the full Board at its January 10 [2017] meeting.

In Re: Closed Session

Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, that the Board convene in Closed Session for consultation with legal counsel regarding the provision of legal advice by such counsel related to the sale of real property in satisfaction of delinquent taxes, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; and for the discussion of a prospective business, where no previous public announcement has been made, pursuant to the exemption provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*; and for the discussion and consideration, evaluation of the performance, salary and contract of the County Administrator, pursuant to the exemption provided for in Section 2.2-3711(A)(1) of the *Code of Virginia* the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Jones, seconded by Supervisor Townsend, and adopted as follows:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

On motion of Supervisor Jones and seconded by Supervisor Townsend and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Personnel Committee Meeting Date

Supervisor Timmons stated a Personnel Committee Meeting will be held on Wednesday, December 21, 2016 at 9:00 a.m. in the Prince Edward County Courthouse.

Supervisor Townsend thanked and commended Chairman Simpson for a job well done as Chairman, and stated he looks forward to working with him as a supervisor. Chairman Simpson stated he has enjoyed working with the Board, fourteen consecutive years as Vice-Chair and Chair for three years, as he knows that he will be able to help someone each day.

Supervisor Townsend stated he has held six Town Hall meetings and Chairman Simpson has been at every one of them; he appreciates that and commended Chairman Simpson for that.

In Re: Animal Warden's Report

Kathryn Johnson and Adam Mumma, Animal Wardens, submitted a report for the month of November 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of November 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Patty Gulick, Cannery Manager, submitted a report for November 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery (Commercial)

Ms. Allie Hill, Board President & Commercial Manager, submitted a report for November 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, School Superintendent, submitted a financial summary report for the month of November 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of November 2016, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Jones, seconded by Supervisor Cooper-Townsend, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was adjourned at 10:00 p.m.