

February 14, 2017

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14<sup>th</sup> day of February, 2017; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Jim Ennis, County Attorney.

Chairman Jones called the February meeting to order. Supervisor Gray offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

**Kenneth Jackson**, Lockett District, expressed his concern regarding the proposed location of a Dollar General to be built in Rice. He stated there is dangerous traffic at its proposed location and would be much safer in a lot approximately two blocks eastbound. He stated the County needs to grow smarter.

Supervisor Wilck asked if there is access across the median at the suggested location; Mr. Jackson stated the only road that has a crossing is Pisgah Church Road, and added that this spring, VDOT is going to rework the intersection and Pisgah Church Road, which would make this other location perfect.

**Cindy Koether**, Lockett District, asked the Board to provide live streaming of the meetings to allow all citizens to participate. She stated it is not difficult nor expensive, and asked that access to live video and audio streaming and recordings of the meetings be put on the County's website.

**Bemeché Hicks**, Lockett District, expressed his concern regarding the safety issue on Route 460 if the Dollar General is built at the location selected, which has been the site of many accidents. He suggested other locations for the proposed building.

**Rick Ewing**, Director of Farmville-Prince Edward Community Library, invited the Board members to the library for a Welcome Reception, Thursday, February 16, 2017 from 6:00 – 8:00 p.m. Supervisor Wilck expressed his interest in the event, but added that some Board members have a meeting with the School Board at 5:30 p.m. and may attend later.

In Re: Board of Supervisors Comments

Supervisor Gray said he was encouraged to see all in attendance.

Supervisor Pride thanked all for attending.

Supervisor Timmons welcomed the students and citizens.

Chairman Jones stated the topic of the Dollar General that Mr. Jackson and Mr. Hicks spoke about will be discussed at the Planning Commission Public Hearing in one week, Tuesday, February 21, at 7:00 p.m. in the Board of Supervisor's Room.

Supervisor Cooper-Jones thanked all for their attendance.

Supervisor Townsend thanked all for their attendance.

Supervisor Wilck thanked all for their attendance.

Supervisor Simpson thanked all for attending and wished everyone a happy Valentine's Day.

In Re: Consent Agenda

On motion of Supervisor Gray, seconded by Supervisor Wilck, and carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the Board accepted the Treasurer's Report for December 2016; the minutes of the meetings held January 10, 2017 at 5:00 p.m. and January 10, 2017 at 7:00 p.m.; Accounts and Claims; Salaries; an Event Permit; and appropriations as follows:

<b>FY 2017 Budget Amendment</b>						
<b>REV/EXP</b>	<b>FUND</b>	<b>DEPT</b>	<b>OBJECT</b>	<b>DESCRIPTION</b>	<b>DEBIT</b>	<b>CREDIT</b>
3 (Rev)	100	23000	0020	Shared Expenses / Sheriff		\$ 8,626
4 (Exp)	100	31200	6008	Sheriff / Fuel		\$ 2,087
4 (Exp)	100	31200	1100	Sheriff / Salaries & Wages	\$ 9,266	
4 (Exp)	100	31200	2100	Sheriff / FICA	\$ 709	
4 (Exp)	100	31200	2210	Sheriff / VRS	\$ 738	

**Prince Edward Treasurer's Report - December 2016**

<b>Name of Bank</b>	<b>Bank Balance</b>	<b>Available Balance</b>
Benchmark Pooled Fund Account	12,541,142.23	12,541,142.23
Wells Fargo Social Services	169,610.86	169,610.86
Benchmark School Fund	1,155,687.72	1,155,687.72
Benchmark Food Service	332,231.03	332,231.03
<b>TOTAL</b>		<b>14,198,671.84</b>
<b>Certificates of Deposit</b>		
Benchmark		357,397.98
Citizens Bank Recreation		16,518.43
Farmers Bank		434,112.82
<b>TOTAL</b>		<b>808,029.23</b>
<b>GRAND TOTAL</b>		<b>15,006,701.07</b>

**BOARD OF SUPERVISORS**

Oliver & Eggleston Funeral Home	Cremation	2,057.00
Farmville Newsmedia	Advertising	638.15
Calvin Gray	Mileage	268.92
Robert M. Jones	Mileage	27.00
Howard F. Simpson	Mileage	578.34

	Meals	73.59	651.93
C. Robert Timmons, Jr.	Mileage		438.48
Jerry R. Townsend	Mileage	429.30	
	Meals	31.00	460.30
James Robert Wilck	Mileage		8.91
Business Card	Meals	73.25	
	Homestead credit	-225.18	
	Soft drinks	5.64	-146.29

COUNTY ADMINISTRATOR

US Cellular	Phone		127.58
Business Card	Attendance cards	79.81	
	Flowers - Wright service	204.00	283.81
Diamond Springs Water, Inc.	Water & equipment rental		15.94
Key Office Supply	Calendars	42.94	
	Toner	119.90	
	Calendars / cartridges	288.93	451.77
RR Donnelley	Office forms		232.23
Walmart Community / RFCSELLC	Hard drive		54.00
Matthew Bender & Company, Inc.	VA Adv Crt Rules		102.08

LEGAL SERVICES

Farmville Newsmedia	Orders of Publication (2)		858.20
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COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service		74.20
VAAO	Dues		30.00
Key Office Supply	Ink cartridges / planner		841.03
NADA Used Car Guide	Used car guide		115.00

TREASURER

BMS Direct	Postage - RE Delinq	530.00	
	Postage - Ppty Delinq	2,415.00	2,945.00
Benchmark Community Bank	Payflow / PayPal		20.90
Treasurer of Virginia	Online service		74.21
Key Office Supply	Credit	-99.59	
	Binder clips	4.20	
	Copy paper	73.90	
	Flash drive	8.99	
	Calculator ribbons	13.16	
	Thermal rolls	3.60	
	Ink cartridges	82.99	87.25
Farmville Herald	Subscription		78.00
STEPS, Inc.	Shredding service		35.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	7,800.00	
	Travel expense	875.00	8,675.00
ComputerPlus Sales / Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Patricia Adams	Official		90.00
Edward L. Bailey	Official	100.00	
	Training	25.00	125.00
Karel K. Bailey	Official	90.00	
	Training	25.00	115.00
Barbara Barnes	Official	100.00	
	Training	25.00	125.00
Robert L. Barnes	Official	90.00	
	Training	25.00	115.00
Betty Baskin	Official		90.00
Mary L. Bayliis	Official	100.00	
	Training	25.00	125.00
Emily Bradley	Official		90.00
Wendell Brown	Official		90.00
Elizabeth Calhoun	Official		90.00
Ralph A. Crawley	Official	90.00	
	Training	25.00	115.00
Rachael E. Dove	Official		90.00
Sarah Edmondson	Official	100.00	
	Training	25.00	125.00
Peggy Emert	Official		90.00
Richard W. Erickson	Official		90.00
Dean Farmer, Jr.	Set up polls		25.00
Nancy D. Fawcett	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
Maria Fernandez	Official		90.00
Moses Ford	Official		90.00
Jean G. Fowlkes	Official		90.00
Yolanda Gladden	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Mileage	5.00	155.00
Jennifer J. Halladay	Official	100.00	
	Training	25.00	125.00
Frances Hicks	Official		90.00
Fred Hill	Official		90.00
Esther W. Hollingsworth	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
Frances D. Jasper	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00

Syni Johnson	Official		90.00
Barbara Jones	Official		90.00
Cindy Koether	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
James Junior Lee	Official		90.00
Jean W. Lee	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Ida M. Marcellin	Official		90.00
April McBride	Official	100.00	
	Training	25.00	125.00
Lora P. McElhenie	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Patricia Meade	Official	100.00	
	Training	25.00	125.00
Tola Morgan	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	10.00	180.00
Brenda Nash	Official		90.00
Whitfield Morman Paige	Technician		150.00
Nancy Phaup	Official		90.00
Rebecca L. Randolph	Official	100.00	
	Training	25.00	125.00
Mary G. Reed	Official		90.00
Rosalie B. Robertson	Official	100.00	
	Training	25.00	125.00
Bertha E. Shepperson	Official		90.00
James Somers	Official		90.00
Donna Simpson	Official		90.00
Claudia Somers	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	10.00	180.00
Scott Simms	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	
	Equipment pickup	50.00	235.00

Joy C. Speakes	Official		90.00
Margaret Stockton	Official	100.00	
	Training	25.00	125.00
Shirley L. Taylor	Official		90.00
Linda Timmons	Official		90.00
Crystal Glenn Townsend	Official		90.00
Cathryn Wood	Official		90.00
Kasie R. Wright	Official	100.00	
	Training	25.00	125.00
Lucie Zehner	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Farmville Newsmedia	Advertising		138.38
Darling Heights Fire Department	Rent		200.00
Elks Lodge #269	Rent		200.00
Farmville Volunteer Fire Department	Rent		200.00
Hampden-Sydney Fire Department	Rent		200.00
Mt. Zion Second Baptist Church	Rent		200.00
Prospect Volunteer Fire Department	Rent		200.00
Rice Volunteer Fire Department	Rent		200.00
Mt. Pleasant Church	Rent		200.00
Farmville Wholesale Electric	Lead test kit		27.10
Key Office Supply	Calendars	30.18	
	Copy paper	89.97	
	Staples	1.36	121.51
<u>CIRCUIT COURT</u>			
Matthew Bender & Company, Inc.	Law of Evidence 2016		328.31
<u>GENERAL DISTRICT COURT</u>			
US Cellular	Phone		18.76
STEPS, Inc.	Shredding service		70.00
<u>CLERK OF THE CIRCUIT COURT</u>			
CenturyLink	Phone		45.27
Rhonda Arnold	Juror		30.00
Charlie T. Barksdale	Juror		30.00
Sally Bass	Juror		30.00
Charles Benhoff	Juror		30.00
Virginia Dillard	Juror		30.00
Calvin Richards	Juror		30.00
Doyne Simpson	Juror		30.00
Key Office Supply	Paper		110.85
<u>LAW LIBRARY</u>			
AT&T	Phone		42.96
CenturyLink	Phone		84.44
Relx, Inc. DBA LexisNexis	Monthly subscription		281.00

COMMONWEALTH'S ATTORNEY

Purchase Power	Postage	51.00	
	Fees	1.33	52.33
STEPS, Inc.	Shredding service		35.00
Key Office Supply	Return	-73.67	
	Planner / hi-lighters	31.14	
	Paper clips	2.52	
	Ink cartridge	104.48	
	Mouse / cork board / stamp	82.47	
	Desk calendar	2.99	
	File cabinet	494.99	644.92

VICTIM WITNESS ASSISTANCE PROGRAM

Key Office Supply	Planner		16.99
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SHERIFF

Commtronics of Virginia	Repair speaker noise	75.00	
	Radio repairs	451.00	
	Install antenna	720.46	
	Office equipment repairs	216.60	1,463.06
B & G Automotive	Brake pads / rotors	492.23	
	Oil change	64.67	556.90
East End Motor Company	Towing / brake line	342.91	
	Oil change	96.41	
	Rotors / brake pads	830.98	
	Mount / balance 4 tires	67.57	
	Brake pads / rotors	897.98	
	Brakes	887.96	
	Alignment / mount tires	103.74	
	Brake pads / rotors	887.96	
	Mount / balance tires	114.79	
	Mount tires / break inspection	90.00	
	Balance tires / oil change	117.04	
	Mount / balance tire	16.62	
	Brake pads / rotors	794.91	
	Headlight	30.51	
	Tires	526.29	
	Washer nozzle	49.03	5,854.70
Fisher Auto Parts, Inc.	Battery		142.97
Kenbridge Tire & Auto	Calibration		25.00
Business Card	Postage	59.45	
	Meals	151.99	
	Office supplies	15.75	
	Gas	129.15	356.34
Treasurer of Virginia	VCIN		40.08
CenturyLink	VCIN		18.33
US Cellular	Phone		1,740.93
Robert Goldman	Meal		9.77
Sarah Coen	Meals	616.00	



	Headlight	31.58	647.58
Glock Professional, Inc.	Training		750.00
International Association	Training	375.00	
	Dues	50.00	425.00
Compro Computers	Surge protector		89.95
Diamond Springs Water, Inc.	Water & equipment rental		66.95
Farmville Printing	Office forms		203.00
Key Office Supply	Ink cartridges	575.94	
	Labels	11.69	
	Flash drive	12.99	
	Ink cartridges	92.56	
	Indexes / binders	10.74	
	Flash drives / cartridge	78.34	
	Desk drawer	105.99	888.25
Walmart Community / RFCSLLC	Office supplies	108.05	
	Coffee / sugar / creamer	95.89	
	Auto cleaning product	21.47	
	Gun case / clean supply	43.53	
Southside Electric Cooperative	Virso Rec Center		15.00
Haley Auto Mall	Battery		3.99
Fire & Safety Equipment Company	Inspect extinguishers		441.00
Galls, LLC	Leg restraints	109.84	
	Cuffs / traffic wands	338.66	
	Boots	392.00	
	Patches	800.00	
	Credit	-25.00	
	Ties	195.00	
	Hash mark emblems	146.25	1,956.75
Moore Medical, LLC	Gloves		110.61
BKT Uniforms	Pants		3,697.14
Kustom Signals, Inc.	Radar / tuning forks		3,554.00
Extreme Tactical Dynamics	Light bars		961.68

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Blue Ridge Rescue Suppliers	Repair / resize gear		709.68
Key Office Supply	Ink cartridge / labels	148.98	
	Roll book	7.19	
	Calendars / cartridge	146.97	303.14
Municipal Emergency Service	Adapter	131.64	
	Pants	396.93	
	Gloves	77.61	606.18
NAFECO, Inc.	Shirt	47.55	
	Braid	30.62	78.17
Professional Communication	Build radio program		25.00

RICE VOLUNTEER FIRE DEPARTMENT

John Deere Financial	Propane		429.84
Dominion Virginia Power	Electric service		436.58
Watkins Insurance Agency	Auto insurance		9,365.00

PROSPECT VOLUNTEER FIRE DEPARTMENT

Battery Barn of Virginia, Inc.	Air pack batteries		17.14
Davis GMC Truck, Inc.	Inspection / oil change		185.35
Fire & Safety Equipment Company	Letters for helmet		24.00
Foster Fuels, Inc.	Propane		128.19
Prince Edward County Public Schools	Diesel		101.93
Prince Edward County Treasurer	Gas		86.30
Dominion Virginia Power	Electric service		232.72
Watkins Insurance Agency	Auto insurance		11,226.00

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

BB&T	Internet		97.56
Cyrus Pest Control Company	Exterminating service		45.00
Ellington Energy Service	Serviced generator	240.83	
	Propane cylinder	215.02	455.85
Mid-Atlantic Irrigation	Install chains on truck		721.58
Southside Electric Cooperative	Electric service		511.06
Watkins Insurance Agency	Auto insurance		9,541.00

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Watkins Insurance Agency	Auto insurance		6,832.75
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PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		185.71
C W Williams	Axe		54.76
Foster Fuels, Inc.	Propane		598.04
Key Office Supply	File keys		43.96
Pamplin Exxon	Fuel		263.17
Verizon	Phone		211.29
Dominion Virginia Power	Electric service		728.87
Watkins Insurance Agency	Auto insurance		8,971.00

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Propane	781.10	
	Diesel	624.77	1,405.87
Verizon	Phone		188.55
Dominion Virginia Power	Electric service		345.70
Watkins Insurance Agency	Auto insurance		17,889.00

EMERGENCY SERVICES

Timmons Group	911 Addressing		30.00
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REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		1,080.00
Piedmont Regional			
Juvenile Detention	Juvenile detention		3,450.00
Piedmont Regional Jail	Inmate per diem		216,933.68

BUILDING OFFICIAL

East End Chevron	Oil change		33.69
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US Cellular	Phone		19.01
Coy Leatherwood	Meals	16.60	
	Meeting registration	15.00	31.60
JMBCOA	Dues		25.00
Treasurer of Virginia	2% Levy on permits		212.04

ANIMAL CONTROL

Farmville Wholesale Electric	Wall heaters	334.71	
	Light fixture	65.06	399.77
East End Motor Company, Inc.	Inspection		16.00
Dominion Virginia Power	Electric service		1,110.09
CenturyLink	Phone		118.55
US Cellular	Phone		117.01
Walmart Community / RFCSSLIC	Dog food	170.52	
	First aid supplies	87.75	
	Bleach / mouse traps	7.84	266.11
Lowe's	Mops / brush		42.70
Galls, LLC	Duty belt / baton	135.84	
	Baton holder / blt keeper	45.91	181.75

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		20.00
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REFUSE DISPOSAL

Resource International	Groundwater monitoring	3,647.00	
	Misc. work tasks	4,217.95	
	Storm water compliance	1,925.32	
Farmville Wholesale Electric	Light fixture / conduit		279.32
Lowe's	Gate hook	4.32	
	Rope / boots	40.79	
	Lumber	5.68	
	Towels / coupling	26.09	76.88
Moore Scale Service-Western VA	Scale repairs		491.00
NAPA of Farmville	Grease		34.80
Goodman Truck & Tractor	Truck repairs		580.41
James P. Childress, Jr.	Truck maintenance		556.15
Republic Services #974	Trash collection		420.72
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		1,093.20
STEPS, Inc.	Recycling fee		1,507.80
Synergy Recycling, LLC	Electronic recycling		2,582.80
Southside Electric Cooperative	DH site	121.29	
	Virso site	167.49	288.78
Dominion Virginia Power	Rice site	137.00	
	Cell C pump station	47.72	
	Green Bay site	132.92	
	Leachate pump	148.05	
	Worsham site	329.29	
	Prospect site	241.93	
	Scalehouse	317.51	

	Landfill site	186.01	1,540.43
CenturyLink	Phone		373.97
US Cellular	Phone		18.76
Verizon	Phone		280.23
Walmart Community / RFCSSLIC	Phones		27.92
O. O. Stiff, Inc.	Monthly service		702.50
Prince Edward County Public Schools	Diesel		1,007.28
East End Motor Company, Inc.	Tires		1,233.36
NAPA of Farmville	Def / lights		122.54
Rod & Staff, LLC	Plugged tire		10.00

GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitors Center	38.00	237.00
ThyssenKrupp Elevator	Service contract / Jan-Mar		2,789.84
East End Motor Company, Inc.	Inspections	32.00	
	Re-inspection	1.00	33.00
Southside Electric Cooperative	SRR lights		29.18
Dominion Virginia Power	Roy Clark monument	26.25	
	SCOPE Building	279.34	
	Courthouse	10,113.74	
	Sheriff department shed	13.18	
	Worsham Clerk office	564.61	
	Lights at Rice	110.88	
	Ag building	1,705.84	12,893.54
	Shop	79.70	
Ellington Energy Service	Heating fuel		355.68
Town of Farmville	Water & sewer		118.41
AT&T	Phone		42.96
CenturyLink	Phone		139.91
US Cellular	Phone		100.78
Foremost Insurance Company	Flood insurance - visitor center		6,067.00
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	Credit	-11.64	
	Paper towels / cleaner	789.15	777.51
Unifirst Corporation	Cleaning supplies		45.23
Arc3 Gases	Gloves	24.90	
	Torch repair	68.42	93.32
Diamond Springs Water, Inc.	Equipment rental		8.95
Farmville Wholesale Electric	Light bulbs / ballast	148.90	
	Organizer	27.00	175.90
Lowe's	Gloves	8.99	
	Aerator	16.62	
	PVC trap / bulbs	18.16	
	Valve / chimney cover	36.08	
	Pipe / nuts / washers	15.52	
	Bolt / hitch pin	2.46	97.83

Cintas Corporation #524	Uniform rental		534.85
Sherwin Williams Company	Paint / brush	27.21	
	Paint / tape	171.01	198.22
East End Chevron	Diesel		25.00
Ellington Energy Service	Diesel	355.68	
	Diesel	-355.68	0.00
Prince Edward County Public Schools	Diesel		233.44
NAPA of Farmville	Bulb		1.49
Walmart Community / RFCSLLC	Windshield fluid / def		13.68

CANNERY

Doli / Boiler Safety	Boiler inspection		20.00
Farmville Wholesale Electric	Light bulbs		37.06
Lowe's	Latch / door knob	51.25	
	Return	-44.63	6.62
Southside Electric Cooperative	Electric service		267.93
Parker Oil Company, Inc.	Heating oil		601.49
CenturyLink	Phone		246.15
Virginia Food Works	Training (R. Scott)		400.00
Key Office Supply	Ink cartridge		32.09

HEALTH DEPARTMENT

Prince Edward Health Department	3rd Quarter support		40,681.50
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COMPREHENSIVE SERVICES ACT

Blue Ridge Therapy Associates	Professional service		280.00
Rescare / Braley & Thompson	Professional service		7,781.00
Center for Pediatric Therapies	Professional service		1,840.00
Centra Health	Professional service		25,360.00
Centra Health, Inc.	Professional service		3,325.00
Elk Hill	Professional service		3,000.00
Family & Community Support	Professional service		315.00
Grafton School, Inc.	Professional service		55,221.00
Ifetayo Imanchinello	Foster care		2,127.00
Intercept Youth Services	Professional service		1,507.00
Ashley Long	Foster care		3,608.00
Northstar Academy, Inc.	Professional service		825.00
The Hughes Center	Professional service		2,904.00
Voices Speech Therapy	Professional service		400.00

PLANNING

Donald B. Gilliam	Commission meeting	100.00	
	Mileage	21.60	121.60
Preston Hunt	Commission meeting	100.00	
	Mileage	21.60	121.60
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	11.88	111.88
Robert M. Jones	Commission meeting	100.00	
		5.40	105.40
Clifford Jack Leatherwood	Commission meeting		100.00

Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.72	109.72
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.40	105.40
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.10	108.10
Brett Von Cannon Watson	Mileage		100.00
Farmville Newsmedia	Advertising		48.69
Business Card	Certified mail	306.00	
	Rural caucus membership	25.00	
	Phone	59.99	
US Cellular	Phone		118.77
Pairet's, Inc.	PH Pending signs		100.00
	<u>TOURISM</u>		
Dominion Virginia Power	Electric service		448.26
Town of Farmville	Water & sewer		47.65
CenturyLink	Phone		348.73
Magi Van Eps	Meals	25.63	
	Plastic tableware	10.50	36.13
Key Office Supply	Copy paper	59.90	
	Copy paper / calendar	45.95	
	Ink cartridges	229.78	335.63
	<u>COOPERATIVE EXTENSION OFFICE</u>		
CenturyLink	Phone		105.54
	<u>GENERAL EXPENSE</u>		
Lumos Networks	Phone		3,020.22
James River Solutions	Gas		8,878.15
	<u>CAPITAL PROJECTS</u>		
Compro Computers	Save files / reload		520.00
	<u>DEBT SERVICE</u>		
Citizens & Farmers Bank	YMCA Loan - interest		11,781.31
	<u>CDA SPECIAL LEVY</u>		
Poplar Hill Community	Special levy		3,000.00
	<u>LANDFILL CONSTRUCTION FUND</u>		
Resource International	Cell E construction		635.00
	<u>WATER FUND</u>		
Town of Farmville	Water		55.51
	<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump		47.25

<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit	1,129.00
<u>PIEDMONT COURT SERVICES</u>		
Redwood Toxicology Lab	Drug tests	772.43
Dominion Virginia Power	Electric service	248.17
Mail Finance	Postage meter lease	190.68
CenturyLink	Phone	66.99
Lumos Networks	Phone	301.30
SRP Corporation, LLC	Rent	2,500.00
Connie Stimpson	Mileage	17.31
	Curtain rods / panels	99.37
Jessica Harding	Mileage	116.68
John Main	Mileage	79.16
Renee T. Maxey	Mileage	57.24
	Glue	77.76
		2.19
Ashley Nash	Mileage	79.95
Megan Neal	Mileage	82.86
Taylor Newton	Mileage	186.26
Rebecca Staton	Mileage	61.7
	Newspapers	64.57
		2.10
		66.67
<u>PCS SUPERVISION FEES EXPENDITURES</u>		
Grant's Glass	Mirror pane	650.00
<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Services, Inc.	Drug testing	155.84

In Re: Fire Association Capital Expenditure Financing Fund

In 2011, the Board of Supervisors approved the creation of the Fire Association Capital Expenditure Financing Fund. The County will make available up to a total of \$600,000 in low interest financing to the members of the Prince Edward Area Firefighters Association (to include Prince Edward Volunteer Rescue Squad) for the purchase of trucks and apparatus. This agreement, signed by all of the Volunteer Fire Departments and the Rescue Squad contains the procedures by which the Fire Association will request funds to be provided and for which the County will create a promissory note, and provides that in the event of a default, each member of the Association guarantees repayment of the loan.

Section 15.20954 of the *Code of Virginia* authorizes any locality to make loans to any nonprofit organization furnishing firefighting or rescue services.

At present, the Prospect Volunteer Fire Department has the only outstanding loan. They borrowed \$187,500 in March 2016.

Mr. Brian Butler, President of the Volunteer Rescue Squad, stated that at its January 25, 2017 meeting, the Prince Edward Area Firefighters Association approved a request from the Prince Edward Volunteer Rescue Squad for \$120,000 of funding to finance four cardiac monitors/defibrillators.

Mr. Butler reported 3,178 calls emergency calls were received, and said cardiac monitors/defibrillators are required on every EMS vehicle according to state requirements. He said the defibrillators are eleven years old, some are failing and four defibrillators must be replaced, at a cost of \$37,000 each. Mr. Butler said the machines can monitor additional conditions of the patient which increases the cost. He said the loan of \$120,000 under the terms of the Agreement which will be used to cover the amount not covered by the state grant.

Chairman Jones asked if all will be replaced; Mr. Butler said they will still be short one unit.

Supervisor Timmons shared a personal experience, giving commendations to the Rescue Squad in quick response times.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to approve the request from the Prince Edward Volunteer Rescue Squad; to authorize the County Attorney to draft the Promissory Note agreement between PEVRS and the County; and to authorize the County Administrator to execute the agreement on behalf of the County; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Electronic Meeting Policy

Mr. Jim Ennis, County Attorney, stated that at the request of Supervisor Calvin Gray, staff has researched and developed a draft Electronic Meeting Policy, as allowed by the *Virginia Freedom of Information Act / Code of Virginia*.



Section 2.2-3708.1 of the *Code of Virginia* enables individual members of public bodies to participate in a meeting through electronic communication means from a remote location that is not open to the public in the event of an emergency or personal matter, or temporary or permanent disability.

Remote participation by a member of a public body requires that the public body has adopted a written policy allowing for and governing the participation of its members by electronic communication means.

A draft policy has been developed for consideration by the Board of Supervisors; staff followed guidance provided by the Virginia Freedom of Information Advisory Council.

Mr. Ennis stated the written policy must be strictly adhered to and cannot violate FOIA; participation would be granted unless there is a violation of FOIA or if the participation would be challenged by another Board member. He stated there would have to be advance notice, the vote of the remote participant would be recorded, and the meeting must be at the regular meeting place. These remotely attended meetings are limited to two a year, or 25% of meetings, whichever is fewer. Remote attendance would be a matter of necessity and not a matter of convenience.

Supervisor Timmons asked if there is currently a policy requiring members to be in attendance. Mr. Bartlett stated there have been one or two instances in which a member attended via the computer in 2010 and the requirement for a written policy was added to the Code in 2013.

Supervisor Timmons stated the meetings are scheduled a year in advance and the constituents deserve their supervisors being in attendance.

Supervisor Gray stated all supervisors are deeply concerned about the County and their constituents but all may have a major crisis. If there are options, it gives all the opportunity to be involved in spite of emergency situations. He added the electronic devices are part of the norm now and as long as protocol is followed, they can attend that way if not in the physical sense.

Supervisor Timmons made a motion to not approve the Electronic Meeting Policy; the motion failed due to lack of a second.

Supervisor Townsend made a motion, seconded by Supervisor Wilck, to approve the Electronic Meeting Policy as presented; the motion carried:

Aye: Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Odessa H. Pride  
Howard F. Simpson  
Jerry R. Townsend  
Jim R. Wilck

Nay: C. Robert Timmons, Jr.

**Prince Edward County Board of Supervisors  
Electronic Meeting Policy**

It is the policy of the Board of Supervisors of the County of Prince Edward, Virginia, that individual Board of Supervisors members may participate in meetings of the Board of Supervisors by electronic means s permitted by *Virginia Code § 2.2-3708.1*.

This policy shall apply to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on the meeting.

Whenever an individual member wishes to participate from a remote location, the law requires a quorum of the Board of Supervisors to be physically assembled at the primary or central meeting location, and there must be arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location.

When such individual participation is due to an emergency or personal matter, such participation is limited by law to two meetings or 25 percent of the meetings of the public body per member each calendar year, whichever is fewer.

Members requesting remote participation must notify the Board Chair on or before the day of the meeting of his/her inability to attend and provide the specific reason for the request, acceptable under the Virginia Freedom of Information Act. The nature of the member's emergency, personal matter, disability or medical condition, and the remote location from which the Board member is participating, must be identified and recorded in the minutes.

Individual participation from a remote location shall be approved, unless such participation would violate the policy or the provisions of the *Virginia Freedom of Information Act*.

If a member's participation from a remote location is challenged, then the Board of Supervisors shall vote whether to allow such participation. If the Board of Supervisors votes to disapprove of the member's participation because such participation would violate this policy, such disapproval shall be recorded in the minutes with specificity.

In Re: Public Hearing – Amendment to the County Zoning Ordinance

Chairman Jones announced that this was the date and time scheduled for a public hearing on amendments to the Prince Edward County Zoning Ordinance. Notice of this hearing was advertised according to law in the Friday, February 3, 2017 and Friday, February 10, 2017 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated Prince Edward County staff was contacted regarding the process to establish a Transitional Living Facility in the A1, Agricultural Conservation zoning district. After reviewing the current zoning ordinance, it was determined there is not a use classification that would allow this type of use in any zone in the County.

Staff developed a definition and presented an amendment to the Zoning Ordinance to add the definition and the use type to the uses allowed in both the A1 and A2 zones via a special use permit. The Planning Commission held a public hearing on January 17, 2017 to obtain public comment on the proposed amendment. Only one person spoke, in opposition to amending the zoning ordinance to add the use type and to allow such a use in the A1 or A2 zones. The Farmville Area Rescue Mission (FARM) presented letters in support of the amendment.

Applicants would have to meet the current development standards outlined in the Ordinance and comply with any additional building codes or other state agency requirements.

The amendment to the Zoning Ordinance would add the following definition of Transitional Housing Facility to Article VI, Section 6-200.3, Residential Use Types:

***Transitional Living Facility** – A facility providing housing / shelter primarily to homeless or transient persons and which may provide ancillary services such as counseling and/or vocational training. Number of occupants to be determined by special use permit, Fire and Building Codes.*

The proposed amendment would also amend Sections 2-100.3.B.2 and 2-200.3.B.2 by adding the Transitional Living Facility as a use authorized in the A1 and A2 zones via a special use permit.

The Board of Supervisors and the Planning Commission conducted a joint Public Hearing on this matter on December 13, 2016 and referred the matter back to the Planning Commission. The Planning Commission conducted a Public Hearing on January 17, 2017 and recommends against approving the amendment.

Mr. Bartlett stated this public hearing is on the amendment only and not a specific parcel of land.

Supervisor Wilck asked if this would apply to industrial zoned districts; Mr. Bartlett said it would not, nor commercial districts. He added that if the amendment is disapproved, the whole topic is finished, but if the amendment is approved, it would go back to the Planning Commission and then return to the Board regarding a specific location.

Chairman Jones questioned the ability of churches to provide the service in the event it is not approved. Mr. Bartlett said he was unsure and would have to research state code.

Chairman Jones opened the public hearing.

Deborah Warner stated she attended the hearing on December 13, 2016, to house homeless people. She provided copies of a petition, signed by neighbors of the property, and gathered 25 more signatures prior to this public hearing. She asked the Board to set aside the Planning Commission's recommendation so there can be a transitional living facility in the A1 and A2 districts. Ms. Warner stated packets of information regarding her organization were delivered to the Board members; they are a state corporation and non-profit entity, and this is the eighth winter of sheltering people, with no negative impact. She said her organization is an asset to the community and that picks up the pieces that no one else can pick up. She said they are not asking for funds. Ms. Warner stated from January 2010 through October 2016, only 28 people were assisted. In 2015, in conjunction with the Salvation Army, over 300 people were in crises with no place to go.

Bemeché Hicks, Lockett District, stated he is in support of transitional housing in A1 or A2 Districts; he said anyone could need this type of assistance.

Ann Lund, Farmville District, requested the amendment be approved and asked the Board think carefully about facilities in area.

Johnna Shular, President of Farmville Area Rescue Mission, stated FARM only operated three months of the year until recently and worked in conjunction with the hospital and DSS. She said she would love to see Prince Edward County be the only county in seven to have a shelter. She then asked for a process to be able to assist people as they are still receiving calls for help. She then asked the Board for their support and approve the amendment to the ordinance.

Monroe Preston expressed his support for the approval of the zoning amendment, stating he has worked for 30 years at Crossroads and is the Chairman for Salvation Army. He presented several case studies. Mr. Preston said the amendment would provide safety for those in need as they are supervised and they are not supervised when they are on the streets.

Matthew Shannon, Pastor of Beulah AME Church, stated F.A.R.M. makes a difference in people's lives. He asked that the Board support the amendment, and stated the Board's mission is to provide for all citizens, provide essential services and enhance the quality of life.

Donna Raitter said if the Board is fearful something bad will happen, they will be fearful every day. She said her fear is that someone would die; someone did freeze to death in Farmville which is one too many. She said a place in or around Farmville would be great.

Joe Huddleston, Buffalo District, asked the Board not to change the ordinance. He said a petition with 29 signatures was previously submitted. He stated he is not opposed to a house, but is against what this house would be used for. He stated there is no need in this area.

Kenneth Jackson, Lockett District, stated every month the Board meetings are opened with a prayer, and stated we all need to care about each other. He said anyone may need the help at any time; this is not about “winos” but says that not approving this tells people that the citizens of Prince Edward County will not help one another and they should go somewhere else. He asked the Board to approve the amendment to the ordinance and that this is needed. Mr. Jackson said he is thankful we have the luxury of going home tonight, to sleep in a warm bed, to get food from the refrigerator and we should not spit on those who don’t.

Josh Blakely asked the Board to support the amendment, and said while it would have been easier for him and his family to stay home, his four-year old told him it is not good that people have no place to live and “we need to fix that.” He said there are people in the community that want to make a difference, “we just need to get out of the way.” He said it’s been stated there isn’t a safety concern, there have been no incidents, and there is an operation in place; just let them do it.

Deanna Bennett stated while there is a need in the County, it needs to be within the Town. She suggested the operation continue but within the town limits and not in A1 or A2.

Carly Hanback, Longwood University student, stated she and her sorority have adopted the Farmville Homeless Shelter as an opportunity to give back and help the community; she said the gratitude has been overwhelming.

Ben Campbell, Farmville District, asked the Board to approve the amendment and allow each to be determined on a case by case basis; if it is not approved, the Board is closing the door on all opportunities.

John Shular stated he is an emergency therapist at Crossroads, assessing delusional patients. He said this crisis does exist in all districts, supervised or not. He said there is no zoning when it comes to crisis.

There being no one further wishing to talk, Chairman Jones closed the public hearing.

Chairman Jones stated he initially voted to deny the change because he is not sure about having this in a residential area, but without the amendment churches cannot provide the service without the permission to do so. He added if churches in the rural areas wish to step up and help, they should be allowed to.

Supervisor Timmons stated he is not opposed to the service but should not be in the A1 or A2 districts. He said with no security or services outside of the town limits, it could create an issue the County doesn't want to get into. He said potentially, if there is an issue, it would take a good while for deputies or an ambulance to get there. He said it should be closer to services in town, and he is opposed to the change.

Supervisor Gray stated the Board needs to look at the Mission Statement; the Board must recognize the needs of all citizens. He said there is no guarantee nothing will happen in any determination of any building. Supervisor Gray said the Board must look at the expansion in the County and to disallow this would limit the County.

Supervisor Townsend stated the Board does need to consider the Mission Statement, adding that everyone counts and the Board must do what is morally right. Supervisor Townsend stated that the concept should not be excluded just because the potential location may not be the best. He said the Board is in the business of helping people.

Supervisor Cooper-Jones stated the Board has been told everything is perfect with F.A.R.M., but it is not, and they turned away someone in December [2016]. She said she doesn't have a problem with a transitional shelter because there are people in need everywhere; churches are a great place for this service.

Supervisor Timmons stated churches have special rules and asked if it is possible to table this issue to see if the churches are able to assist without changing the ordinance. He added the Mission Statement was misrepresented as it states the Board will *represent* all citizens. He added he would like a small subcommittee formed to find a place to meet the criteria and find a means to obtain that property.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to table action on the zoning amendment until it can be determined that churches have an exemption to enable them to assist without changing the ordinance to serve the people on this need.

Supervisor Gray suggested reviewing both issues, the ordinance and finding a specific house or location. He said tonight's topic is to be determine if the ordinance is good for the County, it doesn't change a determination on a specific house or location of that house. He said that after it is determined that the

ordinance is good for the County, then discussion can be held regarding a particular location or area for a transitional home. Discussion followed.

Supervisor Timmons called for the motion, seconded by Supervisor Cooper-Jones, to table the addition of the proposed amendment to the County Zoning Ordinance regarding the Transitional Living Facility definition to the A1 and A2 zones with a Special Use Permit; the motion failed:

Aye:	Pattie Cooper-Jones	Nay:	Calvin L. Gray
	Odessa H. Pride		Robert M. Jones
	C. Robert Timmons, Jr.		Howard F. Simpson
	Jim R. Wilck		Jerry R. Townsend

Supervisor Townsend made a motion, seconded by Supervisor Gray, to approve the addition of the proposed amendment to the County Zoning Ordinance regarding the Transitional Living Facility definition to the A1 and A2 zones with a Special Use Permit.

Supervisor Simpson said with Zoning and with a Conditional or Special Use Permit, these can be required to renew their use each year or two; the Board would set the stipulations of their operation.

The motion failed:

Aye:	Calvin L. Gray	Nay:	Pattie Cooper-Jones
	Robert M. Jones		Odessa H. Pride
	Howard F. Simpson		C. Robert Timmons, Jr.
	Jerry R. Townsend		Jim R. Wilck

Supervisor Wilck stated he would like to see the use investigated.

Chairman Jones suggested the amendment being applied to A2 only.

Supervisor Timmons said he would like a committee created with F.A.R.M. to find a place in Town.

After some discussion, it was determined the topic would go to the Properties Committee.

Supervisor Pride said she is in support of the housing but agrees that it should be closer to town.

In Re: Public Hearing – Special Use Permit – W.C. Newman Company, Inc. and Adams Construction

Chairman Jones announced that this was the date and time scheduled for a public hearing on a special use permit application from W. C. Newman Company, Inc. and Adams Construction for the installation of one lighted monument sign. Notice of this hearing was advertised according to law in the

Friday, February 3, 2017 and Friday, February 10, 2017 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Jones stated the County has received a special use permit application from W. C. Newman Company, Inc. and Adams Construction for the installation of one lighted monument sign to be located at 10630 Prince Edward Highway on Tax Map Parcel 21-A-83B, owned by High Bridge Realty, Inc.

The property is zoned A2, Agricultural Residential District. Section 2-2200.3 of the County Zoning Ordinance permits lighted signs by Special Use Permit.

The Planning Commission conducted a public hearing on January 17, 2017 concerning this application and there was no opposition to the request. The Planning Commission unanimously recommends to the Board approval of this request for a Special Use Permit with no conditions.

Mr. Robert Atkinson stated the sign is lighted and will be landscaped with LED lighting at a 45 degree angle. Discussion followed on the placement of the sign.

Chairman Jones opened the public hearing.

There being no one wishing to speak, Chairman Jones closed the public hearing.

Supervisor Wilck made a motion, seconded by Supervisor Townsend, to approve a Special Use Permit application from W. C. Newman Company, Inc. and Adams Construction for the installation of one lighted monument sign to be located at 10630 Prince Edward Highway on Tax Map Parcel 21-A-83B, owned by High Bridge Realty, Inc.; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: County Administrator's Report – Landfill Operations Contract

Mr. Bartlett stated the County entered into a contract with Wright's Excavating, LLC, effective July 1, 2012. The contract had an initial term of three years and allowed the County to negotiate up to a two-year



extension. The County did extend the contract for two years; the current contract expires on June 30, 2017.

County staff is requesting authorization to issue an RFP for Landfill Operation.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to authorize County staff to issue an RFP for Landfill Operations; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: County Administrator's Report - Piedmont Regional Jail Audit

Mr. Bartlett reported the County received the Jail's printed audit on February 8, 2017. He reviewed the document which provide an explanation of the financial activities over the last fiscal year.

Supervisor Timmons questioned the County's contribution to the Jail and suggested the Board look at that in depth during the budget process.

Chairman Jones said the reserve is not all cash, but the Board should look.

Mr. Bartlett suggested the Jail Superintendent come to a budget meeting. The Board concurred.

In Re: County Administrator's Report – CRC Request for Dialogue Meeting

Mr. Bartlett stated the Commonwealth Regional Council is requesting a work session with the Board of Supervisors to discuss regional initiatives for 2017. Staff is requesting the Board determine if it wishes to schedule such a meeting.

Supervisor Timmons stated the CRC wishes to bring the Board up to date and to get ideas to allow them to provide more services.

Discussion followed regarding a date and time; it was determined a meeting with the CRC will be held Tuesday, May 9, 2017 at 5:30 p.m., prior to the regular monthly meeting.

In Re: County Administrator's Report – Animal Control

Mr. Bartlett stated the incumbent for the part-time position has submitted his resignation letter. The County has advertised this vacancy and expects to fill it soon.

In Re: Strategic Planning Committee Report

Mr. Bartlett stated the Strategic Planning Committee comprising Supervisor Wilck (Chair), Supervisor Gray and Supervisor Pride, met on February 6, 2017 to review the progress made on the three-year strategic work plan. Staff presented an update to the Committee.

Mr. Bartlett stated County staff will begin using the Road Maintenance Tracking Log immediately. The first Quarterly Financial Report will be presented to the Board of Supervisors at the April meeting of the Board of Supervisors and will cover the first nine months of the Fiscal Year (July 2016 – March 2017).

Critical Target Area 1 – Economic Development

A. Establish Partnerships for a community development effort. Develop inventory of assets and how they can be used.

1. Have started working with Longwood, HSC, and the Town of Farmville on how we can collaborate in the Economic Development and Tourism arenas.
2. We have linked our website to VisitFarmville site being maintained by DIA, a marketing and public relations firm hired by Longwood. A joint initiative of the four partners.
3. Will work with Chamber of Commerce to develop a list of local organizations and develop a matrix of the Community's strengths and weaknesses.
4. Use the findings to develop a long-range economic development plan. The four partners are discussing a long-term economic development plan.

B. Expansion of Agricultural and Forestry / timber industries

1. Contact VDACS and Department of Forestry (DOF) to build inventory of assets
2. Contact regional businesses / individuals to identify impediments.
3. Based on findings develop a plan to eliminate impediments.

C. Access to broadband and other critical infrastructure

1. Work with Longwood and the Chamber to develop a needs assessment survey. Work with the schools and the Chamber to gather data from individuals and businesses to determine the need.
2. Monitor the TV White Space Project.

Critical Target Area 3 – Fiscal Responsibility

A. Provide effective and efficient services to citizens.

1. Begin staff review of redundancies during budget development. Requested everyone to review their operations and make recommendations.
2. Begin tasks outlined.

B. Ensure Board's knowledge of the County's Fiscal health.

1. Develop a quarterly report with an Agenda Summary giving an explanation of findings.
- C. Promote usage of County owned property.
1. Complete tasks listed.
  2. County has very limited properties we own.
- D. Maintain budgeting process that supports the County's tax structure and a balanced budget.
1. Balanced the County budget last FY.
  2. Initiating practices recommended.

Critical Target Area 4 – Cultural Center

- A. Expand collaboration with partners.
1. Begin tasks outlined.

Critical Target Area 5 – Education

- A. Support School Board Members.
1. Begin tasks outlined.
- B. Implement budgeting process to support community's goals.
1. Begin tasks outlined.

Critical Target Area 6 – Public Safety

- A. Create anti-crime commission.
1. Contact listed members and form the commission.
  2. Research listed programs and begin development of programs for Prince Edward.
- B. Assess the communication system and develop a long-range plan.
1. Increased communications systems capability by placing equipment on the STARS tower.
  2. Are now researching possibility of finding a 2<sup>nd</sup> Tower to allow coverage of dead spots.
- C. Create a security plan.
1. Have issued an RFP and in the process of selecting the vendor.
  2. Will complete all tasks this summer.

Critical Target Area 7 – Collaboration

- A. Identify opportunities to engage partners.
1. Identify which organizations to work with.
  2. Contact those organizations to achieve buy-in.

In Re: Properties & Community Development Committee Report

Supervisor Timmons said the Properties and Community Development Committee, comprising Supervisor Gray, Supervisor Timmons and Supervisor Townsend, met Thursday, February 9, 2017 at 5:00 p.m. The Committee met with the engineering firm to review their contract language and the scope of work;

the Committee is expecting another response on February 21 [2017] with adjustments to their proposal. He said the Committee will review and bring the Committee's recommendation to the Board at the next monthly meeting.

In Re: Personnel Committee Report

Mr. Bartlett stated the Personnel Committee, comprising Supervisor Simpson (Chair), Supervisor Pride, Supervisor Timmons and Supervisor Townsend met on January 19, 2017 to review a request from the Commonwealth's Attorney.

The Commonwealth's Attorney is requesting the salary for her County funded position be increased from the current \$25,422 to \$30,248. This is the same rate as the other two secretarial positions in her office. The incumbent was hired in February 2016 at a rate significantly lower than the prior incumbent and has completed her probationary period.

Per Ms. Clark, the employee has quickly grasped the responsibilities of the position and has far exceeded expectations.

This salary adjustment would increase County expenses by \$5,687.92 annually. If the request is approved effective February 1, 2017, the increase in personnel cost would be \$2,369.97 for the remainder of this Fiscal Year. To offset this increase, Ms. Clark is proposing her travel accounts be reduced by \$1,500. The Commonwealth's Attorney's Services Council will be reimbursing the travel expenses for four of Ms. Clark's employees to attend the annual Spring Institute. This reimbursement was not known when the budget was prepared and will result in a reduction of travel expenses. In addition, there will be a savings of \$1,130 in telecommunications expenses. Ms. Clark eliminated a state contract that provided wireless service for the offices iPads when she eliminated the use of the iPads. The savings from those two accounts total \$2,630 and more than offsets the increase of \$2,369.97 for her request.

As a reminder to the Committee, due to personnel turnover the Commonwealth's Attorney's budget is approximately \$70,000 less this Fiscal Year than last year.

The Personnel Committee unanimously recommends the Board approve this request. This will not increase the total appropriations for the Commonwealth's Attorney's Department in this fiscal year; it is merely a transfer of funds within the department.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Gray, to approve the request of the Commonwealth's Attorney to increase the salary for her County funded position from the current \$25,422 to \$30,248, and to authorize the County Administrator to transfer the funds; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Delinquent Taxes

Mr. Bartlett stated the Treasurer has taken action to advertise for sale properties that are delinquent in their real estate taxes. They will be advertised in the near future.

In Re: Closed Session

Supervisor Townsend made a motion, seconded by Supervisor Timmons, that the Board convene in Closed Session for consultation with legal counsel employed by the County regarding a legal matter related to an adjoining locality requiring the provision of legal advice by such counsel, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; and for discussion of the terms and scope of a public contract for waste management, where discussion in an open session would adversely affect the bargaining position of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(29) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Timmons and adopted as follows:

Aye: Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Odessa H. Pride  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

On motion of Supervisor Jones and seconded by Supervisor Wilck, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Odessa H. Pride  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of January 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of January 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report - Commercial

Ms. Allie Hill, Virginia Food Works, submitted a report for the months of December 2016 and January 2017, which were reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of January 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of January 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Virginia Cooperative Extension Report

Ms. Katy Overby, Acting Unit Coordinator, submitted a 2016 Year-End and 4<sup>th</sup> Quarterly Report, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck, seconded by Supervisor Gray, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 9:50 p.m. until Tuesday, March 7, 2017 at 5:30 for a budget work session.