

June 13, 2017

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 13th day of June 2017; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and James Ennis, County Attorney.

Chairman Jones called the June meeting to order. Supervisor Gray offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosure

(None)

In Re: Public Participation

(None)

In Re: Board of Supervisors Comments

Supervisor Gray welcomed all in attendance, wished all a wonderful summer and all fathers a happy Father's Day.

Supervisor Pride welcomed all in attendance and thanked them for their interest in governance.

Supervisor Townsend welcomed all in attendance.

Supervisor Wilck suggested the Board members use electronic tablets for the Board packs, replacing the binders. He stated tablets can be purchased for \$447.99 through General Services.

Chairman Jones said it is a great idea; Supervisor Timmons stated it will save on staff time and the cost of binders, paper, toner and over the life of the tablet, it will save more than the cost of preparing and delivering the packets. Mr. Bartlett said he will look into the purchase of electronic tablets for Board use; he stated there are unexpended funds available to cover the purchase cost.

Supervisor Simpson thanked all for their attendance.

In Re: Consent Agenda

Supervisor Cooper-Jones questioned an entry in the bill list regarding the travel mileage reimbursement for Supervisor Simpson; she questioned what Supervisor Simpson does to justify the mileage.

Supervisor Simpson stated he keeps his record of mileage every day. Following some discussion, Supervisor Cooper-Jones asked the mileage of all Board members be made public quarterly for full disclosure, and stated she thinks this is an abuse of mileage.

Supervisor Timmons questioned the budget appropriations being budget neutral; Mr. Bartlett stated they are.

On motion of Supervisor Gray, seconded by Supervisor Wilck, and carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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the Board accepted the Treasurer’s Report for April 2017; the minutes of the meeting held May 9, 2017; Accounts and Claims; Salaries; Event Permits for the Virginia Trappers Association Conference (held July 14-16, 2017) and the Atlantic Holstein Club Dairy Cattle Show (held July 28-29, 2017), and appropriations as follows:

FY 2017 Budget Amendment & Appropriations							
REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT	
3 (Rev)	250	24020	0001	State Aid – Sales Tax	\$ 76,203		
3 (Rev)	250	24020	0002	Basic School Aid		\$ 163,086	
3 (Rev)	250	24020	0003	Algebra Readiness		2,281	

3 (Rev)	250	24020	0004	Summer Remedial	1,991		
3 (Rev)	250	24020	0007	Gifted & Talented		908	
3 (Rev)	250	24020	0008	Remedial Education		5,765	
3 (Rev)	250	24020	0009	Enrollment Loss		247,748	
3 (Rev)	250	24020	0011	Compensation Supplement	100,830		
3 (Rev)	250	24020	0012	Special Education – SOQ		11,530	
3 (Rev)	250	24020	0014	Textbook Payments		2,036	
3 (Rev)	250	24020	0017	Vocational Education – SOQ		3,244	
3 (Rev)	250	24020	0020	Hosp. Clinics, Juvenile Detention	65,092		
3 (Rev)	250	24020	0021	Fringe Benefits – Social Security		5,635	
3 (Rev)	250	24020	0023	Fringe Benefits – VRS		11,623	
3 (Rev)	250	24020	0025	Fringe Benefits – Group Life		389	
3 (Rev)	250	24020	0028	Early Reading Intervention		8,650	
3 (Rev)	250	24020	0033	Lottery – Supplemental		1,159	
3 (Rev)	250	24020	0046	Special Ed Homebound		1,209	
3 (Rev)	250	24020	0053	Vocational Ed – Occupational/Tech Ed.		5,451	
3 (Rev)	250	24020	0065	At-Risk		6,165	
3 (Rev)	250	24020	0075	K-3 Primary		42,437	
3 (Rev)	250	24020	0087	At Risk – 4 year olds			
3 (Rev)	250	24020	0088	English as Second Language		2,569	
3 (Rev)	250	24020	0089	Mentor Teacher Program		1,862	
3 (Rev)	250	24020	0094	Special Ed – Jails	78		
3 (Rev)	250	24020	0096	Early Reading Specialist		9,752	
3 (Rev)	250	24020	0108	Project Graduation		7,451	
TOTAL REVENUE INCREASE					\$244,194	\$540,950	\$ 296,765
4 (Exp)	250	61000	0001	Instruction	\$ 11,318		
4 (Exp)	250	62000	0001	Admin, Health, Attendance	3,890		
4 (Exp)	250	66000	0001	Facilities	281,548		
TOTAL EXPENDITURE INCREASE					\$296,765		
3 (Rev)	100	23000	0080	Technology Trust Fund		\$ 1,026	
4 (Exp)	100	21600	5880	Technology Trust Fund	\$ 1,026		

Prince Edward Treasurer's Report - April 2017

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	10,532,416.17	10,532,416.17
Wells Fargo Social Services	167,844.94	167,844.94
Benchmark School Fund	1,860,827.85	1,860,827.85
Benchmark Food Service	298,213.98	298,213.98
TOTAL		12,859,302.94

Certificates of Deposit

Benchmark	360,372.00
Citizens Bank Recreation	16,518.43
Farmers Bank	437,383.74
TOTAL	<u>814,274.17</u>
GRAND TOTAL	<u><u>1,673,577.11</u></u>

BOARD OF SUPERVISORS

VEPGA	Energy negotiations	164.00
Farmville Newsmedia	Advertising	794.38
VACORP	Crossroads claim	2,170.96
Howard F. Simpson	Mileage	614.71
Business Card	Meals	138.43
	Training	700.00
Sarah E. Puckett	Meals	838.43

COUNTY ADMINISTRATOR

US Cellular	Phone	138.48
Sarah E. Puckett	Mileage & tolls	133.49
	Meals	49.24
Business Data of Virginia, Inc.	Norton update	33.95
	Landfill tickets	314.06
Diamond Springs Water, Inc.	Water & equipment rental	22.93
Key Office Supply	Pens / paper clips	5.87
Matthew Bender & Company, Inc.	2016 local tax	120.43
	Session summary	101.43
		221.86

COMMISSIONER OF REVENUE

Farmville Newsmedia	Advertising	369.00
Beverly M. Booth	Postage	24.80
Treasurer of Virginia	Online service	74.20
Commissioner of Revenue Association	Dues	240.00

TREASURER

Hasler TotalFunds	Postage	2,000.00
Benchmark Community Bank	Payflow/Paypal	6.70

Treasurer of Virginia	Online service		74.21
BAI Treasurers User Group	Dues		500.00
Key Office Supply	Returns	-144.59	
	Greenbar paper	118.18	
	Copy paper	73.98	
	Office supplies	282.51	330.08
STEPS, Inc.	Shredding service		35.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,900.00	
	Travel expense	1,100.00	5,000.00
BAI Municipal Software	Annual maintenance		4,979.00
ComputerPlus Sales / Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Key Office Supply	USB cable	9.99	
	Ink cartridges	134.98	144.97

GENERAL DISTRICT COURT

US Cellular	Phone		23.21
Electronic Systems, Inc.	Ink		152.00
STEPS, Inc.	Shredding service		35.00

SPECIAL MAGISTRATES

Christopher Salerno	Flag		30.00
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CLERK OF THE CIRCUIT COURT

CenturyLink	Phone		45.97
Key Office Supply	Ink cartridges	719.75	
	Hand towels	63.98	
	Shredder oil	7.99	
	Air dusters / cc rolls	33.54	
	Copy paper	147.96	
	Laser cartridge	139.59	
	Credit	-12.99	1,099.82

LAW LIBRARY

Relx Inc. DBA LexisNexis	Monthly subscription		281.00
Matthew Bender & Company, Inc.	Session summary	101.43	
	Code Rules EV11	65.93	167.36

COMMONWEALTH'S ATTORNEY

Key Office Supply	Folders / files / staples		50.74
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VICTIM WITNESS ASSISTANCE PROGRAM

Cindy Sams	Mileage	44.94	
	Meal	10.71	55.65
Key Office Supply	Desk	725.00	
	Cable / files	35.98	760.98
	<u>SHERIFF</u>		
Medtox Laboratories, Inc.	Drug testing		50.00
East End Motor Company, Inc.	Struts / alignment	685.10	
	Brake pads / rotors	362.96	
	Repair A/C	593.65	
	Oil change	76.41	
	Alignment / balance tires	604.12	
	Tires	534.17	2,856.41
Grant's Glass	Glass repair		50.00
Rockwell Audio	Install lightbar		552.00
Third Street Wrecker Service	Towing		255.00
Business Card	Postage	23.19	
	Meals	74.79	
	Lodging	229.72	
	Gas	148.23	
	Registrations	10.00	485.93
Michael Fowlkes	Postage		9.13
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33
US Cellular	Phone		824.44
Andy Cary	Tolls	8.30	
	Meals	96.39	104.69
Jimmy Farley	Meals		40.38
Robert Goldman	Meals		48.21
Brandon Yoder	Drinks		16.86
Business Data of Virginia, Inc.	Norton updates		133.80
Diamond Springs Water, Inc.	Water & equipment rental		66.95
Key Office Supply	Return	-292.77	
	Copy paper	149.75	
	Toner	244.98	
	Business cards / clips	26.46	
	Pop up notes / notebook	19.88	
	Envelopes / CDs	63.97	
	DVDs	22.39	
	Desk calendars	5.98	
	Toners / pens / labels	201.22	
	Laser cartridge	293.98	
	Chairs	638.00	1,373.84
Walmart Community / RFCSLLC	Office supplies		32.95

Southside Electric Cooperative	Electric service		14.72
O. O. Stiff, Inc.	Port-A-John rental		425.00
DMV	Special ID		10.00
American Uniform Sales	Uniform shirts		1,389.84
Galls, LLC	Snap belt keepers	36.00	
	Sergeant chevrons	60.50	
	Ties	380.00	476.50
Janear Jefferson	Attach patches		147.00
Professional Comm	Lightbars	1,330.00	
	Console / cup holder	443.00	1,773.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Hose assembly		683.16
Grainger	Absorbent		67.40

RICE VOLUNTEER FIRE DEPARTMENT

Ellington's Lawn Service	Mowing service		300.00
Hicks General Contractors	Repair / paint building		4,500.00
John Deere Financial	Diesel	475.12	
	Gas	131.39	606.51
Dominion Virginia Power	Electric service		544.85

PROSPECT VOLUNTEER FIRE DEPARTMENT

Fisher Auto Parts, Inc.	Wiper blade	5.18	
	Service charge	2.43	7.61
Prince Edward County Public Schools	Diesel		178.80
Prince Edward County Treasurer	Gas		107.23
Dominion Virginia Power	Electric service		231.13
VA State Firefighters Association	Dues		125.00

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		90.00
Darlington Heights Volunteer Fire Dept.	Internet	97.56	
	Trimmer string / oilmx	92.01	189.57
Ellington Energy Service	A/C fuel reg		224.86
Fisher Auto Parts, Inc.	Batteries		284.31
Hill & Davis, CPA, PC	2016 filing		100.00
Southside Electric Cooperative	Electric service		519.28

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

East End Motor Company, Inc.	Inspection		51.00
Fire & Safety Equipment Company	SCBA test		52.19
Hampden-Sydney College	Gas / diesel / postage		572.39
Keplinger Repair Service, Inc.	Dome light		94.82
CenturyLink	Phone		59.15

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		13.44
Arc3 Gases	Cylinder test		259.00
Dodson Pest Control	Exterminating service		684.00
Fire & Safety Equipment Company	Cleaner - disinfectant		43.98
Foster Fuels, Inc.	Propane		386.80
Jamerson Building Supply	Tile / spreader	8.78	
	Tools	56.87	65.65
Municipal Emergency Services	Hoses		635.38
Verizon	Phone		187.68
Dominion Virginia Power	Electric service		344.86

MEHERRIN VOLUNTEER FIRE DEPARTMENT

C W Williams	SCBA flow test / hose		2,684.75
Parker Oil Company, Inc.	Propane	372.72	
	Diesel	931.76	1,304.48
Verizon Wireless	Phone		518.16
Verizon	Phone		382.88
Dominion Virginia Power	Electric service		695.50

EMERGENCY SERVICES

Timmons Group	911 Addressing		60.00
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention	Juvenile detention		2,325.00
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BUILDING OFFICIAL

East End Chevron	Oil change		37.69
US Cellular	Phone		23.21

ANIMAL CONTROL

Jennifer Kingsley, DVM	Vet service		142.00
Ridge Animal Hospital	Vet service		511.92
Sherwin Williams Company	Paint / brush		96.36
Rod & Staff, LLC	Flat repair		10.00
CenturyLink	Phone		118.66
US Cellular	Phone		124.20
Sarah E. Puckett	Immunization		45.00
Prince Edward Health Dept.	Immunizations		320.83
Walmart Community/RFCSELLC	Office supplies	63.38	
	Dog food	101.18	
	Cleaning supplies	65.61	230.17
Business Card	Uniforms		1,207.62

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		40.00
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REFUSE DISPOSAL

Resource International	Groundwater monitoring	1,205.75	
	Misc. work tasks	2,225.15	
	Storm water compliance	955.65	
Farmville Wholesale Electric	Telephone jack	1.44	
	GFI cover / receptacle	16.12	
	Fuses	16.68	
	Key switch / push button	1,001.15	
	Tape / nut driver	18.78	1,054.17
Grainger	Capacitors		76.38
Lowe's	Door knobs		119.62
Moore Scale Service-Western VA	Balance / test scales		200.00
Cavalier Equipment Corp.	Tarp roller		525.43
Rod & Staff, LLC	Flat repair	20.00	
	Tires	590.00	610.00
Southern States	Gloves / straps		29.32
Republic Services #974	Trash collection		423.04
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		1,917.00
STEPS, Inc.	Recycling fee		2,769.75
Synergy Recycling, LLC	Electronic recycling		2,769.75
Southside Electric Cooperative	DH site	55.49	
	Virso site	84.78	140.27
Dominion Virginia Power	Rice site	38.45	
	Cell C pump station	34.38	
	Green Bay site	58.87	
	Leachate pump	314.87	
	Prospect site	40.70	
	Scalehouse	52.61	
	Landfill site	39.08	578.96
CenturyLink	Phone		372.05
US Cellular	Phone		23.21
Verizon	Phone		134.97
O. O. Stiff, Inc.	Monthly service		702.50
Prince Edward County Public Schools	Diesel		931.58
NAPA of Farmville	Def		51.96

GENERAL PROPERTIES

Southside Electric Cooperative	SRR lights		29.18
Dominion Virginia Power	SCOPE Building	120.88	
	Courthouse	11,235.61	

	Lights at Rice	110.79	
	Ag building	838.29	12,305.57
Ellington Energy Services	Heating fuel		6,516.84
Town of Farmville	Water & sewer		142.28
AT&T	Phone		43.21
CenturyLink	Phone		139.99
US Cellular	Phone		120.65
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	Paper products		553.70
Unifirst Corporation	Janitorial supplies		144.09
Arc3 Gases	Oxygen tank		42.01
Diamond Springs Water, Inc.	Equipment rental		8.95
Ferguson Enterprises, Inc.	Reducer valve		2,358.29
Lowe's	Gaskets / tube	7.98	
	Mortar / caulk gun	43.21	51.19
Pairet's, Inc.	Signs		120.00
Price Supply Company, Inc.	Water fountain		399.50
Rohr Mechanical, LLC	Troubleshoot issue		150.00
Cintas Corporation #524	Uniform rental		427.88
Sherwin Williams Company	Paint / brushes		276.98
Southern States	Grass seed		13.90
Prince Edward County Public Schools	Diesel		180.47
NAPA of Farmville	Adapter		11.99
Taylor-Forbes Equipment Company	Mower oil & filters		33.93

CANNERY

Virginia Food Works	Contract payment		2,916.67
Farmville Wholesale Electric	Light bulb covers		163.80
Lowe's	Pipe / adapter		3.62
Southside Electric Cooperative	Electric service		300.48
CenturyLink	Phone		249.38
Patty Gulick	Mileage		83.99
Business Card	Thermometers		1,028.41

COMPREHENSIVE SERVICES ACT

Blue Ridge Autism & Achievement Center	Professional service		4,200.00
Rescare / Braley & Thompson	Professional service		7,530.00
Center for Pediatric Therapies	Professional service		2,080.00
Centra Health	Professional service		12,848.00
Centra Health, Inc.	Professional service		14,490.00
Family & Community Support	Professional service		1,327.50
Grafton School, Inc.	Professional service		27,305.00
Ifetayo Imanchinello	Foster care		2,127.00
Ashley Long	Foster care		3,756.00
Jean Napier	Foster care		700.00

Partners in Parenting PC	Professional service	1,650.00
The Hughes Center	Professional service	3630
VA Home for Boys & Girls	Professional service	10,200.00
Voices Speech Therapy	Professional service	600.00

PLANNING

US Cellular	Phone	53.96
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TOURISM

Town of Farmville	Water & sewer	47.65
Business Card	UPS	18.66
CenturyLink	Phone	357.29
Walmart Community / RFCSLLC	Office supplies	61.38

COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone	105.58
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GENERAL EXPENSE

Lumos Networks	Phone	2,820.83
James River Solutions	Gas	8,021.71

CAPITAL PROJECTS

Business Data of Virginia, Inc.	Software	1,631.31
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DEBT SERVICE

SCOPE / Meals on Wheels	Building payment	12,000.00
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LANDFILL CONSTRUCTION FUND

Resource International	Cell E construction	259.75
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WATER FUND

Town of Farmville	Water	41.10
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SEWER FUND

Dominion Virginia Power	Sewer pump	49.55
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit	1,129.00
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PIEDMONT COURT SERVICES

Redwood Toxicology Lab	Drug tests	1,537.11
Farmville Printing	Business cards	71.05
Dominion Virginia Power	Electric service	137.26
CenturyLink	Phone	68.41
Lumos Networks	Phone	311.08

SRP Corporation, LLC	Rent		2,500.00
Connie Stimpson	Mileage	105.95	
	Training	16.37	
	Office supplies	61.36	
	Smoke alarm	6.44	190.12
Andy Mays	Mileage		69.55
Ashley Nash	Mileage		303.85
Megan Neal	Mileage		184.56
Taylor Newton	Mileage	155.13	
	Newspapers	1.50	156.63
Rebecca Staton	Mileage	70.94	
	Newspapers	2.10	73.04
Jessica Vogel	Mileage		147.66
Fred Pryor Seminars	Training		398.00
Key Office Supply	Nameplates		34.77
Renee T. Maxey	Mileage		78.12
Dieudonne K. Atatsawo	Translate forms		120.00
Farmville Herald	Subscription		36.00
Business Data of Virginia, Inc.	Software		399.00
Computer Projects of IL	Openfox license / maintenance		173.40

PCS DRUG TESTING FEES

Alere Toxicology Services, Inc.	Drug testing fees		58.44
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In Re: Appropriation of FY18 Prince Edward County Budget

Mr. Bartlett stated that on April 25, 2017, the Board of Supervisors approved the FY18 Budget for Prince Edward County. The resolution adopted on that date listed a total budget of \$53,520,754 which included a School budget of \$25,693,974 and a School Cafeteria budget of \$1,094,912.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to approve the Annual Resolution of FY18 Appropriations, and to appropriate the FY18 Budget for each County Department and Fund; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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**ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF PRINCE EDWARD
FOR THE FISCAL YEAR ENDING JUNE 30, 2018**

A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2018 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.

The Prince Edward County Board of Supervisors does hereby resolve on this 13th day of June 2017 that, for the fiscal year beginning on July 1, 2017, and ending on June 30, 2018, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached letter labeled FY 2017-2018 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on April 25, 2017 for FY 2017-2018.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors, only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.
- Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within or between a category.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.
- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2017 shall be re-appropriated to the FY2018 fiscal year to the same cost center and account for which they are encumbered in the previous year.
- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the

appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2017 and appropriations as they are made in the FY 2018 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 as long as funds are available from the funding sources and approve all change orders for reduction of contracts.

- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2017 and appropriations in the FY 2018 Budget.
- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.
- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.
- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.

Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations – the purpose being to make the appropriations payable in full in the amount names herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.

Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.

Section 19. Allowances out of any of the appropriations made in this ordinance by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.

Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.

Section 21. This ordinance shall become effective on July 1, 2017.

Listed below are the appropriations for each County Department and Fund:

	<u>FUND AND FUNCTION</u>	<u>AMOUNT</u>
	<u>General Fund</u>	
11010	Board of Supervisors	\$ 125,665
12110	County Administrator	516,155
12210	Legal Services	88,323
12240	Independent Auditor	43,847
12310	Commissioner of Revenue	290,905
12320	Assessor	14,000
12410	Treasurer	334,577
12510	Information Technology	88,400
13100	Electoral Board & Officials	34,550
13200	Registrar	91,760
21100	Circuit Court	55,272
21200	General District Court	11,400
21300	Magistrates	3,525

21600	Clerk of Circuit Court	511,751
21800	Law Library	6,000
22100	Commonwealth's Attorney	580,692
22200	Victim Witness Assistance Program	70,115
31200	Sheriff	1,985,500
31201	Sheriff – Courts	388,466
32200	Volunteer Fire Departments	536,600
32300	Ambulance & Rescue Squad	92,800
32400	Forest Fire Prevention	12,000
32500	Emergency Services	46,296
33200	Regional Jail/Juvenile Detention	1,285,000
34100	Building Official	55,866
35100	Animal Control	124,273
35300	Medical Examiner	500
42300	Refuse Disposal	1,213,207
42600	Litter Control	7,452
42610	Sandy River Reservoir	8,000
43200	General Properties	676,905
43400	Cannery	81,495
51100	Health Department	169,846
52500	Crossroads Services Board	60,000
53500	Comprehensive Services Act	1,201,000
53501	Other Welfare/Donations	78,611
68100	Contributions to Colleges	11,750
71100	Parks & Recreation	57,000
72200	Museums	9,000
73500	Public Library	210,808
81100	Planning	194,074
81200	Community Development	48,850
81500	Economic Development	67,257
81600	Tourism	81,459
82300	Flood & Erosion Control	6,000
82400	Soil & Water Conservation	11,840
83500	Cooperative Extension Office	70,014
91000	General Expense	180,670
93000	Transfers Out	9,390,684
94000	Capital Projects	302,350
95000	Debt Service	862,706

TOTAL GENERAL FUND \$ **22,395,216**

Forfeited Assets Fund \$ **260**

(To be expended only on order of the Board of Supervisors)

Recreation Fund \$ **0.00**

(To be expended only on order of the Board of Supervisors)

CDA Special Levy Fund \$ **110,709**

(To be expended only on request of the Poplar Hill CDA)

Granite Falls CDA \$ **1,600**

(To be expended only on order of the Granite Falls CDA)

D.A.R.E. Fund \$ **0.00**

(To be expended only on order of the Board of Supervisors)

Welfare Fund \$ 2,928,439
(To be expended only on order of the Social Services Board)

School Fund
(To be expended only on order of the School Board)

61000 – Instruction	\$18,703,993	
62000 – Administration, Health, Attendance	1,572,492	
63000 – Pupil Transportation	1,892,860	
64000 – Operation & Maintenance	1,675,318	
66000 – Facilities	150,000	
67000 – Debt Service	601,687	
68000 – Technology	1,097,624	
Total		\$ 25,693,974

School Cafeteria Fund \$ 1,094,912
(To be expended only on order of the School Board)

Landfill Construction Fund \$ 254,000
(To be expended only on order of the Board of Supervisors)

Water Fund \$ 299,377

Sewer Fund \$ 115,969

Retiree Benefits Fund \$ 13,819
(To be expended only on order of the Board of Supervisors)

Economic Development Fund \$ 43,368
(To be expended only on order of the Board of Supervisors)

Revenue Sharing Fund – VDOT \$ 0.00
(To be expended only on order of the Board of Supervisors)

Piedmont Court Services Fund \$ 569,111
(To be expended only on order of the Board of Supervisors)

TOTAL APPROPRIATIONS \$ 53,520,754

The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.

In Re: Highway Matters

Supervisor Pride stated excellent work has been done on Bloomfield Road, Singleton Road, Douglas Church Road, and Carter Road. She requested mowing on Miller Scott Road.

Supervisor Timmons stated Back Hampden-Sydney Road has two large ditches or holes at the points where the road was widened at both ends.

In Re: Virginia Resource Authority Bond Refunding

In 2011, the County entered into two bond issues with the Virginia Resources Authority (VRA): a \$2,780,000 GO Refunding Bond and a \$6,450,000 Lease Financing Agreement. The outstanding principal on these bonds is \$1,565,000 and \$5,355,000 respectively for a total of \$6,920,000. Based on the current lower interest rates, the County has the opportunity to refund a portion of these two bonds to achieve debt service savings.

The VRA is an agency of the Commonwealth that borrows for the benefits of local governments and is planning a bond sale in early August. The County is eligible to participate in that sale. The exact interest rate will not be finalized until the bond sale occurs. Based on the current market, the County can refund the portion of the 2011 bonds that mature in 2022 and later to lower the County's debt service. We would refund \$1,025,000 of the GO Refunding Bond and \$3,980,000 of the Lease Revenue Bond.

Total debt service savings is estimated at slightly more than \$400,000 spread from FY2018-2032. It is expected the two loans will be combined into a single lease financing and remove the County's General Obligation pledge on the GO Refunding Bond. The County's bond counsel, McGuireWoods, has prepared a resolution for the Board to consider.

Jimmy Sanderson, Senior Vice President, Davenport & Company, LLC, reviewed a presentation on Potential Virginia Resources Authority Summer Pool Refunding. He stated the County can lower the interest rate of the bonds; the interest rate can be locked in on August 2. Mr. Sanderson reviewed the estimated savings of \$400,000. He then reviewed the schedule anticipated for the process.

Mr. Sanderson stated an alternative way to restructure the savings is "back loaded savings" which would take very little of the savings until the end of the loan. He said the VRA will allow structuring the savings either way. If the County chooses to back load the savings, the savings would be approximately

\$533,000. Mr. Bartlett asked if the back loaded savings amount had been calculated in present dollar amounts. Mr. Sanderson stated they had not. Discussion followed.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to accept paying down the debt by the “back loaded savings” process to take advantage of the savings at the end of the loan; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Mr. Bartlett stated the refinancing will not move forward unless the net value of savings is at least 3%; Mr. Sanderson said that is correct. Some discussion followed.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to approve the Resolution Authorizing the Refinancing of Various Capital Projects for the County, The Execution and Delivery of Amendments to or Amendments and Restatements of a Prime Lease and a Local Lease Acquisition Agreement and Financing Lease in Connection Therewith, and Other Related Actions; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE REFINANCING OF VARIOUS CAPITAL PROJECTS FOR THE COUNTY, THE EXECUTION AND DELIVERY OF AMENDMENTS TO OR AMENDMENTS AND RESTATEMENTS OF A PRIME LEASE AND A LOCAL LEASE ACQUISITION AGREEMENT AND FINANCING LEASE IN CONNECTION THEREWITH, AND OTHER RELATED ACTIONS

WHEREAS, pursuant to a Local Bond Sale and Financing Agreement dated as of October 15, 2011 (the “2011 Financing Agreement”) between the County of Prince Edward, Virginia (the “County”), and the Virginia Resources Authority (“VRA”), the County issued and sold its \$2,780,000 General Obligation Refunding Bond, Series 2011 (the “2011 Local Bond”) to VRA and used the proceeds to finance the

refunding of all or a portion of the outstanding principal amount of the County's General Obligation Bonds, Series of 1998A and General Obligation Bond, Series 1998C (the "1998 County Bonds"); and

WHEREAS, the County issued the 1998 County Bonds to finance the renovation, equipping, improvement and expansion of the County's courthouse;

WHEREAS, the Board of Supervisors of the County (the "Board") has caused the County to enter into a lease financing arrangement with VRA in the principal amount of \$6,450,000 under which the County leased certain real estate on which the courthouse and jail are located (the "Real Estate"), including any improvements located thereon (the "Improvements"), to VRA pursuant to the terms of a Prime Lease dated as of November 1, 2011 (the "2011 Prime Lease"), between the County and VRA, and VRA leased the Real Estate and Improvements back to the County pursuant to the terms of a Local Lease Acquisition Agreement and Financing Lease dated as of October 15, 2011 (the "2011 Financing Lease" and, together with the 2011 Local Bond, the "2011 Obligations"), and used the proceeds to finance all or a portion of the costs of various capital improvements, including the construction of roads and road improvements for the County;

WHEREAS, the Board intends to (i) refund all or a portion of the outstanding principal amount of the 2011 Local Bond, and (iii) refund all or a portion of the outstanding rental payments due to VRA from the County under the 2011 Financing Lease (collectively, the "Refunding");

WHEREAS, the Board desires to pursue the Refunding as a lease financing through amendments to or amendments and restatements of the 2011 Prime Lease (the "Amended Prime Lease") and the 2011 Financing Lease (the "Amended Financing Lease" and, together with the Amended Prime Lease, the "Amended Leases"), the forms of which will be substantially similar to the 2011 Prime Lease and 2011 Financing Lease;

WHEREAS, the County desires to refund the 2011 Obligations subject to the terms and conditions herein, including a condition that the Refunding achieve an aggregate net present value debt service savings of not less than 3.00% of the principal amount refunded (the "Targeted Savings");

WHEREAS, VRA intends to issue its Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2017B (the "VRA Bonds"), and to provide a portion of the proceeds to the County to refund all or a portion of the 2011 Obligations pursuant to the terms of the Amended Financing Lease:

WHEREAS, the Amended Financing Lease shall indicate that the amount of proceeds requested (the "Proceeds Requested") from VRA will consist of an amount necessary to provide for the refunding, refinancing and defeasance of the portion of the 2011 Obligations designated for the Refunding plus an amount necessary to pay local costs of issuance, or such other amount as may be requested in writing by the County Administrator and approved by VRA prior to the sale of the VRA Bonds;

WHEREAS, VRA has advised the County that VRA's objective is to pay the County a purchase price for the Amended Financing Lease which, in VRA's judgment, reflects its market value (the "VRA Purchase Price Objective") taking into consideration such factors as the Targeted Savings, the Proceeds Requested, the purchase price received by VRA for the VRA Bonds, the issuance costs of the VRA Bonds (consisting of the underwriter's discount and other costs incurred by VRA (collectively, the "VRA Costs")), and other market conditions relating to the sale of the VRA Bonds;

WHEREAS, pursuant to the Amended Financing Lease the County will undertake and complete the Refunding;

WHEREAS, the financial terms of the Amended Financing Lease may not exceed the parameters set forth below in paragraph 4; and

WHEREAS, VRA has indicated that because it is possible not all of the 2011 Local Bond will be refunded, the 2011 Local Bond and the related financing agreement may require certain modifications to

reconcile the debt service schedule and other modifications that will be evidenced in amendments to the 2011 Local Bond and the 2011 Financing Agreement (the "Refunding Documents");

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA:

1. Approval of Lease-Leaseback Arrangement. The lease-leaseback arrangement with VRA to accomplish the Refunding is hereby approved.

2. Approval of Amended Prime Lease. The leasing of the Real Estate and the Improvements by the County, as lessor, to VRA, as lessee, pursuant to the terms of the Amended Prime Lease is hereby approved.

3. Approval of the Amended Financing Lease. The leasing of the Real Estate and the Improvements by VRA, as lessor, to the County, as lessee, pursuant to the terms of the Amended Financing Lease is hereby approved.

4. Approval of the Terms of the Rental Payments. The rental payments due to VRA from the County to be set forth in the Amended Financing Lease (the "Rental Payments") shall be composed of principal and interest components reflecting an original aggregate principal amount not to exceed \$7,750,000 (to include the principal amount allocable to the Refunding and the unrefunded principal of the 2011 Financing Lease) and a true interest cost not to exceed 3.75% per annum (exclusive of "Supplemental Interest" as provided in the Amended Financing Lease and taking into account any original issue discount or premium); the Refunding shall achieve at least the Targeted Savings; and the final maturity shall be not later than December 31, 20131.

It is determined to be in the best interest of the County to accept the offer of VRA to enter into the Amended Financing Lease with the County, subject to the terms and conditions set forth in this Resolution, which Amended Financing Lease shall be executed by the Chairman of the Board (the "Chairman") and the County Administrator, or either of them. Given the VRA Purchase Price Objective and market conditions, it may become necessary to enter into the Amended Financing Lease with aggregate principal components of the Rental Payments greater than the Proceeds Requested. If the limitation on the maximum aggregate principal components of Rental payments on the Amended Financing Lease set forth in this paragraph 4 restricts VRA's ability to generate the Proceeds Requested, taking into account the VRA Costs, the VRA Purchase Price Objective and market conditions, the County Administrator is authorized to accept a purchase price at an amount less than the Proceeds Requested. The actions of the County Administrator shall be conclusive, and no further action shall be necessary on the part of the Board of Supervisors.

The Amended Financing Lease, is hereby approved, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the Chairman or the County Administrator. The Chairman and the County Administrator, either of whom may act, are hereby authorized and directed to enter into the Amended Financing Lease.

The actions of the Chairman and the County Administrator in accepting the final terms of the Rental Payments shall be conclusive, and no further action shall be necessary on the part of the Board.

5. Other Payments under Amended Financing Lease. The County agrees to pay all amounts required by the Amended Financing Lease, including the "Supplemental Interest," as provided therein.

6. Execution and Recordation of Documents. The Chairman and the County Administrator either of whom may act, are authorized and directed to execute the Amended Prime Lease and the Amended Financing Lease and deliver them to the other parties thereto. The Chairman and the County Administrator, either of whom may act, are further authorized to cause the Amended Prime Lease and the Amended Financing Lease, or memoranda of the Amended Leases which meet statutory requirements for recordation, to be recorded in the Clerk's Office of the Circuit Court of Prince Edward County.

7. Form of Amended Leases. The Amended Prime Lease and the Amended Financing Lease shall be in substantially the forms as the 2011 Prime Lease and the 2011 Financing Lease, which are hereby approved with such completions, omissions, insertions and changes as may be approved by the Chairman and the County Administrator, either of whom may act, with the execution and delivery of such documents by the Chairman and/or the County Administrator constituting conclusive evidence of the approval of any such completions, omissions, insertions, and changes.

8. Essentiality of the Refinanced Projects and Real Estate. The projects financed with the 2011 Obligations (the “Refinanced Projects”), the Real Estate and the Improvements are hereby declared to be essential to the efficient operation of the County, and the County anticipates that the Refinanced Projects, the Real Estate and the Improvements will continue to be essential to the operation of the County during the term of the Amended Financing Lease.

9. Annual Budget. While recognizing that it is not empowered to make any binding commitment to make Rental Payments and any other payments required under the Amended Financing Lease beyond the current fiscal year, the Board hereby states its intent to make annual appropriations for future fiscal years in amounts sufficient to make all such payments and hereby recommends that future Boards do likewise during the term of the Amended Financing Lease. The Board directs the County Administrator, or such other officer who may be charged with the responsibility for preparing the County’s annual budget, to include in the budget request for each fiscal year during the term of the Amended Financing Lease an amount sufficient to pay the Rental Payments and all other payments coming due under the Amended Financing Lease during such fiscal year. If at any time during any fiscal year of the County throughout the term of the Amended Financing Lease, the amount appropriated in the County’s annual budget in any such fiscal year is insufficient to pay when due the Rental Payments and any other payments required under the Amended Financing Lease, the Board directs the County Administrator, or such other officer who may be charged with the responsibility for preparing the County’s annual budget, to submit to the Board at the next scheduled meeting, or as promptly as practicable but in any event within 45 days, a request for a supplemental appropriation sufficient to cover the deficit.

10. Rental Payments Subject to Appropriation. The County’s obligation to make the Rental Payments and all other payments pursuant to the Amended Financing Lease is hereby specifically stated to be subject to annual appropriation therefore by the Board, and nothing in this resolution or the Amended Leases shall constitute a pledge of the full faith and credit or taxing power of the County or compel the Board to make any such appropriation.

11. Disclosure Documents. The County authorizes and consents to the inclusion of information with respect to the County to be contained in VRA’s Preliminary Official Statement and VRA’s Official Statement in final form, both to be prepared in connection with the sale of the VRA Bonds. If appropriate such disclosure documents shall be distributed in such manner and at such times as VRA shall determine. The County Administrator is authorized and directed to take whatever actions are necessary and/or appropriate to aid VRA in ensuring compliance with Securities and Exchange Commission Rule 15c2-12.

12. Tax Documents. The County Administrator and the Chairman, either of whom may act, is authorized to execute a Nonarbitrage Certificate and Tax Compliance Agreement and/or any related document (the “Tax Documents”) setting forth the expected use and investment of the proceeds of the VRA Bonds to be received pursuant to the Amended Leases and containing such covenants as may be necessary in order for the County and/or VRA to comply with the provisions of the Internal Revenue Code of 1986, as amended (the “Tax Code”), with respect to the VRA Bonds and the Amended Leases including the provision of Section 148 of the Tax Code and applicable regulations relating to “arbitrage bonds.” The County covenants that the proceeds of the VRA Bonds to be received pursuant to the Amended Leases will be invested and expended as set forth in the Tax Documents, to be delivered simultaneously with the issuance and delivery of the Amended Financing Lease and that the County shall comply with the other covenants and representations contained therein.

13. Refunding. The County Administrator and the Chairman, either of whom may act, are authorized and directed to take such steps as may be necessary to accomplish the Refunding, including determining what portion of the 2011 Local Bond and the 2011 Financing lease to include in the Refunding and to execute and deliver the Amended Leases and the Refunding Documents.

14. Other Actions. All other actions of the officers of the County in conformity with the purpose and intent of this Resolution are hereby approved and confirmed. The officers of the County are hereby authorized and directed to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the actions contemplated by this Resolution or the execution and delivery of the Amended Leases. The authorizations granted in this Resolution to the Chairman and the County Administrator may be carried out by the Vice Chairman or any Interim, Acting, Deputy or Assistant County Administrator, as appropriate, in the absence of the primary officer.

15. SNAP Investment Authorization. The County has heretofore received and reviewed the Information Statement (the "Information Statement") describing the State Non-Arbitrage program Pool I (the "Contract"), and the County has determined to authorize the County Administrator to utilize SNAP in connection with the investment of the proceeds of the lease-leaseback transaction if the County Administrator determines that the utilization of SNAP is in the best interest of the County. The Board acknowledges that the Treasury Board of the Commonwealth of Virginia is not, and shall not be, in any way liable to the County in connection with SNAP, except as otherwise provided in the contract creating the investment program pool.

16. Repeal of Conflicting Resolutions. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

17. Effective Date. This resolution shall take effect immediately.

In Re: Appointment – Board of Appeals for Building Code

A vote was taken on the candidates for the five-year term of Board of Appeals for Building Code.

<u>Candidate</u>	<u>Vote</u>
Henry Booth	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck

Henry Booth will be appointed to the Board of Appeals for Building Code for a term of five years beginning July 1, 2017 and ending June 30, 2022.

In Re: Appointment – Poplar Hill Community Development Authority

A vote was taken on the candidates for the one-year terms for the Poplar Hill Community Development Authority:

<u>Candidate</u>	<u>Vote</u>
John Gantt	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck
Karen Schinabeck	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck

John Gantt and Karen Schinabeck will be appointed to the Poplar Hill Community Development Authority for a term of one year beginning July 1, 2017 and ending June 30, 2018.

In Re: Appointment – Prince Edward County Industrial Development Authority – Four Year Term

A vote was taken on the candidates for the unexpired term for the Prince Edward County Industrial Development Authority:

<u>Candidate</u>	<u>Vote</u>
Fred Russell	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck
Tim Tharpe	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck

Fred Russell and Tim Tharpe will be appointed to the Prince Edward County Industrial Development Authority for a term of four years beginning July 1, 2017 and ending June 30, 2021.

In Re: Appointment – Social Services Board

A vote was taken on the candidate for the four-year term for the Prince Edward Social Services Board.

<u>Candidate</u>	<u>Vote</u>
Ida Miley	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck

Ida Miley will be appointed to the Social Services Board for a term of four years beginning July 1, 2017 and ending June 30, 2021.

In Re: Appointment – Southside Virginia Community College Board

A vote was taken on the candidates for the four-year term for the Southside Virginia Community College Board:

<u>Candidate</u>	<u>Vote</u>
Dr. Peter Gur	Pattie Cooper-Jones Odessa H. Pride
Lisa Frazier Tharpe	Calvin L. Gray Robert M. Jones Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck

Lisa Frazier Tharpe will be appointed to the Southside Virginia Community College Board for a term of four years beginning July 1, 2017 and ending June 30, 2021

Mrs. Sarah Elam Puckett, Assistant County Administrator, stated the County received an email from Rick Ewing, Library Director, indicating that Megan Miller has tendered her resignation. The Board will wish to authorize advertising the position. In order to properly align the rotation of the four-year terms of

office, staff recommends appointing the new Board member to a four-year term of office expiring on June 30, 2021 in lieu of the current expiration date of June 30, 2019.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to authorize advertisement of the position on the Library Board for a term of four years to expire on June 30, 2021, and to bring it to the Board at the regular August meeting; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Appointment of County Attorney and Deputy County Attorneys

Supervisor Gray made a motion, seconded by Supervisor Townsend, to approve the reappointment of James R. Ennis as County Attorney and the reappointment of Brian T. Butler as Deputy County Attorney, effective July 1, 2017 to June 30, 2018, and renew the existing agreement for the same period; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Request from Town of Blackstone

Mr. Bartlett stated a letter was received from the Town of Blackstone requesting \$15,665 from Prince Edward County to help pay for repairs to the Blackstone Burn Building. To the best of our knowledge, based on conversations with the Virginia Department of Fire Programs, the Counties of Dinwiddie and Nottoway and the Town of Blackstone, the Blackstone Burn Building was funded through a grant from the Virginia Department of Fire Programs in about 2003. The grant recipient was the town of Blackstone, with

the Counties of Prince Edward, Nottoway and Lunenburg as supporting regional partners. In December of 2001, the Prince Edward County Board of Supervisors voted that the County's \$325,000 burn building grant allocation from the Virginia Department of Fire Programs be dedicated to a regional facility that was proposed to be built at Fort Pickett. A Southside Virginia Burn Building Commission was established to manage the building, and its membership comprised representatives of the volunteer fire departments in those counties. Over the ensuing years, new departments joined the Commission and many of the original departments dropped their memberships. At last count, there seem to be about eleven remaining dues-paying member departments still participating, six of which were from Dinwiddie County.

On May 24, 2017, Mrs. Sarah Puckett, Assistant County Administrator, met with the Prince Edward Area Firefighters Association. The Association submitted a letter representing the recommendation of the seven fire departments in Prince Edward County, stating their intent to withdraw membership in the Southside Virginia Burn Building Commission and for the Board of Supervisors to discontinue investment in the Blackstone Burn Building and to not approve funding for the repair or any upgrades to the building.

Mr. Bartlett stated after some discussion with the Town of Blackstone, it was determined the commission was not formally established and that Blackstone owns and is responsible for that building. He said the same grant has been received for the Burn Building operated by Farmville. None of the fire departments in Prince Edward County use the burn building in Blackstone and have not for years.

Supervisor Timmons made a motion, seconded by Supervisor Pride, to authorize staff draft a letter declining participation in the Southside Virginia Burn Building Commission and to discontinue investment in the Blackstone Burn Building; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Amendment to County Fence Ordinance

Mr. James Ennis, County Attorney, stated that recently, Prince Edward County Animal Control was in Circuit Court related to an appeal of a violation to this ordinance and the judge ruled that the County's current ordinance was unenforceable. He stated the current ordinance requires notification for each animal each time it is running at large and as such is ambiguous.

Mr. Ennis presented a proposed amendment, and recommended the repeal of the current fence ordinance and the re-enactment of the new Section 10-11 of the County Code. He discussed several changes and stated the Animal Control Officers can monitor a serial offender or recurring problem and charge them differently from a single incident. Discussion followed regarding minor changes to the proposed ordinance.

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to advertise the repeal of the current fence ordinance and the re-enactment of the new Section 10-11 of the County Code, and to schedule a public hearing on the matter for the August 2017 meeting, with amendments; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Proposed Repeal and Reenactment of County Code Section 10-11

SECTION 10.11 of the PRINCE EDWARD COUNTY CODE

The boundary line of each lot or tract of land or any stream in the County shall be a lawful fence as to any livestock, as defined in Section 3.2-5900 of the Code of Virginia, 1950, as amended and said Code Section is hereby incorporated by reference and made a part hereof as if fully set forth.

It shall be unlawful for any person to allow or permit any livestock, as defined hereinabove or poultry or fowl of any description owned by him or under his control, to stray upon any highway or public property or private premises of another and all livestock or poultry or other fowl shall be sufficiently confined or fenced by the owner or person exercising control over the same so as to prevent them from trespassing or straying.

A violation shall carry a penalty of \$250.00

Section 55-299 and 55-316, *Code of Virginia*, 1950 as amended.

In Re: Landfill Operations RFP Responses

Mr. Bartlett stated Prince Edward County issued an RFP for landfill operations on March 31, 2017 with a closing date of May 5, 2017. The County received one response, which was from the current operator.

At the May 9, 2017 meeting of the Board of Supervisors, the Board directed the staff to enter into negotiations with Wright's Excavating, LLC and develop a contract to bring to the Board at the June meeting.

The bid from Wright's Excavating is for a total of \$1,973,766 for three years or \$54,826.83 per month. This is a 14% increase over the monthly rate for the last contract which began July 1, 2012. This is an annualized increase of 2.8%. Reasons cited for the increase are (1) inflation of repair parts, vendor prices, increase in hauling of leachate, increase in trash deliveries, and increase in area to maintain caused by opening the new cell.

After negotiation, Wright's Excavating and the County staff have agreed to a contract, subject to Board approval. The contract is essentially identical to the current contract with only the amount of the contract and the dates being changed.

[At this time, Mr. Bartlett was called away for an emergency announcement.]

In Re: Closed Session

Chairman Jones made a motion, seconded by Supervisor Cooper-Jones, that the Board convene in Closed Session for discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to the exemption provided for in Section 2.2-3711(A)(29) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Gray and adopted as follows:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

On motion of Supervisor Cooper-Jones and seconded by Chairman Jones, and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Chairman Jones declared the Board back in open session at 8:28 p.m.

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to table the awarding of a new Landfill Operating Contract for 90 days; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to extend the existing Landfill Operating Contract with the new rates for 90 days; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: County Administrator's Report

Mr. Bartlett stated the Bylaws of the Piedmont Regional Jail Authority provide for the appointment of alternates for both of the citizen members and the Sheriffs. Sheriff Reed has appointed David Wilmoth as his alternate. Mr. Bartlett stated that it is rare that he or Jimmy Garnett miss a meeting; however, a quorum is needed to conduct the business of the Authority. He recommended the Board consider appointing Sarah Puckett, Assistant County Administrator, as the alternate to both himself and Mr. Garnett, in the event either are unable to attend a meeting.

Supervisor Wilck made a motion, seconded by Supervisor Gray, to appoint Sarah E. Puckett as Alternate to the Piedmont Regional Jail Authority; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Property & Community Development Committee Report

Mr. Bartlett stated the Property and Community Development Committee, comprised of Supervisors Gray, Timmons and Townsend, met on May 23, 2017 to discuss the contract for the Courthouse renovation project. The Committee and the County Attorney had received and reviewed a proposed contract from the County's preferred Architectural firm prior to the meeting. The County requested minor amendments and clarification on various sections of the contract. The firm of Crabtree, Rohrbaugh & Associates Architects made all the proposed amendments and the Committee is recommending the Board award the contract to Crabtree. Mr. Bartlett stated the summary of the contract, including the work to be performed, the schedule, an estimated total cost of construction and their fee proposal was presented to the Board in the packet; the proposed Architectural and Engineering Design Fee totals \$170,460.

Mr. Bartlett said the expense can be paid without withdrawing money from the fund balance. Collections have exceeded the budget in two revenue lines – Public Service Corporation and Personal Property. He recommended the budget be amended to reflect the additional revenue and then be appropriated to pay for this contract:

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	11020	2016	Public Service Corp		\$76,000
3 (Rev)	100	11030	2016	Personal Property		94,460
4 (Exp)	100	94000	0034	Capital-Courthouse Renovation A&E	170,460	

Mr. Josh Bower, Crabtree, Rohrbaugh & Associates, presented plans for the renovations and additions to the Prince Edward County Courthouse, to include audio and video systems in the Courthouse. He discussed the design phase and the schedule, and said it would be a 12-month process.

After further discussion, Supervisor Timmons made a motion, seconded by Supervisor Townsend, to accept the proposal and approve the awarding of a contract to Crabtree, Rohrbaugh & Associates for the renovation and additions to the Prince Edward County Courthouse in the amount of \$170,460, authorize the Chairman of the Prince Edward County Board of Supervisors or the County Administrator to sign all necessary contract documents and approve the budget amendment and appropriate those same funds into the FY17 budget; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Appointments – Board of Supervisors-Poplar Hill CDA

Mr. Bartlett said there are eight members on the Poplar Hill Community Development Authority, three of which are appointed by the Board of Supervisors – two citizens (one year term of office) and one Board member (two year term of office). Supervisor Howard Simpson’s two-year term of office on the Poplar Hill CDA expires June 30, 2017. The Board will wish to re-appoint Supervisor Simpson to the Poplar Hill CDA for a term of office from July 1, 2017 to June 30, 2019.

Supervisor Townsend made a motion, seconded by Supervisor Gray, to reappoint Supervisor Simpson to the Poplar Hill Community Development Authority for a term of two years; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

Supervisor Howard Simpson will be appointed to the Poplar Hill Community Development Authority for a term of two years beginning July 1, 2017 and ending June 30, 2019.

In Re: Property & Community Development Committee Report (2)

Mr. Bartlett stated the Property Committee toured the various County facilities; work is complete at SCOPE building, the Cannery and the Clerk’s Office. The work at the Ag building is not yet complete.

Mr. Bartlett stated there is an issue at the Clerk’s Office with three large trees. The lowest estimate received is \$4,700; this amount would not impact the budget. He stated the removal of the trees would impact the look of the property considerably and asked the Board members if the trees should be removed.

After some discussion, the Board concurred to make a decision during the July meeting, to allow the Board members to view the property.

In Re: Closed Session

Chairman Jones made a motion, seconded by Supervisor Gray, that the Board convene in Closed Session for offeror, and discussion of the disposition of publicly-held real property in Prince Edward County Industrial Park and elsewhere in the County, where discussion in an open meeting would adversely affect the negotiating strategy of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Gray and adopted as follows:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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On motion of Chairman Jones and seconded by Supervisor Gray, and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to transfer the property known as 023-A-417-4 from the County to the Industrial Development Authority for disposition; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Supervisor Townsend stated the Properties Committee asked for prioritization of the clean-up of roads in the various districts. He said the money is earmarked for clean-up; there needs to be a rotation of the roads in order for it to be continuous. Mr. Bartlett recommended there be three or four primary roads; there were over 30 roads on the list initially.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of May 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of May 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report - Commercial

Ms. Allie Hill, Virginia Food Works, submitted a report for the month of May 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of May 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of May 2017, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Timmons, seconded by Supervisor Gray, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was adjourned at 9:29 p.m.