

July 11, 2017

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11th day of July 2017; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; James Ennis, County Attorney; and Scot Shippee, VDOT.

Chairman Jones called the July meeting to order. Supervisor Gray offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosure

(None)

In Re: Public Participation

Rick Ewing, Director of Farmville-Prince Edward Community Library, expressed his sincere thanks to the Board of Supervisors for their support of the library. He asked the Board to call at any time if they have questions; he added he and his staff can help the Board members with their tablets, and the library holds free technology classes.

In Re: Board of Supervisors Comments

Supervisor Pride welcomed all in attendance and complimented the Sheriff on an article written in the Sheriff's Association publication.

Supervisor Timmons welcomed all in attendance.

Supervisor Cooper-Jones welcomed all and stated she has two examples of transportation and mileage forms that can be put into the tablet or paper form to identify mileage. She said it should be reported every month instead of every three months.

Supervisor Timmons stated the form can be submitted monthly and be reimbursed on a quarterly basis.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Timmons, to report mileage monthly and distribute reimbursement quarterly.

Supervisor Timmons added the mileage reporting be included in the Board packs. Discussion followed.

Supervisor Townsend stated reporting monthly is understandable but overwhelming. He said it is very time-consuming.

Supervisor Pride questioned Supervisor Townsend about the mileage he submits for reimbursement; discussion followed.

Supervisor Simpson stated he agrees with Supervisor Townsend, and that the new form is fine but prefers quarterly reporting.

Supervisor Wilck questioned a problem if some report monthly and others quarterly.

Supervisor Timmons called for the question; Chairman Jones called for a vote on Supervisor Cooper-Jones' motion, to submit mileage reports monthly and to be reimbursed quarterly; the motion carried:

| | | | |
|------|------------------------|------|-------------------|
| Aye: | Pattie Cooper-Jones | Nay: | Calvin L. Gray |
| | Robert M. Jones | | Howard F. Simpson |
| | Odessa H. Pride | | Jerry R. Townsend |
| | C. Robert Timmons, Jr. | | |
| | Jim R. Wilck | | |

Supervisor Townsend welcomed all and thanked all for their support.

Supervisor Wilck reported he received a complaint that the trash containers at the Sandy River Reservoir are overflowing.

Supervisor Wilck asked Sheriff Reed if the Sheriff's deputies go by Sandy River Reservoir and if they will notify the County Administrator of a need for additional trash pick-up.

Mr. Bartlett said they are on a schedule to be picked up weekly. Discussion followed.

Supervisor Simpson thanked all for attending and thanked VDOT for the grass mowing and taking care of the roads.

Supervisor Simpson made a motion, seconded by Supervisor Wilck, to use and pay for once-a-week trash pick-up at the Sandy River Reservoir, and for the frequency to be once, twice, or every-other week as deemed necessary by the County Administrator; the motion carried:

| | | |
|------|---|-----------|
| Aye: | Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck | Nay: None |
|------|---|-----------|

In Re: Consent Agenda

On motion of Supervisor Timmons, seconded by Supervisor Cooper-Jones, and carried:

| | | |
|------|---|-----------|
| Aye: | Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck | Nay: None |
|------|---|-----------|

the Board accepted the Treasurer's Report for May 2017; the minutes of the meeting held June 13, 2017; Accounts and Claims; Salaries; Event Permits for the Appomattox Young Farmers Truck & Tractor Pull, and appropriations as follows:

| REV/EXP | FUND | DEPT | OBJECT | DESCRIPTION | DEBIT | CREDIT |
|---------|------|-------|--------|--------------------------------|------------|---------|
| 3 (Rev) | 100 | 24020 | 0012 | Fire Program Funds | | \$4,917 |
| 4 (Exp) | 100 | 32200 | 7012 | Fire Programs/ATL – Rice | \$1,229.25 | |
| 4 (Exp) | 100 | 32200 | 7013 | Fire Programs/ATL – Prospect | \$1,229.25 | |
| 4 (Exp) | 100 | 32200 | 7014 | Fire Programs/ATL – Darlington | \$1,229.25 | |
| 4 (Exp) | 100 | 32200 | 7015 | Fire Programs/ATL – Hampden | \$1,229.25 | |

Prince Edward Treasurer's Report - May 2017

| Name of Bank | Bank Balance | Available Balance |
|-------------------------------|---------------------|--------------------------|
| Benchmark Pooled Fund Account | 10,437,353.29 | 10,437,353.29 |
| Wells Fargo Social Services | 414,675.87 | 414,675.87 |
| Benchmark School Fund | 1,481,645.90 | 1,481,645.90 |
| Benchmark Food Service | 363,252.24 | 363,252.24 |
| TOTAL | | 12,696,927.30 |

Certificates of Deposit

| | | |
|--------------------------|--|-------------------|
| Benchmark | | 361,158.10 |
| Citizens Bank Recreation | | 16,518.43 |
| Farmers Bank | | 437,383.74 |
| TOTAL | | <u>815,060.27</u> |

| | | |
|-------------|--|-----------------------------|
| GRAND TOTAL | | <u><u>13,511,987.57</u></u> |
|-------------|--|-----------------------------|

BOARD OF SUPERVISORS

| | | |
|-----------------|---------|--------|
| Odessa H. Pride | Mileage | 186.71 |
|-----------------|---------|--------|

COUNTY ADMINISTRATOR

| | | |
|----------------------------------|--------------------------|----------|
| Key Office Supply | Copier service contract | 772.00 |
| U. S. Postal Service | Box rent | 88.00 |
| US Cellular | Phone | 138.48 |
| Louisa Mauck | Meal | 11.23 |
| Virginia Association of Counties | FY17-18 Dues | 4,955.00 |
| Diamond Springs Water, Inc. | Water & equipment rental | 38.87 |
| Key Office Supply | Binders / clips | 165.54 |
| | Copy paper | 231.60 |
| | Copier toner | 60.00 |
| | | 457.14 |

LEGAL SERVICES

| | | |
|------------------------|---------------|-----------|
| Farmville Newsmedia | Advertising | 926.60 |
| James W. Elliott, Atty | Attorney fees | 12,400.00 |
| Treasurer of Virginia | Annual dues | 295.00 |

COMMISSIONER OF REVENUE

| | | |
|------------|--------------------------|----------|
| BMS Direct | Postage - Property forms | 4,750.00 |
| | Property forms | 800.00 |

| | | | |
|---------------------------|------------------------------|----------|----------|
| | Real estate & property books | 1,500.00 | 7,050.00 |
| U. S. Postal Service | Box rent | 144.00 | |
| | Postage | 490.00 | 634.00 |
| Treasurer of Virginia | Online service | | 74.20 |
| Business Data of Virginia | Norton update | | 29.95 |
| Key Office Supply | Copy paper | 194.95 | |
| | Ink cartridges | 748.90 | 943.85 |

TREASURER

| | | | |
|---------------------------------|--------------------------|----------|----------|
| Computerplus Sales/Service | Printer service contract | | 602.55 |
| Virginia Employment Commission | Online access | | 1,300.00 |
| BMS Direct | Prepay PP postage | 2,000.00 | |
| | Prepay RE postage | 2,000.00 | 4,000.00 |
| Business Card | UPS | | 3.64 |
| U. S. Postal Service | Box rent | | 88.00 |
| Benchmark Community Bank | Payflow/Paypal | | 4.60 |
| Treasurer of Virginia | CPU transactions | 10.39 | |
| | Online service | 74.21 | 84.60 |
| Mail Finance | Post machine lease | | 1,592.55 |
| Donna Nunnally | Mileage | 162.85 | |
| | Lodging | 618.72 | 781.57 |
| Stephanie Bappert | Mileage | 171.20 | |
| | Lodging | 429.84 | 601.04 |
| Business Data of Virginia, Inc. | Norton updates | | 139.80 |
| Key Office Supply | Greenbar paper | 239.96 | |
| | Pencils / erasers | 19.59 | |
| | Thermal rolls | 3.60 | 263.15 |

INFORMATION TECHNOLOGY

| | | | |
|---------------------------------|--------------------------|----------|----------|
| Business Data of Virginia, Inc. | Contract agreement | 3,900.00 | |
| | Travel expense | 875.00 | 4,775.00 |
| Sitevision, Inc. | Web hosting | | 179.85 |
| ComputerPlus Sales / Service | Printer service contract | | 79.00 |

ELECTORAL BOARD AND OFFICIALS

| | | | |
|------------------------|-----------------------|----------|----------|
| Gwendolyn Akers-Booker | Salary | 1,053.00 | |
| | Meals | 57.54 | |
| | Lodging | 293.47 | |
| | Mileage | 164.50 | |
| | Training refreshments | 32.08 | 1,600.59 |
| Samuel A. Martin, Jr. | Salary | | 526.52 |
| Gordon V. Smith | Salary | | 516.52 |
| Beverly Abdus-Sabur | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Patricia Adams | Official | 90.00 | |

| | | | |
|-------------------------|-------------|--------|--------|
| | Training | 25.00 | 115.00 |
| Brandon Akers | Official | 90.00 | |
| | Training | 10.00 | 100.00 |
| Barbara Barnes | Official | 100.00 | |
| | Training | 50.00 | 150.00 |
| Robert L. Barnes | Official | 90.00 | |
| | Training | 50.00 | 140.00 |
| Mary L. Bayliss | Official | 100.00 | |
| | Training | 50.00 | 150.00 |
| Patricia A. Brandt | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Wendell Brown | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Elizabeth Calhoun | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Dorothy Coles-Barksdale | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Aretha Copeland | Official | 100.00 | |
| | Training | 50.00 | 150.00 |
| Ralph A. Crawley | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Otis Dailey | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Rachael E. Dove | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Sarah Edmondson | Official | 100.00 | |
| | Training | 50.00 | 150.00 |
| Peggy Emert | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Richard W. Erickson | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Vincent Eanes | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Dean Farmer | Set up poll | | 50.00 |
| Cynthia Favret | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Nancy D. Fawcett | Official | 115.00 | |
| | Training | 50.00 | |
| | Phone | 10.00 | |
| | Ballots | 20.00 | |
| | Mileage | 5.00 | 200.00 |
| Maria Fernandez | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Moses Ford | Official | 90.00 | |
| | Training | 25.00 | 115.00 |

| | | | |
|-------------------------|----------|--------|--------|
| Jean G. Fowlkes | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Yolanda Gladden | Official | 115.00 | |
| | Training | 25.00 | |
| | Phone | 10.00 | |
| | Mileage | 5.00 | 155.00 |
| Jennifer J. Halladay | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Frances Hicks | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Esther W. Hollingsworth | Official | 115.00 | |
| | Training | 50.00 | |
| | Phone | 10.00 | |
| | Ballots | 20.00 | |
| | Mileage | 5.00 | 200.00 |
| Frances D. Jasper | Official | 115.00 | |
| | Training | 50.00 | |
| | Phone | 10.00 | |
| | Ballots | 20.00 | |
| | Mileage | 15.00 | 210.00 |
| Syni Johnson | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Barbara Jones | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Donald B. Kellum, Jr. | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Cindy H. Koether | Official | 115.00 | |
| | Training | 25.00 | |
| | Phone | 10.00 | 150.00 |
| Jean W. Lee | Official | 115.00 | |
| | Training | 25.00 | |
| | Phone | 10.00 | |
| | Ballots | 20.00 | |
| | Mileage | 15.00 | 185.00 |
| Ida M. Marcellin | Official | 90.00 | |
| | Training | 25.00 | |
| Aubrey Marshall, Jr. | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| April McBride | Official | 100.00 | |
| | Training | 50.00 | 150.00 |
| Lora P. McElhenie | Official | 115.00 | |
| | Training | 50.00 | |
| | Phone | 10.00 | |
| | Ballots | 20.00 | |
| | Mileage | 15.00 | 210.00 |

| | | | |
|------------------------|-----------------------|--------|--------|
| Linda Medlin | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Tola Morgan | Official | 115.00 | |
| | Training | 50.00 | |
| | Phone | 10.00 | |
| | Ballots | 20.00 | |
| | Mileage | 10.00 | 205.00 |
| Rita O. Moseley | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Brenda Nash | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Whitfield Morman Paige | Technician | | 150.00 |
| Patsy Pelland | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Nancy Phaup | Official | 100.00 | |
| | Training | 50.00 | 150.00 |
| Rebecca L. Randolph | Official | 100.00 | |
| | Training | 50.00 | 150.00 |
| Rosalie B. Robertson | Official | 100.00 | |
| | Training | 50.00 | 150.00 |
| Bertha E. Shepperson | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| James Somers | Official | 100.00 | |
| | Training | 10.00 | 110.00 |
| Donna Simpson | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Claudia Somers | Official | 115.00 | |
| | Training | 25.00 | |
| | Phone | 10.00 | |
| | Ballots | 20.00 | |
| | Mileage | 10.00 | 180.00 |
| Scott Simms | Official | 115.00 | |
| | Training | 50.00 | |
| | Phone | 10.00 | |
| | Ballots | 20.00 | |
| | Mileage | 15.00 | |
| | Load / move equipment | 50.00 | 260.00 |
| Lynn Skakum | Official | 115.00 | |
| | Training | 50.00 | |
| | Phone | 10.00 | |
| | Ballots | 20.00 | |
| | Mileage | 5.00 | 200.00 |
| Joy C. Speakes | Official | 90.00 | |
| | Training | 50.00 | 140.00 |
| Margaret Stockton | Official | 100.00 | |

| | | | |
|------------------------------------|-------------------------------|--------|--------|
| | Training | 25.00 | 125.00 |
| Linda Timmons | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Crystal Glenn Townsend | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Joyce Mylum Trent | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Katherine W. Walker | Official | 90.00 | |
| | Training | 25.00 | 115.00 |
| Cathryn Wood | Official | 90.00 | |
| | Training | 10.00 | 100.00 |
| Kasie R. Wright | Official | 100.00 | |
| | Training | 25.00 | 125.00 |
| Lucie Zehner | Official | 115.00 | |
| | Training | 50.00 | |
| | Phone | 10.00 | |
| | Ballots | 20.00 | |
| | Mileage | 15.00 | 210.00 |
| Darlington Heights Fire Department | Rent | | 200.00 |
| Elks Lodge #269 | Rent | | 200.00 |
| Farmville Vol. Fire Department | Rent | | 200.00 |
| Hampden-Sydney Fire Department | Rent | | 200.00 |
| Mt Zion Second Baptist Church | Rent | | 200.00 |
| Prospect Vol. Fire Department | Rent | | 200.00 |
| Rice Volunteer Fire Department | Rent | | 200.00 |
| Mt Pleasant United | Rent | | 200.00 |
| Key Office Supply | Ink cartridges | | 116.96 |
| | <u>REGISTRAR</u> | | |
| U. S. Postal Service | Postage | | 294.00 |
| Lynette Wright | Postage | 98.00 | |
| | Mileage | 193.67 | |
| | Meals | 58.31 | |
| | Poster boards | 10.53 | 360.51 |
| Whitfield Paige | Mileage | | 10.16 |
| | <u>CIRCUIT COURT</u> | | |
| Key Office Supply | Toner | | 103.99 |
| | <u>GENERAL DISTRICT COURT</u> | | |
| US Cellular | Phone | | 24.21 |
| Mail Finance | Equipment lease | | 376.17 |
| STEPS, Inc. | Shredding service | | 35.00 |
| U. S. Postal Service | Box rent | | 62.00 |

SPECIAL MAGISTRATES

| | | | |
|---------------------------------|----------------------|--|--------|
| Southern Copier Sales & Service | Maintenance contract | | 350.00 |
|---------------------------------|----------------------|--|--------|

CLERK OF THE CIRCUIT COURT

| | | | |
|------------------------------|------------------------|--------|----------|
| Valley Office Machines | Courtroom audio system | | 4,700.00 |
| Mail Finance | Equipment lease | | 407.13 |
| Neofunds by Neopost | Postage | | 1,500.00 |
| U. S. Postal Service | Box rent | | 88.00 |
| CenturyLink | Phone | | 45.27 |
| VA Court Clerk's Association | Annual dues | | 470.00 |
| Fay Bohns | Juror | | 30.00 |
| Lynn Clements | Juror | | 30.00 |
| Gregory Cole | Juror | | 30.00 |
| Darlene Jordan | Juror | | 30.00 |
| Marvin Lee | Juror | | 30.00 |
| Robert Martin | Juror | | 30.00 |
| Barbara Poulston | Juror | | 30.00 |
| Key Office Supply | Ink cartridges | 440.67 | |
| | Laser cartridge | 269.98 | |
| | Toaster oven | 159.00 | |
| | Copy paper | 110.97 | |
| | Water filters | 80.97 | |
| | Note pad | 3.99 | 1,065.58 |

LAW LIBRARY

| | | | |
|--------------------------|----------------------|--|--------|
| Relx Inc. DBA LexisNexis | Monthly subscription | | 281.00 |
|--------------------------|----------------------|--|--------|

COMMONWEALTH'S ATTORNEY

| | | | |
|-----------------------------|-------------------------|--------|--------|
| Pitney Bowes Global Finance | Postage machine lease | | 153.00 |
| Megan Clark | Mileage & parking | 41.60 | |
| | Meal | 80.21 | 121.81 |
| Wendy Hannah | Meal | | 30.88 |
| V.G.I.A. | Conference registration | | 295.00 |
| Treasurer of Virginia | Annual dues | | 825.00 |
| STEPS, Inc. | Office supplies | 605.86 | |
| | Binders / legal pads | 42.49 | |
| | Folders | 61.58 | 709.93 |

VICTIM WITNESS ASSISTANCE PROGRAM

| | | | |
|------------|-------------------------|--|--------|
| Cindy Sams | Mileage | | 106.92 |
| NIPC | Conference registration | | 475.00 |

SHERIFF

| | | | |
|------------------------------|-----------------------------|--------|-------|
| B&G Auto, Inc. | Lube / oil change | | 62.05 |
| East End Motor Company, Inc. | Belt / bushing / oil change | 267.46 | |

| | | | |
|-------------------------------|---------------------------------|----------|-----------|
| | Inspection | 16.00 | |
| | Flat repair | 43.60 | |
| | Inspection / headlight | 502.93 | 829.99 |
| | Tires | 7,993.50 | 8,823.49 |
| Express Care | Oil changes | | 790.91 |
| Fourth Street Motor Company | Auto body repair | | 942.81 |
| Haley Auto Mall | A/C repairs | | 214.81 |
| Third Street Wrecker | Windshield | 299.00 | |
| | Tire repair | 15.00 | 314.00 |
| Business Card | Postage | 16.63 | |
| | Meals | 26.96 | |
| | Lodging | 1,278.18 | |
| | Office supplies | 21.29 | |
| | Gas | 29.23 | 1,372.29 |
| U. S. Postal Service | Box rent | | 62.00 |
| CenturyLink | Phone | 10.36 | |
| | VCIN | 7.97 | 18.33 |
| US Cellular | Phone | | 858.31 |
| Jimmy Farley | Meal | | 7.71 |
| Virginia Sheriffs Association | Annual conference | | 225.00 |
| Axon Enterprise, Inc. | Taser | | 1,134.07 |
| Intoximeters, Inc. | Mouthpieces | | 1,170.00 |
| Key Office Supply | Clips / sharpies / tape | 23.13 | |
| | Hi-liters | 13.49 | |
| | Pens | 185.99 | |
| | Ink cartridges | 678.94 | |
| | Dry erase markers | 21.98 | |
| | Binders & dividers | 177.98 | |
| | Gig flash | 109.95 | |
| | USB hub | 5.99 | |
| | Flash drives | 47.98 | |
| | Copy paper | 149.75 | |
| | Scissors | 4.75 | |
| | Toner & stamps | 508.85 | |
| | Cups & toner | 128.93 | |
| | Dry erase boards | 378.72 | 2,436.43 |
| Moore Medical, LLC | First aid kits | 575.71 | |
| | Gloves | 330.41 | 906.12 |
| Central VA Criminal Justice | Annual dues | | 13,125.00 |
| Compro Computers | Office supplies | | 235.00 |
| Diamond Springs Water, Inc. | Water / equipment rental / cups | 73.40 | |
| | Water & equipment rental | 60.20 | 133.60 |
| Farmville Printing | Office forms | | 313.00 |
| Richmond Camera | Camera | | 1,364.89 |
| Walmart Community / RFCSLLC | Office supplies | | 70.56 |

| | | | |
|--------------------------------|-----------------------------|----------|----------|
| Foremost Promotions | Pens / pencils / notepad | | 557.14 |
| Kaeser & Blair, Inc. | Bookmarks / whistle light | | 1,009.70 |
| Southside Electric Cooperative | Electric service | | 14.72 |
| Grant's Glass | Windshield | | 325.00 |
| AED Superstore | Defibrillator | | 1,445.00 |
| Galls, LLC | Mace holder | 55.00 | |
| | Boots | 316.64 | |
| | Nameplate | 24.50 | |
| | Quik-pin dammits | 10.86 | |
| | Shoes | 80.00 | |
| | Pin guards | 58.00 | 545.00 |
| American Uniform Sales | Shirts | 891.50 | |
| | Caps | 302.50 | 1,194.00 |
| BKT Uniforms | Pants | | 54.00 |
| Janear Jefferson | Sew patches on shirts | | 224.00 |
| Creative Monogramming | Hats - gold lettering | | 540.00 |
| Commtronics of Virginia | Reprogram control station | 377.50 | |
| | Channel board / remote | 2,254.38 | 2,631.88 |
| Sheehy Auto Stores | Vehicle repairs | | 1,262.00 |
| Sheehy Ford | Vehicle repairs | 2,471.08 | |
| | Install emergency equipment | 2,690.08 | |
| Signs@Work, Inc. | Auto decals | | 750.00 |

FARMVILLE VOLUNTEER FIRE DEPARTMENT

| | | | |
|-----------------------------------|----------------------|--------|--------|
| Atlantic Emergency | Wheel cover | | 336.67 |
| Elecom, Inc. | Radio repair | | 284.00 |
| Fire Protection Equipment Company | Flow test | | 167.95 |
| Key Office Supply | Copy paper | 29.95 | |
| | Ink cartridges | 240.58 | |
| | Recorder & SD card | 114.49 | 385.02 |
| NAFECO, Inc. | Turnout gear cleaner | | 164.96 |
| NAPA of Farmville | Air adapters | | 24.98 |

RICE VOLUNTEER FIRE DEPARTMENT

| | | | |
|---------------------------------|----------------------|--|----------|
| County Waste | Trash collection | | 64.68 |
| Ellington's Lawn Service | Mowing service | | 375.00 |
| Fire & Safety Equipment Company | Hydrotest SCBA mobil | | 1,594.00 |
| Dominion Virginia Power | Electric service | | 255.08 |
| Watkins Insurance Agency | Auto insurance | | 167.00 |
| Zurich | Workers compensation | | 2,845.00 |

PROSPECT VOLUNTEER FIRE DEPARTMENT

| | | | |
|-------------------------------------|------------------------------|--|--------|
| Commtronics of Virginia | Pager | | 452.00 |
| Davis GMC Truck, Inc. | Inspect / service brushtruck | | 187.90 |
| Prince Edward County Public Schools | Diesel | | 100.09 |

| | | |
|--------------------------------|------------------|--------|
| Prince Edward County Treasurer | Gas | 76.09 |
| Dominion Virginia Power | Electric service | 269.59 |

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

| | | |
|--|-----------------------|----------|
| C W Williams | SCBA flow test | 1,298.24 |
| Cyrus Pest Control Company | Exterminating service | 45.00 |
| Darlington Heights Vol Fire Department | Replace double doors | 1,100.00 |
| | Internet | 97.56 |
| | Fitness equipment | 1,579.50 |
| | Roof-out building | 3,600.00 |
| | Repair leaf blower | 19.00 |
| Watkins Insurance Agency | Crime insurance | 192.00 |

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

| | | |
|-------------------------|------------------|--------|
| Hampden-Sydney College | Gas | 120.69 |
| | Diesel | 138.62 |
| | Postage | 11.96 |
| CenturyLink | Phone | 110.65 |
| Dominion Virginia Power | Electric service | 260.26 |

PAMPLIN VOLUNTEER FIRE DEPARTMENT

| | | |
|----------------------------|----------------------|----------|
| C W Williams | Air pack maintenance | 1,066.01 |
| Hurtsville Heavy Duty, LLC | Vehicle repair | 2,542.00 |
| Verizon | Phone | 60.03 |
| Dominion Virginia Power | Electric service | 271.55 |

MEHERRIN VOLUNTEER FIRE DEPARTMENT

| | | |
|------------------------------|-------------------|-----------|
| Benchmark Community Bank | Truck payment | 15,000.00 |
| Municipal Emergency Services | Hydroflow | 2,331.45 |
| Parker Oil Company, Inc. | Diesel | 877.04 |
| Travelers | Property casualty | 255.00 |
| Verizon Wireless | Phone | 267.88 |
| Verizon | Phone | 383.40 |
| Dominion Virginia Power | Electric service | 407.20 |

EMERGENCY SERVICES

| | | |
|---------------|----------------|-------|
| Timmons Group | 911 Addressing | 90.00 |
|---------------|----------------|-------|

REGIONAL JAIL & DETENTION

| | | |
|---|--------------------|----------|
| Piedmont Regional Juvenile Detention | Juvenile detention | 1,275.00 |
|---|--------------------|----------|

BUILDING OFFICIAL

| | | |
|------------------|-------|--------|
| Rod & Staff, LLC | Plug | 10.00 |
| US Cellular | Phone | 104.37 |

| | | | |
|-----------------|----------------------|-------|-------|
| Coy Leatherwood | Meal | 8.58 | |
| | Meeting registration | 15.00 | |
| | Signal bulb | 7.15 | 30.73 |

ANIMAL CONTROL

| | | | |
|------------------------------|--------------------------------|--------|--------|
| Jennifer Kingsley, DVM | Vet service | | 244.00 |
| Ridge Animal Hospital | Vet service | | 24.88 |
| East End Motor Company, Inc. | Inspection / oil change | 66.60 | |
| | Oil change | 49.50 | 116.10 |
| Dominion Virginia Power | Electric service | | 226.85 |
| CenturyLink | Phone | | 119.15 |
| US Cellular | Phone | | 139.47 |
| Business Card | Criminal history report | 20.00 | |
| | Jackets | 186.38 | 206.38 |
| Prince Edward Health Dept. | Rabies vaccine / immunizations | | 295.83 |
| Walmart Community/RFCSSLCC | Dog food | 164.18 | |
| | Cleaning supplies | 36.81 | 200.99 |

MEDICAL EXAMINER

| | | | |
|-----------------------|---------|--|-------|
| Treasurer of Virginia | Coroner | | 20.00 |
|-----------------------|---------|--|-------|

REFUSE DISPOSAL

| | | | |
|--------------------------------|------------------------|----------|-----------|
| Resource International | Groundwater monitoring | 7,279.09 | |
| | Misc. work tasks | 984.25 | |
| | Storm water compliance | 1,112.30 | 9,375.64 |
| Farmville Wholesale Electric | Wire | | 1.57 |
| Lowe's | Washers / bolts / nuts | 7.60 | |
| | Torch / bolts / strap | 63.63 | |
| | Flooring | 89.28 | |
| | Air conditioner | 170.05 | |
| | Gap filler | 4.74 | |
| | Torch / bolts | 39.53 | 374.83 |
| NAPA of Farmville | Rubber tie | 2.69 | |
| | Def | 19.98 | 22.67 |
| Rod & Staff, LLC | Repair dumpster | | 726.99 |
| Southern States | Fence panel / strap | 108.93 | |
| | Cable | 13.56 | 122.49 |
| James P. Childress, Jr. | Truck maintenance | | 481.25 |
| Republic Services #974 | Trash collection | | 423.55 |
| Wright's Excavating, LLC | Landfill operation | | 48,093.75 |
| Emanuel Tire of Virginia | Tire recycling | | 1,718.40 |
| STEPS, Inc. | Recycling fee | | 2,812.70 |
| Southside Electric Cooperative | DH site | 49.26 | |
| | Virso site | 76.44 | 125.70 |
| Dominion Virginia Power | Rice site | 48.91 | |

| | | | |
|-------------------------------------|---------------------|--------|--------|
| | Cell C pump station | 29.55 | |
| | Green Bay site | 55.74 | |
| | Leachate pump | 343.42 | |
| | Worsham site | 110.47 | |
| | Prospect site | 32.91 | |
| | Scalehouse | 47.78 | |
| | Landfill site | 37.39 | 706.17 |
| CenturyLink | Phone | | 639.30 |
| US Cellular | Phone | | 24.21 |
| Verizon | Phone | | 135.05 |
| O. O. Stiff, Inc. | Monthly service | | 702.50 |
| Prince Edward County Public Schools | Diesel | | 949.13 |

GENERAL PROPERTIES

| | | | | |
|--------------------------------|--------------------------------|---------------|-----------|--------|
| Cummins Atlantic, LLC | Serviced generator | | 1,202.49 | |
| Dodson Brothers Exterminating | Pest control - Cannery | 38.00 | | |
| | Pest control - Worsham | 38.00 | | |
| | Pest control - SCOPE | 38.00 | | |
| | Pest control - Courthouse | 85.00 | | |
| | Pest control - Visitors Center | 38.00 | 237.00 | |
| Fire Sprinkler LTD | Annual service contract | | 1,500.00 | |
| Daikin Applied | Chiller maintenance contract | | 3,209.50 | |
| Paul A. Shapiro | Gutters / downspouts | | 1,149.20 | |
| Southside Electric Cooperative | SRR lights | | 29.18 | |
| Dominion Virginia Power | Roy Clark monument | 14.63 | | |
| | SCOPE building | 75.88 | | |
| | Courthouse | 12,008.46 | | |
| | Sheriff Department shed | 13.18 | | |
| | Worsham Clerk Office | 51.61 | | |
| | Lights at Rice | 110.79 | | |
| | Ag building | 877.96 | | |
| | Shop | 45.83 | 13,198.34 | |
| | Town of Farmville | Water & sewer | | 131.87 |
| | AT&T | Phone | | 43.21 |
| CenturyLink | Phone | | 139.95 | |
| US Cellular | Phone | | 121.63 | |
| FEMA Flood Payments | Flood insurance | | 1,137.00 | |
| O. O. Stiff, Inc. | Monthly service | | 100.00 | |
| Diamond Paper Company | Towels / tissue / trash bags | | 752.60 | |
| Unifirst Corporation | Janitorial supplies | | 98.18 | |
| Diamond Springs Water, Inc. | Water & equipment rental | | 31.88 | |
| Farmville Wholesale Electric | Bulbs / ballast | 87.40 | | |
| | Ballast | 72.60 | 160.00 | |
| | Belts | 31.24 | | |
| Fisher Auto Parts, Inc. | Mower fuse / clips | 8.50 | 39.74 | |

| | | | |
|-------------------------------------|--------------------------|--------|--------|
| Lowe's | Rain poncho / gloves | 20.87 | |
| | Prybar / hammer / wrench | 38.90 | |
| | Trowel / patch | 12.88 | |
| | Batteries / adapter | 43.72 | |
| | Top soil | 7.40 | 123.77 |
| NAPA of Farmville | Belts | | 35.74 |
| Price Supply Company, Inc. | Pipe wrench / cartridge | 86.28 | |
| | Valves / washers | 135.66 | 221.94 |
| Cintas Corporation #524 | Uniform rental | | 427.88 |
| Prince Edward County Public Schools | Diesel | | 254.66 |
| Taylor-Forbes Equipment Company | Mower switch | | 32.71 |

CANNERY

| | | | |
|--------------------------------|------------------------|--|----------|
| Virginia Food Works | Contract payment | | 2,916.67 |
| Bates Gutters | Gutters & downspouts | | 2,535.00 |
| Ronald Boyd | Compressor for freezer | | 2,000.00 |
| Southside Electric Cooperative | Electric service | | 346.31 |
| CenturyLink | Phone | | 246.39 |

COMPREHENSIVE SERVICES ACT

| | | | |
|--|----------------------|--|-----------|
| Blue Ridge Autism & Achievement Center | Professional service | | 6,600.00 |
| Rescare / Braley & Thompson | Professional service | | 7,781.00 |
| Center for Pediatric Therapies | Professional service | | 1,440.00 |
| Centra Health | Professional service | | 24,816.00 |
| Centra Health, Inc. | Professional service | | 19,320.00 |
| Family & Community Support | Professional service | | 1,462.50 |
| Grafton School, Inc. | Professional service | | 34,971.00 |
| Hallmark Youthcare - Richmond | Professional service | | 2,886.00 |
| Ifetayo Imanchinello | Foster care | | 2,127.00 |
| Ashley Long | Foster care | | 3,756.00 |
| Jean Napier | Foster care | | 700.00 |
| Partners in Parenting PC | Professional service | | 2,200.00 |
| Poplar Springs Hospital | Professional service | | 4,920.00 |
| The Hughes Center | Professional service | | 5,324.00 |
| VA Home for Boys & Girls | Professional service | | 25,440.00 |
| Voices Speech Therapy | Professional service | | 400.00 |

OTHER WELFARE / SOCIAL SERVICES

| | | | |
|---------------------------------|----------------------|--|----------|
| Longwood Center for Visual Arts | Arts Challenge Grant | | 2,000.00 |
|---------------------------------|----------------------|--|----------|

MUSEUMS

| | | | |
|--------|-------------------------|-------|--|
| Lowe's | Grout / mortar / primer | 32.77 | |
| | Bucket / mortar | 5.77 | |
| | Glazing / wirenuts | 43.96 | |
| | Caulk / glaze / knife | 58.76 | |

| | | | |
|--------------------------|------------------------------|--------|--------|
| | PVC / bolts / board / screws | 51.78 | 193.04 |
| Sherwin Williams Company | Paint / primer / brushes | 256.93 | |
| | Paint / primer / glaze | 184.24 | 441.17 |

PLANNING

| | | | |
|---------------------------|--------------------|--------|--------|
| Donald B. Gilliam | Commission meeting | 100.00 | |
| | Mileage | 21.40 | 121.40 |
| Preston Hunt | Commission meeting | 100.00 | |
| | Mileage | 21.40 | 121.40 |
| Timothy Mark Jenkins | Commission meeting | 100.00 | |
| | Mileage | 11.77 | 111.77 |
| Robert M. Jones | Commission meeting | 100.00 | |
| | Mileage | 5.35 | 105.35 |
| Clifford Jack Leatherwood | Commission meeting | | 100.00 |
| Robert Christopher Mason | Commission meeting | 100.00 | |
| | Mileage | 9.63 | 109.63 |
| John W. Peery, Jr. | Commission meeting | 100.00 | |
| | Mileage | 1.60 | 106.60 |
| John C. Prengaman | Commission meeting | 100.00 | |
| | Mileage | 5.35 | 105.35 |
| US Cellular | Phone | | 51.96 |
| Key Office Supply | Ink cartridges | | 129.98 |

TOURISM

| | | | |
|--------------------------|------------------|----------|----------|
| Dominion Virginia Power | Electric service | | 384.47 |
| Ellington Energy Service | Propane | | 324.16 |
| Town of Farmville | Water & sewer | | 47.65 |
| Business Card | UPS | | 17.21 |
| CenturyLink | Phone | | 701.80 |
| Key Office Supply | Copy paper | 59.90 | |
| | Ink cartridges | 1,085.88 | 1,145.78 |

COOPERATIVE EXTENSION OFFICE

| | | | |
|--------------------------|---------------------|--|----------|
| Belnick, Inc. | Chairs | | 1,117.49 |
| Treasurer, Virginia Tech | 4th Quarter support | | 18163.53 |
| U. S. Postal Service | Box rent | | 88.00 |
| CenturyLink | Phone | | 105.54 |

GENERAL EXPENSE

| | | | |
|-----------------------|----------|--|----------|
| Kevin Randolph | Security | | 165.00 |
| Lumos Networks | Phone | | 5,682.76 |
| James River Solutions | Gas | | 9,551.22 |

CAPITAL PROJECTS

| | | | |
|---------------------------------|----------|--|-------|
| Business Data of Virginia, Inc. | Software | | 74.99 |
|---------------------------------|----------|--|-------|

| | | | |
|---|--------------------------------|-----------|-----------|
| Compro Computers | Monitors | 330.00 | |
| | External disk drive | 200.00 | |
| | Computers / printers | 12,629.65 | 13,234.64 |
| | <u>WATER FUND</u> | | |
| Town of Farmville | Water | | 39.12 |
| | <u>SEWER FUND</u> | | |
| Dominion Virginia Power | Sewer pump | | 83.61 |
| | <u>RETIREMENT BENEFIT FUND</u> | | |
| Vicki K. Johns | Retiree benefit | | 1,129.00 |
| | <u>PIEDMONT COURT SERVICES</u> | | |
| Farmville Printing | Annual reports / pamphlets | | 559.00 |
| Dominion Virginia Power | Electric service | | 178.42 |
| Mail Finance | Postage meter lease | | 190.68 |
| CenturyLink | Fax line | 75.93 | |
| | Phone | 70.49 | 146.42 |
| Lumos Networks | Phone | | 629.92 |
| SRP Corporation, LLC | Rent | | 2,500.00 |
| Dean Farmer | CPR training | | 175.00 |
| Connie Stimpson | Mileage | | 48.18 |
| Key Office Supply | Office supplies | | 1,503.14 |
| Andy Mays | Mileage | | 21.40 |
| Ashley Nash | Mileage | | 127.31 |
| National Curriculum & Training Institute | Parent / shoplift books | | 2,779.01 |
| Megan Neal | Mileage | | 151.40 |
| Taylor Newton | Mileage | 255.72 | |
| | Newspapers | 1.50 | 257.22 |
| Rebecca Staton | Mileage | 140.48 | |
| | Newspapers | 2.10 | 142.58 |
| Jessica Vogel | Mileage | | 25.68 |
| Ukrop's Threads | Mugs | | 314.16 |
| Business Data of Virginia, Inc. | Software upgrade | 200.00 | |
| | Software | 285.00 | 485.00 |
| Jennifer Madon | Pepper spray | | 74.49 |
| | <u>PCS DRUG TESTING FEES</u> | | |
| Alere Toxicology Services, Inc. | Drug testing fees | | 79.92 |

In Re: Livestock Claim

Mr. Bartlett stated a livestock claim was received from Ron Kinest for four goats in the amount of \$463.00. He said the goats were killed by stray dogs. Mr. Bartlett stated market price is based on combined Lynchburg/Blackstone Livestock market report for the week of June 26-30, 2017.

Supervisor Timmons questioned the County's responsibility to pay for the goats.

Mrs. Sarah Elam Puckett, Assistant County Administrator, said the Code of Virginia mandates the counties or localities to do this; she said the last claim was in September 2008. She stated the livestock owner witnessed the attack and shot the dogs, which is allowable by the Code of Virginia. He signed an affidavit. If the dogs are stray, it is the responsibility of the County.

Supervisor Gray asked if there is a cap. Mr. Bartlett stated there is a maximum of \$400 per animal. Discussion followed.

Supervisor Timmons stated that in the future, he would like to see investigative report from the Animal Control Officer, with photos.

Supervisor Pride questioned the procedure if the owner of the dogs is known. Mrs. Puckett said it would then be a civil matter between the two animal owners and would not involve the County. The County would charge the dog owner with running at large, and the County would check for tags and rabies certificate, and take that to court.

Supervisor Gray made a motion, seconded by Supervisor Townsend, to approve payment of the livestock claim to Ron Kinest for four goats in the amount of \$463.00; the motion carried:

| | | |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones | Nay: None |
| | Calvin L. Gray | |
| | Robert M. Jones | |
| | Odessa H. Pride | |
| | Howard F. Simpson | |
| | C. Robert Timmons, Jr. | |
| | Jerry R. Townsend | |
| | Jim R. Wilck | |

In Re: Highway Matters

Mr. Scot Shippee, PE, Resident Engineer, VDOT-Dillwyn, reported VDOT has just started mowing on secondary routes; following completion of those, VDOT will begin on the Route 15 corridor on opposite

sides of the county and then will go back to the primary routes. He said the VDOT crews are doing the mowing.

Mr. Shippee stated patching is being done on Route 628 in front of the school; following that project, VDOT will go to the Darlington Heights area. Beginning the first of August, stone will be placed on Route 705, Route 691 and Route 748, and Campbell Crossing; surface treatment will begin after that. He said there may be funding left over to accelerate projects next year.

Mr. Shippee reported the traffic study on Bell Road will be ready by the time the workshop comes around; the count of 32 vehicles per day was done in the center of the 3.29 miles and will be counted again on each end, moving in $\frac{3}{4}$ miles from the intersection to encompass as much as possible. Supervisor Timmons requested both ends of the road be counted. Mr. Shippee stated that is why the count is being re-done.

Supervisor Timmons stated Back Hampden-Sydney Road needs further work; at the new part that was widened, there is a safety issue and there was another accident over the weekend.

Supervisor Pride stated that at her last Town Hall meeting on April 6, she was told a traffic count on Mil-Scott Road and School House Road would be done. She reported constituents have complained for years about the condition of the road and nothing has been done; many houses have been built since. Mr. Bartlett stated both roads look like old farm driveways; they are short and very narrow.

Supervisor Pride then asked when construction will begin on Lakeside Road; Mr. Shippee said that is scheduled to begin in August. He said they will hopefully finish all four roads by the end of August.

Supervisor Timmons stated there is a large pothole at the trash site in Darlington Heights. He questioned who is responsible for upkeep near the sites. Mr. Shippee said VDOT is responsible to a logical shoulder.

Supervisor Townsend reported CC Camp Road (Route 633), Walton Road, Rice Creek and Oak Grove Road are in need of cutting and limbs are hanging over the roads.

In Re: Tharpe Conservation Easement

Mr. Bartlett reported the County has received a request from the Virginia Outdoors Foundation (VOF) asking if it would be consistent with the County's future land use map to place approximately 120

acres of land located on Route 15 (Sheppards Road) into a Conservation Easement for Land Preservation. The land in question is owned by Tim Tharpe and is identified as Tax Map parcels 11-2-A2, 11-A-8, and 11-1-B with a mailing address of 734 Sheppards Road on US Highway 15N.

When the VOF receives an application for conservation easement, they ask the host locality if such an easement is consistent with that locality's future land use plan for the land to remain forever in open space. The 2014 Prince Edward County Comprehensive Plan Future Land Use Map dedicates this area along the Eastern side of Route 15 for development and would encourage allowing high densities. The definition of Development in the Comprehensive Plan is as follows:

“This future land use category includes significant acreage in the north central Prince Edward County where new residential development should be encouraged, particularly along sewer trunk line extending from Hampden Sydney to Farmville. The area is roughly defined as being bordered by Route 15 north of Buffalo Creek on the West, the Appomattox River on the North, the Bush River on the East, and the Worsham area on the South. It is inclusive of the Town of Farmville, the Route 460 bypass and interchanges, and all areas currently served by public sewer and water. Residential development in this area should be encourage by allowing densities as high as four units per acre if public water and sewer lines are provided.”

Because this land is designated as “Development” on the Comp Plan's future land use map, Mr. Bartlett stated he informed VOF that it would not be consistent with the County's Comp Plan to place this property in a conservation easement. Mr. Bartlett stated Mr. Tharpe asked him to reconsider the response; Mr. Bartlett stated he did not have the authority to override the County's Comp Plan, but would take the request to the Planning Commission and the Board of Supervisors.

He said Staff presented the request to the Prince Edward County Planning Commission on June 20, 2017 and suggested when the Planning Commission revisits the Comprehensive Plan update in 2019, this area along Route 15 be changed to agricultural/forestall land to match the Western side of US 15. This recommendation was made because 1) there are no immediate plans to provide public water and sewer to the area; and 2) the possibility the area may not be as developable as previously thought because of problems with finding adequate wells to provide water. The Planning Commission did not have any objections for staff to write a letter in support of the request and concurred to forward this request to the Board of

Supervisors. Virginia Outdoors Association would have the final approval for the request from Mr. Tharpe in the matter.

Mr. Bartlett stated several developers were interested in that location but found there are issues with getting water there.

Supervisor Gray questioned if the approval would affect the tax base. Mr. Bartlett said it would not as it is in land use and has been a farm for years. Mr. Bartlett said the VOF would not do it if the use is not consistent with the Comp Plan.

Supervisor Timmons asked when the Comp Plan will be up for renewal. Mr. Bartlett said it will be done in 2019; by state statute, it must be done no later than every five years.

Supervisor Simpson made a motion, seconded by Supervisor Wilck, to approve Mr. Tharpe's request to place the land in a conservation easement and revisit the future land use map when updating the Comp Plan in 2019, and to authorize Mr. Bartlett to send a letter to Virginia Outdoors Foundation expressing the Board's support of allowing the conservation easement; the motion carried:

| | | |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones | Nay: None |
| | Calvin L. Gray | |
| | Robert M. Jones | |
| | Odessa H. Pride | |
| | Howard F. Simpson | |
| | C. Robert Timmons, Jr. | |
| | Jerry R. Townsend | |
| | Jim R. Wilck | |

In Re: Sheriff's Department At-Will Overtime Program

Mr. Bartlett stated the FY17 At-Will program has cost a total of \$70,726 to include FICA costs. Fines actually collected for this Fiscal Year total \$189,570. As has been the case since the program started, it is self-funded.

Mr. Bartlett stated that after a period of personnel shortages, the Sheriff was at full staff and able to man this program as had been done in the past. This increased the number of deputies available which resulted in more cost, which was still under the budgeted amount. While the cost escalated, the increased number of patrols resulted in a greater number of tickets being written which increased the revenue attributed to this program.

Sheriff Reed stated the program has been very effective. He reported 26 Breaking & Entering (B&E) cases last year, and 22 were solved. Sheriff Reed stated that so far this year, there have been 12 B&E and nine DUI arrests; the police presence and manpower have been a crime deterrent.

Supervisor Timmons thanked Sheriff Reed for patrolling the Darlington Heights area. He said there will be a Neighborhood Watch meeting at the Fire Department on July 24 and invited the Sheriff to attend.

In Re: Road Prioritization for PRJ Litter Pick-Up

Mr. Bartlett stated that as part of the ongoing effort to achieve one of the Board’s strategic goals, the Properties Committee has been attempting to create a list of roads in the County that have the most issues concerning litter. The Committee requested each Board member provide a short list of roads in their districts that need the most attention on a recurring basis. The Board is then to prioritize the list which will then be presented to the Superintendent of the Piedmont Regional Jail. The Superintendent will then use that list to create a recurring schedule to guide his work crews in the litter pick up.

Supervisor Timmons requested the crews rotate the districts with the list of roads shown on the chart. Mr. Bartlett said the six districts will be picked up once every four months, according to this rotation schedule.

Supervisor Timmons said if any other roads need added to the list, Board members should call and add to the list.

| District | Priority | Route # | Name |
|-----------------|-----------------|----------------|-------------------------------|
| Prospect | 1 | 626 | Pin Oak Road |
| | 2 | 695 | Tuggle Road |
| | 3 | 648 | Oliver Road |
| | 4 | 657 | Sulfur Springs / Hendrick |
| Hampden | 1 | 667 | Bloomfield Road |
| | 2 | 671 | County Line Road |
| | 3 | 666 | Douglas Church Road |
| | 4 | 699 | Carter Road |
| Leigh | 1 | 696 | Greenbay Road |
| | 2 | 630 | Meherrin Road to Hwy 15 |
| | 3 | 633 | Virso / Mount Pleasant Road |
| | 4 | 630 | Red Shop Road to Worsham Road |
| | 5 | 634 | New Bethel Road to Hwy 15 |
| Buffalo | 1 | 665 | Darlington Heights Road |
| | 2 | 664 | Singleton Road |
| | 3 | 626 | Pin Oak Road |

| | | | |
|--------------|---|-------|-----------------------------------|
| | 4 | 658 | Five Forks Road (west of Pin Oak) |
| Farmville 10 | 1 | 628 | Commerce Road (Germantown to 15) |
| | 2 | US 15 | Town limits to Worsham |
| Lockett | 1 | 696 | Green Bay Road |
| | 2 | 612 | Sandy River Road |
| | 3 | 630 | Old Ridge Road |
| | 4 | 619 | Lockett Road |

In Re: Financial Report

Mr. Bartlett presented an update of the status of the Fiscal Year just ended on June 30, 2017. He said there are still revenues that will be received and bills that have to be paid from the FY17 budget but there is enough information to make a fairly good estimate of what can be expected when the fiscal year is finally closed.

Mr. Bartlett stated that overall, the County will have another successful year in the General Fund with revenue collection exceeding the budget and expenditures less than the budget. He estimated revenues will exceed the budget by at least \$400,000 while expenses will be \$200,000 less budget for a total positive variance of \$600,000. This estimate tracks closely to the Treasurer's monthly report that is showing an increase in the cash balance of about \$700,000 when comparing May 2017 with May 2016.

Increased collections from Personal Property, Recordation Tax, Fines and Landfill bills are the primary reasons the revenues have exceeded our budget. Personal Property collections are approximately \$140,000 more than expected and reflect the increased numbers of vehicles in the County. The recordation tax is \$72,000 more than budgeted and reflects the increased number of property sales. The Sheriff's at-will program is fully staffed after a period with some vacancies and the result has been almost \$80,000 more in fines being collected than budgeted. Receipts from Landfill bills are about \$135,000 more than budgeted. This is the result of the new company County Waste assuming the routes formally controlled by CFS which had not been using our landfill.

Savings associated with the regional jail, juvenile detention, and the planning and economic development offices were the primary reasons for the expenditure savings. Mr. Bartlett stated a more complete review will be presented at the September meeting after all revenue and expenditure items have been posted.

Supervisor Timmons questioned when the State of the County report will be presented. Discussion followed. The Board concurred to establish the annual delivery of the State of the County report in September.

In Re: Trees at Worsham Clerk's Office

Mr. Bartlett stated that at the last Board meeting, he requested the Board members to look at the trees at the Clerk's Office, and asked for the Board's determination on the trees. After some discussion, the Board concurred to have the trees removed, at a cost of \$4,700.

Supervisor Townsend said the work on the building has been outstanding.

In Re: Strategic Plan Committee Report

Mr. Bartlett stated the Strategic Planning Committee, comprising Supervisor Gray (Chair), Supervisor Pride and Supervisor Wilck met June 19, 2017. The purpose was to receive an update from staff on the implementation of the existing plan, review the strategies, prioritize the strategies and hear any new business.

Mr. Bartlett said the Committee recognizes the Strategic Plan is very ambitious and will require considerable time and manpower to achieve its goals. Due to the scope and the need to draw in people from outside County government, the Committee identified Critical Target Area Seven – Collaboration as the Target Area that should be emphasized first. The Committee believes we need to develop buy-in from our community partners to ensure the objectives of the Strategic Plan are fulfilled.

The Committee recommends the following steps:

- a. Identify key players from the Town, Longwood, Hampden-Sydney, Centra and others.
- b. Receive a broad-brush plan from each and determine if they will participate with us.
- c. Have them identify what they are willing to contribute to the project in terms of manpower, funding, sharing of information, etc., and can the County have a seat at their planning sessions.

Mr. Bartlett reviewed the report and stated the Committee wished the Board to acknowledge the main objective is now on collaboration.

Supervisor Gray stated the Committee is working extremely hard to make sure the Strategic Plan is going forward and that it is accomplishing the goals that were set forth and that the Committee is maintaining clarity and direction with the County plan.

Supervisor Wilck stated he read in THE FARMVILLE HERALD there may be a new grocery store coming. Mr. Bartlett stated that in concert with the Town and Downtown Farmville, data was collected and a site consultant was contacted regarding grocery stores, but none have been signed at this time.

The Board concurred to work on collaboration.

The Committee received an overview of the progress made to date, as follows:

Critical Target Area 1 – Economic Development

A) *Establish collaborative Partnerships for a community development effort. Develop inventory of assets and how they can be used to shape the Economic Development focus.*

- 1) Have started working with Longwood, HSC, and the Town of Farmville on how we can collaborate in the Economic Development and Tourism arenas.
- 2) We have linked our website to VisitFarmville site being maintained by DIA, a marketing and public relations firm hired by Longwood. A joint initiative of the four partners.
- 3) Longwood arranged and the Town hosted a Community Leaders meeting on May 25, 2017, the focus of which was on Economic Development and how to move the County and Town forward. (Notes of that meeting can be found in enclosure (1).)
- 4) Use the findings to develop a long-range economic development plan. The four partners are discussing a long-term economic development plan and how to draw in others in the Community.

B) *Expansion of Agricultural and Forestry/Timber industries*

- 1) Contract VDACS and Department of Forestry (DOF) to build inventory of assets.
- 2) Contract regional businesses/individuals to identify impediments.
- 3) Based on findings, develop a plan to eliminate impediments.

C) *Access to broadband and other critical infrastructure*

- 1) Work with Longwood and the Chamber to develop a needs assessment survey. Work with the schools and the Chamber to gather data from individuals and businesses to determine the need.

Critical Target Area 2 – Mobility

A) *Annual Review of Public Transportation in the County*

- 1) Have completed the Six-Year Planning process and have been very successful using the SmartScale program.
- 2) Developed and implemented a project tracking system.
- 3) In concert with the Town, develop a survey on public transportation.

Critical Target Area 3 – Fiscal Responsibility

- A) *Provide effective and efficient services to citizens.*
 - 1) Began staff review of redundancies. Requested everyone to review their operations and make recommendations during the budget process.
 - 2) Begin tasks outlined.
- B) *Ensure Board's knowledge of the County's Fiscal health.*
 - 1) Develop a quarterly report with an Agenda Summary giving an explanation of findings.
- C) *Promote usage of County owned property.*
 - 1) Complete tasks listed.
 - 2) County has very limited properties we own.
- D) *Maintain budgeting process that supports the County's tax structure and a balanced budget.*
 - 1) Balanced the County budget this FY with no tax increases.
 - 2) Initiating practices recommended.

Critical Target Area 4 – Cultural Center

- A) *Expand collaboration with partners.*
 - 1) In collaboration with our Heart of Your Adventure, the local tourism group (County, Town, Chamber, Farmville Downtown) paid for a vendor to create four thirty-second marketing videos promoting the community.
 - 2) Begin tasks outlined.

Critical Target Area 5 - Education

- A) *Support School Board Members.*
 - 1) Begin tasks outlined.
- B) *Implement budging process to support community's goals.*
 - 1) Begin tasks outlined.

Critical Target Area 6 – Public Safety

- A) *Create anti-crime commission.*
 - 1) Contact listed members and form the commission.
 - 2) Research listed programs and begin development of programs for Prince Edward.
- B) *Assess the communication system and develop a long-range plan.*
 - 1) Increased communications systems capability by placing equipment on the STARS tower.
 - 2) Are now researching the possibility of finding a second Tower to allow coverage of dead spots.
 - 3) Budgeted for a new CAD reporting system in the Sheriff's office that will also enhance Dispatch services.

C) *Create a security plan.*

- 1) Security review was completed and will be incorporated into the Courthouse renovation.
- 2) Will be completed when the Courthouse renovation is finished.

Critical Target Area 7 – Collaboration

A) *Identify opportunities to engage partners.*

- 1) Identify which organizations to work with.
- 2) Contact those organizations to achieve buy-in

In Re: Closed Session

Chairman Cooper-Jones made a motion, seconded by Supervisor Gray, that the Board convene in Closed Session for consultation with legal counsel pertaining to pending litigation regarding an appeal to the Circuit Court of a real estate tax assessment, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; and for the discussion, consideration and evaluation of the performance of the County Administrator, pursuant to the exemption provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*; the motion carried:

| | | |
|------|---|-----------|
| Aye: | Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck | Nay: None |
|------|---|-----------|

The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Timmons and adopted as follows:

| | | |
|------|---|-----------|
| Aye: | Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck | Nay: None |
|------|---|-----------|

On motion of Chairman Jones and seconded by Supervisor Gray, and carried by the following roll call vote:

| | | |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones | Nay: None |
| | Calvin L. Gray | |
| | Robert M. Jones | |
| | Odessa H. Pride | |
| | Howard F. Simpson | |
| | C. Robert Timmons, Jr. | |
| | Jerry R. Townsend | |
| | Jim R. Wilck | |

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Timmons stated several citizens have contacted him regarding the blight around mobile homes when they are abandoned. He said there are several off Back-Hampden Sydney Road. He asked if the County has a way to enforce removal of the trailers and the blight.

Mr. Bartlett said there is no specific ordinance about that; this has come up many times over the years and the Board discussed enacting a Property Maintenance Ordinance, but then no one wanted to take action. Discussion followed regarding a Property Maintenance Ordinance. He said staff can research other county's ordinances to see what Prince Edward County can do to straighten up some of these dilapidated structures. Mr. Bartlett added discussion has been held with the Building Official and the Health Department concerning this issue. Discussion followed.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of June 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of June 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Patty Gulick, Cannery Manager, submitted a report for June 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report - Commercial

Ms. Allie Hill, Virginia Food Works, submitted a report for the month of June 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of June 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of June 2017, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Timmons, seconded by Supervisor Wilck, and adopted by the following vote:

| | | |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones | Nay: None |
| | Calvin L. Gray | |
| | Robert M. Jones | |
| | Odessa H. Pride | |
| | Howard F. Simpson | |
| | C. Robert Timmons, Jr. | |
| | Jerry R. Townsend | |
| | Jim R. Wilck | |

the meeting was adjourned at 8:41 p.m.