

April 9, 2013

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9th day of April, 2013; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Alecia Daves-Johnson, Planner; and Jim Ennis, County Attorney.

Chairman Fore called the meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Sam Campbell, Prospect District, expressed his concern regarding potential budget cuts to the fire departments and library, and a salary increase of 2% to County employees. He stated more time and money needs to be spent on services for the county and less on developers.

Magi Van Eps, Tourism, gave a summary report of the tourism and marketing efforts made recently. She stated two grants were written to Virginia Tourism Corporation for “Virginia’s Retreat” and “The Best Part of the Civil War ... The End”. This area is promoted at 81 home games for the Washington Nationals in their programs, and travel brochures for this area will dominate 17 travel plazas in Pennsylvania to coincide with the 150th anniversary of the Battle of Gettysburg. The newest endeavor, the Virginia’s Retreat Passport, will allow visitors to have their “passport” stamped at three locations to redeem an award at the Visitor’s Center. She then presented the Board members with a brochure, a patch and a pin.

In Re: Board of Supervisors Comments

Supervisor Campbell asked about the status of the courthouse roof. Mr. Bartlett said they contacted the manufacturer of the shingles but haven’t heard back from the company.

In Re: Consent Agenda

Supervisor Wilck made a motion to remove the March 12, 2013 minutes from the Consent Agenda; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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On motion of Supervisor Gantt and carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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the Board accepted the Treasurer's Report for February 2013; the minutes of the meetings held March 5, 2013 and March 26, 2013; Accounts and Claims; Salaries; and appropriations as follows:

FY 2013 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-23000-0080	Technology Trust Fund		\$ 8,148
4-100-21600-3161	Clerk of Court / TTF	\$ 8,148	
3-100-23000-0080	Technology Trust Fund		\$ 900
4-100-21600-5880	Technology Trust Fund	\$ 900	

Prince Edward Treasurer's Report - February 2013

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	13,141,381.97	87,108.63	468,279.69	12,760,210.91
Wachovia Social Services	284,703.50		105,634.18	179,069.32
Bank of America School Fund	1,601,438.72	3,656.16	1,441,169.36	163,925.52
Bank of America Food Service	130,599.07	149.68	30,999.70	122,749.05
Benchmark Food Service	290,006.77	2,110.84	145.00	291,972.61
TOTAL				<u>13,517,927.41</u>
Certificates of Deposit				
Benchmark				519,048.66
Citizens Bank Recreation				15,000.00
Citizens Bank Underground Storage				20,000.00
Planners Bank				200,000.00
Wells Fargo Advantage Fund				162,430.12
TOTAL				<u>916,478.78</u>
GRAND TOTAL				<u><u>14,434,406.19</u></u>

COUNTY ADMINISTRATOR

VACORP	Workers compensation		68.75
Business Card	Postage	28.25	
	Meals	28.58	
	Office supplies	3.14	59.97
Pitney Bowes Financial Services	Postage meter lease		29.00
US Cellular	Phone		130.74

Diamond Springs	Water & equipment rental		15,90
Key Office Supply	Binders	126.00	
	Labels / batteries	106.67	
	Toner	115.78	348.45
Farmville Herald	Subscription		38.00
Matthew Bender & Company, Inc.	VA ADV CRT Rules		85.89
University of Virginia	2012 Tax Rates Book		31.00

LEGAL SERVICES

VACORP	Workers compensation		10.00
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COMMISSIONER OF REVENUE

VACORP	Workers compensation		42.00
Treasurer of Virginia	Online service		78.77
Key Office Supply	Ink cartridges		73.96
Business Data of Virginia, Inc.	Vehicle assessments		3,226.00

TREASURER

VACORP	Workers compensation		50.00
ComputerPlus Sales / Service	Maintenance contracts (2)		2,150.70
Farmville Herald	Advertising		1,197.00
Treasurer of Virginia	Online service		78.78
University of Virginia	Registration fee		260.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	1,250.00	
	Contract agreement	3,700.00	4,950.00
ComputerPlus Sales / Service	Printer maintenance contract		13.00

ELECTORAL BOARD AND OFFICIALS

Betty A. Gibbs	Salary	1,002.32	
	Copies	11.40	
	Stamps	25.65	
	Mileage	116.56	1,155.93
Samuel A. Martin, Jr.	Salary		501.16
Gordon V. Smith	Salary		501.16

REGISTRAR

VACORP	Workers compensation		17.00
Farmville Herald	Subscriptions		76.00
Key Office Supply	Envelopes	19.58	
	Mailers / envelopes	3.00	22.58

CIRCUIT COURT

VACORP	Workers compensation		9.00
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GENERAL DISTRICT COURT

US Cellular	Phone		25.36
Key Office Supply	Fax machine		199.00

CLERK OF THE CIRCUIT COURT

VACORP	Workers compensation		69.00
Key Office Supply	Service agreement-copier	395.00	
	Service agreement-copier	750.00	
	Service agreement-fax	201.00	
	Copy paper	278.94	
	Add rolls	49.99	
	Office supplies	568.12	
	Laser cartridge	139.99	2,383.04
AT&T	Phone		86.48
CenturyLink	Phone		169.98
Ashley Russell	Witness		71.14
Kinex Networking Solutions	DSL - Feb & Mar		149.90
Caskie Graphics, Inc.	Casebinders		464.12

LAW LIBRARY

AT&T	Phone		36.76
CenturyLink	Phone		39.60
LexisNexis	Online service		239.00

COMMONWEALTH'S ATTORNEY

VACORP	Workers compensation		96.00
Treasurer of Virginia	iPad service		135.15
STEPS, Inc.	Shredding service		35.00
Key Office Supply	Pen refills	2.49	
	File cabinets	929.97	932.46

VICTIM WITNESS ASSISTANCE PROGRAM

VACORP	Workers compensation		10.00
Key Office Supply	Folders / pens		33.48

SHERIFF

VACORP	Workers compensation		3,257.00
Commtronics of Virginia	Radio repair		103.16
East End Motor Company, Inc.	Repair headlight	32.03	
	Flat repair	11.00	
	Tires	590.08	633.11
Express Care	Oil changes (3)	157.85	
	Oil change / flush transmission	183.91	341.76
Pamplin Exxon	Change / balance tire		61.80
Third Street Wrecker Service	Towing		125.00
Wohlford's Radar	Calibrations		192.00
Business Card	Postage & shipping	178.14	
	Meals	26.07	
	Association conference	300.00	
	Subscription	20.00	
	Lock for evidence room	175.96	
	Suggestion box	58.53	
	Fees	37.98	

	Business cards	11.00	
	Gas	56.01	
	Ammunition	75.47	939.16
Treasurer of Virginia	VCIN		54.05
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN		18.33
US Cellular	Phone		699.87
Robert Goldman	Meals		14.74
Brandon Yoder	Academy meal allowance	294.00	
	Ear protection	36.74	
	Pants	47.79	378.53
Esitech, Inc.	Security camera		550.00
Key Office Supply	Frames	79.14	
	Laser cartridge	89.99	
	Cartridge / pen refill	53.97	
	Ink cartridge	38.99	
	Expanding file	20.28	
	Ink cartridges	113.94	
	Calendar / planner	27.78	
	Binders	8.44	
	Stapler	20.38	
	Folders / keyboard	23.36	
	Paint marker	5.49	
	Folders	55.98	
	Ink cartridge / Sharpie	66.14	603.88
Staples Advantage	Toner		229.35
Southside Electric Cooperative	Electric service		9.19
Farmville Auto Parts	Fuse		3.49
Haley of Farmville, Inc.	Bulb		29.18
DMV	Special ID		10.00
Galls, LLC	Maglite traffic wand	15.20	
	Battery	93.47	108.67
Walmart Community / GECRB	Investigation supply	25.80	
	Clothing	32.96	58.76
Creative Monogramming	Hats / shirts / embroidery		180.00
Quality Uniform Company, Inc.	Jackets	280.00	
	Uniforms	761.85	1,041.85
Southern Police Equipment Company	Shoes / belt		131.97

SHERIFF - COURTS

VACORP	Workers compensation		903.00
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

East End Motor Company, Inc.	Tires		3,654.72
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RICE VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Repairs to tanker 76	5,630.94	
	Tanker 76 repairs	11,476.55	17,107.49
John Deere Financial	Diesel	624.45	
	Gasoline	398.44	

	Propane	512.68	1,535.57
Mid-Atlantic Irrigation	4' Dump tube		157.50
VFIS	Portfolio insurance	2,279.00	
	Umbrella / excess insurance	188.00	2,467.00
Dominion Virginia Power	Electric service		226.77

PROSPECT VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Gloves		92.00
Davis GMC Truck, Inc.	Oil / filter change		32.95
Elecom, Inc.	Pager / batteries		16.00
Farmville Auto Parts	Dome lamp	10.89	
	Wipers / towels / cleaner	46.75	57.64
Farmville Wholesale Electric	Light bulbs		9.10
Ferguson Enterprises, Inc.	Faucet replacement / repair		102.46
Foster Fuels, Inc.	Propane		310.97
Key Office Supply	Ink cartridge / notebook		35.97
Pamplin Exxon	Fuel	87.04	
	Inspection / oil change	99.38	186.42
Prince Edward County Public Schools	Diesel		83.97
Town of Farmville	Fuel		728.48
Dominion Virginia Power	Electric service		245.37

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Nitefighter bulb		25.38
Cyrus Pest Control Company	Exterminating service		45.00
East End Motor Company, Inc.	Inspection / filter / plug		116.58
Ellington Energy Service	Propane		852.49
Southside Electric Cooperative	Electric service		309.55
Verizon	Phone		137.59

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Amelia Overhead Doors	Door repairs		259.00
Arcet Equipment Company	Compressed air		121.52
Farmville Auto Parts	Anti-freeze		33.90
Fire & EMS Virginia	Subscription		18.00
Fire & Safety Equipment Company	Cylinder hydrotest	157.50	
	Gloves	237.50	395.00
Foster Fuels	Propoane		1,105.09
Goodman Specialized Vehicles, LLC	Inspection / maintenance		1,592.62
Grant's Glass	GMC vent glass		222.80
Hampden-Sydney College	Fuel	127.09	
	Fuel & postage	326.11	453.20
CenturyLink	Phone		53.85
Curtis Nash	Narrowband programming		185.00
Dominion Virginia Power	Electric service		380.75
Watkins Insurance Agency	Comp / collision	79.00	
	Vehicle insurance	420.00	499.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		244.70
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Foster Fuels	Propane		171.68
Verizon	Phone		62.49
Dominion Virginia Power	Electric service		376.14
GWA Fire	Refill extinguisher / bracket		171.75

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Propane	953.41	
	Diesel	1,730.56	2,683.97
Watts Auto Service	Tire	199.50	
	Ball joints	638.40	837.90

BUILDING OFFICIAL

VACORP	Workers compensation		174.00
US Cellular	Phone		25.36
Coy Leatherwood	Meeting registrations (2)	30.00	
	Meals	14.76	44.76
Farmville Auto Parts	Transmission fluid		7.99

ANIMAL CONTROL

VACORP	Workers compensation		218.00
Dominion Virginia Power	Electric service		455.48
CenturyLink	Phone		130.58
US Cellular	Phone		51.44
Walmart Community/GECRB	Office supplies	6.20	
	Dog food	45.37	51.57
Ray Foster	Traps (cat)		149.95

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		20.00
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BIOSOLIDS MONITORING

VACORP	Workers compensation		181.00
Tri-County Ford, Inc.	Oil change		32.59
US Cellular	Phone		25.36

REFUSE DISPOSAL

VACORP	Workers compensation		2,489.00
Resource International	Misc work tasks	1,612.00	
	Groundwater monitoring	8,943.06	10,555.06
Grainger	Capacitors		196.30
Luck Stone Corporation	Stone		329.74
Jimmy's Service Center	Truck maintenance		484.25
Arena Trucking Company	Trash collection		268.00
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		3,355.80
STEPS, Inc.	Recycling fee		2,097.88
Synergy Recycling, LLC	Electronic recycling		996.41
Southside Electric Cooperative	Darlington Heights site	120.98	
	Virso site	166.62	287.60
Dominion Virginia Power	Leachate pump	145.03	

	Scalehouse	139.06	
	Rice site	104.21	
	Cell C pump station	21.27	
	Green Bay site	92.09	
	Worsham site	106.30	
	Prospect site	112.63	
	Landfill site	92.86	813.45
AT&T	Phone		272.47
CenturyLink	Phone		274.86
US Cellular	Phone		25.36
Verizon	Phone		122.76
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel		1,103.63

GENERAL PROPERTIES

VACORP	Workers compensation		1,267.00
McQuay International	Chiller maintenance contract		2,680.00
OK Termite & Pest Control	Exterminating service		150.00
Putney Mechanical Company, Inc.	Service heat pump		1,068.45
Taylor-Forbes Equipment Company	Hydraulic valve		749.70
Wagstaff Sales & Service	Mower hydraulic pump		825.00
Southside Electric Cooperative	SRR lights		30.62
Dominion Virginia Power	Roy Clark monument	12.11	
	Courthouse	9,745.21	
	Shop	42.36	
	SCOPE building	331.64	
	Sheriff Department shed	5.66	
	Worsham Clerk's office	154.77	
	Lights at Rice	111.26	
	Ag building	2,095.71	12,498.72
Town of Farmville	Water & sewer		121.49
AT&T	Phone		36.75
CenturyLink	Phone		129.92
US Cellular	Phone		82.14
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		321.96
Diamond Paper Company	Hand towels	491.31	
	Towels / toilet tissue	689.39	
Lowe's	Cleaning supplies	72.33	
	Credit	-32.74	
	Coax tool / rods / plexi	68.02	
	Roof sealant / flange	31.92	
	Adhesive / spray paint	20.73	
	Bolts / silicone	27.48	1,368.44
Wilco, Inc.	Trash bags / towels		728.65
Bolt Mulch	Mulch		360.00
Business Card	UPS		4.46
Diamond Springs	Equipment rental		8.95
Farmville Auto Parts	Air filter	23.90	
	Oil & filters	150.52	174.42

Farmville Wholesale Electric	Junction box / switch	33.18
Flameless Specialties	Air filters	13.64
Cintas Corporation #524	Uniform rental	281.68
Prince Edward County Public Schools	Diesel	140.96
Fisher Auto Parts, Inc.	Oil & filter	60.68

CANNERY

VACORP	Workers compensation	182.00	
Virginia Food Works	Contract payment	5,833.34	
Farmville Wholesale Electric	Fuse block / wire	36.65	
	Connectors / washers	4.90	
	Fuses	59.50	
	Conduit straps / ties	19.35	
	Breaker box fillers	14.04	134.44
Flameless Specialities	Thermostat	80.86	
	Freight - thermostat	10.12	90.98
Southside Electric Cooperative	Electronic recycling	162.66	
CenturyLink	Phone	176.57	
US Cellular	Phone	25.36	

HEALTH DEPARTMENT

Prince Edward County Health Dept.	3rd Quarter support	30,740.50
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COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service	8,370.00
Braley & Thompson, Inc.	Professional service	4,141.50
Centra Health	Professional service	14,416.00
Crossroads Services Board	Professional service	1,210.00
Elk Hill	Professional service	2,755.00
Family Preservation Services	Professional service	1,540.00
Grafton School, Inc.	Professional service	17,790.00
Intercept Youth Services	Professional service	5,526.36
North Spring Behavioral	Professional service	3,100.00
The Hughes Center	Professional service	4,840.00
United Methodist Family	Professional service	5,472.84
Don Wilhelm, L.C.S.W.	Professional service	400.00
Crystal E. Jones	Foster care	644.00
Youth Quest	Foster care	644.00
Shannon Redmond	Foster care	625.47
Sheila Martin	Mileage	98.31

OTHER LAW ENFORCEMENT

Piedmont Regional Task Force	Contribution	2,500.00
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PLANNING

VACORP	Workers compensation	209.00	
Commonwealth Regional Council	Comprehensive Plan update	11,000.00	
Cameron Earls	GIS project intern	750.00	
Samuel Coleman	Commission meeting	100.00	
	Mileage	13.56	113.59

Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.60	122.60
Preston Hunt	Commission meeting	100.00	
	Mileage	22.60	122.20
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.65	105.65
Clifford Jack Leatherwood	Commission meeting	100.00	
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.17	110.17
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.48	108.48
Brett Von Cannon Watson	Commission meeting		100.00
US Cellular	Phone		50.97
Key Office Supply	Notebook & pad		5.48

ECONOMIC DEVELOPMENT

VACORP	Workers compensation		247.00
Demont Design	Update EZ brochure		250.00
Business Card	Postage		94.09
US Cellular	Phone		25.36
VA Economic Development Association	Registration	225.00	
	Dues	200.00	425.00
Key Office Supply	Labels		62.09

TOURISM

VACORP	Workers compensation		9.00
Dominion Virginia Power	Electric service		302.25
Town of Farmville	Water & sewer		47.65
Business Card	UPS	57.57	
	Welcome Center blitz	171.51	
	Marketing research	300.00	529.08
CenturyLink	Phone		298.08
Key Office Supply	Easels / frames	159.94	
	Ink / map pins	67.55	
	Paper clips / bands	5.88	233.37
Pairet's, Inc.	Plastic easels		27.50

COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		102.32
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GENERAL EXPENSE

Lumos Networks	Phone		2,735.38
Commonwealth of Virginia	Reduction in aid		155,139.00
Southern States Cooperative, Inc.	Gas		10,528.86

CAPITAL PROJECTS

ComproComputers	Equipment / software	1,028.95	
	Computer / software	1,099.90	
	Laptop / printer / monitor	1,703.75	3,832.60
Mills Heating & Air	Heat pump - Ag building		4,175.50

Oden Corporation	Filler	6,382.52
Treasurer of Virginia	Plan reviews by BCOM	312.50
	<u>DEBT SERVICE</u>	
Town of Farmville	Library loan - interest	45,264.10
	<u>WATER FUND</u>	
Town of Farmville	Water analysis	40.00
Town of Farmville	Water	20.11
	<u>SEWER FUND</u>	
Dominion Virginia Power	Sewer pump	31.98
	<u>RETIREMENT BENEFIT FUND</u>	
Vicki K. Johns	Retiree benefit	1,018.07
	<u>PIEDMONT COURT SERVICES</u>	
VACORP	Workers compensation	75.00
Dominion Virginia Power	Electric service	258.61
Pitney Bowes Financial Services	Postage meter lease	202.00
CenturyLink	Phone	123.89
Sandy Fox	Mileage	58.18
Sheena Franklin	Mileage	75.71
Sharon Gray	Mileage	116.93
Connie Stimpson	Mileage	9.85
Renee T. Maxey	Mileage	62.79
Ashley Nash	Mileage	20.34
Kinex Networking Solutions	Remote data backup	10
	<u>PCS SUPERVISION FEES EXPENDITURES</u>	
Key Office Supply	Copier service contract	799.00
SRP Corporation, LLC	Rent	2,383.00
National Curriculum & Training Institute, Inc.	Training	90.00
Renee T. Maxey	Painting foyer	95.00
Page Hardy	Cleaning service	105
	<u>PCS DRUG TESTING FEES</u>	
Alere Toxicology Service, Inc.	Drug testing	58.44
	<u>PCS COGNITIVE BEHAVIOR EXPENDITURES</u>	
National Curriculum & Training Institute, Inc.	Training	397.23
	<u>CCA / PSA GRANT</u>	
NCTI	Training	899.00

In Re: Meeting Minutes

Supervisor Gantt made a motion to approve the March 12, 2013 meeting minutes; the meeting carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Howard F. Simpson	Nay: None	Abstain: Charles W. McKay Jim R. Wilck
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In Re: Highway Matters

Supervisor Gantt stated he had an issue on Route 628 but it has since been taken care of.

Supervisor Campbell stated he contacted Bill Bailey and the concern has been resolved.

In Re: Prince Edward County School Board – Announcement of Nominees

Supervisor McKay introduced Patsy Pelland, District 401 Citizen Committee Chair. Ms. Pelland said the Committee met with and recommends Beulah Womack. She was the only applicant.

Supervisor Wilck introduced Peggy Cave, District 701 Citizen Committee Chair. Ms. Cave said the Committee met with all applicants and recommended Dr. Ellery Sedgwick to remain on the School Board. The other applicants are Sherry Honeycutt and Jim Dumminger, Ed.D.

Supervisor McKay made a motion to advertise a public hearing on the School Board nominees for District 401 and District 701 to be held during the May 14, 2013 Board of Supervisors meeting; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Citizen Volunteer Appointments

Mr. Bartlett stated the Board has two additional Citizen Volunteer positions it will wish to consider advertising to receive applications from citizens, as follows:

Position	Term of Office	# of Terms Expiring or Vacancies
Prince Edward Planning Commission	Fill unexpired term to 12/31/13	1 Town Position**
Board of Appeals for Building Code	5 Years	1*
Poplar Hill Community Development Authority	1 Year	2*
Prince Edward County Industrial Development Authority	4 Years	2*
Social Services Board <i>(Position to be filled by resident living in the Abilene-Green Bay area)</i>	4 Years	1
Southside Virginia Community College Board	4 Years	1*
Piedmont Senior Resources Area Agency on Aging	3 Years	1

**Denotes that an incumbent is eligible for re-appointment.*

***This position will be filled by an individual living in the Town of Farmville.*

Supervisor Wilck made a motion to add the Piedmont Senior Resources and the Planning Commission vacancies to the Citizen Volunteer position advertisement; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: YMCA Summer Program

Mr. Bartlett stated that on April 10, 2012 after a request from the YMCA the Board of Supervisors approved the expenditure of \$23,000 in Fiscal Year 2012 for the expansion of the Summer Youth Program. It was noted at the time these additional funds were not included in the Fiscal Year 2013 recommended budget. The Board asked for the YMCA to provide an update on the program once it had concluded for the

summer. On August 14, 2012 the YMCA provided an update to the Board stating 116 children had been served compared to 33 the previous summer. The Board took no action at that time.

On April 2, 2013 the YMCA requested the Board of Supervisors once again provide \$23,000 to allow the operation of the expanded summer program.

Following discussion, Supervisor McKay made a motion to approve funding the Summer Program and to appropriate the budget amendment as follows:

<u>FY 2013 Budget Amendment</u>		<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	General Fund Balance		\$23,000
4-100-71100-5648	YMCA – PECS Summer Camp	\$23,000	

The motion carried:

<p>Aye: Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck</p>	<p>Nay: Pattie Cooper-Jones</p>
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In Re: Planning & Community Development Report

Mr. Bartlett stated the Planning Commission is recommending a proposed amendment to the County’s zoning ordinance. The proposed amendment creates a new section in the ordinance that provides for a Highway Corridor Overlay District that would be applied to various sections of roadway in the County. The development of a Corridor Overlay is one of the goals contained in the County’s Comprehensive Plan (Comp Plan). Recommendations contained in the Comp Plan focus on access management, protection of viewsheds and the development of a corridor design policy manual to be used as a policy guide.

Mr. Bartlett said that as stated in the proposed amendment, the intent of the Overlay District is to protect scenic beauty and viewsheds, enhance levels of transportation service along the major County access roads, and increase property values. Specific attention has been given to access management, multimodal transportation, landscaping and site design. An illustrated design guide, which has no legal force, has also been developed.

The Overlay District does not change the underlying Zoning Map nor does it reduce the dwelling unit density. It also does not apply to permitted agricultural or residential uses.

Supervisor Wilck made a motion to authorize a Public Hearing on the proposed Highway Corridor Overlay District as an amendment to the Prince Edward County Zoning Ordinance for the May 14, 2013 Board of Supervisors meeting.

Supervisor Gantt stated he wished to remove Green Bay and Meherrin from the Highway Corridor Overlay District; discussion followed.

Chairman Fore restated Supervisor Wilck's motion to authorize a Public Hearing on the proposed Highway Corridor Overlay District as an amendment to the Prince Edward County Zoning Ordinance for the May 14, 2013 Board of Supervisors meeting; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Appointment of a Deputy County Attorney

Mr. James R. Ennis, County Attorney, stated Deputy Commonwealth's Attorney Morgan Greer returned to the Prince Edward County Commonwealth Attorney's Office effective April 1, 2013. As he has significant prior experience working with County legal issues, Mr. Ennis requested the Board reappoint Mr. Greer as a Deputy County Attorney.

Supervisor Cooper-Jones made a motion to approve the reappointment of Mr. Morgan Greer as a Deputy County Attorney; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: County Administrator's Report

Route 786 Update – Mr. Bartlett stated there have been some changes in the status of Route 786 Project since last week. The construction company has reworked and addressed the issues at the storm water ponds. He said VDOT informed the County that they are now willing to open the road and VDOT will maintain the road and guardrails, but not the drains and ditch line.

Mr. Bartlett stated the Performance Bond with the contractor will remain in place and there is a one-year guarantee on the road once it is complete, to include the right-of-way area (storm water basins, the slopes); the guarantee is on workmanship and materials.

Mr. Bartlett questioned the Board regarding setting a date to open the road and the ownership of the storm water ponds. He said it takes approximately three days to have the signal lights activated.

Mr. Bartlett reported the County Staff held discussions with representatives from VDOT concerning future development adjacent to Route 786 and the ability to relocate the storm water ponds if a developer's preferred site plan called for such relocation. VDOT recommended the County maintain ownership of the storm water ponds if there is the possibility the ponds could be moved in the future. Once ownership of the ponds is transferred to VDOT it can take as much as a year to have the ownership reversed, if VDOT even agrees to such a request. The engineers stated there is little expense in the upkeep of the ponds once they are stabilized and there is minimum risk of a failure of the ponds. Currently, the County owns the storm water pond located on Dominion Drive. Our experience to date has shown there is little cost to the County in maintaining such ponds.

The advantage to owning the ponds would be it would allow greater flexibility for the County when dealing with any future developer and moving such ponds to the rear of any development would increase the developable property adjacent to the road. The risk of ownership is the annual maintenance (mowing) and the need to make any repairs.

Supervisor Simpson made a motion to authorize County staff to contact VDOT in order to open Route 786, Granite Falls Boulevard, on Tuesday, April 16, 2013 at 1:00 p.m.; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: Pattie Cooper-Jones

Chairman Fore called a five-minute recess prior to budget deliberations.

Chairman Fore called the meeting back to order.

In Re: Review of Revenues

Mr. Bartlett stated there have been no major changes to revenue projections the County is experiencing and normal growth in the Revenues. He stated there is a difference of less than \$20,000 from projected collections this year than what is recommended for next budget year.

In Re: Review of Expenditures

Mr. Bartlett stated he recommends a decrease of \$24,403 in the contribution to the Farmville Volunteer Fire Department, which takes into account the Fire Program Funds the Department receives from the Town of Farmville.

Mr. Bartlett then recommended a decrease in funding to the Library by \$25,597 from the FY 13 budget or \$40,918 when compared to the Library's request of \$207,507. The decrease was recommended to align the County's contribution with funding provided by the Town of Farmville. Additionally, the Library stated in their application that FY10 was used as their base year and they asked for an additional \$12,507, this amount would be $\$152,059 + \$12,507 = \$164,566$. Mr. Bartlett recommended the amount provided to the Library in FY14 be the same as in FY11 or \$166,559.

Mr. Bartlett then discussed other various expenditures and reductions, for example, \$155,139 was paid back to the state in FY13 but that expense will not exist in FY14; the expense of \$200,000 to purchase a garbage truck; \$200,000 for the reassessment; \$1,150,000 to close the landfill cell; and \$700,000 for the regional jail. Mr. Bartlett said the first RFP for the medical services for the jail would increase costs by \$400,000 annually.

Discussion followed on the YMCA FY14 Summer Program and the funding provided by the County over the past few years.

After much discussion, Supervisor Jones made a motion to authorize advertisement for a public hearing scheduled to be held on Monday, April 22, 2013 at 7:00 p.m. regarding the proposed FY 14 County Budget and County Tax Rates as presented; the motion carried:

Aye:	Howard M. Campbell	Nay:	Pattie Cooper-Jones
	William G. Fore, Jr.		Howard F. Simpson
	Don C. Gantt, Jr.		
	Robert M. Jones		
	Charles W. McKay		
	Jim R. Wilck		

PUBLIC HEARING NOTICE

COUNTY AND SCHOOL BUDGET AND TAX LEVIES FOR THE FISCAL YEAR COMMENCING JULY 1, 2013 COUNTY OF PRINCE EDWARD, VIRGINIA

The Board of Supervisors of the County of Prince Edward will hold a public hearing on **MONDAY, APRIL 22, 2013 at 7:00 p.m.** in the Board of Supervisors Room, Prince Edward County Courthouse, 111 South Street, 3rd Floor, Farmville, Virginia, at which time any citizen of Prince Edward County shall have the right to attend and state his/her views on the proposed County Budget, School Budget and tax levies. The details of the proposed budget may be examined Monday through Friday, from 8:30 a.m. to 5:00 p.m. in the Prince Edward County Administrator's Office, 111 South Street, 3rd Floor, Farmville, Virginia. 434-392-8837. Information is also available on the County's web site: www.co.prince-edward.va.us.

The following synopsis of the proposed consolidated FY 14 County and School Budget is prepared and published for information and fiscal planning purposes only. The inclusion in the proposed budget of any item(s) does not constitute an obligation or commitment on the part of the Prince Edward County Board of Supervisors to appropriate any funds for that purpose. There is no allocation or designation of any funds of the County for any purpose until there has first been an appropriation for that purpose by the Board of Supervisors.

- GENERAL FUND -

ANTICIPATED REVENUES:

Revenue from Local Sources:

General Property Taxes	\$10,778,002
Other Local Taxes	3,869,000
Permits and Licenses	58,400
Fines and Forfeitures	86,200
Revenue from Use of Money & Property	368,075
Charges for Services	544,650
Miscellaneous Income	28,470
Recovered Costs	116,340
From Revenue Sharing-VDOT Fund Balance	1,100,000
Revenue from the Commonwealth	<u>4,129,516</u>
TOTAL GENERAL FUND REVENUES	\$21,078,653

PROPOSED EXPENDITURES:

Board of Supervisors	\$125,580
County Administration	527,681
Legal, Audit, Assessor	305,518
Information Technology	85,000
Commissioner of Revenue	288,583
Treasurer	349,323
Board of Elections/Registrar	128,321
Circuit Court	53,827
Combined Courts	9,500
Magistrates	3,650
Clerk of Circuit Court	495,091
Law Library	6,300
Commonwealth's Attorney	623,609
Victim Witness	60,295
Sheriff	2,102,963
Emergency Services	36,000
Fire Departments	422,091
Rescue Squads	76,000
Forest Fire Service	12,040
Corrections and Detention	795,000
Building Official	98,187
Animal Control	136,519
Medical Examiner	500
Landfill Operations/Convenience Centers	1,479,318
Biosolids	69,364
Sandy River Reservoir	17,500
General Properties	696,229
Health Department	169,643
Crossroads CSB	62,643
Comprehensive Services Act	851,000
Donations to Community Programs	63,670
Contributions of Colleges (SVCC, LU)	12,088
Parks, Recreation, and Cultural	85,350
Library	166,559
Planning	202,977
Community Development	59,250
Economic Development & Tourism	184,134
Soil & Water	13,943
Extension Service	61,177
Cannery	79,692
General Expense	172,000
Capital Projects	62,000
Transfer to General Fund	217,493
Transfer to Social Services Fund	578,943
Transfer to School Fund	8,106,652
Transfer to Retiree Fund	12,582
Debt Service	<u>912,868</u>
TOTAL GENERAL FUND EXPENDITURES	\$21,078,653

- SCHOOL FUND -

ANTICIPATED REVENUES:

Other Sources	\$455,290
Revenue from the Commonwealth	14,059,528
Revenue from the Federal Government	2,235,517

Transfer from County General Fund	<u>8,106,652</u>
Total Anticipated Revenues	\$24,856,987

PROPOSED EXPENDITURES:

Instruction	\$18,614,393
Administration, Health, Attendance	1,686,308
Pupil Transportation	1,882,451
Operations & Maintenance	1,950,439
School Food Program	12,048
Facilities	150,000
Debt Service	<u>561,348</u>
Total Proposed Expenditures	\$24,856,987

- SCHOOL CAFETERIA FUND -

ANTICIPATED REVENUES:

Cafeteria Sales	\$235,200
Revenue from the Commonwealth	86,605
Revenue from the Federal Government	700,000
From School Cafeteria Fund Balance	<u>159,871</u>
Total Anticipated Revenues	\$1,181,676

Total Proposed Expenditures	\$1,181,676
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- SOCIAL SERVICES FUND -

ANTICIPATED REVENUES:

Revenue from the Commonwealth	\$855,842
Revenue from the Federal Government	1,316,391
Transfer from County General Fund	578,943
Recovered Cost	<u>10,000</u>
Total Anticipated Revenues	\$2,761,176

Total Proposed Expenditures	\$2,761,176
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- WATER FUND -

ANTICIPATED REVENUES:

Charges for Service	\$ 777
From Water Fund Balance	<u>264,783</u>
Total Anticipated Revenues	\$265,560

PROPOSED EXPENDITURES:

Operations & Maintenance	\$2,925
Wholesale Purchase of Water	800
Depreciation	25,000
Debt Service	<u>236,835</u>
Total Proposed Expenditures	\$265,560

- SEWER FUND -

ANTICIPATED REVENUES:

Charges for Service	\$ 1,644
From Sewer Fund Balance	<u>116,113</u>
Total Anticipated Revenues	\$ 117,757

PROPOSED EXPENDITURES:

Operations & Maintenance	\$ 4,400
Depreciation	25,000
Debt Service	<u>88,357</u>
Total Proposed Expenditures	\$117,757

-REVENUE SHARING FUND-		
Total Anticipated Revenues		\$1,1
Total Proposed Expenditures		\$1,1
- LANDFILL CONSTRUCTION FUND -		
Total Anticipated Revenues		\$1,150,500
Total Proposed Expenditures		\$1,150,500
- FORFEITED ASSETS FUND -		
Total Anticipated Revenues		\$74,543
Total Proposed Expenditures		\$74,543
- RETIREE BENEFITS FUND -		
Total Anticipated Revenues		\$12,582
Total Proposed Expenditures		\$12,582
- GRANITE FALLS CDA FUND -		
Total Anticipated Revenues		\$1,545
Total Proposed Expenditures		\$1,545
- PIEDMONT COURT SERVICES FUND -		
Total Anticipated Revenues		\$563,883
Total Proposed Expenditures		\$563,883
TOTAL COUNTY OPERATIONS FOR FY13		<u>\$53,164,862</u>

PROPOSED TAX RATES

Notice is hereby given that the Board of Supervisors of Prince Edward County, Virginia, proposes the following tax levies for the tax year 2013:

Unit Levy—All Districts—Per \$100 Assessed Valuations

<u>Levy</u>	<u>2012 Actual Levy</u>	<u>2013 Proposed Levy</u>
Real Estate	\$0.42	\$0.42
Tangible Personal Property – Motor Vehicles	\$4.50	\$4.50
Tangible Personal Property – Business Furniture & Fixtures	\$4.50	\$4.50
Tangible Personal Property – Heavy Equipment	\$4.50	\$4.50
Machinery & Tools	\$4.20	\$4.20
Merchant’s Capital	\$0.70	\$0.70
Farm Machinery & Livestock	\$0.00	\$0.00

To determine the amount of tax owed, divide the property’s assessed value by 100 then multiply by the appropriate tax rate. Prince Edward County determines the assessed valuation for Machinery & Tools, Merchant’s Capital, and all Business Tangible Personal Property tax classifications by taking a percentage of the original cost of the property as shown in the chart below. Real estate is assessed at fair market value. Tangible Personal Property owned by individuals such as vehicles, trailers, motorcycles, etc. are assessed using the National Automobile Dealers Association (NADA) Guide Loan Value.

<u>Levy</u>	<u>Value Used for Tax Assessment</u>
Real Estate	Fair Market Value
Tangible Personal Property – Motor Vehicles	Loan Value Using NADA Guide
Tangible Personal Property – Business Furniture & Fixtures	20% of Original Cost
Tangible Personal Property - Heavy Equipment	20% of Original Cost
Machinery & Tools	10% of Original Cost
Merchant’s Capital	100% of Original Cost

In Re: County Health Insurance

Supervisor Simpson made a motion to approve the selection of the Key Advantage Expanded Health Insurance plan for the employees with the County paying the entire premium as is the current practice.

Supervisor Gantt made a substitute motion to approve the selection of the Key Advantage 500 plan as the plan the County will provide at no cost to the employees, and to allow employees to “buy up” to the Key Advantage 250 plan at their cost, which would be pre-tax dollars.

Chairman Fore informed the board they would now have to vote between the two motions to determine the main motion.

Chairman Fore first called for a vote on the substitute motion; the motion carried and became the main motion:

<p>Aye: Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Jim R. Wilck</p>	<p>Nay: Howard M. Campbell Howard F. Simpson</p>
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In Re: Animal Warden’s Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of March 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of March 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the March 2013 ridership report from PERT and ordered it to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of March 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of March 2013, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was recessed at 8:52 p.m. until April 16, 2013 at 1:00 p.m. for the opening of Route 786.