

August 8, 2006

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 8th day of August, 2006; at 7:00 p.m., there were present:

William G. Fore, Jr., Chairman

Howard F. Simpson, Vice-Chairman

Sally W. Gilfillan

Robert M. Jones

Charles W. McKay

James C. Moore

Lacy B. Ward

Also present: Mildred B. Hampton, County Administrator; Sarah Puckett, Assistant Administrator; Jonathan L. Pickett, Director of Planning and Community Development; Jill C. Dickerson, County Attorney; and Sharon Carney, Director of Economic Development and Tourism.

Absent: Supervisor Pattie Cooper-Jones

Supervisor James C. Moore offered the invocation at this meeting.

In Re: Public Participation

Dr. Wilkie Chaffin addressed the Board on the following matters:

1. Appointment of Committees by the Board Chairman – Dr. Chaffin indicated he had read the minutes of the August 3, 2006 work session concerning the appointment of committees by the Chairman. He told the Board that Robert's Rules of Order listed eleven typical duties of the Chairman—appointing committees was not one of them. Dr. Chaffin advised that Robert's Rules does provide that a Board may adopt bylaws authorizing the Chairman to appoint committees.

2. Public Hearing on Industrial Development Authority Rezoning Request – Dr. Chaffin felt citizens were not provided sufficient information in order to comment during the July 11th public hearing on the IDA's request to rezone 39.75 acres in the Prince Edward County Industrial Park. And, that the

Chairman's comments prior to the hearing limited input with regard to the type of agency or business that might move into the park.

Chairman Fore responded that his statement had been taken out of context, and that it was not intended to set criteria on the public.

Southside Virginia Family YMCA – Dr. Chaffin advised that he was uncomfortable with the fact the Board had gone into closed session during the July meeting to discuss the transfer of 31.86 acres in the Prince Edward County Industrial Park to the IDA for the intended purpose of a new YMCA facility. He questioned the Code section used by the Board to convene the closed session, and advised that a public hearing was required prior to the disposal of any County property.

Board members explained that Prince Edward was in competition with Cumberland County on attracting the YMCA, and there were sensitive issues that needed to be discussed regarding terms of the partnership agreement, that if made public, could have impacted the County's negotiating strategy. They also advised that a public informational meeting was held August 7, 2006 to provide details on the proposed project. Further, the County Attorney pointed out that the Code of Virginia provides that a County may transfer land or other properties it owns to another entity formed by the locality such as the IDA, CDA, etc.

Closed Session – Dr. Chaffin reminded the Supervisors that on several previous occasions he had informed them it was illegal to go into closed session without giving a specific reason. He pointed out that within approximately one year, the Board had entered closed session on three separate occasions citing only the general subject and Code section—the most recent being during the July meeting. Dr. Chaffin told the Supervisors it was improper for them to continue to disobey the law in this manner.

As follow up to Dr. Chaffin's comments, Supervisor Ward felt the Board should either: 1) refute what was said, or 2) make an earnest effort to correct any inappropriate practices. The County Attorney was asked to look into the points raised by Dr. Chaffin and provide a written opinion on whether improper actions had been taken, and if so, how to avoid making the same mistakes in the future. It was also requested that Mrs. Dickerson prepare written motions for all future closed sessions.

In Re: Approval of Minutes

On motion of Mr. Moore and adopted by the following vote:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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the minutes of the meeting held July 11, 2006 were approved.

Mr. Jones made a motion to approve the minutes of the work session held August 3, 2006. During discussion, Mr. Ward asked if the secretary had ever been given specific instructions on how to record the minutes. He indicated he had recently reflected on an incident that occurred several years ago, when the Chairman abruptly closed a public hearing with a promise that the matter would be reopened during the budget process. Mr. Ward felt that since there had been a demonstrative interchange during the hearing between himself and a citizen, it should have been made part of the minutes but was not. He stressed that minutes should not omit any points made at a meeting.

The Chairman called for a vote on Mr. Jones' motion to approve the minutes of the August 3, 2006 work session. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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In Re: Treasurer's Report

On motion of Mr. McKay and carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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the Board accepted the following Treasurer's Report for the month of June, 2006:

June, 2006

Fund balances were as follows:

General Fund-----	\$ 145,962.31	
General Fund Reserved for Investment-----	3,695,253.02	
		3,841,215.33*
Recreation Fund Reserved for Investment-----	25,198.55	
Forfeited Assets Fund Reserved for Investment-----	111,608.85	
School Capital Projects Fund—VPSA-----	946,826.18	
School Capital Projects Fund—QZAB-----	920,605.86	
Underground Storage Tank Liability Fund Reserved for Invest---	20,000.00	
Board of Public Welfare Special Account-----	4,458.40	
Piedmont ASAP Fund-----	156,424.43	
School Fund-----	0.00	
Landfill Construction Fund-----	59,990.52	
PCS Fund-----	159,300.31	
		\$6,245,628.43

Cash accounts were as follows:

Cash in Office-----	1,000.00
Cash in Banks-----	1,701,020.08
Warrants Payable (School Fund)-----	(1,236,174.63)
General Fund Investments-----	3,695,253.02
VPSA Investments-----	946,826.18
QZAB Investments-----	920,905.86
Underground Storage Tank Fund-----	20,000.00
Recreation Fund Investments-----	25,198.55
Landfill Construction Fund for Investment-----	59,990.52
Forfeited Asset Fund for Investment-----	111,608.85
	\$6,245,628.43

*Of this \$3,841,215.33 in the General Fund, \$0.00 is encumbered for:

Transfers to:		
School Fund	\$	0.00
VPA Fund		0.00
Debt Obligations		0.00

Total **\$0.00**

This leaves an unencumbered balance of \$3,841,215.33 in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of June, 2006:

Checking Accounts:

Benchmark Community Bank	1,020.60
Wachovia Bank	85,935.58
BB&T	669,540.57
Bank of America	265,000.00

\$1,021,496.75

Investment Accounts:

Mentor Investments – Stock Account	\$176,892.54
Benchmark Community Bank	700,000.00
Wachovia Bank	200,000.00
Citizens Bank & Trust Company	385,000.00
BB&T	1,451,650.14
Planters Bank & Trust	700,000.00
Mentor Investments	147,249.38
SNAP (State Non-Arbitrage Plan)	0.00
Bank of America	1,462,339.62

\$5,223,131.68

Mrs. Shanaberger advised that a listing of delinquent real estate and personal property taxes as of June 30, 2006, had been filed with the County Administrator’s office. She also reported that, to date, her office had attained a 99.99% collection rate.

Supervisor Simpson asked concerning the progress being made by the attorney hired to assist with the sale of delinquent tax parcels. Mrs. Shanaberger advised that letters had been mailed to delinquent property owners. The attorney is at the point where he is placing notices in the newspaper in an effort to locate the individuals whose letters were returned by the postal service.

In Re: Resolutions – Closure of County Accounts with Evergreen Investment

County Treasurer, Mable Shanaberger, requested that the Board adopt resolutions authorizing her to close two Evergreen investment accounts. She advised that the money from both accounts would be reinvested locally, allowing direct access to the funds.

After discussion, a motion was made by Supervisor Gilfillan to adopt the following resolution authorizing the Treasurer to close Evergreen Account #436-3548539, and to reinvest the funds in another bank of her choosing. The motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE
COUNTY OF PRINCE EDWARD, VIRGINIA**

EVERGREEN INVESTMENT ACCOUNT #436-3548539

WHEREAS, Mable H. Shanaberger, Treasurer, has requested authorization from the Board of Supervisors of the County of Prince Edward, Virginia to close out Evergreen Account #436-3548539, with a balance as of July 31, 2006 of \$177,588.36, plus accrued interest;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby authorize such action by Mable H. Shanaberger, Treasurer.

Mrs. Gilfillan then offered a second motion for the adoption of a resolution that would allow Mrs. Shanaberger to close Evergreen Account #436-3501393 and to reinvest the funds in a bank to be determined by the Treasurer. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE
COUNTY OF PRINCE EDWARD, VIRGINIA**

EVERGREEN INVESTMENT ACCOUNT #436-3501393

WHEREAS, Mable H. Shanaberger, Treasurer, has requested authorization from the Board of Supervisors of the County of Prince Edward, Virginia to close out Evergreen Account #436-3501393, with a balance as of July 31, 2006 of \$147,828.58, plus accrued interest;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby authorize such action by Mable H. Shanaberger, Treasurer.

In Re: Approval of Accounts and Claims

The following accounts and claims were presented, and on motion of Mr. Moore were approved for payment by the following vote:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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BOARD OF SUPERVISORS

Browning Funeral Home	Professional services	725.00
Fuqua School	Bridge dedication	1,035.00
Conferences Inc.	07 NACo Conference	2,000.00
Pattie Cooper-Jones	Mileage	25.35
William G. Fore, Jr.	Mileage	40.30
Robert M. Jones	Mileage	29.25
Charles W. McKay	Mileage	63.38
James C. Moore	Mileage	295.10
Lacy B. Ward	Mileage	133.90
Platinum Plus for Business	Lodging-604.00	
	Mtg refreshments-10.25	614.25

COUNTY ADMINISTRATOR

Mildred B. Hampton	Postage	200.00
U. S. Postal Service	Postage-975.00	
	Envelopes-115.05	1,090.05
AT&T	Phone	151.98
VITA	Pager rental	32.72
Embarq	Phone	452.90
U.S. Cellular	Phone	92.61
Platinum Plus for Business	Meals & Lodging	1,831.37
Virginia Institute of Government	06-07 Support	1,000.00
Baldwin Cooke	07 Calendars	215.95
Moonstar BBS	DSL	105.00
Wal-Mart Community	Camera & memory card	312.93
Matthew Bender & Co., Inc.	Code books	46.90

LEGAL SERVICES

Jill C. Dickerson	Retainer	1,837.50
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COMMISSIONER OF REVENUE

AT&T	Phone	70.72
VITA	Online service	125.38
Ntelos	Internet	19.95
Embarq	Phone	203.50

ASSESSOR

Wampler-Eanes Appraisal	New construction assessment	9,100.00
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TREASURER

AT&T	Phone	88.25
VITA	Online service	125.38
Embarq	Phone	193.45
Carol Overstreet	Mileage-185.90	
	Meals/Lodging-195.82	381.72
Stephanie Bappert	Mileage-198.90	
	Meals/Lodging-207.01	405.91
BAI Treasurers User Group	Annual dues	350.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expense	125.00
ComputerPlus Sales & Service	Maintenance contract	270.00

<u>REGISTRAR</u>		
AT&T	Phone	41.41
Embarq	Phone	122.60
Dale L. Bolt	Mileage/meals/lodging	343.63
VITA	Online service	3.25

<u>CIRCUIT COURT</u>		
AT&T	Phone	40.45
Embarq	Phone	134.92
Key Office Supply	Office supplies	21.99

<u>GENERAL DISTRICT COURT</u>		
Nancy Siford Inc.	Mediation	456.00
AT&T	Phone-Juv Prob	119.55
AT&T	Phone-J&D	83.53
AT&T	Phone-Gen Dist Court	70.86
Embarq	Phone-J&D	72.16
Embarq	Phone-Juv Prob	104.75
Embarq	Phone-Gen Dist Court	312.48
U.S. Cellular	Phone	46.28

<u>MAGISTRATES</u>		
AT&T	Phone	55.15
Embarq	Phone	75.37
Virginia Magistrates Association	Dues:	
	Newman-25.00	
	Eggleston-25.00	50.00
VITA	Pager rental	16.36

<u>CLERK OF THE CIRCUIT COURT</u>		
Dell Service Sales	Maintenance contract	860.00
International Land Systems	Antivirus	469.80
AT&T	Phone	107.04
Embarq	Phone	275.87
Virginia Court Clerk's Association	Dues	325.00

<u>LAW LIBRARY</u>		
AT&T	Phone	23.92
LexisNexis	Online charges	187.00
Embarq	Phone	34.94

<u>COMMONWEALTH'S ATTORNEY</u>		
AT&T	Phone	122.48
Kinex Networking Solution	Internet	49.95
Embarq	Phone	289.15
Farmville Herald	Advertising	120.00
Lawyers Weekly Publications	Advertising	220.50

<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>		
Cindy Sams	Mileage	53.40
AT&T	Phone	89.98
Kinex Networking Solution	Internet	49.95
Embarq	Phone	45.53

<u>SHERIFF</u>		
Travis Harris	Informant money	3,500.00
Tri-County Ford & Mercury	Rear brake bulbs	34.56
Signature Sports	Sports poster ad	129.00
UPS	Postage	19.73
AT&T	Phone	611.91
Embarq	Radio	12.03
Embarq	Phone	497.73
Embarq Communications Inc.	Phone	24.23
U.S. Cellular	Phone	628.52
Wal-Mart Community	Earbud/phone pouch-15.80	
	Office supplies-581.17	
	Car wash supplies-22.44	619.41
Richard Hurak	Meals	12.43
John E. Reid & Associates Inc.	Seminar registration	345.00
CVCJA	06-07 Dues	8,100.00
Diamond Springs	Office supplies	44.20
Kinex Networking Solution	Computers/monitors-3,651.40	
	Remove virus-313.50	
	Reprogram printer-97.50	4,062.40
Galls Inc.	Strobe bulb-67.31	
	Measuring wheel-50.00	
	Uniforms-367.42	484.73
DMV	ID	10.00
Matthew Bender & Co., Inc.	06 Supplement & Index	298.45
Mid-American Supply Co.	Hand sanitizer	76.27
Southern Police Equipment Co.	Belt	19.98
McMillian Pager Service	Pager rental	225.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Barker-Jennings Corp.	Fuel surcharge	10.00
Commtronics of Virginia	Radios/charger/batteries	3,904.60
Davis Pontiac	Auto repairs	636.89
East End Motor Co., Inc.	Air brakes/inspection	255.29
Farmville Volunteer Fire Department	Cell phone-83.55	
	Internet-9.95	93.50
Key Office Supply	Office supplies	19.42
Lumber Yard Inc.	Hose/shovel/plywood/PVC	547.63
Town of Farmville	Gas	122.42

RICE VOLUNTEER FIRE DEPARTMENT

Roy C. Jenkins Inc.	Fuel	665.78
Embarq	Phone	77.52
Dominion Virginia Power	Electric service	237.48

PROSPECT VOLUNTEER FIRE DEPARTMENT

Citizens Bank & Trust Co.	Truck payment (2)	6,727.36
Elecom Inc.	Pagers	1,664.65
Elecom Inc.	Radio	748.50
Shanaberger & Sons	Chainsaw chain	22.00
Embarq	Phone	86.04
Town of Farmville	Gas	298.74
Dominion Virginia Power	Electric service	272.07

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Darlington Heights Volunteer Fire

Department	Trk springs/paint/office supplies	536.28
Pamplin Exxon	Fuel	234.50
Southern States	Weed & grass killer	19.99
Southside Electric Cooperative	Electric service	238.47
Verizon	Phone	64.06

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone	48.71
Battery Barn of Virginia Inc.	Radio batteries & clips	366.50
Citizens Bank & Trust Co.	Truck payment	11,053.03
Fire & Safety Equipment Co.	Recharged extinguishers	43.50
Key Office Supply	Office supplies	22.99
M & W Fire Apparatus Inc.	Lamp/switch	20.96
Verizon	Phone	101.88
Dominion Virginia Power	Electric service	226.99

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Chesterfield Insurers	Insurance	7,305.40
Commtronics of Virginia	Radios + programming/installation	5,119.36
Key Office Supply	Cartridges	304.95
M & W Fire Apparatus Inc.	Firefighting coat	178.86
Safe Air Systems Inc.	Service SCBA system	609.99
Roy C. Jenkins Inc.	Gas/diesel/propane	2,541.39
Jack L. Slagle Fire Equipment	Hose/drop tank/nozzle/hydrant elbow	1,817.70
U.S. Cellular	Phone	147.52
Verizon	Phone	120.40
Dominion Virginia Power	Electric service	465.82
White's Building Center	Saw/tarps/drill bit/lumber	193.88

VOLUNTEER FIRE DEPARTMENTS

Burkeville Volunteer Fire Department	06-07 Support	1,200.00
Keysville Volunteer Fire Department	06-07 Support	1,100.00
Hampden-Sydney Volunteer Fire Department	06-07 Support	5,000.00
Pamplin Volunteer Fire Department First Responder	06-07 Support	5,000.00
Rice Volunteer Fire Department First Responder	06-07 Support	5,000.00
Prince Edward Area Firefighters Assoc.	06-07 Support	6,000.00

AMBULANCE & RESCUE SERVICES

Prince Edward Volunteer Rescue Squad	06-07 Support	65,000.00
Meherrin Fire & Rescue	06-07 Support	10,000.00
Charlotte County Rescue Squad	06-07 Support	1,000.00
Appomattox Rescue Squad	06-07 Support	1,000.00
Nottoway Emergency Squad	06-07 Support	500.00
Chesterfield County Med Flight	06-07 Support	500.00

EMERGENCY SERVICES

Timmons Group	System maintenance	1,000.00
Korman Signs	Signs & hardware	184.03
Wal-Mart Community	Cameras/bags/memory cards	668.08

REGIONAL JAIL

Family Preservation Service	Electronic monitoring	391.00
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	<u>BUILDING OFFICIAL</u>	
Coy Leatherwood	Mtg. registration/meals	19.23
U.S. Cellular	Phone	46.28

	<u>ANIMAL CONTROL</u>	
Southern States	Weed & grass killer	35.98
VITA	Pager rental	8.18
U.S. Cellular	Phone	94.06
Vortech Pharmaceuticals	Fatal Plus Solution	194.86
Wal-Mart Community	Dog & cat food	23.78
Galls Inc.	Pants	318.89
Mary Lou's Monogramming	Shirts & jackets	590.00

	<u>BIOSOLIDS MONITORING</u>	
U.S. Cellular	Phone	46.28

	<u>REFUSE DISPOSAL</u>	
Resource International	Permit amendment-475.00	
	Solid Waste Mngt. Plan-165.00	
	Phase I Closure-2,342.19	
	Storm Water Compliance-110.00	3,092.19
Piedmont Regional Jail	Inmate trash pickups	60.00
Sherwin Williams Co.	Paint & sprayer	605.20
O. O. Stiff Inc.	Monthly contract	577.50
Dave M. Walker	Cleaning box site	250.00
Wal-Mart Community	Air-conditioner for Scalehouse	194.00
Southern States	Ratchet tie down & strap	38.91
Arena Trucking	Trash collection	338.00
Resource International	Groundwater monitoring	3,800.99
Wright's Excavating	Landfill operation	35,433.34
Emanuel Tire of Virginia	Tire recycling	1,024.80
STEPS, Inc.	Recycling fee	729.20
AT&T	Phone	189.33
Embarq	Phone	288.44
U.S. Cellular	Phone	46.53
Verizon	Phone	63.65

	<u>GENERAL PROPERTIES</u>	
Servicemaster	Monthly contract	4,875.83
Air Conditioning Equipment	A/C program repairs & parts	1,585.60
O. O. Stiff Inc.	Monthly contract	100.00
Southside Electric Cooperative	Electric service	82.57
Dominion Virginia Power	Electric service	8,843.13
Ellington Energy Service	Diesel	637.33
AT&T	Phone	27.17
Embarq	Phone	110.97
U.S. Cellular	Phone	277.68
Handi-Clean Products Inc.	Cleaning supplies	453.92
Wilco Inc.	Cleaning supplies	1,224.10
VITA	Pager rental	25.44
East End Chevron	Ice	10.00
Farmville Wholesale Electric	Maintenance supplies	556.18
Lumber Yard Inc.	Maintenance supplies	102.56
OK Termite & Pest Control	Exterminating service	150.00
Platinum Plus for Business	Part for water cooler	88.66
Southern States	Post driver/pump sprayer	39.98

East End Chevron	Gas	35.43
W. H. Overstreet	Treas Office wall credenza	300.00

CANNERY

Southside Electric Cooperative	Electric service	49.78
AT&T	Phone	30.74
Embarq	Phone	31.55
Can Corporation of America Inc.	Cans & lids	1,698.96
Virginia Department of Taxation	Consumer Use Tax	84.95

COMPREHENSIVE SERVICES ACT

Barry Robinson Center	Professional services	436.00
Bedford County Treasurer	Foster care	6,120.00
Brookfield Inc.	Professional services	2,352.00
Crossroads Services Board	Professional services	5,760.00
Cherie Eanes	Foster care	326.00
Family Preservation Service	Professional services	10,505.00
Juanita Fisher	Foster care	230.00
Grafton School	Professional services	19,758.26
Shirley Hicks	Foster care	381.00
Margaret Jones	Foster care	565.20
Jennifer Kingsley	Foster care	326.00
Mrs. Earnestine Lee	Foster care	762.00
Catherine G. Pack	Foster care	652.00
Toni Russell	Foster care	1,004.53
Extended Care Associates	Foster care	175.89

OTHER WELFARE - SOCIAL SERVICES

SCOPE/Meals on Wheels	06-07 Support	10,000.00
Piedmont Senior Resources	06-07 Support	1,616.00
STEPS, Inc.	06-07 Support	28,665.00
Pamplin Community Center	06-07 Support	500.00
Jolly Glee Senior Center	06-07 Support	2,000.00
FACES, Inc.	06-07 Support	4,500.00
Special Olympics, Area 12	06-07 Support	250.00
Virginia Legal Aid Society Inc.	06-07 Support	2,000.00
HOPE	06-07 Support-5,000.00	
	06-07 Transportation-8,000.00	13,000.00
Southside Virginia Family YMCA	06-07 Support	3,000.00
Tri-County Life Learners	06-07 Support	3,500.00
Southside Center for Violence Prevention	06-07 Support	5,000.00
Longwood Center for the Visual Arts	06-07 Support	2,625.00
Habitat for Humanity	06-07 Support	5,000.00
Prince Edward County High School After Prom Party	06-07 Support	1,000.00
Fuqua After Prom Party	06-07 Support	500.00
Piedmont Regional Disability Services Board	06-07 Support	500.00

CONTRIBUTIONS TO COMMUNITY COLLEGES

Southside Virginia Community College	06-07 Support	4,572.00
Longwood Small Business Development Center	06-07 Support	7,446.00

SUPERVISION OF PARKS AND RECREATION

Prince Edward-Farmville Youth Association	06-07 Support	24,000.00
Prince Edward Community Center	06-07 Support	25,000.00
Heart of Virginia Festival	Jamestown 2007-3,000.00	
	06-07 Sponsorship-3,000.00	6,000.00
Town of Farmville	07 Hear of Virginia Fireworks	2,500.00
Southside Virginia Family YMCA	06-07 County Programs	25,000.00

MUSEUMS

Robert Russa Moton Museum	06-07 Support	30,000.00
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PUBLIC LIBRARY

Farmville-Prince Edward Community Library	06-07 Support	130,111.00
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PLANNING

MarshWitt Associates PC	Zoning Ordinance update	2,100.30
Platinum Plus for Business	Certified mail	29.75
U.S. Cellular	Phone	46.28
Jonathan L. Pickett	Mileage	183.95
Commonwealth Regional Council	06-07 Support	15,700.00

COMMUNITY DEVELOPMENT

Farmville Chamber of Commerce	06-07 Support	5,000.00
Town of Farmville	06-07 Support-Airport	10,000.00
Town of Farmville	06-07 Area Bus System	20,000.00

ECONOMIC DEVELOPMENT

Cumberland County Treasurer	06-07 VA Retreat Consortium	4,500.00
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SOIL & WATER CONSERVATION DISTRICT

Piedmont Soil & Water Conservation District	06-07 Dam Repairs-3,000.00	
	06-07 Operations-7,200.00	10,200.00
Old Dominion RC&D	06-07 Support	1,775.00

COOPERATIVE EXTENSION OFFICE

Embarq	Phone	94.22
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CAPITAL PROJECTS

Draper Aden Associates	SRR Financial Analysis	935.00
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DEBT SERVICE

Rural Development	Loan #97-01—6,508.00	
	Loan #97-02—10,118.00	16,626.00

PIEDMONT COURT SERVICES FUND

Dominion Virginia Power	Electric service	139.95
AT&T	Phone	218.62
Embarq	Phone	231.49
SRP Corporation LLC	Rent	1,550.00
Marianne Early	Mileage	21.75
Sheena Franklin	Mileage	88.80
Sharon Gray	Mileage	50.70
Ashley Hricko	Mileage	97.48

Renee T. Maxey	Mileage	53.85
Rebecca Moss	Mileage	44.19
Quill Corporation	Sony 8GB micro vault	199.96

PIEDMONT COURT SERVICES SUPERVISION FEES

Page Harding	Cleaning service	120.00
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ADDENDUM BILL LIST

BOARD OF SUPERVISORS

Farmville Herald	Advertising	384.75
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COUNTY ADMINISTRATOR

Key Office Supply	Maintenance contract-192.00	
	Office supplies-646.33	838.33
Town of Farmville	Gas	120.31
Matthew Bender & Co., Inc.	VA Code 06 RV2B	48.70

TREASURER

Key Office Supply	Maintenance contracts	371.00
Mable Shanaberger	Parking-24.00	
	Mileage-66.30	
	Lodging-1,003.57	
	Meals-53.75	1,147.62
Carol Overstreet	Meals	49.43
Treasurers' Association of Virginia	Training	125.00
Key Office Supply	Office supplies-4.99	
	Chair-189.96	194.95

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expense-250.00	
	Connector-19.95	
	Monthly contract-2,800.00	3,069.95
ComputerPlus Sales & Service	Maintenance contract	270.00

LAW LIBRARY

LexisNexis	Online charges	187.00
Matthew Bender & Co., Inc.	VA Forms 06 Vol 1A	97.70

COMMONWEALTH'S ATTORNEY

Key Office Supply	Office supplies	324.10
Matthew Bender & Co., Inc.	VA 06 Session Summary	52.50

SHERIFF

East End Motor Co., Inc.	Wiper blades-28.68	
	Wheel alignment-46.07	
	Radiator/anti-freeze-103.50	178.25
Newman Tire Co., Inc.	Tires	470.90
Platinum Plus for Business	Postage-7.67	
	Meals & lodging-427.31	
	Office supplies-338.77	
	Gas-182.85	
	Cooler/tape measure-64.35	1,020.95
Lynnaeus Carr	Meal	3.51
Darangi Harrison	Meal	5.29

Kinex Networking Solution	Internet-52.45	
	CD burner tutorial-81.25	133.70
Staples Business Advantage	Office supplies	185.98
Town of Farmville	Gas	7,500.85
Gall's Inc.	Flashlight-151.99	
	Uniforms-248.23	400.22
Ridge Animal Hospital	Vaccination	46.86
Century Uniform-Raleigh	Uniforms	61.00
<u>PAMPLIN VOLUNTEER FIRE DEPARTMENT</u>		
Pamplin Exxon	Fuel	626.14
<u>FOREST FIRE PREVENTION</u>		
State Forester	Forest Fire Control	7,127.30
<u>EMERGENCY SERVICES</u>		
Prince Edward County Health Department	Immunizations	84.10
<u>REGIONAL JAIL</u>		
Piedmont Regional Juvenile Detention Center	Juvenile Detention	11,925.00
Piedmont Regional Jail	Inmate per diem	1,119.80
<u>BUILDING OFFICIAL</u>		
Town of Farmville	Gas	325.98
<u>ANIMAL CONTROL</u>		
Town of Farmville	Gas	834.92
Commtronics of Virginia	Radio & charger	1,081.00
<u>BIOSOLIDS MONITORING</u>		
Town of Farmville	Gas	418.52
Tri-County Ford-Mercury	Oil change	25.83
Farmville Herald	Advertising	76.00
<u>REFUSE DISPOSAL</u>		
Farmville Auto Parts	Grease-60.30	
	Rubber strap-12.34	
	Antifreeze-30.20	102.84
Emanuel Tire of Virginia	Tire recycling	868.50
Town of Farmville	Gas	1,773.02
<u>GENERAL PROPERTIES</u>		
Air-Conditioning Equipment	A/C motor part	101.20
Dominion Virginia Power	Electric service	28.83
Aramark Uniform Services	Janitorial supplies	146.10
Guardian Chemical Co.	Janitorial supplies	244.04
Farmville Auto Parts	Shop towels	18.26
Price Supply Co., Inc.	Handle/plug/valve	14.61
Cintas Corporation	Uniform rental	393.04
Farmville Auto Parts	Truck battery	86.95
Newman Tire Co., Inc.	Flat repairs/tire	110.20
Taylor-Forbes Equipment Co.	Oil & filters	34.32
Town of Farmville	Gas	821.05

	<u>CANNERY</u>	
Ellington Energy Service	Fuel oil	731.52

	<u>WELFARE/SOCIAL SERVICES</u>	
Department of Medical Assistance Services	State & local hospitalization	2,994.09

	<u>COMPREHENSIVE SERVICES ACT</u>	
Latrind Abdus Sabur	Foster care	510.00
Bedford County Treasurer	Foster care	7,356.00
Jackson-Feild Homes Inc.	Foster care	3,958.00
Mildred Jones	Foster care	435.00
Mrs. Earnestine Lee	Foster care	150.00
Little Life Day Care	Foster care	357.00
Poplar Springs Hospital	Professional services	3,944.00
Presbyterian Home & Family Services	Foster care	3,255.00
The Learning Depot	Foster care	651.00
R. Read Hopkins Pediatric	Foster care	211.00
Piedmont Psychiatric Center	Foster care	85.00

	<u>PLANNING</u>	
MarshWitt Associates PC	Zoning Ordinance update	2,856.80
Farmville Herald	Advertising	114.00
Farmville Printing	Zoning maps	31.25
Watson & Duggan PLC	Zoning maps	612.50

	<u>ECONOMIC DEVELOPMENT</u>	
SEEN	Marketing	695.00
AT&T	Phone	119.00
AT&T	Fax	27.79
Charter Communications	Internet	104.73
Moonstar BBS	Webhosting	15.00
Embarq	Phone	187.94
Platinum Plus for Business	Meal	14.00
Creative Office Environment	Desk/credenza/table	2,244.27

Mr. Ward asked if the County had a written policy regarding receipts for travel expenses. The Administrator advised there was no written policy, but that receipts were required in order to receive reimbursement. Supervisors Ward and Gilfillan recommended a written policy be adopted, and that it specify the length of time receipts should be retained by the County.

In Re: School Construction Fund Appropriations

Board members were advised that the Prince Edward County Public Schools had a balance in its Capital Projects Construction Fund on June 30, 2006 consisting of funding from the Virginia Public School Authority (VPSA) Bond and the Qualified Zone Academy Bond (QZAB).

To enable the Schools to spend these monies on previously approved construction projects, the Board was asked to appropriate the following:

\$946,826.18	to	Revenue Account #3-301-41040-0005
\$920,605.86	to	Revenue Account #3-301-41040-0004
\$446,826.18*	to	Expenditure Account #4-301-94000-0053
\$420,605.86*	to	Expenditure Account #4-301-94000-0052

* *Expenditure account appropriations are \$500,00 less than the revenue appropriations as some carry-over was included in the FY 06-07 budget.*

On motion of Mr. Moore and adopted:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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the above appropriations were approved.

In Re: Piedmont Court Services

Board members reviewed a memo from Mrs. Renee Maxey, Director of Piedmont Court Services, advising that the Virginia Department of Criminal Justice Services (DCJS) had awarded the agency additional funding for FY 06-07 in the amount of \$18,281.

The Board was also advised that in prior fiscal years Piedmont Court Services had to account for two separate State grants. The grants have merged, making it necessary to restructure the line item expenditures in the Piedmont Court Services Fund. The County will continue to provide separate accounting for Supervisory Fees used to supplement the grant budget.

After discussion, a motion was made by Mr. Simpson approving an appropriation of \$18,281 to Revenue Account #741-24040-0021, and the restructuring of the expenditure line items in the Piedmont Court Services Fund as requested by its Director and detailed below. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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Fund 741 – Piedmont Court Services

21400-1100	Salaries & Wages	\$297,593
21400-1300	Part-time Salaries & Wages	0.00
21400-2100	FICA	22,766
21400-2210	VRS Retirement	35,205
21400-2300	Blue Cross Blue Shield	36,193
21400-2400	Group Life Insurance	3,631
21400-2600	Unemployment Insurance	360
21400-2700	Worker’s Compensation	2,381
21400-3160	Professional Services	0.00
21400-3199	Purchase of Services – Other	0.00
21400-3310	Repairs & Maintenance	0.00
21400-3500	Printing & Binding	0.00
21400-3600	Advertising	0.00
21400-5110	Electrical Service	1,330
21400-5210	Postal Services	500
21400-5230	Telecommunications	2,354
21400-5302	Fire Insurance	300
21400-5303	Flood Insurance	0.00
21400-5306	Surety Bonds	228
21400-5420	Lease/Rent of Building	3,100
21400-5510	Travel – Mileage	6,491
21400-5530	Travel – Subsistence & Lodging	1,000
21400-5540	Travel – Convention & Education	1,980
21400-5810	Dues & Association Memberships	0.00
21400-6001	Office Supplies	549
21400-6005	Janitorial Supplies	0.00
21400-8202	Furniture & Fixtures	4,472
	Total	\$420,433

Fund 741 – Piedmont Court Services Supervision Fees Expenditures

97001-1100	Salaries & Wages	0.00
97001-2100	FICA	0.00
97001-2210	VRS Retirement	0.00
97001-2300	Blue Cross Blue Shield	10,607
97001-2700	Worker’s Compensation	0.00
97001-3199	Purchase of Services	4,187
97001-3310	Repairs & Maintenance	1,598
97001-3600	Advertising	1,134
97001-5110	Utilities	950
97001-5210	Postal Services	2,147

97001-5230	Telecommunications	4,708
97001-5303	Flood Insurance	1,300
97001-5420	Lease/Rent Equipment	15,500
97001-5540	Travel – Convention & Education	0.00
97001-5810	Dues & Association Memberships	0.00
97001-6001	Office Supplies	4,851
97001-6006	Janitorial Services	1,820
97001-8202	Furniture & Fixtures	3,621
	Total	\$52,423

In Re: Appropriation – Four-For-Life Funds

Chairman Fore advised that the Virginia Department of Health had notified the County it would be receiving \$13,058.04 from the Four-For-Life Program. In past years, the money was divided equally between the Prince Edward County Rescue Squad, Meherrin Fire & Rescue, and individual first responder units.

On motion of Mr. Moore and carried:

Aye:	William G. Fore, Jr.	Nay: None
	Sally W. Gilfillan	
	Robert M. Jones	
	Charles W. McKay	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	

the funds were appropriated as follows:

Revenue Account

3-100-24040-0015	EMS & Rescue Squad (Four-for-Life)	\$13,058.04
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Expenditure Accounts

4-100-32200-7010	First Responders	\$ 7,834.83
4-100-32300-7005	Prince Edward Rescue Squad	2,611.60
4-100-32300-7008	Meherrin Fire and Rescue	2,611.61

for distribution to:

Hampden-Sydney Volunteer Fire Department First Responder	\$ 2,611.61
Meherrin Volunteer Fire & Rescue	2,611.61
Pamplin Volunteer Fire Department First Responder	2,611.61
Rice Volunteer Fire Department First Responder	2,611.61

Prince Edward Volunteer Rescue Squad	2,611.60
TOTAL	\$13,058.04

In Re: Piedmont Court Services – Return of Grant Funds

Mrs. Renee Maxey, Director of Piedmont Court Services, advised that her office was required to return all unspent grant monies to the Virginia Department of Criminal Justice Services at the end of each fiscal year. The remaining grant funds on June 30, 2006 totaled \$1,606.59. The Supervisors were asked to authorize issuance of a check payable to the “Treasurer of Virginia” for return of the funds.

On motion of Mr. Simpson and carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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the Board authorized issuance of a treasurer’s check in the amount of \$1,606.59, for refund of the aforesaid monies.

In Re: Mileage Reimbursement Rate

The Supervisors were advised that the General Assembly had increased state mileage reimbursement from \$0.325 to \$0.445.

On motion of Mr. Simpson and carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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the Board set the mileage reimbursement rate for Prince Edward County at \$0.445 effective August 1, 2006. Figures were provided showing that this action would cost the County approximately \$5,000 that was not budgeted.

In Re: Retiree Benefits Fund

Board members reviewed excerpts of the minutes from 1998 (March 10th, June 9th, and July 14th meetings) during which the County approved providing special retirement benefits to law enforcement officers who had at least 20 years of service in a hazardous position. They were advised that an employee retired from the Sheriff's Department on August 1, 2006 that was eligible for the supplement.

On motion of Mr. McKay and carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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the Supervisors approved establishing a Retirees Benefit Fund with an appropriation of \$25,000. Monies will be added to the fund annually to cover retiree benefit costs.

In Re: Virginia Department of Forestry

Chairman Fore welcomed Mr. Tom Zaebst, Assistant State Forest Manager with the Virginia Department of Forestry. Mr. Zaebst presented a check to the County in the amount of \$15,271.65. The money represents 25% of the timber sales in Prince Edward County Gallion Forest during the past year.

In Re: Highway Matters

Chairman Fore advised that there were no VDOT representatives present, and asked if any Board member had a matter they wished to have forwarded to the Resident Engineer. There were none.

It was noted that a public hearing on the Six-Year Plan was scheduled for the September meeting.

Mr. Moore thanked the Board members, staff, and friends who attended the dedication ceremony for the new Virso Bridge on July 28, 2006.

In Re: Budget Request - Prince Edward County Public Schools

The Supervisors reviewed a request from the Prince Edward County School Board for an additional \$225,000 that would allow the Schools to sign a contract for a bathroom addition at the

elementary school. As discussed at the August 3, 2006 work session, funding of the second QZAB is uncertain, and bids on the four construction projects came in higher than the architect's estimate.

The School Board signed a contract with Kenbridge Construction for renovation of the High School Locker Room, Ag Shop, and addition to the Career Tech Center. Contract negotiations included a \$98,000 discount, if the contractor was awarded all four projects. The School Board has until August 23, 2006 to sign the contract for the bathroom addition or must forfeit the discount.

Board members were provided the following information in response to questions asked during their work session:

- Only one contractor submitted a bid on the four projects.
- The bid for the elementary school bathroom did not include significant structural work.
- The Congressional Bill that contained the QZAB extensions did not make it out of the Senate. Therefore, the tax benefit extension package will not move forward until after Labor Day.
- Non-construction expenditures from QZAB and VPSA Bonds:

Financial & Legal Costs	\$30,296.50
CAD Lab Equipment	72,633.00
AG Lab Equipment	19,153.00
Other QZAB Projects	149,518.00
Debt Issuing Costs	50,000.00
Premium on Bond	948.59
Total	\$322,549.09

- Architect's projected estimates:

HS Locker Room Renovation	\$512,698.00
HS Ag Shop Renovation	256,746.00
Career Tech Renovation	920,880.00
ES Bathroom Addition	79,120.00
Total	\$1,769,713.00

- A breakdown of the bids received:

HS Locker Room Renovation	\$667,000.00
HS Ag Shop Renovation	375,000.00
Career Tech Renovation	908,000.00
ES Bathroom Addition	283,000.00
Total	\$2,233,000.00

The Supervisors indicated they wished to discuss this matter with the School Board. A motion was made by Mr. Moore, seconded by Mr. Ward, that the County Administrator arrange a special meeting prior to the expiration of the contract extension (August 23rd) for the \$98,000 discount. The motion carried:

Aye:	William G. Fore, Jr.	Nay:	Robert M. Jones
	Sally W. Gilfillan		
	Charles W. McKay		
	James C. Moore		
	Howard F. Simpson		
	Lacy B. Ward		

In Re: Dance Hall Ordinance

Mrs. Gilfillan recommended that the County honor a request from the Town of Farmville to amend the Dance Hall Ordinance to require Fevers to have two sworn police officers on duty when open, and that the officers' salaries be paid by the Club. The Town's request stemmed from a shooting that occurred at the establishment in the early morning hours of July 5th, plus the fact businesses in Town continually complain of large crowds from Fevers congregating and causing problems.

The Board packet contained an excerpt of the August 9, 1994 minutes during which the owner of Fevers, Mr. William Harding, willingly agreed to:

1. Provide lighting in the parking lot
2. Allow no after-hours trespassing in the parking lot
3. Provide additional security personnel on site
4. Adhere to strict enforcement of the maximum building occupancy

Several Board members expressed the opinion that this was a law enforcement matter that should be handled by the Sheriff's Department. It was also pointed out that to amend the County's Dance Hall Ordinance a public hearing was required, and the amendments would apply to all establishments that obtain a dance hall permit.

After some further discussion, it was agreed that the Chairman and Administrator would meet with the Sheriff to request that he assess the situation at Fevers, and advise the Board if it needed to become involved.

In Re: Memoranda from Supervisor Gilfillan

Supervisor Gilfillan submitted several memorandums for the Board's consideration. All were discussed in detail during the August 3rd work session and are included, in their entirety, in the work session minutes.

Committee Composition and Process – Mrs. Gilfillan moved that: 1) all committees consist of supervisors, as well as citizen representatives; and 2) supervisor positions on a committee be determined by nomination from fellow supervisors with those achieving the majority votes becoming the supervisor representatives.

After discussion Mrs. Gilfillan withdrew her original motion so that the two issues could be voted on separately.

Her motion then became that all committees consist of supervisors and citizen representatives.

The motion failed by the following vote:

Aye:	Sally W. Gilfillan	Nay:	William G. Fore, Jr.
	Lacy B. Ward		Robert M. Jones
			Charles W. McKay
			James C. Moore
			Howard F. Simpson

Mrs. Gilfillan moved that the supervisor positions on a committee be determined by nominations from supervisors followed by a vote, with those achieving the majority votes becoming the supervisor representatives.

This motion also failed:

Aye:	William G. Fore, Jr.	Nay:	Robert M. Jones
	Sally W. Gilfillan		Charles W. McKay
	Lacy B. Ward		James C. Moore
			Howard F. Simpson

In acknowledging that the motion had failed, Mrs. Gilfillan asked that in the future when committees are to be formed, there be discussion between the Chairman and Supervisors prior to the appointments.

Mrs. Gilfillan moved that the Board adopt a formal policy that majority consent of the supervisors be required to broaden a committee's focus from the original charge.

The motion carried unanimously:

Aye: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward

Nay: None

Planning Commissioners – Mrs. Gilfillan advised that in December of 2005 the Board, by majority vote, uncoupled the position of Planning Commissioner from district of residence, reasoning that it was more important to have qualified commissioners than to have each district represented. She recommended that the Board define the qualifications either by: 1) the exact qualifications the Board determines is important to the appointment, or 2) the specific aspects that will be considered in judging whether an applicant is qualified.

Mrs. Gilfillan moved that the qualifications for Planning Commissioners be identified by the specific aspects that will be considered in judging whether an applicant is qualified to serve on the Planning Commission.

The motion failed:

Aye: Sally W. Gilfillan
Lacy B. Ward

Nay: William G. Fore, Jr.
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson

Personnel Committee – Mrs. Gilfillan moved that two citizens be appointed to the Personnel Committee and that the qualifications for membership be specified. Her reasoning was that the Personnel Committee would benefit from having persons with human resource experience.

Some Board members expressed concern that having citizens on the Personnel Committee may result in a possible infraction of personnel security, and pointed out that there were professional agencies where expertise could be sought, if needed. Others felt there was nothing wrong in having citizen representation, stating that there was nothing a citizen could abuse that a Board member couldn't abuse.

The motion failed:

Aye: Sally W. Gilfillan
Lacy B. Ward

Nay: William G. Fore, Jr.
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson

Mrs. Gilfillan moved that a fourth Supervisor be added to the Personnel Committee, and also, that the County Attorney be added as a permanent member.

Mr. Ward voiced objection, offering that the County Attorney should serve in an advisory capacity only.

Mrs. Gilfillan amended her motion to state that a fourth Supervisor be added to the Personnel Committee, and that the County Attorney attend all meetings to provide advice and input.

Opposition was expressed by several Board members. Mr. Jones pointed out that the Personnel Committee was a standing committee appointed each January, and suggested the matter be postponed until that time.

Mrs. Gilfillan indicated she would accept the suggestion, provided that the Board would consider adding a fourth Supervisor to the Personnel Committee in January. She then withdrew her motion.

Web Committee – Mrs. Gilfillan asked that the Board broaden the scope of the Web Committee to include the entire technological base, as well as the website.

During discussion, Chairman Fore suggested that the Committee set its scope of work during its first meeting, and come to the Board with a recommendation of what was needed.

Mrs. Gilfillan explained that her motion was an attempt to be consistent with action the Board had taken earlier requiring a majority consent of the Supervisors to broaden a committee's focus.

Mr. Fore felt the Committee did not need the Board's permission. The other Board members concurred.

Mrs. Gilfillan also advised that she had invited two citizens to the Web Committee's first meeting. Both have knowledge and experience in computer technology that she felt would be of assistance to the Committee members.

She then moved that two Prince Edward County citizens, with expertise in designing a web site and other technological information needs, who are not in the business of selling such services, be appointed to the Web Committee through advertising the positions in the newspaper.

The Chairman asked if the appointments would include the two citizens Mrs. Gilfillan had invited to the Committee's first meeting. She advised that it would not, and the two citizens understood that they would have to submit an application if they were interested in becoming members of the committee.

The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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Public Library – Mrs. Gilfillan stated that the point of her memo had been to address the fact that the Board had voted to participate in building a new library with the County providing two-thirds of the funding and the Town providing the other third. She moved that the County Administrator and County Attorney complete the information specified in the memo, and present a final report to the Board at its November meeting. The report would address the following elements that Mrs. Gilfillan felt were necessary in assisting the County to support participating in building the library, and in acquiring possible grant funding:

- q An investigation, by the County Attorney, of the legal and therefore funding implications of the Library’s status as a non-profit, regional, town, or county entity; the legal requirements to move from the Library’s current status to government ownership; if the current library organization or structure would not meet legal requirements to move to governmental ownership, the legality of two co-existing libraries, a regional and county library and the legal implications of sustaining or withdrawing from relationship with Buckingham as a regional entity.
- q An investigation by the County Administrator of the current library system to include: its charter, operating budgets for the past five years including funding sources, a listing of current board and friends of the Library members and a document explaining how and for how long they serve, and a listing of all library employees and their salaries (if this is not detailed in the operating budget). This information should be collected in one place as well as given to Supervisors. Information regarding current organization and funding is needed for a foundation to Prince Edward building and maintaining a public library.
- q A legal inquiry, by the County Attorney, into the constitutional rights of a citizenry as stated by the American Library Association (see below). This would include a determination as to whether Prince Edward County is in violation of those constitutional rights, and if so, what is necessary to bring the County into compliance.

“Freedom of expression is an inalienable human right and the foundation for self-government. Freedom of expression encompasses the freedom of speech and the corollary right to receive information. Libraries and librarians protect and promote these rights by selecting, producing, providing access to, identifying, retrieving, organizing, providing instruction in the use of, and preserving recorded expression regardless of the format or technology.”

Mr. Jones expressed concern that by voting for the motion it may be construed that the Supervisors were becoming involved in the operation of the library and was overstepping its bounds.

Mrs. Gilfillan acknowledged that Mr. Jones was not the only person who had interpreted her memo in this manner, but that she had not intended for it to be negative in any way. She explained that during the time she and Mr. Simpson served on the site selection task force, there had been discussion regarding the need for the information but it was never carried through.

Mr. Jones suggested the committee be reestablished and a letter sent to the library to determine if they wished to discuss any unfinished business.

Chairman Fore agreed with Supervisor Jones, but did not feel there was a rush for the information.

Mrs. Gilfillan then asked that the matter be placed on the December agenda.

Mr. Fore suggested that Mrs. Gilfillan's memo be forwarded to the Library Board along with a request that they inform the Supervisors if the information was need, and if so, when it would be needed, and whether they wished to have the Board of Supervisors' assistance in obtaining the information.

Mrs. Gilfillan accepted the suggestion and withdrew her motion.

Conflict of Interest – During the August 3rd work session, Board members discussed a memo from Mrs. Gilfillan in which she informed the Supervisors she had a conflict of interest regarding Prince Edward County and taxation of property purchased by the Longwood Real Estate Foundation. Mrs. Gilfillan indicated she would recuse herself from votes regarding Longwood and the Longwood Real Estate Foundation and would leave the room prior to discussion and vote.

Chairman Fore called the Board members' attention to a letter in their table packet from the Commonwealth's Attorney dated July 1, 2005, in which he stated there would be no conflict of interest in Supervisor Gilfillan voting on this matter.

Mrs. Gilfillan told the Board she was still thinking about her decision, because even though she did not have a conflict of interest, she felt she had an ethical conflict.

In Re: Policy for Advertising County Board/Committee/Commission Appointments

On motion of Mr. Jones and carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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the Board adopted the following policy for advertising County Board/Commission/Committee vacancies;
and Volunteer Application Form:

“To provide the maximum opportunity for citizen participation in our local government, it is the policy of the Prince Edward County Board of Supervisors to advertise all vacancies on county boards, commissions and committees, etc., which call for citizen representation. Citizens interested in serving on a County board, commission or committee may complete the County citizen volunteer application, which will be reviewed by the Board during the appointment process.”

**CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS**

Date _____

Name _____

Home Address _____

City _____ State _____ Zip Code _____

Election District:	Buffalo _____	Farmville 801 _____
	Hampden _____	Leigh _____
	Farmville 101 _____	Lockett _____
	Farmville 701 _____	Prospect _____

Home Telephone Number _____ FAX _____

E-Mail Address _____

Present Employer _____

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities _____

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISORS:

- _____ Board of Appeals for Building Code
- _____ Piedmont Virginia Alcohol Safety Action Program
- _____ Southside Virginia Community College Board
- _____ Crossroads Community Services Board
- _____ Poplar Hill Community Development Authority
- _____ Prince Edward County Industrial Development Authority
- _____ Central Virginia Regional Library Board
- _____ Prince Edward County Planning Commission
- _____ Prince Edward County School Board
- _____ HOPE Local Advisory Board
- _____ Piedmont Regional Disability Services Board
- _____ Prince Edward County Social Services Board
- _____ Transportation Safety Commission
- _____ Commonwealth Regional Council Committees
- _____ STEPS Board
- _____ Piedmont Senior Resources Agency on Aging
- _____ Special Committees of the Board of Supervisors: _____ County Web Site Committee
- _____
- _____

APPOINTED BY CIRCUIT COURT:

- _____ Electoral Board
- _____ Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

In Re: Appointment – Piedmont Regional Disability Services Board Alternate

On motion of Mr. Moore and adopted:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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Mrs. Edith Williamson was appointed to serve as the Piedmont Regional Disability Services Board Alternate.

In Re: Appointment – CRC Transportation Rural Technical Committee

A motion was made by Mr. Moore to appoint Mr. Jonathan L. Pickett as the County's representative to the Commonwealth Regional Council Transportation Rural Technical Committee. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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In Re: State and Local Hospitalization Appropriation

Based on projections from the Department of Medical Assistance Services, \$2,000 was included in the FY 06-07 Budget as the County's required local match of the State and Local Hospitalization Program.

This program provides medical coverage for County citizens who are indigent or needy, and are not eligible Medicaid recipients.

In a letter dated July 31, 2006, the County was advised that its Fiscal Year 2007 allocation was \$2,994.09. The Board was asked to appropriate \$995.00 to cover the additional funding needed.

On motion of Mr. Jones and carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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\$995.00 was appropriated to Account #100-53220-5714, State and Local Hospitalization.

In Re: Amendments to County Zoning Ordinance – Public Hearing Schedule

County Planner, Jonathan L. Pickett, reported that the Prince Edward County Planning Commission had advertised a public hearing on the revised zoning ordinance for Wednesday, August 16, 2006. However, after reviewing the Code of Virginia it was learned that all owners of real property outside the Town of Farmville corporate limits must be notified of the public hearing by first class mail. Since there was insufficient time to send the written notices prior to the August 16th Planning Commission meeting, a request was made to postpone the public hearing and hold a joint public hearing with the Board of Supervisors in September. Mr. Pickett stressed that this would allow the Planning Commission members time to review comments from the public hearing prior to their September 20th meeting, at which time they could make recommendations to be submitted to the Board of Supervisors in October. It would also save the County approximately \$2,500 to \$3,000 in postal costs.

During discussion, Supervisor Jones pointed out that by holding separate hearings it might place a hardship on those landowners living outside the County who may have to travel a distance to attend both hearings. He felt that by holding a joint hearing, both bodies would have the advantage of hearing all comments.

Mr. Pickett added that citizens would also have an opportunity to address the Board during the public participation portion of the October meeting.

Chairman Fore asked that a copy of the revised zoning map be included with the notice being sent to the property owners.

A motion was made by Mr. McKay that a joint public hearing be held by the Prince Edward County Planning Commission and Board of Supervisors on Monday, September 11, 2006, at 7:00 p.m., in the Circuit Court Room. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson	Nay:	Lacy B. Ward
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Mrs. Gilfillan moved that in addition to the joint public hearing with the Planning Commission, the Board of Supervisors hold its own public hearing.

Chairman Fore commented that there was no need for the Board to hold a second public hearing, if emphasis was placed on the fact citizens could address the Board during public participation.

Mrs. Gilfillan indicated that the reason for her motion was that citizens were accustomed to having a public hearing before both the Planning Commission and Board of Supervisors.

A vote was taken on the motion. It failed:

Aye:	Sally W. Gilfillan	Nay:	William G. Fore, Jr. Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward
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Mrs. Gilfillan then moved that a second public hearing be held on the 300' commercial strip along Route 15 South that has been a contention of the residents of Crestview Subdivision.

Board members advised Mrs. Gilfillan that what she was asking was part of the public hearing scheduled for September 11th.

After some further discussion, Supervisor Gilfillan withdrew her motion.

In Re: Request of Commonwealth Attorney

Mr. James R. Ennis, Commonwealth's Attorney, requested authorization for the County maintenance staff to construct a wall to divide the receptionist area in his office. The wall is needed in order to create an additional office and provide privacy. It will require no new wiring and only one door.

On motion of Mr. Moore and carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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the request was approved.

In Re: UBIT Tax

Assistant County Administrator, Sarah Puckett, advised the Board that information requested by Supervisor Gilfillan on the Federal Unrelated Business Income Tax (UBIT) on non-profit organizations was included in their table packet.

In Re: Requests of Supervisor Howard F. Simpson

Evaluation of Board Work Sessions - Mr. Simpson indicated he did not feel the work sessions held on the Thursday prior to the regular monthly meetings were productive in resolving issues, and moved that they be discontinued.

During discussion, Mr. Ward said he found the work sessions to be informative and liked the fact that they allowed interaction with the staff. Mrs. Gilfillan agreed, stating that she felt they were successful and provided an opportunity to obtain addition information.

In addressing these concerns, several of the Supervisors commented that after reviewing their board packet, they would call the County Administrator's Office if they had questions regarding agenda items.

Mr. Jones pointed out that the work sessions limited the public's access to the Board's discussion of matters, and had not decreased the length of the regular meetings.

Chairman Fore called for a vote on the motion. It carried:

Aye:	William G. Fore, Jr. Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson	Nay: Sally W. Gilfillan Lacy B. Ward
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Following the vote, Supervisor McKay addressed the fact that the August table packet contained fifty pages. He asked that the Friday before the Board meeting be set as a cut off date for additional agenda items, except in urgent cases that required immediate action.

Chairman Fore pointed out that the table packet contained seven items that required action. All were routine, with the exception of Mr. Simpson's requests. The remainder of the information was provided in response to requests made at the work session.

Evaluation of Board Minutes - Mr. Simpson advised that Roberts Rules of Order states that minutes should reflect what is done at a meeting, not what is said. Minutes need only to include a summary of the discussion prior to a motion and the vote. He then made a motion that the secretary return to writing the minutes in a summarized format, not verbatim.

Mr. Jones pointed out that there were audio tapes of each meeting, and Mr. McKay suggested the Web Committee look into installing cameras in the Board Room so meetings could be viewed on the County's web site.

Mr. Ward noted that the Board had recently referred to the minutes concerning the Personnel Committee, and asked how long tapes were kept. The secretary advised that tapes were on file in the Administrator's Office from the time the recording system was installed in the Board Room (July, 2004).

Board members also asked if tapes were available to the public. The Administrator advised that current policy allows persons to listen to the tapes while in the office, but that no tapes were to be removed from the office.

Mrs. Gilfillan felt that by changing the format of the minutes it would be limiting the public's access to Board action, and asked why the County was not paying someone to video tape the meetings. She also recommended that when meetings do become available on the web, they be indexed to allow the user direct access to specific topics of interest.

Mrs. Puckett called the Supervisors' attention to a request from Longwood University that was included in their Board packet. The request was that videos of Board meetings be included on the County's web site.

Mr. Ward asked why a motion was necessary, indicating he felt it was a matter that could be addressed administratively.

Chairman Fore called for a vote on the motion. The motion carried:

Aye:	William G. Fore, Jr.	Nay:	Sally W. Gilfillan
	Robert M. Jones		Lacy B. Ward
	Charles W. McKay		
	James C. Moore		
	Howard F. Simpson		

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of July 2006, which was reviewed and ordered to be filed with the Board papers.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of July 2006, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Mrs. Lena Rose Huddleston, Cannery Manager, submitted a report for the month of July 2006, which was reviewed and ordered to be filed with the Board papers.

In Re: Financial Report from Prince Edward County Schools

Dr. Patricia Watkins, School Superintendent, submitted a financial summary report for the month of July 2006, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward Rural Transportation (PERT)

The Board reviewed a ridership report from Prince Edward Rural Transportation for the month of July 2006, and ordered that it be filed with the Board papers.

On motion of Mr. Moore and adopted by the following vote:

Aye: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward

Nay: None

the meeting was adjourned, at 10:05 p.m., subject to the call of the Chairman on such date as may be determined by him.