

December 9, 2008

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 9<sup>th</sup> day of December, 2008; at 7:00 p.m., there were present:

William G. Fore, Jr.

Sally W. Gilfillan

Robert M. Jones

Charles W. McKay

James C. Moore

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Jonathan L. Pickett, Director of Planning and Community Development; Alecia Daves-Johnson, Planner; James Ennis, County Attorney; Sharon Lee Carney, Director of Economic Development & Tourism; Mable Shanaberger, Treasurer; Ray Foster, Animal Control Officer; Vickie Horn, Deputy Animal Control Officer; and Mark McKissick, Assistant Resident Engineer.

Chairman Fore called the meeting to order. Supervisor Moore offered the invocation.

In Re: Public Participation

**George Kurtz**, Leigh District, said he is in support of a year-round dog confinement law, and wished to personally advise the Board that this is a serious issue and can be substantiated by the Animal Control Officers and the Game Warden. He added his neighbors have the same issues, and offered to assist in any way.

**Thomas Curtis**, Leigh District, said he is also in support of a year-round dog confinement law. He said the issue intensifies after the confinement period, and after every hunting season, the owners remove the dogs' collars and let the dogs run loose.

**Rhonda Redd** read a letter to the Board from Deloris Smith and Marjorie Anderson of Rice, Virginia, dated December 9, 2008 in reference to Miller Lake Road (Route 613):

*“Dear Board Members,*

*This comes to extend thanks and appreciation; our hearts are filled with joy because Miller Lake Road (Route 613) between Routes 606 and 611 is finally a hard surface road. Every time we see or hear a vehicle, especially the school buses go up and down the road we say thank you. There is no longer dust blowing into and/or onto our houses, lawns, porches, etc. Even more, there is no more mud and wear and tear damage to our vehicles due to the ruts in the road.*

*Many thanks to all of you, but a special thank you to our district supervisor, Bobby Jones, for his commitment, keeping his word, and doing all he could by staying on top of the project. He readily kept us informed, talked with property owners for the right of way, making other contacts and being extremely cooperative with a very pleasant attitude.*

*Another special thank you goes to Robert King for his many contacts relative to the involvement of the right of ways as well as other highway matters, property beautification and constantly doing all he could to see a successful completed project. Again, thank you all immensely and we wish you and your family a healthy, joyous Christmas and New Year.”*

**Jacqueline Vaughan**, Prospect District, said she wished to share her concerns regarding the proposed water supply system that Prince Edward County wants to build. She asked that before further action is taken, the Board listen to the citizens’ concerns and answer questions. Ms. Vaughan asked if the project is currently necessary in light of the current economic factors. She said if the County cannot get a customer base, the burden would fall on the taxpayers in the entire county, while only the southern end of the county would appear to benefit. Ms. Vaughan asked that any increase in tax rates be dedicated to fully support the upcoming school budget, and asked that any decisions be made on regular board meeting nights and not at reconvened meetings. She then said she would provide a list of concerns and questions to Supervisor Ward.

**Sam Bigelow**, Farmville District, asked why the value of properties doubled, and if a tax increase is necessary, how much would it be.

**Marvin Vaughan**, Prospect District, asked that the Board members be mindful of their decisions. He said the tax assessors have reassessed homes at \$70,000-\$80,000 on properties not worth \$10,000. He asked how the figures are determined, adding that the citizens are currently struggling financially. Mr. Vaughan said he understood the need for economic growth, but if a business comes to Farmville, no one can shop there.

**A citizen from the Leigh District** said her home was converted from a storage barn in 1980 on a slab of concrete with wood siding. She said it has no central heat or air, has only about 1,500 square feet of

living space, on five acres of land. She said her assessment went up 57%, which is higher than the 49% reported in the Richmond Times Dispatch. She said she had been in touch with the Commissioner of Revenue and the Reassessment office, and is still unclear as to how her property value increased at that rate with no improvements made to her property. She asked what she may expect in the way of relief as she is on a fixed income.

**A citizen**, also of the Leigh District, said her property has been in her family for over 30 years, and she and her husband built a home in 2004. She said within eight months after completion, the reassessment went up \$66,000. She said in 2007, real estate was out of control, but in 2009 it is rock bottom, and properties are not worth the assessed value. She asked that she be reassessed to reflect a fair market value.

Supervisor Ward said he was encouraged by the number of citizens in attendance. He said too often, citizen input is not heard, and it cannot be heard if the citizens do not take the opportunity to speak to it. He said whatever decisions are made, all members are responsible as majority rules. Supervisor Ward said the citizens must be kept aware of the Board's actions and meetings must be held at hours convenient to the citizens. He said he had been unaware that the Board would be voting to borrow \$2.5 million at the earlier reconvened meeting. He said a consultant had been hired to bring a line of credit for \$10 million; the Requests for Proposals were sent to 25 banks, and only one responded, offering only \$2.5 million. He said with the state of the economy, it would be foolish to spend \$25-30 million on water now. He asked the citizens to attend and give input to the Board, and thanked them for attending.

Supervisor Gilfillan said it was important to acknowledge that she never made decisions where she felt forced into it, nor rushed or with a lack of information on the topic. Supervisor Ward said he had only been speaking for himself.

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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the Board accepted the minutes of the meetings held November 12, 2008 at 5:30 p.m., November 12, 2008 at 7:00 p.m., November 18, 2008, and November 19, 2008; Accounts and Claims; Salaries; an erroneous assessment for George H. Womack in the amount of 139.50; the rabies clinic schedule for January 2009; the ICMA Library Grant Application; and an appropriation for the Clerk of Circuit Court as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-023000-0080	Shared Expenses State / Technology Trust Fund		\$102
4-100-021600-5880	Circuit Court Clerk / Technology Trust Fund	\$102	

BOARD OF SUPERVISORS

James C. Moore	Mileage	573.30	
	Tips	30.00	
	Meals	19.89	623.19
Mattie P. Wiley	Mileage	210.60	
	Parking	9.00	
	Meal	11.68	
	Tips	23.00	254.28
Business Card	Meals	64.19	
	Lodging	640.00	704.19
	VACo Registration	1,125.00	
Walmart	Water & sodas		25.68

COUNTY ADMINISTRATOR

AT&T	Phone		208.20
Moonstar BBS	DSL		95.00
Embarq	Phone		464.10
US Cellular	Phone		74.62
Business Card	Meals	102.20	
	Lodging	255.00	
	VACo registration	225.00	582.20
Diamond Springs	Water		15.70

Key Office Supply	Expanding file	80.67	
	Calendar	11.60	
	Notary seal	18.99	
	Appointment book/cartridge	82.06	
	Credit	-33.98	159.34
Reliable	AP checks		447.56
Walmart	Office supplies		37.05

COMMISSIONER OF REVENUE

AT&T	Phone		64.07
Ntelos	Internet		20.44
Embarq	Phone		202.49

TREASURER

Key Office Supply	CD Burner & drive	99.95	
	Typewriter service contracts	252.00	
	Printer service contracts	398.00	
	Greenbar paper	289.74	
	Cartridges	74.34	1,114.03
AT&T	Phone		33.96
Embarq	Phone		223.70
BB&T	Safe deposit box rent		57.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expense		125.00
BAI Municipal Software	Technical support		7,167.00

REGISTRAR

U. S. Postal Service	Postage		210.00
AT&T	Phone		130.42
Embarq	Phone		144.41
VRAV	Dues		100.00
Key Office Supply	Copy paper		69.98

CIRCUIT COURT

AT&T	Phone		52.76
Embarq	Phone		163.72

GENERAL DISTRICT COURT

Joyce K. Sexton	Mediation services		712.50
AT&T	Phone-Juv. Prob.	240.62	
	Phone-J&D	108.19	
	Phone-Gen. Dist. Court	125.38	474.19
Embarq	Phone-J&D	86.92	
	Phone-Juv. Prob.	102.23	
	Phone-Gen. Dist. Court	306.82	495.97
U S Cellular	Phone		37.31

SPECIAL MAGISTRATES

AT&T	Phone		118.47
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McMillian Pager Service	Pager rental	15.90
Embarq	Phone	81.00

CLERK OF THE CIRCUIT COURT

AT&T	Phone	121.04
Embarq	Phone	274.05
NACRC	Dues	55.00
Key Office Supply	CDs	21.69
C. W. Warthen	Binding land books	533.25
West Payment Center	Probate handbooks	263.00

LAW LIBRARY

Embarq	Phone	32.58
West Payment Center	Probate handbooks	131.50

COMMONWEALTH'S ATTORNEY

Edward A. Mann	Postage	7.43
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VICTIM WITNESS ASSISTANCE PROGRAM

Embarq	Phone	80.39
Cindy Sams	Mileage & tolls	319.20
VNVWC	Dues	50.00

SHERIFF

Business Card	Pet recovery service	14.99	
	Postage	9.80	
	Meals & lodging	386.57	
	Gas	67.02	
	Clip-on power supply	319.52	797.90
Medtox Laboratories, Inc.	Random testing fee	50.00	
Commtronics of Virginia	Radio batteries	138.00	
Express Care	Oil changes (6)	260.30	
	Oil change / wiper blades	74.95	335.25
AT&T	Phone	676.90	
Embarq	Phone	10.36	
Embarq Communications, Inc.	Phone	35.16	
US Cellular	Phone	706.69	
Doris Brown	Meal	11.74	
William D. Shular, Jr.	Meal	8.80	
Diamond Springs	Cooler rental / water	58.40	
Sirchie Finger Print Labs	Fingerprint supplies	38.74	
Southern Police Equipment Company	Shoes	168.48	
	Ankle holster	67.98	
	Nameplates	21.97	
	Goggles & insignia	147.88	406.31

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Farmville Volunteer Fire Department	Insurance	8,286.00
	Internet	24.90
	Phone	82.02

	Saws	571.07	
	Website hosting	24.95	173.87
Fire & Safety Equipment Company	Helmet		96.61
Singer Associates Fire Equipment	Speaker	460.04	
	Garnish ring	22.68	482.72

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Darlington Heights			
Volunteer Fire Department	Radios & lights	2,659.97	
	Fire safety info package	273.00	2,932.97
Ellington Energy Service	Propane		960.15
Stellar One Bank	Loan payment		501.50
Southside Electric Cooperative	Electric service		212.23

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		46.83
Foster Fuels, Inc.	Propane		505.49
M&W Fire Apparatus, Inc.	Fire hose		256.09
Pamplin Volunteer Fire Department	Fuel	557.69	
	Audit	1,500.00	2,057.69
Verizon	Phone		104.98
Dominion Virginia Power	Electric service		271.13

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Commtronics of Virginia	Radio repairs		721.30
GVC Chemical Corporation	Turnout gear/solvent		861.64
Roy C. Jenkins, Inc.	Propane	163.94	
	Gas	369.26	533.20
Jack L. Slagle Fire Equipment	Boots		295.00
US Cellular	Phone		156.35
Verizon	Phone		129.74
Dominion Virginia Power	Electric service		377.77

EMERGENCY SERVICES

Timmons Group	System maintenance		905.00
Earth Vector Systems, LLC	GPS rental		145.00

REGIONAL JAIL & DETENTION

Family Preservation Services	Electronic monitoring		1,080.00
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BUILDING OFFICIAL

US Cellular	Phone		37.31
Coy Leatherwood	Meal	6.68	
	Meeting registration	15.00	21.68

ANIMAL CONTROL

Price Supply Company, Inc.	Pipe seal		5.14
Taylor-Forbes Equipment Company	Hydraulic fluid		69.30
Dominion Virginia Power	Electric service		224.86
US Cellular	Phone		74.62

Freddie Booker	Bounty	100.00
Harry M. Davis	Buonty	50.00
Earl Gary	Bounty	50.00
Ronald Morris Robertson	Bounty	50.00
Donald A. Shearer	Bounty	50.00
Steve Yeaman	Bounty	50.00
Carl G. Coles	Bounty	50.00
William M. Duker	Bounty	50.00
Kenneth R. Dunman, Jr.	Bounty	50.00
Richard Garrison	Bounty	50.00
Marshall W. Hancock	Bounty	100.00
David Hart	Bounty	50.00
Jacob F. Jackson	Bounty	50.00
Leland Leeds	Bounty	50.00
John D. McCormick	Bounty	50.00
Tom Myers	Bounty	50.00
Durrel Weaver	Bounty	50.00
Walmart	Dog / cat food	147.85

MEDICAL EXAMINER

Treasurer of Virginia	Coroner	20.00
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BIOSOLIDS MONITORING

Tri-County Ford-Mercury	Oil change	29.89
US Cellular	Phone	37.31

REFUSE DISPOSAL

Resource International	Miscellaneous work tasks	3,624.64	
	Stormwater permit compliance	232.00	
	Cell D construction mgmt.	1,057.00	
	Groundwater monitoring	15,955.42	20,869.06
Piedmont Regional Jail	Inmate trash pick-up		127.50
Dave M. Walker	Cleaning box site		250.00
C & L Machine & Welding	Repair roll-off		34.00
Jimmy's Service Center	Oil change/adjust brake	431.58	
	Oil change/filters/antifreeze	444.95	876.53
Arena Trucking Company	Trash collection		368.00
Wright's Excavating	Landfill operation		42,187.50
Emanuel Tire of Virginia	Tire recycling		2,766.60
Southside Electric Cooperative	Darlington Heights site		85.07
Dominion Virginia Power	Leachate pump	6.47	
	Scalehouse	104.04	
	Prospect site	131.57	
	Green Bay site	74.49	
	Worsham site	118.71	
	Landfill site	101.49	536.77
AT&T	Phone		169.76
Embarq	Phone		196.14
US Cellular	Phone		37.31
Verizon	Phone		119.03



O. O. Stiff, Inc.	Monthly service	702.75
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GENERAL PROPERTIES

Carpet House	Tile (DSS)	918.00
OK Termite & Pest Control	Exterminating service	150.00
Southside Electric Cooperative	SRR Lights	33.02
Dominion Virginia Power	Roy Clark monument	23.00
	Shop	37.07
	Moore building	188.09
	Sheriff's Department shed	5.50
	Worsham Clerk's office	75.95
		329.61
Embarq	Phone	63.10
US Cellular	Phone	186.59
O. O. Stiff, Inc.	Monthly service	100.00
Lowe's	Carpet deodorant/bleach	18.79
	Vacuum bags	10.98
	Electrical supplies	14.48
	Tubing/hose ends	16.58
	Tree lopper	39.98
	Heat gun/stain/brush	95.58
	Sump pump/pipe/adapter	153.17
	Stain & roller	50.89
		400.45
Diamond Springs	Water	15.70
Farmville Volunteer Fire Department	Refill extinguishers	90.00
Key Office Supply	Power supply	49.95
Price Supply Company	Yard hydrant	82.20
	Air filter	3.48
		85.68
Sherwin Williams Company	Paint sprayer part	184.17
Walmart	Batteries	22.00
Davis Pontiac	Coupler/brake line	15.80
	Valve/plug/gasket	25.84
		41.64
Taylor-Forbes Equipment Company	Weed-eater oil	10.50

CANNERY

Doli/Boiler Safety	Boiler inspection	20.00
C & L Machine & Welding	Pressure cooker gasket	693.00
Southside Electric Cooperative	Electric service	129.03
Can Corporation of America, Inc.	Cans	1,515.00

HEALTH DEPARTMENT

Prince Edward Health Department	Local support	41,304.50
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COMPREHENSIVE SERVICES ACT

Sabur Latrind Abdus	Foster care	255.00
Kathy Bandy	Foster care	628.00
Barry Robinson Center	Professional service	2,507.00
Bridges Treatment Center	Foster care	188.42
Business Card	Foster care	201.02
Centra Health	Professional service	21,064.00
Crossroads Services Board	Professional service	4,742.50

Cheryl Deskins	Foster care	495.00
Dominion Youth Services	Professional service	66.00
Elk Hill	Professional service	3,373.00
Family Preservation Services	Professional service	2,907.00
Juanita Fisher	Foster care	230.00
Grafton School, Inc.	Professional service	15,268.50
Heartland Family Counseling	Professional service	2,750.00
Jody Holyst-Fariss	Foster care	531.25
Dekeace Morton	Foster care	628.00
Jeremy & Jamie Proffitt	Foster care	990.00
Angela Uhrich	Foster care	1,908.00
United Methodist Family Services	Professional service	8,848.50

OTHER WELFARE / SOCIAL SERVICES

STEPS, Inc.	08-09 support	13,616.00
Holiday Lake 4H Education	08-09 support	10,000.00

SUPERVISION OF PARKS & RECREATION

Prince Edward-Farmville Youth Association	08-09 support	24,000.00
Southside Virginia Family YMCA	08-09 support	25,000.00

PLANNING

Appomattox County	ESC Specialist service	3,432.00
R. Samuel Coleman	Commission meeting	100.00
	Mileage	14.04 114.04
Donald B. Gilliam	Commission meeting	100.00
	Mileage	23.40 123.40
Clifford Jack Leatherwood	Commission meeting	100.00
Robert Christopher Mason	Commission meeting	100.00
	Certification class mileage	155.61
	Mileage	10.53 266.14
Thomas M. Pairet	Commission meeting	100.00
Clem Richards	Commission meeting	100.00
	Mileage	23.40 123.40
Ernest Lewis Toney, Sr.	Commission meeting	100.00
	Mileage	11.70 111.70
James Robert Wilck	Commission meeting	100.00
Business Card	Postage	10.64
	Calendar refills	39.93 50.57
US Cellular	Phone	74.62
Jonathan Pickett	Mileage	292.32
CPEAV	Dues	315.00
Key Office Supply	Pens	12.50
	Storage drawer	19.50 32.00

COMMUNITY DEVELOPMENT

Town of Farmville	08-09 Airport support	9,500.00
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ECONOMIC DEVELOPMENT

Details & Company	Photo shoot		150.00
Lynchburg Chamber of Commerce	Travel guide ad		3,974.85
Business Card	UPS service	23.74	
	Stamps	42.00	
	Lodging	126.50	
	Meal	11.30	
	Rental fee	75.00	
	Meeting refreshments	103.03	
	Pens	51.85	
	Gift bags	88.82	522.24
AT&T	Phone		125.22
Moonstar BBS	DSL		90.00
Embarq	Phone		185.30
Magi VanEps	Meals	26.55	
	Flowers	78.00	104.55
Virginia Tourism Corporation	Meeting registration		100.00
O. O. Stiff, Inc.	Portable toilet rental		125.00
Business Data of Virginia, Inc.	Install Spy Doctor		79.90
Key Office Supply	Tape & White Out	4.38	
	Appointment refills	12.98	
	Message book	4.88	
	File folders	5.99	28.23

CAPITAL PROJECTS

Lowe's	Plumbing supplies		520.26
Commonwealth Regional Council	Grant management fee		3,000.00
Hancock-Fuqua-Robertson	Bathroom/ADA ramp construction		27,250.75
Wiley & Wilson	Engineering - parking lot		8,090.00
Town of Farmville	Architectural fees		98,839.36

DEBT SERVICE

Rural Development	Courthouse loan		16,626.00
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		959.00
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PIEDMONT COURT SERVICES

Dominion Virginia Power	Electric service		183.83
AT&T	Phone		105.85
Moonstar BBS	Internet		15.00
Embarq	Phone		203.39
Sheena Franklin	Mileage		88.92
Ashley Glenn	Mileage	116.41	
	Meals	28.06	144.47
Sharon Gray	Mileage	162.62	
	Meals	35.81	198.43
Connie Stimpson	Mileage	7.23	
	Meals	33.80	41.03
Brittany Layne	Mileage		135.72

Rebecca Moss	Mileage	119.34	
	Meals	40.30	159.64
Fred Pryor Seminars	Training		79.00
Key Office Supply	Scanner		99.00

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,383.00
Page Hardy	Cleaning service		210.00

PCS DRUG TESTING FEES

Kroll Laboratory	Drug testing		62.28
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ADDENDUM BILL LIST

LIABILITIES

Virginia Department of Taxation	State sales tax		1.80
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BOARD OF SUPERVISORS

Commonwealth Regional Council	09 Legislative program		8,500.00
Farmville Herald	Advertising		253.51
Howard F. Simpson	Mileage	223.47	
	Meals	11.70	235.17

COUNTY ADMINISTRATOR

U. S. Postal Service	Postage		70.00
Business Data of Virginia	Software		79.90

COMMISSIONER OF REVENUE

Farmville Printing	Postage	210.00	
	Envelopes	69.35	279.35
VITA	Online service		125.38
Key Office Supply	Ribbon	13.59	
	HP drum	189.00	202.59

TREASURER

ComputerPlus Sales & Service	Maintenance contract		581.70
Pitney Bowes Financial Service	Equipment leases		1,986.00
Business Data of Virginia, Inc.	Norton software		39.95
Farmville Printing	Tracts		55.30

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses		592.48
ComputerPlus Sales & Service	Maintenance contract		270.00

REGISTRAR

VITA	Online service		3.25
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CIRCUIT COURT

AT&T	Phone	59.36
Key Office Supply	Calendars/Norton	78.92

SPECIAL MAGISTRATES

VITA	Pager rental	16.36
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CLERK OF THE CIRCUIT COURT

Kimberly Allen	Juror	30.00
James V. Alphin	Juror	30.00
James P. Anema	Juror	30.00
Katina Bailey	Juror	60.00
Clarence M. Baker	Juror	30.00
Nathaniel Barksdale	Juror	30.00
Charles E. Barton	Juror	60.00
Shauna M. Bass	Juror	60.00
Robert E. Baugham	Juror	30.00
Ellen S. Bland	Juror	30.00
Alda Dorita Boothe	Juror	30.00
Lisa S. Burns	Juror	30.00
Cole Neil Scott	Juror	30.00
James H. Davis	Juror	30.00
Marsha L. Davis	Juror	30.00
Martha Dorrill	Juror	60.00
Nellie C. Dove	Juror	30.00
Tammy Dunning	Juror	60.00
Shonda T. Eanes	Juror	60.00
Leanne Newton Emert	Juror	30.00
Elizabeth W. Etheridge	Juror	30.00
Lynn M. Ferguson	Juror	30.00
Glenn O. Fowlkes	Juror	30.00
D'Elia Gafford	Juror	30.00
Jeanine Garrett	Juror	30.00
Cocheyse Gilliam	Juror	30.00
Iris Smith Gilliam	Juror	30.00
Janice N. Goode	Juror	60.00
Brenda M. Grant	Juror	30.00
Ernest Green	Juror	60.00
Avis J. Gresby	Juror	60.00
William J. Grogan	Juror	60.00
Charles Haigh, Jr.	Juror	60.00
Jennifer J. Halladay	Juror	30.00
Gail B. Hamlin	Juror	30.00
Barbara J. Harris	Juror	30.00
Tangila Renee Harris	Juror	30.00
Emma B. Hicks	Juror	60.00
Paula Trent Hornstein	Juror	30.00
James A. Huskey	Juror	30.00
Benneth Jackson	Juror	60.00
Timothy Mark Jenkins	Juror	30.00

Bruce E. Johnson	Juror	60.00
Fred Coleman Layne	Juror	30.00
Clifford J. Leatherwood	Juror	30.00
Linda C. Mann	Juror	60.00
Thomas H. Martin	Juror	30.00
Cathy S. Matson	Juror	60.00
Mary Suzanne Morgan	Juror	60.00
Lailah A. L. Mujahid	Juror	30.00
Charles J. Obler	Juror	30.00
Emalee Owens	Juror	30.00
Jessie Pack	Juror	30.00
Deborah Roach	Juror	30.00
Donald Routt	Juror	30.00
Karen M. Schinabeck	Juror	30.00
Tammy Skipwith	Juror	30.00
Kathy W. Smith	Juror	30.00
Andy W. Southall	Juror	30.00
Barbara Hicks Spring	Juror	30.00
Homer L. Springer, Jr.	Juror	30.00
Claudia C. Stanley	Juror	30.00
Greg Tsigaridas	Juror	30.00
Clem Venable III	Juror	30.00
Emma Watson	Juror	30.00
Susan Woolard	Juror	30.00

LAW LIBRARY

AT&T	Data line	34.11
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COMMONWEALTH'S ATTORNEY

Pitney Bowes Financial Service	Equipment lease	106.74
AT&T	Phone	277.25
Kinex Networking Solutions	Internet	49.95
Embarq	Phone	274.65
National District Attorney Association	Dues	95.00
Cecelia Charlton	Notary renewal	45.00
Key Office Supply	Office supplies	2.00

SHERIFF

Town of Farmville	Gas	5,652.66
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RICE VOLUNTEER FIRE DEPARTMENT

Bug Busters Pest Control	Exterminating service	90.00
C. W. Williams	Shelf bracket	12.50
	Drain valve	71.98
	Replaced seal	147.62
Farmville Auto Parts	40 lb. Stay-Dry	35.40
Farmville Wholesale Electric	Electrical upgrades	1,440.56
	Merchandise returned	-139.65
Roy C. Jenkins, Inc.	LP Gas	1,350.40
Embarq	Phone	89.55

Taylor-Forbes Equipment Company	Degreaser		21.70
Dominion Virginia Power	Electric service		310.26

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		3,900.00
Piedmont Regional Jail	Inmate per diem		3,978.70

BUILDING OFFICIAL

East End Chevron	Oil change		25.45
U. S. Postal Service	Postage		30.00
Town of Farmville	Gas		188.15

ANIMAL CONTROL

Haley of Farmville, Inc.	Inspection		16.00
Ray Foster	Cell phone battery		20.85
Embarq	Phone		31.98
Todd Fariss	Bounty		50.00
Town of Farmville	Gas		367.57

BIOSOLIDS MONITORING

Manuel H. Toombs, Jr.	Internet		24.67
Town of Farmville	Gas		229.14

REFUSE DISPOSAL

Farmville Volunteer Fire Department	Refill extinguishers		100.00
Farmville Wholesale Electric	Lightbulbs	85.00	
	Outdoor fixture	72.80	157.80
Piedmont Regional Jail	Inmate trash pickup		225.00
Arcet Equipment Company	Work gloves		15.20
Fisher Auto Parts, Inc.	Grease		24.90
Resource International	Groundwater monitoring		7,028.65
STEPS, Inc.	Recycling fee		1,471.89
Southside Electric Cooperative	Virso site		131.87
Dominion Virginia Power	Rice site		143.23
AT&T	Phone		69.18
Embarq	Phone		33.72
Town of Farmville	Gas		1,416.55
Farmville Auto Parts	Antifreeze/turn light	38.84	
	Brake fluid	21.05	59.89
Newman Tire Company, Inc.	Tires/road service	545.00	
	Flat repair	30.95	575.95

GENERAL PROPERTIES

Putney Mechanical Company, Inc.	Blower motor		307.50
Dominion Virginia Power	Industrial park	67.79	
	Lights at Rice	74.28	
Embarq	Line to hospital	7.97	
	Phone	47.05	55.02
Aramark Uniform Services	Janitorial supplies		236.26

East End Chevron	Ice	1.88
Farmville Wholesale Electric	Fluorescent bulbs	32.70
Cintas Corporation #524	Uniform rental	459.76
Town of Farmville	Gas	312.69
<u>CANNERY</u>		
Roy C. Jenkins, Inc.	Heating oil	822.50
Embarq	Phone	31.40
Virginia Department of Taxation	Sales use tax on cans	63.25
<u>COMPREHENSIVE SERVICES ACT</u>		
Cumberland Hospital	Professional service	15,445.50
Presbyterian Home & Family Services	Foster care	3,330.00
<u>SUPERVISION OF PARKS &amp; RECREATION</u>		
Heart of Virginia Festival	08-09 Sponsor	2,850.00
Town of Farmville	Heart of Virginia fireworks	2,500.00
<u>PLANNING</u>		
Longwood University	GIS Mapping service	50.00
Farmville Herald	Advertising	73.13
U. S. Postal Service	Postage	50.00
Farmville Printing	Copies of maps	30.00
<u>COMMUNITY DEVELOPMENT</u>		
Town of Farmville	08-09 Bus service	20,000.00
Prince Edward County IDA	08-09 Support	70,650.00
<u>ECONOMIC DEVELOPMENT</u>		
U. S. Postal Service	Postage	850.00
Business Data of Virginia, Inc.	UPS system equipment	89.95
<u>COOPERATIVE EXTENSION OFFICE</u>		
Embarq	Phone	95.70
<u>CAPITAL PROJECTS</u>		
Town of Farmville	Architectural fees - Library	33,032.70
<u>DEBT SERVICE</u>		
Suntrust Bank	Ag Building loan principal	88,771.53
	Ag Building loan interest	15,879.70
		104,651.23
<u>RETIREMENT BENEFIT FUND</u>		
Anthem BCBS	Retiree health insurance	1,616.00
<u>REVENUE SHARING FUND - VDOT</u>		
Draper Aden Associates	Via Sacra	600.00
WCW Earthworks, LLC	Via Sacra retainage	26,645.64



PIEDMONT COURT SERVICES

Renee T. Maxey	Mileage	83.07	
	Training materials	28.30	
	Conference door prize	17.80	129.17

In Re: Public Hearing – Amendment to the Erosion & Sediment Control Ordinance

Chairman Fore announced this was the date and time scheduled for a public hearing on the Erosion and Sediment Control Ordinance. Notice of this hearing was advertised according to law in the November 21, 2008 and November 28, 2008 issues of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Alecia Daves-Johnson, County Planner, said part of operating the local Erosion and Sediment Control Program in compliance with Virginia regulations requires Prince Edward County to conduct inspections of single family homes every two weeks. She said this is creating a difficulty due to staffing and the increasing number of single family homes sites. She said the County can adopt an “Alternative Inspection Program (AIP)” which has been drafted and will use a numeric scoring system to determine the priority and frequency of inspections needed for each single family home site.

Mrs. Daves-Johnson said two corrections are necessary to the draft; under “Basis for Classification,” the Class 2 ranking score should read “20-25”, and the following paragraph is to be removed:

***CERTIFICATION OF PERSONNEL:** Individuals conducting Home Construction Inspections shall hold, at a minimum, a Responsible Land Disturber Certification issued pursuant to the requirements of the Virginia Responsible Land Disturber Program. It is highly preferred that individuals conducting Home Construction Inspections (i.e. certified inspectors, building inspectors, third-party contractors) also hold the Virginia Erosion and Sediment Control Inspector certification.*

She said if the Board approves the Alternative Inspection Schedule for Single Family Homes, it is contingent upon approval by the Virginia Soil & Water Conservation Board.

Chairman Fore opened the public hearing.

There being no one else wishing to speak, the public hearing was closed.

Supervisor Jones made a motion to approve the addition of the Alternative Inspection Schedule for Single Family Homes to the Erosion and Sediment Control Ordinance, with corrections. The motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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*The ordinance follows:*

**Prince Edward County  
Alternative Inspection Program - Single Family Homes  
Addendum to the Prince Edward County Erosion and Sediment Control Ordinance  
\*\* DRAFT 2 \*\***

**PURPOSE:**

The alternative inspection program described herein for Prince Edward County is designed to provide for oversight of land-disturbing activities that are most pertinent to home building in order to improve on-site compliance and most effectively utilize available resources (staff) to meet specific home construction trends while addressing specific environmental conditions within Prince Edward County. This alternative inspection program is an addendum to the Prince Edward County Erosion and Sediment Control Ordinance which addresses urban land-disturbing activities and their regulation.

**AUTHORIZATION:**

- § 10.1-566 of Title 10.1 Chapter 5, Article 4 of the Code of Virginia and §4VAC50-30-60 of the Virginia Erosion and Sediment Control Regulations.
- § Section 46-60 of the Code of Prince Edward County, “Erosion and Sediment Control Ordinance of Prince Edward County”

**POLICY:**

To most effectively utilize local staff and protect the resources of Prince Edward County and the Commonwealth, Prince Edward County will implement an alternative inspection program for single family home construction based on a system of priorities. The system of priorities will be based upon the amount of disturbed project area, site conditions, stages of construction, and site conditions noted on previous inspections.

Prince Edward County utilizes an Agreement in Lieu of a Plan for Erosion and Sediment Control plans concerning Single Family Home construction projects. Alternative inspection procedures that address single-family homes must only include home sites covered by an approved “Agreement in Lieu of a Plan” or “Erosion and Sediment Control (ESC) Plan”. An ESC Plan is required for homes sites that disturb more than one acre or have limits of disturbance within fifty (50) feet of wetlands or waters of the Commonwealth. Project sites located within the Sandy River Reservoir Protection Overlay District are subject to additional requirements.

This policy outlines procedures for implementing an ESC inspection process for a visual appraisal of

single-family home sites by building inspectors or other local representatives. Erosion and Sediment Control measures employed on typical single-family home sites are generally controlling a smaller area of land disturbance, and are less complicated, at risk for failure, or likely to cause off-site damages, when compared to larger commercial, industrial, municipal, or subdivision sites.

~~**CERTIFICATION OF PERSONNEL:** Individuals conducting Home Construction Inspections shall hold, at a minimum, a Responsible Land Disturber Certification issued pursuant to the requirements of the Virginia Responsible Land Disturber Program. It is highly preferred that individuals conducting Home Construction Inspections (i.e. certified inspectors, building inspectors, third party contractors) also hold the Virginia Erosion and Sediment Control Inspector certification.~~

**ESC INSPECTION SCHEDULE:**

All home construction sites covered by the single-family home alternate inspection program should receive an ESC inspection at the following landmarks:

1. Pre-construction (prior to excavation of foundation) i.e. concurrent with 9-1-1 addressing
2. Footing excavation
3. Backfilling of subgrade walls / fine grading
4. Project completion (Prior to issuance of Certificate of Occupancy)

**IMPLEMENTATION:**

1. The erosion and offsite environmental impact potential of regulated projects shall be determined by an evaluation of the topography, soil characteristics, acreage disturbed, proximity to water resources, and proximity to adjacent property lines.
2. After plan review and a site visit, the plan reviewer, program administrator, or appointed inspector will assign a ranking score to the project using the approved Tabular Rating System.
3. Ranking Scores will be assigned to projects based on site specific erosion potential and offsite environmental impact. These Ranking Scores will use a point system to determine the frequency of inspections. A lower point score will require a less frequent inspection schedule; a higher point score will require a more frequent inspection schedule.
4. The ranking and inspection frequency of a project may be adjusted to a higher or lower classification by the program administrator based upon complaints, violations, inspections, and stages of construction.
5. The Tabular Rating Form shall be attached to the approved plan and made a part of the project file maintained by the Building Office. The ranking score shall be written on the building permit application.

**BASIS FOR CLASSIFICATION:**

The following classifications shall be assigned to projects based on a plan review, preliminary site visit and computation of a Ranking Score:

<b>Class</b>	<b>Ranking Score</b>	<b>Criteria Description</b>
CLASS 1	13-19	Total acres disturbed under one acre; greater than 150 foot buffer between disturbed area and any property lines, water resources, or public streets; slopes are 0-7 percent and greater than or equal to 300 feet; weighted soil K-factor is equal to or less than .23.
CLASS 2	20-25	Total acre disturbed under one acre; disturbed area is 50 feet to 150 feet from any property lines, water resources, or public streets; slopes are 7-15 percent and greater than or equal to 150 feet; weighted soil K-factor is between .24 and .36.

CLASS 3	26-33	Total acres disturbed over one acre; disturbed area is less than 50 feet from any property lines, water resources, or public streets; slopes are greater than 15 percent and greater than or equal to 75 feet; weighted soil K-factor is greater than .36.
CLASS 4	0-12	Total acres disturbed under one-half acre; greater than 150 foot buffer between disturbed area and any property lines, water resources, or public streets; a buffer of very good dense grass or better greater than 300' exists, slopes are less than 7 percent; weighted soil K-factor is equal to or less than .23.

**FREQUENCY OF INSPECTIONS:**

1. Projects which disturb greater than two (2) acres or cross a live water course shall require site inspections at a minimum two-week frequency, and do not require the computation of a Ranking Score.
2. All permitted land-disturbing activities will be inspected at the beginning and completion of projects. Upon project completion, a final ESC inspection will be scheduled. This inspection shall be completed PRIOR to the issuance of Certificate of Occupancy.
3. All permitted land-disturbing activities will be inspected at a minimum frequency according to the following schedule:
 

CLASS 1	At the beginning and completion of the project and every eight weeks.
CLASS 2	At the beginning and completion of the project and at least every four weeks.
CLASS 3	At the beginning and completion of the project and at least every two weeks.
CLASS 4	None. Project is referred to Building Inspectors for routine Building Inspection and Monitoring. The project may be subjected to ESC inspections by the program administrator based upon complaints, violations, building inspection notes, and stages of construction.
4. All inspections will be documented on an inspection log maintained as a part of each project file. Project owners will receive copies of inspection reports with violations noted.
5. Inspection return frequency is not limited to the above schedule and will increase in frequency due to runoff producing storm events or documented violations.

**Tabular Ranking Form Criteria  
Prince Edward County - Single Family Home**

<u>Approximate Disturbed Acreage</u>	<u>Rating</u>	<u>Crossing Water Course</u>	<u>Rating</u>
< ½ acre	△ 0	YES	△ - <b>MUST inspect at a minimum 2 week frequency</b>
½ to 1 acre	△ 3	NO	
1 to 2 acres	△ 5		
2 acres or more	△ -MUST inspect at a minimum 2 week frequency		
<u>Distance to Watercourse</u>	<u>Rating</u>	<u>Distance from LDA to Downstream Adj Property or Public Road</u>	<u>Rating</u>

Less than 50 feet	△ 5	Less than 50 feet	△ 5
50' to 150'	△ 3	50' to 150'	△ 3
Greater than 150'	△ 0	Greater than 150'	△ 0
<b><u>Buffer Vegetative Condition</u></b>	<b><u>Rating</u></b>	<b><u>Buffer Width (between disturbed area and any property lines, water resources, or public streets)</u></b>	<b><u>Rating</u></b>
Poor, Bare Soil, Poor Grass	△ 5	Less than 50 feet	△ 5
Fair, Poor Grass, Fair Pasture	△ 3	50' to 150'	△ 3
Good, Avg Grass, Good Pasture	△ 1	150' - 300'	△ 1
Very Good, Dense Grass, Hayfield	△ 0	Greater than 300'	△ 0
<b><u>Critical Slope</u></b>	<b><u>Rating</u></b>	<b><u>Soil Erodibility (based on K factor)</u></b>	<b><u>Rating</u></b>
>15% and 75' slope length	△ 5	High (0.37 and higher)	△ 5
7% - 15%, 150' slope length	△ 3	Moderate (0.24 - 0.36)	△ 3
<7% slope, 300' slope length	△ 1	Low (0.23 and lower)	△ 1
less than 7%, less than 300'	△ 0		
		<b>TOTAL SCORE</b>	_____
			-

LDA = Land Disturbing Activity

7% slope = 14:1, 15% slope = 6:1, 33% slope = 3:1

<b>OVERALL RATING SCORE</b> (Total of the above 8 categories)	<b>INSPECTION RETURN FREQUENCY</b>
If ____ is 26-35 then	△ Once every 2 weeks *
If ____ is 20-25 then	△ Once every 4 -weeks *
If ____ is 13-19 then	△ Once every 8 weeks *
If ____ is 12 or less then	△ None - refer to Building Inspection and Monitoring *
* All projects are inspected at the beginning and completion of projects. The final ESC inspection shall be verified PRIOR to the issuance of Certificate of Occupancy.	

**Note: The INSPECTION RETURN FREQUENCY is not limited to the above schedule and may increase in frequency due to documented violations or runoff producing storm events.**

In Re: Public Hearing – Zoning Ordinance Amendment – R2 General Residential

Chairman Fore announced this was the date and time scheduled for a public hearing on the Zoning Ordinance – R2 General Residential. Notice of this hearing was advertised according to law in the November 26, 2008 and December 3, 2008 issues of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Jonathan Pickett, Director of Planning and Community Development, said the current Prince Edward County Zoning Ordinance does not permit Manufactured Homes in the R2 General Residential Zoning District. He said the previous Zoning Ordinance allowed manufactured homes by Conditional Use Permit, and its omission in the re-written, current ordinance is believed to have been an oversight. Mr. Pickett said the Planning Commission held a public hearing on November 18, 2008 at 7:30 p.m., at which time they voted unanimously to recommend the addition of Manufactured Homes to the Prince Edward County Zoning Ordinance Section 2-400.3 (B) Special Use Permit in the R2 General Residential District with the conditions of (a) one home per residential lot, and (b) a continuous permanent foundation.

Chairman Fore opened the public hearing.

There being no one else wishing to speak, the public hearing was closed.

Supervisor McKay made a motion to approve the amendment to the County Zoning Ordinance – R2 General Residential to include the addition of Manufactured Homes to the Prince Edward County Zoning Ordinance Section 2-400.3 (B) Special Use Permit in the R2 General Residential District with the conditions of (a) individual units, (b) one home per residential lot, and (c) a continuous permanent foundation. The motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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*Text for the Zoning Ordinance is amended as follows:*

- Article II            District Regulations  
                          Section 2-400                R2 General Residential District  
                          Section 2-400.3            Permitted Uses  
                          (B) Special Use Permit  
                          2. Residential Use Types

*Following “Family Day Care Home” and preceding “Single Family Dwelling, Attached” add the following: Manufactured Home \**

- Article III            Use and Design Standards  
                          Section 3-100.3            Residential Use Types

*Following Home Occupations and preceding Manufactured Homes, Accessory, add the following:*

*Manufactured Homes*

- (A) *The following minimum standards are established in recognition that Manufactured Homes on individual lots of record are a viable housing option as permitted by Special Use Permit in Article II, District Regulations, R2 General Residential District.*
- (B) *General Standards:*
  - 1. *Only one Manufactured Home unit per residential lot of record in the General Residential District.*
  - 2. *The Manufactured Home shall be placed on a continuous, permanent foundation.*

In Re: Highway Matters

Mr. Mark McKissick, Assistant Resident Engineer, said the project on Route 460 Westbound at Bush River is complete, Route 360 Westbound at Meherrin is complete, and the Slaydon Forest Rural Addition is almost finished. He said the work being done on the High Bridge Trail has most of the crossings lowered at most of the intersections although some are not yet paved. Mr. McKissick said construction is ongoing on Route 757 near Pamplin where it had been washed out.

Mr. McKissick then reported VDOT is now looked upon as one of three emergency responders in the state, along with the State Police and the National Guard. He said second is safety, and third is core maintenance service, which include minor repairs instead of staying on a regular maintenance program. He said VDOT receives funding through the gas tax, and that has been reduced due to the cost of gasoline. He said FY 08-09 budget had been reduced \$40 million, and he received indication of an additional \$227 million reduction in FY 09. Mr. McKissick said employment vacancies are not being filled, and the policy

for snow removal has been cut, meaning fewer plows and a decrease in service. Mr. McKissick said notification was received that the Secondary Six Year Budget of \$4.1 million that had been approved for Prince Edward County, is to be reduced by \$1.2 million, a cut of approximately 25%.

Mr. McKissick said there may be a new Public Works Act at the Federal level; a plan has already been submitted for approximately \$51 million in case the money becomes available.

Supervisor McKay said a request for a sign at Route 665 and Route 15 South at Worsham had been made, but there has been no action. He said the intersection of Routes 692 and 133 is also dangerous as there was another accident there last week. Mr. McKissick said the sign at Route 15 had been changed to a larger sign, and will look into the other location.

Supervisor Moore advised Mr. McKissick of the potholes on Route 460 East near Rice. Mr. McKissick said they are aware of the potholes, and the repairs that have been made do not “hold” for long.

In Re: Appointment – Prince Edward County Planning Commission

Mr. Brian Lee said he would like the opportunity to serve on the Planning Commission, adding that he is proactive more than reactive.

Two Planning Commission members’ terms expire December 31, 2008. Appointments to the Planning Commission are necessary, with a term of office effective January 1, 2009 and expiring December 31, 2012. Chairman Fore instructed the Board members to vote for two.

A vote was then taken on each of the candidates, as follows:

<u>Candidate</u>	<u>Vote</u>
Raymond Dowdy	Lacy B. Ward
James Garnett	(none)
Donald Gilliam	William G. Fore, Jr. Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Mattie P. Wiley
Lee Hicks	William G. Fore, Jr. James C. Moore Howard F. Simpson Mattie P. Wiley



Brian Eugene Lee	Sally W. Gilfillan Robert M. Jones Charles W. McKay Lacy B. Ward
Bradi L. Moore	(none)
Theresa Shatzberg	(none)
Henry Shelton	(none)
Wayne G. Terry	Sally W. Gilfillan

As there was a tie vote, a vote was on those candidates. The vote was as follows:

<u>Candidate</u>	<u>Vote</u>
Lee Hicks	William G. Fore, Jr. James C. Moore Howard F. Simpson Mattie P. Wiley
Brian Eugene Lee	Sally W. Gilfillan Robert M. Jones Charles W. McKay Lacy B. Ward

As there was a second tie-vote, Chairman Fore asked the County Attorney if a coin-toss was legal. Mr. Ennis said it was. Mr. Bartlett was asked to assign the coin; Mr. Bartlett said heads would represent Mr. Hicks, and tails would represent Mr. Lee.

Mr. Bartlett announced heads; Mr. Lee Hicks and Mr. Donald Gilliam will be appointed to fill the two seats on the Planning Commission with a term of office effective January 1, 2009 and expiring December 31, 2012.

In Re: Appointment – Prince Edward County Board of Zoning Appeals

A Board of Zoning Appeals member's term expires December 31, 2008. A recommendation of appointment to the Board of Zoning Appeals will be made to the Circuit Court Judge for the position, with a term of office effective January 1, 2009 and expiring December 31, 2013.

A vote was then taken on each of the candidates, as follows:

<u>Candidate</u>	<u>Vote</u>
James Garnett	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Mattie P. Wiley
Jack Houghton	Lacy B. Ward

Mr. James Garnett is recommended for appointment to the Prince Edward County Board of Zoning Appeals with an effective term beginning January 1, 2009 until December 31, 2013.

In Re: Special Recognition: Roger Childress

Mr. Don Gantt, Jr., said the Piedmont Soil & Water Conservation District has asked the Board of Supervisors to help them recognize Mr. Roger Childress, Primary Owner, Little Creek Lake Watershed Dam (Buffalo Creek, Structure #3). The District has been in the process of testing the gate valves on the nine watershed dams in the Buffalo watershed. Last winter the District opened Little Creek Lake, drained the lake and found the gate to be in excellent condition. Mr. Childress lost a fair amount of fish that were released downstream. The District would like to recognize Mr. Childress for his cooperation.

Mr. Don Gantt, Jr., Prince Edward Director, thanked Mr. Childress and presented him with a plaque from the Piedmont Soil & Water Conservation District.

In Re: Resolution of Respect: James Henry Lyle

Chairman Fore asked the family of Mr. James Henry Lyle to come forward; he then read the following resolution, and presented a copy to Mrs. Lyle and family.

**BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA  
A RESOLUTION OF RESPECT**

**James Henry Lyle, Sr.  
March 1, 1949 – November 11, 2008**

**WHEREAS**, James Henry Lyle, Sr., a native of Prospect and former member of the Board of Supervisors of the County of Prince Edward, Virginia, died on November 11, 2008; and

**WHEREAS**, James H. Lyle, Sr. was born in Prince Edward County on March 1, 1949; and

**WHEREAS**, James H. Lyle, Sr. answered the call of service and accepted an appointment to represent District 601 (Prospect) on the Board of Supervisors of the County of Prince Edward from January 22, 1988 until November 8, 1988; and

**WHEREAS**, during his brief time on the Board of Supervisors, Supervisor James H. Lyle, Sr. established a reputation for dedication, perseverance and commitment to education; and

**WHEREAS**, James H. Lyle, Sr. will be greatly missed and fondly remembered by his family and friends as a loving husband, father and grandfather, and a community and spiritual leader in Prince Edward County; now

**THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby note with great sadness the passing of a fine Virginian, James Henry Lyle, Sr.; and be it

**RESOLVED FURTHER**, that a copy of this resolution be prepared for presentation to the family of James Henry Lyle, Sr., as an expression of the respect in which his memory is held by the members of the Board of Supervisors of the County of Prince Edward, Virginia.

In Re: Resolution: Relocation of Virginia Department of Military Affairs

Supervisor Moore made a motion to adopt the Resolution against the relocation of the Virginia Department of Military Affairs currently located at Fort Pickett. The motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**Virginia Department of Military Affairs**

**WHEREAS**, the Virginia Department of Military Affairs headquarters was moved from Richmond, Virginia, to Fort Pickett, in December 1998; and

**WHEREAS**, Fort Pickett remains a federal military installation operated by the Virginia Army National Guard under the command of the Governor-appointed Adjutant General of Virginia and the Virginia Department of Military Affairs; and

**WHEREAS**, the relocation of the headquarters to Fort Pickett has produced annual savings for the Commonwealth in excess of one million dollars; and

**WHEREAS**, the relocation to Fort Pickett provides an ever increasing economic benefit to numerous communities located all across central and southern Virginia; and

**WHEREAS**, the relocation to Fort Pickett provides a safe and secure environment for which the leaders of Virginia's National Guard can conduct Virginia's security and defense affairs; and

**WHEREAS**, the current Adjutant General of Virginia has proposed the relocation of the Virginia Department of Military Affairs back to the Richmond area;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the County of Prince Edward, Virginia, does not support moving the headquarters of the Virginia Department of Military Affairs from its current location at Fort Pickett.

In Re: Prince Edward County Schools Given Special Bronze Award

Supervisor Gilfillan reported a special bronze award has been given to the Prince Edward County schools and requested that special recognition be given during the January Board meeting.

In Re: Animal Control – Fee Structure & Confinement

Chairman Fore said in the process of reviewing the fees of the Animal Pound and the services provided, it was found that adjustments are necessary to keep up with the times. He said a sliding scale based on the frequency of times an animal must be picked up has been included.

Mr. Foster said if an animal is taken to the shelter, there would be no charge; however, if the Animal Control Officers must pick up the animal, there would be a charge. This does not apply to stray animals.

Supervisor McKay expressed his concern an adoption fee would have a negative impact on animals being adopted since new owners are also responsible for neutering the animals. Mr. Foster said the animals are being advertised on Petfinder.com and are being held longer, and the fees would assist with the feeding and care given prior to adoption.

Chairman Fore asked about the number of animals currently in the shelter. Mr. Foster said five runs are currently being used, and there were 12 runs. Mrs. Horn said over 800 animals have been housed this year, with a 50% walk out rate.

Mrs. Horn said there had been 15 calls for nuisance animals during the confinement period, and 37 calls to date for nuisance and aggressive animals since the confinement period has ended. She explained that a nuisance animal does damage to the property of the neighbor, and an aggressive animal growls and won't allow you to exit your home. Neither is considered a "stray" animal.

Supervisor Moore asked about the procedure for hunting dogs. Mr. Foster said they are covered under the State Code; any hunting dogs left for more than 48 hours would be picked up. Mrs. Horn said the hunting dogs are not normally the ones that do damage.

Supervisor Moore made a motion to table discussion on the amendment to the County Animal Control Ordinance regarding confinement until the January 2009 meeting, at which time Mr. Bill Powers may be able to attend. The motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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Supervisor McKay made a motion to approve the Animal Control Fee Structure as recommended, and revisit the fees in six months or sooner. The motion carried unanimously:

Aye: William G. Fore, Jr.  
 Sally W. Gilfillan  
 Robert M. Jones  
 Charles W. McKay  
 James C. Moore  
 Howard F. Simpson  
 Lacy B. Ward  
 Mattie P. Wiley

Nay: None

**Animal Control Revised Fee Structure**

<b>DOGS:</b>	<b>ADOPTED</b>
Impoundment Fee	
1 <sup>st</sup> Time	\$25.00
2 <sup>nd</sup> Time	\$50.00
3 <sup>rd</sup> Time +	\$75.00
Quarantine (Rabies, dangerous dogs)	\$50.00
Daily Boarding Fee	\$10.00
Adoption Fee	\$25.00
Surrender Pick-Up	\$25.00
<b>CATS:</b>	
Daily Boarding Fee	\$5.00
Adoption	\$25.00
Surrender Pick-Up	\$25.00

**ALL OTHER ANIMALS:**

Assess owner at the cost to the  
 County to provide appropriate care.

In Re: Sesquicentennial Committee

Mrs. Sharon Carney, Director of Economic Development, said that in November 2007, the Board agreed to participate in the state’s proposed commemoration of the Virginia Sesquicentennial of the American Civil War Commission. The Commission now requests a formal resolution by the Board of Supervisors indicating the County’s participation, establishment of a local committee and supervision of the use of the 150<sup>th</sup> Anniversary logo to assure the integrity of the event or activity being endorsed on behalf of the Commission.

Mrs. Carney said the joint Tourism Advisory Board has agreed to function as the local core committee and coordinate community wide events during the sesquicentennial period from 2011 to 2015 such as the Library of Virginia campaign to photograph and scan Civil War relics and documents; joint

marketing of special events like the new High Bridge Trail State Park, new Sailor’s Creek Visitor Center; completion of the Prospect Depot and trail head; and the new Museum of the Confederacy.

Mrs. Carney added that due to a recent realignment of responsibilities in the Economic Development and Tourism Office, the primary contact for tourism-related activities for the County is now delegated to Magi Van Eps, Marketing Assistant for the Office, under the supervision of Sharon Carney, Director. She said the change will necessitate the Board to appoint Mrs. Van Eps as the County’s primary contact to the Commission.

Supervisor Gilfillan made a motion to approve the Resolution in Support of the Virginia Sesquicentennial of the American Civil War Commission. The motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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Supervisor Gilfillan made a motion to designate the joint Tourism Advisory Board as the local core committee to coordinate events during the sesquicentennial period, and to appoint Magi Van Eps as the Commission contact, and Sharon Carney as alternate. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**IN SUPPORT OF THE VIRGINIA SESQUICENTENNIAL  
OF THE AMERICAN CIVIL WAR COMMISSION**

**WHEREAS**, the Board of Supervisors of the County of Prince Edward (“the County”) is dedicated to the furtherance of economic development and tourism in Prince Edward; and

**WHEREAS**, the Virginia Sesquicentennial of the American Civil War Commission (“the Commission”) was created in 2006 by the General Assembly for the purpose of preparing for and commemorating the 150<sup>th</sup> anniversary of Virginia’s participation in the American Civil War; and

**WHEREAS**, the Commission has requested that each locality form a sesquicentennial committee to aid in the commemoration period; and

**WHEREAS**, the Sesquicentennial Committee will plan and coordinate programs occurring within the locality and communicate regularly with the state Commission; and

**WHEREAS**, the Board of Supervisors wishes to undertake this endeavor with the Commission to promote and commemorate this important historic milestone;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD**, the Board of Supervisors hereby desires to support the Virginia Sesquicentennial of the American Civil War Commission and their efforts to commemorate the 150<sup>th</sup> anniversary of Virginia’s participation in the American Civil War; and

**BE IT FURTHER RESOLVED**, that the Board of Supervisors of the County of Prince Edward will form a sesquicentennial committee to aid in the planning for the commemoration period.

In Re: Light of Reconciliation Committee

Supervisor Wiley said the Committee met Tuesday, December 2, 2008 and recommends that the Board empower the Light of Reconciliation Committee and the County Administrator to plan a public ceremony for June 3, 2009 for the unveiling of the County memorial and opening of a Courthouse exhibit to include the replica of the Virginia Civil Rights Memorial. She said June 3 marks the fiftieth anniversary of the date of the 1959 Board of Supervisor action, which led to closing of the schools.

Supervisor Moore made a motion to authorize the Light of Reconciliation Committee and the County Administrator to plan a public unveiling ceremony to be held June 3, 2009; the motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: Reassessment Update

Mr. Chris Venable, Wampler-Eanes, gave an update on the reassessment process and said there have been 417 appointments scheduled for hearings; 300 of those have been seen to date. He added they expect to review 1,400 properties. He said the last day for hearings is Friday, December 12, 2008, but they won't turn anyone away; he added appeals may be mailed in but must be postmarked December 12, 2008. He said Wampler-Eanes has also done appeals over the phone for those that cannot get to the office, and they are making every effort to accommodate the citizens.

Mr. Venable said the average increase in value is 49%, which - over a six year period - is average for the area. He said the surrounding counties have been reassessed at a higher percentage. Mr. Venable said the price of land has doubled statewide, and a large landowner may have seen a large increase. He said that they have gone from a manual to a computer system, and there have been some errors made in the 14,000 properties, and asked that anyone with a problem contact them.

Further discussion followed about the process used. Mr. Venable said the reassessment values are set by market value of recent sales in the area. He said after the hearing process with Wampler-Eanes, complaints may be taken to the Board of Equalization; after that, the next step would be to take the issue to Circuit Court.

In Re: County Administrator's Report

Mr. Bartlett said there are two minor changes to the Library Agreement regarding the value of the land and adjustments regarding the maintenance issues. He said the agreement had been drafted by Mr. Ennis, and Mr. Spates, Farmville Town Manager, agrees to the changes. Mr. Bartlett said the Town would be responsible for the maintenance cost for the grounds, minor maintenance costs of the parking area and the other paved areas, and minor repairs of the building with costs not to exceed \$100. He said any maintenance or repairs exceeding \$100 would be the responsibility of the library.

Mr. Bartlett said should the building be sold in the future, the County would receive two-thirds of the sale proceeds but not to exceed the County's original construction cost; if the proceeds from the sale of the building is less than the initial amount, the County would receive two-thirds of the proceeds. He added

that should the building cease to be used by the Town as a Library, the County would be reimbursed its full investment.

Mr. Bartlett said the low bid was received from Coleman Adams.

Supervisor Simpson made a motion to accept the Library Agreement with the Town of Farmville as corrected, to authorize the Chairman and the County Administrator to sign the necessary documents, and to accept the construction bid from Coleman Adams of \$3.7 million.

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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Mr. Bartlett reported two responses to the RFQ for the Financial Advisor Services. He said staff is evaluating both proposals, and recommendations will be brought to the Board in January 2009.

Mr. Bartlett said the County's two-year lease with the USDA agencies in the Agricultural Building expires December 31, 2008. Mr. Jimmy Gannt, the County's liaison with USDA, indicated the USDA has not been able to process the paperwork to issue a solicitation for office space and they are requesting a one-year extension on the current lease with the County.

Supervisor Jones made a motion to authorize the Chairman, County Administrator and County Attorney to execute a one-year lease extension with USDA for an amount of not less than \$15.50 per square foot. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: Other Business

Supervisor Gilfillan suggested holding two meetings a month at 7:00 p.m. to make the meetings more accessible to the citizens. She also suggested discussion of a community garden at the January 2009 meeting.

Mr. Bartlett said the Census Bureau announced full and part time employment opportunities.

In Re: Closed Session

Supervisor Moore made a motion that the Board convene in Closed Session to discuss the expansion of an existing industry, where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)5 of the *Code of Virginia*. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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The Board returned to regular session by motion of Supervisor Moore and adopted as follows:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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On motion of Supervisor Wiley, seconded by Supervisor Simpson and carried by the following roll call vote:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Paris Ceramics

Supervisor Moore made a motion to approve the endorsement of the Industrial Development Authority (IDA) lending Paris Ceramics, USA, \$164,000 according to the terms and conditions listed below; and approved the appropriation of advancing the IDA \$164,000 to lend Paris Ceramics, USA and allowing the County Administrator to sign any necessary documents.

<b>Loan Amount:</b>	\$164,000 to be financed by the Prince Edward Industrial Development Authority
<b>Purpose:</b>	Finance purchase of specialized equipment for the cutting of slab granite and marble
<b>Interest Rate:</b>	Prime rate 4% minus 1 = 3% (Prime based on 5 year Treasury 12/04/08)
<b>Terms &amp; Conditions:</b>	Interest would be charged at a fixed rate with a 7-year amortization to balloon in 5 years. Principal and interest payments would be due monthly, commencing 30 days from the date of loan closing. (Principal payments of \$1,952.39 plus interest monthly.)
<b>Collateral:</b>	Lien on equipment, all furniture, fixtures and equipment now owned or hereinafter acquired by Paris Ceramics USA, located at 200 Dominion Drive, Farmville, VA

The motion carried:

Aye:	William G. Fore, Jr. Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None	Abstain: Sally W. Gilfillan
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In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of November 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of November 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of November 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Financial Report from Prince Edward County Schools

Dr. Patricia Watkins, School Superintendent, submitted a financial summary report for the month of November 2008, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Simpson and adopted by the following vote:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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the meeting was recessed at 9:35 p.m. until 5:00 p.m. on January 13, 2009.