

December 11, 2007

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 11th day of December, 2007, at 7:00 p.m., there were present:

William G. Fore, Jr., Chairman

Howard F. Simpson, Vice-Chairman

Pattie Cooper-Jones

Sally W. Gilfillan

Robert M. Jones

James C. Moore

Lacy B. Ward

Also Present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Jonathan L. Pickett, Director of Planning and Community Development; James R. Ennis, County Attorney; Sharon Carney, Director of Economic Development and Tourism; Mable Shanaberger, Treasurer; Coy Leatherwood, Building Official; Penny Huskey, Building Inspections & Permits; Mattie Wiley; and Mark McKissick, Assistant Resident Engineer, VDOT.

Chairman William G. Fore, Jr. called the meeting to order. Supervisor James C. Moore offered the invocation.

In Re: Public Participation

Chairman Fore said no one had signed up to address the Board, and opened the floor to those in attendance. There being no one wishing to speak, public participation was closed.

Charles W. McKay entered the meeting at this time.

In Re: Consent Agenda

On motion of Mr. Jones and carried:

| | | |
|------|---|-----------|
| Aye: | Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward | Nay: None |
|------|---|-----------|

the Board accepted the Treasurer’s Report for the month of September, 2007; the minutes of the meetings held November 14, 2007 at 4:30 p.m., November 14, 2007 at 7:00 p.m., November 15, 2007, and November 26, 2007 with corrections regarding the appropriations for the interim water supply, preliminary engineering for the raw water intake, the Sandy River Reservoir treatability analysis and the engineering services; an Erroneous Assessment for Wilkie W. Chaffin in the amount of \$19.70; an Erroneous Assessment for Emma S. Reid in the amount of \$119.00; an Erroneous Assessment for Betty Ross in the amount of \$209.00; an Erroneous Assessment for James & Joyce Whitlock in the amount of \$508.00; Accounts & Claims; and Salaries.

September 2007

Fund balances were as follows:

| | | |
|--|---------------|-----------------------|
| General Fund----- | \$ 120,764.13 | |
| General Fund Reserved for Investment----- | 3,949,766.71 | |
| | | 4,070,530.84* |
| Prince Edward Community Development Fund----- | | 0.00 |
| Industrial Development Authority Fund----- | | 1,438,136.00 |
| Recreation Fund Reserved for Investments----- | | 25,490.53 |
| Forfeited Assets Fund Reserved for Investment----- | | 158,299.20 |
| School Capital Projects Fund—VPSA----- | | 28,504.34 |
| School Capital Projects Fund—QZAB01----- | | 14,909.88 |
| Underground Storage Tank | | |
| Liability Fund Reserved for Inventory----- | | 20,000.00 |
| Economic Development Fund----- | | (50,000.00) |
| Board of Public Welfare Special Account----- | | 2,295.68 |
| Piedmont ASAP Fund----- | | 162,019.43 |
| School Fund----- | | 0.00 |
| Landfill Construction Fund----- | | 430,678.86 |
| PCS Fund----- | | 306,024.43 |
| Revenue Sharing Fund----- | | (70,534.14) |
| Retirement Benefits Fund----- | | 24,694.00 |
| School Capital Projects Fund—QZAB02----- | | 738,958.87 |
| DARE Donations Fund----- | | 5,510.05 |
| School Cafeteria Fund----- | | 231,660.01 |
| | | \$7,537,177.98 |

Cash accounts were as follows:

| | |
|---|-----------------------|
| Cash in Office----- | 1,000.00 |
| Cash in Banks----- | 731,433.59 |
| Warrants Payable (School Fund)----- | 0.00 |
| General Fund Investments----- | 3,949,766.71 |
| VPSA Investments----- | 28,504.34 |
| QZAB01 Investments----- | 14,909.88 |
| Underground Storage Tank Fund----- | 20,000.00 |
| Recreation Fund Investments----- | 25,490.53 |
| QZAB02 Investments----- | 738,958.87 |
| Landfill Construction Fund for Investment----- | 430,678.86 |
| Forfeited Asset Fund for Investment----- | 158,299.20 |
| Industrial Development Authority Fund for Investment----- | 1,438,136.00 |
| | \$7,537,177.98 |

*Of this \$4,070,530.84 in the General Fund, \$8,894,197.73 is encumbered for:

Transfers to:

| | |
|---------------------------|-----------------|
| School Fund | \$ 6,650,176.63 |
| VPA Fund | 373,636.10 |
| Economic Development Fund | 1,300,000.00 |
| Debt Obligations | 580,385.00 |

Total **\$8,894,197.73**

This leaves an unencumbered balance of \$(4,823,666.89) in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of September 2007:

Checking Accounts:

| | |
|--------------------------|--------------|
| Benchmark Community Bank | 226,707.39 |
| Wachovia Bank | 85,558.03 |
| BB&T | 2,406,737.37 |
| Bank of America | 1,235,000.00 |

\$3,954,002.79

Investment Accounts:

| | |
|---------------------------------|------------|
| Benchmark Community Bank | 750,341.71 |
| Wachovia Bank | 674,992.63 |
| Citizens Bank & Trust Company | 535,000.00 |
| BB&T | 245,839.70 |
| Planters Bank & Trust | 700,000.00 |
| Mentor Investments | 156,677.59 |
| SNAP (State Non-Arbitrage Plan) | 245,409.60 |
| Bank of America | 273,913.96 |

\$3,582,175.19

| | | |
|---------------------------------|--------------------------------|----------|
| | <u>LIABILITIES</u> | |
| Sharon Lee Carney | Sales tax | 3.35 |
| Virginia Department of Taxation | State sales tax | 0.98 |
| | <u>BOARD OF SUPERVISORS</u> | |
| JJ's Best Buy | Hill reception supplies | 8.59 |
| Farmville Herald | Advertising | 541.50 |
| James C. Moore | Mileage-183.33 | |
| | Meals-23.73 | |
| | Tips-20.00 | 227.06 |
| Business Card | Homestead reservations | 219.00 |
| WalMart | Meeting refreshments | 21.96 |
| | <u>COUNTY ADMINISTRATOR</u> | |
| Pitney Bowes, Inc. | Postage meter rental | 15.00 |
| AT&T | Phone | 246.84 |
| Embarq | Phone | 436.60 |
| U.S. Cellular | Phone | 75.28 |
| Sarah E. Puckett | Mileage & Parking-170.32 | |
| | Meals-48.34 | |
| | Office supplies-2.00 | 220.66 |
| Business Card | Meals | 18.98 |
| Diamond Springs | Office supplies | 15.45 |
| Karin P. Everhart | Office supplies | 41.08 |
| Farmville Printing | Business cards | 98.00 |
| HR Direct | Absentee calendar | 55.46 |
| Key Office Supply | Office supplies | 32.37 |
| Moonstar BBS | DSL | 95.00 |
| Reliable | Office supplies | 112.16 |
| Visible | W-2 Forms/envelopes/1099s | 200.44 |
| | <u>COMMISSIONER OF REVENUE</u> | |
| AT&T | Phone | 56.87 |
| nTelos | Internet | 19.95 |
| Embarq | Phone | 202.60 |
| Farmville Printing | Business cards | 69.00 |
| Key Office Supply | Office supplies-302.09 | |
| | Chairs/lamps/table-614.41 | |
| | Credit memo-(508.35)- | 408.15 |
| | <u>TREASURER</u> | |
| Farmville Herald | Advertising | 57.00 |
| AT&T | Phone | 117.92 |
| Embarq | Phone | 304.05 |
| Pitney Bowes, Inc. | Equipment rental | 945.99 |
| Key Office Supply | Office supplies | 2,523.77 |
| | <u>INFORMATION TECHNOLOGY</u> | |
| Business Data of Virginia, Inc. | Travel expenses-375.00 | |
| | Monthly contract-2,800.00 | 3,175.00 |
| ComputerPlus Sales & Service | Maintenance contract | 270.00 |
| | <u>REGISTRAR</u> | |
| U. S. Postal Service | Postage | 410.00 |
| AT&T | Phone | 51.10 |

| | | |
|-------------------|-----------------|--------|
| Embarq | Phone | 144.34 |
| Dale L. Bolt | Mileage | 100.40 |
| Key Office Supply | Clipboards-7.74 | |
| | Envelopes-26.72 | 34.46 |

CIRCUIT COURT

| | | |
|--------|-------|--------|
| AT&T | Phone | 53.09 |
| Embarq | Phone | 169.87 |

GENERAL DISTRICT COURT

| | | |
|---------------|-------------------------------|--------|
| AT&T | Phone-Juv. Prob.-201.34 | |
| | Phone-J&D-73.09 | |
| | Phone-Gen. Dist. Court-117.07 | 391.50 |
| Embarq | Phone-J&D-83.11 | |
| | Phone-Juv. Prob.-103.71 | |
| | Phone-Gen. Dist. Court-301.14 | 487.96 |
| U.S. Cellular | Phone | 37.64 |

SPECIAL MAGISTRATES

| | | |
|--------|-------|-------|
| AT&T | Phone | 88.01 |
| Embarq | Phone | 78.75 |

CLERK OF THE CIRCUIT COURT

| | | |
|--------------------------------|--------------------|----------|
| Treasurer of Virginia | Audit | 3,122.24 |
| AT&T | Phone | 95.30 |
| Embarq | Phone | 274.61 |
| NACRC | Dues | 55.00 |
| Key Office Supply | Office supplies | 492.96 |
| Matthew Bender & Company, Inc. | Wills & Admin. R#1 | 193.40 |

LAW LIBRARY

| | | |
|--------------------------------|-------------------------|--------|
| Matthew Bender & Company, Inc. | Model jury instructions | 177.40 |
| Embarq | Phone | 32.60 |

COMMONWEALTH'S ATTORNEY

| | | |
|----------------------------|-----------------------|--------|
| AT&T | Phone | 226.71 |
| Kinex Networking Solutions | Internet | 49.95 |
| Embarq | Phone | 286.52 |
| Shred-It | Professional services | 42.00 |
| Key Office Supply | Office supplies | 69.99 |

VICTIM WITNESS ASSISTANCE PROGRAM

| | | |
|------------|-----------------|--------|
| Cindy Sams | Mileage & tolls | 223.02 |
| AT&T | Phone | 67.26 |
| Embarq | Phone | 43.54 |
| VNVWC | Dues | 50.00 |

SHERIFF

| | | |
|------------------------------|--------------------------|--------|
| Farmville Auto Parts | Miniature lamps | 8.83 |
| Third Street Wrecker Service | Towing | 35.00 |
| Tri-County Ford-Mercury | Headlight module | 672.11 |
| AT&T | Phone | 570.91 |
| Carrington's Music | Cell phone charger-14.98 | |
| | Cell phone battery-44.95 | 59.93 |
| Embarq | Phone | 480.27 |
| Embarq Communications, Inc. | Phone | 26.52 |

| | | |
|-----------------------------------|---------------------|----------|
| U.S. Cellular | Phone | 750.24 |
| CVCJA | Training | 250.00 |
| Virginia Sheriff's Association | 08 Dues | 1,211.00 |
| Diamond Springs | Office supplies | 70.10 |
| Key Office Supply | Office supplies | 560.02 |
| Kinex Networking Solutions | Reset switch | 37.50 |
| Staples Business Advantage | Office supplies | 1,536.94 |
| Southern Police Equipment Company | Unlock kits-84.47 | |
| | Solid wedge-25.00 | |
| | Safety vests-975.00 | |
| | Boots-104.00 | |
| | Leg irons-63.99 | 1,252.46 |
| Century Uniform-Raleigh | Uniforms-446.02 | |
| | Hat-69.44 | 515.46 |
| McMillian Pager Service | Pager rental | 230.00 |

FARMVILLE VOLUNTEER FIRE DEPARTMENT

| | | |
|---------------------------------|----------------------------|----------|
| Blue Tarp Financial, Inc. | Misc. tools | 16.20 |
| Elecom, Inc. | Pager repair | 188.82 |
| Farmville Volunteer Fire Dept. | Phone-81.65 | |
| | Insurance-7,525.50 | 7,607.15 |
| Fire & Safety Equipment Company | Insignia pins-20.00 | |
| | Dress uniforms-1,732.22 | |
| | Gold badges-916.00 | |
| | Dress coat-259.82 | 2,928.04 |
| Guardian Fire-Safety Equipment | Dress pants-37.16 | |
| | Dress coat & shirts-242.20 | 279.36 |
| Kinex Networking Solutions | Internet | 9.95 |
| NAFECO, Inc. | Pants | 50.40 |
| RJA Fire Extinguisher | Refilled extinguishers | 153.25 |
| Singer Associates | Water level gauge | 355.95 |
| Town of Farmville | Gas | 387.76 |

RICE VOLUNTEER FIRE DEPARTMENT

| | | |
|------------------------------|------------------------------|----------|
| Blue Tarp Financial, Inc. | Maintenance supplies | 20.89 |
| C. W. Williams | Handle | 68.01 |
| Farmville Wholesale Electric | Service charge-8.15 | |
| | Bulbs-88.50 | |
| | Electrical supplies-596.19 | |
| | Sportslighter-631.08 | |
| | Merchandise returned-106.23- | 1,217.69 |

PROSPECT VOLUNTEER FIRE DEPARTMENT

| | | |
|-------------------------------|-------------------------|----------|
| Citizens Bank & Trust Company | Truck payment | 3,424.73 |
| Elecom, Inc. | Pager carry cases-17.00 | |
| | Pager repair-91.90 | 108.90 |
| Ellington Energy Service | Fuel oil | 428.99 |
| Farmville Auto Parts | Reflective tape kit | 32.16 |
| Goodman Truck & Tractor | Truck maintenance | 466.43 |
| M&W Fire Apparatus, Inc. | Turnout gear | 1,279.02 |
| Roy C. Jenkins, Inc. | LP gas | 164.96 |
| Embarq | Phone | 79.08 |
| Town of Farmville | Fuel | 303.86 |
| Dominion Virginia Power | Electric service | 202.77 |

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

| | | |
|--|----------------------------|----------|
| Darlington Heights Volunteer Fire Department | Loan payment-501.50 | |
| | Insurance-8,887.00 | 9,388.50 |
| Ellington Energy Service | Service charge-3.23 | |
| | Diesel-682.50 | |
| | Gas-627.50 | |
| | Propane-525.00 | 1,838.23 |
| Guardian Fire-Safety Equipment | Hose | 998.64 |
| Longwood Well Drilling Company | Installed well pump | 1,850.00 |
| Lumber Yard, Inc. | Padlock | 21.35 |
| Planter's Bank & Trust | Loan payment | 501.50 |
| Pamplin Exxon | Gas | 28.00 |
| Shanaberger & Sons | Generator service contract | 334.95 |
| Southside Electric Cooperative | Electric service | 246.71 |
| Verizon | Phone | 73.64 |

PAMPLIN VOLUNTEER FIRE DEPARTMENT

| | | |
|-----------------------------------|------------------|--------|
| Pamplin Volunteer Fire Department | Fuel-556.97 | |
| | Phone-91.17 | |
| | Propane-306.32 | 954.46 |
| Verizon | Phone | 45.99 |
| Dominion Virginia Power | Electric service | 234.59 |

MEHERRIN VOLUNTEER FIRE DEPARTMENT

| | | |
|---------------------------------|----------------------------|-----------|
| Bank of Charlotte County | Truck loan payment | 15,000.00 |
| Fire & Safety Equipment Company | Cylinder & battery-564.00 | |
| | Oxygen sensor-160.00 | 724.00 |
| Keysville Building Supply | Roof cement-1.87 | |
| | Training supplies-32.45 | 34.32 |
| Roy C. Jenkins, Inc. | LP gas | 298.06 |
| Jack L. Slagle Fire Equipment | Ladder safety shoes-107.72 | |
| | Repair rear light-75.97 | 183.69 |
| U.S. Cellular | Phone | 155.71 |
| Dominion Virginia Power | Electric service | 305.90 |

EMERGENCY SERVICES

| | | |
|---------------|-------------------------------|----------|
| Timmons Group | System maintenance (Sept/Oct) | 2,080.00 |
| Korman Signs | Signs & hardware | 349.40 |

REGIONAL JAIL & DETENTION

| | | |
|------------------------------|-----------------------|--------|
| Family Preservation Services | Electronic monitoring | 480.00 |
|------------------------------|-----------------------|--------|

BUILDING OFFICAL

| | | |
|--------------------|---------------------|-------|
| Coy Leatherwood | Registration & meal | 22.79 |
| Farmville Printing | Business cards | 39.00 |
| U.S. Cellular | Phone | 37.64 |

ANIMAL CONTROL

| | | |
|---------------------|---------------|--------|
| U.S. Cellular | Phone | 75.28 |
| Business Card | Lodging | 265.26 |
| Haley of Farmville | Mirror | 158.82 |
| Andrew Adamson | Coyote bounty | 50.00 |
| Donald Gregory, Jr. | Bounty | 50.00 |
| Freddie Booker, Sr. | Bounty | 50.00 |
| Edward Glenn | Bounty | 50.00 |

| | | |
|-----------------------|-----------------------|--------|
| William J. Robinson | Bounty | 50.00 |
| Jason R. Rostan | Bounty | 50.00 |
| James M. Smith, Jr. | Bounty | 50.00 |
| Alan Cook | Bounty | 50.00 |
| Marshall Hancock | Bounty | 50.00 |
| John Adams | Bounty | 50.00 |
| Ray Foster | Photo processing-1.47 | |
| | Storage bags-1.18 | 2.65 |
| Treasurer of Virginia | License renewal | 90.00 |
| Walmart | Office supplies-29.05 | |
| | Food supplies-122.07 | 151.12 |

BIOSOLIDS MONITORING

| | | |
|-----------------------|------------------------------|--------|
| Manuel H. Toombs, Jr. | Internet-49.34 | |
| | Meals/lodging/mileage-573.46 | |
| | Association dues-150.00 | 772.80 |
| U.S. Cellular | Phone | 37.64 |

REFUSE DISPOSAL

| | | |
|------------------------------|--|-----------|
| Resource International | Solid waste management plan-58.00 | |
| | Miscellaneous work tasks-840.80 | |
| | Phase I closure-307.50 | |
| | Survey Cell D-2,285.50 | |
| | Cell D Construction documents-2,742.50 | 6,234.30 |
| Farmville Wholesale Electric | Virso electric supplies | 242.05 |
| Southern States | Chain & hooks | 87.52 |
| O. O. Stiff, Inc. | Monthly contract | 671.75 |
| Dave M. Walker | Cleaning box site | 250.00 |
| C & L Machine & Welding | Repaired tarp roller | 210.00 |
| Arena Trucking Company | Trash collection | 352.00 |
| Wright's Excavating | Landfill operation | 42,187.50 |
| AT&T | Phone | 252.61 |
| Embarq | Phone | 207.82 |
| U.S. Cellular | Phone | 37.64 |
| Verizon | Phone | 150.11 |
| Newman Tire Company, Inc. | Tire | 150.00 |

SANDY RIVER RESERVOIR

| | | |
|------------------------|---------------------------------|-----------|
| Draper Aden Associates | Financial analysis-7,303.53 | |
| | SRR Protection plan-2,225.00 | |
| | SRR Water supply plan-14,030.00 | 23,558.53 |

GENERAL PROPERTIES

| | | |
|--------------------------------|-----------------------------------|----------|
| Servicemaster | Monthly contract | 4,875.83 |
| Air Conditioning Equipment | Maintenance contract | 3,220.00 |
| France Environmental, Inc. | Courthouse air analysis | 1,840.00 |
| O. O. Stiff, Inc. | Monthly contract | 100.00 |
| Southside Electric Cooperative | Electric service-DH site-89.12 | |
| | Electric service-SRR lights-32.21 | 121.33 |
| Dominion Virginia Power | Animal shelter-156.38 | |
| | Industrial Park-62.08 | |
| | Roy Clark monument-18.20 | |
| | Leachate pump-373.89 | |
| | Scalehouse-64.70 | |
| | Shop-51.49 | |
| | Cell C pump station-18.64 | |

| | | |
|---------------------------------|--------------------------------|----------|
| | Moore building-160.20 | |
| | Green Bay site-73.27 | |
| | Sheriff Department shed-5.50 | |
| | Worsham Clerk office-28.62 | |
| | Lights at Rice-65.92 | |
| | Worsham site-87.99 | |
| | Prospect site-55.56 | |
| | Landfill shelter-47.91 | 1,270.35 |
| Embarq | Phone | 63.26 |
| U.S. Cellular | Phone | 188.29 |
| Ayers Building & Supply Company | Maintenance supplies | 10.53 |
| Blue Tarp Financial, Inc. | Insulation & keys-36.34 | |
| | Drill bits & screws-18.11 | |
| | Lumber & primer-460.47 | |
| | Flush valve-12.93 | |
| | Hammer-19.20 | |
| | Lumber/tarp/gloves-243.02 | |
| | Hand cleaner-12.93 | 803.00 |
| East End Chevron | Ice | 5.64 |
| Farmville Auto Parts | Hand cleaner | 17.26 |
| Farmville Printing | Work order forms-250.95 | |
| | Business cards-49.00 | 299.95 |
| Farmville Wholesale Electric | Electric straps-0.60 | |
| | Toggle switch/screws-9.98 | |
| | Candle bulbs-41.70 | 52.28 |
| OK Termite & Pest Control | Exterminating service | 150.00 |
| Cintas Corporation #524 | Uniform rental | 544.58 |
| Shanaberger & Sons | Backpack leaf blower-399.95 | |
| | Stihl blower maintenance-36.90 | 436.85 |
| Walmart | Tools & supplies | 90.71 |
| Farmville Auto Parts | Oil & filter-43.44 | |
| | Radiator/anti-freeze-150.25 | 193.69 |
| Business Data of Virginia, Inc. | Wireless mouse | 29.99 |

CANNERY

| | | |
|--------------------------------|----------------------|--------|
| Farmville Wholesale Electric | Wire connectors | 21.09 |
| Price Supply Company, Inc. | Toilet-155.73 | |
| | Grease & washer-3.15 | 158.88 |
| Southside Electric Cooperative | Electric service | 94.58 |

HEALTH DEPARTMENT

| | | |
|---------------------------------|---------------|-----------|
| Prince Edward Health Department | Local support | 41,304.50 |
|---------------------------------|---------------|-----------|

COMPREHENSIVE SERVICE ACT

| | | |
|------------------------------|-----------------------|-----------|
| Latrind Abdus Sabur | Foster care | 300.00 |
| Betty Baldwin | Foster care | 862.00 |
| Centra Health | Professional services | 35,070.65 |
| Crossroads Services Board | Professional services | 3,090.00 |
| Cumberland Hospital | Professional services | 2,790.00 |
| Elk Hill | Professional services | 647.50 |
| Family Preservation Services | Professional services | 8,173.75 |
| Juanita Fisher | Foster care | 230.00 |
| Grafton School, Inc. | Professional services | 9,324.50 |
| Heartland Family Counseling | Professional services | 3,750.00 |
| Helton House, Inc. | Professional services | 5,052.50 |
| Christy Johnson | Foster care | 862.00 |

| | | |
|-----------------|-------------|----------|
| Lakeisha Lawson | Foster care | 862.00 |
| Ernestine Lee | Foster care | 862.00 |
| Angela Uhrich | Foster care | 3,530.00 |

PLANNING

| | | |
|--------------------|--------------------|----------|
| Samuel Coleman | Commission meeting | 111.64 |
| Donald Gilliam | Commission meeting | 119.40 |
| Robert M. Jones | Commission meeting | 104.85 |
| Jack Leatherwood | Commission meeting | 100.00 |
| Chris Mason | Commission meeting | 108.73 |
| Mattie P. Wiley | Commission meeting | 100.00 |
| U.S. Cellular | Phone | 75.28 |
| Jonathan Pickett | Mileage | 392.15 |
| Farmville Printing | Business cards | 98.00 |
| Key Office Supply | Office supplies | 1,028.15 |

ECONOMIC DEVELOPMENT

| | | |
|-------------------------------|---------------------------------|----------|
| Business Card | UPS-14.18 | |
| | Jamestown event supplies-238.30 | |
| | Postage & supplies-888.25 | 1,140.73 |
| Farmville Herald | Advertising | 161.50 |
| Southside Messenger | Advertising | 70.00 |
| Vaden & Associates, Inc. | Change brochure layout | 65.00 |
| AT&T | Phone | 75.12 |
| Moonstar BBS | DSL | 45.00 |
| Embarq | Phone | 183.78 |
| Magi VanEps | Mileage-66.69 | |
| | Jamestown event supplies-88.71 | 155.40 |
| Sharon Lee Carney | Tree removal | 250.00 |
| Ross Catering Services | Catering service | 547.50 |
| O. O. Stiff, Inc. | Portable-john service | 190.00 |
| TCSC, LLC | Tent rental | 713.00 |
| Farmville Printing | Copies | 14.85 |
| McCain Printing Company, Inc. | E-Zone brochures | 403.71 |

COOPERATIVE EXTENSION OFFICE

| | | |
|-------------------------|---------------|-----------|
| Treasurer Virginia Tech | Local support | 16,355.87 |
|-------------------------|---------------|-----------|

CAPITAL PROJECTS

| | | |
|----------------------------|---------------------|----------|
| Cavalier Equipment Company | Installed compactor | 554.00 |
| Rod & Staff Welding | Pipe | 1,012.65 |

DEBT SERVICE

| | | |
|-------------------|-------------------------|-----------|
| Rural Development | Courthouse loan payment | 16,626.00 |
|-------------------|-------------------------|-----------|

RETIREMENT BENEFIT FUND

| | | |
|----------------|--------------------|----------|
| Vicki K. Johns | Retiree benefit | 959.00 |
| Anthem BCBS | Retirees insurance | 1,812.00 |

REVENUE SHARING FUND – VDOT

| | | |
|------------------------|------------------|--------|
| Draper Aden Associates | Via Sacra design | 495.00 |
|------------------------|------------------|--------|

PIEDMONT COURT SERVICES

| | | |
|-------------------------|------------------|--------|
| Dominion Virginia Power | Electric service | 122.67 |
| AT&T | Phone | 318.93 |
| Embarq | Phone | 230.35 |

| | | |
|----------------------|------------------------|--------|
| Sheena Franklin | Mileage | 80.51 |
| Sharon Gray | Mileage | 127.05 |
| Connie Stimpson | Mileage-212.23 | |
| | Meals & lodging-229.43 | 441.66 |
| Ashley Hricko | Mileage-115.90 | |
| | Meals-49.37 | 165.27 |
| Brittany Layne | Mileage | 97.00 |
| Rebecca Moss | Mileage | 134.83 |
| Andy Mays | Meals & lodging | 240.77 |
| Rockhurst University | Registrations | 398.00 |

PCS SUPERVISION FEES EXPENDITURES

| | | |
|----------------------|------------------|----------|
| SRP Corporation, LLC | Rent | 1,550.00 |
| Page Hardy | Cleaning service | 120.00 |

PCS DRUG TESTING FEES

| | | |
|------------------|--------------|-------|
| Kroll Laboratory | Drug testing | 46.71 |
|------------------|--------------|-------|

ADDENDUM BILL LIST

BOARD OF SUPERVISORS

| | | |
|------------------------|---|--------|
| Hampden-Sydney College | Joint meeting-November 15 th | 486.70 |
|------------------------|---|--------|

COUNTY ADMINISTRATOR

| | | |
|--------------------------------|---------------------------|-------|
| VITA | Pager rental | 16.36 |
| Matthew Bender & Company, Inc. | Code Rules V11 Supplement | 12.85 |

COMMISSIONER OF REVENUE

| | | |
|------|----------------|--------|
| VITA | Online service | 125.38 |
|------|----------------|--------|

ASSESSOR

| | | |
|-------------------------|-----------------------|-----------|
| Wampler-Eanes Appraisal | Professional services | 21,545.00 |
|-------------------------|-----------------------|-----------|

TREASURER

| | | |
|------------------------------|----------------------|--------|
| ComputerPlus Sales & Service | Maintenance contract | 581.70 |
| VITA | Online service | 125.38 |

REGISTRAR

| | | |
|------|----------------|------|
| VITA | Online service | 3.25 |
|------|----------------|------|

SPECIAL MAGISTRATES

| | | |
|-------------------------|--------------|-------|
| VITA | Pager rental | 16.36 |
| McMillian Pager Service | Pager rental | 15.90 |

LAW LIBRARY

| | | |
|------------|----------------|--------|
| LexisNexis | Online charges | 197.00 |
|------------|----------------|--------|

SHERIFF

| | | |
|------------------------------|---------------------------------|----------|
| East End Motor Company, Inc. | Inspect/repair heater-815.88 | |
| | Inspect/align brakes-159.07 | |
| | Cleaned air sensor-84.56 | |
| | Inspect/brake rotors-732.46 | |
| | Water pump-183.44 | |
| | Inspect/adjust headlight-335.73 | 2,311.14 |

| | | |
|--|--|--|
| Fourth Street Motor Company Business Card | Collision repairs Postage-280.61 Meals-86.27 Lodging-712.21 Office supplies-51.40 Gas-53.57 Earplugs-15.49 | 2,440.09 1,199.55 |
| Jimmy Farley | Meals | 23.94 |
| Margie Franklin | Meals | 17.95 |
| Larry Franklin | Meal | 5.52 |
| William D. Shular, Jr. | Meals | 23.95 |
| David Wilmoth | Meals-25.48 Phone charger-19.95 Firing range equipment-38.55 | 83.98 |
| Kinex Networking Solutions | DSL | 99.95 |
| Walmart | Office supplies-11.96 Cameras-231.52 Batteries-73.17 | 316.65 |
| Newman Tire Company, Inc. | Tires-429.52 Flat repair-12.31 Tires & alignment-471.47 | 913.30 |
| Town of Farmville | Fuel | 9,356.68 |
| Sirchie Finger Print Labs | Drug test kits | 427.77 |
| Southern Police Equipment Company | Raincoats | 46.97 |
| McMillian Pager Service | Pager rental | 230.00 |
| | <u>EMERGENCY SERVICES</u> | |
| Korman Signs | Sign & hardware | 155.95 |
| | <u>REGIONAL JAIL & DETENTION</u> | |
| Piedmont Regional Juvenile Detention Center | Juvenile detention | 10,575.00 |
| | <u>BUILDING OFFICIAL</u> | |
| Town of Farmville | Fuel | 375.87 |
| | <u>ANIMAL CONTROL</u> | |
| Embarq | Animal shelter phone | 32.01 |
| Town of Farmville | Fuel | 750.36 |
| Richard Roach | Bounty | 50.00 |
| VITA | Pager rental | 16.36 |
| Vortech Pharmaceuticals | Fatal Plus solution | 294.32 |
| | <u>BIOSOLIDS MONITORING</u> | |
| Town of Farmville | Fuel | 346.94 |
| | <u>REFUSE DISPOSAL</u> | |
| Sherwin Williams Company | Paint for Virso gate | 48.78 |
| Southside Electric Cooperative | Service for Virso site | 684.74 |
| STEPS, Inc. | Recycling fee | 1,308.69 |
| AT&T | Phone | 37.85 |
| Embarq | Worsham site | 30.89 |
| Town of Farmville | Fuel | 2,150.36 |
| | <u>SANDY RIVER RESERVOIR</u> | |
| Piedmont Soil & Water | SRR Dam 12 maintenance | 2,350.00 |

| <u>GENERAL PROPERTIES</u> | | |
|--|---------------------------------|----------|
| Dominion Virginia Power | Rice shelter-124.25 | |
| | Ag building-1,638.26 | 1,762.51 |
| Embarq | Line to hospital | 7.97 |
| Aramark Uniform Services | Janitorial supplies | 174.20 |
| Handi-Clean Products, Inc. | Janitorial supplies | 195.93 |
| Air Conditioning Equipment | Temperature sensors | 525.35 |
| Arcet Equipment Company | Grinding wheel/glove-55.11 | |
| | Welding supplies-69.28 | 124.39 |
| VITA | Pager rental | 33.62 |
| Pearson Equipment Company | Lift rental-150.00 | |
| | Scaffolding-244.00 | 394.00 |
| Sherwin Williams Company | Trim & edge kit-4.93 | |
| | Courthouse paint supplies-83.07 | 88.00 |
| Town of Farmville | Fuel | 497.12 |
| <u>COMPREHENSIVE SERVICES ACT</u> | | |
| Centra Health | Professional services | 4,370.00 |
| Dominion Youth Services | Professional services | 9,064.00 |
| New Dominion School, Inc. | Professional services | 8,400.00 |
| Presbyterian Home/Family Services | Foster care | 3,275.00 |
| Brittany Jones | Foster care | 18.20 |
| <u>CAPITAL PROJECTS</u> | | |
| Town of Farmville | Architectural fees | 3,844.40 |
| <u>PIEDMONT COURT SERVICES</u> | | |
| Longwood University | Meeting registration | 100.00 |
| <u>PCS SUPERVISION FEES EXPENDITURES</u> | | |
| Chris Shumaker | IT/Computer repair | 187.50 |

In Re: Budget Request – Funding for Vehicle

Chairman Fore stated a supplemental budget request had been received from Sheriff Harris for assistance with funding a vehicle to replace one that had been in an accident. He said the insurance recovery from the accident was \$8,125, and suggested the Board use the \$3,513 from the Surplus Sale and add \$12,362 from the Sheriff's Forfeited Assets Fund to cover the cost of a new vehicle for \$24,000.

Mr. Moore made a motion to approve the Sheriff's request and appropriate funds as follows:

\$8,125.00 to Rev. Account #3-100-19020-0006, Insurance Recoveries

\$3,513.00 to Rev. Account #3-100-18990-0006, Sale of Salvage & Surplus

\$11,638.00 to Exp. Account #4-100-31200-8205, Sheriff's Department-Motor Vehicles

The remaining balance necessary for the purchase will be taken from the Forfeited Assets Fund. The motion carried:

| | | |
|------|---|-----------|
| Aye: | Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward | Nay: None |
|------|---|-----------|

In Re: Highway Matters

Mark McKissick, Assistant Resident Engineer, presented statistics from the Highway Safety Challenge, a program developed by VDOT, the Department of Motor Vehicles and the Virginia State Police to reduce the number of traffic related fatalities in Virginia. He said over 900 people are killed on Virginia's highways each year, and said the main goal of the agencies is to improve safety from the engineering, enforcement and education standpoints to change driver behavior.

Mr. McKissick said a public hearing will be necessary for the secondary road system, and approval will be needed by March.

Mr. McKay made a motion to authorize advertisement for a public hearing during the January Board meeting on the secondary road system in the VDOT program. The motion carried:

| | | |
|------|---|-----------|
| Aye: | Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward | Nay: None |
|------|---|-----------|

Mr. McKissick said work had begun on Slaydon Forest but due to the loss of several employees, work has been delayed. He said they estimated gravel would be placed by the end of the season and paving may begin in the spring.

Mr. Simpson asked what steps are necessary to get a road on the list for paving under the Rural Rustic Road Program. Mr. McKissick said the criteria include no future development and land use issues, a

traffic count on the road, and sight distances and safety issues. He added the right of way would be at a cost of \$10,000 per mile if the criteria would be met currently, but would increase to approximately \$1,000,000 per mile if right of way is sought at a later date. Mr. Simpson asked for more information at a later date.

Mr. Moore offered thanks for the repairs done on Route 607. He added there is concern regarding the safety at the intersection of Routes 307 and 460, and asked if a larger stop sign or a flashing stop sign could be put up. Mr. Moore said there had been two near-accidents at that intersection in two weeks, as most of the drivers do not stop at the intersection. Mr. McKissick said the largest sign was placed there, and he would look into the possibility of placing a flashing sign at the intersection.

Mr. McKay said he had put in a request for a flashing stop sign at the intersection of Route 665 and Route 15 eastbound a few months ago, and asked about the status of that request. Mr. McKissick said there has been indication that research shows the flashing signs could trigger an episode for people with epilepsy.

Mr. Jones stated that the shoulders of some of the secondary roads in the Lockett District are in need of repair, and specifically on Route 636 near the bend, where the river and drainage line has eroded the shoulder of the road. Mr. McKissick said there were 25 roads on the list to be repaired.

Mr. Jones then said there was concern regarding the safety of the junction of the east interchange of Business 460 and the bypass, as there is no on-ramp from Business 460. Mr. McKissick stated a study has been done. Further discussion of road plans followed. Mr. McKissick added bids will be sought in January for rehabilitation work to be done on two bridges over Third Street, west-bound. He said work should begin in April 2008.

Mr. Moore stated the signal light at Lowe's was well justified.

Mr. Bartlett, County Administrator, asked if the Board of Supervisors could declare an area on Route 15 an underground utility corridor when the road is widened, and if so, what the cost would be. Mr. McKissick said he would have the proper department contact call Mr. Bartlett to address his concerns.

In Re: County Erosion & Sedimentation Ordinance

Mr. Jonathan Pickett, Director of Planning and Community Development, said the current Erosion and Sediment Control Ordinance was outdated and needed revision to comply with the regulations of the Commonwealth. He said a revision had been prepared by the Department of Planning & Community Development following guidelines provided by the VA Department of Conservation and Recreation, and had been reviewed by the County Attorney's office and the Prince Edward County Planning Commission. Mr. Pickett said Prince Edward County was required to take corrective action to remedy the deficiencies in the program and take steps necessary to bring its Erosion and Sediment Control program into consistency with the state requirements by May 2008, and asked that a public hearing be scheduled for the January meeting. A brief discussion on permits and inspections followed.

Mr. Jones made a motion to authorize a public hearing during the January Board meeting for the Erosion and Sediment Control Ordinance. The motion carried:

| | | |
|------|----------------------|-----------|
| Aye: | Pattie Cooper-Jones | Nay: None |
| | William G. Fore, Jr. | |
| | Sally W. Gilfillan | |
| | Robert M. Jones | |
| | Charles W. McKay | |
| | James C. Moore | |
| | Howard F. Simpson | |
| | Lacy B. Ward | |

In Re: Public Hearing – Amendment to the County Building Ordinance

Chairman Fore announced this was the date and time scheduled for a public hearing on the Prince Edward County Building Ordinance. Notice of this hearing was advertised according to law in the November 30, 2007 and December 7, 2007 issues of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore opened the floor for public comment.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Mr. Moore made a motion to remove the fee schedule from Section 18-33, Fee Schedule, in the County Building Ordinance, and adopt the amended ordinance. The motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward

Nay: None

Chapter 18

BUILDINGS AND BUILDING REGULATIONS

Article I. In General

Secs. 18-1—18.30. Reserved.

Article II. Building Code

Sec. 18-31. Adoption of the Uniform Statewide Building Code.
Sec 18-32. Building inspection department.
Sec. 18-33. Reserved.
Sec 18-34. Board of Appeals.
Sec. 18.35. Violations.

***Cross references**—Community Development, ch. 34; environment, ch. 46; fire prevention and protection, ch. 50; floods, ch. 54; health and sanitation, ch. 58; solid waste, ch. 66; waterways, ch. 82; subdivisions, app. A; zoning, app. B.

State law references—Access to and use of buildings by handicapped, Code of Virginia, § 2.1-517; removal, repair, etc., of buildings and other structures, Code of Virginia, § 15.2-906; fencing of swimming pools, Code of Virginia, § 15.2-921; Virginia Industrialized Building Safety Law, Code of Virginia, § 36-70 et seq.; Uniform Statewide Building Code, Code of Virginia, § 36-97 et seq.; local licensing of certain contractors, Code of Virginia, § 54.1-1117.

ARTICLE I. IN GENERAL

Secs. 18-1—18.30. Reserved.

ARTICLE II. BUILDING CODE

Sec. 18-31. Adoption of the Uniform Statewide Building Code.

There is adopted by reference in the county the Uniform Statewide Building Code of the state, the provisions of which shall control all matters concerning the construction, alteration, addition, repair, removal, demolition, use, location, occupancy and maintenance of all buildings and mobile homes, and all other functions that pertain to the installation of systems vital to all buildings and structures and their service equipment as defined by the Uniform Statewide Building Code of the state, and shall apply to existing and proposed buildings and structures in the county.
(Ord. of 7-1-89, § 1)

Sec. 18.32. Building inspection department.

There is established a department of building inspection, whose responsibility it is to enforce the provisions of the Uniform Statewide Building Code of the state as stated in section 103.1 of volume I of the Uniform Statewide Building Code. The cost of enforcement shall be defrayed through the levying of fees by the locality as provided in Code of Virginia, § 36-105. The office shall have a code official who shall be appointed by the Board of Supervisors. The code official in concurrence with the chief appointing authority shall be responsible for the organization and daily operation of the department.

Sec. 18.33. Reserved.

Sec. 18-34. Board of appeals.

- (a) The owner of a building or structure, the owner's agent or any other person involved in the design or construction of the building or structure may appeal a decision of the code official concerning the application of the Uniform Statewide Building Code or his refusal to grant a modification to the provisions of the Uniform Statewide Building Code covering the manner of construction or materials to be used in the erection, alteration or repair of that building or structure. Application for appeal may be made when it is claimed that the true intent of the building code or the rules legally adopted under the building code have been incorrectly interpreted, the provisions of the building code do not fully apply, or an equally good or better form of construction can be used.
- (b) The board of appeals shall be appointed and function in conformance with section 121.2 of the Uniform Statewide Building Code.
(Ord. of 7-1-89, § 4)

Cross reference—Administration, ch. 2.

Sec. 18-35. Violations.

Any person who shall violate a provision of the Uniform Statewide Building Code or shall fail to comply with any of its requirements or who shall erect, construct, alter or repair a building or structure in violation of any approved plan or directive of the code official, or of a permit or certificate issued under the provision of the building code shall be guilty of a misdemeanor, punishable by a fine of not more than \$2,500.00.
(Ord. of 7-1-89, § 5)

In Re: Amendment to County Building Permit Fees

Chairman Fore said the revised fee structure for county building permits, if passed, would be effective January 1, 2008.

Mr. McKay made a motion to adopt the revised county building fee schedule. The motion carried:

| | |
|--|-----------|
| Aye: Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward | Nay: None |
|--|-----------|

PRINCE EDWARD COUNTY
BUILDING PERMIT FEES

No permit to begin work for new construction or other building operation shall be issued until the fees prescribed in this section have been paid. The fees shall be affixed at the following rates:

| | | |
|-----|--|---------------------------------|
| (1) | Single-family/Multi-family and duplex dwellings..... | Minimum \$150 |
| | Or, per square foot..... | \$0.20 |
| (2) | Manufactured homes..... | Minimum \$100 |
| | Or, per square foot..... | \$0.10 |
| (3) | Additions: | |
| | Pools (above ground)..... | \$ 35 |
| | Pools (in-ground)..... | \$ 75 |
| | Carport, porch, deck..... | \$ 75 |
| | Garages (sheds/shops) | |
| | Less than 150 sq ft..... | no fee |
| | More than 150 sq ft..... | Minimum \$75 or \$0.15 sq ft |
| | Additions or remodeling to living area..... | Minimum \$ 75 |
| | Or, per square foot..... | \$0.15 |
| (4) | Electrical, plumbing and mechanical..... | \$ 50 |
| | Electrical reconnect..... | \$ 35 |
| | CD18:5 | |
| (5) | Farm buildings: (working farm)..... | no fee |
| | (must provide tax form Schedule F) | |
| | Electrical connection to farm building..... | \$ 35 |
| (6) | Demolition:..... | \$ 50 |

- | | | |
|------|--|------------------------------|
| (7) | Churches, volunteer fire departments, rescue squads..... | Charge at Commercial rate |
| (8) | Commercial: | |
| | New structures..... | Minimum \$150 |
| | Or, per square foot: | |
| | Up to 10,000 square feet..... | \$0.12 |
| | Over 10,000 square feet..... | \$0.08 |
| | Additions..... | Minimum \$100 |
| | Electrical, plumbing, mechanical..... | \$100 |
| | Towers..... | \$300 |
| | Collocation/Communication facilities..... | \$500 |
| (9) | Amusement Rides (mechanical) | |
| | Major..... (per ride) | \$ 35 |
| | Kiddie..... (per ride) | \$ 15 |
| (10) | Signs..... | \$ 40 |
| (11) | Separate permits to be pulled for new construction on electrical, plumbing, mechanical..... | \$ 50 each |
| (12) | Request for refund, 80% of permit cost. | |
| (13) | Building Official may impose re-inspection fee after 2 nd failure | \$ 25 |
| (14) | Building permits required for construction costs over \$2,000 | |

**The Commonwealth of Virginia imposes a 1.75% levy on all building permit fees.

In Re: Appointment – Board of Zoning Appeals

A vote was taken on the candidates for the Board of Zoning Appeals.

| <u>Candidate</u> | <u>Vote</u> |
|--------------------|---|
| Jack Houghton | Pattie Cooper-Jones Sally W. Gilfillan Lacy B. Ward |
| W. W. Porterfield | Charles W. McKay James C. Moore Howard F. Simpson |
| Marshall Thackston | William G. Fore, Jr. Robert M. Jones |
| Jim Wilck | No votes |

Due to a tie vote, a second vote was taken as follows:

| <u>Candidate</u> | <u>Vote</u> |
|-------------------|--|
| Jack Houghton | Pattie Cooper-Jones Sally W. Gilfillan Lacy B. Ward |
| W. W. Porterfield | William G. Fore, Jr. Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson |

Dr. W. W. Porterfield will be recommended to the Circuit Court Judge for reappointment to a five year term on the Prince Edward County Board of Zoning Appeals. The term will begin January 1, 2008 and run through December 31, 2012.

In Re: Prince Edward County Planning Commission

Mr. Chris Mason addressed the Board and indicated that he was interested in being reappointed to serve a full term.

A vote was taken on the candidates for the Planning Commission, County Position, as follows:

| <u>Candidate</u> | <u>Vote</u> |
|--------------------|---|
| John Dudley | No votes |
| Chris Mason | Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson |
| Marshall Thackston | Lacy B. Ward |

Mr. Chris Mason will be reappointed to serve a four year term on the Prince Edward County Planning Commission beginning January 1, 2008 through December 31, 2011.

In Re: Annual Contracts for Engineering Services

Mr. Bartlett said that in September and October, the County advertised for engineering firms interested in providing general engineering services to the county on an annual basis. County staff

reviewed the proposals from the following six firms: Dewberry & Davis; Draper Aden Associates; Hurt & Profit; MMM Design Group; Resource International; and Wiley & Wilson. Based on the project team qualifications and experience, the offeror's project and management approach, experience with representative projects and their references, the Board of Supervisors voted to award one of the contracts to Draper Aden Associations during the November 26, 2007 meeting.

Chairman Fore said the County staff recommended the Board also enter into annual contracts with Resource International and Wiley & Wilson, based on the same criteria.

After a brief discussion, Mrs. Gilfillan made a motion to accept the recommendation of the County staff and enter into annual contracts with Resource International and Wiley & Wilson for engineering services. The motion carried:

| | | |
|------|----------------------|-----------|
| Aye: | Pattie Cooper-Jones | Nay: None |
| | William G. Fore, Jr. | |
| | Sally W. Gilfillan | |
| | Robert M. Jones | |
| | Charles W. McKay | |
| | James C. Moore | |
| | Howard F. Simpson | |
| | Lacy B. Ward | |

In Re: Surplus Equipment Sale

Mr. Bartlett said the Buildings & Grounds Department held a surplus equipment sale on Saturday, December 1, 2007 at the County Shop. The sale netted \$3,513, and most of the vehicles, furniture and all of the computers were sold.

He added that there was enough lumber left over from Extreme Makeover Home Edition to build a small house, which was donated to Habitat for Humanity, and it would be stored in the County Shop.

Mr. Ward left the meeting at this time.

Mrs. Cooper-Jones made a motion to authorize the County Administrator to dispose of the residual equipment, as appropriate. The motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson

Nay: None

Absent: Lacy B. Ward

In Re: County Attorney's Report

Mr. Ennis said a noise complaint was received in the County Administrator's office in late November, and he had reviewed the County's current Noise Ordinance (Section 46-31) and determined that it was unenforceable, unconstitutional, vague and subjective. He recommended the ordinance be repealed or revised. Mr. Ennis said the ordinance could prohibit specific conduct during specified hours, the decibel level, or a combination of conduct and decibel level.

Mr. Ward returned to the meeting at this time.

Mr. Ennis said the main problem with the decibel level issue would be the cost to equip officers with a decibel measuring device. He recommended a committee study the ordinance to find the most practical solution for the county. Discussion of other counties' ordinances followed.

Chairman Fore requested Mrs. Puckett find samples from other areas and said he would then appoint a committee to review the samples with Mr. Ennis.

Mr. Ennis then said he spoke with Dr. Gordon, a medical examiner, regarding the Puckett Funeral Home bill that had been questioned during the November Board meeting. He said traditionally, cremation was done, but due to the significant psychiatric history of the deceased, Dr. Gordon had ordered embalming of the deceased due to the possibility that questions could arise regarding the cause of death. Mr. Ennis said that after speaking with a representative from Puckett Funeral Home, the bill may be revised with a substantial discount due to the circumstances. He recommended waiting on receipt of the bill from Puckett Funeral Home. Discussion followed on routine procedure.

Mr. Ward asked Mr. Ennis about the status of the documents regarding authorization of easements to Virginia Power for the wastewater treatment plant, the construction easement, and the authorization for the County Administrator to execute a letter of agreement with the Virginia Department of Health to enable the Manor to continue under its current pump-and-haul permit. Mr. Ennis said he was aware of the requests but had not seen the documents.

Mr. Ward then asked about the status of those documents. Mr. Bartlett said some of the documents were in the process of being prepared, and that the County was in the midst of negotiations with the Town of Farmville, but the outcome was to be determined. He said action on the requests had been taken, but none had yet been completed. Chairman Fore said the Board approved action at a previous meeting and they were being worked on. Mr. Bartlett said most require action from an entity outside of the County, and some were anticipated to be completed by January, but not all.

The Board agreed to discuss the topic further at a future meeting. Mrs. Cooper-Jones asked the Board to consider all options carefully and find a median with the Town of Farmville.

In Re: County Administrator's Report – Amendment to the County Code

Mr. Bartlett presented a proposed amendment to the County Code, to include a list of various powers and duties of the County Administrator and the process to remove the County Administrator. He said most of these powers and duties are contained in the state code or are part of other County policies, and by its inclusion, it institutionalizes the position of the County Administrator and the expectations of the position. Mr. Bartlett added the proposed amendment had been reviewed by the County Attorney.

Mrs. Gilfillan made a motion that the Board authorize a public hearing on the proposed amendment to the County Code during the January Board meeting. The motion carried:

| | | | |
|------|----------------------|------|------|
| Aye: | Pattie Cooper-Jones | Nay: | None |
| | William G. Fore, Jr. | | |
| | Sally W. Gilfillan | | |
| | Robert M. Jones | | |
| | Charles W. McKay | | |
| | James C. Moore | | |
| | Howard F. Simpson | | |
| | Lacy B. Ward | | |

In Re: County Administrator's Report – Financial Policy

Mr. Bartlett reviewed a draft of the overall statement of objectives of the County Financial Policy, which would eventually include Budget Development, amendments and execution, debt management, investment policies, capital improvements, reserve requirements, purchasing policy and any other items the Board desires. He said the main items in the proposed Policy that posed significant changes were:

- Requests the School Board submit a proposed budget on or around March 1st and an approved budget on or around April 1st
- Hold a consolidated Public Hearing on County and School Budgets, CIP, and tax rates
- Budget approval with restrictions on expenditures at the fund level for the County Administrator and category level for the School Board
- County Administrator authorization to transfer monies within a fund
- Board of Supervisors must approve grant submissions requiring expenditure of County funds
- County Administrator authorization to approve all warrants and report to the Board the amounts expended by fund for the previous month

Mr. Simpson made a motion to table this item and appoint a three-member committee from the Board for further study, which would then report to the Board at the January Board meeting. After some discussion, Mr. Simpson amended his motion to table the topic for further review by the Board. The amended motion carried:

| | | |
|------|---|-----------|
| Aye: | Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward | Nay: None |
|------|---|-----------|

In Re: Miscellaneous Comments

Mr. Bartlett said the County should anticipate and take action to shape development along the Route 15 corridor. He said an example would be a sign ordinance, and an ordinance could be limited to specific areas and not county-wide. Mr. Bartlett added another topic for consideration would be the underground utilities such as the electric, telephone and cable lines, and the cost that may be incurred to control the County's growth in the future.

Mr. Ward said he attended the 100th birthday celebration for Hazel Benton Carter and he was honored to present the recognition letter from the Board. He said she was most appreciative.

Mrs. Gilfillan said she received information from Mrs. Carney regarding statistics on the new County web site. She said the site has been visited many times. Mrs. Gilfillan also said she would like the Board to consider the possibility of changing the term of the Chairman and Vice-Chairman appointments to terms of two years at a time, instead of one-year terms.

In Re: Resolution of Respect – Pattie Cooper-Jones

Chairman Fore asked for a motion to adopt a Resolution of Respect to Mrs. Pattie Cooper-Jones for her service to the Board of Supervisors.

Mrs. Gilfillan made a motion to approve a Resolution of Respect to Pattie Cooper-Jones, seconded by Mr. Ward. The motion carried:

| | | | |
|------|--|------|------|
| Aye: | William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward | Nay: | None |
|------|--|------|------|

Abstain: Pattie Cooper-Jones

Chairman Fore then presented a Resolution of Respect to Pattie Cooper-Jones for her dedication and service to Prince Edward County. Mrs. Cooper-Jones said she truly enjoyed her “tour of duty as a Board of Supervisors member. It has been a pleasure; it has been interesting, educational, I have met the nicest people ... and I do thank you from the bottom of my heart.”

**Board of Supervisors of the County of Prince Edward, Virginia
~ A Resolution of Respect ~**

**PATTIE COOPER-JONES
PRINCE EDWARD COUNTY BOARD OF SUPERVISORS
JANUARY 1, 2004 – DECEMBER 31, 2007**

WHEREAS, Pattie Cooper-Jones served as a member of the Board of Supervisors of the County of Prince Edward, Virginia, from January 1, 2004 to December 31, 2007, representing Farmville District 801; and

WHEREAS, Pattie Cooper-Jones has served her fellow Prince Edward County citizens with a commitment to open government; and

WHEREAS, during her career in public service, Pattie Cooper-Jones has established a reputation for dedication and integrity; and

THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia hereby conveys its high regard and appreciation to Pattie Cooper-Jones; and

BE IT RESOLVED FURTHER, that a copy of this resolution be prepared for presentation to Pattie Cooper-Jones, as an expression of respect by the members of the Board of Supervisors of the County of Prince Edward, Virginia.

In Re: School Board Vacancy

Mrs. Sarah Puckett, Assistant County Administrator, said that Mr. Herbert Doswell, the Prince Edward County School Board member for District 301 (Leigh District), resigned effective January 1, 2008. The remaining term of office for this appointment would be January 1, 2008 until June 30, 2008. She said in order to fill this immediate vacancy, a Citizen Committee from District 301 was appointed to recommend School Board nominations to the Board of Supervisors, as follows:

Bertha Shepperson, Chair
14629 Farmville Road
Meherrin, VA 23954
434.223.8474

Alice S. Hulett
754 Levi Road
Green Bay, VA 23942
434.767.3755

Laura Fowlkes
89 Fowlkes Circle
Meherrin, VA 23954
434.223.8654

Othelia Lacks
300 Mill Creek Road
Meherrin, VA 23954
434.736.9801

Peter Micken
266 Virso Road
Meherrin, VA 23954
434.736.9561

Mr. Moore made a motion to authorize advertisement of the Citizen Committee and establish December 28, 2007 as the deadline for submission of names of nominees with letters of interest or resumes

to the Citizen Committee, and authorize the required Public Hearing on the nominees for the January 8, 2008 Board meeting, at which time nominations may also be made from the floor. After some discussion, the motion carried:

| | | |
|------|---|-----------|
| Aye: | Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward | Nay: None |
|------|---|-----------|

In Re: 4-H Packet

Mr. Jones said there was a request included in the packets for support, and suggested that someone contact them to make them aware they should return during the budget process.

Mr. Bartlett said he advised them to return during the budget process when they brought the packets for the Board.

In Re: Closed Session

Supervisor Pattie Cooper-Jones made a motion that the Board convene in Closed Session to discuss prospective industry and to discuss the expansion of an existing business, where no previous announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)5 of the *Code of Virginia*. The motion carried:

| | | |
|------|---|-----------|
| Aye: | Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward | Nay: None |
|------|---|-----------|

The Board returned to regular session by motion of Mr. McKay and adopted as follows:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward

Nay: None

On motion of Mr. Jones and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of November 2007, which was reviewed and ordered to be filed with the Board papers.

In Re Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of November 2007, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of November 2007, which was reviewed and ordered to be filed with the Board papers.

In Re: Financial Reports from Prince Edward County Schools

Dr. Patricia Watkins, School Superintendent, submitted a financial summary report and a comparative receipts and expenditures report for the month of November 2007, which were reviewed and ordered to be filed with the Board papers.

On motion of Mr. Moore and adopted by the following vote:

| | | | |
|------|----------------------|------|------|
| Aye: | Pattie Cooper-Jones | Nay: | None |
| | William G. Fore, Jr. | | |
| | Sally W. Gilfillan | | |
| | Robert M. Jones | | |
| | Charles W. McKay | | |
| | James C. Moore | | |
| | Howard F. Simpson | | |
| | Lacy B. Ward | | |

the meeting was recessed at 9:45 p.m. and will reconvene Thursday, December 20, 2007 at 5:00 p.m.