

December 11, 2012

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11<sup>th</sup> day of December, 2012; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; Jim Ennis, County Attorney; and Kevin Wright, VDOT Residency Administrator.

Chairman Fore called the meeting to order. Rev. Calvin Gray, New Jerusalem Baptist Church, offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.*

**Jimmy Johnson**, President of Downtown Farmville, thanked the Board for working with Downtown Farmville and the Main Street Program. He introduced Helen Person, Executive Director for Downtown Farmville. Ms. Person thanked the Board for its support and for all the assistance given to help enhance life in Prince Edward County and the Town of Farmville.

**Sam Campbell**, Prospect District, expressed his concern regarding the information presented at the Industrial Development Authority meeting and Prince Edward Development, LLC. He asked the Board not to extend the Agreement concerning the Granite Falls Project until the taxes owed on the Poplar Hill development are paid.

**Michele Schumacher**, Lockett District, expressed her disapproval of extending the agreement concerning the Granite Falls Project. She requested information on the status of the Granite Falls CDA.

**Jack Houghton**, Farmville District, spoke in opposition extending the agreement concerning the Granite Falls Project.

**Bill Powers**, Hampden District, expressed his concern regarding receiving attendant service at the dumpster site in Worsham.

In Re: Board of Supervisors Comments

Supervisor Campbell stated there was a good turnout at the Community meeting at the Prospect Fire Hall on December 3 (2012); the five candidates for Treasurer attended, as did Mr. Kevin Wright of VDOT, to answer questions. He added that on Thursdays through Saturdays, the Prospect dumpster site has excellent help.

Supervisor Cooper-Jones thanked Sam Campbell, Michele Schumacher and Jack Houghton for their investigations into the issues and for being involved.

Chairman Fore stated the results were in from the election for Treasurer; Donna Bowman Nunnally is the Treasurer-Elect.

Supervisor Gantt stated that the road project is all but complete. He said the road, with the under-employment and unemployment currently, will become a commercial artery; he added that successful communities invest in themselves and see infrastructure as opportunities. Supervisor Gantt said the County

must work with businesses that have an interest in investing in the community and the schools. The County is seeing improvements in the schools, and asked the Board to find more ways to make opportunities happen. Supervisor Gantt reminded all that the new road offers opportunity.

In Re: FY 13 Budget Amendment

Chairman Fore announced that this was the date and time scheduled for a public hearing on proposed amendments to the FY 13 County Budget related to the Route 786 construction project. Notice of this hearing was advertised according to law in the Friday, November 30, 2012 and Friday, December 7, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Wade Bartlett, County Administrator, stated that the proposed amendment amends the VDOT Revenue Sharing Fund to reflect the receipt of \$1,759,980 in State revenue sharing funds, \$500,000 from the Virginia Department of Transportation, \$1,152,489 from Virginia Resource Authority Series 2011B bonds, and \$255,671 from the Fund Balance of the Revenue Sharing Fund. These funds will be used to pay \$2,062,140 for construction costs, \$171,380 for engineering/inspection services and \$1,434,620 to be transferred to the General Fund to repay for an advance of funds to start the Route 786 project.

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor Simpson made a motion to approve the FY 13 Budget Amendment and necessary appropriations. Supervisor Wilck questioned the total cost of the project; Mr. Bartlett stated it was approximately \$4 million; almost \$2.3 million came from the Revenue Sharing Program and VDOT and the County's cost has been approximately \$2 million.

Chairman Fore repeated Supervisor Simpson's motion to approve the FY 13 Budget Amendment and appropriate as follows:

		<u>FY 2013 Budget Amendment</u>	
		<u>Debit</u>	<u>Credit</u>
3-740-24040-0001	State Revenue Sharing		\$1,759,980
3-740-24040-0005	State VDOT Funds		\$ 500,000
3-740-40000-0003	VRA Series 2011B Bonds		\$1,152,489
3-740-41050-0740	From VDOT Rev Share Fund Balance		\$ 255,671
4-740-94000-0788	Route 786 Construction	\$2,062,140	
4-740-94000-0789	Route 786 Engineering	\$ 171,380	
4-740-93000-0100	Transfer to General Fund	\$1,434,620	

The motion carried:

Aye: Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson

Nay: Howard M. Campbell  
Jim R. Wilck

In Re: Consent Agenda

On motion of Supervisor McKay and carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

the Board accepted the Treasurer's Report for September 2012; the minutes of the meeting held November 15, 2012; Accounts and Claims; Salaries; and appropriations as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	From General Fund Balance		\$36,645
4-100-94000-0009	Capital Projects / Jackson Estate	\$20,645	
4-100-94000-0031	Capital Projects / Sheriff –IBR	\$16,000	

**September 2012**

Fund balances were as follows:

General Fund	121,382.25	
General Fund Reserved for Investments	3,783,033.95	
		3,904,416.20
PPEA Fund		(1,529.57)
Industrial Development Authority Fund		169,653.43
Recreation Fund Reserved for Investments		27,150.35
Forfeited Assets Fund Reserved for Investments		84,869.26
School Capital Projects Fund - VPSA		(49,800.43)
Undistributed Local Sales Tax Fund		0.00

Underground Storage Tank Fund	20,000.00
Economic Development Fund	743,464.42
Board of Public Welfare Special Account	3,640.80
Piedmont ASAP Fund	321,724.38
QZAB Debt Services Fund	408,068.97
Landfill Construction Fund	1,233,842.98
PCS Fund	340,246.16
Revenue Sharing Fund	(639,763.50)
Retirement Benefits Fund	118.58
Granite Falls CDA Fund	(3,030.00)
Dare Donations Fund	2,954.66
School Cafeteria Fund	355,521.04
Prince Edward Community Development Fund	46,793.50
Water Fund	617,505.65
Sewer Fund	(156,845.71)
School Fund	0.00
	7,429,001.17

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	2,109,451.20
Warrants Payable (School Fund)	0.00
General Fund Investments	3,783,033.95
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	27,150.35
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	1,233,842.98
Forfeited Asset Fund for Investment	84,869.26
Industrial Development Authority for Investment	169,653.43
	7,429,001.17

\*Of this \$3,904,416.20 in the General Fund, \$7,614,191.00 is encumbered for:

Transfers in:	
School Fund	6,903,112.78
VPA Fund	474,805.28
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	0.00
Retirement Benefits Fund	25,720.00
Debt Obligations	210,552.94
Total	7,614,191.00

This leaves an unencumbered balance of \$(3,709,74.80) in the General Fund.

**STATEMENT OF DEPOSITORY BALANCES**

**Balances as of September 2012:**

**Checking Accounts:**

Benchmark Community Bank	289,577.81
Wachovia Bank	185,292.09
BB&T	0.00
Bank of America	1,252,648.82

**1,727,518.72**

**Investment Accounts:**

Benchmark Community Bank	5,170,162.35
Wachovia Bank	131,400.17
Citizens Bank & Trust Company	35,000.00
BB&T	1,494.25
Planters Bank & Trust	200,000.00
Mentor Investments	162,425.68
SNAP (State Non-Arbitrage Plan)	0.00
Bank of America	0.00

**5,700,482.45**

**BOARD OF SUPERVISORS**

Business Card	Credit	-280.69	
	VACo registrations	1,575.00	1,294.31

**COUNTY ADMINISTRATOR**

VACORP	Workers compensation	68.75
Pitney Bowes Financial Services	Postage meter lease	29.00
US Cellular	Phone	122.02
Business Card	VACo registration	225.00
Diamond Springs	Water & equipment rental	15.90
Walmart	Halloween candy	201.36

**LEGAL SERVICES**

VACORP	Workers compensation	10.00
--------	----------------------	-------

**COMMISSIONER OF REVENUE**

VACORP	Workers compensation	42.00
NADA Used Car Guide	Subscription	12.00

	<u>TREASURER</u>	
VACORP	Workers compensation	50.00
Pitney Bowes Financial Services	Quarter lease - mail system	1,662.00

	<u>INFORMATION TECHNOLOGY</u>	
Business Data of Virginia, Inc.	Travel expenses	375.00

	<u>ELECTORAL BOARD AND OFFICIALS</u>	
Farmville Printing	Voter information envelopes	469.50

	<u>REGISTRAR</u>	
VACORP	Workers compensation	17.00
Farmville Herald	Advertising	112.75
U. S. Postal Service	Postage	360.00

	<u>CIRCUIT COURT</u>	
VACORP	Workers compensation	9.00

	<u>GENERAL DISTRICT COURT</u>	
US Cellular	Phone	25.38

	<u>CLERK OF THE CIRCUIT COURT</u>	
VACORP	Workers compensation	69.00
Farmville Printing	Exhibit labels	92.42

	<u>LAW LIBRARY</u>	
CenturyLink	Phone	39.66
Lexis Nexis	Online service	239.00
Matthew Bender & Company, Inc.	Forms 2012 V3B & V4	332.01

	<u>COMMONWEALTH'S ATTORNEY</u>	
VACORP	Workers compensation	96.00

	<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>	
VACORP	Workers compensation	10.00
Key Office Supply	Ink cartridge / appointment book	185.88
	Flash drive / paper	31.65
		217.53

	<u>SHERIFF</u>	
VACORP	Workers compensation	3,257.00
Medtox Diagnostics, Inc.	Drug testing kits	486.41
Medtox Laboratories, Inc.	Drug testing kits	50.00
Commtronics of Virginia	Radio repair	173.18
Burkeville Body Shop	Auto repairs	1,632.88
Express Care	Oil changes (8) / wiper	2,151.67
CenturyLink	Phone	10.36
US Cellular	Phone	820.12
Cindy Eldridge	Academy meal allowance	182.00
Staples Advantage	Batteries	192.34
RDJ Specialties, Inc.	Foldable Frisbees	739.38

Southside Electric Cooperative	Electric service		9.27
Prince Edward County Public Schools	Diesel		38.99
Southern Police Equipment Company	Pepper spray	42.00	
	Badges	110.00	
	Holster	94.25	
	Duty belt	39.00	285.25
	Ammunition		2,353.60
Town Police Supply - Richmond	Shirts		88.50
Quality Uniform Company, Inc.	Inspection / oil change	57.00	
	Tires	1,099.84	3,180.98
Haley Automotive	Install radio / decals		2,547.60

SHERIFF - COURTS

VACORP	Workers compensation		903.00
--------	----------------------	--	--------

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Farmville Auto Parts	Gas can / oil		57.97
Town of Farmville	Fuel		550.62
Dominion Virginia Power	Electric service		318.56

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Ladder bracket		100.00
C. W. Williams	Hood	52.07	
	Foot switch	144.99	
	Hose rewind switch	28.32	225.38
Cyrus Pest Control Company	Exterminating service		45.00
East End Motor Company, Inc.	Tie rod / fog light / bulb		313.91
Southside Electric Cooperative	Electric service		264.61

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Propane		100.99
US Cellular	Phone		264.66
Verizon	Phone		166.89
Dominion Virginia Power	Electric service		320.15
Watkins Insurance Agency	Package / auto / umbrella insurance		3,551.00

FIRST RESPONDERS

Hampden-Sydney Volunteer Fire Dept.	12-13 Support		2,500.00
-------------------------------------	---------------	--	----------

PRINCE EDWARD AREA FIREFIGHTERS ASSOCIATION

Prince Edward Area Firefighters Association	12-13 Support		3,000.00
---	---------------	--	----------

AMBULANCE AND RESCUE SERVICES

Prince Edward Volunteer Rescue Squad	12-13 Support		15,000.00
Pamplin Volunteer Fire Dept. EMS	12-13 Support		2,000.00
Meherrin Fire & Rescue	12-13 Support		2,500.00

BUILDING OFFICIAL

VACORP	Workers compensation		174.00
--------	----------------------	--	--------



US Cellular	Phone	25.38
Treasurer of Virginia	2% Levy on permits	240.53

ANIMAL CONTROL

VACORP	Workers compensation	218.00
Treasurer of Virginia	Necropsy	223.00
Dominion Virginia Power	Electric service	209.55
CenturyLink	Phone	130.83
US Cellular	Phone	50.76

BIOSOLIDS MONITORING

VACORP	Workers compensation	181.00
US Cellular	Phone	25.38

REFUSE DISPOSAL

VACORP	Workers compensation	2,489.00
American Electric Motors	Electric motor	739.52
Business Card	Coupling inserts	122.45
	Motor starter	640.23
Jimmy's Service Center	Truck maintenance	497.45
Southern States	Straps & gloves	26.73
Arena Trucking Company	Trash collection	368.00
Resource International	Groundwater monitoring	5,155.49
Emanuel Tire of Virginia	Tire recycling	1,058.10
Synergy Recycling, LLC	Electronic recycling	1,385.82
Southside Electric Cooperative	Darlington Heights site	81.79
Dominion Virginia Power	Leachate pump	48.12
	Scalehouse	100.92
	Cell C pump station	11.52
	Green Bay site	54.66
	Worsham site	89.76
	Prospect site	100.83
	Landfill site	36.23
AT&T	Phone	197.38
CenturyLink	Phone	289.41
US Cellular	Phone	25.38
Verizon	Phone	121.01
Prince Edward County Public Schools	Diesel	1,733.42

GENERAL PROPERTIES

VACORP	Workers compensation	1,267.00
Air Conditioning Equipment	HVAC annual contract	3,520.00
OK Termite & Pest Control	Exterminating service	150.00
Southside Electric Cooperative	SRR lights	30.14
Dominion Virginia Power	Roy Clark monument	15.49
	Shop	31.84
	Sheriff Department Shed	5.66
	Worsham Clerk's Office	13.23
AT&T	Phone	37.12
CenturyLink	Phone	129.95

US Cellular	Phone		77.53
Diamond Springs	Water & equipment rental		15.90
Prince Edward County Public Schools	Diesel		152.95
Taylor-Forbes Equipment Company	Oil	17.88	
	Dust cap	10.80	
	Hydraulic fluid / oil	107.85	136.53

CANNERY

VACORP	Workers compensation		182.00
Dixie Canner Company	Solid state relay		80.14
Southside Electric Cooperative	Electric service		229.93
CenturyLink	Phone		176.96
US Cellular	Phone		25.38

COMPREHENSIVE SERVICES ACT

Crossroad Services Board	Professional services		230.00
Family Preservation Services	Professional services		1,968.75
Grafton School, Inc.	Professional services		21,660.00
Letricia R. Logan	Foster care		666.00
The Hughes Center	Professional services		5,566.00

OTHER WELFARE / SOCIAL SERVICES

SCOPE / Meals on Wheels	12-13 Support		2,500.00
FACES, Inc.	12-13 Support		2,137.50
HOPE	12-13 Support		4,750.00
Tri-County Life Learners	12-13 Support		1,662.50
Southside Center for Violence Prevention	12-13 Support		3,750.00
Longwood Center for Visual Arts	12-13 Support		1,247.00
Habitat for Humanity	12-13 Support		2,375.00

CONTRIBUTIONS TO COLLEGES

Longwood Small Business Development Center	12-13 Support		3,537.00
---	---------------	--	----------

SUPERVISION OF PARKS & RECREATION

Heart of Virginia Festival	12-13 Support		2,850.00
Town of Farmville	2013 Heart of Virginia fireworks		2,500.00

MUSEUMS

Robert Russa Moton Museum	12-13 Support		2,500.00
---------------------------	---------------	--	----------

PUBLIC LIBRARY

Farmville-Prince Edward Community Library	12-13 Support		48,039.00
---	---------------	--	-----------

PLANNING

VACORP	Workers compensation		209.00
Sally W. Gilfillan	Commission meeting		100.00
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.20	122.20
Preston Hunt	Commission meeting	100.00	

	Mileage	22.20	122.20
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.55	
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.99	109.99
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.32	108.32
Business Card	Training	90.00	
	Calendars	58.96	148.96

COMMUNITY DEVELOPMENT

Farmville Chamber of Commerce	12-13 Support		2,375.00
Town of Farmville	12-13 Airport Support		4,750.00
Piedmont Area Transit	12-13 Support		2,500.00

ECONOMIC DEVELOPMENT

VACORP	Workers compensation		247.00
Business Card	Postage	92.54	
	Meals	110.00	
	Cookies (Bus tour)	6.13	208.67
US Cellular	Phone		25.38
Haymes Brothers, Inc.	Lay slope - Davis property		22,500.00

TOURISM

VACORP	Workers compensation		9.00
Dominion Virginia Power	Electric service		251.04
Business Card	UPS		22.88
CenturyLink	Phone		288.59
Walmart	Office supplies		28.30

SOIL & WATER CONSERVATION DISTRICT

Piedmont Soil & Water	12-13 Support		2,960.00
-----------------------	---------------	--	----------

GENERAL EXPENSE

Lumos Networks	Phone		2,758.07
Southern States Cooperative, Inc.	Gas		14,108.28
Anthem BCBS	Cobra insurance		560.00

CAPITAL PROJECTS

D&A Contractors	Driveway - Jackson estimate		18,625.50
Engineers Plus PC	Generator sizing		1,775.50

PIEDMONT COURT SERVICES

VACORP	Workers compensation		75.00
CenturyLink	Phone		64.30
Lumos Networks	Phone		311.27
Quill Corporation	Copy paper		89.80

PCS SUPERVISION FEES EXPENDITURES

Dominion Virginia Power	Electric service	198.65
SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	210.00

ADDENDUM BILL LIST

BOARD OF SUPERVISORS

WFLO-FM	Public service ads	55.00
Farmville Herald	Advertising	930.18

COUNTY ADMINISTRATOR

Farmville Printing	Business cards	49.00
Matthew Bender & Company, Inc.	Rules V11 11/12 Supp	16.97
University of Virginia	Comp salary survey	360.00

COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service	78.77
Key Office Supply	Planner	12.99

TREASURER

Treasurer of Virginia	Online service	78.78
-----------------------	----------------	-------

CIRCUIT COURT

Farmville Printing	Letterhead	31.50
Key Office Supply	Organizer / scissors	27.47

CLERK OF THE CIRCUIT COURT

AT&T	Phone	43.70
CenturyLink	Phone	85.13
Kinex Networking Solutions	DSL	74.95
Key Office Supply	Ink cartridges	412.35

LAW LIBRARY

Matthew Bender & Company, Inc.	Rules Vol 11 11/12	16.97
--------------------------------	--------------------	-------

COMMONWEALTH'S ATTORNEY

Pitney Bowes Financial Service	Equipment lease	102.00
Purchase Power	Postage	419.99
Treasurer of Virginia	Ipad service	135.15
Farmville Printing	Business cards	25.00
STEPS, Inc.	Shredding service	15.00
Key Office Supply	USB cable	9.99
	Copy paper / tape / pads	306.30
	Binder clips / folders	214.68
Virginia Lawyers Weekly	Subscription	530.97
		369.00

VICTIM WITNESS ASSISTANCE PROGRAM

Cindy Sams	Mileage	94.35	
	Meals	32.31	126.66
	<u>SHERIFF</u>		
Haley of Farmville, Inc.	Replace / rewire strobe		165.90
Kenbridge Tire & Auto	Calibration		50.00
Business Card	Postage	17.50	
	Meals / lodging	1,270.70	
	Halloween bags	103.81	
	Gas	345.52	
	Lens kit / flashers	214.99	
	Public Employment Law	124.95	2,077.47
UPS	Shipping		9.08
Treasurer of Virginia	VCIN		54.05
Kinex Networking Solutions	Backup data INS		19.95
Doris Brown	Meals		29.92
Central Virginia Criminal Justice Academy	Academy graduation		35.00
Robert Goldman	Meals		24.93
Key Office Supply	Post it flags	344.88	
	Ink cartridges	31.98	
	Copy paper	10.29	
	Binding combs	22.38	409.53
Diamond Springs	Water & equipment rental		66.40
Walmart	Notebook	3.97	
	Halloween bags	66.09	
	Anti-freeze	10.24	
	Ammunition	51.76	
	Shoes	32.87	164.93
Farmville Auto Parts	Tape	8.25	
	Alternator	60.14	68.39
Thomas Curtis	Pistols		2,175.00
Moore Medical, LLC	Fuel surcharge		0.95
Southern Police Equipment Company	Baton holder / pepper spray	132.00	
	Nameplates	28.99	160.99
Galls, LLC	Boots	112.48	
	Shoes	54.99	167.47
Elecom, Inc.	Install lights / radio		1,646.10
Signs @ Work, Inc.	Decals		720.00

RICE VOLUNTEER FIRE DEPARTMENT

Dominion Virginia Power	Electric service		303.98
-------------------------	------------------	--	--------

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Ferguson Enterprises, Inc.	Thermocouple package		22.20
Fire & Safety Equipment Company	Recharge extinguisher		40.95
Foster Fuels, Inc.	Propane		269.58
Goodman Truck & Tractor	Truck maintenance	8,652.64	
	Filter	41.94	8,694.58

CenturyLink	Phone		97.60
Dominion Virginia Power	Electric service		219.57

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		83.26
Commtronics of Virginia	Radio repair		54.00
Fire & Safety Equipment Company	Ring cutter		54.00
Foster Fuels, Inc.	Propane		624.97
J. E. Jamerson Building Supply	Door bottom / floor level	45.90	
	Treated pine	5.58	
	Post sleeve	15.95	
	Handi-cap threshold	17.08	
	Pine / casing / caulk	37.91	122.42
Pamplin Exxon	Fuel		294.13
Verizon	Phone		119.72
Dominion Virginia Power	Electric service		296.79
Whippoorwill Knolls Construction	Construction work		640.00

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Diesel		1,194.49
Watkins Insurance Agency	Insurance		133.00

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		573.75
Piedmont Regional Jail	Inmate per diem		60,521.87

BUILDING OFFICIAL

Coy Leatherwood	Meal	7.37	
	Meeting registration	15.00	22.37

ANIMAL CONTROL

East End Motor Company, Inc.	Tires / inspection / alignment		648.81
Pairet's, Inc.	Jacket		55.00
Farmville Wholesale Electric	Heater		373.65

REFUSE DISPOSAL

Farmville Wholesale Electric	Electrical contact	90.24	
	Wire end / splice tape	18.56	
	Merchandise returned	-90.24	
	Light bulb	12.00	
	Light bulbs	20.71	
	Thermostat / bulbs	100.72	
	Thermostat	42.80	
	Light fixtures	167.38	
	Thermostat returned	-25.20	336.97
Cavalier Hose & Fittings	Hydraulic hose		135.24
East End Motor Company, Inc.	Road service	80.24	
	Tire	237.50	317.74
Emanuel Tire of Virginia	Tire recycling		1,534.80
STEPS, Inc.	Recycling fee		1,506.32

Southside Electric Cooperative	Virso site		145.15
Dominion Virginia Power	Rice site		118.62
AT&T	Phone		77.01
O. O. Stiff, Inc.	Monthly service		662.50
Farmville Auto Parts	Bulb		4.59
NAPA of Farmville	Hydraulic oil / washer fluid	15.24	
	Fire extinguishers	95.88	111.12

GENERAL PROPERTIES

Dominion Virginia Power	Lights at Rice		111.21
Town of Farmville	Water / sewer		131.87
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		269.54
Diamond Paper Company	Wax & stripper	411.42	
	Paper towels	545.90	957.32
Farmville Wholesale Electric	Light bulbs		442.09
Taylor-Forbes Equipment Company	Gas primer bulb	7.59	
	Hydraulic oil / filters	482.19	489.78

CANNERY

Doli/Boiler Safety	Boiler inspection		80.00
--------------------	-------------------	--	-------

CHAPTER X BOARD

Crossroad Services Board	3rd Quarter support		15,660.75
--------------------------	---------------------	--	-----------

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional services		5,890.00
Business Card	Foster care		118.59
Centra Health	Professional services		13,600.00
North Spring Behavioral	Professional services		3,565.00
Don Wilhelm, L.C.S.W.	Professional services		800.00

PLANNING

Farmville Printing	Copies		33.80
--------------------	--------	--	-------

TOURISM

Town of Farmville	Water & sewer		86.15
-------------------	---------------	--	-------

COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		102.46
-------------	-------	--	--------

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,018.07
----------------	-----------------	--	----------

PIEDMONT COURT SERVICES

Commworld	Computer cords		43.00
-----------	----------------	--	-------

PCS SUPERVISION FEES EXPENDITURES

Connie Stimpson	Postage	5.75	
	Mileage	15.74	21.49

Julianna Ferrell	Mileage	83.79
Sandy Fox	Mileage	29.96
Sheena Franklin	Mileage	146.86
Sharon Gray	Mileage	63.81
Ashley Nash	Mileage	27.75
Dayna Stanley	Mileage	104.34

PCS DRUG TESTING FEES

Alere Toxicology Services, Inc.	Drug testing	19.48
---------------------------------	--------------	-------

In Re: Highway Matters

Mr. Kevin Wright, VDOT Residency Administrator, reported on the VDOT maintenance activity; salt and plows are ready for the winter. He stated a request for repair work on Route 658, Five Forks Road, was received; unfortunately it is currently in the best shape that can be done. It would need to be made wider and there is no construction funding.

Supervisor Campbell reported a pothole on Route 360 on the bridge over Norfolk Southern Railroad.

Chairman Fore requested the status on the study on Old 460 through Pamplin. Mr. Wright said he would call staff in the morning with that information.

Supervisor Simpson stated the signs on Five Forks Road have not been changed. He thanked VDOT and the workers at the Hampden-Sydney shop for all they do for the county.

In Re: Award Presentation by Piedmont Soil & Water Conservation District

Ms. Deanna Fehrer, District Manager, Piedmont Soil & Water Conservation District, presented its Conservation Educator award to Jennifer Bowen for her contributions to conservation and for being the 4-H agent for over twelve years.

In Re: Dance Hall Permit – New Fevers

Mr. Bartlett stated the County requires an annual Dance Hall Permit. Mr. Coy W. Leatherwood, Building Official, has inspected and recommends approval of a dance hall permit for New Fevers Restaurant and Lounge, located at 193 McLendon Drive, Farmville, Virginia.



After some discussion, Supervisor Simpson made a motion to authorize approval of the 2013

Dance Hall Permit for New Fevers; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

In Re: Appointments – Boards and Commissions

Prince Edward County Planning Commission:

A vote was taken on the candidates for the one-year term for the Planning Commission; the Board was instructed to choose two:

<u>Candidate</u>	<u>Vote</u>
Donald B. Gilliam	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck
Preston L. Hunt	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck

Donald B. Gilliam and Preston L. Hunt will be appointed to the Prince Edward County Planning Commission for a term of four years beginning January 1, 2013 and ending December 31, 2016.

Prince Edward County Board of Zoning Appeals:

A vote was taken on the candidates for the five-year term for the Board of Zoning Appeals:

Candidate

Vote

William W. Porterfield

Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

William W. Porterfield will be recommended to the Circuit Court Judge to serve on the Prince Edward County Board of Zoning Appeals for a term of five years beginning January 1, 2013 and ending December 31, 2017.

Crossroads Community Services Board:

A vote was taken on the candidates for the three-year term for the Crossroads Community Services Board:

Candidate

Vote

Tonya M-Smith Blanton

Howard M. Campbell  
Pattie Cooper-Jones  
Don C. Gantt  
Jim R. Wilck

Mattie P. Wiley

William G. Fore, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard R. Simpson

As there was a tie vote, Chairman Fore stated a coin-toss would be done and asked Supervisor Simpson to assign the coin. Supervisor Simpson called “heads” to represent Ms. Blanton and “tails” to represent Mrs. Wiley. Mr. Bartlett tossed the coin, and Chairman Fore announced it was “heads.”

Tonya M. Smith Blanton will be appointed to the Crossroads Community Services Board for a term of three years beginning January 1, 2013 and ending December 31, 2015.

Old Dominion RC&D Council:

Chairman Fore stated no applications were received for the Old Dominion RC&D Council Member position or the Alternate position, with a term of two years, beginning January 1, 2013 and ending December 31, 2014. He recommended that staff re-advertise the vacant positions.

Supervisor Wilck made a motion to authorize re-advertisement of the Citizen Volunteer Positions for the Old Dominion RC&D Council; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

In Re: Tri-Boro Rack and Storage Products TROF Grant

Mrs. Sharon Lee Carney, Director of Economic Development, stated Prince Edward County has recently been notified of the Tobacco Commission's award for a Tobacco Regional Opportunity Fund (TROF) grant on behalf of Tri-Boro Rack and Storage Products, LLC in the amount of \$95,000. Tri-Boro Rack was not eligible for Governor's Opportunity Funds (GOF).

The Tobacco Commission will hold Prince Edward County liable for the reimbursement of TROF funds in the event of a failure by Tri-Boro Rack to meet certain performance agreement provisions. To protect the County from any potential "claw-back" implications, Mr. DeMaio has agreed to provide a Letter of Credit or a Performance Bond, suitable to the County, with Prince Edward County as the beneficiary, in an amount equal to the amount of the grant awards. The Letter of Credit or Performance Bond will not be released until the County is released by the Tobacco Commission from any obligation for the TROF funds. All requirements must be met within 36 months, commencing September 30, 2012.

Following some discussion, Supervisor Gantt made a motion to approve the acceptance of the Tobacco Commission's TROF grant proposal for Tri-Boro Rack, and to authorize the County Administrator and/or the Board of Supervisors Chairman to sign any and all documents associated with

implementing the proposed incentives, contingent upon Tri-Boro meeting the requirement for a Letter of Credit/Performance Bond to the satisfaction of the County Attorney; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

In Re: Granite Falls – Extension of Economic Development Grant Agreement

Mr. Bartlett stated the developer of the Granite Falls Hotel & Conference Center has stated he has obtained commitments from necessary investors and the bank for financing. The only piece missing to allow the project to move forward is obtaining an allocation for the New Market Tax Credit Program. It is anticipated this issue will be resolved early in 2013. The developer, Bob Fowler, will provide additional information concerning this issue.

To date, the County and the Economic Development office have received no contacts from any developers or other individuals expressing interest in this property. Staff sees little downside risk in approving the requested extension, but considerable upside potential if the project moves forward.

Mr. Bartlett stated that a Board decision not to extend the Agreement will result in the developer abandoning the project. This will effectively eliminate the possibility of the County experiencing an investment of approximately \$54 million, 140 new jobs and the accompanying tax revenues.

The changes contained in the proposed one-year renewal are:

1. A new paragraph in the recitals clarifying that all previous agreements are terminated.
2. In Section 2.04, an extension of the grant termination date from December 31, 2038 to December 31, 2039.
3. In Section V, an extension of the agreement termination from December 31, 2038 to December 31, 2039.

Supervisor Simpson made a motion to approve a one year extension of the Granite Falls Grant Agreement and to authorize the Board Chairman to sign any and all documents associated with the one-year extension of the Granite Falls Grant Agreement.

Supervisor Wilck stated that in the past, questions regarding the financing have been posed and no information was presented. He stated that the New Market Tax Credit is to stimulate investment; he then presented three possible options for the Board to consider, a 120-day non-renewable agreement with Prince Edward Development, LLC for \$50,000, to be non-refundable; a 60-day non-renewable agreement with no up-front cash; or a one year option with a sensible cash option payment and the removal of the Moral [Obligation] Guarantee portion.

Supervisor Gantt states a one year extension will not cost the County anything and the Board has not signed a Moral Obligation Guarantee.

Discussion followed on the road and progress in the County. Supervisor Gantt called for the question.

Chairman Fore repeated Supervisor Simpson's motion, to approve a one year extension of the Granite Falls Grant Agreement and to authorize the Board Chairman to sign any and all documents associated with the one-year extension of the Granite Falls Grant Agreement; the motion carried:

Aye: William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson

Nay: Howard M. Campbell  
Pattie Cooper-Jones  
Jim R. Wilck

In Re: County Administrator's Report

Holiday Schedule – Mr. Bartlett stated that since the adoption of the County's Holiday schedule, the Governor has included two additional days of time off for state employees – December 26<sup>th</sup> and 31<sup>st</sup>. The County's Holiday schedule does not include either day but does include Friday, December 21<sup>st</sup> which is not a state Holiday. Mr. Bartlett recommended the County holiday schedule be amended to eliminate December 21<sup>st</sup> as a County Holiday and add December 26<sup>th</sup> and 31<sup>st</sup> to correspond with action taken by the Governor. This action is in accordance with Section 8.4A of the County's personnel policy that states "The County observes the same holidays as the Commonwealth of Virginia."

Discussion followed on changing the holiday given from the 21<sup>st</sup> to the 26<sup>th</sup> and remaining open on December 31<sup>st</sup> or allowing the employees to determine which day to take in order to keep all offices open. Mr. Bartlett advised that in doing so and not following the holidays set by the Governor, they would be violating the Personnel Policy, but the Board could amend the Personnel Policy if they desired.

Supervisor Wilck made a motion to send a memorandum around to staff and swap the 21<sup>st</sup> for the 26<sup>th</sup> or 31<sup>st</sup> to let the employees make the decision. Discussion followed.

Supervisor Wilck withdrew his motion.

Supervisor Gantt made a motion to approve the amended holiday schedule to replace December 21<sup>st</sup> with December 26<sup>th</sup> as the holiday and remain open on December 31<sup>st</sup>; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

County Budget Schedule – Mr. Bartlett presented a proposed County budget schedule, which coincides with the Prince Edward County School Board proposed budget schedule.

Discussion followed.

Supervisor Simpson made a motion to approve the FY 14 County Budget Schedule; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

**County of Prince Edward  
FY 14 Budget Schedule**

<b>DATE</b>	<b>ACTIVITY</b>	<b>TIME / LOCATION</b>
January 22, 2013	Budget Preparation Guide distributed to County Departments and Constitutional Offices	
January 22, 2013	Donation Request forms distributed	
Jan 28 – Mar 15, 2013	Budget work sessions between Departments and County Administrator	
January 29, 2013	Joint meeting of Board of Supervisors and School Board	5:30 p.m. Career Technical Center
February 1, 2013	Board of Supervisors Budget Planning meeting	9:00 a.m. 3 <sup>rd</sup> Floor Conference Room
February 22, 2013	Budget worksheets submitted to County Administrator	
March 5, 2013	Joint budget work session of Board of Supervisors and School Board	5:30 p.m. Career Technical Center
March 21, 2013	School Superintendent submits school budget to County Administrator	
March 26, 2013	Revenue estimated completed by County Administrator	
March 26, 2013	Presentation of County Administrator's proposed budget to Board of Supervisors	3:00 p.m. Board of Supervisors Room
April 2, 2013	Board of Supervisors budget work session – presentations by outside agencies	2:00 p.m.
April 9, 2013	Board of Supervisors budget work session – presentation of School Budget	5:00 p.m. Board of Supervisors Room
April 9, 2013	Board of Supervisors authorizes Public Hearing for April 23 (Ad dates – April 12 & 19)	
April 16, 2013	Board of Supervisors Budget Work Session	3:00 p.m. 3 <sup>rd</sup> Floor Conference Room
April 23, 2013	Board of Supervisors Budget Work Session	3:00 p.m. 3 <sup>rd</sup> Floor Conference Room
April 23, 2013	Joint Public Hearing on County & School Budgets & Tax Rates	7:00 p.m. Board of Supervisors Room
April 30, 2013	Budget Work Session, Adoption of County & School Budgets & Tax Rates	7:00 p.m. Board of Supervisors Room
June 11, 2013	Approval of Appropriations	7:00 p.m. Board of Supervisors Room

Route 786 Update – Mr. Bartlett stated that representatives of VDOT and the Department of Conservation and Recreation (DCR) conducted an inspection of the new road on November 27, 2012. As of this date the VDOT punch list has not been received. The DCR punch list has been received with work concerning erosion and sediment control required that can be completed in approximately one week; a re-inspection was tentatively scheduled for December 10, 2012 by DCR, but has not received any news regarding that inspection.

Court House Roof – Mr. Bartlett advised the Board that Kenbridge Construction has been contacted regarding the courthouse roof; the manufacturer of the shingles has been verified and documentation is being assembled to substantiate our claim of a product defect. Additionally, research and documentation continues regarding the proper installment and any remedies in case it was not.

In Re: Appropriation – Piedmont Regional Jail

Mr. Bartlett stated that the Regional Jail's expenses are exceeding revenues and it is now at the point when the member localities will have to begin paying each month based on inmate population. Expenses and revenues have stabilized and the estimate of total cost for Prince Edward County for the remainder of FY13 will be approximately \$400,000. Currently only \$60,000 is budgeted for that expense. After reviewing collections, certain accounts have been identified whose actual collections already exceed budgeted amounts. Those include Public Service Corporations, Grantee's Recordation Tax (Local), Sale of Land for Delinquent Taxes, Prince Edward Forest, Motor Vehicle Carrier Tax, and Fire Programs. The additional amount for the Fire Programs was due to both Fiscal Years 2012 and 2013 revenues being received in Fiscal Year 2013. Additionally, after reviewing expenses for the Juvenile Detention Center, Mr. Bartlett recommended reducing the amount budgeted by \$30,000. These actions reduce the amount required to be appropriated from the Fund Balance to \$86,000.

Mr. Bartlett stated the Jail is in negotiations to house 100-200 new prisoners from a non-member county which would provide enough funding to take care of this issue.



Supervisor Simpson made a motion to approve the budget amendment and make the appropriations as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-11020-2012	Public Service Corp		\$90,000
3-100-12070-0003	Grantees Recordation Tax (Local)		\$58,000
3-100-18990-0009	Sale of Land, Delinquent Taxes		\$12,000
3-100-21011-0001	Prince Edward Forest		\$ 9,000
3-100-22010-0003	Motor Vehicle Carrier Tax		\$14,000
3-100-24040-0012	Fire Programs		\$41,000
3-100-41050-0100	Fund Balance		\$86,000
4-100-33200-3196	Purchase of Service – Detention		\$30,000
4-100-33200-7001	Piedmont Regional Jail	\$340,000	

The motion carried:

<p>Aye: Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck</p>	<p>Nay: Howard M. Campbell</p>
--	--------------------------------

In Re: Request from Treasurer: Delinquent Tax Sale Properties

Mr. Bartlett stated the Treasurer held a public auction to sell land property due to delinquent real estate taxes. Bids for three of the parcels were not high enough to pay all of the taxes and expenses associated with the sale and a shortfall of approximately \$6,600 exists. The Treasurer requests the lots be sold to the highest bidder and the County pay for the cost of the sale and any shortfall of taxes. These parcels are all owned by either deceased persons or the owner cannot be located. The Treasurer has attempted to sell these lots multiple times and the bids have never been enough to cover the expenses and taxes. Two of the lots are located on Grove Street and the other is located off Route 713 (Corner Road) and is landlocked.

After some discussion, Supervisor Gantt made a motion to table this issue and requested the County Administrator to work with the Treasurer listing all delinquent properties with minimal value; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

In Re: Regional Stormwater Program Development Grant

Mr. Bartlett stated the Counties of Amelia, Buckingham, Charlotte, Cumberland, Lunenburg, Nottoway and Prince Edward have applied for and have been awarded a \$100,000 grant through the Virginia Locality Stormwater Program Development Grant fund.

The funding will be used to assist these seven localities with the development of local stormwater programs, including the adoption of water quality standards for development and redevelopment that are at least equal to the state standard. The County of Prince Edward is the lead entity and fiscal agent for this grant. The local match for this grant is all in-kind and approved by DCR.

Supervisor McKay made a motion to authorize the issuance of the RFP for engineering services to carry out the grant scope of work for the Virginia Locality Stormwater Program Development Grant; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of November 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of November 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the November 2012 ridership report from PERT and ordered them to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of November 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of November 2012, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was adjourned at 9:14 p.m.