

December 13, 2011

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 13th day of December, 2011; at 7:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Carney, Economic Development Director; James Ennis, County Attorney; Brian Butler, Assistant County Attorney; and Robert Fowler, Prince Edward Development, LLC.

Chairman Fore called the December meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Chairman Fore then stated the protocol provides 20 minutes for Public Participation, divisible by the number of speakers; he asked all to hold their comments to five minutes.

Chris Mason stated he submitted a Citizen Volunteer Application and hopes to remain on the Planning Commission. He has been serving on the Planning Commission since 2007 and as Vice-Chairman since 2009; in 2008, he received his certification from the Virginia Certified Planning Commissioners Training Program. He added he would appreciate the opportunity to continue serving the County in this capacity.

Sharon Dotson, Lockett District, expressed her concern regarding the actions of Board members stating they are under a microscope; she asked the Board to use sound judgment when making County decisions.

Henry Shelton, Prospect District, questioned the status of the Treasurer and how long elected officers can remain out of their office. Mr. Bartlett stated he would have to defer to the County Attorney, but the Constitutional Officers are elected and earn neither vacation time nor sick time. The Treasurer intends to return to work; the office is being run by her staff under her direction.

Cornell Walker, Prospect District, questioned progress made by the Board or County staff regarding the abandoned house at 289 Dry Bridge Road, and stated it has been broken into. Mr. Bartlett stated the mortgage company has been identified and attempts to contact them have been made; no return calls from the mortgage company have yet been received.

Kenneth Jackson, Lockett District, thanked Supervisor Wiley for her four years of service, and stated the Board has grown and commended the Board for being respectful, honest, and disciplined. He added the Treasurer's office is running well in Mrs. Shanaberger's absence. Mr. Jackson then strongly requested the Board consider moving forward with the intake at the Sandy River Reservoir, to help bring jobs to Prince Edward County.

Bemeché Hicks, Lockett District, stated the Sandy River Reservoir project began in 1960 to be a water source for the county and petitioned the Board to move forward with the intake to provide a foothold for securing the water for Prince Edward County and to build infrastructure for the future.

In Re: Board of Supervisors Comments

The Board members had no comments.

In Re: Consent Agenda

On motion of Supervisor Wilck and carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the Board accepted the minutes of the meeting held November 17, 2011; Accounts and Claims; and Salaries; and appropriations as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-24040-0070	Tobacco Commission Grant		\$ 106,829
4-100-94000-0024	Capital Project / Cannery	\$ 106,829	

BOARD OF SUPERVISORS

Walmart	Photos		38.22
Clerk of Circuit Court	Recording fees		64.50
Farmville Herald	Advertising		563.75
Mattie P. Wiley	Mileage / Parking / Tips	291.43	
	Meal	11.52	302.95
Business Card	VACo registration	1,575.00	
	Credit	-280.69	1,294.31

COUNTY ADMINISTRATOR

Pitney Bowes Financial Services	Postage meter lease		29.00
US Cellular	Phone		117.69
Sarah E. Puckett	Mileage		520.59
Sheila Martin	Mileage		24.42
Business Card	VACo registration		450.00
Diamond Springs	Equipment rental / water		15.70
Key Office Supply	Copy paper		269.94
Walmart	Halloween candy		145.68
Matthew Bender & Company, Inc.	Code Rules V11 Supp		15.72

COMMISSIONER OF REVENUE

M&W Printers, Inc.	Postage - Property forms		2,728.00
NADA Used Car Guide	Used car guide		12.00

TREASURER

James W. Elliott, Attorney	Court cost / advertising		201.00
Pitney Bowes Financial Services	Quarterly lease charge		1,662.00
BB&T	Safe deposit box rent		59.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	825.00	
	Monthly contract	3,700.00	4,525.00
ComputerPlus Sales & Service	Maintenance contract		270.00

ELECTORAL BOARD AND OFFICIALS

Ruby F. Amos	Official	100.00	
	Training	25.00	125.00
Barbara Barnes	Official	100.00	
	Training	25.00	125.00
Robert L. Barnes	Official	90.00	
	Training	25.00	115.00
Mary L. Baylis	Official		90.00
Patricia A. Brandt	Official		90.00
William E. Brandt, Sr.	Official		90.00
Wendell Brown	Official		90.00
Joseph E. Bush	Official		90.00
Peggy S. Cave	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	5.00	175.00
Edwina Covington	Official		90.00
James H. Davis	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	5.00	175.00
Rachael E. Dove	Official		90.00
Sheila Eames	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	5.00	175.00
Lynn H. East	Official	100.00	
	Training	25.00	125.00
Vincent Eanes	Official		90.00
Nancy D. Fawcett	Official	100.00	
	Training	25.00	125.00
Emmett L. Ferguson	Official		90.00
Linda Finch	Official	90.00	
	Mileage	50.00	140.00
Moses Ford	Official		90.00
Jean G. Fowlkes	Official		90.00
Yolanda Gladden	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Mileage	5.00	155.00
Edward Lee Helton, Jr.	Official	100.00	

	Training	25.00	125.00
Michael L. Helton	Official		90.00
Esther W. Hollingsworth	Official		90.00
Brian N. Hulsizer	Official		90.00
Frances D. Jasper	Official	100.00	
	Training	25.00	125.00
John Jennings	Official		90.00
Donald B. Kellum, Jr.	Official		90.00
James Junior Lee	Official		90.00
Jean W. Lee	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	185.00
Lora P. McElhenie	Official		90.00
Patricia Montague	Official		90.00
Tola Morgan	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	10.00	180.00
Grace E. Moton	Official		90.00
Deanna Lee Nash	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	185.00
Lee J. Owens	Official		90.00
Nancy Phaup	Official	100.00	
	Training	25.00	125.00
Rebecca L. Randolph	Official	100.00	
	Training	25.00	125.00
Mary G. Reed	Official		90.00
Rosalie B. Robertson	Official	100.00	
	Training	25.00	125.00
Harold (Brock) Robinson, Jr.	Official		90.00
Robert Saunders	Set up polls		75.00
Bertha E. Shepperson	Official		90.00
Claudia Somers	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	10.00	180.00
J. Scott Sims	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	185.00
Phillip Somers	Official	115.00	
	Training	25.00	

	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	185.00
Margaret Stockton	Official	100.00	
	Training	25.00	125.00
James B. Towler	Official		90.00
Kasie R. Wright	Official	100.00	
	Training	25.00	125.00
Lucie Zehner	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	185.00
Darlington Heights Fire Department	Rent		100.00
Elks Lodge #269	Rent		200.00
Farmville Volunteer Fire Department	Rent		100.00
Hampden Sydney Fire Department	Rent		100.00
Mt Zion Second Baptist Church	Rent		200.00
Prospect Volunteer Fire Department	Rent		100.00
Rice Volunteer Fire Department	Rent		100.00
Mt Pleasant Church	Rent		200.00
Dale L. Bolt	Tape		31.50
Key Office Supply	Office supplies	95.44	
	Seals / certificates	17.94	113.38

REGISTRAR

Farmville Herald	Advertising		102.50
Dale L. Bolt	Mileage		32.19
VRAV	2012 Dues		170.00
Key Office Supply	Office supplies	85.46	
	Chairs	299.98	
	Printer ink	115.97	
	Calendars	13.99	
	Desk calendar	13.98	529.38

GENERAL DISTRICT COURT

US Cellular	Phone		26.47
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CLERK OF THE CIRCUIT COURT

ILS / Manatron, Inc.	Anti-virus		200.00
Treasurer of Virginia	Jury questionnaires		1,650.50
AT&T	Phone		42.65
CenturyLink	Phone		79.13
Amelia Lawson	Mileage		9.18
Kinex Networking Solutions	DSL		74.95
Caskie Graphics, Inc.	Casebinders		1,833.52
M&W Printers, Inc.	Binding landbook		584.11

LAW LIBRARY

CenturyLink	Phone		37.24
LexisNexis	Online charges		228.00
Matthew Bender & Company, Inc.	VA Code Rules V11		15.72

COMMONWEALTH'S ATTORNEY

Cecelia Charlton	Postage		15.00
Matthew Bender & Company, Inc.	2011 Supp / Index / Vol 3	343.69	
	Replacement Vol 5	118.52	462.21

VICTIM WITNESS ASSISTANCE PROGRAM

Cindy Sams	Mileage	94.55	
	Meals	25.77	120.32
Key Office Supply	Batteries	11.86	
	Planner / folders / ink	200.19	212.05

SHERIFF

Walmart	Dog food	59.64	
	Office supplies	116.00	175.64
Elecom, Inc.	Light bar repair		42.00
Express Care	Oil change / maintenance	86.95	
	Oil change / filter / plug	70.46	157.41
Fire & Safety Equipment Company	Inspect extinguishers		36.00
Fourth Street Motor Company	Auto repairs	4,705.40	
	Inspection / bulb	20.94	4,726.34
Kenbridge Tire & Auto	Calibrations		200.00
Third Street Wrecker Service	Tire change		100.00
Business Card	Postage	162.00	
	Lodging	822.51	
	Meals	185.82	
	Conference registration	200.00	
	Gas	270.69	
	Shadow box	27.98	
	Uniforms	413.60	2,082.60
CenturyLink	VCIN line		10.36
US Cellular	Phone		694.78
Darangi Harrison	Tolls		11.35
Philip White	Tolls		11.35
Roger Jackson	Meal		5.61
William D. Shular, Jr.	Meals		43.43
Virginia Sheriffs Association	Dues		1,503.00
Key Office Supply	Office supplies	58.52	
	Highlighters	9.80	
	Printer ink	46.98	
	Headphones	17.19	
	Keyboard	14.99	147.48
Commtronics of Virginia	Remote speaker		78.44
DMV	ID cards		10.00
Sirchie Finger Print Labs	Barrier tape		98.45
Southern Police Equipment Company	Credit	-101.98	

	Car unlock kit	135.48	
	Flashlight	113.49	
	Shoes	129.00	
	Belt	22.49	298.48
Galls, An Aramark Company	Boots		237.98
Premium Marketing & Sales	Badge		64.50
Quantum Graphics / Uniforms	Pants		44.00
Law Enforcement Associates, Inc.	Body-worn DVR	725.00	
	Button camera	325.00	
	Freight	30.00	

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Diversified Inspections / ITL	Truck inspection		1,150.24
Fire & Safety Equipment Company	Cylinder test		148.08

PROSPECT VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Shield & Nomex hood	168.00	
	Shields	157.00	325.00
Farmville Wholesale Electric	Electrical supplies		22.40
Ferguson Enterprises, Inc.	Hammer / saw combo	327.85	
	Bit set	30.70	358.55
Pamplin Exxon	Mount / balance tires	61.80	
	Tires	720.00	781.80
Parker Oil Company, Inc.	Propane		241.45
Town of Farmville	Fuel		478.56
VA Maryland Rescue System	Equipment inspection		342.50

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		75.77
Jeff Baldwin	Grass cutting		280.00
Battery Barn of VA, Inc.	Batteries		464.43
Foster Fuels, Inc.	Propane		597.72
J.E. Jamerson & Sons Building Supply	Toilet kit / mirror		199.97
Pamplin Exxon	Fuel		196.31
Treasurer of Virginia	Aluminum pans		30.00
Verizon	Phone		59.32
YourFirstDue, Inc.	Internet		24.95
Diversified Inspections / ITL	Ladders		530.40

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Diesel		972.73
US Cellular	Phone		152.08
Verizon	Phone		147.03
Dominion Virginia Power	Electric service		386.92
Watkins Insurance Agency	Package auto / umbrella insurance		3,543.00

FIRST RESPONDERS

Hampden-Sydney Volunteer Fire Department	11-12 Support		2,500.00
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PRINCE EDWARD FIREFIGHTERS ASSOCIATION

Prince Edward Area			
Firefighters Association	11-12 Support		3,000.00

AMBULANCE AND RESCUE SERVICES

Prince Edward Volunteer Rescue Squad	11-12 Support		15,000.00
Pamplin Volunteer Fire Department EMS	11-12 Support		2,000.00
Meherrin Fire & Rescue Squad	11-12 Support		2,500.00

REGIONAL JAIL & DETENTION

Family Preservation Services	Electronic monitoring		330.00
Piedmont Regional			
Juvenile Detention Center	Juvenile detention		5,250.00
Piedmont Regional Jail	Inmate per diem		4,074.40

BUILDING OFFICIAL

US Cellular	Phone		26.47
Coy Leatherwood	Meal	9.83	
	Meeting registration	15.00	24.83

ANIMAL CONTROL

East End Motor Company, Inc.	Inspection	16.00	
	Rejection labor	16.00	
	Inspection / wheel alignment	54.95	86.95
Dominion Virginia Power	Electric service		168.13
CenturyLink	Phone		117.76
US Cellular	Phone		53.18
Business Card	Lodging		223.35
Compro Computers	Computer repairs		150.00
Prince Edward Health Department	Rabies shots		230.27

BIOSOLIDS MONITORING

US Cellular	Phone		26.47
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REFUSE DISPOSAL

Resource International	Miscellaneous work tasks	1,112.13	
	Storm water compliance	905.63	
	Groundwater monitoring	2,764.80	4,782.56
Farmville Wholesale Electric	Light bulbs		11.88
Mid-Atlantic Irrigation	Spring	11.00	
	Diaphragm	59.16	70.16
Arena Trucking Company	Trash collection		289.00
Wright's Excavating	Landfill operation		42,187.50
Emanuel Tire of Virginia	Tire recycling		504.00
STEPS, Inc.	Recycling fee		1,433.28
Southside Electric Cooperative	Darlington Heights site		74.55
Dominion Virginia Power	Leachate pump	6.04	
	Scalehouse	100.15	
	Cell C pump station	13.02	
	Green Bay site	85.74	

	Worsham site	94.33	
	Prospect site	100.66	
	Landfill site	46.17	446.11
AT&T	Phone		303.98
CenturyLink	Phone		284.03
US Cellular	Phone		26.47
Verizon	Phone		121.40
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel		1,342.04

SANDY RIVER RESERVOIR

Treasurer of Virginia	Bush 12 Permit fee		300.00
Draper Aden Associates	SSR O&M Application		190.00

GENERAL PROPERTIES

Doormation, Inc.	Handicap door repair		590.96
OK Termite & Pest Control	Exterminating service		150.00
Alecia Daves-Johnson	Flat repair		8.00
Southside Electric Cooperative	SRR lights		29.90
Dominion Virginia Power	Roy Clark monument	30.20	
	Shop	36.63	
	Sheriff Department Shed	5.66	
	Worsham Clerk's office	14.26	
	Lights at Rice	111.40	198.15
AT&T	Phone		36.25
CenturyLink	Phone		121.60
US Cellular	Phone		79.66
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		324.06
Diamond Paper Company	Janitorial supplies		937.56
Cintas Corporation #524	Uniform rental		438.69
Wilco, Inc.	Janitorial supplies		647.00
Diamond Springs	Equipment rental		8.95
Farmville Wholesale Electric	Light bulbs / ballasts	1,357.20	
	Credit	-216.12	
	Light bulbs	26.63	
	Connectors / wire / nuts	19.59	
	Fixture / bulbs / conduit	272.23	
	Ballasts	378.20	
	Light bulbs / connectors	94.55	
	Wire / tool pouch	192.60	2,124.88
I. H. McBride Sign Company, Inc.	NO HUNTING signs		483.00
Prince Edward County Public Schools	Diesel		229.70
Fisher Auto Parts, Inc.	Antifreeze		13.95
Walmart	Tires / wiper blades		464.11

CANNERY

Southside Electric Cooperative	Electric service		198.15
CenturyLink	Phone		116.07
Walmart	Cleaning supplies		85.15

HEALTH DEPARTMENT

Prince Edward County Health Department	11-12 Local support	41,940.25
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COMPREHENSIVE SERVICES ACT

Business Card	Foster care	271.76
Centra Health	Professional services	43,659.00
Crossroads Services Board	Professional services	1,865.00
Family Preservation Services	Professional services	5,165.00
Grafton School, Inc.	Professional services	13,965.00
Ronald & Sarah Harlan	Foster care	119.46
Letricia R. Logan	Foster care	666.00
Brent & Cindy Randolph	Foster care	62.98
Phillip & Jessica Sterling	Foster care	695.47
The Hughes Center	Professional services	9,922.00
Treasurer of Bedford	Professional services	2,320.00
Christina Velez	Foster care	835.97

OTHER WELFARE / SOCIAL SERVICES

SCOPE / Meals on Wheels	11-12 Support	2,500.00
FACES, Inc.	11-12 Support	2,137.50
HOPE	11-12 Support	4,750.00
Tri-County Life Learners	11-12 Support	1,662.50
Southside Center for Violence Prevention	11-12 Support	2,375.00
Longwood Center for Visual Arts	11-12 Support	1,247.00
Habitat for Humanity	11-12 Support	2,375.00
Commonwealth Regional Council	Grant assistance	30,000.00

CONTRIBUTIONS TO COLLEGES

Longwood Small Business Development Center	11-12 Support	3,537.00
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SUPERVISION OF PARKS & RECREATION

Heart of Virginia Festival	11-12 Support	2,850.00
Town of Farmville	2012 Heart of Virginia fireworks	2,500.00

MUSEUMS

Sherwin Williams Company	Paint	390.02
Robert Russa Moton Museum	11-12 Support	2,500.00

PUBLIC LIBRARY

Farmville - Prince Edward Community Library	11-12 Support	46,639.75
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PLANNING

Farmville Herald	Advertising	456.13
Business Card	Postage	98.29
Alecia Daves-Johnson	Postage	36.05
	Mileage	266.51
	Meals	85.64

	Office supplies	23.90	412.10
<u>COMMUNITY DEVELOPMENT</u>			
Farmville Chamber of Commerce	11-12 Support		2,375.00
Town of Farmville	11-12 Support - Airport		4,750.00
Piedmont Area Transit	11-12 Support		2,500.00
<u>ECONOMIC DEVELOPMENT</u>			
US Cellular	Phone		26.47
<u>TOURISM</u>			
Dominion Virginia Power	Electric service		269.28
Business Card	Postage		26.06
Key Office Supply	Foam boards / paper	26.87	
	Calendar refills	13.28	40.15
Magi Van Eps	Film & prints		23.78
Walmart	Film / photo paper		23.73
<u>SOIL & WATER CONSERVATION DISTRICT</u>			
Piedmont Soil & Water Conservation District	11-12 Support		2,960.00
<u>COOPERATIVE EXTENSION OFFICE</u>			
Treasurer, Virginia Tech	1st Quarter support		9,780.74
CenturyLink	Phone		95.26
<u>GENERAL EXPENSE</u>			
Southern State Cooperative, Inc.	Gas		14,927.71
Anthem BCBS	Cobra insurance		530.00
<u>CAPITAL PROJECTS</u>			
Cas Severn	AS400		2,320.00
Business Card	PH Buffer / solution	135.20	
	Test gauge / seam meter	402.26	537.46
<u>GRANITE FALLS EXPENDITURES</u>			
VACORP	Liability insurance		1,485.00
<u>RETIREMENT BENEFIT FUND</u>			
Vicki K. Johns	Retiree benefit		1,051.29
<u>PIEDMONT COURT SERVICES</u>			
Connie Stimpson	Printed calendars	128.95	
	Mileage	19.51	
	Batteries	9.97	158.43
Dominion Virginia Power	Electric service		223.77
AT&T	Phone		121.44
CenturyLink	Phone		203.13
W. A. Watson & Sons Insurance	Balance due - flood insurance		29.00
Sheena Franklin	Mileage	78.81	

	Meals	43.46	122.27
Sharon Gray	Mileage		158.72
Emily Guill	Mileage		192.03
Renee T. Maxey	Mileage		93.24
Cadance Tyler	Mileage	240.86	
	Meals	37.09	277.95
Dayna Stanley	Mileage	85.47	
	Meals	42.18	127.65

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,383.00
Page Hardy	Cleaning service		210.00

ADDENDUM BILL LIST

BOARD OF SUPERVISORS

Howard Simpson	Mileage		343.54
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COMMISSIONER OF REVENUE

Compro Computers	Computers		1,670.00
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TREASURER

ComputerPlus Sales & Service	Maintenance contract		1,075.35
Key Office Supply	Typewriter maintenance contracts	459.00	
	Post it notes	11.99	
	Ink cartridges	129.46	
	Counterfeit detector	8.99	
	Correction fluid / tape	16.72	626.16

CLERK OF THE CIRCUIT COURT

Matthew Bender & Company, Inc.	VA/WV Wills & Admin		228.60
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LAW LIBRARY

AT&T	Phone		36.25
LexisNexis	Online service		228.00
ComputerPlus Sales & Service	Maintenance contract		270.00

COMMONWEALTH'S ATTORNEY

Pitney Bowes Financial Services	Equipment lease		102.00
James R. Ennis	Mileage	111.55	
	Lodging	207.41	
	Meal	11.32	
	Registration fee	50.00	380.28

SHERIFF

East End Motor Company, Inc.	Flat tire road service	193.35	
	Mount / balance tire	14.00	
	Power steering pump	945.13	

	Inspection / repair exhaust	625.52	
	Wrecker service (2)	145.00	
	Oil / filter change	57.31	
	Replace alternator	72.56	
	Inspect / brake pads	170.07	
	Oil change / tires	619.61	
	Rotors / pads / tires	1,072.27	
	Tires	1,074.30	
	Rotate tires	32.00	5,021.12
Rockwell Audio	Install console		192.50
Compro Computers	Computer repair	150.00	
	Power strips	419.65	569.65
UPS	Shipping charges		6.05
Treasurer of Virginia	VCIN service		53.06
Kinex Networking Solutions	Web host / data backup		39.90
CenturyLink	VCIN line		7.97
Jimmy Farley	Meal		7.39
Kevin Randolph	Meal		7.39
Diamond Springs	Water & equipment rental		64.90
Farmville Printing	Envelopes		285.25
Farmville Auto Parts	Battery		122.99
NAPA of Farmville	Bulb		3.98
Sirchie Finger Print Labs	Fingerprint lifters		141.84
Best Uniforms, Inc.	Uniforms		117.62
Quantum Graphics / Uniforms	Hat		83.50

RICE VOLUNTEER FIRE DEPARTMENT

Farmville Auto Parts	Starter	156.31	
	Speedy Dri	44.94	201.25
John Deere Financial	Diesel	189.62	
	Gasoline	130.33	319.95
Dominion Virginia Power	Electric service		225.26

PROSPECT VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Shields		106.00
Benchmark Community Bank	Chassis note payment		2,000.00
Elecom, Inc.	Radio repair		38.15
Ellington Energy Service	Propane cylinder	19.53	
	Fuel	459.59	479.12
CenturyLink	Phone		86.56
NAPA of Farmville	Bulb / connector		8.45
Parker Oil Company, Inc.	Propane		269.84
Price Supply Company, Inc.	Plumbing supplies		119.55
Town of Farmville	Fuel		201.38
Dominion Virginia Power	Electric service		217.29

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Ellington Energy Service	Diesel	836.68	
	Unleaded gas	625.77	1,462.45

Farmville Auto Parts	Oil & filters	104.59	
	Fuel filter	12.13	
	Batteries	519.96	
	Core return	-76.00	560.68
Mid-Atlantic Irrigation	Valve / flange / tubing		1,205.69
Jack L. Slagle Fire Equipment	Adaptor		155.77
Southside Electric Cooperative	Electric service		273.27
Verizon Wireless	Phone		60.07
Verizon	Phone		132.37

HAMPDEN SYDNEY VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		16.30
Arcet Equipment Company	Oxygen		109.20
C. W. Williams	Pike pole		67.70
Creative Electric Contractors	Generator repairs		650.89
Emergency Medical Products	Back board		319.35
CenturyLink	Phone		44.33
VA Maryland Rescue System	Truck repairs		1,748.15

PAMPLIN VOLUNTEER FIRE DEPARTMENT

Jana Baldwin	Janitorial service		130.00
Fire & Safety Equipment Company	Heat sensor camera		7,850.00
Jamerson Jr. Building Supply	Trash bags / Windex	33.48	
	Keys	6.40	39.88
Benjamin H. Johnson, CPA	Audit		1,600.00
Key Office Supply	Pens / clips / stapler		26.32
National Auto Parts, Inc.	Bulb assembly / switch	78.37	
	Shipping charge	9.48	87.85
Verizon	Phone		52.15
Vest's Sales & Service, Inc.	Mast oil		35.00
Dominion Virginia Power	Electric service		283.82

EMERGENCY SERVICES

Timmons Group	Address additions		180.00
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REGIONAL JAIL & DETENTION

Piedmont Regional Jail	Inmate per diem	3,703.70	
	SCAAP funds	1,549.00	5,252.70

BUILDING OFFICIAL

Fourth Street Motor Company	Auto repair		195.00
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ANIMAL CONTROL

Lowe's	Hose connectors		11.07
Farmville Auto Parts	Control arm	110.15	
	Bulb / wiper blades	10.97	
	Oil & filter	72.52	193.64
CenturyLink	Phone		117.76

REFUSE DISPOSAL

Lowe's	Concrete mix		22.26
Southside Electric Cooperative	Virso site		89.64
Dominion Virginia Power	Rice site		106.69
AT&T	Phone		68.41
CenturyLink	Phone		80.19
Prince Edward County Public Schools	Diesel		1,326.42

GENERAL PROPERTIES

Carpet House	Carpet (ag building)		4,368.00
OK Termite & Pest Control	Exterminating service		150.00
Putney Mechanical Company, Inc.	Balanced airflow		114.95
Dominion Virginia Power	Courthouse	11,513.49	
	SCOPE building	246.50	
	Ag building	1,553.00	13,312.99
Ellington Energy Services	Fuel		6,560.00
AT&T	Phone		36.25
CenturyLink	Phone		50.50
Grainger	Vinyl bags	139.20	
	AHU belts	25.76	
	Shipping charge	10.24	175.20
Lowe's	Screws	4.35	
	Cable ties	11.32	
	Batteries	11.31	
	Orange flags / stakes	25.20	
	Soil & rakes	47.90	100.08
Rochette's Florist	Bows		91.00
Prince Edward County Public Schools	Diesel		181.02
East End Motor Company, Inc.	Inspection		16.00
Farmville Auto Parts	Brake rotors	97.88	
	Hose clamps	1.38	
	Credit	-30.60	
	Bulb	3.99	72.65

CANNERY

Ellington Energy Services	Fuel		1,312.00
CenturyLink	Phone		116.07

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional services		8,265.00
Braley & Thompson, Inc.	Professional services		8,469.24
Centra Health	Professional services		2,053.56
Letricia R. Logan	Foster care		666.00
Phillip & Jessica Sterling	Foster care		448.00
Christina Velez	Foster care		120.89

MUSEUMS

Sherwin Williams Company	Paint		73.17
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<u>ECONOMIC DEVELOPMENT</u>		
Compro Computers	Power strip	59.95
<u>TOURISM</u>		
Parker Oil Company, Inc.	Propane	664.44
CenturyLink	Phone	249.03
<u>GENERAL EXPENSE</u>		
Lumos Networks	Phone	2,821.23
Southern States Cooperative, Inc.	Gas	14,999.96
<u>CAPITAL PROJECTS</u>		
Compro Computers	Power strips	154.90
<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump	39.09
<u>PIEDMONT COURT SERVICES</u>		
Times Virginian	Subscription	38.00
<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Services, Inc.	Drug testing	58.44

In Re: Highway Matters

There was no report from VDOT.

Supervisor Campbell reported a pine tree in Hudson's Bottom on Route 460 eastbound is falling onto two other trees and needs to be removed.

Supervisor Gantt asked if there is any information regarding VDOT's snow removal preparations. Mrs. Sarah Elam Puckett, Assistant County Administrator, stated an article reported VDOT is better prepared monetarily this year for the snow removal.

In Re: Appointments: Citizen Board/Commission Vacancies

One Planning Commission member's term expires December 31, 2011. Appointments to the Planning Commission have a term of office effective January 1, 2012 and expire December 31, 2015.

A vote was taken on each of the candidates, as follows:

<u>Candidate</u>	<u>Vote</u>
Brian Lokker	none
Christopher Mason	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley

Mr. Chris Mason will be re-appointed to fill the Planning Commission seat with a term of office effective January 1, 2012 and expiring December 31, 2015.

A Board of Zoning Appeals member's term expires December 31, 2011. A recommendation of appointment to the Board of Zoning Appeals will be made to the Circuit Court Judge for the position, with a term of office effective January 1, 2012 and expiring December 31, 2016.

Chairman Fore stated there were no Citizen Volunteer Applications received for this position; he stated that he spoke with Vincent Eanes who said he would be happy to continue to serve. Chairman Fore then suggested Vincent Eanes be recommended to the Circuit Court Judge for reappointment; the Board concurred.

Mr. Vincent Eanes is unanimously recommended for re-appointment to the Prince Edward County Board of Zoning Appeals with an effective term beginning January 1, 2012 and expiring December 31, 2016.

In Re: Appointments – Granite Falls Community Development Authority

Chairman Fore stated the terms of office of four members expire December 31, 2011. He recommended the re-appointment of Supervisor Howard Simpson, Supervisor Robert Jones, and Supervisor Charles McKay, and the appointment of Supervisor-elect Pattie Cooper-Jones, effective January 1, 2012 and expiring December 31, 2015. The Board concurred.

In Re: Appointments – To Be Filled by Board of Supervisors Members

Chairman Fore stated there will be vacancies on the Southside Virginia Family YMCA Board and the Crossroads Community Services Board, effective January 1, 2012 due to a change in the membership of the Board of Supervisors. Chairman Fore recommended the appointment of Supervisor Charles McKay to the Southside Virginia Family YMCA and Supervisor Howard Simpson to the Crossroads Community Services Board. The Board concurred.

In Re: Public Hearing – Initiation of Condemnation Proceedings to Acquire Certain Property Interests Necessary for County Purposes

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Initiation of Condemnation Proceedings by Prince Edward County, Virginia to Acquire Certain Property Interests Necessary for County Purposes. Notice of this hearing was advertised according to law in the Wednesday, December 7, 2011 and Friday, December 9, 2011 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated that at the November 17, 2011 meeting of the Board of Supervisors, the Board approved the acquisition of land owned by Glad Hill Properties, LLC, Tax Map #051-A-36, by either negotiation or condemnation. On Wednesday, November 23, 2011 via certified mail, a packet of information was sent to Glad Hill Properties; the local Registered Agent for Glad Hill Properties, LLC was also presented with the same information. On November 30, 2011, the County Administrator contacted Mr. Lacy to discuss the issue. Mr. Lacy stated he had just received the packet the preceding day and had not had time to properly evaluate the County's offer. When asked if he would like to discuss the matter, he stated he would not and would provide the packet to his attorney. It was called to his attention that the deadline for negotiations was December 2, 2011 and that after this date, the County would initiate condemnation proceedings if an agreement had not been reached. Mr. Lacy was informed the County stood ready to negotiate an agreement, and even after condemnation proceedings had commenced, negotiations could continue. The conversation then ended.

Per section 15.2-1903 of the *Code of Virginia*, “Prior to initiating condemnation proceedings, the governing body shall, after a public hearing, adopt a resolution or ordinance approving the propose public use and directing the acquisition of property for the public use by condemnation or other means.”

Mr. Bartlett stated an appraisal of the property has been done and a meeting is set for Wednesday, December 14, 2011 between Mr. Lacy and a Board member to discuss the matter further; during the condemnation process, negotiations may continue.

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor McKay made a motion to adopt the Resolution Authorizing the Acquisition of Interests in Real Estate for Road Construction Purposes on Land Owned by Glad Hill Properties, LLC, Tax Map #051-A-36; the motion carried unanimously:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

**A Resolution Authorizing the Acquisition of Interests in Real Estate
For Road Construction Purposes on land Owned by
Glad Hill Properties, LLC, Tax Map #051-A-36**

WHEREAS, Prince Edward County, Virginia (the “County”), and the Commonwealth of Virginia have undertaken to construct an alternate to State Route No. 628 (to be named State Route 786) to relieve congestion through the Prince Edward County School Complex and to enhance safety in the area; and

WHEREAS, the County has determined that there is a need for a 6.878 acre right of way along with a 0.616 acre utility easement across and through a portion of certain property identified by Tax Map Number 051-A-36, located on the east side of U.S. Highway 15 at Dominion Drive; and

WHEREAS, due to the deadlines imposed in conjunction with the construction of the highway utilizing “quick take” procedures as authorized by Section 15.2-1905(C) of the *Code of Virginia, 1950*, as amended, is necessary; and

WHEREAS, the value of the right of way and the easement is \$343,850.00; and

NOW, THEREFORE, BE IT RESOLVED, by the County, that condemnation utilizing “quick take” procedures of a 6.878 acre right of way and 0.616 acre utility

easement that must be relocated to accommodate construction across and through portions of the property identified as Tax Map Number 051-A-36, located east of U.S. Highway 15 at Dominion Drive is necessary for the reasons set forth in this Resolution, and staff is hereby authorized to initiate condemnation proceedings, including possession prior to the institution of the condemnation proceedings in accordance with law.

In Re: Public Hearing – Amendment to County Zoning Ordinance

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Amendment to the County Zoning Ordinance to allow Commercial Outdoor Sports and Recreation in the A-1 (Agricultural Conservation) Zoning District by Special Use Permit. Notice of this hearing was advertised according to law in the Friday, November 25, 2011 and Friday, December 2, 2011 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the Prince Edward County Planning Commission conducted a Public Hearing at their November 15, 2011 meeting. No citizen comments were received on the proposed amendment and the Planning Commission unanimously recommends the proposed amendment to the County Zoning Ordinance.

The majority of the County is zoned A-1 whose purpose is to conserve agricultural land and promote agriculture and forestry as the highest priority use in this district. There are uses which may be compatible and provide recreation/business opportunities for the citizens of Prince Edward County but under the current ordinance are not allowed (corn mazes, etc). In 2009, the Zoning Ordinance was amended to allow Outdoor Commercial Entertainment uses in the A-1 District by Special Use permit.

The inclusion of a Special Use status will allow the community an opportunity to comment if a requested use is appropriate for the proposed location. The amendment includes specific Use & Design criteria to mitigate any unintended impacts of a proposed use.

Mr. Bartlett stated there were at least three separate inquiries last year alone for outdoor events.

Supervisor Jones stated a resident wishes to put an outdoor activity park in the County, which would compliment both the High Bridge Trail and the Sandy River Reservoir.

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor Jones made a motion to approve the amendment to the Zoning Ordinance to allow Commercial Outdoor Sports and Recreation in the A-1 (Agricultural Conservation) Zoning District by Special Use Permit; the motion carried unanimously:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Amendment:

ARTICLE II DISTRICT REGULATIONS

Sec. 2-100 A1 Agricultural Conservation District

Sec. 2-100.1 Statement of Intent

The A1 Agricultural Conservation District applies to those areas designated as agricultural and forestal on the future land use map of the Prince Edward County Comprehensive Plan. Agricultural, forestry and related uses are encouraged within A1 Districts. Very low density residential and related uses are allowed in recognition that very low density residential development can be compatible with agricultural and forestry activities. The A1 District also allows certain limited commercial uses in recognition of the County's historic development patterns.

Sec. 2-100.3 Permitted Uses

(A) The following uses are permitted by right in the A1 Agricultural Conservation District, subject to all other applicable requirements contained in this ordinance. An asterisk (*) indicates that the use is subject to additional, modified or more stringent standards as listed in Article III, Use and Design Standards.



(B) The following uses are permitted by **Special Use Permit** in the A1 Agricultural Conservation District, subject to all other applicable requirements contained in this ordinance. An asterisk (*) indicates that the use is subject to additional, modified or more stringent standards as listed in Article III, Use and Design Standards.

1. Agricultural Use Types

(None)

2. Residential Use Types

Family Day Care Home *

3. Civic Use Types

Educational Facilities, College/University
Educational Facilities, Primary/Secondary

4. Office Use Types

Financial Institutions
General Offices

5. Commercial Use Types

Auto Repair Services - Minor
Campgrounds
Commercial Outdoor Entertainment*
Commercial Outdoor Sports & Recreation *
Construction Sales and Services
Convenience Stores
Day Care Center *
Gasoline Stations
Golf Course
Hotel/Motel/Motor Lodge
Kennel, Commercial
Restaurant
Sawmill and Woodyard

6. Industrial Use Types

Meat Packing and Related Industries
Resource Extraction

7. Miscellaneous Use Types

Outdoor Gathering *
Shooting Range, Outdoor
Tower *
Utility Services, Major

Use & Design Standards:

Amendment to Section 3-100.9:

Addition of U&DS for Commercial Outdoor Sports & Recreation

Commercial Outdoor Sports & Recreation

General standards:

1. *The application for a special use permit shall include information indicating the individuals/ business sponsoring the facility, the location and layout of the facility, identification of all adjoining property owners, the nature of events at the facility including proposed hours of operation, the type of audience that would seek the use of the facility, estimated number of tickets to be sold or maximum number of people expected at the facility at any one time, and the plan for traffic management related to the facility.*
2. *A detailed site plan shall be submitted of all facilities to be provided in accordance with the following guidelines:*
 - a. *Application to VDOT to determine whether a Commercial Entrance is needed. Provide for adequate off-site circulation and traffic controls to provide safe ingress and egress to the gathering without burdening the existing road network or substantially disrupting the normal flow of traffic.*
 - b. *Adequate provisions for sanitation facilities, garbage and trash collection and disposal, and facilities for providing food and water.*
 - c. *The sponsors shall provide for adequate medical facilities, fire protection and security of the site.*
 - d. *Adequate on-site parking shall be provided for all employees and patrons of the use. The parking layout shall be determined in advance, and adequately marked on the site in such a manner as to provide safe and convenient access to all patrons and employees, and to accommodate emergency service vehicles. In Agricultural Conservation areas, the parking design shall take steps to minimize impervious surface treatments.*
 - e. *Any lighting installed for the use shall be directed away from adjoining properties. Lighting shall be turned off within one hour of the conclusion of the facility business hours and following departure of patrons.*
3. *Signs for the Commercial Outdoor Sports or Recreation Facility shall adhere to the following standards:*
 - a. *There may be one sign constructed as a ground sign or wall sign visible from the public road. Secondary signs may be used at the facility when not visible from public roads. All proposed signs shall be indicated on the site plan.*
 - b. *Ground signs may not exceed four (4) feet in height. Ground signs which are integrated into an attractive brick, stone, or wood architectural feature or an earthen berm, all of which shall be permanently landscaped, may exceed four feet in height to a maximum of seven (7) feet.*
 - c. *Signs may be illuminated by indirect means or with luminous background. Indirect lighting shall not exceed fifty (50) foot candles, and a luminous background shall not exceed ninety (90) foot lamberts in brightness. In no event shall the light from any sign exceed one (1) foot candle at the lot line.*
 - d. *All signs must be outside the public right-of-way and shall be set back a minimum of ten (10) feet from the public right-of-way, unless specially permitted.*

In Re: Public Hearing – Ordinance for the Creation of Tourism Zones

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Ordinance for the Creation of Tourism Zones. Notice of this hearing was advertised according to law in the Friday, December 2, 2011 and Friday, December 9, 2011 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett said a requirement is to hold a public hearing for the creation of the Zone, and in this case, the zone would contain the two parcels known as the Luck Stone property.

Mr. Bartlett stated the Virginia General Assembly established the Virginia Tourism Development Financing Program for qualified Virginia tourism development projects. The purpose of the program is to provide a gap financing mechanism for projects in partnership with developers, localities, financial institutions and the state. The program provides a method of financing to compensate for a shortfall in project funding not to exceed 20% of a qualified project's total cost. For those tourism projects that qualify, one percent of the state sales tax generated by the project, matched by an equal dollar amount of local tax revenue, matched by an equal dollar amount from the developer ("developer access fee") can be used to pay the debt service on the project.

Localities that are interested in pursuing the Tourism Development Financing must have a defined tourism zone(s) within which the proposed project is contained. Section 58.1-3851 of the *Code of Virginia* enables localities to establish, by ordinance, one or more tourism zones, and enables localities to establish local incentives programs for qualified business located within the zone, similar to the Enterprise Zone program.

Mr. Bartlett stated that there will not be a cost to the County and could provide revenue of \$100,000 a year, based on current projections.

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor Wilck asked if it would include the golf course; Mr. Bartlett said that it would not. Mrs. Puckett stated each project would need to be submitted to Virginia Tourism Development Financing Program and through a public hearing on an ordinance for a project.

After some discussion, Supervisor Gantt made a motion to adopt the Ordinance for the Creation of Tourism Zones; the motion carried unanimously:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

PART II - CODE OF ORDINANCES
Chapter 22 - BUSINESSES
ARTICLE IV. - TOURISM ZONES

BE IT ORDAINED By the Board of Supervisors of the County of Prince Edward, Virginia that Chapter 22 Business is hereby amended and re-ordained by adding a new Article IV, Tourism Zones, Division I, Establishment of a Tourism Zone, as follows:

DIVISION I. Establishment of a Tourism Zone

[Sec. 22-410. - Definitions.](#)

[Sec. 22-411. – Establishment of a Tourism Zone.](#)

[Sec. 22-412 - Boundaries](#)

[Sec. 22-413. - Eligibility.](#)

[Sec. 22-414. - Administration.](#)

[Sec. 22-415. - Certification Procedure.](#)

[Sec. 22-416. - Special Service or Community Development Districts Not Affected.](#)

[Sec. 22-417. - Zoning Ordinance Not Affected.](#)

[Sec. 22-418. - Non-waiver.](#)

[Sec. 22-419. - Confidentiality.](#)

[Sec. 22-420. - Restrictions.](#)

[Sec. 22-421. - Education and Promotion.](#)

[Sec. 22-422 – Incentive Period](#)

[Sec. 22-423 - Incentives](#)

Sec. 22-410. – Definitions

For purposes of this Article, the following words and phrases shall have the meanings subscribed below, unless clearly indicated to the contrary:

Administrator means the County’s Administrator.

Base Year defined as the calendar year preceding the Calendar year in which applicant submits the Tourism Zone Program Qualification Application to the Administrator.

Business means any corporation, partnership, electing small business (subchapter S) corporation, limited liability company or sole proprietorship authorized to conduct business in the Commonwealth of Virginia.

The term “Business” does not include organizations that are exempt from state income tax on all income except unrelated business taxable income as defined in the Internal Revenue Code, Section 512; nor does it include homeowner associations as defined in the Internal Revenue Code, Section 528.

Capital Investment means money used by a Tourism Business to purchase fixed assets and not moneys used for day-to-day operating expenses. Fixed Assets owned by the Tourism Business that are moved into the Tourism Zone from another location within the County shall not be included in the calculation of Capital Investments.

County Code means the Code of the County of Prince Edward, Virginia, as amended.

DED means the County’s Department of Economic Development.

Existing Tourism Business means a Tourism Business that was actively engaged in the conduct of trade or

business in the County prior to an area being designated as a Tourism Zone pursuant to this Article.

Fixed Asset means long-lived tangible property owned by a Tourism Business that is used by the Tourism Business in the production of its income including real estate, plant, machinery and equipment.

Incentive Period means a period of up to twenty (20) years during which a Qualified Tourism Business receives the benefits of Tourism Zone incentives.

Internal Revenue Code means the Internal Revenue Code of 1986, as amended, Title 26 of the United States Code.

New Tourism Business means a Tourism Business not already existing within the County prior to an area being designated as a Tourism Zone pursuant to this Article.

Qualified Tourism Business means a Tourism Business that has met the qualifications set forth in Section 22-413 and continues to meet such qualifications as required by this Article.

Tourism Business means a Business whose purpose is to establish a desirable destination to attract tourists or customers from outside the County, make a substantial capital investment, create new jobs, and create an environment for those visitors or customers that will deliver a memorable experience or promote educational opportunities while increasing travel-related revenue. Examples of Tourism Businesses include retail trade establishments, grocery stores, eating establishments, lodging facilities, cultural art centers, health clubs/fitness centers, conference/event centers, and commercial recreation centers.

Tourism Zone means a specific geographic area or areas created pursuant to Chapter 38, Title 58.1 of the Code of Virginia of 1950, as amended, to foster the development and expansion of Tourism Businesses in the County.

Tourism Zone Program Annual Review Application means an application to be completed annually, available from the Administrator to renew and submit data in order to continue receiving Tourism Zone incentives.

Tourism Zone Program Qualification Application means an application available from the Administrator to qualify to receive Tourism Zone incentives established by this Article.

Year 1 means the calendar year in which the Tourism Business submits a Tourism Zone Program Annual Review Application to the Commissioner of Revenue on or before March 1st of that year and is qualified as a Qualified Tourism Business in such year pursuant to the certification Procedure described in this Article.

Sec. 22-411. – Establishment of Tourism Zone.

A Tourism Zone is hereby established in the County in accordance with Chapter 38, Title 58.1 of the Code of Virginia, 1950, as amended.

Sec. 22-412. – Boundaries

The Boundaries of the Tourism Zone shall be within the areas described in Appendix A of this Chapter.

Sec. 22-413. – Eligibility.

A Business seeking the benefit of the Tourism Zone incentives must be a Tourism Business located within the Tourism Zone.

- (a) Economic incentives and regulatory flexibility may be made available to any new, expanded, or existing business which seeks to attract customers from the Prince Edward County region and beyond. The businesses must advance the County's strategic goals identified in the County's Comprehensive Plan. The business must commit to a performance agreement based upon investment, jobs, sales revenues, or other significant criteria. Examples of eligible

business include retail trade establishments, grocery stores, eating establishments, hotels and motels, cultural art centers, health clubs/fitness centers, conference/event centers, and commercial recreation centers.

- (b) An existing business must make a capital investment of at least \$250,000.00 within the Tourism Zone, or create and sustain at least ten new full time jobs in order to be eligible for economic incentives or regulatory flexibility. A new business must make a capital investment of at least \$500,000.00 within the Tourism Zone, or create and sustain at least twenty-five new full time jobs in order to be eligible for economic incentives or regulatory flexibility.
- (c) Economic incentives may be provided for up to twenty years from the effective date established in the performance agreement. In the case of multi-year incentives, the business shall establish its qualification for the incentives on an annual basis.

Sec. 22-414. – Administration.

The County Administrator is authorized to administer the Tourism Zone through the director of economic development and tourism. The director of economic development and tourism shall develop criteria and guidelines for the level of investment required for any particular range of tax incentive or regulatory flexibility. The County Administrator is authorized to negotiate performance agreements with potential new or expanded businesses. The Board of Supervisors shall have the sole authority to designate incentives for the implementation of economic development projects and the final approval authority for performance agreements.

Sec. 22-415. – Certification Procedure.

The following certification procedure applies to Tourism Businesses seeking to obtain benefits of the Tourism Zone: A Tourism Business must submit a Tourism Zone Program Qualification Application to the Administrator for certification as a Qualified Tourism Business.

- a. The Administrator will review and verify that each applicant is in compliance with Tourism Zone qualifications and follow administrative procedures outlined in Section 22-413 above.
- b. After a Tourism Business has been certified as a Qualified Tourism Business, it must annually submit a Tourism Zone Program Annual Review Application to the Commissioner of Revenue on or before March 1st of each year of the Incentive Period, indicating the number of Full Time Employees employed by the Qualified Tourism Business, the amount of business license, real estate, business personal property, transient occupancy, food & beverage, state sales and/or machinery and tools taxes paid by the Qualified Tourism Business during the Incentive Period, and any other information as requested by the Commissioner of Revenue or the Administrator for purposes of administering the Tourism Zone. Applications must be signed by an official representative of the Qualified Tourism Business authorized to sign on its behalf. Applications received after March 1st will not be eligible to receive Tourism Zone incentives for that year.
- c. An Existing Tourism Business shall not qualify for Tourism Zone incentives by reorganizing or changing its form in a manner that does not alter the basis of the Tourism Business assets or result in a taxable event.
- d. If a Qualified Tourism Business fails to pay in full the taxes imposed by the County by the due date, the County reserves the right to require the forfeiture of the Tourism Zone incentives for that year.
- e. If a Qualified Tourism Business files for bankruptcy during any Incentive Period, this will result in disqualification and the business will be ineligible to receive Tourism Zone incentives for the remainder of the Incentive Period.

Sec. 22-416. – Special Service or Community Development Districts Not Affected.

The establishment of the Tourism Zone shall not be construed to affect any provision or requirement of the County Code or state statute creating Special Service Districts or Community Development Districts,

including but not limited to the collection of any special taxes or assessments.

Sec. 22-417. – Zoning Ordinance Not Affected.

This Article is an economic incentive and is not a zoning change. Nothing herein shall be construed to affect any provision or requirement of any County zoning ordinance.

Sec. 22-418. – Non-waiver

Nothing in this Article shall be construed to waive the requirement of any ordinance, regulation or policy of the County including, but not limited to, those ordinances, regulations and policies that require permits and approvals for land use and construction. Additionally, unless stated otherwise herein, nothing in this Article shall be construed as waiving the right of the County to enforce its ordinances, regulations or policies to collect any taxes, fees, assessments, fines, penalties or interest imposed by law on a Qualified Tourism Business or upon real or personal property owned or leased by a Qualified Tourism Business. The Board reserves the right to remove Qualified Tourism Business status from any Business that is not compliant with any Article, regulation, policy or other legal requirement.

Sec. 22-419. – Confidentiality

To the extent permitted under the Virginia Freedom of Information Act, confidential business records will be safeguarded from disclosure.

Sec. 22-420. – Restrictions.

No Qualified Tourism Business may apply for or receive an incentive under this Article on the basis of a building permit issued or construction commenced prior to the establishment of the Tourism Zone in which the property lies.

Sec. 22-421. – Education and Promotion.

The DED shall develop programs to educate the public and potential businesses of the benefits of the Tourism Zone.

Sec. 22-422. – Incentive Period

Qualified Tourism Businesses shall receive the benefits of the Tourism Zone incentives for the Incentive Period as defined herein.

Sec. 22-423 – Incentives

Qualified Tourism Businesses shall be entitled to the incentives authorized by Section 58.1-3851.1 of the Code of Virginia, 1950, as amended, and such other incentives as have been adopted by appropriate Ordinance by this County, upon completion of the following requirements:

- a) the adoption of an Ordinance establishing a tourism plan as determined by guidelines set forth by the Virginia Tourism Authority;
- b) adoption of an Ordinance authorizing a tourism project to meet a deficiency identified in the adopted tourism plan approved by the Virginia Tourism Authority;
- c) the tourism project has been certified by the State Comptroller as qualifying for the entitlement to tax revenues authorized by Section 58.1-3851.1 of the Code of Virginia, 1950, as amended.

APPENDIX A

Tourism Zone Boundaries

Route 15 South Tourism Zone

PARCEL 1: ALL THAT CERTAIN tract or parcel of land, lying and being about 2 miles South of Farmville, in Farmville Magisterial District, Prince Edward County, Virginia containing 65 acres and being described on a plat of survey by John R. Nunnally, Jr., C.L.S. dated August 25-26, 1961 and recorded in the Clerk's Office of the Circuit Court of Prince Edward County, Virginia in Deed Book 148, at page 005.

PARCEL 2: ALL OF THAT CERTAIN tract or parcel of land containing fifty-eight (58) acres, lying and being in Farmville Magisterial District, Prince Edward County, Virginia, located wholly on the west side of Prince Edward County Highway No. 628 and about two miles South of the Town of Farmville, Virginia,

and being described on plat of John R. Nunnally, Jr., C.L.S. dated July 29, 1963, and recorded in the Clerk's Office of the Circuit Court of Prince Edward County, Virginia in Deed Book 153, at page 340.

In Re: Public Hearing – Ordinance for Adoption of a Tourism Plan

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Ordinance for the Adoption of a Tourism Plan. Notice of this hearing was advertised according to law in the Friday, December 2, 2011 and Friday, December 9, 2011 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mrs. Puckett stated this ordinance is required by the *Code of Virginia* states that the governing body of the locality adopt a Tourism Development Plan approved by the Virginia Tourism Corporation (VTC), to include a clear understanding and proof of how a proposed tourism project will meet an identified deficiency.

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor Campbell asked about the \$500 application and processing fee to be paid to the Virginia Tourism Corporation upon submission of the plan for approval. Supervisor Jones stated Prince Edward Development LLC has agreed to pay the application and processing fee.

Supervisor Jones made a motion to adopt the Ordinance for the Adoption of a Tourism Plan; the motion carried unanimously:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

PART II - CODE OF ORDINANCES
Chapter 22 - BUSINESSES
ARTICLE IV. - TOURISM ZONES

BE IT ORDAINED By the Board of Supervisors of the County of Prince Edward, Virginia that Chapter 22 Business is hereby amended and re-ordained by adding a new Article IV, Tourism Zones, Division II, Adoption of Tourism Plan, as follows:

DIVISION II. Adoption of Tourism Plan

[Sec. 22-501. - Purpose.](#)

[Sec. 22-502. – Adoption of Tourism Plan](#)

Sec. 22-501. – Purpose

To foster the Development of Tourism Business as defined in Sec. 22-410 of this Article and to permit the County of Prince Edward, Virginia to participate in the Virginia Tourism Development Financing Program as authorized in accordance with Chapter 38, Title 58.1 of the Code of Virginia, 1950, as amended

Sec. 22-502. – Adoption of Tourism Plan.

The Prince Edward County Tourism Development Plan, described by Appendix A, is hereby adopted in the County pursuant to Section 58.1-3851.1 of the Code of Virginia, 1950, as amended.

In Re: Public Hearing – Ordinance for Adoption of a Tourism Project

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Ordinance for the Adoption of a Tourism Project. Notice of this hearing was advertised according to law in the Friday, December 2, 2011 and Friday, December 9, 2011 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated this ordinance required by the *Code of Virginia* requires that the governing body of the locality authorize a Tourism Project, which meets a deficiency that is identified in the Tourism Development Plan.

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor Wiley made a motion to adopt the Ordinance for the Adoption of a Tourism Project; the motion carried unanimously:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

PART II - CODE OF ORDINANCES
Chapter 22 - BUSINESSES
ARTICLE IV. - TOURISM ZONES

BE IT ORDAINED By the Board of Supervisors of the County of Prince Edward, Virginia that Chapter 22 Business is hereby amended and re-ordained by adding a new Article IV, Tourism Zones, Division III, Adoption of Tourism Project, as follows:

DIVISION III. Adoption of Tourism Project

[Sec. 22-601. - Purpose.](#)

[Sec. 22-602. – Adoption of Tourism Project](#)

Sec. 22-601. – Purpose

To foster the Development of Tourism Business as defined in Sec. 22-410 of this Article, to permit the County of Prince Edward, Virginia to participate in the Virginia Tourism Development Financing Program as authorized in accordance with Chapter 38, Title 58.1 of the Code of Virginia, 1950, as amended, and to meet a deficiency identified in the Tourism Plan adopted by this County in Section 22-501, *et seq.*, of this Chapter.

Sec. 22-602. – Adoption of Tourism Project.

In accordance with the Prince Edward County Tourism Development Plan, the Granite Falls Inn and Conference Center project, described by Appendix A, is hereby adopted by the County pursuant to Section 58.1-3851.1 of the Code of Virginia, 1950, as amended.

APPENDIX A

Granite Falls Inn and Conference Center

The Renaissance Granite Falls Hotel is a 176-room hotel, spa and conference center being developed on ~92 acres of land in Prince Edward County. The Project is a public- private partnership between the County and the Hotel. Marriott International will brand the Project as a Renaissance Hotel and Crestline Hotels and Resorts will manage the Hotel. The hotel consists of a ~90,700 sf six-story guest tower and a ~21,200 sf two-story public area. The public space includes guest registration, a bar and lounge, a 75-seat dining room, a billiards/card room, outdoor terrace overlooking the feature pool, a ~3,400 sf full service spa, an indoor pool and whirlpool spa, and a ~850 sf. Fitness and exercise room. The conference center wing is a ~55,400 sf containing ~11,000 sf of flexible meeting space, ~8,400 sf of pre-function space and ~8,400 sf of workforce training space. The workforce training center will be operated by Southside Virginia Community College and will offer courses in hospitality management, culinary arts and general education.

In Re: Granite Falls – Extension of Economic Development Grant Agreement

Mrs. Sharon Carney, Economic Development Director, stated that at the December 7, 2011 Industrial Development Authority (IDA) meeting, the Authority voted to extend the Granite Falls

Economic Development Grant Agreement by one year, with all other terms and conditions remaining the same. The following dates in the agreement will change:

Art. I	extend the Land purchase date to January 16, 2013
Sec. 1.01	extend the substantial completion date to December 16, 2014
Sec. 2.04	extend the Grant termination date to December 31, 2038
Art. IV (a)	extend the substantial completion date to December 16, 2014
Art. V	extend the Agreement termination date to December 31, 2038

Mrs. Carney said the IDA also extended the purchase contract by one year as there would be no hardship to the IDA or the County as there is no other party interested in developing the subject 94-acre property at this time.

Supervisor Simpson made a motion to approve a one-year extension of the Granite Falls Grant Agreement and to authorize the County Administrator to sign any and all documents associated with the one year extension of the Granite Falls Grant Agreement; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Drought Disaster Resolution

Supervisor Wiley made a motion to approve the Drought Disaster Resolution; the motion carried unanimously:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

~2011 DROUGHT DISASTER~

WHEREAS, an analysis of crop and livestock conditions in the County of Prince Edward has determined that insufficient rainfalls, coupled with the high temperatures during the months of June and July, have caused significant losses to many crops; and

WHEREAS, there are substantial economic losses to the majority of the County's corn, tobacco and soybean crops; and

WHEREAS, it is incumbent upon the Board of Supervisors of the County of Prince Edward to request that the Governor of Virginia declare the County of Prince Edward a drought disaster area;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward does hereby direct the County Administrator to file with the Governor of Virginia a request that the County of Prince Edward be declared a drought disaster area.

In Re: County Administrator's Report

Mr. Bartlett stated the VDOT Transportation Enhancement Grant that the County has concerning the Prospect Train Depot began in 2003; since that time, much has changed. The High Bridge Trail State park is now operational and High Bridge itself is scheduled for completion in April 2012. Due to the completion of the Bridge and the sesquicentennial, a considerable increase in traffic is anticipated. There is a need for trail-heads; High Bridge will serve as one on the eastern portion. He said DCR and the Prospect Historical Society have reached an agreement stating that each have certain responsibilities; DCR will have an office in the proposed reconstructed train Depot. The Depot will serve as trail-head for the western portion of the Trail. There will have to be another operation agreement; DCR understands that they will be responsible for operations (utilities, insurance, etc.).

Mr. Bartlett stated the County approved moving forward; currently the County has 80% completion of construction drawings; the project needs to again move forward to obtain 100% complete drawings and to obtain bids, receive bids, and review the bids. This would require another \$54,000; the County has the grant. The match concerning that would be 20%, which would bring the whole amount

authorized by contract to \$121,000 - 20% of that would equal \$24,000. VDOT has confirmed approval of about \$10,200 for the match; VDOT has also told the County they would approve the appraised value of the land, once received. The Depot sits on a little over two acres; that land appraisal is \$28,500. The County has enough match and commitments to allow full match up to the completion of the construction documents. Once the bids are received, the County can decide to move forward or not. Mr. Bartlett recommended approval of the amendment to the existing contract with CJMW to obtain the complete construction drawings and go out to bid.

Supervisor McKay made a motion to approve the amendment to the existing contract with CJMW to obtain the complete construction drawings and go out to bid.

After some discussion, the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Supervisor McKay amended his motion to include authorizing the County Administrator to sign all necessary documents for the project.

Supervisor Wilck made a motion to accept the amendment to the previous motion, to approve the amendment to the existing contract with CJMW to obtain the complete construction drawings and go out to bid and to authorize the County Administrator to sign all necessary documents for the project; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Fire Department Capital Equipment Financing

Supervisor Gantt reported nearly all signatures have been obtained and the document would be delivered to the County Administrator's office the next day. He then thanked Mr. Ennis, Supervisors McKay and Wilck and Mr. Bartlett for their hard work.

Chairman Fore thanked Supervisor Gantt for his work on the project.

In Re: Personnel Committee Report

Mr. Bartlett stated the Personnel Committee (comprising Supervisor Simpson, Chair, Supervisor Campbell, Supervisor Wilck, and Supervisor Wiley) met on December 12, 2011 to discuss the starting salary of the Sheriff Elect, Wesley Reed. After considerable deliberation, the Committee unanimously recommends the Sheriff Elect be placed at Grade 26, Step 12 which is an annual salary of \$85,474.22. Mr. Bartlett stated this is approximately \$5,619 less than the salary of the incumbent which, when combined with VRS, workers comp and FICA, will result in a total decrease for the County costs of \$6,847.

Supervisor Wilck made a motion to accept the recommendation of the Personnel Committee to place the salary of the Sheriff Elect at Grade 26, Step 12 which is an annual salary of \$85,474.22; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

In Re: Resolution of Respect

Chairman Fore read a Resolution of Respect for Mattie P. Wiley for her service to the Board of Supervisors.

Supervisor Simpson made a motion to adopt the Resolution of Respect for Mattie P. Wiley; the motion carried unanimously:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

**Board of Supervisors of the County of Prince Edward, Virginia
~ A Resolution of Respect ~**

**MATTIE P. WILEY
PRINCE EDWARD COUNTY BOARD OF SUPERVISORS
JANUARY 1, 2008 – DECEMBER 31, 2011**

WHEREAS, Mattie P. Wiley served as a member of the Board of Supervisors of the County of Prince Edward, Virginia, from January 1, 2008 to December 31, 2011, representing Farmville District 801; and

WHEREAS, Mattie P. Wiley has served her fellow Prince Edward County citizens with a commitment to open government; and

WHEREAS, during her career in public service, Mattie P. Wiley has established a reputation for dedication and integrity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia hereby conveys its high regard and profound appreciation to Mattie P. Wiley; and,

BE IT RESOLVED, FURTHER, that a copy of this resolution be prepared for presentation to Mattie P. Wiley, as an expression of respect by the members of the Board of Supervisors of the County of Prince Edward, Virginia.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of November 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of November 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of November 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the November 2011 ridership report from PERT and ordered them to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of November 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of November 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: Piedmont Soil & Water Conservation District (Annual Update)

The Piedmont Soil & Water Conservation District provided the annual update for 2011 Activities & Support to Prince Edward County, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Campbell and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the meeting was adjourned at 8:07 p.m.