

December 14, 2010

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14th day of December, 2010; at 7:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sharon Lee Carney, Director of Economic Development; Jim Ennis, County Attorney; Jeff Kapinos, Draper Aden; and Mable Shanaberger, Treasurer.

Chairman Fore called the December meeting to order. Reverend Kitty Smith offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Reverend Kitty Smith, HOPE Community Services, said the organization hosted a community Thanksgiving luncheon for seniors (70 and over) on Tuesday, November 23, beginning at 11:30 a.m. at the SCOPE building, and it was a tremendous success. Reverend Smith thanked the Board members for their support, and said they are planning a Valentine’s luncheon and a “Senior Prom” to be held in the spring.

Sharon Harrup, STEPS, Inc., presented a check to the Board of Supervisors to repay the loan that had been granted for the secure document destruction business until STEPS received the federal funding. Katie Tucker, Business Manager for the Secure Document Destruction Business, said STEPS now has 14 customers in eight counties, and has bulk shredded 28,000 pounds of paper. She added they have received the certificate for National Accreditation for Document Destruction.

Ms. Harrup said progress has been made in securing federal stimulus money to replace the heating and cooling system in the Craddock-Terry building; however, the building has no heat in the shredding area. They are firing the boiler long enough to keep the fire suppression system from freezing; the air handler is not circulating the warm air to the back part of the building. The temperature with the heaters being considered would keep the building at approximately 50 degrees and would be in use when staff is working. Ms. Harrup requested a donation of \$6,000 for the purchase of heaters.

Supervisor Gantt made a motion, seconded by Supervisor Simpson, to extend an emergency loan to STEPS, Inc. in the amount of \$6,000 until the funding for the heating system is received from the federal stimulus program or until the County is able to review the budget for FY 2011; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Dan Albert thanked the Board for its support over the past four years for the Southside Virginia Family YMCA and announced his resignation and plans to relocate to Scranton, PA. He said the Board deserves recognition for its part in assisting the YMCA to make an impact on the community that can never be measured in dollars and cents.

Chairman Fore thanked Mr. Albert for his remarkable job and thanked him for the job he's done at the YMCA.

Reverend Earl Wallace asked the Board to consider a bonus for the Sheriff's Department; he said he is proud of the law enforcement [department] in the county and said the Department is doing a great job.

Supervisor Simpson advised Rev. Wallace that a public hearing must be held on an Employee Bonus Ordinance prior to approving a bonus

In Re: Board of Supervisors Comments

Supervisor Campbell said there is a dangerous area at the intersection of Route 460 and Route 626 that needs to be addressed by VDOT; he said there was a puddle about an inch deep which had iced over and he slid out into Route 460.

Supervisor Wiley said she feels that all departments are doing a good job, and hadn't realized a resolution had to be made prior to granting a bonus. She wished all a Merry Christmas.

Supervisor Simpson requested a committee be appointed for installing a monument for the firemen, police officers and rescue workers that have been killed in the line of duty or in an accident as has been done for the fallen soldiers. Chairman Fore appointed Supervisor Simpson, Supervisor Campbell and Sarah E. Puckett; the board concurred. Supervisor Simpson wished all a Merry Christmas and Happy New Year.

Supervisor Jones requested prayer during the holiday season for Jonathan Pickett and his family and wished all a Happy Christmas.

In Re: Consent Agenda

After some discussion, Chairman Fore removed the minutes from the meeting held November 16, 2010 at 3:00 p.m. from the Consent Agenda for further discussion.

On motion of Supervisor Jones and carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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the Board accepted the minutes of the meeting held November 2, 2010, and November 18, 2010; Accounts and Claims; Salaries; an erroneous assessment for VA State Council Apostolic, Inc. in the amount of \$1,303.60; and a Dance Hall Permit for Fever's Restaurant and Lounge.

	<u>LIABILITIES</u>	
Virginia Department of Taxation	State sales tax	3.62

	<u>BOARD OF SUPERVISORS</u>	
Farmville Herald	Advertising	146.25
Howard M. Campbell	Mileage	169.50
	Tips	25.00
	Meal	11.20
Business Card	Lodging	2,264.51
	VACo registration	1,575.00
		3,839.51

	<u>COUNTY ADMINISTRATOR</u>	
Business Card	Postage	27.70
	Lodging	171.46
	VACo registration	225.00
	EZ Pass	60.00
VACo	Meeting registration	20.00
Diamond Springs	Equipment rental & water	15.70
Farmville Printing	Office forms	1,285.20
Key Office Supply	Copy paper	128.97
	Calendar	5.49
Town of Farmville	Wire transfer fee	134.46
Business Data of Virginia, Inc.	Software - PhotoShop	58.88
Compro Computers	Router	266.44
		239.95

	<u>COMMISSIONER OF REVENUE</u>	
AT&T	Phone	57.87
Treasurer of Virginia	Online service	78.05
CenturyLink	Phone	216.50
Moonstar BBS	Monthly service	16.67
Ntelos	Internet	20.46
Key Office Supply	Cartridges	79.95
NADA Used Car Guide	Subscription	12.00
M&W Printers, Inc.	Balance due -- PP books	15.93

<u>TREASURER</u>		
Treasurer of Virginia	Online service	78.06
CenturyLink	Phone	227.30
Moonstar BBS	Monthly service	16.66
Pitney Bowes Financial Services	Equipment lease	1,662.00
Key Office Supply	Tape / paper / binders	11.28
	Green bar paper	299.94
	Copy paper	58.98
	19" LCD w/speakers	370.20
Compro Computers		159.95

<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Travel expenses	800.00
	Monthly contract	2,800.00
ComputerPlus Sales / Service	Maintenance contract	3,600.00
		270.00

<u>REGISTRAR</u>		
AT&T	Phone	63.38
CenturyLink	Phone	113.26
Key Office Supply	Flash card	57.00
	Laser cartridge	209.99
	Office supplies	14.89
		281.88

<u>CIRCUIT COURT</u>		
CenturyLink	Phone	92.12

<u>GENERAL DISTRICT COURT</u>		
AT&T	Phone - J&D	199.88
	Phone - Juv Prob	260.13
	Phone - Gen Dist Court	167.42
CenturyLink	Phone - J&D	2.21
	Phone - Juv Prob	123.47
	Phone - Gen Dist Court	29.32
US Cellular	Phone	155.00
		27.88

<u>SPECIAL MAGISTRATES</u>		
AT&T	Phone	346.85
CenturyLink	Phone	28.83

<u>CLERK OF THE CIRCUIT COURT</u>		
U. S. Postal Service	Postage	510.00
AT&T	Phone	141.60
CenturyLink	Phone	132.78
Kinex Telecom, Inc.	DSL	74.95
M&W Printers	Binding land book	495.20
West Payment Center	Probate handbooks	347.00

<u>LAW LIBRARY</u>		
CenturyLink	Phone	34.77
LexisNexis	Online service	217.00

Matthew Bender & Company, Inc.	VA Forms 2010 VSA&B	307.94
West Payment Center	Probate handbook	173.50

COMMONWEALTH'S ATTORNEY

CPI	VCIN Service contract	156.00
Cecelia Charlton	Postage	11.15
AT&T	Phone	306.86
Kinex Networking Solutions	Internet	49.95
CenturyLink	Phone	26.47
James R. Ennis	Mileage	101.00
	Meals & lodging	242.21
National District Attorney Association	Dues	95.00
Shred-It	Shredding service	42.00
Key Office Supply	Batteries / staples	16.15
	Folders	55.98
Matthew Bender & Company, Inc.	VA Code 10 RPL Vol 7	218.46

VICTIM WITNESS ASSISTANCE PROGRAM

CenturyLink	Phone	74.88
Cindy Sams	Mileage	110.00
VNVWC	Dues	50.00
Key Office Supply	Appointment book	14.99
	Folders / files / envelopes	60.75
	Folders / desk tray	42.47
		118.21

SHERIFF

Walmart	Dog food	66.77
	Return	-33.60
	Memory card	26.88
	Notebooks & supplies	94.60
	Assorted candies	52.44
	Ammo & range supplies	68.02
	Photo processing	47.88
	Investigation supply	133.12
	Shirts	57.00
	Uniforms	36.00
		549.11
East End Motor Company, Inc.	Drive axle	230.91
	Repair rear tire	18.00
	Inspection / freon	112.61
	Actuator / oil change	607.06
	Inspection / tune up	561.93
	Pads & rotors	825.16
	Batteries (2)	321.22
	Tires	1,080.05
		3,756.94
Express Care	Oil changes (16)	817.13
Galls, An Aramark Company	Strobe flashtube	75.98
	Pants & gloves	159.14
		235.12
Kenbridge Tire & Auto	Calibration	50.00
CPI	VCIN Service contract	156.00
Business Card	Postage	134.24

	Lodging	611.99	
	Meals	76.76	
	Fees	115.44	
	Gas	93.44	
	Cameras & batteries	504.41	1,536.28
UPS	Shipping		12.71
AT&T	Phone		761.60
Kinex Telecom, Inc.	DSL & web hosting	139.85	
	Domain renewal	80.00	219.85
CenturyLink	Phone		781.31
US Cellular	Phone		607.01
Central Virginia Criminal Justice	Membership fee		325.00
Diamond Springs	Equipment rental/water/cups	73.35	
	Water & equipment rental	64.90	138.25
Farmville Printing	Inventory forms		59.18
Key Office Supply	Receipt books / binders	17.28	
	Foam board / glue / scissors	14.80	
	File pockets	18.89	50.97
Staples Advantage	Office supplies	98.23	
	Photo paper & pens	126.24	
Town Police Supply - Richmond	Gun repairs		80.00
Mid-American Specialties	Butter mints		150.00
National Neighborhood Watch	Neighbor watch signs		80.00
Farmville Auto Parts	Batteries (2)		205.98
Fire & Safety Equipment Company	Fire extinguisher maintenance/refill		135.70
Southern Police Equipment Company	Flashlights	173.96	
	Targets	130.50	
	Flashlight / battery	54.00	
	Flashlight bulb	8.00	
	Tact vest	111.99	
	Belt keepers	33.41	
	Hat covers	159.70	671.56
William Cary	"S" hooks for range		41.01
David Eppes	Mini bulb		4.70
Moore Medical, LLC	Latex gloves		399.65
Sirchie Finger Print Labs	Fingerprint supplies	241.37	
	Evidence supplies	73.72	315.09
Thomas Investigative	Micro DVR		267.95
Saul Mineroff Electronics	Bluetooth transmitter		505.00
Just Sew Embroidery	Shirts		68.90
Joseph Sprague	Uniforms		263.41

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Farmville Volunteer Fire Department	Cell phone service	81.28	
	Website	24.95	106.23

RICE VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Hat crescent		30.08
Farmville Wholesale Electric	Bushing & cable		5.79
Dominion Virginia Power	Electric service		8.95

PROSPECT VOLUNTEER FIRE DEPARTMENT

Key Office Supply	Toner		44.97
CenturyLink	Phone		87.30
Treasurer of Virginia	Balance due		28.00
Dominion Virginia Power	Electric service		268.17

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Farmville Wholesale Electric	Switches / aluminum box	15.45	
	Toggle switches	12.13	27.58
Mid-Atlantic Irrigation	Dome lamp / cable tie		105.82
Rod & Staff Welding	Tires		904.00
Southside Electric Cooperative	Electric service		283.53
Verizon	Phone		134.53
Stem Fire & Rescue Equipment	Air solenoid		135.90

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		57.90
Commtronics of Virginia	Radio repair		120.30
Farmville Wholesale Electric	Light repairs		184.47
Fire & Safety Equipment Company	Suspenders / goggles		118.54
Foster Fuels, Inc.	Propane		568.03
M&W Fire Apparatus, Inc.	Truck repair		517.36
Pamplin Volunteer Fire Department	Fuel	209.92	
	Repairs	1,576.22	
	Food	64.14	1,850.28
Verizon	Phone		112.61
Dominion Virginia Power	Electric service		248.85
Public Safety Supply	Extraction suits		1,425.00

FIRST RESPONDERS

Hampden-Sydney Volunteer Fire Department	10-11 Support		2,500.00
Prince Edward Area Firefighters Association	10-11 Support		3,000.00

AMBULANCE AND RESCUE SERVICES

Prince Edward Volunteer Rescue Squad	10-11 Support		15,000.00
Pamplin Volunteer Fire Department EMS	10-11 Support		2,000.00
Meherrin Fire & Rescue	10-11 Support		2,500.00

EMERGENCY SERVICES

Timmons Group	System maintenance		315.00
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BUILDING OFFICIAL

US Cellular	Phone		34.13
Coy Leatherwood	Meal	8.53	
	Meeting registration	15.00	23.53
Town of Farmville	Gas		150.63

<u>ANIMAL CONTROL</u>		
East End Motor Company, Inc.	Inspections	32.00
Dominion Virginia Power	Electric service	109.91
US Cellular	Phone	58.01
Business Card	Background check	20.00
Farmville Printing	Office forms	151.47
Holly Morris	Vaccination	35.00
Prince Edward Health Department	Immunization	209.53
Walmart / GEMB	Office supplies	89.03
	Dog food	95.82
	Cleaning supplies	20.96
Pairet's, Inc.	Sew badge on jacket	205.81
		65.00
<u>BIOSOLIDS MONITORING</u>		
US Cellular	Phone	28.38
<u>REFUSE DISPOSAL</u>		
Resource International	Miscellaneous work tasks	2,005.49
	Storm water compliance	3,092.35
	Groundwater monitoring	2,866.80
Business Card	Compactor reservoir	7,964.64
East End Chevron	Hydraulic oil	471.88
Farmville Auto Parts	Grease	59.90
	Oil	34.90
	Hydraulic fluid	13.28
Farmville Wholesale Electric	Light bulbs	59.97
	Security light	94.83
	Area light	78.20
Lowe's	Rake	156.40
Southern States	Gloves	329.43
Third Street Wrecker Service	Towing	9.98
Arena Trucking Company	Trash collection	10.99
Wright's Excavating	Landfill operation	55.00
Synergy Recycling, LLC	Electronic recycling	374.00
Southside Electric Cooperative	Darlington Heights site	42,187.50
	Virso site	931.62
Dominion Virginia Power	Leachate pump	78.83
	Scalehouse	78.83
	Green Bay site	111.26
	Worsham site	30.70
	Prospect site	80.09
	Landfill site	59.22
AT&T	Phone	74.22
CenturyLink	Phone	108.66
US Cellular	Phone	43.33
Verizon	Phone	396.22
O. O. Stiff, Inc.	Monthly service	324.17
		214.52
		29.88
		127.67
		662.50

GENERAL PROPERTIES

Air Conditioning Equipment	HVAC Annual contract		3,360.00
OK Termite & Pest Control	Exterminating service		150.00
East End Chevron	Oil change		17.00
Rod & Staff Welding	Welded tie rod		45.00
Southside Electric Cooperative	SRR lights		29.69
Dominion Virginia Power	Roy Clark monument	26.12	
	Shop	26.29	
	Sheriff Department shed	5.50	
	Worsham Clerk Office	62.65	
	Lights at Rice	101.78	222.34
CenturyLink	Phone		66.06
US Cellular	Phone		103.05
O. O. Stiff, Inc.	Monthly service		100.00
Lowe's	Cleaning supplies	69.78	
	Boards / primer / caulk	69.00	
	Tool set & bag	48.76	
	Concrete	5.96	
	Valve	6.38	
	Light bulbs / snap hooks	37.92	
	Epoxy & screws	20.48	
	Maintenance supplies	76.98	
	Metal strip / Leakstop	38.82	
	Carpet / adhesive	64.65	
	Shovels	39.96	
	Rod	2.97	
	Paint & caulk	213.10	694.76
Wilco, Inc.	Janitorial supplies		718.50
Diamond Springs	Equipment rental & water		15.70
Farmville Auto Parts	Hand cleaner	3.49	
	Belt	7.77	
	Extractor kit / fittings	18.33	
	Power steering fluid	13.99	
	Battery / fluids	180.66	
	Oil / filters / antifreeze	196.25	
	Brake pads	67.99	
	Oil & filter	39.09	527.57
Farmville Wholesale Electric	Flashlight & batteries	37.65	
	Drill bit / breaker box	89.86	
	Light bulbs	381.33	508.84
Cintas Corporation #524	Uniform rental		459.24
Sherwin Williams Company	Paint / brush / rollers		165.49
East End Motor Company, Inc.	Mount / balance tires		129.61
Compro Computers	Battery for laptop		139.90
	<u>CANNERY</u>		
Lowe's	Pipe / valves / elbows		108.81
Southside Electric Cooperative	Electric service		169.97
Ellington Energy Service	Fuel		1,211.25
Walmart / GEMB	Open house refreshments		57.17

Key Office Supply	Ink cartridges	118.72
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HEALTH DEPARTMENT

Prince Edward Health Department	2nd Quarter support	41,940.25
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COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional services	5,510.00
Braley & Thompson, Inc.	Professional services	14,924.60
Centra Health	Professional services	18,315.00
Crossroads Services Board	Professional services	5,767.80
	Foster care	130.00
Family Preservation Service	Professional services	5,897.80
Grafton School, Inc.	Professional services	2,920.00
Helton House, Inc.	Professional services	12,692.00
Letricia R. Logan	Professional services	5,251.05
Bonnie Mills	Foster care	666.00
I'Shawn Smith	Foster care	896.00
Treasurer of Bedford	Foster care	644.00
VSDB	Professional services	2,144.00
	Professional services	2,024.90

OTHER WELFARE / SOCIAL SERVICES

SCOPE / Meals on Wheels	10-11 Support	2,500.00
STEPS, Inc.	10-11 Support	6,808.00
FACES, Inc.	10-11 Support	2,137.50
HOPE	10-11 Support	4,750.00
Tri-County Life Learners	10-11 Support	1,662.50
Southside Center for Violence Prevention	10-11 Support	2,375.00
Longwood Center for the Visual Arts	10-11 Support	1,247.00
Habitat for Humanity	10-11 Support	2,375.00

CONTRIBUTIONS TO COLLEGES

Longwood Small Business Development Center	10-11 Support	3,537.00
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SUPERVISION OF PARKS & RECREATION

Heart of Virginia Festival	10-11 Support	2,850.00
Town of Farmville	2011 Heart of Virginia fireworks	2,500.00

MUSEUMS

Robert Russa Moton Museum	10-11 Support	2,500.00
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PUBLIC LIBRARY

Farmville-Prince Edward Community Library	10-11 Support	41,639.75
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PLANNING

Farmville Herald	Advertising	97.50
Business Card	Postage	2.80
US Cellular	Phone	56.51

Key Office Supply	Office supplies		19.69
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COMMUNITY DEVELOPMENT

Farmville Chamber of Commerce	10-11 Support		2,375.00
Town of Farmville (Airport)	10-11 Support		4,750.00
Piedmont Area Transit	10-11 Support		2,500.00

ECONOMIC DEVELOPMENT

US Cellular	Phone		29.38
Business Card	Meals	102.73	
	Lodging	142.36	
	Gas	20.02	265.11

TOURISM

Dominion Virginia Power	Electric service		220.76
Business Card	UPS charges		34.45
AT&T	Phone		74.19
CenturyLink	Phone		184.15
Moonstar BBS	DSL		45.00
Key Office Supply	Office supplies		60.73
Walmart / GEMB	Tissue & air freshener		18.51
Business Data of Virginia, Inc.	Software - Photoshop		266.44

SOIL & WATER CONSERVATION DISTRICT

Piedmont Soil & Water Conservation	10-11 Support		4,845.00
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COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		95.53
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GENERAL EXPENSE

Southern States Cooperative, Inc.	Gas		13,995.69
Anthem BCBS	Cobra insurance (Dec)		510.00

CAPITAL PROJECTS

Beachy Masonry, Inc.	Cut door opening		750.00
Farmville Wholesale Electric	Breakers / wire / conduit		290.49
Howard F. Simpson	Tables & chairs		1,848.35

DEBT SERVICE

Rural Development	Courthouse loan		16,626.00
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PUBLIC/PRIVATE EDUCATION ACT FUND

Wiley & Wilson	PPEA Assistance		6,900.00
Davenport & Company, LLC	Financial advisory service	15,180.54	
	Moved to Fund 501	-15,180.54	0.00

WATER FUND

Davenport & Company, LLC	Financial advisory service		15,180.54
Town of Farmville	Water testing		40.00
Crowder Construction Company	Water treatment system		135,826.00

RETIREMENT BENEFIT FUND

Vicki K. Johns Retiree benefit 1,038.00

REVENUE SHARING - VDOT FUND

Hurt & Proffitt, Inc. Alt Route 628 54,552.50

PIEDMONT COURT SERVICES

Dominion Virginia Power Electric service 247.27
AT&T Phone 133.63
CenturyLink Phone 200.74
Sheena Franklin Mileage 112.00
Sharon Gray Mileage 89.00
Connie Stimpson Mileage 10.20
Chad Lipscomb Mileage 43.00
Renee T. Maxey Mileage 117.75
Meeting refreshments 30.23 147.98
Cadance Reed Mileage 37.50
Dayna Stanley Mileage 91.00
Fred Pryor Seminars Training seminar 198.00
Correctional Enterprises Pad holders 38.43

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC Rent 2,383.00
Page Hardy Cleaning service 210.00

ADDENDUM BILL LIST

BOARD OF SUPERVISORS

W. W. Warthen Supervisor minute book 410.77
Matthew Bender & Company, Inc. Code Rules V11 Supplement 15.22

TREASURER

James W. Elloott, Attorney Attorney fees / court costs 2,216.00
ComputerPlus Sales & Service Maintenance contract 1,075.35
Farmville Herald Advertising 105.76
M&W Printers, Inc. Receipt paper 1,160.20

CIRCUIT COURT

AT&T Phone 34.05
Matthew Bender & Company, Inc. Code Rules V11 Supplement 15.22

SHERIFF

Clerk of Circuit Court Notary 10.00
Treasurer of Virginia Notary 45.00

TREASURER

James W. Elliott, Attorney	Advertising costs	526.50
AT&T	Phone	157.02
Treasurer of Virginia	Online service	9.67
Moonstar BBS	Monthly service	16.66
Virginia Employment Commission	Online service	100.00
M&W Printers, Inc.	Processing real estate notice	1,621.34

PROSPECT VOLUNTEER FIRE DEPARTMENT

Ayers Building & Supply Company	Return	-53.34	
	Door sweeps	8.64	
	Porch repairs	380.58	335.88
Farmville Auto Parts	Trailer light wiring	39.47	
	Trailer ball hitches	55.98	95.45
Farmville Wholesale Electric	Concrete screws	17.48	
Parker Oil Company, Inc.	Propane	140.04	
Town of Farmville	Fuel	436.08	

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Ellington Energy Service	Propane	486.05
ISG Infrasy	Battery	180.00
Mid-Atlantic Irrigation	Liquid fill gauge	51.64

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Diesel	633.77
US Cellular	Phone	149.95
Verizon	Phone	139.59
Dominion Virginia Power	Electric service	317.79

EMERGENCY SERVICES

Timmons Group	System maintenance	135.00
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REGIONAL JAIL & DETENTION

Family Preservation Services	Electronic monitoring	2,340.00
Piedmont Regional Juvenile Detention Center	Juvenile detention	3,150.00

ANIMAL CONTROL

CenturyLink	Phone	47.34
Ranson's, Inc.	Phone charger	19.99

BIOSOLIDS MONITORING

Manuel H. Toombs, Jr.	Internet (1 year)	130.00
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REFUSE DISPOSAL

Resource International	Groundwater monitoring	4,305.64
Dominion Virginia Power	Rice site	77.15
CenturyLink	Phone	62.72

GENERAL PROPERTIES

Dominion Virginia Power	SCOPE building	306.96	
	Ag building	1298.37	1605.33
AT&T	Phone		34.04
CenturyLink	Line to hospital	7.97	
	Phone	48.27	56.24
Aramark Uniform Services	Janitorial supplies		334.64

CANNERY

Flameless Specialties	Pipe & fittings		155.63
CenturyLink	Phone		80.29

COMPREHENSIVE SERVICES ACT

Braley & Thompson, Inc.	Professional service		14,590.00
Centra Health	Professional service		17,540.00
Family Preservation Services	Professional service		2,623.75
VSDB	Professional service		2,184.76

DEBT SERVICE

Suntrust Bank	Ag building loan - principal		74,371.55
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SEWER FUND

Dominion Virginia Power	Sewer pump		32.40
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PCS DRUG TESTING FEES

Alere Toxicology Services, Inc.	Drug testing		77.92
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In Re: Approval of Minutes

Chairman Fore asked if Supervisor Wilck is satisfied with the correction he requested to the minutes of the meeting held November 16, 2010 at 3:00 p.m.

After some discussion, Supervisor Wiley made a motion to approve the corrected minutes of the meeting held November 16, 2010 at 3:00 p.m.; the motion carried:

Aye:	William G. Fore, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Mattie P. Wiley	Nay:	Jim R. Wilck	Abstain:	Howard M. Campbell Don C. Gantt
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In Re: Highway Matters

Chairman Fore said the Board was requested to submit any projects for the Revenue Sharing Program to the Board for consideration.

Discussion followed on projects on Green Bay Road, near the dumpsters in Green Bay; the intersection of Routes 628 and 630; and the intersection of Routes 15 and 692.

Supervisor Gantt made a motion to submit a letter of intent for the FY 2012 Revenue Sharing Program; after further discussion, the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Supervisor Campbell said Route 626 north of Prospect (Route 652), the right-of-way was given in 1985 for straightening the curves in the road. The right-of-ways were recorded and nothing has been done with it; he asked that this be addressed.

Supervisor Jones said he was glad the speed reduction was made on Route 745; the citizens are happy and hope it will resolve the issue.

In Re: Appointments – Boards and Commissions

Prince Edward County Planning Commission: A vote was taken on the candidates for the four-year term for the Planning Commission:

<u>Candidate (Town)</u>	<u>Vote</u>
Sally Gilfillan	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck Mattie P. Wiley
Jack E. Houghton	(none)

Jack Leatherwood

Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard R. Simpson
Jim R. Wilck
Mattie P. Wiley

Cannon Watson

Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard R. Simpson
Jim R. Wilck
Mattie P. Wiley

Candidate (County)

Mildred B. Hampton

Howard M. Campbell

W. W. Porterfield

William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard R. Simpson
Jim R. Wilck
Mattie P. Wiley

Sally W. Gilfillan, Jack Leatherwood, Cannon Watson and W. W. Porterfield will be appointed to the Planning Commission for a term of four years beginning January 1, 2011 and ending December 31, 2014.

Board of Zoning Appeals: Chairman Fore stated that, with the Board's concurrence, this position would be tabled until the January 11, 2011 meeting. The Board concurred.

Piedmont Regional Jail Board: A vote was taken on the candidates for the four-year term for the Piedmont Regional Jail Board:

Candidate (Member)

James W. Garnett, Jr.

Vote

Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard R. Simpson
Jim R. Wilck
Mattie P. Wiley

Jack Leatherwood

(none)

Juliet Ann Scott

(none)

Candidate (Alternate)

Juliet Ann Scott

Howard M. Campbell
William G. Fore, Jr.
Robert M. Jones
Charles W. McKay
Howard R. Simpson
Jim R. Wilck
Mattie P. Wiley

Abstain: Don C. Gantt

James W. Garnett, Jr. will be appointed to the Piedmont Regional Jail Board as Member, and Juliet Ann Scott will be appointed to the Piedmont Regional Jail Board as Alternate for a term of four years beginning January 1, 2011 and ending December 31, 2015.

Old Dominion RC&D Board: A vote was taken on the candidates for the four-year term for the Old Dominion RC&D Board:

Candidate

Mildred B. Hampton
(Member)

Vote

Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard R. Simpson
Jim R. Wilck
Mattie P. Wiley

Sarah Elam Puckett
(Alternate)

Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard R. Simpson
Jim R. Wilck
Mattie P. Wiley

Mildred B. Hampton will be appointed to the Old Dominion RC&D Board as Member, and Sarah Elam Puckett will be appointed to the Old Dominion RC&D Board as Alternate, for a term of four years beginning January 1, 2011 and ending December 31, 2015

In Re: Water Project Update

Mr. Bartlett reviewed a letter from Crowder Construction requesting an extension from December 14, 2010 to February 2011 for providing Prince Edward County the maximum guaranteed price for the proposed water system. He said complete information from the pilot study will not be available until after the current deadline. Mr. Bartlett stated the December 15 deadline was self-imposed and there is no date in the Interim Agreement.

Supervisor Jones made a motion to extend the Interim Agreement contract with Crowder Construction to February 2011.

Discussion followed on the potential need for further pilot studies to be done for algae issues. Mr. Kapinos said the plant can have the mechanisms built in to address any algae issues. Further discussion followed on the types of algae and the benefit to having algae treatment components built into the plant.

Mr. Kapinos said the Virginia Health Department is pleased with the results from the two- to three-week pilot study; he said the water quality well exceeded standards.

Chairman Fore restated Supervisor Jones' motion to extend the time for submission of the guaranteed lump sum price with Crowder Construction to February 2011; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

In Re: Planning & Community Development Report

Mr. Bartlett said the County has received a rezoning request from Richard Raymond, Jr. and Robert Raymond, Sr. to rezone from A-2, Agricultural Residential, to C-1, General Commercial, a 1.5 acre parcel located at 4644 Farmville Road (Tax Map # 50-A-71). The purpose is to permit a truck rental and used automobile sales business to locate on the property. The Planning Commission will hold a public hearing on the request on December 21, 2010.

Supervisor Jones made a motion to authorize a public hearing on Tuesday, January 11, 2011 on the rezoning request from Richard Raymond, Jr. and Robert Raymond, Sr. to rezone from A-2, Agricultural Residential, to C-1, General Commercial, a 1.5 acre parcel located at 4644 Farmville Road (Tax Map # 50-A-71); the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: County Administrator's Report

Mr. Bartlett reviewed the draft Memorandum of Understanding (MOU) with the Virginia Department of Conservation and Recreation that outlines provisions by which the County could use the High Bridge Trail State Park corridor to construct the water line, if necessary.

Supervisor McKay made a motion to authorize the County Administrator to submit the draft Memorandum of Agreement to the Virginia Department of Conservation and Recreation for their review and approval; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding, dated _____, between Prince Edward County, Virginia (“County”) and the Virginia Department of Conservation and Recreation (“DCR”), hereby states as follows:

DCR has developed a former railroad corridor into the High Bridge Trail State Park (“Trail”). A 10-foot wide trail has been installed in the former railroad bed.

The County has a vested interest in using up to 7 miles of the Trail for the construction of a water transmission main which will convey water from a new water treatment plant located near the Sandy River Reservoir to an existing water system serving the Town of Crewe (“Project”). The Project will benefit DCR by providing accessibility to water at several locations along the Project.

As the success of the Project would be beneficial to each party and to the Commonwealth of Virginia as a whole, the parties agree to and acknowledge the following:

- 1) **Construction Issues.** Crowder Construction Company (“Contractor”) will be responsible for the installation of the water transmission main. The following conditions will apply:
 - a. Portions of the Trail will be closed to the public during construction activities. The Contractor will provide construction signage and DCR will post trail closure information on their website.
 - b. Construction of the Project will adhere to a schedule agreed upon by DCR, the County, and the Contractor. Inclement weather may affect the duration of the construction.
 - c. Contractor shall install the water main along one side of the Trail wherever possible.
 - d. Where disturbed, Contractor will restore the surface of the Trail as closely as possible to original conditions. This will include grading and compacting the entire trail surface to create a consistent surface throughout the construction area. In the likely event that material will be added to the trail surface the material added must meet DCR specifications.
- 2) **Maintenance Issues.** The County will be responsible for the maintenance of the water main. Maintenance includes occasional flushing of water main at hydrants, necessary repairs to the water main, and occasional exercising of valves. Construction equipment and vehicles may be required on the Trail to perform maintenance and repairs. The County will coordinate all activities with DCR to ensure the safety of the public.
- 3) **Accessibility.** The County will be provided access to the Trail in order to perform maintenance or any necessary repairs of the water main. The County will coordinate with DCR those times that access is necessary.
- 4) **Easement Development.** It is the mutual understanding of the parties that utility easements will be required for the water transmission main.
 - a. All easements over state-owned property must meet all applicable legal requirements and be approved by the Governor.
 - b. The parties shall cooperate in the County’s development of a utility easement along the Project.
 - c. In order to expedite state approval of the County’s requests, the DCR Director may authorize the local State Park Manager for the High Bridge Trail State Park to grant park-related work permits to the County for any construction activities within the Project.

- 5) **Point of Contact.** The parties shall each maintain one point of contact in regards to the Project. Each party's point of contact shall be responsible for communicating with the other parties and facilitating the Project in any way possible.
 - a. The County's point of contact shall be the office of the County Administrator (current contact is Sarah Puckett), 111 South Street, Third Floor, Farmville, Virginia 23901.
 - b. DCR's initial point of contact shall be the office of Assistant Director, Division of State Parks (currently held by G. Warren Wahl), 203 Governor Street, Suite 306, Richmond, Virginia 23219.
- 6) **Good Faith.** The parties intend this Memorandum of Understanding to be a foundation for a good faith and reasonable relationship with one another during all phases of construction and maintenance of the Project.
- 7) This document represents a statement of the intent of the parties. It is not a legally binding contract and does not create any enforceable rights in either of the parties or any third party.
- 8) Nothing herein shall negate requirements in state law.

Mr. Bartlett then said the County was awarded the Recovery Zone Facility Bond Allocation for Granite Falls earlier in 2010; the county had to return the allocation as the bonds had to close by December 31. Mr. Bartlett said it is understood that Congress is working on a re-allocation for the program for 2011. In order to reapply, the County will wish to send a letter of application to the Governor requesting an allocation for 2011. The amount of the request will be \$25.5 million to provide financing for the hotel and conference center. Mr. Bartlett said the allocation places no obligation on the County.

After some discussion, Supervisor Simpson made a motion to authorize the County Administrator to make application and to complete and submit all needed documents for a \$25.5 million Recovery Zone Bonds Allocation for the Granite Falls Inn and Conference Center; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Appropriations

Chairman Fore said Mr. James Ennis is requesting the appropriation of \$290.00 from the asset forfeiture fund; this amount represents 10% of the amount collected last fiscal year. The funds will be paid to the Criminal Justice Foundation and will be used for the training of prosecutors in the event the state cuts training funds.

Supervisor Jones made a motion to approve the appropriation as follows:

		<u>Debit</u>	<u>Credit</u>
3-105-41050-0105	From Forfeited Asset Fund Balance		\$ 290
4-105-31700-6020	Commonwealth Attorney Exp	\$ 290	

The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Mr. Bartlett requested an appropriation of \$30,000 from the General Fund Balance to purchase a new tractor. He explained the front axle of the existing tractor broke which also caused the hydraulic pump and hub to break; the cost to repair the front axle is \$2,700. He said the tractor is approximately 45 years old and a hub would have to be fabricated. Due to the tractor being 45 years old and its maintenance problems, Mr. Bartlett recommended the purchase of a new tractor.

Supervisor Simpson made a motion to authorize the County Administrator to seek for bids on a tractor and bring those to the Board at the January 11, 2011 meeting.

After some discussion, Supervisor Simpson amended his motion to authorize the County Administrator to seek bids on a new tractor with a maximum cost of \$30,000, with an appropriation as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	From General Fund Balance		\$30,000
4-100-94000-0043	Capital Projects / General Properties	\$30,000	

The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: County Enterprise Zone Amendment

Sharon Lee Carney, Director of Economic Development, said that recently, an Enterprise Zone Boundary Adjustment Amendment was submitted to the Virginia Department of Housing and Community Development (VDHCD). After a review of the application, an error in the Public Hearing Notice procedure conducted in July of 2010 was discovered. As a result, VDHCD is requesting that the Prince Edward County Board of Supervisors authorize a new public hearing on the Enterprise Zone Boundary Amendment for the January 11, 2011 Board meeting. Following the January 11 public hearing, the Boundary Amendment will be authorized by VDHCD retroactive to January 1, 2010. By complying with VDHCD's request no potential grant applicants within the new zone areas submitting an application for 2010 will be precluded from participating.

Mrs. Carney said that at the September 14, 2010 Board of Supervisors meeting, the Board approved the addition of 302.587 +/- acres in and around the Town of Farmville, running contiguous with the County's current sub-zone (Town of Farmville, 144.085 +/- acres and in Prince Edward County, 158.502 +/-). This addition will bring the County's total Enterprise Zone to 2,387.587 acres +/-, leaving the County 1,452.413 acres of the original maximum allocation of 3,840 acres for future development.

Supervisor Jones clarified that there would be no alteration of what was previously approved.

Supervisor Wilck made a motion to authorize a Public Hearing for January 11, 2011 regarding expansion of the Prince Edward County Enterprise Zone by 302.587 +/- acres; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

In Re: SCOPE Building

Mr. Bartlett said that because of a drop in the contributions to Meals on Wheels, the employee that had been hired by Meals on Wheels has been laid off. He said he has spoken with her about working on a part-time as-needed basis to help manage the SCOPE Building, dependent upon usage of the building.

Supervisor Simpson made a motion to authorize the County Administrator to hire the part-time, as-needed worker for a period of three months, at which time the position will be re-evaluated by the Board. After some discussion, the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

Supervisor Simpson made a motion to authorize the Chairman of the Board of Supervisors to sign two letters of appreciation to Charles Marshall, Workforce Coordinator, and to Thomas Marshall, Jail Officer, for the work performed on the SCOPE Building; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

In Re: Personnel Committee Report

Chairman Fore said the Personnel Committee (Supervisor Simpson-Chair; Supervisor Campbell; Supervisor Wilck; and Supervisor Wiley) met December 13, 2010 and submitted a proposed County Holiday Schedule to the Board of Supervisors.

After some discussion, Supervisor Simpson made a motion, seconded by Supervisor Wiley, to approve the proposed 2011 County Holiday Schedule Resolution. The motion carried:

Aye:	Howard M. Campbell	Nay:	Don C. Gantt
	William G. Fore, Jr.		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	Jim R. Wilck		
	Mattie P. Wiley		

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

2011 County Holiday Schedule

WHEREAS, the Board of Supervisors of the County of Prince Edward hereby grants to county employees the following holiday schedule for 2011: Friday, January 14, 2011, Monday, January 17, 2011, Monday, February 21, 2011, Monday, April 25, 2011, Monday, May 30, 2011; Monday, July 4, 2011; Monday, September 5, 2011; Monday, October 10, 2011; Friday, November 11, 2011; Wednesday, November 23, 2011; Thursday, November 24, 2011; Friday, November 25, 2011; Thursday, December 22, 2011; Friday December 23, 2011; Monday, December 26, 2011, and Friday, December 30, 2011.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby authorize the closing of all County offices on the days heretofore approved.

Chairman Fore said the Personnel Committee recommended the Board authorize a public hearing for the January 11, 2011 meeting on a draft ordinance which would enable the Board to award employee bonuses of \$500 to full-time employees and \$250 to part-time employees.

Supervisor Gantt asked the total amount to be distributed if the bonuses would be paid out. Mr. Bartlett said it would total approximately \$52,000. After some discussion, Supervisor Gantt said that he

would not be against the bonuses if the County has the funds after the budget is passed. He also requested the total amount for the bonuses be advertised in the public hearing notice.

Supervisor Jones made a motion to advertise a Public Hearing for January 11, 2011 on the Employee Bonus Ordinance. After further discussion, the motion carried:

Aye:	Howard M. Campbell	Nay:	Don C. Gantt
	William G. Fore, Jr.		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	Jim R. Wilck		
	Mattie P. Wiley		

**EMPLOYEE BONUS ORDINANCE
COUNTY OF PRINCE EDWARD, VIRGINIA**

WHEREAS, *Virginia Code § 15.2-1508* sets forth the procedure, including the adoption of an ordinance, by which a Board of Supervisors may provide for payment of monetary bonuses to county officers and employees; and

WHEREAS, the Board of Supervisors, after due notice and public hearing, has determined that the desire of the Board of Supervisors to provide the Prince Edward County officers and employees a monetary bonus shall be granted;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Prince Edward County, Virginia, that:

1. A "bonus" shall be defined as a lump-sum payment to an officer or employee that is not part of the base salary.
2. The Board of Supervisors shall pay a bonus of \$500.00 for all full-time employees.
3. The Board of Supervisors shall pay a bonus of \$250.00 for all part-time employees.
4. This ordinance shall become effective on and after 12:01 a.m. on January 11, 2011.
5. This ordinance shall terminate on February 1, 2011.

In Re: Treasurer's Update on Delinquent Taxes

Mr. Bartlett reviewed the report from Mabel Shanaberger, Treasurer, on the Delinquent Taxes as of December 5, 2010 (excluding 2010); this does not reflect the late penalties or interest:

	<u>Uncollected</u>	<u>Levy</u>
Real Estate	334,720.90	28,363,306.53
Personal Property	<u>819,930.85</u>	<u>25,099,227.25</u>
Totals	1,154,651.75	53,462,533.78

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of November 2010, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of November 2010, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of November 2010, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of November 2010, which was reviewed and ordered to be filed with the Board papers.

In Re: Financial Report from Prince Edward County Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of November 2010, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Gantt and adopted by the following vote:

<p>Aye: Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones</p>	<p>Nay: None</p>
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Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

the meeting was adjourned at 8:43 p.m.

DRAFT