

February 10, 2015

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10<sup>th</sup> day of February, 2015; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; Jim Ennis, County Attorney; and Dr. David Smith, Superintendent, Prince Edward County Schools.

Chairman Simpson called the meeting to order. Reverend Earl Wallace offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

**Lauren Andrews**, Field Representative for Congressman Robert Hurt, introduced herself and invited the Board and citizens to contact her at the Clark House for information or assistance.

**Richard Altice**, Hampden District, questioned if the proposed improvements at the Prince Edward County Schools will be put to competitive bid. Chairman Simpson stated Dr. Smith will address the full details in a few minutes.

Mr. Altice stated there needs to be competitive bid process. Supervisor Timmons repeated Dr. Smith will report on the process.

**Betty Baskin**, Hampden District, stated the specifications for getting Washout Road paved include a traffic count of 50 vehicles per day; she stated it is currently at 34. She reported she has appealed

to Delegate Edmund's office to revise the traffic count condition, and requested assistance on a resolution on getting the road [Route 701] paved.

In Re: Board of Supervisors Comments

Supervisor Gray welcomed the citizens and thanked the Board and Mr. Bartlett for their participation in the Local Government Day at the General Assembly. He expressed his appreciation for Mr. Bartlett for speaking on the issues faced by Prince Edward County. Supervisor Gray also thanked the Citizen Committee serving to find school board candidates.

Supervisor Timmons welcomed the citizens and expressed his appreciation for the many calls received from his constituents.

Chairman Simpson stated his appreciation to Supervisor Cooper-Jones for her attendance at the meeting.

Supervisor Cooper-Jones welcomed those in attendance and thanked God for being able to travel back to Prince Edward County for the meeting; she stated she is still recuperating from surgery and staying with family out of the area.

Supervisor Townsend welcomed the citizens.

In Re: Consent Agenda

On motion of Supervisor Gray, seconded by Supervisor Townsend, and carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the Board accepted the Treasurer's Report for December, 2014; the minutes of the meetings held January 13, 2015 at 5:30 p.m., January 13, 2015 at 7:00 p.m., January 27, 2015 and January 29, 2015; Accounts and Claims; and Salaries.

Supervisor Cooper-Jones stated she could only attest to the January 13, 2015 meetings as she was not able to attend the others.

**Prince Edward Treasurer's Report - December 2014**

<b>Name of Bank</b>	<b>Bank Balance</b>	<b>Deposit in Transit / Adj.</b>	<b>Outstanding Checks</b>	<b>Available Balance</b>
Benchmark Pooled Fund Account	13,864,931.21	4,295.21	989,450.08	12,879,776.34
Wachovia Social Services	384,186.22		64,717.19	319,469.03
Bank of America School Fund	1,040,257.31	0.33	510,767.01	529,490.63
Bank of America Food Service	144,101.72	309.94	4,106.48	140,305.18
Benchmark Food Service	120,757.14			120,757.14
<b>TOTAL</b>				<b>13,989,798.32</b>

**Certificates of Deposit**

Benchmark	519,048.66
Citizens Bank Recreation	15,000.00
Citizens Bank Underground Storage	20,260.84
Farmers Bank	204,819.58
Wells Fargo Advantage Fund	162,458.17
<b>TOTAL</b>	<b>921,587.25</b>

**GRAND TOTAL**

**14,911,385.57**

**BOARD OF SUPERVISORS**

Farmville Herald	Advertising	133.25
Pattie Cooper-Jones	Mileage	308.00
Calvin Gray	Mileage	118.72
Robert M. Jones	Mileage	22.40
Charles W. McKay	Mileage	196.56
	Meals & tips	35.92
		232.48
Howard F. Simpson	Mileage	737.52
	Meals & tips	51.56
		789.08
C. Robert Timmons, Jr.	Mileage	339.36
Jerry R. Townsend	Mileage	285.60
	Meals & tips	30.00
		315.60
James Robert Wilck	Mileage	104.04

**COUNTY ADMINISTRATOR**

US Cellular	Phone	273.74
Sheila Martin	Mileage	40.88
Business Data of Virginia, Inc.	Norton update	29.95
	AP checks	1,270.86
		1,300.81
Diamond Springs Water, Inc.	Water & equipment rental	24.85
Farmville Printing	Business cards / forms	731.60
HR Direct	Attendance cards / folders	128.42
Key Office Supply	Calendar refill	31.99

	Index cards / pencils	11.17	43.16
Rochette's Florist	Ribbon		20.00
Visible	Window envelopes		63.51
Walmart Community / RFCSLLC	USB / charger	49.91	
	Scissors	44.91	94.82
Matthew Bender & Company, Inc.	Adv Crt Rules		91.08

INDEPENDENT AUDITOR

Robinson Farmer Cox Associates	FY14 Audit		33,000.00
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COMMISSIONER OF REVENUE

Farmville Herald	Advertising		369.00
Treasurer of Virginia	Online service		77.05
Key Office Supply	Binder / correction tape		28.08

TREASURER

James W. Elliott, Attorney	Bond fee		800.00
M&W Printers, Inc.	Prepay PP postage	2,310.00	
	Prepay RE postage	630.00	2,940.00
Benchmark Community Bank	Payflow / Paypal		10.60
Treasurer of Virginia	Online service		77.05
Barbara Lee	Mileage		9.20
Donna Nunnally	Mileage		28.47
Carol Overstreet	Mileage		12.65
Stephanie Bappert	Mileage		18.98
Sheridan Curtis	Mileage		5.18
Business Data of Virginia, Inc.	Norton updates		179.70
Key Office Supply	Batteries / ribbons		47.72
Farmville Herald	Subscription		38.00
STEPS, Inc.	Shredding service		35.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expenses	1,625.00	5,325.00
BAI Municipal Software	Technical support		9,297.00
ComputerPlus Sales / Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Ralph A. Crawley	Set up 401 polls		50.00
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REGISTRAR

VRAV	Dues		170.00
Business Data of Virginia, Inc.	Norton update		29.95
Farmville Herald	Advertising		46.13
Key Office Supply	Planner / binder	48.15	
	Calendars	29.98	78.13

CIRCUIT COURT

Kimberley White	Meals / mileage / parking		301.90
Donald C. Blessing	Judicial robe		278.00

Farmville Printing	Letterhead / envelopes / cards	276.94
Virginia Bar Association	Dues	225.00
Virginia Lawyers Weekly	Subscription	299.00

GENERAL DISTRICT COURT

US Cellular	Phone	46.81
DMV	Secur-ID token	65.00

SPECIAL MAGISTRATES

Key Office Supply	Laser cartridge	98.99
	Ink / batteries / tape	136.31
		235.30

CLERK OF THE CIRCUIT COURT

CenturyLink	Phone	47.86
Virginia Court Clerk's Association	Registration	200.00
James W. Allen	Juror	30.00
Cheryl A. Baker	Juror	30.00
Michael W. Baldwin, Sr.	Juror	30.00
Nathaniel L. Barksdale	Juror	30.00
Gertrude E. Bass	Juror	30.00
Judith J. Bolt	Juror	30.00
Susan L. Booker	Juror	30.00
Willie F. Brown	Juror	30.00
Brian T. Burns	Juror	30.00
Henry O. Coates, Jr.	Juror	120.00
Givhonor D. Copeland	Juror	30.00
Rebecca F. Davis	Juror	30.00
Laura B. Dedmond	Juror	30.00
Susan M. Dowdy	Juror	30.00
Janice T. Fariss	Juror	30.00
Paul F. Giordano	Juror	30.00
David S. Harrison	Juror	30.00
Ruth Higgs-Allen	Juror	30.00
Beverly B. Hines	Juror	30.00
Josephine P. Holman	Juror	30.00
Eddie Hurt	Juror	30.00
Wesley R. Inge	Juror	30.00
Charles W. Ironmonger, Jr.	Juror	30.00
Amanda R. Jackson	Juror	30.00
Elizabeth J. Johnson	Juror	30.00
Brenda C. Jones	Juror	30.00
Nora E. O'Brien	Juror	30.00
David E. Pruitt	Juror	30.00
Janet W. Rogers	Juror	30.00
Scott H. Schrader	Juror	30.00
Richard Skipwith	Juror	30.00
Philip E. Somers	Juror	30.00
Franklin L. Stokes	Juror	30.00
Maureen J. Walls-McKay	Juror	30.00
James W. Allen	Juror	120.00

Cheryl A. Baker	Juror	30.00
Judith J. Bolt	Juror	30.00
Givhonor D. Copeland	Juror	30.00
Laura B. Dedmond	Juror	30.00
Delores H. Emert	Juror	30.00
Janice T. Fariss	Juror	30.00
Donald B. Gilliam	Juror	120.00
Paul F. Giordano	Juror	30.00
David S. Harrison	Juror	30.00
Beverly B. Hines	Juror	30.00
Randall S. Jenkins	Juror	30.00
Elizabeth J. Johnson	Juror	30.00
Brenda C. Jones	Juror	30.00
Janet W. Rogers	Juror	120.00
Brian E. Russell	Juror	120.00
Dorothy M. Saunders	Juror	30.00
Scott H. Schrader	Juror	30.00
Richard Skipwith	Juror	120.00
Philip E. Somers	Juror	30.00
Franklin L. Stokes	Juror	120.00
Maureen J. Walls-McKay	Juror	30.00
Toney O. White	Juror	120.00
James W. Allen	Juror	30.00
Cheryl A. Baker	Juror	30.00
Nathaniel L. Barksdale	Juror	30.00
Gertrude E. Bass	Juror	30.00
Judith J. Bolt	Juror	30.00
Susan L. Booker	Juror	30.00
Willie F. Brown	Juror	30.00
Lynn H. Chapman	Juror	30.00
David V. Chenault	Juror	30.00
Henry O. Coates, Jr.	Juror	30.00
Robert A. Cole	Juror	30.00
Givhonor D. Copeland	Juror	30.00
Rebecca F. Davis	Juror	30.00
Larry Edmonds	Juror	30.00
Carl Eggleston, Jr.	Juror	30.00
Delores H. Emert	Juror	30.00
Karen B. Falls	Juror	30.00
Catrina Garner	Juror	30.00
Donald B. Gilliam	Juror	30.00
Sondra A. Hicks	Juror	30.00
Ruth Higgs-Allen	Juror	30.00
Beverly B. Hines	Juror	30.00
Eddie V. Hurt	Juror	30.00
Wesley R. Inge	Juror	30.00
Betsy Jenkins	Juror	30.00
Randall S. Jenkins	Juror	30.00
Elizabeth J. Johnson	Juror	30.00
Brenda C. Jones	Juror	30.00

Ruth J. Mitchell	Juror		30.00
Nora E. O'Brien	Juror		30.00
James M. Perutelli, II	Juror		30.00
David E. Pruitt	Juror		30.00
Rachel Runion	Juror		30.00
Brian E. Russell	Juror		30.00
Jacqueline A. Sadler	Juror		30.00
Dorothy M. Saunders	Juror		30.00
David Schmidt	Juror		30.00
Scott H. Schrader	Juror		30.00
Philip E. Somers	Juror		30.00
Franklin L. Stokes	Juror		30.00
Toney O. White	Juror		30.00
Judy J. Witt	Juror		30.00
Christopher Jenkins	Witness		435.60
Tina Bridges	Witness		29.92
Key Office Supply	Copy paper	116.97	
	Calculator ribbons	15.54	132.51

LAW LIBRARY

AT&T	Phone		41.99
CenturyLink	Phone		80.88
LexisNexis	Online service		254.00
Matthew Bender & Company, Inc.	VA Forms 2014 Supp	575.61	
	Jury Instr Civil R15	309.31	884.92

COMMONWEALTH'S ATTORNEY

Key Office Supply	Printer repairs		228.99
Treasurer of Virginia	IPad service		131.22
STEPS, Inc.	Shredding service		70.00
Business Card	Mouse		72.66
Key Office Supply	Return	-17.18	
	Laser cartridge	169.99	
	Labels	51.98	
	Envelopes	63.98	
	Storage boxes / files	127.24	396.01
Virginia Lawyers Weekly	Annual subscription		369.00

SHERIFF

East End Motor Company, Inc.	Oil changes	95.74	
	Repair rear defrost	38.15	
	Sensor / tie rod / align	346.92	
	Tires	531.04	1,011.85
Express Care	Oil change		501.62
Fourth Street Motor Company	Auto repairs		3,874.33
Treasurer of Virginia	VCIN		52.87
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN		7.97
US Cellular	Phone		1,124.83
Business Card	Meals & lodging	390.54	

	Business cards	113.99	
	Gas	79.00	
	AED batteries	395.00	978.53
Farmville Printing	Accreditation packets		408.50
Diamond Springs Water, Inc.	Water / equipment rental		170.00
Key Office Supply	Toner	179.99	
	Binder / stapler / pens	58.82	
	Pens	38.24	
	Tabs	8.29	
	Copy paper	9.00	
	Sharpie / indexes	77.16	
	Ink cartridges	83.98	455.48
Staples Advantage	Office supplies	184.41	
	Coffee / cups	160.90	345.31
Treasurer of Virginia	Notary renewal		45.00
Walmart Community / RFCSLLC	Tableware / plates	17.36	
	Sugar / creamer	26.88	
	Camera	88.88	133.12
Fisher Auto Parts, Inc.	Rear window defogger		13.52
DMV	License plates	25.00	
	Special ID	10.00	35.00
Commtronics of Virginia	Speaker mic / battery		170.82
Intoximeters, Inc.	Mouthpieces		349.00
Printech, Inc.	Traffic summons books		926.53
Sirchie Finger Print Labs	Drug testing kits		110.71
Galls, LLC	Collar pins		11.48
Quality Uniform Company, Inc.	Jacket	135.00	
	Uniforms	602.75	
	Shoulder patches	597.00	
	Straw hat	83.00	1,417.75
Powerflare Distribution	Batteries		2,250.00
Surefire, LLC	Batteries		255.27

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Serviced compressor		1,364.81
C. W. Williams	Hose		300.66
Fire Protection Equipment Company	Flow testing		628.42
Grainger	Absorbent		67.40
Creative Monogramming	Shirts		1,319.00
NAFECO, Inc.	Shirt	34.10	
	Pants	60.06	94.16

RICE VOLUNTEER FIRE DEPARTMENT

CenturyLink	Phone		186.14
Dominion Virginia Power	Electric service		351.35

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Foster Fuels, Inc.	Propane		229.56
Pamplin Exxon	Fuel		74.05

Prince Edward County Public Schools	Diesel		486.22
Prince Edward County Treasurer	Gas		243.36
Dominion Virginia Power	Electric service		237.67

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Darlington Heights Vol. Fire Dept.	Workers comp insurance		4,121.00
Southside Electric Cooperative	Electric service		289.47
Verizon Wireless	Internet		65.09

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Arcet Equipment Company	Cylinder rental		117.60
Fire & Safety Equipment Company	Vests		774.70
Fire Programs	Web support		1,455.00
Foster Fuels, Inc.	Propane		280.98
Hampden-Sydney College	Gas	133.44	
	Diesel	374.29	
	Postage	3.94	511.67
	Prepare tax returns		1,000.00
Honeycutt & McGuire, PC	Phone		52.90
Dominion Virginia Power	Electric service		313.68

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		41.74
Pamplin Volunteer Fire Department	Insurance		708.48
Verizon	Phone		68.48

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company	Propane	1,312.16	
	Diesel	905.80	2,217.96
Verizon	Phone		368.01
Dominion Virginia Power	Electric service		386.89

EMERGENCY SERVICES

Korman Signs	Signs & hardware		461.08
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REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		1,147.50
Piedmont Regional Juvenile Detention Center	Juvenile detention		13,350.00
	Inmate days - 3rd quarter		305,227.86

BUILDING OFFICIAL

US Cellular	Phone		46.81
Coy Leatherwood	Meals	14.08	
	Meeting registration(s)	30.00	44.08
	Dues		25.00
Treasurer of Virginia	Permit levy - 2nd quarter		223.80

ANIMAL CONTROL

Price Supply Company	HVAC unit		717.00
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Dominion Virginia Power	Electric service		1,136.40
CenturyLink	Phone		74.23
US Cellular	Phone		93.62
Walmart Community / RFCSLLC	Dog / cat food	221.45	
	Boots	85.94	307.39

BIOSOLIDS MONITORING

US Cellular	Phone		46.81
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REFUSE DISPOSAL

Resource International	Assessment monitoring	3,176.70	
	Misc. work tasks	2,146.80	
	Storm water compliance	2,545.79	7,869.29
Farmville Wholesale Electric	Bulbs		2.00
C & L Machine & Welding	Repair oil leak		141.95
James P. Childress, Jr.	Repair tarp bar		125.00
Republic Services #974	Trash collection		434.62
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		1,087.20
STEPS, Inc.	Recycling fee		2,632.06
Synergy Recycling, LLC	Electronic recycling		1,846.75
Southside Electric Cooperative	Darlington Heights site	266.53	
	Virso site	171.04	437.57
Dominion Virginia Power	Rice site	138.89	
	Cell C pump station	27.28	
	Green Bay site	112.02	
	Leachate pump	68.26	
	Worsham site	300.65	
	Prospect site	286.88	
	Scalehouse	275.18	
	Landfill site	190.00	1,399.16
AT&T	Phone		41.99
CenturyLink	Phone		536.70
Ranson's, Inc.	Trimline phone		33.98
US Cellular	Phone		46.81
Verizon	Phone		271.67
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel		2,953.56
Hampden-Sydney Exxon	Diesel		163.22
NAPA of Farmville	Gas treatment		32.74

GENERAL PROPERTIES

Davis GMC Truck, Inc.	Inspection		16.00
Dodson Brothers Exterminating	Pest control - Cannery	76.00	
	Pest control - Worsham	76.00	
	Pest control - SCOPE	76.00	
	Pest control - Courthouse	170.00	
	Pest control - Visitor Center	76.00	474.00
Daikin Applied	Chillr maintenance contract		3,025.00
Rohr Mechanical, LLC	Install air filter system		531.42

ThyssenKrupp Elevator	Service contract - Jan-Mar	2,606.88
Southside Electric Cooperative	SRR lights	63.28
Dominion Virginia Power	Roy Clark monument	6.59
	SCOPE building	371.03
	Courthouse	11,199.33
	Sheriff Dept. shed	13.18
	Worsham Clerk Office	410.89
	Lights at Rice	110.09
	Ag building	2,590.26
	Shop	97.91
		14,799.28
Ellington Energy Service	Heating oil	1,950.00
Town of Farmville	Water / sewer	123.80
AT&T	Phone	41.98
CenturyLink	Phone	213.24
US Cellular	Phone	244.60
O. O. Stiff, Inc.	Monthly service	100.00
Atco International	Gloves	35.54
Aramark Uniform Services	Janitorial supplies	749.22
Diamond Paper Company	Towels / tissue / soap	1,438.45
Grainger	Buffing pads	188.79
	Key blanks	6.30
	Entrance alert chime	113.82
		308.91
Handi-Clean Products, Inc.	Floor sealer / finish	493.10
Walmart Community / RFCSELLC	Cleaning supplies	85.52
Arcet Equipment Company	Gloves	16.60
Diamond Springs Water, Inc.	Water & equipment rental	31.80
Esitech, Inc.	Security cameras	365.00
Farmville Wholesale Electric	Christmas lights	46.00
	Ballast / bulbs	1,590.92
	Bulbs	210.48
		1,847.40
Fisher Auto Parts, Inc.	AHU belt	17.58
	Ignition coil	42.96
	Wiper blades	11.98
	Oil	10.98
		83.50
Lowe's	Bungee / rope	27.51
NAPA of Farmville	AHU belt	7.69
Price Supply Company, Inc.	Air filters	17.58
	Coupling	18.01
		35.59
Cintas Corporation #524	Uniform rental	323.08
Sherwin Williams Company	Paint / edger pad	419.08
	Edger pads / pail / tray	17.58
	Paint / edger	59.94
		496.60
Southern States	Ice melt	330.00
Prince Edward County Public Schools	Diesel	395.62
Rod & Staff, LLC	Trailer tire	98.50
	<u>CANNERY</u>	
Alecia Daves-Johnson	Hours worked	1,285.25
Virginia Food Works	Contract payment	2,916.67
Farmville Wholesale Electric	Light fixture	144.08

Grainger	Water gauge	79.13	
	Sight glass	38.89	118.02
Lowe's	Cord connect / bushing	7.18	
	Pipe seal / wall hooks	9.83	17.01
Southside Electric Cooperative	Electric service		583.29
Ellington Energy Service	Heating fuel		2,286.39
CenturyLink	Phone		204.01
Key Office Supply	Ink cartridge		32.99

COMPREHENSIVE SERVICES ACT

Accurate Interpretation	Foster care		615.00
Bear Creek Academy	Professional service		4,950.00
Blue Ridge Autism & Achievement Center	Professional service		4,060.00
Rescare / Braley & Thompson	Professional service		5,890.00
Centra Health	Professional service		14,145.00
ChildHelp, Inc.	Professional service		2,175.00
Elk Hill	Professional service		2,475.00
Family Preservation Services	Professional service		2,918.75
Grafton School, Inc.	Professional service		18,296.00
Ifetayo Imanchinello	Foster care		4,170.00
Ashley Long	Foster care		4,077.00
Mountain Youth	Professional service		2,625.00
Northstar Academy, Inc.	Professional service		2,354.00
United Methodist Family Services	Foster care	330.83	
	Professional service	2,991.00	3,321.83
Virginia Family Services	Professional service		732.50

PLANNING

Business Card	Certified mail		6.00
US Cellular	Phone		140.60
Walmart Community / RFCSLLC	Meeting refreshments		47.39

ECONOMIC DEVELOPMENT

Business Card	Meals		146.52
Key Office Supply	Toner	141.27	
	Color cartridges	346.29	487.56

TOURISM

Dominion Virginia Power	Electric service		526.85
Ellington Energy Service	Propane		450.36
Town of Farmville	Water & sewer		47.65
Business Card	UPS		23.38
CenturyLink	Phone		339.35
Key Office Supply	Calendar		3.99

SOIL & WATER CONSERVATION DISTRICT

Old Dominion RC&D	14-15 Support		203.00
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COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		105.02
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	<u>GENERAL EXPENSE</u>	
Lumos Networks	Phone	5,141.08
Southern States Cooperative, Inc.	Gas	28,470.87
	<u>CAPITAL PROJECTS</u>	
Business Data of Virginia, Inc.	Computer	1,174.95
Compro Computers	Printer / power supply / hub	379.80
	<u>DEBT SERVICE</u>	
Citizens & Farmers Bank	YMCA Loan - interest	16,468.14
	<u>WATER FUND</u>	
Town of Farmville	Water	39.78
	<u>SEWER FUND</u>	
Dominion Virginia Power	Sewer pump	40.99
	<u>RETIREMENT BENEFIT FUND</u>	
Vicki K. Johns	Retiree benefit	1,094.00
	<u>PIEDMONT COURT SERVICES FUND</u>	
Dominion Virginia Power	Electric service	542.37
Mail Finance	Postage meter lease	190.68
CenturyLink	Phone	59.36
Lumos Networks	Phone	581.53
Jessica Carrion	Mileage	51.09
Sheila Edmonds	Mileage	59.02
Julianna Ferrell	Mileage	112.60
	Newspapers	1.00
Sheena Franklin	Mileage	38.59
Sharon Gray	Mileage	66.64
Connie Stimpson	Mileage	8.99
	Office supplies	3.96
Business Data of Virginia, Inc.	Norton update	149.75
Southern Copier Sales & Service	Copier	3,495.00
	<u>PCS SUPERVISION FEES EXPENDITURES</u>	
Southern Copier Sales & Service	Copier maintenance contract	500.00
SRP Corporation, LLC	Rent	2,500.00
	<u>PCS DRUG TESTING FEES</u>	
Alere Toxicology Services, Inc.	Drug testing	19.48

In Re: Update from Commonwealth Regional Council (CRC)

Mary Hickman, Executive Director of the Commonwealth Regional Council (CRC) presented an update on the programs and activities of the CRC. She reviewed the Annual Report and gave a brief history of the CRC. Ms. Hickman thanked the Board for its support and participation.

In Re: School Board Appointments

The terms of the following School Board members expire June 30, 2015:

District 201 – Susan Lawman (Supervisor Bobby Jones)

District 601 – Darin Thomas (Supervisor Calvin Gray)

Supervisor Jones stated the Citizen Committee for District 201 comprises:

Betsy Jenkins, Chair  
465 Boot Hill Lane  
Green Bay, VA 23942  
(434) 390-3112

Richard Stoner  
1174 Holly Farms Road  
Rice, VA 23966  
(434) 392-5364

Sonya Walker  
456 Piney Grove Road  
Rice, VA 23966  
(434) 607-3312

Supervisor Gray announced the Citizen Committee for District 601 comprises:

Sam Campbell, Chair  
288 Harvey Jones Lane  
Pamplin, VA 23958  
(434) 660-1663

David E. Hackney  
2050 Tuggle Road  
Farmville, VA 23901  
(434) 390-3868

Dione Jennings  
3343 Five Forks Road  
Pamplin, VA 23958  
(434) 390-4632

Patricia S. Kelsey  
838 Simpson Road  
Prospect, VA 23960  
(434) 392-6286

Thomas Tillerson  
318 Tuggle Road  
Prospect, VA 23960

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to authorize the advertisement of the Citizen Committees for the purpose of encouraging citizens to submit nominations to the Committees and to authorize the advertisement of a Public Hearing to be held on March 10, 2015, at which time citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Schools Energy Performance Contract

Dr. David Smith, Superintendent of the Prince Edward County Schools, stated that during the joint meeting of the Board of Supervisors and the School Board, representatives of Honeywell gave a presentation regarding an Energy Performance Contract for the Schools. Honeywell has performed a “back of the envelope” study of the school facilities and has estimated \$212,949 in savings could be achieved annually for 15 years if certain renovations or upgrades were made to various facilities.

The following items could be completed at an estimated cost of \$4,987,735:

- Roof replacement (Middle School & Career Tech)
- Replace obsolete controls (High School)
- Upgrade HVAC controls for energy efficiency
- Replace HVAC Units (Middle School, Career Tech, Elementary)
- Chiller replacement (High School)
- Boiler replacement (Middle School)
- Domestic hot water replacement (High School)
- Lighting control (Elementary School)
- Enclose Fifth Grade wing entryway
- Athletic field lighting

The Technical audit could result in a different scope of work being recommended. Honeywell could finance the work over 15 years at a rate of 3%. The annual cost to the County for the first three years would be \$186,163, plus \$26,786 for assurance services. This cost could be offset from the annual savings mentioned above. In years 4-15, the debt service would increase an additional \$250,000 to about \$436,000

plus the \$26,786 for assurance services. It is proposed the additional amount could be funded from a scheduled reduction in debt service. The last payment of a VPSA bond is scheduled for July 15, 2017 in the amount of \$253,750.

Dr. Smith requested the School Board be allowed to authorize Honeywell to proceed and complete a technical energy audit at a cost of \$28,151. This technical audit would provide a detailed review of both the cost of the projects and the anticipated savings and would allow the proposed project to move to the bidding stage. If the County approves the project, the cost of the technical audit could be rolled into the cost of the project and paid through the financing of the project. If the County does not move forward with the Performance Contract, the County would have to pay for the cost of the technical review.

Dr. Smith stated the Performance Contracting rules, regulations and stipulations set forth that all firms that participate must be approved at the state level. Prince Edward County School Board requested proposals from four firms; one declined to participate immediately and another request was made to a fifth firm. The others declined to submit proposals; two firms explained their firms tend to work with larger scale projects and this project didn't meet their threshold. All firms were well within the time frames.

Supervisor Timmons questioned the number of firms to submit proposals; he said he has an issue with spending money without competitive bidding.

Dr. Smith explained the schools already have Honeywell HVAC equipment and they would like to stay with Honeywell and not have the expense of switching to another system. Dr. Smith stated every other area of the project will be subject to the full procurement requirement as set forth by the State of Virginia.

Mr. Wayne Verlander, representative for Honeywell, stated this is an energy program which enables the reallocation of utility funds to make improvements. He stated Honeywill will figure out the solutions, do the assessments, bring in the appropriate people to develop the program such as funding and financing. All elements are bid out. It is the role of Honeywell to compete on the School's behalf and present the information to the School Board for their input.

Supervisor Timmons asked if the School Board is privy to all documentation with regard to cost; Mr. Verlander stated they are, the prices are public.

Mr. Bartlett added Honeywell would be operating on behalf of the School Board to bring bids and prices back to the School Board.

Mr. Verlander stated the program would be built to self-fund. The requirement from the Energy Performance Contract Legislation states Honeywell must come within 85% of savings projection and 110% of cost that was given in the preliminary presentation or the County could walk away from the program with no breakage fee. The technical audit will refine the scope, if other things are found that are to be included or deleted; firm prices and firm energy savings are then sought and the end result will be a contractual document that records all of that information. Further discussion followed.

Mr. Bartlett questioned the procedure if the County finds better financing. Mr. Verlander stated Honeywell doesn't finance this directly but will facilitate or assist in finding the best financing for the School Board.

Supervisor Jones asked if the proposal is expected by April 10 [2015] and if the information will be available to the school; Mr. Verlander affirmed his questions.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to authorize assurance of the \$28,151 to the Schools to continue the Schools Energy Performance Contract; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Supervisor Timmons asked about the policy for closing the school due to an issue such as the norovirus, which has closed Hampden-Sydney [College] and has been documented at Longwood University. Dr. Smith reviewed the normal instance of absences; he added there has only been one confirmed case of norovirus at the Prince Edward County Schools. Dr. Smith advised the Board the schools are cleaned and sanitized daily as a precaution. He then stated there is no "magic number" of absences, but they are in touch with the Department of Health regarding this issue.

In Re: STEPS – Community Action Agency

Ms. Sharon Harrup, CEO of STEPS, Inc., announced the airing of an episode of "Shark Tank" will include a product, Carry A Country, being produced at STEPS, Inc.; she stated two Virginia Tech

students began the venture to aid people in Third World countries and also disabled people here in the United States. The episode will air Friday, February 20 on ABC.

Ms. Harrup thanked the Board of Supervisors for their support and stated the Virginia Department of Social Services (VDSS) has selected STEPS to serve as the Community Action Agency (CAA) for our region. STEPS will serve the Counties of Amelia, Buckingham, Cumberland, Lunenburg, Nottoway and Prince Edward. Due to the problems of the previous organization and the de-designation of that organization, Prince Edward County and the region have not received the funding and services provided by a CAA for several years.

Ms. Harrup said the goal is to provide for emergency services and to move people from poverty. She said STEPS is asking the Board to take three actions: 1) provide contact information of citizens willing to assist in developing a needs assessment to understand the community's needs; 2) appoint a member to the new Tripartite Board of Directors which will oversee the operation of the CAA, hopefully seated by June 15 [2015]; and 3) appropriate \$14,487.92 to assist in providing the required 25% local match for the Community Services Block Grant funds. Ms. Harrup explained that the match of County dollars is required; she added that in addition to the annual budget request for the job training, STEPS will also request the match for the CSBG.

Supervisor Wilck asked if the funds must come from the County. Ms. Harrup stated the first two years are critical for the match funds, possibly in the future it could come from production or commercial revenue that's been generated, or building or office space. She said right now, STEPS needs to demonstrate the communities are fully behind the Community Action designation. The request will be \$14,488 for FY15, and the request will be the same next fiscal year as the same data is expected next year. She added STEPS operates on the State fiscal year.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to send the issue to the Finance Committee and to gather more information from Ms. Harrup; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Letter from Board of Equalization

Mr. Bartlett reported a letter has been received from the Board of Equalization regarding their wish to not be compensated for their public service. At its November 18, 2014 meeting, the Board of Supervisors established the stipend rate for the BOE members at \$100 per meeting. He stated no action was necessary.

Supervisor Timmons thanked the Board of Equalization for their service and dedication.

In Re: Enterprise Zone Boundary Adjustment

Mrs. Sharon Lee Carney, Economic Development Department Director, stated that in 2012, Prince Edward County was granted a boundary zone adjustment by the Virginia Department of Housing and Community Development (DHCD) for Prince Edward County's Enterprise Zone (#48). This represented a net increase of 210.128 acres +/-, for a grand total of 2,609 acres. There are still 1,231 acres remaining that can be added to the existing zone area. The original zone designation in 2000 was for 3,840 acres.

Over the past months there has been increased interest in properties for commercial and industrial use that are not currently within the Prince Edward Enterprise Zone. Businesses or industries, who want to locate on property not within the designated zone area, are not able to take advantage of the Virginia Enterprise Zone Program. Mrs. Carney presented a spreadsheet showing that businesses in Prince Edward County have received \$3,431,081.85 from this program from 2004 to 2013.

Mrs. Carney requested authorization from the Board of Supervisors to prepare a Boundary Zone Amendment application for 2015. She said authorization for a Public Hearing and recommendations of areas to be added will be required at a later date once the individual proposed properties have been identified. The Boundary Amendment application will then be submitted to DHCD for their final approval.

Mr. Bartlett stated that in the past, some confusion has arisen due to its name; the Enterprise Zone has to do with development and not zoning or the Corridor Overlay District. Mr. Bartlett said this is to allow businesses to avail themselves to the local incentives to foster economic development, the Real Property Investment Grant program and the Job Creation Grant program, they have to be included in the Enterprise Zone. The requested action is to begin the application process; people will be asked if they

would like to be in the Enterprise Zone and why, and then this will come to the Board and public hearings will be held; the Board will make its final decision at that time.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to authorize the preparation of an Enterprise Zone Boundary Amendment application; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Mottley Lake

Chairman Simpson made a motion, seconded by Supervisor Cooper-Jones, to approve the Town of Farmville's use of Mottley Lake as a temporary emergency water supply for one year, effective January 1, 2015 through December 31, 2015, and to add the topic to the December 2015 Board of Supervisors agenda.

Supervisor Jones asked if DEQ had to give permission for the Town to use Mottley Lake as a temporary water source. Mr. Bartlett stated the Health Department controls and grants approval for its use as a water supply, and the DEQ controls if you can draw down a body of water. They are both involved, but the actual approval of a water supply is the Health Department.

Supervisor Jones asked if the Town has ever proceeded getting any of these approvals. Mr. Bartlett stated he is unaware of action by the Town, and that it is the Town's responsibility to obtain the approvals. Mr. Bartlett added that the State Code states that if one community develops a water supply that is located in a second community, the first community has to approve its use. After that, State regulations apply.

The motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Appropriations

Mr. Bartlett reported the Prince Edward County Schools received a School Safety and Security grant from the Department of Education in the amount of \$79,029. This grant requires a 25% local match which will be provided from funds already contained in the FY15 budget. Therefore, no additional local dollars need to be appropriated.

Supervisor McKay made a motion, seconded by Supervisor Jones, to approve the budget amendment and appropriate the same funds, as follows; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

FY 2015 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-250-24020-0106	School Safety & Security Grant		\$79,029
4-250-66000-6020	School Safety & Security Grant	\$79,029	

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of January 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of January 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Commercial Cannery Report

Ms. Emily Wells, Commercial Manager, submitted a January 2015 report, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of January 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Cooperative Extension Report

Ms. Jennifer R. Bowen, Senior Extension Agent, submitted the Fourth Quarter/Year End Report (2014) for the VCE Prince Edward County Office, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the August 2014, September 2014, October 2014, November 2014 and December 2014 ridership reports from PERT and ordered them to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of January 2015, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Townsend, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was adjourned at 8:39 p.m.