

February 14, 2012

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14<sup>th</sup> day of February, 2012; at 7:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Absent: Pattie Cooper-Jones

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Carney, Economic Development Director; James Ennis, County Attorney; and Sheriff Wesley Reed.

Chairman Fore called the meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.*

**Sam Campbell**, Prospect District, expressed his concern about the suggested increase in Board compensation; he stated the pay rate was known when the members ran for office. He also expressed his disapproval of the Revenue Sharing project for the new Route 786.

**Henry Shelton**, Prospect District, stated he is in support of Sam Campbell, and as an alternative, suggested being paid only a flat rate per meeting. Mr. Shelton then expressed his concern regarding the increased cost of the Route 628 project and the County's proposed purchase of more land. He then said he was embarrassed regarding the actions of a Board member at the January meeting regarding speed limits.

Supervisor Simpson stated the gentleman returned and apologized to the Board regarding that matter.

**David Hart**, Rice, asked the Board to consider reopening the convenience site in Rice every day. He stated that since the site was closed one day a week, there is an ongoing problem with trash being thrown along the road and in the bushes.

**Joe Huddleston** stated he received a letter from VDOT regarding work to be done on Route 643; he questioned their right to enter the property to do survey work. Chairman Fore said nothing is scheduled on that road except normal maintenance, and requested the staff look into the matter and get back to Mr. Huddleston.

**Robert Fowler**, Prince Edward Development, LLC, stated during the Granite Falls CDA meeting in November [2011], the Board received a preliminary presentation on a Tax Increment Financing (TIF) for the conference center component of the hotel/ conference center. The Board and the Granite Falls CDA gave preliminary approval for a bond issue of up to \$17 million. The team requested additional time to do legal research to finalize the details and then return to the Board with the final plan. He said they are now at the stage to present the final plan. On the hotel component, the equity is raised; final negotiations are ongoing with three separate banks and expect at least one written preliminary commitment by the end of next week. The legal analysis is 95% complete. Mr. Fowler respectfully requested a meeting date be set for the Board and the Granite Falls CDA to meet with Maguire Woods, Davenport, the underwriter, and Prince Edward Development, LLC.

In Re: Board of Supervisors Comments

Supervisor Jones responded to Mr. Hart's concern, stating that he is trying to get people out to that site for clean-up. He suggested discussion about reopening the Rice convenience site during the budget process.

Supervisor Wilck stated that on November 13 [2011], Mr. Fowler had said financing would be in place by this time but it is not yet complete, and expressed his opposition to the project.

Supervisor Campbell stated Mr. Hart's concern at Rice is also an issue at the Prospect convenience site; both sites need to be open on a daily basis.

In Re: Request of Treasurer – Delinquent Real Estate Taxes

Supervisor Jones made a motion to authorize the Treasurer to commence proceedings under the authority of Section 48.1-3965 et seq. of the Code of Virginia to sell the parcels for payment of delinquent taxes; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	---	-----------

Absent: Pattie Cooper-Jones

In Re: Request of Sheriff Wesley Reed

Sheriff Wesley Reed stated that after the previous Board meeting, the position of Chief Deputy was awarded to David Eppes; Sheriff Reed said the Comp Board has agreed to increase the wages of the Chief Deputy by 15% to \$48,044 and requested the Board agree to a \$3,000 increase to give the Chief Deputy a salary of \$51,044.

Sheriff Reed then stated two vehicles per year have traditionally been replaced; two are currently on order. He requested three more vehicles be replaced; one could be funded by the Forfeited Assets fund. He asked the Board to consider the purchase of two additional Ford Crown Victoria vehicles, at a price of

\$47,701. Sheriff Reed said all equipment can be switched over to the new vehicles with no issues. Discussion followed.

Supervisor McKay made a motion to amend the County budget and to appropriate \$50,000 from the General Fund and \$25,000 from Forfeited Asset Fund for the purchase of three Ford Crown Victoria vehicles.

Chairman Fore restated Supervisor McKay's motion to amend the County budget and to appropriate \$50,000 from the General Fund and \$25,000 from Forfeited Asset Fund for the purchase of three Ford Crown Victoria vehicles; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	---	-----------

Absent: Pattie Cooper-Jones

Supervisor Simpson made a motion to approve an additional \$3,000 for the salary of the Chief Deputy as recommended by the Personnel Committee, effective February 1, 2012; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	---	-----------

Absent: Pattie Cooper-Jones

In Re: Public Hearing: An Ordinance Authorizing Funding for a Tourism Project

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Ordinance Authorizing Funding for a Tourism Project. Notice of this hearing was advertised according to law in the Friday, February 3, 2012 and Friday, February 10, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Wade Bartlett, County Administrator, stated that at the December 2011 meeting, the Board took action to position the County and the Granite Falls Hotel and Conference Center project to take

advantage of the Virginia Tourism Development Financing Program. The final components of the program that require action are the adoption of an ordinance that specifies that the County shall match the 1% of state tax by an equal dollar amount of local tax revenue generated by transactions taking place on the premises and the execution of a Performance Agreement. The County Attorney's office drafted the ordinance and has revised the existing economic development grant agreement between the County and the IDA and Prince Edward Development, LLC to meet the state's requirements for a performance agreement. It has been reviewed and approved by the Attorney assisting VTC with this program.

Chairman Fore opened the Public Hearing.

There being no one wishing to speak, Chairman Fore closed the Public Hearing.

Supervisor Gantt made a motion to adopt the Ordinance Authorizing Funding for a Tourism Project and to approve the Granite Falls Economic Development Grant and Performance Agreement; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

#### **AN ORDINANCE AUTHORIZING FUNDING FOR A TOURISM PROJECT**

**WHEREAS**, the County of Prince Edward wishes to participate in the Virginia Tourism Development Financing Program; and

**WHEREAS**, Section 58.1-3851.1(C) of the *Code of Virginia* requires that a locality, by ordinance, direct that at least one percent of the local sales and use tax revenues, or an equivalent amount of other local tax revenues, generated by transactions taking place on the premises of the authorized tourism project shall be applied to the payment of principal and interest on qualified gap financing, and

**WHEREAS**, the Prince Edward County Tourism Development Plan identifies a deficiency that will be met by the Granite Falls Hotel and Conference Center project; and

**WHEREAS**, the Granite Falls Hotel and Conference Center project has been authorized by an appropriate ordinance; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Prince Edward, following a duly advertised Public Hearing, does hereby authorize the following distribution of local tax revenue generated by the Granite Falls Hotel and Conference Center, subject to annual appropriation and subject to the provisions of the

Economic Development Grant and Performance Agreement to the Industrial Development Authority of Prince Edward County, Virginia:

The County shall make payments equal to the entitled sales tax revenues for a period of twenty (20) years from any of the following sources to the Industrial Development Authority of Prince Edward County, Virginia pursuant to the authority of Section 58.1-3851.1(C) of the *Code of Virginia* to be applied to payments of principal and interest on qualified gap financing:

- a) 80% of the transient occupancy taxes collected in any calendar year from the Project in excess of the amount of such taxes collected in calendar year 2009; and/or
- b) 95% of food and beverage sales tax or assessment collected, if any, in any calendar year from the Project.

Supervisor Jones made a motion to approve the Granite Falls Economic Development Grant and Performance Agreement and to authorize the Chairman to sign all necessary documents; the motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

**ECONOMIC DEVELOPMENT GRANT  
AND PERFORMANCE AGREEMENT**

This ECONOMIC GRANT AND PERFORMANCE AGREEMENT dated this \_\_\_\_ day of February, 2012 (THIS "Agreement"), by and among PRINCE EDWARD DEVELOPMENT, LLC or an affiliate formed by it (the "Developer"), the COUNTY OF PRINCE EDWARD, VIRGINIA (the "County") and the INDUSTRIAL DEVELOPMENT AUTHORITY OF PRINCE EDWARD COUNTY, VIRGINIA, (the "Authority").

**RECITALS:**

The purpose of this Agreement is to describe certain obligations of the Developer and incentives to be provided by the County and the Authority to the Developer in connection with the development of hospitality and conference/training facilities in the County, to be known as Granite Falls Hotel & Conference Center (the "Project") and to utilize Section 58.1-3851.1 of the Code of Virginia, 1950, as amended to facilitate the use of certain tax revenues for the Project.

The County is authorized to execute and deliver this Agreement and to make the grant payments described herein to the Authority pursuant to Sections 15.2-935(B) and 58.1-3851.1 of the Code of Virginia, 1950, as amended (the "Virginia Code").

The Authority is authorized to execute and deliver this Agreement to fulfill its obligations hereunder pursuant to Sections 15.2-4905(12) and 15.2-4905(13) of the Virginia Code.

The County and the Authority anticipate numerous benefits to the County and its residents as a result of the development of the Project, including increased tax base for the County, additional employment and training opportunities, promotion of tourism, and enhanced economic strength of the County.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained in this Agreement, the parties agree as follows:

**ARTICLE I  
DEVELOPER'S COMMITMENTS**

In consideration of the assistance being provided to the County and the Authority under the terms of this Agreement, the Developer agrees as follows, contingent on upon the Developer purchasing certain land in Prince Edward County, Virginia consisting of approximately 92 acres described in Exhibit A, attached hereto, (the "Land"). Should the Developer fail to purchase the Land within one year after the date of this Agreement or should the Developer notify the County and the Authority in writing of its intention to not acquire the Land, the obligations of the County and the Authority under this Agreement shall immediately cease and terminate.

1.01 Development of Project

The Developer agrees to acquire the Land, construct or cause to be constructed, develop or cause to be developed and operate or cause to be operated the Granite Falls Hotel & Conference Center consisting of approximately 176 guestrooms, an approximately 3400 square foot spa, an approximately 55,000 square foot conference and training center and all required public infrastructure in support thereof.

Any material changes to the Project components described above shall be made only with the prior written consent of the County. The facilities described in the paragraph above shall be substantially completed within 3 years from the date of this Agreement.

1.02 Financing of Project

The Developer shall provide financing for all components of the Project except for the conference/training center and certain infrastructure whose financing will be provided for by the Granite Falls Community Development Authority. The County shall not be responsible for issuing any bonds, notes, or other financing for the Project. All financings for the Project shall state clearly that such financing is not an obligation of the County and the County has no obligation for the payment of such financing. Any financings to be repaid from proceeds of the Grant (as defined below in Section 2.01) shall be referred to in this Agreement as the "TIF Financings". In the event the County enacts a food & beverage sales tax in the future, the outstanding debt issued by the Granite Falls Community Development Authority and secured by a food & beverage assessment shall be included in the definition of "TIF Financings". Notwithstanding the foregoing, the County will work with the Developer to facilitate the use of certain tax revenues and the Developer's access fee to finance no more than 20% of the Project (the "Gap financing Component").

1.03 Application of Grant Proceeds

The Developer shall use proceeds of the Grant, together with the Entitled Sales Taxes and Access Fees, to repay the TIF Financings and apply the proceeds of any TIF Financing to pay a portion of the costs of constructing, equipping, renovating or re-equipping the Project described in Section 1.01 above and shall not use any portion of the Grant or TIF Financings to pay any other costs.

1.04 Access Fee

Pursuant to Section 58.1-3851.1(D) of the Virginia Code, the Developer shall pay an access fee for a period of twenty (20) years equivalent to one percent of the sales tax revenues generated by transactions taking place on the premises of the authorized tourism project referenced herein (the "Access Fee"). The Access Fees shall be collected by the County and remitted to the Authority on a quarterly basis. The Access Fees shall be used solely to make payments of principal and interest on the qualified Gap Financing component of the TIF Financings.

1.05 Reporting

The Developer will provide to the County and the Authority such information as the County or the Authority may reasonably request with respect to the financing, acquisition and construction of the Project, including copies of documentation relating to the TIF Financings and debt service schedules for the various components of the TIF Financings. The Developer will provide the County with no less than annual reports setting forth the amount and purpose of expenditures of Grant proceeds and/or TIF Financing proceeds.

**ARTICLE II  
COUNTY'S AND AUTHORITY'S COMMITMENTS**

In consideration of the benefits to the County as a result of the Developer's performance under this Agreement, the County and the Authority agree as follows:

2.01 Grant

The County agrees to make payments to the Authority (the "Grant") of certain incremental tax revenue (the "Incremental Tax Revenues") as described below on the terms subject to the limitations set forth in this Agreement:

- (a) 80% of the incremental increase in real estate and personal property tax revenues collected with respect to the Project in any calendar year in excess of the amount of such taxes collected in the calendar year 2011; and
- (b) 80% of the transient occupancy taxes collected in any calendar year from the Project in excess of the amount of such taxes collected in calendar year 2011; and
- (c) 95% of food and beverage County sales tax or CDA assessments collected, if any, in any calendar year from the Project.

2.02 Subject to Appropriation

Payments by the County of the Grant to the Authority shall be subject to annual appropriations by the Board of Supervisors and shall not constitute a debt or general obligation of the County. The County Administrator, or other officer responsible for preparing the County's budget, will include each year in the County's budget an appropriation of the Grant to the Authority; however, payment of the Grant shall be subject to appropriation each year by the Board of Supervisors.

2.03 Limitation on Amount

The amount of Grant paid to the Authority each year shall not exceed the Incremental Tax Revenues. Payments of the Grant shall not exceed the amount of Incremental Tax Revenues actually collected by the County.

2.04 Expiration of Grant

Payment of the Grant shall terminate on the earlier to occur of (i) payment in full of the TIF Financings or (ii) December 31, 2038.

2.05 GAP Financing

A portion of the TIF Financing (the “Gap Financing Component”) will be repaid from revenues derived pursuant to the Virginia Tourism Development Financing Program (the “TDFP”). Under the TDFP, the Commonwealth will remit an amount equal to one percent of that state sales tax revenues generated by transactions taking place on the premises of the Project (the “Entitled Sales Taxes”). The County shall collect an amount equivalent to the Entitled Sales Taxes from other local tax revenues generated by transactions taking place on the premises of the Project. The County shall also collect the Access Fee referenced in Section 1.04 herein. The County shall remit the amounts collected to the Authority on a quarterly basis. The Access Fees, along with Entitled Sales Taxes distributed pursuant to Section 58.1-3851.1(B)(1) of the Virginia Code, shall be used solely to make payments of principal and interest on the qualified Gap Financing Component and shall continue to be collected and paid until such Gap Financing Component is paid in full. The County shall notify the State Controller and the Department of Taxation when Entitled Sales Taxes are no longer subject to being remitted.

2.06 Authority’s Obligations

The Authority will apply amounts received pursuant to this Agreement to the payment of the TIF Financings. The Authority agrees to assign its rights to payment of the Grant to the lender or trustee for the TIF Financings. The Authority’s obligations hereunder shall be limited to amounts paid to it by the County under this Agreement.

**ARTICLE III  
INDEMNIFICATION; PAYMENT OF EXPENSES**

The Developer shall indemnify, protect and save the County, the Authority, and each of their respective officers, directors and employees harmless from all liability, obligations, losses, claims, damages, actions, suits, proceedings, costs, and expenses, including reasonable attorney’s fees, arising or resulting directly from the issuance of TIF Financing. The Developer agrees to pay the costs, fees and expenses of the County and the Authority, including reasonable attorney’s fees, incurred by the County or the Authority in connection with this Agreement and the administration of the Grant. The indemnification arising under this Article III shall survive the termination of this Agreement.

**ARTICLE IV  
TERMINATION OF THE COUNTY’S AND THE AUTHORITY’S OBLIGATIONS**

Should any of the following circumstances occur or exist (each an “Event of Default”), the obligation of the County and the Authority to provide the Grant, as described herein, to the Developer shall cease and terminate:

- (a) The Developer fails to substantially complete construction of the Project components described in Section 1.01 within three years after the date of this Agreement;
- (b) The Developer assigns its rights without the consent of the County; or

- (c) The Developer ceases to operate or cause the Project to be operated as described herein for a period of 12 months.

The provisions of this Article IV are subject to the following limitation: if by reason of *force majeure* the Developer is unable in whole or in part to carry out this Agreement, the Developer shall not be deemed in default during the continuance of such inability. The term “*force majeure*” as used herein shall mean, without limitation, the following: acts of God; strikes, lockouts or other industrial disturbances; acts of public enemies; orders or restraints of any kind of the government of the United States of America or of the Commonwealth or any of their departments, agencies or official, or any civil or military authority; insurrections; riots; landslides; earthquakes; fires; storms; droughts; floods; explosions; breakage or accidents to machinery, transmission lines, pipes or canals; or any other cause or event not reasonably within the control of the Developer.

**ARTICLE V  
TERMINATION OF AGREEMENT**

This Agreement shall terminate upon the earlier of (i) payment in full of the TIF Financing or (ii) December 31, 2038.

**ARTICLE VI  
ASSIGNMENTS**

No party shall sell or assign any interest in or obligation under this Agreement without the prior written consent of all of the parties.

**ARTICLE VII  
LIMITED OBLIGATIONS OF THE COUNTY AND THE AUTHORITY**

NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED OR INTERPRETED AS CREATING A PLEDGE OF THE FAITH AND CREDIT OF THE COUNTY OR THE AUTHORITY WITHIN THE MEANING OF ANY CONSTITUTIONAL DEBT LIMITATION. NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED OR INTERPRETED AS A DONATION OR A LENDING OF THE CREDIT OF THE COUNTY OR THE AUTHORITY WITHIN THE MEANING OF THE VIRGINIA CONSTITUTION. THIS AGREEMENT SHALL NOT DIRECTLY OR INDIRECTLY OR CONTINGENTLY OBLIGATE THE COUNTY OR THE AUTHORITY TO MAKE ANY PAYMENTS BEYOND THOSE APPROPRIATED IN THE SOLE DISCRETION OF THE COUNTY FOR ANY FISCAL YEAR IN WHICH THIS AGREEMENT SHALL BE IN EFFECT. THE AUTHORITY SHALL BE UNDER NO OBLIGATION TO MAKE ANY PAYMENTS HEREUNDER EXCEPT FROM MONIES PROVIDED TO IT BY THE COUNTY PURSUANT TO THIS AGREEMENT. THE AUTHORITY SHALL BE UNDER NO OBLIGATION TO MAKE ANY INVESTIGATION OR DETERMINATION AS TO ANY MATTERS THAT WOULD CONSTITUTE AN EVENT OF DEFAULT HEREUNDER AND THE AUTHORITY SHALL BE ENTITLED TO RELY ON INSTRUCTIONS PROVIDED BY THE COUNTY AS TO SUCH MATTERS.

**ARTICLE VIII  
MISCELLANEOUS**

8.01 Governing Law

This Agreement shall be governed in all respects by the laws of the Commonwealth of Virginia. Any litigation with respect thereto shall be filed solely in the Circuit Court of Prince Edward County, Virginia. The Developer hereby waives the right, if any, to remove any case to federal court.

8.02 Notices

- (a) All notices required or permitted to be given pursuant to this Agreement shall be effective only if the same shall be in writing and sent by first class mail with postage prepaid, return receipt requested, or by a nationally recognized next day courier service, addressed as follows:

**If to the Developer**

Prince Edward Development, LLC  
P.O. Box 385  
Farmville, Virginia 23901

**If to the County**

c/o County Administrator  
P.O. Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Attention: County Administrator

**If to the Authority**

c/o Attorney to the IDA  
P.O. Box 382  
Farmville, Virginia 23901

Notice shall be deemed given when deposited with the United States Postal Service by first class mail, postage prepaid, or when received , if by next day courier delivery service.

- (b) Any addressee may designate additional or different addresses for communications by notice given under this Section to each other.

8.03 Severability

If any term, covenant, or condition of this Agreement or the application thereof to any person or circumstance shall to any extent be determined to be invalid or unenforceable by a Court of competent jurisdiction, the remainder of this Agreement, or the application of such term, covenant or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby and in lieu of such term, covenant or condition that is found to be invalid or unenforceable, a provision may be added as a part of this Agreement that is mutually agreeable to County and the Developer and is as similar to the invalid or unenforceable term, covenant or condition as may be possible and be valid and enforceable.

8.04 Waiver

Any party to this Agreement may waive any right or remedy hereunder, if permitted by law, provided that no such waiver shall be deemed to exist unless such waiver is in writing. No such waiver shall be deemed to constitute a waiver of other rights and remedies provided pursuant to this Agreement. The failure to enforce any particular provision of this Agreement on any particular occasion shall not be deemed a waiver by either part of any of its rights hereunder, nor shall it be deemed to be a waiver of that party's rights for any subsequent or continuing breach of such provision.

8.05 Liability of Officers and Agents

No office, agent or employee of the County or the Authority shall be subject to any personal liability or accountability by reason of the execution of this Agreement or any other documents related to the transactions contemplated hereby. Such officers, agents, or employees shall be deemed to execute such documents in their official capacities only, and not in their individual capacities. This Section shall not relieve any such officer, agent, or employee from the performance of any official duty required by law.

8.06 Counterparts

This Agreement may be executed in several counterparts, including separate counterparts, and each shall constitute the same instrument.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly elected officers, all as of the date above written.

In Re: Public Hearing – Amendments to the FY 12 County Budget

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Ordinance Authorizing Funding for a Tourism Project. Notice of this hearing was advertised according to law in the Friday, February 3, 2012 and Friday, February 10, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated Section 15.2-2507 of the *Code of Virginia* requires a public hearing when the Board of Supervisors makes amendments to the County budget when such amendment exceeds one percent of the total expenditures shown in the adopted budget. The Board of Supervisors has held public hearings for the VDOT Revenue Sharing Project, the VRA financing package to fund the project and the condemnation of the right of way of the various land required to complete the project. This public hearing is regarding adjustments to the budget for the purchase of the additional land costing \$384,150.

Mr. Bartlett stated he met with representatives from VDOT regarding amendments to the Revenue Sharing Agreement. The sources of funds and uses of the funds for the project were discussed; VDOT is providing the original \$1 million that was requested for the project which, at that time, was the limit. The state has since changed the limit, which is now up to \$10 million for Revenue Sharing projects. They have agreed to move \$575,000 that was on a Revenue Sharing Project that is not going to be completed; they also stated that they had approximately \$195,000 from two older Revenue Sharing Projects that were not

expended, and they were willing to move those funds to the current project. That changed the amount of the Revenue Sharing Funds from \$1,575,000 to \$1,759,980.

Mr. Bartlett added there is a change in the draw from the Fund Balance that went from over \$600,000 to \$432,000, due to the additional Revenue Sharing funds available. This budget amendment proposes that the Board amend the budget and appropriate the funds associated with the VRA bond that was issued in November [2011] for the road project, which is slightly less than \$1.5 million. Those funds are in the SNAP account waiting to be expended. Together, that provides almost \$1.9 million, which will be used to pay some of the bond issuing costs, then transfer approximately \$1.4 million to the Revenue Sharing Project, and provides \$384,150 that would represent the funding to purchase the additional land from the Glad Hill, LLC; this is not part of the road project but is part of an agreement that has been proposed by Glad Hill, LLC.

Mr. Bartlett said VDOT stated that they would provide the County with \$500,000 in order for the intersection of Route 15, Dominion Drive and the new Route 786 to be completed in total, to include the work that VDOT would need to do in a year and a half when they begin their Route 15 project. That would provide \$3.1 million for construction of the road and intersection. The only excess dollars outside of the road project is the purchase of the 13+ acres for \$384,150, which would all come from the Fund Balance.

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor Wilck questioned the increase of \$384,150 and \$572,541 over the original \$1.4 million cost for the project. Mr. Bartlett said that the \$572,541 is included in the VDOT project; that is an increase of approximately \$180,000 from the original proposal. Mr. Bartlett said the intersection was bid as a separate component and is approximately \$350,000 more than VDOT can provide, but because the County is getting the extra funds from VDOT on the other Revenue Sharing Projects, that difference dropped to \$160,000. The \$572,541 is for the right of way that needs to be obtained from Glad Hill, LLC and Davis property. The extra property is \$384,150 which is a different and lower cost than the other property.

Supervisor Wilck asked for clarification that the “out of pocket” for the County would be \$2.4 million; Mr. Bartlett said the “out of pocket” for the County is about \$1.9 million. Funding needed to construct the road project is the transfer from the General Fund to the Revenue Sharing Fund, which is \$1.5

million plus the draw from the fund balance of \$432,894. The rest is covered by VDOT funds. The \$384,150 has nothing to do with Revenue Sharing, and comes from the General Fund.

Supervisor Campbell questioned the developer having committed to paying for part of the road; Mr. Bartlett stated the Economic Development and Performance Agreement sets forth that the developer agreed to pay up to 55% of the cost of the road which is through some of the TIF financing, and it will be part of the discussion to be held in approximately three weeks.

After some discussion regarding the land, Supervisor Gantt stated the land will be considered an asset of the County.

Supervisor Simpson made a motion to approve the amendments to the FY 12 County budget as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-40150-0100	From General Fund Balance		\$ 432,894
3-100-40150-0786	VRA Bond 2011		\$ 1,494,857
4-100-95000-0101	Bond Issuance Cost	\$ 108,981	
4-100-94000-0008	Capital Projects / Purchase Property	\$ 384,150	
4-100-93000-0740	Transfer to Revenue Sharing	\$ 1,434,620	
3-740-24040-0001	State Revenue Sharing		\$ 1,759,980
3-740-24040-0005	State VDOT Funds		\$ 500,000
3-740-41050-0100	Transfer From General Funds		\$ 1,434,620
4-740-94000-0786	Route 786 Project	\$ 3,122,059	
4-740-94000-0008	Purchase Property	\$ 572,541	

The motion carried:

Aye:	William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson	Nay:	Howard M. Campbell Jim R. Wilck
------	---	------	------------------------------------

Absent: Pattie Cooper-Jones

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

the Board accepted the Treasurer's report of September 2011 and October 2011; the minutes of the meetings held January 10, 2012, January 24, 2012, January 31, 2012, February 3, 2012 and February 7, 2012; Accounts and Claims; Salaries; and appropriations as follows:

**FY 2012 Budget Amendment**

		<u>Debit</u>	<u>Credit</u>
3-100-24040-0080	Library of Virginia Records Grant		\$ 4,980
4-100-21600-3161	Professional Service – Preservation	\$ 4,980	

**September 2011**

Fund balances were as follows:

General Fund	119,287.34	
General Fund Reserved for Investments	5,599,104.22	
		5,718,391.56
PPEA Fund		(1,529.57)
Industrial Development Authority Fund		156,472.71
Recreation Fund Reserved for Investments		27,031.88
Forfeited Assets Fund Reserved for Investments		93,256.20
School Capital Projects Fund - VPSA		0.00
School Capital Projects Fund - QZAB01		0.00
Underground Storage Tank Fund		20,000.00
Economic Development Fund		743,454.42
Board of Public Welfare Special Account		6,581.09
Piedmont ASAP Fund		302,598.69
QZAB Debt Services Fund		408,068.97

Landfill Construction Fund	974,166.82
PCS Fund	338,009.63
Revenue Sharing Fund	(46.64)
Retirement Benefits Fund	(2,755.16)
School Capital Projects Fund - QZAB02	0.00
Dare Donations Fund	2,408.37
School Cafeteria Fund	258,239.36
Prince Edward Community Development Fund	46,793.50
Water Fund	88,667.34
Sewer Fund	(32,162.06)
School Fund	0.00
	9,147,657.11

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	2,276,625.28
Warrants Payable (School Fund)	0.00
General Fund Investments	5,599,104.22
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	27,031.88
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	974,166.82
Forfeited Asset Fund for Investment	93,256.20
Industrial Development Authority for Investment	156,472.71
	9,147,657.11

\*Of this \$5718,391.56 in the General Fund, \$8,034,013.25 is encumbered for:

Transfers in:	
School Fund	6,878,512.24
VPA Fund	490,343.68
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	23,528.98
Retirement Benefits Fund	25,176.00
Debt Obligations	616,452.35
Total	8,034,013.25

This leaves an unencumbered balance of \$(2,315,621.69) in the General Fund.

**STATEMENT OF DEPOSITORY BALANCES**

**Balances as of September 2011:**

**Checking Accounts:**

Benchmark Community Bank	208,328.54
Wachovia Bank	300,203.37
BB&T	71,245.64
Bank of America	2,645,808.67

**3,225,586.22**

**Investment Accounts:**

Benchmark Community Bank	5,203,950.55
Wachovia Bank	118,222.32
Citizens Bank & Trust Company	235,000.00
BB&T	1,491.38
Planters Bank & Trust	200,000.00
Mentor Investments	162,406.64
SNAP (State Non-Arbitrage Plan)	0.00
Bank of America	0.00

**5,921,070.89**

**October 2011**

Fund balances were as follows:

General Fund	120,168.57	
General Fund Reserved for Investments	6,066,410.47	
		6,186,579.04
PPEA Fund		(1,529.57)
Industrial Development Authority Fund		162,209.29
Recreation Fund Reserved for Investments		27,039.13
Forfeited Assets Fund Reserved for Investments		93,304.71
School Capital Projects Fund - VPSA		0.00
School Capital Projects Fund - QZAB01		0.00
Underground Storage Tank Fund		20,000.00
Economic Development Fund		743,464.42
Board of Public Welfare Special Account		7,596.76
Piedmont ASAP Fund		316,046.11
QZAB Debt Services Fund		408,068.97
Landfill Construction Fund		996,614.22
PCS Fund		305,320.87
Revenue Sharing Fund		(46.64)

Retirement Benefits Fund	8843.55
School Capital Projects Fund - QZAB02	0.00
Dare Donations Fund	2,415.30
School Cafeteria Fund	272,781.49
Prince Edward Community Development Fund	46,793.50
Water Fund	88,728.03
Sewer Fund	(32,011.44)
School Fund	0.00
	9,652,217.77

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	2,285,639.93
Warrants Payable (School Fund)	0.00
General Fund Investments	6,066,410.47
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	27,039.16
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	996,614.22
Forfeited Asset Fund for Investment	93,304.71
Industrial Development Authority for Investment	162,209.28
	9,652,217.77

\*Of this \$6,186,579.04 in the General Fund, \$7,119,157.06 is encumbered for:

Transfers in:	
School Fund	6,027,150.83
VPA Fund	456,124.90
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	23,528.98
Retirement Benefits Fund	12,526.00
Debt Obligations	599,826.35
	Total 7,119,157.06

This leaves an unencumbered balance of \$(932,578.02) in the General Fund.

**STATEMENT OF DEPOSITORY BALANCES**

**Balances as of October 2011:**

**Checking Accounts:**

Benchmark Community Bank	189,305.67	
Wachovia Bank	265,599.35	
BB&T	71,215.99	
Bank of America	1,868,619.36	
		<b>2,394,740.37</b>

**Investment Accounts:**

Benchmark Community Bank	6,533,620.48	
Wachovia Bank	123,958.74	
Citizens Bank & Trust Company	235,000.00	
BB&T	1,491.54	
Planters Bank & Trust	200,000.00	
Mentor Investments	162,406.64	
SNAP (State Non-Arbitrage Plan)	0.00	
Bank of America	0.00	
		<b>7,256,477.40</b>

**BOARD OF SUPERVISORS**

Farmville Herald	Advertising		379.25
William G. Fore, Jr.	Mileage	184.81	
	Meals & gratuity	18.07	202.88
Robert M. Jones	Mileage		22.20
Charles W. McKay	Mileage	296.37	
	Meals & gratuity	46.74	343.11
James Robert Wilck	Mileage	269.78	
	Gratuity	45.00	314.78
Business Card	Lodging		-256.00

**COUNTY ADMINISTRATOR**

Business Card	Postage	1,100.00	
	Envelopes	153.50	1,253.50
Pitney Bowes Financial Services	Postage meter lease		29.00
US Cellular	Phone		113.45
Diamond Springs	Equipment rental & water		22.45
Key Office Supply	Credit	-27.29	
	Calendar	8.09	

	Rolodex cards / staples	50.99	
	Binders / labels / paper	105.18	136.97
Visible	W2s / 1099s / envelopes		216.24

INDEPENDENT AUDITOR

Robinson Farmver Cox Associates	Audit		31,000.00
---------------------------------	-------	--	-----------

TREASURER

M&W Printers, Inc.	Postage - Delinquent real estate	620.10	
	Postage - Delinquent personal property	1,973.79	2,593.89
Virginia Employment Commission	Online access		100.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	1,125.00	
	Monthly contract	3,700.00	
	Lodging	79.44	4,904.44
BAI Municipal Software	Technical support		7,902.00

REGISTRAR

Business Data of Virginia, Inc.	Norton Anti-virus		29.95
---------------------------------	-------------------	--	-------

GENERAL DISTRICT COURT

US Cellular	Phone		25.35
Key Office Supply	"Copy" stamp	5.69	
	Envelopes	18.98	
	CD cases	28.76	
	Calendars	7.98	61.41

CLERK OF THE CIRCUIT COURT

Virginia Employment Commission	Unemployment 4th quarter		16.71
AT&T	Phone		43.54
CenturyLink	Phone		79.49
W. Glenn Culley	Juror		30.00
Tara Farmer	Juror		30.00
Nicky Dean Garrett, Jr.	Juror		30.00
Pamela J. Gill	Juror		30.00
Kathryn A. Gillen	Juror		30.00
Ann H. Gussett	Juror		30.00
Wilma R. Guzman	Juror		30.00
Shirley A. Hawthorne	Juror		30.00
Linda Hightower	Juror		30.00
Sarah E. Horne	Juror		30.00
Joseph Jordon, Jr.	Juror		30.00
Edward R. Kromer	Juror		30.00
Joanne Lafoon	Juror		30.00
Sheri Lee	Juror		30.00
Martha E. Mahan	Juror		30.00
Sylvia M. Mayo-Morton	Juror		30.00
Robert Messarge	Juror		30.00

Michelle Metro	Juror	30.00
Horace Montague, Jr.	Juror	30.00
Flossie O. Moore	Juror	30.00
Gale Dianne Morton	Juror	30.00
Crystal Newton	Juror	30.00
Robert N. Oliver	Juror	30.00
Steven Olnick	Juror	30.00
Seth Otey	Juror	30.00
Julia D. Overby	Juror	30.00
Alvita Patton	Juror	30.00
Garland W. Perkins	Juror	30.00
Clara Venable Sheperdson	Juror	30.00

LAW LIBRARY

CenturyLink	Phone	37.35
LexisNexis	Online service	228.00

COMMONWEALTH'S ATTORNEY

Key Office Supply	Printer repairs	199.59	
	Office supplies	9.98	
	Laser cartridge	159.99	369.56
Treasurer of Virginia	Conference registration		200.00
Commonwealth Solutions	Shredding service		15.00

VICTIM WITNESS ASSISTANCE PROGRAM

Cindy Sams	Mileage		115.44
------------	---------	--	--------

SHERIFF

Virginia Employment Commission	Unemployment 4th quarter		48.24
Walmart	Dog food	49.85	
	Office supplies	100.02	
	Range supplies	10.20	160.07
Medtox Diagnostics, Inc.	Drug testing		486.34
East End Motor Company, Inc.	Park light / wiper blade	71.72	
	Replace sway bar	364.96	
	Defogger kit / oil change	94.58	
	Headlight module	692.64	
	Oil change / rotors	798.24	
	Serpentine belt	97.54	
	Ball joint assembly	802.11	
	Inspection / rotors / seals	970.95	
	Repair brake / bulb	16.65	
	Tire	138.21	4,047.60
	Express Care	Oil change	
Business Card	Postcards	16.00	
	Meals	76.17	
	Credit	-205.59	
	AED pads	236.85	123.43
UPS	Shipping		11.84
CenturyLink	Phone		10.36

US Cellular	Phone		693.39
Wesley Reed	Parking		9.25
Business Data of Virginia, Inc.	Norton Anti-virus		89.85
Diamond Springs	Water & equipment rental		58.40
Staples Advantage	Office supplies		120.36
DMV	Vehicle registration		25.00
Moore's Medical, LLC	Gloves		441.92
Pairet's, Inc.	Plaque		66.56
Southern Police Equipment Company	Insignia / shoes / belt		81.50
Best Uniforms, Inc.	Shirts		276.13
Galls, An Aramark Company	Boots / raincoat		253.97
Premium Marketing & Sales	Badges		770.50
Quantum Graphics / Uniforms	Uniform shirts		112.50
Southern Police Equipment Company	Duty belt	44.99	
	Credit for returns	-16.50	
	Belt & insignia	62.78	
	Hat straps	13.98	
	Shoes	91.99	
	Insignia	59.95	257.19
Law Enforcement Associate	Surveillance equipment		5,340.00

RICE VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Air horn kit		61.33
Companion P&C	Workers compensation / liability insurance		6,320.00
Farmville Auto Parts	Truck maintenance supplies	86.85	
	Antifreeze	50.85	137.70
Farmville Wholesale Electric	Radio repair		9.15
VFIS	Package insurance	2,270.00	
	Commercial excess	186.00	2,456.00
Dominion Virginia Power	Electric service		322.75

PROSPECT VOLUNTEER FIRE DEPARTMENT

CenturyLink	Phone		86.36
VFIS	Auto insurance	4,015.00	
	Commercial excess insurance	375.00	
	Package insurance	2,400.00	6,790.00

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Virginia Department of Fire Programs	Unexpended grant fund		24.00
--------------------------------------	-----------------------	--	-------

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		83.10
Jana Baldwin	Janitorial service		130.00
Battery Barn of Virginia, Inc.	Pager batteries		67.47
Carquest Appomattox	Polish & hose nozzle		27.94
CVFA	Dues		35.00
Fire & Safety Equipment Company	Gas sensor		665.00
Foster Fuels, Inc.	Propane		1,271.94
David T. Garrett & Sons, LLC	Plumbing		8.95

National Auto Parts, Inc.	Tubing & cutoff		27.98
Pamplin Exxon	Vehicle repairs	324.35	
	Fuel	361.12	665.47
Price Supply Company, Inc.	Filters		17.60
Selective Insurance Company	Insurance		13,423.50
Jimmy Sigrist	Shelving		536.58
Verizon	Phone		112.83
Vest's Sales & Service, Inc.	Nozzles	1,360.00	
	Turnout gear	4,183.00	5,543.00
Dominion Virginia Power	Electric service		346.68
Webber Electric Company, Inc.	Generator		14,075.00
Your First Due, Inc.	Internet		24.95

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Propane	703.41	
	Diesel	989.28	1,692.69
US Cellular	Phone		154.25
Verizon	Phone		147.97
Dominion Virginia Power	Electric service		362.17
Watkins Insurance Agency	Package / auto / umbrella insurance		3,543.00

EMERGENCY SERVICES

Timmons Group	Address additions		315.00
---------------	-------------------	--	--------

BUILDING OFFICIAL

Fourth Street Motor Company	Vehicle repairs		998.59
US Cellular	Phone		25.35
VBCOA	Dues		35.00

ANIMAL CONTROL

Virginia Employment Commission	Unemployment 4th quarter		15.04
Dominion Virginia Power	Electric service		373.92
US Cellular	Phone		51.70
Justine Young	Transporting horse		25.00
Walmart	Dog food	101.28	
	Cleaning supplies	23.66	
	Boots	44.87	169.81

BIOSOLIDS MONITORING

US Cellular	Phone		25.35
-------------	-------	--	-------

REFUSE DISPOSAL

Virginia Employment Commission	Unemployment 4th quarter		157.11
Resource International	Miscellaneous work tasks	4,833.09	
	Storm water compliance	980.20	
	Groundwater/gas monitoring	8,656.95	14,470.24
Jimmy Whirley / Powerwash	Washed Mack truck		70.00
Jimmy's Service Center	Truck maintenance		450.50
Arena Trucking Company	Trash collection		274.00

Wright's Excavating	Landfill operation	42,187.50
Emanuel Tire of Virginia	Tire recycling	931.20
Southside Electric Cooperative	Darlington Heights site	133.80
Dominion Virginia Power	Leachate pump	6.04
	Scalehouse	138.02
	Cell C pump station	13.45
	Green Bay site	120.70
	Worsham site	136.68
	Prospect site	137.55
	Landfill site	75.98
		628.42
AT&T	Phone	200.45
CenturyLink	Phone	230.30
US Cellular	Phone	37.29
Verizon	Phone	115.93
Charles Watkins	Headset & phone case	47.07
O. O. Stiff, Inc.	Monthly service	662.50
Prince Edward County Public School	Diesel	873.88

SANDY RIVER RESERVOIR

Draper Aden Associates	SRR O&M Application	452.62
------------------------	---------------------	--------

GENERAL PROPERTIES

OK Termite & Pest Control	Exterminating service	150.00
Piedmont Regional Jail	Wax / stripper / pads	187.16
Southside Electric Cooperative	SRR lights	30.40
Dominion Virginia Power	Roy Clark monument	50.13
	Shop	50.92
	Sheriff Department Shed	5.66
	Worsham Clerk's office	199.94
	Lights at Rice	111.74
		418.39
Ellington Energy Service	Heating oil - Courthouse	6,580.00
Parker Oil Company, Inc.	Heating oil - Shop	700.57
CenturyLink	Phone	71.46
US Cellular	Phone	76.06
O. O. Stiff, Inc.	Monthly service	100.00
Ararmark Uniform Services	Janitorial supplies	423.56
Grainger	Janitorial cart bag	69.60
	Fan motor / laptop lock	171.85
	Fan motor / capacitor	127.39
		368.84
Handi-Clean Products, Inc.	Toilet stain remover	144.16
	Janitorial supplies	145.52
		289.68
Ayers Building & Supply Company	Silicone	51.48
	Gloves	35.99
	Caulk	12.87
		100.34
Diamond Springs	Equipment rental	8.95
Hudson-Payne Electronics	12v batteries	334.75
Price Supply Company, Inc.	Flush valve	86.40
Prince Edward County Public School	Diesel	93.63
Taylor-Forbes Equipment Company	Oil	5.20

CANNERY

Virginia Employment Commission	Unemployment 4th quarter	14.05
Southside Electric Cooperative	Electric service	193.42
Parker Oil Company	Heating oil	1,412.96
US Cellular	Phone	25.60
Prince Edward Health Department	Training	60.00
Hubert Company	Squeeze bottles	84.41

COMPREHENSIVE SERVICES ACT

Braley & Thompson, Inc.	Professional services	7,282.00
Business Card	Foster care	41.98
Family Preservation Services	Professional services	4,678.75
Grafton School, Inc.	Professional services	11,685.00
Letricia R. Logan	Foster care	666.00
Phillip & Jessica Sterling	Foster care	448.00

OTHER WELFARE / SOCIAL SERVICES

Commonwealth Regional Council	Grant assistance	10,000.00
-------------------------------	------------------	-----------

MUSEUMS

Sherwin Williams Company	Paint	35.39
--------------------------	-------	-------

PLANNING

Samuel R. Coleman	Commission meeting	100.00	
	Mileage	13.32	113.32
Sally W. Gilfillan	Commission meeting		100.00
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.20	122.20
Preston Hunt	Commission meeting	100.00	
	Mileage	22.20	122.20
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.55	105.55
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.99	109.99
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.32	108.32
Brett Von Cannon Watson	Commission meeting		100.00
Farmville Herald	Advertising		153.75
US Cellular	Phone		50.70
Jonathan Pickett	Mileage		77.36

ECONOMIC DEVELOPMENT

US Cellular	Phone	25.35
-------------	-------	-------

TOURISM

Virginia Employment Commission	Unemployment 4th quarter	25.34
Dominion Virginia Power	Electric service	434.37
Business Card	Shipping	139.75

CenturyLink	Phone		266.62
Key Office Supply	Tally counter	8.99	
	Card file	13.99	22.98
Magi Van Eps	Film / rotary cutter		40.63

COOPERATIVE EXTENSION OFFICE

Treasurer, Virginia Tech	2nd Quarter support		9,812.81
CenturyLink	Phone		95.62

GENERAL EXPENSE

Lumos Networks	Phone		2,730.66
Town of Farmville	Parking lot agreement		66,666.66
Commonwealth of Virginia	Reduction in aid		195,914.00
Southern States Cooperative, Inc.	Gas		16,104.18
Anthem BCBS	Cobra insurance		2,120.00

FUND TRANSFERS OUT

Prince Edward County IDA	YMCA Loan payment		23,528.98
--------------------------	-------------------	--	-----------

CAPITAL PROJECTS

Compro Computers	PC / monitors / printers		1,313.80
Key Office Supply	Cable		6.00

DEBT SERVICE

Town of Farmville	Library loan - principal	153,955.97	
	Library loan - interest	46,162.65	200,118.62

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,051.29
Anthem BCBS	Retiree insurance		1,060.00

PIEDMONT COURT SERVICES

Virginia Employment Commission	Unemployment 4th quarter		60.69
Dominion Virginia Power	Electric service		377.31
Renee T. Maxey	Postage	1.30	
	Mileage	45.11	46.41
AT&T	Phone		134.78
CenturyLink	Phone		204.03
Emily Guill	Mileage		160.95
Dayna Stanley	Mileage		90.46
Skillpath Seminars	Training		15.00

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,383.00
Page Hardy	Cleaning service		315.00

ADDENDUM BILL LIST

REAL ESTATE TAXES

East Third Street, LLC	Erroneous assessment		2,481.24
------------------------	----------------------	--	----------

COUNTY ADMINISTRATOR

Farmville Printing	Letterhead	165.10	
	Business cards	39.00	
	Landfill tickets	1,285.20	1,489.30

INDEPENDENT AUDITOR

Stanley Hunt Dupree & Rhine	OPEB report		6,650.00
-----------------------------	-------------	--	----------

COMMISSIONER OF REVENUE

Farmville Printing	Postage	220.00	
	Envelopes	53.65	
	Business cards	69.00	342.65
Treasurer of Virginia	Online service		77.34
Key Office Supply	Ink cartridges		329.14
NADA Appraisal Guides	Motorcycle appraisal guide		20.00

TREASURER

Treasurer of Virginia	Online service		77.33
Key Office Supply	Envelopes	681.28	
	Credit	-33.98	
	Ink cartridges	34.98	
	Literature racks	52.76	
	Backup tapes	349.50	
	Office supplies	151.33	
	Copy paper	69.98	
	Greenbar paper	211.96	
	Tape	27.48	1,545.29

INFORMATION TECHNOLOGY

ComputerPlus Sales / Service	Maintenance contract		270.00
------------------------------	----------------------	--	--------

SPECIAL MAGISTRATES

Key Office Supply	Credit	-11.95	
	Batteries / office supplies	61.63	
	Files / pens / wipes	65.54	115.22

CLERK OF THE CIRCUIT COURT

Ralph A. Crawley	Juror		30.00
Cathy S. Dwyer	Juror		30.00
Wayne M. Falls	Juror		30.00
james W. Hall	Juror		30.00
Robert Jenkins, Jr.	Juror		30.00
Elizabeth A. Orange	Juror		30.00
Teresa M. Sandlin	Juror		30.00
Kinex Networking Solutions	DSL		74.95

Key Office Supply	Ink cartridge		209.99
	<u>LAW LIBRARY</u>		
AT&T	Phone		37.00
LexisNexis	Online service		228.00
	<u>COMMONWEALTH'S ATTORNEY</u>		
Commonwealth Solutions	Shredding service		15.00
Key Office Supply	Monthly planner		8.39
	<u>SHERIFF</u>		
Medtox Laboratories, Inc.	Drug testing		50.00
East End Motor Company, Inc.	Service call	110.18	
	Inspection	16.00	
	Oil change / service transmission	226.72	
	Steering shaft / tie rod	311.71	
	Oil changes (2)	98.79	
	Wiper motor / belt	428.40	
	Alternator	72.56	
	Wrecker service	59.12	
	Inspection / bulbs	49.50	
	Tires / battery	476.81	1,849.79
Express Care	Oil changes (2)	100.94	
	Wiper blades	17.90	118.84
Haley of Farmville, Inc.	Cleaned auto interior		33.00
Kenbridge Tire & Auto	Calibration		25.00
Third Street Wrecker Service	Towing		75.00
Farmville Herald	Advertising		87.13
UPS	Shipping		14.05
Treasurer of Virginia	VCIN service		53.06
Kinex Networking Solutions	Web host / data backup		39.90
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33
RS/AASHTO	Radio license		50.00
Robby Franklin	Meal		7.25
Farmville Printing	Letterhead / forms		455.80
HR Direct	Employment poster		15.94
Key Office Supply	Ink cartridges	76.34	
	Copy paper	89.85	
	Office supplies	45.94	
	Sheet protectors	6.59	218.72
Southern Police Equipment Company	Mace	155.88	
	Taser cartridges	287.29	
Best Uniforms, Inc.	Pants	48.13	
	Uniforms	184.11	
Galls, An Aramark Company	Boots		144.99
Quantum Graphics / Uniforms	Jacket & shirts		262.00
Sheehy Ford	2011 Ford Crown Vic (2)		47,701.54

RICE VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Siren	320.40	
	Hoods & boots	731.22	1,051.62
Elecom, Inc.	Battery / pager repair	208.00	
	Pager repair	90.00	
	Mic speakers	250.00	548.00
Farmville Auto Parts	Stay-dry		44.94
Farmville Wholesale Electric	Freight charge		8.02
Goodman Truck & Tractor	Truck maintenance		1,091.55

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Farmville Auto Parts	Sta-dri		22.47
Farmville Wholesale Electric	Electrical connectors		48.48
Goodman Truck & Tractor	Bumper poles		477.52
NAPA of Farmville	Starter		96.94
Pamplin Exxon	Fuel		33.29
Parker Oil Company, Inc.	Propane		458.08
Town of Farmville	Fuel		327.07
Dominion Virginia Power	Electric service		246.81

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Ellington Energy Service	Repair gas stove	91.75	
	Propane	728.72	820.47
Farmville Auto Parts	Bulb		2.99
Price Supply Company, Inc.	Pipe / couplings / rings		114.89
Shanaberger & Sons	Generator service / repair		369.00
Southside Electric Cooperative	Electric service		279.66
Verizon Wireless	Internet		60.07
Verizon	Phone		133.54

EMERGENCY SERVICES

Timmons Group	Address additions		405.00
---------------	-------------------	--	--------

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		2,925.00
--	--------------------	--	----------

BUILDING OFFICIAL

Coy Leatherwood	Meal	7.70	
	Meeting registration	15.00	22.70
Farmville Wholesale Electric	Handbook		152.50

ANIMAL CONTROL

Ridge Animal Hospital	Vet service	264.53	
	Court consultation	150.00	414.53
CenturyLink	Phone		118.19
Farmville Printing	Office forms		180.80
East End Motor Company, Inc.	Tires		728.18

Farmville Auto Parts	Bulbs / antifreeze		25.27
----------------------	--------------------	--	-------

REFUSE DISPOSAL

Resource International	Miscellaneous work tasks	1,581.34	
	Storm water compliance	406.00	
Farmville Wholesale Electric	Lightbulbs		27.86
Lowe's	Gloves / shovel		59.80
Luck Stone Corporation	Stone for Darlington Heights site		411.41
Jimmy's Service Center	Truck maintenance		721.35
Emanuel Tire of Virginia	Tire recycling		903.6
STEPS, Inc.	Recycling fee	1,688.39	
Synergy Recycling, LLC	Electronic recycling		39.49
Southside Electric Cooperative	Virso site		142.03
Dominion Virginia Power	Rice site		126.68
AT&T	Phone		36.97
CenturyLink	Phone		39.50

GENERAL PROPERTIES

Farmville Auto Parts	Oil / filter / rotors		157.98
Dominion Virginia Power	Courthouse	10,088.05	
	SCOPE building	486.31	
	Ag building	1,938.30	12,512.66
AT&T	Phone		36.99
CenturyLink	Phone		50.60
Aramark Uniform Services	Janitorial supplies		267.02
Diamond Paper Company	Paper towels / tissue		937.56
Lowe's	Cleaning supplies	25.80	
	Paint & rollers	35.76	
	Shop vac filter	30.32	
	Wire cutter / screws	11.48	
	Timer	19.36	122.72
Pairet's, Inc.	Sign lettering		20.00
Cintas Corporation #524	Uniform rental		502.57

CANNERY

Flameless Specialties	Water filter		13.87
-----------------------	--------------	--	-------

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional services		8,700.00
Braley & Thompson, Inc.	Professional services		5,797.00
Centra Health	Professional services	18,088.00	
North Spring Behavioral Healthcare	Professional services	1,395.00	
The Hughes Center	Professional services	5,082.00	

MUSEUMS

Ayers Building & Supply Company	Weatherstripping / door sweep		60.63
---------------------------------	-------------------------------	--	-------

ECONOMIC DEVELOPMENT

McCain Printing Company, Inc.	Brochures		453.00
Business Card	Postage	76.6	

	Meals	26.39	
	Calendars	13.64	116.63
Key Office Supply	Card stock / tape	19.69	
	Copy paper / binders	53.65	
	Legal files	14.94	88.28
	<u>TOURISM</u>		
Farmville Printing	Business cards		49.00
	<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump		33.14
	<u>PIEDMONT COURT SERVICES</u>		
Sheena Franklin	Mileage		142.08
Sharon Gray	Mileage		258.06
Connie Stimpson	Mileage		11.95
Andy Mays	Mileage		58.82
Ashley Nash	Mileage		212.56
Kinex Networking Solutions	Work on computers		75.00
	<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Services, Inc.	Drug testing		58.44

In Re: Resolution – Regional Hazard Mitigation Plan

Chairman Fore stated the Commonwealth Regional Council Regional Hazard Mitigation Plan has been updated in accordance with current state and federal rules and regulations governing local hazard mitigation plans, and must be adopted by the region’s seven counties and eleven participating towns. The CRC is requesting approval from the Board of Supervisors of the “Resolution to Adopt Commonwealth Regional Council Regional Hazard Mitigation Plan.”

Supervisor Wilck made a motion to approve the “Resolution to Adopt Commonwealth Regional Council Regional Hazard Mitigation Plan”; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

Absent: Pattie Cooper-Jones

**RESOLUTION TO ADOPT COMMONWEALTH REGIONAL COUNCIL  
REGIONAL HAZARD MITIGATION PLAN**

**WHEREAS**, Prince Edward County is vulnerable to an array of hazards that can cause loss of life and damage to public and private property; and

**WHEREAS**, the County desires to seek ways to mitigate situations that may aggravate such circumstances, and the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from hazards; and

**WHEREAS**, the County is covered under a regional hazard mitigation plan that outlines ways to protect its citizens and property from the effects of hazards, in accordance with Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act; and

**WHEREAS**, that plan must be reviewed and updated every five years for the County to remain in compliance with Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, and to remain eligible for certain types of federal assistance in the event of a disaster affecting the County; and

**WHEREAS**, the Commonwealth Regional Council (CRC) has undertaken an update of the regional hazard mitigation plan, which includes Prince Edward County, with input from the appropriate local and state officials; and

**WHEREAS**, the Virginia Department of Emergency Management and the Federal Emergency Management Agency have reviewed the updated hazard mitigation plan for legislative compliance and have approved the plan pending the completion of local adoption procedures.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Supervisors for Prince Edward County hereby adopts the updated CRC Regional Hazard Mitigation Plan, as applicable to the County, and agrees to take such official actions as reasonably necessary, and as available resources allow, to carry out the proposed actions in the plan.

In Re: School Board Appointments

Supervisor Gantt stated he has not heard back from his proposed Citizen Committee members for District 301.

Chairman Fore announced the Citizen Committee for District 501 comprises:

Mr. Carl Blessing, Jr., Chair  
3185 Back Hampden-Sydney Road  
Farmville, VA 23901

Mrs. Lynn East  
403 Hardtimes Road  
Farmville, VA 23901

Mr. Marshall A. Thackston  
311 East Third Street  
Farmville, VA 23901

Supervisor Jones made a motion to authorize the advertisement of the Citizen Committees for the purpose of encouraging citizens to submit nominations to the Committees and to authorize the advertisement of a Public Hearing to be held on March 13, 2012, at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board; the motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

In Re: Planning Department Report

Mr. Bartlett stated that at its January 17, 2012 meeting, the Planning Commission prepared recommendations to the Board of Supervisors related to the following applications:

- The Planning Commission conducted a Public Hearing on November 15, 2011 in consideration of a Special Use Permit Application by Virginia Electric and Power Company to construct a new electricity distribution substation, which is considered a Utility Service, Major use. The location of the substation is along Worsham Road, between the intersections of Leigh Mountain Road and Westover Ridge Drive in the Leigh District on a portion of a parcel identified as Tax Map Parcel 066-A-9A and located nearest 3098 Worsham Road. The Planning Commission recommended approval of this Special Use Permit Application.
- The Planning Commission conducted a Public Hearing on January 17, 2012 in consideration of a request by Mark S. Smith, dba Sandy River Outdoor Adventure, LLC, for a Special Use Permit in accordance with the Agricultural Conservation (A-1) Zoning requirements to operate a Commercial Outdoor Sports and Recreation Use on a parcel identified as Tax Map Parcel 53-A-27C and located at 185 Monroe Church Road in Rice. The Planning Commission recommended approval of this Special Use Permit Application.
- The Planning Commission conducted a Public Hearing on January 17, 2012 to receive citizen input prior to considering a request by Richard Raymond, Jr. and Robert Raymond, Sr. to amend a site plan to allow an accessory building on a 1.5 acre parcel located at 4644 Farmville Road, and further described as Tax Map Parcel 50-A-71, which is Zoned General Commercial (C-1) and is the location of Truck Rental and General Offices uses. The Planning Commission requested a final site plan from the applicant for a second review at the February 21 Planning Commission meeting and suggested the Board consider this Site Plan Amendment at the Board's March meeting.

Supervisor McKay made a motion to authorize the public hearings for a Special Use Application by Virginia Electric and Power Company, a Special Use Permit Application by Mark S. Smith, and a Site

Plan Amendment by Richard Raymond, Jr. and Robert Raymond, Sr., to be held at the March 13, 2012

Board meeting; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	---	-----------

Absent: Pattie Cooper-Jones

In Re: County Administrator's Report

Mr. Bartlett stated the Farmville Town Council requested a meeting, which has been scheduled for March 20, 2012 at 12:00 noon. The purpose of the meeting is to discuss budget issues and to collaborate on events to promote the opening of High Bridge.

Mr. Bartlett said a Memorial Day event will be scheduled to add the names of those lost in Operation Iraqi Freedom; Jonathan Yale will be honored and Mr. Bartlett stated he has been in touch with the Pentagon to ensure all soldiers from Prince Edward County who have been lost in this war will be included on the memorial.

Mr. Bartlett then said no one has yet come forward to be the appointee for the Buy Fresh / Buy Local Council; the Board concurred to appoint Alecia Daves-Johnson as temporary representative on the Buy Fresh / Buy Local Council.

Mr. Bartlett stated Roma Morris, Social Services Director, requested the use of Conference Room #2 as additional space. The Space Committee met and recommended authorization for Social Services to use the room part time, and to purchase home-friendly furniture for use during family observation sessions; they will also control the schedule for the use of the room.

Supervisor Campbell made a motion to permit Social Services use Conference Room #2 and authorize Roma Morris to be in control of the scheduling of Conference Room #2; the motion carried:

Aye: Howard M. Campbell  
 William G. Fore, Jr.  
 Don C. Gantt, Jr.  
 Robert M. Jones  
 Charles W. McKay  
 Howard F. Simpson  
 Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

In Re: Appropriations

Mr. Bartlett stated that in November 2011 with the issuance of the VRA Bonds the County refunded three bonds – the \$1,370,000 revenue bond issued through Rural Development, the \$3.5 million G.O. Bond issued in 1998 for Courthouse construction and the \$2.13 million Construction Bond issued through Rural Development. This amendment allows the County to de-obligate payments for those bonds which total \$353,008.

The new bonds issued require an interest only payment in April 2012 totaling \$106,790. The difference of \$246,218 can be returned to the fund balance.

Supervisor Simpson made a motion to approve the budget amendment and appropriations as follows:

		<u>Debit</u>	<u>Credit</u>
4-100-95000-0010	Rural Development Revenue Bond		\$ 52,064
4-100-95000-0012	Rural Development Courthouse Construction Bond		\$ 80,944
4-100-95000-0014	G.O. 1998A – Principal		\$ 200,000
4-100-95000-0015	G.O. 1998A – Interest		\$ 20,000
4-100-95000-0105	2011 G.O. Refund – Interest	\$ 56,479	
4-100-95000-0110	2011 Lease Revenue – Interest	\$ 50,311	
4-100-93000-0100	Fund Balance	\$ 246,218	

The motion carried:

Aye: Howard M. Campbell  
 William G. Fore, Jr.  
 Don C. Gantt, Jr.  
 Robert M. Jones  
 Charles W. McKay  
 Howard F. Simpson  
 Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

In Re: Highway Matters

Supervisor Campbell stated citizens have requested the speed limit on Route 608-N, First Rock Road, be reduced to 45 mph, from Route 460 to the county line. He said it is not posted on that two and a half mile stretch.

Supervisor McKay asked if a speed survey has been conducted to reduce the speed limit on Abilene Road; there are often accidents on that road. He then requested Deputy Chief Eppes to have deputies run radar from the county line, just south of Darlington Heights, to Route 45 and report back to the Board in March.

Supervisor Simpson thanked VDOT for the painting of the line on Stokes Road; he asked if the speed limit signs were installed. Mr. Bartlett said the signs have been posted.

Supervisor Gantt thanked VDOT for the work completed in his district. He questioned the schedule of the work detail with the jail. Mrs. Sarah Puckett, Assistant County Administrator, stated she spoke with Bill Bailey who is working with the Regional Jail to get the workers out for that detail. Discussion followed.

Supervisor Jones stated he appreciated the work done on the culverts and on the banks to correct line-of-sight issues.

In Re: Personnel Committee Report

Mr. Bartlett stated the Personnel Committee, comprising Supervisor Simpson (Chair), Supervisor Campbell and Supervisor Wilck) met with Sheriff Travis Harris on January 31, 2012 to discuss his request to be paid for unused sick leave accumulated while he was a Deputy, prior to his taking office as Sheriff. Mr. Bartlett stated that the Committee, after researching the precedent, found that prior to 2005, Constitutional Offices were not under the County Personnel plan, and others in the same office were not paid for their sick leave. The Personnel Committee recommended the Board not approve the request.

In Re: Closed Session

Supervisor Gantt made a motion that the Board convene in Closed Session for the purpose of discussing the acquisition of real property related to the Alternate Route 628 road project, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*. The motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

On motion of Supervisor Jones and carried by the following roll call vote:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Simpson made a motion to approve the contract with Glad Hill and authorize the

Chairman to execute the contract with Mr. Lacey; the motion carried:

Aye: William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson

Nay: Howard M. Campbell  
Jim R. Wilck

Absent: Pattie Cooper-Jones

Supervisor Simpson made a motion to approve the contract with Haymes Brothers Construction and to authorize the Chairman and the County Administrator to sign all necessary documents in order to proceed with the construction of Alternate 628; the motion carried:

Aye: William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson

Nay: Howard M. Campbell  
Jim R. Wilck

Absent: Pattie Cooper-Jones

Supervisor McKay made a motion to authorize the County Administrator to engage the services of a condemnation attorney to represent the County in the Davis case.

Supervisor Gantt asked if it would be better to hold further negotiations with the Davis'; discussion followed.

Mr. Jim Ennis, County Attorney, stated the County has 90 days before having to taking any steps with respect to retaining an attorney, but the County needs to be prepared to initiate proceedings after the next 90 days, and would give 90 days to reach the deadline.

Chairman Fore restated Supervisor McKay's motion to authorize the County Administrator to engage the service of a condemnation attorney in the Davis case; the motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of January 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of January 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of January 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the January 2012 ridership report from PERT and ordered them to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of January 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of January 2012, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

Absent: Pattie Cooper-Jones

the meeting was adjourned at 9:17 p.m.