

February 9, 2016

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9th day of February, 2016, at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Jim Ennis, County Attorney; Sharon Lee Carney, Economic Development Director; Rob Fowler, Zoning Administrator; and Scot Shippee, Resident Engineer, VDOT.

Chairman Simpson called the meeting to order. Supervisor Gray offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

Bemeché Hicks, Lockett District, reported several road issues at High Rock Road and Haskins Lane. He stated there are large potholes along the road and it appears to be sinking. Mr. Hicks then stated that along Route 460, nothing has been done to provide a ditch line; water runs into his back yard and ponds on approximately one-quarter of his property. He requested a ditch line be dug along Route 460 to alleviate this problem.

Kenneth Jackson, Lockett District, presented a letter to the Board regarding a proposed business and stated the Virginia Ordinance allows discussion in public session; he said certain topics can be divulged such as potential revenue and projected jobs generated in the area. He then stated the Board needs to focus on several items, such as the election of School Board members, adding or removing a Supervisor

to make the membership an odd number, and asked the Board to watch spending because co-signing a \$2.5 million loan doesn't look good.

Supervisor Timmons asked which note Mr. Jackson referred to. Mr. Jackson said it was for the YMCA; Supervisor Timmons stated the Board did not co-sign for that requested loan.

Cornell Walker, Prospect District, reported a traffic hazard on Pin Oak Road at the intersection of Hendricks Road and Sulphur Springs Road. He said at the December [2015] meeting, it was discussed there was \$25,000 which could have been used for safety items. He added that after Supervisor Gray's Town Hall Meeting, it was suggested that two mirrors be installed so drivers can see what is approaching on Pin Oak Road. He questioned the discussion of allowing the Town of Farmville to have that funding for safety items.

Several Supervisors indicated the Town did not receive the funds.

Mr. Walker stated previously it was requested that the hill be cut down; he asked the Board to consider the installation of two mirrors to allow drivers to see both directions.

Jennifer Bowen, 4-H Extension Agent, introduced nine members of the 4-H InnoVAtive Leadership Academy.

Ellen Wood, Hampden District, requested that the Board fully fund the schools and fund the search for the new Superintendent of Schools. She stated the Board does have a major impact on the schools and its hiring of a new superintendent by its financial control.

Theresa Clark, Longwood University, Social Work Program Department Chair, introduced the students from Longwood University from the Development of Social Policy class, attending to see the government in action.

In Re: Board of Supervisors Comments

Supervisor Gray welcomed all to the meeting and thanked them for their participation.

Supervisor Pride welcomed all and stated all have a say in the government. She thanked the Board members for making her feel welcome and thanked Mr. Bartlett and Mrs. Puckett for their guidance.

Supervisor Timmons welcomed all in attendance adding it was encouraging to see all the young people involved in 4-H and the Longwood University students.

Chairman Simpson welcomed all in attendance.

Supervisor Townsend welcomed the citizens in attendance and said he hopes to see all again next month.

Supervisor Wilck reminded the Board members of the Leadership Day at the Prince Edward County Elementary school Wednesday morning.

Supervisor Cooper-Jones welcomed all and thanked Dr. Clark and Ms. Bowen for taking the time to bring their youth groups and asked all to come again.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Townsend, and carried:

Aye: Pattie Cooper-Jones Nay: None
 Calvin L. Gray
 Robert M. Jones
 Odessa H. Pride
 Howard F. Simpson
 C. Robert Timmons, Jr.
 Jerry R. Townsend
 Jim R. Wilck

the Board accepted the Treasurer's Report for December 2015; the minutes of the meetings held January 12, 2016; Accounts and Claims; Salaries; and appropriations as follows:

FY 2016 Budget Amendment						
REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	23000	0080	Tech Trust Fund Revenues		\$ 893.00
4 (Exp)	100	21600	5880	Tech Trust Fund	\$ 893.00	

Prince Edward Treasurer's Report - December 2015

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	13,317,746.00	13,317,746.00
Wells Fargo Social Services	126,038.50	126,038.50
Bank of America School Fund	87,802.97	87,802.97
Bank of America Food Service	4,425.00	4,425.00
Benchmark School Fund	1,405,981.39	1,405,981.39
Benchmark Food Service	362,709.08	362,709.08
TOTAL		15,304,702.94
 Certificates of Deposit		
Benchmark		558,004.20
Citizens Bank Recreation		16,518.43
Citizens Bank Underground Storage		20,260.84
Farmers Bank		206,189.44
Wells Fargo Advantage Fund		
TOTAL		800,972.91
GRAND TOTAL		16,105,675.85

BOARD OF SUPERVISORS

Farmville Herald	Advertising		271.63
Calvin Gray	Mileage		205.33
Robert M. Jones	Mileage		17.25
Howard F. Simpson	Mileage	734.85	
	Tips	45.00	779.85
C. Robert Timmons, Jr.	Mileage		328.90
VML	Finance Forum		55.00

COUNTY ADMINISTRATOR

US Cellular	Phone		276.96
Business Card	Meals		65.48
Business Data of Virginia, Inc.	Norton updates		59.90
Diamond Springs Water, Inc.	Water & equipment rental		38.75
Farmville Printing	Business cards		39.00
Key Office Supply	Copy paper	239.60	
	Name plates	24.00	263.60
Pairret's, Inc.	Plaques		164.60
Matthew Bender & Company, Inc.	VA Adv Crt Rules		96.08

<u>COMMISSIONER OF REVENUE</u>			
Treasurer of Virginia	Online service		76.86
VAAO	Dues		30.00
<u>ASSESSOR</u>			
Farmville Herald	Advertising		153.75
<u>TREASURER</u>			
M&W Printers, Inc.	Postage - Delinquent Real Estate	615.00	
	Postage - Delinquent Property	2,327.00	
	Window envelopes	339.06	3,281.06
Benchmark Community Bank	Payflow/Paypal		12.90
Treasurer of Virginia	Online service		76.86
Barbara Lee	Rabies Clinic mileage		9.87
Donna Nunnally	Rabies Clinic mileage		30.08
Stephanie Bappert	Rabies Clinic mileage		16.52
Sheridan L. Curtis	Rabies Clinic mileage		4.86
Jenna C. Powell	Rabies Clinic mileage		16.20
University of Virginia	Accounting course		200.00
Business Data of Virginia, Inc.	Norton updates		89.95
Key Office Supply	Ink cartridges	338.97	
	Copy paper	73.90	
	Green bar paper	113.18	
	Post-its / tape / ink	89.87	
	Planner	13.95	629.87
Farmville Herald	Subscription		38.00
STEPS, Inc.	Shredding service		35.00
<u>INFORMATION TECHNOLOGY</u>			
Business Data of Virginia, Inc.	Contract agreement	7,400.00	
	Travel expenses	1,875.00	9,275.00
ComputerPlus Sales / Service	Printer maintenance contract		79.00
<u>ELECTORAL BOARD AND OFFICIALS</u>			
Unilect Corporation	Ballot cards / ribbons		340.41
<u>REGISTRAR</u>			
Lynette Wright	Meal		16.00
VRAV	Dues		170.00
Business Data of Virginia, Inc.	Norton update		29.95
<u>CIRCUIT COURT</u>			
Matthew Bender & Company, Inc.	Crim Law Case Finder	300.31	
	VA Law of Evidence	310.31	610.62
Virginia Bar Association	Dues		275.00
<u>GENERAL DISTRICT COURT</u>			
US Cellular	Phone		48.42

STEPS, Inc.	Shredding service		105.00
Key Office Supply	Stools	249.98	
	Planner	14.39	264.37

SPECIAL MAGISTRATES

Key Office Supply	Ink cartridge		95.99
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CLERK OF THE CIRCUIT COURT

Treasurer of Virginia	Jury questionnaires	1,748.00	
	Record Management system maint.	4,000.00	5,748.00
CenturyLink	Phone		48.48
Key Office Supply	Ink cartridges	446.97	
	Copy paper	110.97	
	Sign	12.00	
	Ink / labels / hand towels	466.96	1,036.90

LAW LIBRARY

AT&T	Phone		42.84
CenturyLink	Phone		81.63
LexisNexis	Monthly subscription		268.00
Matthew Bender & Company, Inc.	Code service	74.96	
	Supp Set & Index	616.61	691.57

COMMONWEALTH'S ATTORNEY

Treasurer of Virginia	IPad service		131.22
Robert Bauer	Mileage	139.14	
	Lodging	104.00	
	Meals	42.51	285.65
Capitol Process Services	Process subpoenas		65.00
Farmville Herald	Advertising		117.00
STEPS, Inc.	Shredding service		340.00
Key Office Supply	Mesh rotary / stack letter		20.21
Matthew Bender & Company, Inc.	VA Police Crimes		428.01

SHERIFF

Commtronics of Virginia	Radio repairs		77.94
East End Motor Company, Inc.	Engine fuse box	1,460.00	
	Brake pads & rotors	449.98	
	Flat repair	23.00	
	Tires	300.08	2,233.06
Express Care	Oil change		1,213.88
First Choice Mobile	Auto detailing		90.00
Farmville Newsmedia	Advertising		876.42
UPS	UPS		28.40
Treasurer of Virginia	VCIN		52.74
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33
US Cellular	Phone		851.26
Business Card	Meals	23.41	

	Business cards	19.39	
	Napkins	50.58	
	Gas	112.27	205.65
International Association	Training seminar		375.00
IAPE	Membership dues		150.00
Business Data of Virginia, Inc.	Norton updates		59.90
Diamond Springs Water, Inc.	Water & equipment rental		86.65
Key Office Supply	Ink cartridges	284.96	
	Flash drives	39.98	
	Copy paper	149.75	474.69
Staples Advantage	Batteries / office supplies		258.04
Walmart Community/RFCSELLC	Sugar / plates	14.80	
	Creamer / cups / plates	63.83	78.63
National Neighborhood Watch	Signs		1,151.00
RDJ Specialties, Inc.	Frisbees / bracelets	1,158.01	
	Pens	484.20	1,642.21
Southside Electric Cooperative	Virso community site		9.84
Michael Hicks	Gas		15.00
Kustom Signals, Inc.	Mount windshield		74.00
Walmart Community/RFCSELLC	Jump starter		69.97
Sirchie Finger Print Labs	Mats for prints		38.19
Galls, LLC	Boots	727.55	
	Oxfords	253.05	
	Windbreaker	21.13	
	Shoes	112.50	1,114.23

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Fire & Safety Equipment Company	Badges		890.50
Fire Protection Equipment Company	Flow test / O-Ring kit		274.04
ISG Infrasys	Refurb battery		230.00
Key Office Supply	Copy paper		29.95
Nafeco, Inc.	Braids	25.55	
	Dress uniforms	1,382.45	1,408.00
Star City Communications	Pager / battery		76.58

RICE VOLUNTEER FIRE DEPARTMENT

Dominion Virgini Power	Electric service		301.13
Watkins Insurance Agency	Auto insurance	4,023.00	
	Property / liability / crime insurance	3,753.00	7,776.00

PROSPECT VOLUNTEER FIRE DEPARTMENT

Davis GMC Truck, Inc.	Truck repairs		790.56
Fisher Auto Parts, Inc.	Brush / wax / glass cleaner	30.96	
	Liquid perf diesel	25.24	56.20
Foster Fuels, Inc.	Propane		396.11
Pamplin Exxon	Fuel		117.50
Prince Edward County Public School	Diesel		111.10
Prince Edward County Treasurer	Gas		88.01
Watkins Insurance Agency	Auto insurance	5,193.00	
	Property / liability / crime insurance	3,659.00	8,852.00

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

BB&T	Internet		87.41
Cyrus Pest Control Company	Exterminating service		90.00
Ellington Energy Service	Gas	354.57	
	Diesel	527.73	882.30
Pairer's, Inc.	Plaques / engraving		131.25
Southside Electric Cooperative	Electric service		573.43
Watkins Insurance Agency	Auto insurance	3,170.00	
	Property / liability / crime insurance	3,463.00	6,633.00

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Foster Fuels, Inc.	Propane		313.33
Dominion Virginia Power	Electric service		664.74
Watkins Insurance Agency	Auto insurance	5,335.00	
	Property / liability / crime insurance	3,384.00	8,719.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		22.52
Commtronics of Virginia	Radio repair		58.80
Farmville Wholesale Electric	Band saw & blades	244.76	
	Light bulb	5.01	249.77
Foster Fuels, Inc.	Propane		596.63
Jamerson Building Supply	Mop head / handle / stick		32.97
Verizon	Phone		269.65
Dominion Virginia Power	Electric service		382.57
Watkins Insurance Agency	Auto insurance	4,894.00	
	Property / liability / crime insurance	4,233.00	9,127.00

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Propane	319.02	
	Diesel	423.21	
	Gas	233.70	975.93
Verizon	Phone		371.81
Dominion Virginia Power	Electric service		333.71
Watkins Insurance Agency	Auto insurance	8,145.00	
	Property / liability / crime insurance	5,928.00	14,073.00
Watts Auto Service	Tires	900.00	
	Alignment	89.95	989.95

REGIONAL JAIL & DETENTION

Piedmont Regional Jail	Inmate days - 3rd quarter		282,220.13
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BUILDING OFFICIAL

US Cellular	Phone		51.42
Cumberland County Treasurer	Mileage		144.90
Coy Leatherwood	Meals	15.59	
	Meeting registration (2)	30.00	45.59
Treasurer of Virginia	Permit levy - 2nd quarter		226.35

<u>ANIMAL CONTROL</u>		
Dominion Virginia Power	Electric service	385.18
CenturyLink	Phone	99.21
US Cellular	Phone	96.84
Walmart Community / RFCSLLC	Dog food	159.84
	Cleaning supplies	26.35
	Boots	85.94
		272.13
<u>MEDICAL EXAMINER</u>		
Treasurer of Virginia	Coroner	60.00
<u>REFUSE DISPOSAL</u>		
Resource International	Groundwater monitoring	13,602.23
	Misc. work tasks	2,920.50
	Storm water compliance	2,680.40
		19,203.13
Farmville Wholesale Electric	Light bulbs / pliers	100.98
	Light fixtures	256.50
Lowe's	Drywall	29.22
Southern States	Rake & gloves	40.35
	Rake	18.99
		59.34
James P. Childress, Jr.	Truck maintenance	85.00
	Service call at Virso	125.00
		210.00
Virginia Truck Center	Seat	385.00
	Repair rear drive	16,947.87
		17,332.87
Republic Services #974	Trash collection	406.19
Wright's Excavating	Landfill operation	48,093.75
Emanuel Tire of Virginia	Tire recycling	2,588.40
STEPS, Inc.	Recycling fee	3,544.92
Synergy Recycling, LLC	Electronic recycling	3,922.10
Southside Electric Cooperative	DH site	96.07
	Virso site	165.67
		261.74
Dominion Virginia Power	Rice site	127.71
	Cell C pump station	29.28
	Green Bay site	126.77
	Leachate pump	723.73
	Worsham site	137.19
	Prospect site	245.36
	Scalehouse	252.86
	Landfill site	174.76
		1,817.66
AT&T	Phone	55.99
CenturyLink	Phone	350.77
US Cellular	Phone	48.42
Verizon	Phone	276.39
O. O. Stiff, Inc.	Monthly service	702.50
Prince Edward County Public Schools	Diesel	1,155.45
Charles Watkins	Diesel	20.00
East End Motor Company, Inc.	Tire recycling	486.42
NAPA of Farmville	Def / oil	53.96
	Pliers / wrench set	50.94
	Def / bolts / lock / washers	42.82
		147.72

Ronald Van Eps	Trailer registrations	10.00
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GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitor's Center	38.00	237.00
ThyssenKrupp Elevator	Service contract - Jan-Mar		2,696.82
Davis GMC Truck, Inc.	Inspection / fuses		28.00
East End Motor Company, Inc.	Inspection		16.00
Southside Electric Cooperative	SRR lights		30.80
Dominion Virginia Power	Roy Clark monument	24.27	
	SCOPE Building	257.61	
	Courthouse	11,054.59	
	Sheriff Department shed	6.59	
	Worsham Clerk office	170.15	
	Lights at Rice	111.01	
	Ag building	1,631.14	
	Shop	35.59	13,290.95
Ellington Energy Service	Heating fuel		2,214.00
Town of Farmville	Water & sewer		119.18
AT&T	Phone		42.83
CenturyLink	Phone		135.06
US Cellular	Phone		239.79
W. A. Watson & Sons Insurance	Flood insurance		1,891.00
O. O. Stiff, Inc.	Monthly service		100.00
Ararmark	Janitorial supplies		321.28
Diamond Paper Company	Trash bags		203.28
Unifirst Corporation	Janitorial supplies		208.88
Air Conditioning Equipment	Actuator		360.75
Diamond Springs Water, Inc.	Water & equipment rental		24.85
Fisher Auto Parts, Inc.	Gojo soap / hand towels		33.47
Grainger	Ballasts	55.52	
	Regulator kit	50.46	105.98
Lowe's	Hitch / lock	59.81	
	Gutter caps	210.50	
	Data plug / brackets	41.14	311.45
Cintas Corporation #524	Uniform rental		448.50
Southern States	Gloves / snow shovel	35.37	
	Ice melt	133.80	169.17
Taylor-Forbes Equipment Company	Pins		5.04
East End Chevron	Diesel		30.00
Prince Edward County Public Schools	Diesel		166.44
Ronald Van Eps	Diesel		55.50
Business Card	Vehicle registration		5.00
NAPA of Farmville	Battery		119.00
Apple Ford of Lynchburg	2016 Ford Truck		35,665.70

<u>CANNERY</u>		
Virginia Food Works	Contract payment	2,916.67
Factory Direct Food Service	Suction feet	25.57
Farmville Wholesale Electric	Light fixtures / bulbs	548.82
	Electrical supplies	40.86
	Light fixture / connectors	158.09
Ferguson Enterprises, Inc.	Modine heater	695.34
Grainger	Pipeline strainer	43.28
Lowe's	Chain / pulley / rope	23.27
Southside Electric Cooperative	Electric service	324.59
CenturyLink	Phone	240.40
Key Office Supply	Ink cartridge	70.19
Walmart Community / RFCSLLC	Janitorial supplies	20.82

<u>HEALTH DEPARTMENT</u>		
Prince Edward Health Department	3rd Quarter support	40,683.50

<u>CHAPTER X BOARD</u>		
Crossroad Services Board	3rd Quarter support	15,000.00

<u>COMPREHENSIVE SERVICES ACT</u>		
Accurate Interpretation	Professional service	1,200.00
Bear Creek Academy	Professional service	2,310.00
Rescare / Braley & Thompson	Professional service	6,231.00
Centra Health	Professional service	21,950.00
Elk Hill	Professional service	5,440.00
Family & Community Support	Professional service	3,322.50
Grafton School, Inc.	Professional service	21,718.50
Hallmark Youthcare - Richmond	Professional service	1,716.00
Ifetayo Imanchinello	Foster care	2,085.00
Ashley Long	Foster care	4,222.00
Northstar Academy, Inc.	Professional service	2,332.00
United Methodist Family Services	Professional service	2,966.08

<u>PLANNING</u>		
Preston Hunt	Commission meeting	100.00
	Mileage	23.00
Timothy Mark Jenkins	Commission meeting	100.00
	Mileage	12.65
Robert M. Jones	Commission meeting	100.00
	Mileage	5.75
Clifford Jack Leatherwood	Commission meeting	100.00
Robert Christopher Mason	Commission meeting	100.00
	Mileage	9.72
John W. Peery, Jr.	Commission meeting	100.00
	Mileage	1.72
John C. Prengaman	Commission meeting	100.00
	Mileage	5.75
John F. Townsend, III	Commission meeting	100.00
	Mileage	8.62

Brett Von Cannon Watson	Commission meeting	100.00	
Farmville Herald	Advertising	184.50	
Business Card	Postage	31.24	
US Cellular	Phone	109.19	
Business Data of Virginia, Inc.	Norton update	29.95	

ECONOMIC DEVELOPMENT

Business Card	Postage - EZ Mailing	307.12	
	Meals	150.58	
	Fee	1.00	458.70
Sharon Lee Carney	Postage	39.15	
	Parking	15.00	
	Meals	194.26	
	Copies - EZ meeting	268.62	517.03

TOURISM

Dominion Virginia Power	Electric service	186.70	
Town of Farmville	Water & sewer	47.65	
Business Card	UPS	47.64	
CenturyLink	Phone	356.47	
Key Office Supply	Desk calendar	3.99	

COOPERATIVE EXTENSION OFFICE

Treasurer, Virginia Tech	Local support	15,219.76	
CenturyLink	Phone	107.64	

GENERAL EXPENSE

Lumos Networks	Phone	5,149.42	
Petroleum Traders Corporation	Gas	14,173.17	

CAPITAL PROJECTS

Business Card	Walk-through metal detector	281.25	
Phelps Locksmith Service	Electronic door lock	745.00	

DEBT SERVICE

Citizens & Farmers Bank	YMCA loan - interest	14,163.15	
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CDA SPECIAL LEVY FUND

Booth & Company, Inc.	CDA Special levy	20,297.00	
Poplar Hill			
Community Development Authority	CDA Special levy	40,594.00	
		-40,594.00	0.00

SCHOOL CONSTRUCTION FUND

Dunlap & Partners	Roofing inspection	3,900.00	
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WATER FUND

Town of Farmville	Water	28.62	
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	<u>SEWER FUND</u>	
Dominion Virginia Power	Sewer pump	268.16

	<u>RETIREMENT BENEFIT FUND</u>	
Vicki K. Johns	Retiree benefit	1,129.00

	<u>PIEDMONT COURT SERVICES FUND</u>	
Amelia Bulletin Monitor	Advertising	29.25
Crewe-Burkeville Journal	Advertising	30.00
Farmville Herald	Advertising	54.60
Womack Publishing Company, Inc.	Advertising	50.80
Dominion Virginia Power	Electric service	201.10
Mail Finance	Postage meter lease	190.68
CenturyLink	Phone	63.58
Lumos Networks	Phone	285.98
Business Data of Virginia, Inc.	Norton updates	269.55

	<u>PCS SUPERVISION FEES EXPENDITURES</u>	
SRP Corporation, LLC	Rent	2,500.00
Connie Stimpson	Mileage	8.14
	Hand soap / clock	25.95
Jessica Harding	Mileage	142.86
	Newspapers	3.00
Renee T. Maxey	Mileage	120.40
	Post it tabs	6.79
Ashley Nash	Mileage	156.07
Megan Newman	Mileage	227.46
Jeanene Rice	Mileage	84.50

In Re: Highway Matters

Scot Shippee, Resident Engineer, VDOT, advised the Board maintenance on pot holes and other safety issues is being done currently; he stated gravel is being added to unpaved roads when possible. He added brush cutting, cleaning ditches and adding pipes will be done in the coming months, as soon as possible.

Mr. Shippee then reported the Route 632, Falkland Road, structure replacement is underway and should be completed in 14 weeks, which will be approximately the last week of April. He said Route 619, Lockett Road, has been bid but there is no notice of award yet; that project should be complete by the end of November [2016]. Mr. Shippee then stated the Secondary Six Year Plan will need to be discussed and he requested a workshop with the Board, tentatively in late March or early April. He stated Route 628,

Campbell Crossing, consisting of nine-tenths of a mile, is slated for action in late summer, through the Rural Rustic program. He said typically they coordinate all Rural Rustic programs in all of the counties to better manage their resources.

Supervisor Timmons requested the intersection brought up by Mr. Walker, at Hendricks Road, Sulphur Spring Road and Pin Oak Road, needs to be reviewed. Mr. Shippee stated mirrors are not an approved traffic safety device; he will review the intersection.

Supervisor Timmons requested the issue brought up by Mr. Hicks regarding water on his property be inspected. Mr. Shippee stated that he will do so, adding that any citizen may telephone Customer Service to report an issue and get a ticket number.

Supervisor Townsend asked where brush cutting is being done currently. Mr. Shippee stated brush cutting is not being done as the crews are working on winter weather issues.

Supervisor Gray asked that the issue on Sulphur Spring Road is reviewed.

In Re: Public Hearing: Special Use Permit - Frank and Mary Lacey

Chairman Simpson announced that this was the date and time scheduled for a public hearing on a request by Frank and Mary Lacey for a Special Use Permit to operate a Bed and Breakfast located at 665 Dry Bridge Road on property identified as Tax Map Parcel 021-8-3. Notice of this hearing was advertised according to law in the Friday, January 29, 2016 and Friday, February 5, 2016 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Simpson opened the public hearing.

Mr. Rob Fowler, Planning and Zoning Director, stated the County received a Special Use Permit application from Frank and Mary Lacey to permit the operation of a two-room Bed and Breakfast in an existing single-family residence located at 665 Dry Bridge Road on Tax Map Parcel 012-8-3, owned by Frank and Mary Lacey. The property is zoned A-1, Agricultural Conservation, and this zoning classification permits a Bed and Breakfast by Special Use Permit.

Mr. Fowler stated the property is approximately six acres; no exterior improvements are planned and the location has ample parking on site.

Mr. Fowler then stated the Planning Commission conducted a public hearing on January 19, 2016 concerning this application; no one spoke at the public hearing. He added staff has no concerns of negative impacts on the surrounding properties associated with the request.

Supervisor Timmons asked if approval would automatically change the property to commercial; Mr. Fowler stated that it would not change it to a commercial designation, and that it will need a building official's review. Mr. Fowler added it is on six acres and has handicapped access.

Supervisor Gray asked about maximum occupancy. Mr. Fowler stated there are two bedrooms available; the property is owner-occupied.

Supervisor Wilck asked if it was approved by the Planning Commission; Mr. Fowler answered to the affirmative.

Supervisor Timmons questioned the process in case of expansion. Mr. Fowler stated that a change in additional rooms being used would require an amendment to the Special Use Permit.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to approve the Special Use Permit application request by Frank and Mary Lacey to permit the operation of a two-room Bed and Breakfast in an existing single-family residence located at 665 Dry Bridge Road on Tax Map Parcel 012-8-3; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Public Hearing - Amendments to County Zoning Ordinance

Chairman Simpson announced that this was the date and time scheduled for a public hearing on a Zoning Ordinance amendment to add a Special Use Permit process for Day Care Centers in the R-2, General Residential Districts. Notice of this hearing was advertised according to law in the Friday, January

29, 2016 and Friday, February 5, 2016 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Fowler stated the Prince Edward County Planning Commission conducted a Public Hearing at its January 19, 2016 meeting to consider adding a Special Use Permit process for Day Care Centers in R-2, General Residential Districts, amending the County Zoning Ordinance. There were no inquiries and no citizens spoke at the public hearing. He stated the County was approached by a couple who registered to open a day care center in the R-2, General Residential District; after review of the ordinance, there is no current process that would allow this to take place. The A-1, A-2 and C-1 Districts do allow this type of operation. Currently the R-2 District would allow a convenience store or a gasoline station by Special Use Permit. During the discussion, there was no concern that the day care center would be a bigger traffic generator than a convenience store would be, and the suggestion is to amend the ordinance to allow a day care center by Special Use Permit in the R-2, General Residential District.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to adopt the amendment to the County Zoning Ordinance, to add a Special Use Permit process for Day Care Centers in R-2, General Residential Districts; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Public Hearing - Amendments to County Subdivision Ordinance

Mr. Fowler requested this public hearing be continued until next month; after review with the County Attorney, it was discovered there is an additional subdivision ordinance that needs review, and they may be amended together.

In Re: School Board Appointments

Supervisor Timmons announced the Citizen Committee for District 501:

Wilkie Chaffin
2747 Singleton Road
Pamplin, Virginia 23958
(434) 574-6803

Alix Fink
2876 Bloomfield Road
Cullen, Virginia 23934
(434) 607-1016

Sarah Hardy
2876 Darlington Heights Road
Cullen, Virginia 23034
(434) 248-6030

Melanie Holman
987 Moore Road
Farmville, Virginia 23901
(434) 223-7530

Marshall Thackston
6 Morris Creek Road
Charlotte Court House, Virginia 23923
(434) 315-3533

Supervisor Townsend announced the Citizen Committee for District 301:

Mrs. Sarah Edmondson, Chair
307 Walton Road
Meherrin, Virginia 23954
(434) 736-9433

Ms. Cynthia Johnson
5461 Green Bay Road
Green Bay, Virginia 23942
(434) 392-4367

Mr. Manuel Ortiz
491 Meherrin Road
Meherrin, Virginia 23954
(434) 390-2429

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to authorize the advertisement of the Citizen Committees for the purpose of encouraging citizens to submit nominations to the Committee: the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to authorize a Public Hearing for the March 8, 2016 Board of Supervisors meeting, at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board for Districts 301 and 501; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: County Administrator's Report - Tobacco Commission Grant Application

Mr. Bartlett stated the Tobacco Commission has recently announced a second Southside Economic Development Grant round for communities that still have funds in their local allocations. Currently, Prince Edward County has \$145,405 available. These funds, if awarded, could be used towards the design and construction of a new Industrial Access Road at the Prince Edward Industrial Park.

The County has already received a total of \$377,475 (\$328,395 and \$49,080) from the Commission toward the projected cost of the Access Road, which is \$1,058,650.

The scope of work for the road project is to construct a 1,500 foot road acceptable for transfer to the VDOT road system once complete. This will include road clearing, road grading, erosion and sediment control, ditch line protection, storm water management, culvert pipe, headwall/wing-walls, asphalt paving, and 900 feet of 12-inch waterline. In addition, dirt will need to be moved from the adjoining Lot #11 to equalize the grade of the road, thus eliminating a steep drop in the topography. A bonus to utilizing the dirt from Lot #11 is that the lot will be nearly ready as a "ready-to-go" pad site.

Supervisor Timmons questioned if the funding could be used for any other project. Mr. Bartlett stated that it must be used for Economic Development.

Mrs. Sharon Carney, Economic Development Director, stated the grant must be submitted by March 1; it will go before the committee at its March 15 meeting and if accepted, will go before the full Commission for approval in April.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to approve submittal of a Tobacco Commission Southside Economic Development Grant in the amount of \$145,405, and to approve the Tobacco Commission Southside Economic Development Grant Resolution of Support; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**VIRGINIA TOBACCO INDEMNIFICATION AND
COMMUNITY REVITALIZATION COMMISSION
PROJECT ENDORSEMENT RESOLUTION**

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission was created to help foster economic development in the tobacco dependent communities of Southside and Southwest Virginia; and

WHEREAS, the Board of Supervisors of the County of Prince Edward would like to submit a grant application for \$145,405 to the Virginia Tobacco Indemnification and Community Revitalization Commission from the “Southside Economic Development Grant Fund” due by March 1, 2016;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby support a grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission for infrastructure improvements associated with the construction of approximately 1,500+/- feet of road and the borrowing of dirt from Lot #11 at the Prince Edward Industrial Park, to gain access to 60 +/- acres of potential industrial sites that are currently landlocked; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia does hereby authorize the Board Chair and/or County Administrator to

execute the application, and sign all necessary grant documents, grant reports and grant contract.

In Re: County Administrator’s Report - Surplus Vehicles

Mr. Bartlett stated the following vehicles are no longer required by the County and it is requested the Board declare them surplus. Once declared surplus, the County will dispose of the vehicles. It is staff’s intention to sell the first vehicle on the list to the Nottoway County School System.

Sheriff	
2000 Ford Crown Vic	2FAFP71WOPYX114536
2008 Ford Crown Vic	2FAHP71VX8X145308
1985 Chev SUV	1G8ED18JXFF204382
1986 Chev SUV	1G8ED18J7GF169376
2008 Ford Crown Vic	2FAHP71V68X145306
2009 Dodge Charger	2B3LA43T79H540799
1986 Chev Pickup	1GBHD34J8F407586
2006 Ford Crown Vic	2FAHP71W68X110451
2009 Chev SUV	1GNEC03099R261701
2000 Jeep SUV	1J4FF48SOYL215131
Administration	
2001 Ford Crown Vic	2FAFP71W71X190583
2002 Ford SUV	1FMDU73W22U50890

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to declare the vehicles listed as surplus and to authorize the County Administrator to dispose of the property; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: County Administrator’s Report – Upcoming Meetings

Mr. Bartlett stated staff received notice from the Commonwealth Regional Council and Virginia’s Growth Alliance regarding a meeting scheduled for Thursday, February 18, from 6:00 to 8:00 p.m. in the

Blackwell Room at Longwood University. Their final meeting is to seek input on economic strategies and directions for an updated regional economic plan. Mr. Bartlett stated staff will RSVP for the Board.

Mr. Bartlett then stated Mary Hickman, Executive Director of the Commonwealth Regional Council, would like to schedule a meeting with the Board to obtain additional information to adjust its services to better serve the district. A suggestion was made that it be held March 8, 2016 at 5:30 p.m.; the Board concurred.

In Re: Closed Session

Supervisor Jones made a motion, seconded by Supervisor Gray, that the Board convene in Closed Session for discussion of the disposition of publicly-held real property in the Prince Edward County Industrial Park, where discussion in an open meeting would adversely affect the negotiating strategy of the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor Jones, seconded by Supervisor Cooper-Jones, and adopted as follows:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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On motion of Supervisor Simpson and seconded by Supervisor Cooper-Jones and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of January 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of January 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Ms. Patty Gulick, Cannery Manager, submitted a report for the month of January 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of January 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Cooperative Extension Report

Ms. Jennifer R. Bowen, Senior Extension Agent, submitted the Fourth Quarterly Report/Year End Reports for the VCE Prince Edward County Office, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of January 2016, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Gray, seconded by Supervisor Townsend, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 8:25 p.m. until Friday, February 26, 2016 at 12:00 noon at the Prince Edward County Rescue Squad.