

February 11, 2014

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11th day of February, 2014; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; Jim Ennis, County Attorney; and Matthew McLearn, CPA, CFE, of Robinson, Farmer, Cox Associates.

Chairman Simpson called the meeting to order. Supervisor Townsend offered the invocation.

In Re: Public Participation

Ray Draper, Chief of the Hampden-Sydney Volunteer Fire Department, reviewed expenditures and requested additional funding for the fire department. He stated two engines have transmission leaks, the turnout gear is about 10 years old and the firefighters cannot go into a fire wearing that turnout gear. He added next year air packs will need to be replaced at a cost of \$10,000 each; the department has more than 20 air packs. Chief Draper reported that there is no funding for Firefighter 1 classes; instructors currently come out to do training for no cost but it's uncertain how long they will continue. He added there are more than 20 Hampden-Sydney College students in the department, trained to fight fires.

Supervisor Wilck questioned if Hampden-Sydney College contributes to the department; Chief Draper said they provide \$16,000.

Chairman Simpson stated that as it has been 15 years since the financing for the fire departments has been upgraded, he appointed a committee to work on setting up the financing that the Fire Department needs. He appointed Supervisor McKay (chair), Supervisor Timmons and Supervisor Townsend.

Supervisor Timmons respectfully declined the appointment as he is currently on seven committees, and suggested Supervisor Campbell may have more expertise.

Supervisor Campbell accepted the appointment.

Supervisor Timmons questioned an amount requested from the fire department. Chief Draper said he would like funding for a full year. He added a recent fund raiser netted them \$150 and that the businesses have been wonderful but citizens don't have the money to help.

Sam Campbell, Prospect District, expressed his concerns regarding statements made during the January meeting and requested the resignation of Chairman Simpson.

Henry Shelton, Prospect District, expressed his concerns regarding the position of Chairman of the Board of Supervisors; he added the future rests on the Board and its action.

Cindy Koether, Lockett District, invited the Board of Supervisors to a Town Hall meeting hosted by the Tea Party Patriots at 7:00 p.m. on February 20, at the Farmville / Prince Edward Community Library, for a chance to share ideas.

In Re: Board of Supervisors Comments

Supervisor Campbell stated that while he appreciated the invitation to the Town Hall meeting, he has already committed to attend another meeting that evening.

Supervisor Wilck reported there is a large amount of trash on the road in Prospect; Mr. Wade Bartlett, County Administrator, asked for a list of areas and he will contact VDOT and the prison to get that cleaned up.

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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the Board accepted the Treasurer's Report for December 2013; the minutes of the meetings held January 14, 2014, January 30, 2014 and January 31, 2014; Accounts and Claims; Salaries; and appropriations as follows:

<u>FY 2014 Budget Amendment</u>		<u>Debit</u>	<u>Credit</u>
3-100-24040-0060	Spay / Neuter		\$ 243.88
4-100-35100-5899	Animal Control – Misc.	\$ 243.88	

Prince Edward Treasurer's Report - December 2013

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	12,227,972.52	67,437.02	420,735.49	11,874,674.05
Wachovia Social Services	431,785.15		85,592.22	346,192.93
Bank of America School Fund	1,303,303.97	2,054.16	67,227.72	1,238,130.41
Bank of America Food Service	31,550.93	149.26		31,700.19
Benchmark Food Service	337,093.20			337,093.20
TOTAL				13,827,790.78

Certificates of Deposit

Benchmark	519,048.66
Citizens Bank Recreation	15,000.00
Citizens Bank Underground Storage	20,000.00
Planners Bank	200,000.00
Wells Fargo Advantage Fund	162,445.21
TOTAL	916,493.87

GRAND TOTAL	14,744,284.65
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BOARD OF SUPERVISORS

Farmville Herald	Advertising		425.38
Howard M. Campbell	Mileage		303.40
William G. Fore, Jr.	Mileage	190.97	
	Meals & tips	28.00	218.97
Robert M. Jones	Mileage		39.55
Charles W. McKay	Mileage	319.79	
	Meals & tips	34.62	354.41
James Robert Wilck	Mileage	210.29	
	Tips	35.00	245.29
Business Card	VACO conference		1,951.81

COUNTY ADMINISTRATOR

Pitney Bowes	Postage meter lease		29.00
US Cellular	Phone		273.76
Business Card	Parking	17.00	
	VACo conference	719.16	736.16
Diamond Springs Water, Inc.	Water & equipment rental	15.90	
	Equipment rental	8.95	24.85
Farmville Printing	Business cards		78.00
Key Office Supply	Copy paper	299.94	
	Office supplies	729.19	
	Pens	23.98	1,053.11
Pairet's, Inc.	Plaques / engraving		148.00
Visible	W-2 Forms / envelopes		254.39
Matthew Bender & Company, Inc.	Acv Crt Rules / Prac		86.08
University of Virginia	2013 Tax rates		31.00
Business Data of Virginia, Inc.	Monitor		139.95

COMMISSIONER OF REVENUE

Farmville Printing	Postage	460.00	
	Envelopes	207.00	667.00
Treasurer of Virginia	Online service		76.61

ASSESSOR

Wampler-Eanes Appraisal	Reassessment		27,171.00
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TREASURER

James W. Elliott, Attorney	Bond fee		400.00
M&W Printers, Inc.	Postage - Delinquent property	2,194.50	
	Postage - Delinquent real estate	539.28	
	Receipt paper	604.12	3,337.90
Benchmark Community Bank	Payflow / Paypal		7.70
Treasurer of Virginia	Online service		76.61
Terrapin Financial Service	Credit card transactions		1,905.37
Barbara Lee	Mileage		8.96
Donna Nunnally	Mileage		109.20
Carol Overstreet	Mileage		18.76
Stephanie Bappert	Mileage		15.68
Sheridan Curtis	Mileage		5.04

Business Data of Virginia, Inc.	Norton update		119.80
Key Office Supply	Ink cartridges / tape		122.60

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expense	1,315.00	5,015.00
Sitevision, Inc.	Web site hosting - 1st Quarter		179.85
BAI Municipal Software	Technical support		8,476.00
ComputerPlus Sales & Service	Printer maintenance contract		79.00

REGISTRAR

U. S. Postal Service	Postage		830.00
Business Data of Virginia, Inc.	Norton update		89.85
Matthew Bender & Company, Inc.	Return	-219.78	
	Criminal Law Case Finder	141.43	
	Law of Evidence Supplement	258.10	179.75
VA Lawyers Weekly	Subscription		299.00
Virginia Bar Association	Dues		125.00

GENERAL DISTRICT COURT

Joyce K. Sexton	Mediation		997.50
US Cellular	Phone		46.82
Key Office Supply	Toner	52.80	
	Ink cartridge	253.47	306.27

CLERK OF THE CIRCUIT COURT

Kofile Preservation	Restore deed books		11,087.00
AT&T	Phone		48.82
CenturyLink	Phone		87.39
Kinex Networking Solutions	DSL		74.95
Key Office Supply	Key coils	6.57	
	Planners	82.74	89.31

LAW LIBRARY

AT&T	Phone		42.54
CenturyLink	Phone		80.49
LexisNexis	Online service		247.00
Matthew Bender & Company, Inc.	Jury Instr Civil R14		289.31

COMMONWEALTH'S ATTORNEY

Pitney Bowes	Equipment lease		102.00
Treasurer of Virginia	IPad service	134.64	
	Registration - Butler	50.00	
	Registration - Greer	50.00	
	Registration - Bauer	50.00	
	Registration - Ennis	50.00	334.64
Cecelia Charlton	Notary renewal		10.00
STEPS, Inc.	Shredding service		35.00
Key Office Supply	Legal 2-drawer	219.99	
	Envelopes/tape/staples/pen	129.68	

	Pens	32.98	382.65
	<u>SHERIFF</u>		
East End Motor Company, Inc.	Turn signal switch	150.96	
	Power steering hose	117.79	
	Inspections	32.00	
	Tires	1,416.26	1,717.01
Express Care	Oil changes		357.58
Farmville Auto Parts	Driveshaft U-joint	79.48	
	Oil change	63.79	
	Rotors / pads / oil change	424.58	
	Rotors / pads / tie rod	1,166.38	
	Oil change	63.19	
	Battery	93.49	1,890.91
Farmville Herald	Advertising		430.50
Business Card	Phone charger	31.58	
	Meals	21.14	
	Training	345.00	
	Meals / lodging	943.15	
	Gun boxes	168.46	
	Creamer	12.28	
	Gas	10.00	
	Strobe light	47.14	
	Gun case	41.90	
	Flares	1,106.48	2,727.13
Treasurer of Virginia	VCIN		52.57
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN		7.97
US Cellular	Phone		741.86
Key Office Supply	Files	51.98	
	Labels	15.82	
	Folders / labels	631.23	
	Sheet protectors	16.98	
	Copy paper / push pins	151.14	867.15
Diamond Springs Water, Inc.	Water & equipment rental		79.90
Farmville Printing	Log sheets		76.12
Staples Advantage	Office supplies	539.92	
Southside Electric Cooperative	Electric service		10.40
DMV	Special ID - W Reed		10.00
Galls / Quartermaster	Boots		176.00
Quality Uniform Company, Inc.	Jacket		135.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

C W Williams	Folding ladder	171.75	
	Gloves	61.69	233.44
NAFECO, Inc.	Dress uniforms	875.14	
	Braid	16.00	
	Insignia	5.00	
	Pants	165.72	
	Shirt	34.10	1,095.96

Witmer Public Safety Group	Shield / lettering	61.00	
	Shipping	15.00	76.00

RICE VOLUNTEER FIRE DEPARTMENT

C W Williams	Handlelok	118.98	
	Hose straps	110.76	229.74
Elecom, Inc.	Radio repair		243.29
Emergency Apparatus	Checked battery charger	76.52	
	Battery	177.00	
John Deere Financial	Diesel	206.75	
	Gas	144.77	
	Propane	589.43	
	Merchandise returned	-69.64	871.31
Pro Auto Electric, Inc.	Repair charging system		800.00
VFIS	Portfolio insurance	2,345.00	
	Umbrella / excess insurance	188.00	2,533.00
Dominion Virginia Power	Electric service		262.79
Zurich-American	Workers comp insurance		3,420.00

PROSPECT VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Horizontal mount		151.00
Benchmark Community Bank	Truck payment		7,000.00
Commtronics of Virginia	Radio repairs		473.64
Ellington Energy Service	Diesel		164.42
Farmville Auto Parts	Tire chains		386.41
Farmville Wholesale Electric	Fluorescent bulbs		66.00
Foster Fuels, Inc.	LP gas		462.48
Pamplin Exxon	Diesel		80.20
Prince Edward County Public Schools	Diesel		196.00
Prince Edward County Treasurer	Gas		666.77
Vest's Sales & Service, Inc.	Fire boots		142.00
Dominion Virginia Power	Electric service		496.94

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Return	-50.00	
	Return	-317.06	
	Bracket	76.28	
	Gloves	61.69	
	Boots	330.26	101.17
Cyrus Pest Control Company	Exterminating service		45.00
Davis GMC Truck, Inc.	Inspection		16.00
Ellington Energy Service	Propane		1,144.38
Southside Electric Cooperative	Electric service		498.66
Taylor Forbes Equipment Company	Credit	-9.60	
	Chainsaw parts	99.63	90.03
Verizon Wireless	Phone		65.30
Verizon	Phone		146.90

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		99.32
Fire & Safety Equipment Company	Shirt	77.00	
	Jacket	113.00	190.00
Foster Fuels, Inc.	Propane		970.48
Pamplin Volunteer Fire Department EMS	Selective insurance		15,319.28
Pamplin Exxon	Truck repairs	979.84	
	Fuel	393.74	1,373.58
Verizon	Phone		189.08
Dominion Virginia Power	Electric service		408.34

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Motorola Solutions, Inc.	Radio parts / repair		222.17
Parker Oil Company, Inc.	Credit	-176.49	
	Propane	1,762.25	
	Diesel	1,404.17	2,989.93
Verizon	Phone		357.57
Dominion Virginia Power	Electric service		654.91
Watkins Insurance Agency	Package / auto / umbrella insurance		3,592.00
Watts Auto Service	Tires		1,640.00

EMERGENCY SERVICES

Timmons Group	E 911 Addressing		185.00
Korman Signs	Mile post markers		1,968.22

BUILDING OFFICIAL

US Cellular	Phone		47.32
Coy Leatherwood	Meals	16.04	
	Meeting registrations (2)	30.00	46.04
VBCOA	Dues		35.00
Treasurer of Virginia	2nd Quarter permit levy		216.43

ANIMAL CONTROL

Dominion Virginia Power	Electric service		946.75
CenturyLink	Phone		136.52
US Cellular	Phone		93.89
Walmart Community / GEGRB	Dog food	239.76	
	Litter	7.12	
	Bleach / cleaning supplies	44.63	
	Boots	85.94	377.45
Pairt's, Inc.	Blaze orange caps		40.00

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		20.00
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BIOSOLIDS MONITORING

US Cellular	Phone		46.82
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REFUSE DISPOSAL

Resource International	Storm water compliance	1,030.90	
	Misc work tasks	2,267.50	
	Assessment monitoring	13,922.82	17,221.22
Ayers Building & Supply Company	Staples / caulk		12.84
C & L Machine & Welding	Compactor repair		4,789.00
Farmville Wholesale Electric	Light bulbs		27.76
Lowe's	Pipe insulation / tape		14.21
Moore Scale Service - Western VA	Printer ribbons		90.89
East End Motor Company, Inc.	Steering gear / U joints	2,625.63	
	Batteries	449.24	3,074.87
NAPA of Farmville	Adapter / coupling		21.38
Southern States	Gloves / straps		27.93
Container First Services	Trash collection		374.00
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		2,969.10
STEPS, Inc.	Recycling fee		2,339.06
Synergy Recycling, LLC	Electronic recycling		1,751.65
Southside Electric Cooperative	Darlington Heights site	228.73	
	Virso site	173.35	402.08
Dominion Virginia Power	Leachate pump	105.30	
	Scalehouse	258.19	
	Rice site	101.63	
	Cell C pump station	30.16	
	Green Bay site	96.18	
	Worsham site	277.68	
	Prospect site	264.22	
	Landfill site	180.14	1,313.50
AT&T	Phone		410.17
CenturyLink	Phone		340.59
US Cellular	Phone		49.82
Verizon	Phone		249.9
O. O. Stiff, Inc.	Monthly service		662.5
Prince Edward County Public Schools	Diesel		1,603.13

GENERAL PROPERTIES

Doli / Boiler Safety	Boiler inspection		20.00
Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitor Center	38.00	237.00
Daikin Applied	Chiller maintenance contract		2,881.00
Thyssenkrupp Elevator	Service contract - Jan/Mar		2,524.82
East End Motor Company, Inc.	Inspection		16.00
Taylor-Forbes Equipment Company	Fuel pump / clean carb		598.65
Southside Electric Cooperative	SRR lights	30.38	
	Lights at SRR	30.34	60.72
Dominion Virginia Power	Roy Clark monument	5.74	
	Courthouse	10,529.55	

	Shop	86.85	
	SCOPE building	385.23	
	Sheriff Department shed	11.32	
	Worsham Clerks Office	247.68	
	Lights at Rice	110.14	
	Ag building	2,476.70	13,853.21
Ellington Energy Service	Fuel oil		9,576.57
Parker Oil Company, Inc.	Heating oil - courthouse		10,921.99
Town of Farmville	Water / sewer		128.42
AT&T	Phone		42.54
CenturyLink	Phone		132.97
US Cellular	Phone		253.56
O. O. Stiff, Inc.	Monthly service		100.00
Business Data of Virginia, Inc.	Norton update		29.95
Aramark Uniform Services	Janitorial supplies		550.74
Diamond Paper Company	Hand soap / towels		917.04
Lowe's	Cleaning supplies	49.14	
	Cable	8.40	
	Nuts / bolts / washers	3.29	
	Copper pipe / map gas	18.3	
	Boiler repair cement	10.42	89.55
Wilco, Inc.	Gloves	75.00	
	Trash bags	74.20	149.20
Ayers Building & Supply Company	Light bulb		4.19
Arcet Equipment Company	Gloves		22.62
Business Card	Security monitor		380.18
Diamond Springs Water, Inc.	Water & equipment rental		38.75
Farmville Auto Parts	WD40 / oil	14.52	
	Oil / filter / cleaner	42.17	
	Wiper blades	18.78	75.47
Hudson-Payne Electronics	Alarm module		465.63
Pairet's, Inc.	No Dogs Allowed sign		30.00
Price Supply Company, Inc.	Fuel oil filters		79.03
Rod & Staff Welding	Metal channel / angle		58.20
Cintas Corporation #524	Uniform rental		316.51
Sherwin Williams Company	Paint / coveralls / pail	445.23	
	Rollers / brushes	63.07	508.30
Southern States	Ice melt		149.80
Prince Edward County Public Schools	Diesel		164.86
Fisher Auto Parts, Inc.	Oil & filter		61.58
	<u>CANNERY</u>		
Virginia Food Works	Contract payment		2,916.67
Luck Stone Corporation	Gravel		388.41
Southside Electric Cooperative	Electric service		650.95
Ellington Energy Service	Fuel oil		1272
CenturyLink	Phone		202.71
Hubert Company	Dipper / measure urn		114.15

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service	6,510.00
Centra Health	Professional service	18,171.00
Elk Hill	Professional service	2,100.00
Family Preservation Services	Professional service	1,645.00
Grafton School, Inc.	Professional service	15,695.00
Ashley Long	Foster care	3,957.00
North Spring Behavioral	Professional service	3,225.00
The Hughes Center	Professional service	3,872.00
Virginia Family Services	Professional service	1,320.00
VA Home for Boys & Girls	Professional service	3,771.15

PLANNING

Farmville Herald	Advertising	128.13
US Cellular	Phone	46.82

ECONOMIC DEVELOPMENT

Business Card	Meals	196.48
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TOURISM

Dominion Virginia Power	Electric service	618.48
Ellington Energy Service	Propane	545.55
Town of Farmville	Water / sewer	47.65
Business Card	UPS	19.36
CenturyLink	Phone	315.39
Town of Appomattox	Postage - Sept - Dec	303.04
Business Data of Virginia, Inc.	Norton update	29.95
Key Office Supply	Toner	139.99
Walmart Community / GEGRB	Office supplies	56.02

FLOOD & EROSION CONTROL

Joyce Engineering, Inc.	Stormwater grant	2,560.00
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COOPERATIVE EXTENSION OFFICE

Treasurer - Virginia Tech	Local support	13,971.93
CenturyLink	Phone	104.72

GENERAL EXPENSE

Lumos Networks	Phone	5,429.56
James River Petroleum	Gas	13,955.76

CAPITAL PROJECTS

A-Plus Home Solutions	Walk-in cooler	3,500.00	
Burkett Restaurant Equipment	Food processor	7,508.30	
Business Card	Water tanks	2,811.97	
	Water pump	197.61	3,009.58
Grainger	Drainage mat	513.45	
Uline	Pallet truck	402.63	
Hurt & Proffitt, Inc.	Project engineer	1,422.83	
Treasurer of Virginia	Plan review	125.00	

	<u>DEBT SERVICE</u>	
Central Virginia Bank	YMCA Loan - interest	19,044.37
	<u>WATER FUND</u>	
Town of Farmville	Water	27.98
	<u>SEWER FUND</u>	
Dominion Virginia Power	Sewer pump	45.42
	<u>RETIREMENT BENEFIT FUND</u>	
Vicki K. Johns	Retiree benefit	1,094.00
Town of Farmville	Water analysis	40.00
	<u>PIEDMONT COURT SERVICES</u>	
Dominion Virginia Power	Electric service	601.12
Mail Finance	Postage meter lease	190.68
CenturyLink	Fax line	60.87
Lumos Networks	Phone	593.52
Julianna Ferrell	Mileage	72.31
	Newspaper	0.50
Sheena Franklin	Mileage	72.81
Sharon Gray	Mileage	95.71
Connie Stimpson	Mileage	51.41
	Mileage	76.46
	Office supplies	12.88
Renee T. Maxey	Mileage	89.34
Ashley Nash	Mileage	45.20
Southern Copier Sales & Service	Mileage	3.39
	Copier	1,165.00
	<u>PCS SUPERVISION FEES EXPENDITURES</u>	
Southern Copier Sales & Service	Maintenance contract - 1 year	750.00
	Copier	2,935.00
SRP Corporation, LLC	Rent	3,685.00
Compro Computers	Monitors / hub / backup	2,500.00
Commworld	Set up server / computers	1,339.50
Kinex Networking Solutions	Set up remote backup	1,550.00
		65.00
	<u>PCS DRUG TESTING FEES</u>	
Alere Toxicology Service, Inc.	Drug testing	19.48

In Re: FY 13 County Audit

Chairman Simpson introduced Matthew McLearn, CPA with Robinson, Farmer, Cox Associates to present the County's FY13 Audit.

Mr. McLearn reviewed the audit with the Board, indicating no difficulties or discrepancies and all adjustments were included as required. He stated there have been a few terminology changes.

- Unrestricted Cash in the Primary Government Funds increased by \$107,572 from \$10,545,043 to \$10,652,615. The Primary Government Funds include all of the various funds except the School and IDA Funds.
- Cash in the General Fund decreased by \$66,345, while cash in the Landfill Construction Fund increased \$256,303.
- Cash in the Water and Sewer Funds decreased a combined \$325,659. This is the result of debt payments exceeding revenues.
- Cash in the IDA Fund increased by almost \$100,000. Sale of property to VDOT for the Highway 15 project was the primary reason for this increase.
- Total Long-term liabilities decreased by \$958,594. This was caused by a reduction in the County's total outstanding debt.
- Revenues from Local sources exceeded the budget by \$438,146 and were \$760,083 greater than collections in FY12. Collections of Real Estate, Personal Property and Local Sales Taxes accounted for the bulk of these increased collections.
- Expenditures in all funds except the School Cafeteria Fund were less than budgeted.

Supervisor Timmons stated he will review the report and contact Mr. Bartlett with any questions.

In Re: Budget Request – Prince Edward County Branch NAACP

Chairman Simpson introduced Mr. James Ghee, President of the Prince Edward County Branch of the NAACP.

Mr. Ghee stated the NAACP will be commemorating the 60th Anniversary of the U. S. Supreme Court Decision in Dorothy E. Harris, et als v. County School Board of Prince Edward County, the 55th Anniversary of the closing of public schools in Prince Edward County to avoid the Davis “decision”, and the 50th Anniversary of the U. S. Supreme Court Decision in Cocheyse J. Griffin, et als v. County School Board of Prince Edward County. He announced this will be held May 16, 17 and 18 at the Moton Museum, and requested the support of the Board.

Supervisor Cooper-Jones made a motion to donate up to \$1,000 to the NAACP for the Commemoration event.

Discussion followed regarding the Board's policy to provide funds to donation requests. Supervisor Timmons suggested that a contingency fund be created during the budget process to permit the Board to consider items such as this.

Supervisor Cooper-Jones restated her motion to donate \$1,000 for the NAACP Commemoration event; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Request from Sandy River Outdoor Adventure, LLC

Chairman Simpson stated a letter was received from Sandy River Outdoor Adventure, LLC, requesting the Board consider reviewing and making necessary amendments to the County's *Ordinance to Regulate and Protect the Sandy River Reservoir* to enable "paddle boarding" to be a permitted use.

Currently, Section 82-31(a)(6) of the County *Ordinance* prohibits swimming; Section 82-31(1)(8) prohibits windsurfers, sailboard or any wind-propelled vessel; and Section 82-31(a)(10) prohibits the sale of any and all commodities or services anywhere in either the reservoir or the County-owned property surrounding the reservoir.

County staff contacted VACORP, the County's liability insurance company; they have provided a response to the County's inquiry regarding the impact of permitting swimming at the reservoir and a copy of a relevant Virginia Supreme Court Case.

The County Attorney has reviewed all documentation and discussed the legal liability issues versus the economics of the decision the Board will be asked to make.

Candice Smith reported on the plans for the activity and regulations that would be in place.

Supervisor Cooper-Jones asked if scholarships would be available for lower-income children to experience the activities. Ms. Smith said they are already partnered with Longwood University for internships and to offer scouts drastic discounts, and plan to work with the public schools. She said they wish for everyone to be able to experience all of the activities.

Discussion followed regarding the liability and the insurance carried by Sandy River Outdoor Adventure, LLC.

Mr. Bartlett stated a public hearing would be necessary to change the County's ordinance and VACORP would be willing to provide further information to help decrease liability if the activity moves forward. Discussion followed.

Supervisor McKay stated there are too many questions that need answers.

Chairman Simpson stated that with all the uncertainty, he appointed Supervisor Jones, Supervisor Wilck, Mr. Bartlett and Mr. Ennis to a committee to work on these issues with Sandy River Outdoor Adventure, LLC.

In Re: School Board Appointments

Chairman Simpson stated the terms of the following School Board members expire June 30, 2014:

District 101 – Linda Leatherwood (Supervisor Howard Simpson)
District 801 – Lawrence C. Varner, M.D. (Supervisor Pattie Cooper-Jones)

Supervisor Simpson stated the Citizen Committee for District 101 comprises:

Karen Shinabeck, Chair
49 Lake Drive
Farmville, VA 23901
(434) 390-0379

Kate Shorter
1812 Greenhouse Road
Farmville, VA 23901
(434) 392-5364

Shirley Taylor
3735-A Back Hampden-Sydney Road
Farmville, VA 23901
(434) 607-3312

Supervisor Cooper-Jones announced the Citizen Committee for District 801 comprises:

Mickey Carrington, Chair
615 Griffin Blvd.
Farmville, VA 23901
(434) 392-5599

Robert Glenn
306-A First Avenue
Farmville, VA 23901
(434) 392-5483

Nancy Phaup
1100 Milnwood Road
Farmville, VA 23901
(434) 392-3351

Supervisor McKay made a motion to authorize the advertisement of the Citizen Committees for the purpose of encouraging citizens to submit nominations to the Committees and to authorize the advertisement of a Public Hearing to be held on March 11, 2014, at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Granite Falls Community Development Authority

Mr. Bartlett stated that while inactive, the Granite Falls Community Development Authority (CDA) still exists. The Prince Edward County Board of Supervisors comprises the Granite Falls CDA Board. The Ordinance of Creation contained a section with a sunset date which stated the CDA shall be dissolved if the developer had not acquired the real estate within two years after adoption of the ordinance.

The County has been advised by its bond attorney in accordance with Section 15.2-5109 of the *Code of Virginia* that the sunset provision in the ordinance does not automatically terminate the CDA. Per Section 15.2-5109, both the CDA and the Board of Supervisors must adopt resolutions of dissolution and then the Board must file articles of termination with the State Corporation Commission. These actions have not been taken.

The CDA provides a valuable economic development tool for attracting and assisting business in the County and provides the opportunity for a business to receive financing that would not otherwise be available. In order to resolve any confusion concerning dissolution, the County's Bond Attorney recommends the ordinance be amended by either deleting or amending the dissolution date. Mr. Bartlett recommended the sunset provision of the ordinance be deleted.

Supervisor McKay made a motion to authorize advertisement of the Notice of Public Hearing to amend the Ordinance Creating the Granite Falls Community Development Authority

Discussion followed on the costs associated with keeping the CDA. Mr. Bartlett stated the insurance would need to be maintained at a cost of approximately \$1,500 per year. To create a CDA, it costs approximately \$10,000, which in this case, was paid by the developer and took about six months to finalize.

Mr. Bartlett stated the Industrial Development Authority is requesting the amendment to the County's Ordinance creating the Granite Falls Community Development Authority.

Supervisor McKay made a motion to authorize advertisement of the Notice of Public Hearing to amend the Ordinance Creating the Granite Falls Community Development Authority; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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Supervisor Timmons made a motion that, within six months after the public hearing, the Board determines the need for the CDA and the make-up of the CDA; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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In Re: Appointment to Library Committee

The Board of Supervisors has a Library Committee (two members of the Board) that meets jointly with the Town Library Committee (two members of the Council) and representatives from the Library Board / Friends of the Library, as needed, when issues arise related to the Farmville- Prince Edward Community library. A meeting has been requested by the Library to discuss the funds in the escrow account. This account was established and is housed to the Town Treasurer for revenues generated from

the lease of the old library building. It may be used for capital projects and the disbursement of funds must be approved by both governing bodies.

The existing Library Committee for the County is Supervisors Howard Simpson and former Board member William G. Fore, Jr.

Chairman Simpson appointed Supervisor Cooper-Jones to the Library Committee to fill the vacancy created by the retirement of William G. Fore, Jr.

Supervisor Cooper-Jones declined the appointment and requested Supervisor Wilck be appointed; the Board concurred.

In Re: Economic Development Office Update of 2013 Activities

Mrs. Sharon Lee Carney, Director of Economic Development, reviewed an update of the activities of Prince Edward County Office of Economic Development for 2013. She stated there has recently been an increase in the number of businesses interested in expanding or new businesses wishing to locate to Prince Edward County.

- Working with five businesses that are either expanding or locating in Prince Edward County; these businesses will generate 94 jobs and invest \$25,775,000.
- Working with two new clients for possible location in Prince Edward County.
- Administering six grant projects with a total of \$1,220,019 in grant funds.
- Managing local incentives approved for four businesses.
- Completed the 2013 Enterprise Zone Grant Process, and had three grants which will provide \$255,743 to the three businesses.
- Managing six outstanding loans with balances over \$9 million, over \$8 million in the Hampden-Sydney Loan used to build their library.
- Completed the Route 786 project with a revenue sharing grant of almost \$2.3 million.
- Completed the Expansion of the Enterprise Zone by adding over 485 acres.
- Hosted a regional Enterprise Zone Workshop; there were 96 attendees.
- Continue to work and manage the Prospect Depot Revitalization Project.

In Re: County Administrator's Report

Southside Electric Cooperative (SEC) Rate Increase – Mr. Bartlett stated that the County received notice that Southside Electric has applied for a rate increase with the State Corporation Commission (SCC). On average, customers will see an 8% increase in their monthly electric bills. SEC requested the SCC allow the rates to take effect on an interim basis and subject to refund for bills rendered on or after January

1, 2014. A public hearing on this request will be convened on June 3, 2014 at 10:00 a.m. in the ACC's Courtroom in the Tyler Building at 1300 East Main Street, Richmond, Virginia.

Reassessment Report – Mr. Bartlett stated the assessors are proceeding on schedule and have now visited slightly more than one-half of the properties in Prince Edward County. At this time it is too early to determine any possible outcome of the reassessment; the 2013 sales data will be available in the near future.

In Re: Committee Report – YMCA

Supervisor Jones reported the YMCA met on December 18, 2013 and January 28, 2014. The Committee is comprised of Supervisor Jones (Chair), Supervisor McKay and Supervisor Wilck. Also present at one or both meetings were Supervisor Timmons, Mrs. Gwen Eddleman, Mrs. Jane Schirmer, Mr. Tim Tharpe, Mr. Brad Watson, and County Administrator Wade Bartlett.

As a result of a request by the YMCA for the County to assist in the restructuring of the existing debt service for the YMCA building, the Board established the YMCA Committee to review the request and make a recommendation to the full Board. The request received consideration due to the partnership agreement the Board entered into with the YMCA in 2006. The stated purpose of the partnership was to “bring quality recreation, fitness and educational programs to all citizens of Prince Edward County regardless of race and financial disposition.” The agreement also stated every effort would be made to help the impoverished have access to the YMCA and this outreach effort on the part of the Board would improve the quality of life and be an economic development asset. An unstated purpose for the partnership would be that it would relieve the County from having to develop an expensive recreation department.

During the December meeting of the Committee, the representatives of the YMCA provided statistics concerning the YMCA and the benefit they provide to the County; also provided was a financial review conducted by Davenport & Company which shows that revenues have consistently been in the range of \$1.1 - \$1.2 million each year. Operating revenues have stabilized around the \$1 million level and debt service is approximately \$230,000 annually. The 2012 Audit shows a decrease in cash of \$85,202. A report showing the financial results of 2013 indicates a decrease in cash of \$71,983 for 2013. However, membership revenue has increased 29.5% since 2009.

It was determined that with a 3% interest rate and a 17-year term, the annual savings would be approximately \$50,000. The Committee voiced concern that even with the savings from refinancing, the YMCA would face financial challenges. The YMCA pledged to take actions to control expenditures and collect new sources of revenue.

The Committee expressed concern with both the idea of co-signing any loan or providing the funds necessary to pay off the existing debt with the YMCA then repaying the County. There was considerable reluctance on the part of the Committee for the County to assume a liability of \$2.6 million but due to the benefits the YMCA provides to the County and its citizens, they wanted to assist the YMCA and at the same time, limit the County's liability.

Supervisor Wilck proposed the Committee discuss the idea of providing a no-interest loan to the YMCA, the amount to be equal to the savings that would have resulted from a loan refinancing which was determined to be \$50,000. The Committee realized that \$50,000 would not solve all of the challenges faced by the YMCA; it was determined the YMCA would need to address its operational and cash-flow issues and make necessary changes to solve these issues. The Committee wanted to ensure the YMCA would take action.

Supervisor Wilck made a motion to approve the request to loan, at no interest, the YMCA \$50,000 per year for three years with payment to occur each March, and with the repayment of the loan to begin five years after the first payment on terms to be determined at that time, and with the loan contingent upon a bi-annual review by the YMCA Committee to ascertain if the YMCA has made adequate progress in addressing their cash-flow challenges; the motion carried:

Aye: Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: Howard M. Campbell
Pattie Cooper-Jones

In Re: Personnel Committee Report

Supervisor Timmons stated the Personnel Committee met on January 30, 2014; the Committee is comprised of Supervisor Simpson (Chair), Supervisor Timmons and Supervisor Townsend. Also present was Sheriff Wesley Reed and County Administrator Wade Bartlett.

Mr. Bartlett reported the Committee reviewed a request by the Sheriff to provide a local salary supplement to Chief Deputy Wilmoth. The Sheriff has promoted Deputy Wilmoth to the position of Chief Deputy. The State Compensation Board has set the state salary for the position at \$49,118. The Sheriff is requesting the County provide a local salary supplement of \$5,882 which will bring the total salary to \$55,000. This is the same salary that was provided Chief Deputy Eppes when he was promoted to the position. Chief Deputy Eppes' final local supplement was \$4,567. The local supplement will increase by \$1,315 for that position. This promotion will require the Sheriff to make additional personnel moves.

The Sheriff will move a deputy into Deputy Wilmoth's old position. The result will be the local supplement provided to that deputy will fall to \$1,231. Deputy Wilmoth was receiving a local salary supplement of \$4,470. The savings to the County will be \$3,239 which more than offsets the increase of \$1,315.

Supervisor McKay made a motion to approve the Sheriff's request to set Chief Deputy Wilmoth's salary at \$55,000; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Supervisor Timmons stated that on November 15, 2012, the Board of Supervisors approved the policy "to not allow salary increases, bonuses, vacation days, benefits or other monetary changes in pay except as set forth in the County's annual budget..." Supervisor Timmons reported the Personnel Committee felt this language was overly broad as it would not allow changes in salary for any reason. Therefore, the Committee recommended the policy be amended to:

Outside of the normal budget process, no salary increases, bonuses, vacation days or other monetary changes in pay will be approved except in cases involving (1) promotion, (2) when an employee works in an acting capacity of a higher level position, (3) an increase in responsibility, (4) the employee's position is reclassified to a higher grade, (5) a meritorious salary or bonus, or (6) a new hire.

Supervisor Timmons made a motion to approve the amendment to the Personnel Policy as stated;
the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Storm Preparation / Restoration of Services

Mrs. Puckett briefed the Board on the latest threat assessment regarding the approaching winter storm and the County's preparations for response and restoration of services. Shelter locations were being set up and announcements would be made on WFLO and various television statements.

Supervisor Wilck announced that in the event of a power outage, the Exxon at Hampden Sydney has auxiliary power.

Supervisor Jones stated the Sheriff's Accreditation program had been postponed until February 20; Supervisor Cooper-Jones stated the Prince Edward County Schools had already announced their closure on Thursday, February 13.

In Re: Closed Session

Supervisor Cooper-Jones made a motion that the Board convene in Closed Session to discuss the disposition of publicly-held real property in the County Industrial Park, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*, and to discuss a prospective business, where no

previous announcement has been made, pursuant to the exemption provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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The Board returned to regular session by motion of Supervisor Jones and adopted as follows:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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On motion of Supervisor Jones and carried by the following roll call vote:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the

closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Timmons made a motion to grant a 60' easement across County property off Route 786 to Poplar Hill Development Group, LLC, in exchange for the transfer of ownership from Poplar Hill Development Group, LLC to Prince Edward County, a 30' wide strip of land as depicted in a Plat dated 2/5/2014 by W. Nash, subject to the approval of VDOT, and to authorize the Chair to execute, on behalf of the County, all necessary documents; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Mrs. Puckett stated that Chairman Simpson and Supervisor Townsend met with Delegate Edmunds at Virginia Local Government Day at the General Assembly. During their discussion, Delegate Edmunds expressed his interest in having Prince Edward County's support in his efforts in becoming a member of the Virginia Tobacco Indemnification and Community Revitalization Commission. This evening an email was received which requested a resolution for his appointment to the Tobacco Commission and send a copy to Speaker Howell.

Supervisor Jones made a motion to draft a resolution to support Delegate Edmunds in his efforts in becoming a member of the Virginia Tobacco Indemnification and Community Revitalization Commission for the Chairman's signature; the motion carried unanimously:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of January 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of January 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of January 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the November 2013/January 2014 ridership reports from PERT and ordered them to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of January 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of January 2014, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck and adopted by the following vote:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the meeting was recessed at 10:03 p.m. until Tuesday, February 18, 2014 at 5:00 p.m. for a work session with the Virginia Growth Alliance.