

January 27, 2015

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Career Technical Center, 1419 Zion Hill Road, Farmville, VA, thereof, on Tuesday, the 27<sup>th</sup> day of January, 2015; at 5:30 p.m., there were present:

Board of Supervisors

Howard F. Simpson, Chairman  
Pattie Cooper-Jones, Vice Chairman  
Calvin L. Gray  
Robert M. Jones  
Charles W. McKay  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

School Board

Russell L. Dove, Chairman  
Dr. Timothy W. Corbett, Sr.  
Dr. Peter Gur  
Sherry Honeycutt  
Susan Southall Lawman  
Darin Thomas  
Lawrence C. Varner  
Beulah M. Womack

Also present: Wade Bartlett, County Administrator; and Dr. K. David Smith, Superintendent.

Chairman Simpson called the meeting to order.

Dr. K. David Smith, Superintendent, began by reviewing the revenues and expenditures of the Prince Edward County Public Schools from the FY 2014-2015 Approved Budget.

He listed the estimated cost of budget additions:

Implement a 2% salary increase for all employees	\$ 371,980
Revise the teacher salary scale from three tiers to two tiers.	33,000
Maintain high-quality health insurance benefits.	TBD
Purchase three school buses as listed in the Capital Improvement Plan.	300,000
Install a fourth camera on all school buses.	12,000
Install a GPS system on all school buses and vehicles used to transport students	24,000
Replace and relocate the greenhouse for the Career & Technical Center agriculture and horticulture program.	18,000
Upgrade the lighting on the athletic fields.	TBD
Provide aides in all Kindergarten classrooms.	270,000
Review all budget cuts from 2014-2015 budget for consideration of funding.	TBD

Dr. Smith then reviewed the class size projections. He stated \$350,000-\$375,000 is received as revenue from the Department of Education because of the K-3 Class Size initiative. There can be no class K-3 larger than 22 [students], and average cannot exceed 17. The average for 2015-2016 is 16, which

includes all resource teachers as well. This would show a little in excess of 20 [students] in Fourth grade. If one teacher is removed from K-3, it puts the ratio at the upper limit of 16.9. He then stated the projected 2015-2016 numbers are not impacted by the K-3 reduction.

Dr. Smith then reviewed the K-3 Primary Class Size Reduction Program Projected Payments which indicates a projected state payment of \$398,000 for 2015 and will be slightly lower for next year.

Dr. Smith reviewed the 2015-2016 Governor’s Proposed Budget. The School Board feels the 2,035 ADM is a good projection. He reviewed the budget lines controlled by the ADM, which may also be affected by the Governor’s budget changes to individual lines. He stated “Incentive Programs” such as the Early Reading Specialists Initiative was just started about two years ago and funded at \$40,938. It is not an ADM based budget line, but the Department of Education projects \$20,000 less in the future. There has been nothing explaining the decrease. He stated another decrease that hasn’t been explained is Categorical Special Education Homebound, with a reduction of \$19,301. Dr. Smith then discussed the Lottery Funded Programs, and stated the Career and Technical Education shows a decrease of \$12,154. The projected 2,035 state funding would result in a loss of \$536,083 and a slight decrease in food funding.

Dr. Smith then reviewed the Total Budget and Local Funding History; he stated the local operational amount consists of \$7,877,988 and debt service of \$468,812. He stated the Food Service Total Budget is \$1,075,034; the food service operates with no local appropriation.

Dr. Smith presented the Capital Improvement Plan. He stated it was included in the School Board’s budget request last year. No action has yet been taken to make additions or changes; the discussion regarding Honeywell will impact that dramatically.

Replace classroom and office locks.	\$120,000
Enclose 5 <sup>th</sup> grade wing entryway to main building.	83,774
Roof replacement (Middle school)	1,201,643
Roof replacement (Career Tech Center)	459,316
Install HVAC controls on all heating/cooling units (Division)	143,100
Replace HVAC units (2 cafeteria, 1 stage, 2 locker rooms, 1 computer lab)	159,000
(Middle)	
Bus replacement cycle – 3 per year	<u>300,000</u>
Year 1 Total	\$2,466,833
Athletic Complex Renovation	\$5,300,000
Replace plumbing lines Bldg B, E & F (Elementary)	114,269
Bus replacement cycle – 3 per year	<u>300,000</u>
Year 2 Total	\$5,714,269

Renovation of High School Auditorium	\$ 180,000
Roof replacement (High School)	1,076,944
Renovate tennis courts	78,000
Bus replacement cycle – 3 per year	300,000
Year 3 Total	\$1,634,944
Roof repairs / replacements, Bldg B, D, E, and G (Elementary)	\$1,119,934
Replace HVAC wall units for heating / cooling Bldg A, B, E, F, and G	374,395
Bus replacement cycle – 3 per year	<u>300,000</u>
Year 4 Total	\$1,794,329
Replace / relocate greenhouse (High School)	\$ 80,000
Bus replacement cycle – 3 per year	<u>300,000</u>
Year 5 Total	\$380,000
Year 1-5 Total	\$11,990,375

Dr. Smith presented the Vehicle Summary indicating age and mileage of the buses. He stated the recommended upper limit for the age of a school bus is 15 years. It was increased five years ago from a 10-12 year recommendation. He said several buses in the fleet are 14-15 years old. One spare bus is 16 years old; and an activity bus is older than that.

Dr. Smith then reviewed the Debt Service. He stated in 2017-2018, there will be a reduction of approximately \$266,000. The QZAB payments in 2020-2021 and in 2022-2023 are notable points where debt is retired. Each item in debt retirement affords greater flexibility for new debt or to make room in the budget for other purchases.

Supervisor Wilck asked what things are foreseen that the debt will be needed to pay for. Dr. Smith stated renovations and repairs in the buildings are the main items. He stated the roof for the middle school and Technical Center, HVAC controls and units, and boilers are operating beyond their life expectancy. He said the updated figure on the roof puts it in the \$1.4 – 1.5 million range.

Supervisor Gray asked when the last time the boilers were replaced in the high school. Dr. Smith said Honeywell will discuss that in a few moments; he said one of the items on the list is to convert the high school boilers from oil to propane which would greatly improve efficiency and lower operating costs. Dr. Smith said the domestic hot water system desperately needs to be replaced also.

Dr. Smith stated that in the fall, the School Board did a Request for Proposals to find energy service firms qualified to a needs analysis. Honeywell was the firm selected. When they finished that process, the renovation subcommittee reviewed it and requested more information for all buildings.

Supervisor Gray questioned the change from a Tier 3 to a Tier 2 Salary Scale. Dr. Smith said the Tier 3 system had been developed a number of years ago. Most have one with supplements at varying stages; some have two. Currently there is a third scale, a Master Teacher's scale, and there was a time when the designation was made; that terminology is not being used any longer. There is emphasis on National Board Certified Teachers, Degree supplements, Master's Degree or Doctorates; all is on the web site. These do not include additional duties such as coaching and additional supervisory positions.

Supervisor Wilck asked if the School Board is figuring the budget based on level funding from the County. Dr. Smith said yes, that is the assumption.

Supervisor Timmons stated in spite of the decreasing ADM, the cost continues to increase; he said he wishes to gain more information regarding this at future meetings.

Dr. Smith then introduced Wayne Verlander and the representatives from Honeywell for the presentation regarding the Energy Performance Analysis, who presented their review on their proposed energy performance audit. Discussion on proposed inclusions in the project and debt service followed.

Mr. Dove asked the Board of Supervisors if the bus replacement will be permitted as a Line Item to allow the school to purchase buses. Supervisor Gray stated that will be a discussion the Board will need to have.

Ms. Womack requested the Board seriously consider the funding for the Teacher's Aides for the very young students; the kindergarten aides are needed in the classrooms.

On motion of Supervisor Wilck, seconded by Supervisor Gray, and adopted by the following vote:

Aye:	Calvin L. Gray	Nay: None
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	
Absent:	Pattie Cooper-Jones	

the meeting was recessed at 7:15 p.m. until Thursday, January 29, 2015 at 9:00 a.m. in the Third Floor Conference Room.