

July 9, 2013

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9th day of July, 2013; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Jim Ennis, County Attorney; Sharon Lee Carney, Economic Development Director; and Alecia Daves-Johnson, Planner.

Chairman Fore called the meeting to order as a reconvened meeting. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Henry Shelton, Prospect District, expressed his concern regarding taxpayers supporting the Manor Golf Course. He stated the IDA giving \$50,000 to the Manor Golf Course will not benefit the taxpayers. Mr. Shelton then stated the “Road to Nowhere” could have been avoided by staggering the starting times of the schools.

In Re: Board of Supervisors Comments

Supervisor Jones stated the report on WRIC news from Richmond left information out of the report; on February 10, 2004, the Board unanimously voted to apply \$500,000 of Revenue Sharing Funds for the engineering and construction of the new Route 628 for the safety of the school children. One former supervisor now criticizing the project was one that voted for the \$500,000 to be spent in 2004 for the engineering and construction of Route 628. He stated as long as he has been on the Board of Supervisors, beginning in 2000, there has always been discussion of building this alternate route. The county didn't purchase the property where the proposed Granite Falls is slated to be built until 2005 and no way could the Board in 2004 could have foreseen that there would even potentially be a hotel on that site. Also, there was no mention of the serious accidents - three fatalities on Route 15, created by congestion on Route 628. At one time, the Board looked at building an overpass for the children; that was found to be expensive and the Board had already discussed the alternate route to alleviate the traffic. Supervisor Jones stated there was a comment made in the news report about how the entrance way was built for \$48,000 for the proposed hotel. The County didn't build the entrance way for the hotel; it's County property and it was built for anyone who would come forward to purchase that property. He said Mr. Fowler does have that option but if he doesn't exercise that option, the entrance way is still there for whomever might want to purchase that property. He added that he looked back at the criticism received about the road and the purchase of the land from Mr. Lacy, and found it very similar to the criticism to the purchase of the land for the Prince Edward County Industrial Park. The land was bought for \$275,000; one lot was sold to Lowe's for \$1.1 million. But at the time the County bought it, everyone wondered why the County would buy that land. He said it was the foresight of the Board at the time, just as it's the foresight of the current Board to build the supposed “Road to Nowhere”, which is to ease the traffic around the schools and has also given the County the potential for development in the County and to increase the County's tax base.

Supervisor Simpson stated he agrees with Supervisor Jones' comments, adding conversation regarding this road has been ongoing for 20 years.

Supervisor Cooper-Jones stated if there had been a safety issue at the school, she wouldn't object to the road. She added that VDOT stated the road was not necessary and recommended changing signage or possibly the times the schools begin and the problems could be alleviated at a minimal cost. She stated paying \$4 million for the road doesn't benefit taxpayers.

Supervisor Campbell stated folks don't realize that the \$2 million in Revenue Sharing Funds are taxpayer dollars which maybe could have been spent on improving dirt roads.

In Re: Consent Agenda

Supervisor Cooper-Jones made a motion to remove the minutes from the June 11, 2013 meeting from the Consent Agenda; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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On motion of Supervisor Simpson and carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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the Board accepted the Treasurer's Report for May 2013; Accounts and Claims; Salaries; and appropriations as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	From General Fund Balance		\$ 39,316
4-100-32200-7001	Farmville Volunteer Fire Department	\$ 0	
4-100-32200-7002	Rice Volunteer Fire Department	\$ 58	
4-100-32200-7003	Prospect Volunteer Fire Department	\$ 319	

4-100-32200-7004	Darlington Heights Volunteer Fire Department	\$ 5,019	
4-100-32200-7005	Hampden-Sydney Volunteer Fire Department	\$ 5,975	
4-100-32200-7006	Pamplin Volunteer Fire Department	\$ 21,952	
4-100-32200-7007	Meherrin Volunteer Fire Department	\$ 5,993	
3-100-41050-0100	General Fund Balance		\$3,500
4-100-11010-3132	In The Line of Duty Memorial	\$3,500	
<u>FY 2013 Budget Amendment</u>			
3-100-23000-0080	Technology Trust Fund		\$4,739
4-100-21600-5880	Clerk Circuit Court / TTF	\$4,739	

Prince Edward Treasurer's Report - May 2013

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	10,440,538.36	15,269.35	676,761.89	9,779,045.82
Wachovia Social Services	301,359.33	0.00	127,551.77	173,807.56
Bank of America School Fund	1,487,330.89	205,514.60	797,907.90	894,937.59
Bank of America Food Service	153,587.56	4,703.35	17,371.84	140,919.07
Benchmark Food Service	331,406.19	0.00	5,225.91	326,180.28
TOTAL				11,314,890.32
Certificates of Deposit				
Benchmark				522,614.96
Citizens Bank Recreation				16,224.37
Citizens Bank Underground Storage				20,000.00
Planners Bank				201,272.84
Wells Fargo Advantage Fund				162,436.41
TOTAL				922,548.58
GRAND TOTAL				12,237,438.90

	<u>MOTOR VEHICLE LICENSE TAXES</u>		
Town of Farmville	Decal reimbursement		64,413.39
	<u>BOARD OF SUPERVISORS</u>		
Farmville Herald	Advertising		1,495.34
Puckett Funeral Home, Inc.	Cremation		1,380.00
Farmville Chamber of Commerce	Luncheon		30.00
Walmart Community/GEGRB	Soft drinks		43.78
	<u>COUNTY ADMINISTRATOR</u>		
East End Motor Company, Inc.	Inspection		16.00
Business Card	Postage	34.60	
	Seminar	25.00	59.60
Pitney Bowes	Postage meter lease		29.00
U. S. Postal Service	Box rent		78.00
US Cellular	Phone		128.88
Sarah E. Puckett	Mileage		193.79
Virginia Association of Counties	13-14 Dues		5,144.00
Business Data of Virginia, Inc.	Norton update		59.90
Diamond Springs Water, Inc.	Equipment rental		8.95
Farmville Printing	Letterhead / tickets		412.10
Matthew Bender & Company, Inc.	Code Rules FV11		53.39
Municipal Code Corporation	Code on Internet Fee		700.00
	<u>INDEPENDENT AUDITOR</u>		
Robinson Farmer Cox Associates	Treasurer turnover audit		7,500.00
	<u>COMMISSIONER OF REVENUE</u>		
BMS Direct	Prepay Property forms		4,776.40
U. S. Postal Service	Box rent		130.00
Business Data of Virginia, Inc.	Norton update		59.90
Key Office Supply	Toner	89.99	
	Lexmark ribbon	15.29	105.28
	<u>TREASURER</u>		
ComputerPlus Sales & Service	Maintenance contract		1,075.35
U. S. Postal Service	Box rent		78.00
Mail Finance	Postage equipment lease		1,592.55
University of Virginia	Delinquent collection course		175.00
VAI Treasurers User Group	Annual develop fees		400.00
	<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expense	1,375.00	5,075.00
ComputerPlus Sales & Service	Printer maintenance contract		79.00
	<u>ELECTORAL BOARD AND OFFICIALS</u>		
Betty A. Gibbs	Salary	1,002.32	
	Printing	10.60	
	Postage	23.85	1,036.77

Samuel A. Martin, Jr.	Salary	501.16	
	Mileage	50.85	552.01
Gordon V. Smith	Salary		501.16
Ruby F. Amos	Official	100.00	
	Training	25.00	125.00
Barbara Barnes	Official	100.00	
	Training	25.00	125.00
Robert L. Barnes	Official	90.00	
	Training	25.00	115.00
Mary L. Baylis	Official	100.00	
	Training	25.00	125.00
William E. Brandt, Sr.	Official		90.00
Wendell Brown	Official		90.00
Rachael E. Dove	Official	100.00	
	Training	25.00	125.00
Sheila Eames	Official		90.00
Lynn H. East	Official	100.00	
	Training	25.00	125.00
Sarah Edmondson	Official		90.00
Vincent Eanes	Official		90.00
Nancy D. Fawcett	Official	100.00	
	Training	25.00	125.00
Linda Finch	Official	90.00	
	Mileage	50.00	140.00
Moses Ford	Official		90.00
Beth M. Fore	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
Jean G. Fowlkes	Official	100.00	
	Training	25.00	125.00
Yolanda Gladden	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Mileage	5.00	155.00
Jennifer J. Halladay	Official		90.00
Edward Lee Helton, Jr.	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
Michael L. Helton	Official	100.00	
	Training	25.00	125.00
Jane Newman Hollingsworth	Official		115.00
Esther W. Hollingsworth	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00

Brian N. Hulsizer	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Frances D. Jasper	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
John Jennings	Official		90.00
Donald B. Kellum, Jr.	Official		90.00
Unilect Corporation	Training	85.90	
	Ballot artwork	570.60	
	Absentee ballot cards	265.04	921.54
Peggy Kelsey	Official		90.00
James Junior Lee	Official		90.00
Jean W. Lee	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Lora P. McElhenie	Official		90.00
Tola Morgan	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	10.00	180.00
Rebecca L. Randolph	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Mary G. Reed	Official		90.00
Rosalie B. Robertson	Official	100.00	
	Training	25.00	125.00
Henry O. Shelton	Official		90.00
Bertha E. Shepperson	Official		90.00
Claudia Somers	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	10.00	180.00
Phillip Somers	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Lynn Skakum	Official		90.00
Margaret Stockton	Official	100.00	

	Training	25.00	125.00
Linda Timmons	Official		90.00
James B. Towler	Official		90.00
Michael Scott Warner	Official		90.00
Virginia H. Wilson	Official		90.00
Kasie R. Wright	Official	100.00	
	Training	25.00	125.00
Darlington Heights Fire Department	Rent		200.00
Elks Lodge #269	Rent		200.00
Farmville Volunteer Fire Department	Rent		200.00
Hampden-Sydney Fire Department	Rent		200.00
Mt Zion Second Baptist Church	Rent		200.00
Prospect Volunteer Fire Department	Rent		200.00
Rice Volunteer Fire Department	Rent		200.00
Mt Pleasant Church	Rent		200.00

REGISTRAR

Farmville Herald	Advertising		92.25
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CIRCUIT COURT

Homestead	Lodging	181.75	
	Bar Association meeting	1,000.00	1,181.75

GENERAL DISTRICT COURT

US Cellular	Phone		24.61
U. S. Postal Service	Box rent		108.00

SPECIAL MAGISTRATES

Key Office Supply	Batteries / supplies	66.69	
	Laser cartridge	99.89	
	Cannon cartridges	252.67	
	Cartridges / drawer file	110.75	

CLERK OF THE CIRCUIT COURT

U. S. Postal Service	Box rent		78.00
AT&T	Phone		43.04
CenturyLink	Phone		84.95
Sue Ann Fitz	Witness mileage		48.40
Manatron, Inc.	Online data host fee	5,300.72	
	Credit	-562.50	4,738.22
Kinex Networking Solutions	DSL		74.95
Key Office Supply	Fax machine		699.00

LAW LIBRARY

AT&T	Phone		36.58
CenturyLink	Phone		39.57
LexisNexis	Online service		247.00

COMMONWEALTH'S ATTORNEY

Pitney Bowes	Leasing charge		102.00
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Purchase Power	Postage	419.99
Treasurer of Virginia	IPad service	135.15
Richmond Times Dispatch	Software RFP	154.60
STEPS, Inc.	Shredding service	35.00
Key Office Supply	Envelopes	105.66
	Signature stamps	37.00
	Laser cartridge	154.99
Geronimo Development Corporation	Case Finder subscription	297.65
		619.00
	<u>SHERIFF</u>	
Commtronics of Virginia	Radio repairs	70.00
East End Motor Company, Inc.	Inspections	32.00
	Wiper motor	254.61
	Axle / bearing / seal	680.31
	Inspection / oil change	83.96
Farmville Auto Parts	Brake rotors / pads	501.01
	AA batteries	16.94
	Bulb	5.59
Napier Towing	Towing	523.54
Business Card	Shipping charges	125.00
	FCC license / battery	5.20
	Meals / lodging	104.80
	Credit	163.36
	Gas	-300.00
	Digital cameras	68.03
U. S. Postal Service	Box rent	524.95
Treasurer of Virginia	VCIN	566.34
Kinex Networking Solutions	VCIN System upgrade	54.00
	Remote backup	108.10
CenturyLink	VCIN	18.33
US Cellular	Phone	1,456.74
Joseph Sprague	Meals	49.26
Dekeace Morton	Catering	289.50
	Inspection	16.00
Pairet's, Inc.	Plate / engraving	1,257.88
Central Virginia		5.70
Criminal Justice Academy	Dues	11,040.00
Diamond Springs	Water & equipment rental	79.90
Diamond Springs Water, Inc.	Water & equipment rental	90.10
Key Office Supply	Canon cartridge	91.89
	Frame	29.89
	Ink cartridge / labels	65.97
	HP cartridges	130.97
	Avery tabs	260.37
	Binders	16.18
Staples Advantage	Office supplies	595.27
Walmart Community / GEGRB	Office supplies	675.59
	Staplers / tool boxes	64.14
	Evidence bags	116.64
Southside Electric Cooperative	Electric service	13.38
		194.16
		9.08

Monzy Faulkner	Sign posts		188.69
Ellington Energy Service	Gas		36.00
Fire & Safety Equipment Company	Fire extinguisher		15.95
Galls, LLC	Merchandise returned	-15.96	
	Balance due	0.06	
	Safety vests	159.43	
	Maglite traffic wand	20.40	163.93
Richard Hurak	Bungees / tarps		27.05
Southern Police Equipment Company	Leg irons / handcuffs	209.95	
	Credit	-60.98	
	Radio holder belt loop	43.98	
	Holster	114.58	
	Belt buckle	5.39	312.92
Quality Uniform Company, Inc.	Uniform pants	85.00	
	Pants	87.00	
	Raincoat	260.00	432.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Davis GMC Truck, Inc.	Inspection / repair lights		150.48
Fire Protection Equipment Company	Facepiece / voice amp	6,780.00	
	SCBA flow test / hose	608.68	7,388.68
Key Office Supply	Printer		129.99
MES Virginia	Hose		10,159.39
Piedmont Fleet Service	Serviced Engine 1-2		498.76

PROSPECT VOLUNTEER FIRE DEPARTMENT

Commonwealth Regional Council	Grant assistance		1,350.00
Davis GMC Truck, Inc.	Inspection / change oil		91.90
Foster Fuels, Inc.	Propane		229.98
Pamplin Exxon	Fuel	107.80	
	Inspection / tires	717.83	825.63
Prince Edward County Public Schools	Diesel		25.79
Southside Training Association	Dues		200.00
Town of Farmville	Fuel		594.64
Dominion Virginia Power	Electric service		214.56
VA State Firefighters Association	13-14 Dues		160.00

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Advance Auto Parts	Mower battery & oil		74.50
Atlantic Emergency	Hooks / pike pole		114.00
C. W. Williams	Upgrade camera	5,032.50	
	SCBA flow test	2,028.20	7,060.70
Cyrus Pest Control Company	Exterminating service		90.00
Farmville Wholesale Electric	Wiring supplies		707.29
Prince Edward County		42.28	1,276.28
Firefighters Association	Dues		20.00
Southside Electric Cooperative	Electric service		604.23
Taylor-Forbes Equipment Company	Fuel line assembly		39.90
Verizon Wireless	Phone		60.07
Verizon	Phone		299.47

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Repair thermal camera		5,040.00
CenturyLink	Phone		56.60
Prince Edward Area			200.00
Firefighters Association	Dues		20.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

Commtronics of Virginia	Radio repair		170.25
Fire & Safety Equipment Company	SCBA hydrotest		50.00
J.E. Jamerson Building Supply	Maintenance supplies		193.33
Pamplin Exxon	Vehicle maintenance	32.96	
	Fuel	591.42	624.38
Prince Edward Area			
Firefighters Association	Dues		20.00
Southside Training Association	Dues		200.00
Verizon	Phone		174.11
Dominion Virginia Power	Electric service		382.91

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Diesel		750.46
Verizon	Phone		164.12
Dominion Virginia Power	Electric service		439.75
Watkins Insurance Agency	Auto / package / umbrella insurance		3,604.00

EMERGENCY SERVICES

Timmons Group	E911 addressing		2,185.00
Business Card	IPad		729.00
Korman Signs	Signs		203.91

REGIONAL JAIL & DETENTION

Piedmont Regional			
Juvenile Detention Center	Juvenile detention		3,450.00

BUILDING OFFICIAL

Pro Auto, LLC	Inspection		16.00
US Cellular	Phone		24.61
Coy Leatherwood	Meal	6.37	
	Meeting registration	15.00	21.37
Farmville Auto Parts	Drain plug		4.19

ANIMAL CONTROL

Jennifer Kingsley, DVM	Vet service		90.00
Lowe's	Paint stripper	56.94	
	Light fixture / bulbs	19.91	
	Roundup / insect spray	35.09	
	Tank sprayer / nozzle	15.15	127.09
East End Motor Company, Inc.	Hydraulic control / pads		1,414.13
Dominion Virginia Power	Electric service		88.40
CenturyLink	Phone		131.53

US Cellular	Phone		49.22
Walmart Community / GEGRB	Dog food	159.84	
	Cleaning supplies	41.44	201.28
Vortech Pharmaceuticals	Fatal Plus solution		232.59

BIOSOLIDS MONITORING

Tri-County Ford, Inc.	Change oil / check AC		130.46
US Cellular	Phone		24.61

REFUSE DISPOSAL

Resource International	Misc work tasks	2,951.75	
	Storm water compliance	87.00	
	Groundwater monitoring	7,931.42	10,970.17
Lowe's	Halogen bulbs	13.26	
	Bulbs	26.52	39.78
East End Motor Company, Inc.	Flat tire repair	34.02	
	Tire	726.95	760.97
Southern States	Straps / gloves		25.23
Arena Trucking Company	Trash collection		368.00
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		3,572.40
STEPS, Inc.	Recycling fee		1,516.74
Synergy Recycling, LLC	Electronic recycling		1,380.74
Southside Electric Cooperative	Darlington Heights site	49.82	
	Virso site	80.51	130.33
Dominion Virginia Power	Leachate pump	103.09	
	Scalehouse	87.09	
	Rice site	55.77	
	Cell C pump station	13.53	
	Green Bay site	51.80	
	Worsham site	51.47	
	Prospect site	57.95	
	Landfill site	28.22	448.92
AT&T	Phone		232.19
CenturyLink	Phone		276.55
US Cellular	Phone		24.61
Verizon	Phone		122.26
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel		1,475.50
NAPA of Farmville	Hydraulic fluid / funnel		50.98

GENERAL PROPERTIES

Cummins Atlantic, LLC	Generator service contract		1,082.70
Fire Sprinkler, LTD	Annual service contract		1,200.00
Hudson-Payne Electronics	Fire alarm test contract		650.00
McQuay International	Chiller maintenance contract		2,680.00
OK Termite & Pest Control	Exterminating service		150.00
East End Motor Company, Inc.	Flat tire repair		20.00
Southside Electric Cooperative	SRR lights		29.72
Dominion Virginia Power	Roy Clark monument	11.73	

	Courthouse	12,281.77	
	Shop	30.95	
	SCOPE building	210.50	
	Sheriff Department shed	5.66	
	Worsham Clerk's office	16.64	
	Lights at Rice	111.26	
	Ag building	1,158.97	13,827.48
Town of Farmville	Water & sewer		131.87
AT&T	Phone		36.57
CenturyLink	Phone		129.85
US Cellular	Phone		116.96
FEMA Flood Payments	Flood insurance		754.00
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		321.96
Diamond Paper Company	Paper towels		640.00
Lowe's	Cleaning supplies	86.80	
	Electric box / spotlight	34.07	
	Terminal kit	15.70	
	Concrete	9.94	
	Weatherstrip	4.55	
	Earplugs	14.19	
	Soldering kit / battery	56.04	
	Threadlocker	5.67	
	Wrench set	5.68	
	Rake / hoe / fork	90.17	
	Nuts / bolts	6.42	
	Door sweep / adapters	74.44	
	Coupling / elbows	2.87	
	Paint / roller / tape	41.30	447.84
Wilco, Inc.	Janitorial supplies		655.20
Arcet Equipment Company	Argon / gloves / glasses		78.95
Business Card	Filters / throttle handle		97.58
Diamond Springs Water, Inc.	Equipment rental		8.95
Farmville Wholesale Electric	Ballast	137.16	
	Bulbs / ballast	103.12	240.28
Grainger	Restroom sign	66.51	
	V-belts	109.24	
	Door sign	2.39	178.14
Midtown Mailboxes	Blueprint drawings		17.97
Cintas Corporation #524	Uniform rental		363.50
Prince Edward County Public Schools	Diesel		191.94
Farmville Auto Parts	Wiper blades / bulbs	21.97	
	Fuel stabilizer / WD40	38.77	60.74
Taylor-Forbes Equipment Company	2-Cycle oil / treatment	35.38	
	Saw chain / oil	49.09	84.47
	<u>CANNERY</u>		
B & B Consultants, Inc.	Water sample / test		133.00
Virginia Food Works	Contract payment		2,916.67
Lowe's	Door sweep / adapters	74.44	

	Coupling / elbows	2.87	
	Paint / roller / tape	41.30	
Southside Electric Cooperative	Electric service		199.88
CenturyLink	Phone		176.40
Business Data of Virginia, Inc.	Norton update		29.95
Walmart Community / GEGRB	Office supplies	71.03	
	Cleaning supplies	213.56	284.59
Your Safety Company	First aid supplies		113.89
Grainger	Buffer solution	14.15	
	Brushes / dispenser	166.87	181.02
Business Card	Knives / brushes / apron		560.76
Can Corporation of America, Inc.	Cans		5,506.46
Diamond Paper Company	Cleaning supplies		736.17
Virginia Department of Taxation	Sale use tax on cans		275.31

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		11,625.00
Braley & Thompson, Inc.	Professional service		7,666.00
Business Card	Foster care		253.87
Centra Health	Professional service		20,128.00
Crossroads Services Board	Professional service		1,520.00
Elk Hill	Professional service		3,190.00
Family Preservation Services	Professional service		2,957.50
Grafton School, Inc.	Professional service		21,360.00
Intercept Youth Services	Professional service		6,118.47
Crystal E. Jones	Foster care		644.00
Liberty Point Behavioral	Professional service		5,336.00
Park School	Professional service		3,617.70
The Hughes Center	Professional service		5,324.00
United Methodist Family Services	Professional service		3,418.06
Youth Quest	Foster care		644.00

PLANNING

Samuel Coleman	Commission meeting	100.00	
	Mileage	13.56	113.59
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.60	122.60
Preston Hunt	Commission meeting	100.00	
	Mileage	22.60	122.20
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.17	110.17
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.48	108.48
Brett Von Cannon Watson	Commission meeting		100.00
Farmville Herald	Advertising		435.63
Business Card	Postage		5.85
US Cellular	Phone		49.22

ECONOMIC DEVELOPMENT

Business Card	Gas	12.01	
	Meals	47.08	
	Lodging	164.05	223.14
Farmville Chamber of Commerce	Luncheon		15.00
Business Data of Virginia, Inc.	Norton update		29.95

TOURISM

Recreation News	Recreation news ad	1,699.00	
	Best Part ad	1,699.00	
WLSL TV	Best Part ads		3,000.00
Dominion Virginia Power	Electric service		435.23
Town of Farmville	Water / sewer		49.96
Business Card	UPS	163.12	
	Frames / mats	52.96	
	Leaflet displays	101.86	317.94
CenturyLink	Phone		292.13
Key Office Supply	Dictating cassettes		47.80
Office Max	Projector		433.26
Duncan Parnell, Inc.	GIS equipment / software		998.42
Selena Strickler	Ad resizing		60.00
Farmville Printing	Business cards		49.00
Magi Van Eps	Meeting supplies		95.32

COOPERATIVE EXTENSION OFFICE

Treasurer, Virginia Tech	4th Quarter support		10,804.79
U. S. Postal Service	Box rent		78.00
CenturyLink	Phone		102.28

GENERAL EXPENSE

Lumos Networks	Phone		2,777.46
Southern States Cooperative, Inc.	Gas		17,615.74

CAPITAL PROJECTS

Oden Corporation	Filler - partial payment		6,614.42
Ronald Van Eps	Freight on filler		147.54

WATER FUND

Town of Farmville	Water analysis	40.00	
	Water	48.29	88.29

SEWER FUND

Dominion Virginia Power	Sewer pump		37.99
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,018.07
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REVENUE SHARING FUND - VDOT

Haymes Brothers, Inc.	Rt. 786 Construction		176,484.91
Hurt & Proffitt, Inc.	Engineering - Rt. 786		39,100.62

PIEDMONT COURT SERVICES

Mail Finance	Postage meter lease		190.68
Pitney Bowes	Postage meter lease		202.00
Julianna Ferrell	Mileage / cab / flight	924.98	
	Meals / lodging	447.94	1,372.92
Key Office Supply	Laser cartridges		154.97
Kinex Networking Solutions	Remote backup		130.00
Baudville	Shining star trophy		68.45

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,383.00
Julianna Ferrell	Lodging		66.88
Page Hardy	Cleaning service		105.00
CommWorld	Upgrade for VCIN		975.00

PCS DRUG TESTING FEES

Alere Toxicology Service, Inc.	Drug testing		58.44
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CCA / PSA GRANT

Julianna Ferrell	Lodging		270.79
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In Re: Minutes

Supervisor Cooper-Jones stated a correction to the vote on the coin toss was necessary; she had voted “Nay” to the use of the coin toss; discussion followed.

Supervisor Gantt requested Supervisor Wilck’s comments prior to the vote for the School Board member for District 701 be inserted.

Chairman Fore stated the minutes will be corrected as requested and will be presented at next month’s meeting for approval.

In Re: Highway Matters

Supervisor Campbell thanked VDOT for all their hard work through the storms that the County has experienced recently.

In Re: Presentation of Real Virginia – Virginia Farm Bureau: Cannery

Mrs. Alecia Daves-Johnson presented a video excerpt from a television program called “Real Virginia”, prepared by the Virginia Farm Bureau; this program was shown on television on July 1 [2013] and highlighted the Prince Edward County Cannery.

In Re: Public Hearing – Amendment to Section 74-3 of the County Code

Chairman Fore announced that this was the date and time scheduled for a public hearing on the proposed amendment to Section 74-3 of the Prince Edward County Code. Notice of this hearing was advertised according to law in the Friday, June 28, 2013 and Friday, July 5, 2013 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. James Ennis, County Attorney, stated that at the June meeting, the Board of Supervisors authorized advertisement of the amendment of Section 74-3 of the County Code. The proposed amendment expands the County’s Code to incorporate Title 46.2 of the Code of Virginia, except those provisions and requirements the violation of which constitutes a felony, and except those provisions and requirements which, by their very nature, can have no application to or within the County of Prince Edward.

Chairman Fore opened the Public Hearing.

Stuart Raybold questioned if language is included in the amendment to incorporate future changes to the State Code. Mr. James Ennis, County Attorney, stated that language is included in the amendment.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Supervisor Simpson made a motion to approve the amendment to Section 74-3 of the Code of Prince Edward County; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

Proposed Amended Section 74-3 of the *Code of Prince Edward County*

Section 74-3. Adoption of State Law

- (a) That pursuant to the authority of *Code of Virginia*, 1950, as amended, Section 46.2-1313, all of the provisions and the requirements of the laws of the state contained in Title 46.2 of the *Code of Virginia* as in force and effect on July 1, 2013, except those provisions and requirements the violation of which constitutes a felony, and except those provisions and requirements which, by their very nature, can have no application to or within the county, are hereby adopted and incorporated in this article by reference and made applicable within the county. References to highways of the state contained in the provisions and requirements adopted in this section shall be deemed to refer to the streets, highways and other public ways within the county. Such provisions and requirements are hereby adopted, mutatis mutandis, and made a part of this article as fully as though set forth at length herein, and it shall be unlawful for any person within the county to violate or fail, neglect or refuse to comply with any provision of Title 46.2 or of Article 2 (Section 18.20266 et seq.) of Chapter 7 of Title 18.2 of the *Code of Virginia*. Amendments to such state law hereafter adopted shall be incorporated herein on their respective dates unless specifically rejected by the governing body of the county.
- (b) All definitions or words and phrases contained in the state law adopted to this section shall apply to such words and phrases when used in this article unless clearly indicated to the contrary.
- (c) The penalties imposed for the violation of any provision or requirement adopted by this article are:
 - (1) As provided by general law for similar reference under Title 46.2 or under Article 2 (Section 18.2-266 et seq.) of Chapter 7 of Title 18.2 of the *Code of Virginia*; or Title 19.2 Criminal Procedure Chap. 20 Taxation and Allowance of Costs, Sections 19.2-328-19.2-338

In Re: Appointments: Citizen Volunteer Position

Mr. Bartlett stated that in March, the County was contacted by Ms. Justine Young, Executive Director of Piedmont Senior Resources Area Agency on Aging (PSR) regarding the appointment of a second representative by the Board of Supervisors to serve on this agency Board. At that time, Ms. Young indicated that the term of the County's current representative, Mr. Earl Townsend, would expire in November.

The citizen volunteer position for the second representative was advertised and at its June meeting, the Board of Supervisors appointed Mr. Steve Kerns, whose three-year term commenced July 1, 2013.

Ms. Young again contacted Mr. Bartlett and indicated that new information has been discovered regarding the terms of office of current PSR Board members. Mr. Townsend's term of office expired May 31, 2013 and Prince Edward County again has a vacancy on this agency Board.

Mr. Bartlett added that this agency is in a period of new management and transition, which helps explain the confusion regarding the appointments and terms of Board members.

Supervisor Cooper-Jones made a motion to authorize the advertisement of the citizen volunteer vacancy on the Board of Piedmont Senior Resources Area Agency on Aging; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Helton House, Inc.

Mrs. Sharon Lee Carney, Director of Economic Development, stated Helton House, Inc. plans to expand their Rice, Virginia facility over a period of 36 months. The expansion will enable Helton House to enhance their assisted living and day programs, while also improving the training facilities for the area's mentally challenged individuals. This expansion shall replace services lost upon the closing of the Central Virginia Training Center to disabled persons.

Mrs. Carney stated the expansion will consist of five elements:

- Expansion of Helton House's psycho-social day program within a 5,000 square foot addition to the existing facility in Rice. The Board of Supervisors approved the construction of a new building up to 5,000 square foot at their July 10, 2012 meeting.
- The area previously occupied by the day program will be renovated to accommodate offices for mental health supporters.
- Two homes purchased in 2013 will be appropriately renovated to accommodate challenged individuals.
- A residential four-bedroom home in the Pamplin/Prospect area of Prince Edward County for use as a group home.
- Two new homes are scheduled to be built as the needs of individuals increase.

Mrs. Carney added 40 new full time, permanent positions will be added to their current staff of 66-70 employees; these new positions will be created within 36 months with wages ranging from \$9.07 to \$14.23 per hour.

Mrs. Carney stated the incentives include a Real Estate Investment Grant, which would be a 50% grant incentive back to Helton House for three years; the value of that is \$14,534.10. This only applies to the increased value over what they currently have. The tangible personal property would be a 50% reinvestment grant for three years on the \$250,000 for the eight new vehicles. A waiver of building permit fees is part of the Enterprise Zone package and local contribution. Until specifics are received on the properties, an amount cannot be determined. They have also met the threshold required for Tobacco Region Opportunity Funds (TROF); she requested authorization to apply for a TROF grant for Helton House. Mrs. Carney stated they are eligible for Enterprise Zone Real Property Grant; the maximum they can be awarded is \$100,000. The investment per job for these 40 new jobs will be \$785 per job over a three year span of time.

Chairman Fore inquired about a clawback in the event that they do not meet some of this criteria; Mrs. Carney stated there are 90 days to negotiate a clawback and as yet, there is no known amount.

Supervisor Simpson made a motion to approve the proposed Local Incentives for Helton House, Inc. and to authorize the County Administrator and/or the Board of Supervisors Chairman to sign any and all documents associated with implementing the proposed incentives; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

In Re: Emergency Management Report

Mrs. Sarah Puckett, Assistant County Administrator, reported that at its November 15, 2012 meeting, the Board of Supervisors appointed her to the positions of Acting Emergency Service Coordinator and Acting Hazardous Materials Coordinator. Mrs. Puckett provided a FY13 Summary and a proposed FY14 Work Plan for the County's emergency management program.

FY 13 Summary:

- Monitor / Assess / Respond / Report – multiple weather events in Prince Edward County.
- FEMA required training in NIMS (National Incident Management System) – listed below.
- Professional Development Series Certification coursework through the Emergency Management Institute, as required by VDEM – listed below.
- Provide emergency management updates to Prince Edward Firefighters Association.
- Homeland Security Exercise and Evaluation Program (HSEEP).
- Piedmont Soil & Water Conservation District Dam Safety TTX on Buffalo Structure #4.
- Training for the state’s online crisis management system (WebEOC) and filing of Situation Reports from Storm/Weather events, as required.
- County’s Local Capability Assessment for Readiness, as required by § 44-146.19 of the Code of Virginia.
- VDEM Coordinator’s Briefing, as required by the State.
- County EOC generator grant.
- VDOT Highway Incident Response Quarterly Meetings.
- Coordination of Colonial Pipeline Safety Training for First Responders.
- Dominion Power / Southside Electric Cooperative Critical Infrastructure Updates.
- Participation in Virginia Organizations Active in Disaster (VOAD).
- 2012 MINSCAST Rollup.

Proposed FY 14 Work Plan:

- Update of County Emergency Operations Plan (March 2014 deadline).
- Continued coordination with county first responders.
- Activation of Local Emergency Planning Committee (LEPC).
- Participation in the National Weather Service Storm Ready Community Program.
- Additional FEMA/VDEM Training and ISC 400.
- Coordination with Hampden-Sydney College.
- Shelter Strategy for Prince Edward County.
- WebEOC Training for County Staff.
- Emergency Operations Center Staffing Plan.
- 2013 NIMSCAST Rollup.
- Participation in the State’s HSEEP Program.
- Additional Grant Program Funding, if available.

Mrs. Puckett reported on the Emergency Service Response and the activities incurred during and after the line of severe thunderstorms hit Prince Edward County on June 13, 2013. She stated over 100 9-1-1 calls were received and dispatched, and she reviewed the calls forwarded to the various fire departments and First Responders. She stated that the three volunteer fire departments that submitted their incident summaries for that evening reported they worked over 250 man-hours. Mrs. Puckett said the same scenarios were taking place all over Prince Edward County with trees and power lines down, fires and

vehicle accidents. She stated various locations such as the YMCA, Darlington Heights Fire Department and Pamplin Fire Department offered showers, water, ice and shelter for those who lost power; Pamplin Fire Department also provided a generator to a 92-year old resident until her power was restored. She stated the Emergency Services Response in this county is prepared to provide for the citizens; the majority of the response is from the well-trained volunteer fire and EMS agencies and is supplemented by the non-governmental agencies like the YMCA and other volunteer organizations such as the Red Cross.

Supervisor McKay thanked all volunteer fire departments for the help they provided during the storm recovery.

In Re: Agriculture & Forestry Industries Development Planning Grant (AFID)

Mrs. Alecia Daves-Johnson stated that on May 8, 2013, Governor McDonnell announced that the County's "Southside Food Enterprise Center for Production, Marketing, and Education of Value-Added Food Processing Servicing Virginia Farm-Based Producers" was awarded a \$20,000 Planning Grant through the Agriculture and Forestry Industries Development Fund. This grant requires a 50/50 match to the \$20,000 award.

Mrs. Daves-Johnson stated that in June, VDACS provided a draft Memorandum of Agreement (MOA) and asked the grant recipients to sign this agreement to begin the use of the grant funds. The MOA outlines the period of performance, reimbursement process, project budget and scope of work.

Mrs. Daves-Johnson reported that Mr. Bartlett sent a request to all adjoining counties on May 24 to inquire about their interest in this endeavor. The neighboring counties were afforded two options to become involved: 1) Identify any buildings or building lots suitable for consideration and the county's willingness to share in the in-kind or cash match, and 2) if not interested in contributing to the match requirement, then provide a letter of support. Mrs. Daves-Johnson stated most counties have offered a letter of support for the facility being constructed in Prince Edward County; Lunenburg County has offered in-kind match (staff hours) with a possible \$2,000 cash match. Therefore, it is suggested that the work-plan be revised to develop the facility plan based on the potential users and then conduct a search for the appropriate facility based on the construction design specifications. Lastly, offer the adjoining counties another opportunity to support the project when sources of capital support are being identified based on a

completed development and operations plan. This change in the work-plan would also expedite the completion of the Planning Grant deliverables which could in turn help meet the next approaching Tobacco Commission grant application deadline in October.

Discussion followed.

Chairman Fore questioned where the potential customers are and what guarantee the County has for the use of the facility. Mrs. Daves-Johnson stated Virginia Food Works has been managing the facility had seven clients; three clients in June used the Home Grown Virginia Co-Packing service. They are contacted often from other commercial clients that are interested in the process. She said the demand is there; the facility is needed to meet the demand. She added the grant will provide answers to many questions that have been posed.

Supervisor Wilck stated he is concerned about the building being built or renovated and the users do not come. Supervisor Jones stated this will cost \$10,000 to find the answers. Mrs. Daves-Johnson added Lunenburg will provide \$2,000 and staff time.

Supervisor Jones made a motion to authorize the suggested changes to the work-plan, to authorize the County to enter into the Memorandum of Agreement with VDACS, thereby accepting the grant and to authorize the County Administrator to sign the Memorandum of Agreement and execute the grant deliverables, and to authorize the advertisement of an RFP and execution of contractual agreements with a consultant per the Scope of Work and budget of the grant; the motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson

Nay: Howard M. Campbell
Jim R. Wilck

In Re: Case Management System

Mr. Jim R. Ennis, County Attorney, stated the Commonwealth's Attorney's office is requesting an appropriation of \$40,500; these funds are needed to purchase a new case management system. The current case management system is approximately nine years old and is based on a Lotus Notes platform, which is obsolete and is no longer supported by IBM. Technical support is currently provided by an employee of Commonwealth's Attorney Service Council, a state agency; this sole employee of the Council who

provides this technical support for the program will retire this year. The Council has notified the Commonwealth's Attorney that when this employee retires they will no longer be able to provide support for the existing case management system to include migration to a new case management system. To ensure continuity of service the implementation of a new case management must occur before the retirement of the employee providing technical support.

Mr. Ennis stated an RFP was advertised and only one response was submitted which met all necessary criteria; he entered negotiations with this company which would provide the hardware, software, installation, training and a second operating system, and licenses. He has negotiated a reduced purchase price for approximately 500 licenses across the state; discussion followed concerning possible funding from the Attorney General's office.

Supervisor Gantt made a motion to authorize the budget amendment but not an appropriation of \$40,500 for the negotiations for a Case Management System, as follows:

		<u>FY 2014 Budget Amendment</u>	<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	General Fund Balance			\$40,500
4-100-22100-6040	ADP Equip		\$40,500	

The motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: County Administrator's Report

Piedmont Court Services (PCS) Lease – Mr. Bartlett stated the lease agreement between PCS and SRP Corporation expired on June 30, 2013. The lease contains an option to renew for five additional years. Both parties wish to renew the lease with minor changes, including a 4.9% increase in the lease payment which is the first increase in ten years.

Supervisor McKay made a motion to authorize the County Administrator to execute the proposed Lease Agreement; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Legislative Committee – Mr. Bartlett stated that annually, the Chairman appoints a Legislative Committee that is tasked with updating the County’s Legislative Priorities for Board approval. These priorities will be communicated to legislators, VACo, and the CRC for consideration in regional and statewide legislative priorities. The 2012 Legislative Committee was comprised of Supervisors McKay, Gantt and Wilck. Additionally, the Board may wish to consider hosting a Legislative meeting as it did last fall.

Chairman Fore reappointed Supervisor McKay (chair), Supervisor Gantt and Supervisor Wilck.

Local Government Challenge Grant – Mr. Bartlett stated the Virginia Commission for the Arts notified Prince Edward County it was awarded a Local Government Challenge Grant in the amount of \$2,494 for FY14. Annually, the County applies for and receives the grant which is provided to the Longwood Center for the Visual Arts. As required by the grant agreement the County must provide a matching amount. Both the grant and the County’s match are contained in the approved budget.

Virginia Aqua-Farmers Network Contract – Mr. Bartlett stated Prince Edward County has obtained a walk-in freezer using grant funds to store food products at the Cannery. The freezer is being used by various commercial vendors with the Virginia Aqua-Farmers Network, LLC being the primary user. The Network is concerned with loss of inventory in the event the Cannery loses power and the product thaws. The Network has attempted to obtain insurance for the loss but cannot because it does not own the freezer. The County researched the possibility of obtaining insurance with the Network reimbursing the County for the cost of the insurance. The County cannot obtain insurance because if the product is lost the County does not suffer any actual loss. To break from this cycle VACORP recommended the County sign a contract with the Network, in which the County would be responsible for reimbursing the Network for any loss due to spoilage. The County would recoup the cost of the insurance policy (approximately \$75 for \$50,000 of coverage).

After some discussion, Supervisor Gantt made a motion to authorize the County Administrator to execute a contract with the Virginia Aqua-Farmers Network, LLC whereby the County assumes liability for the loss of any food inventory stored in the County's walk-in freezer and obtain a liability insurance plan from VACORP to cover such a loss, with the Virginia Aqua-Farmers Network, LLC paying the premium and any deductible assessed by VACORP; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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Virginia Local Disability Program – Mr. Bartlett reported that a new local Disability Program offered through VRS is a mandatory part of the new hybrid retirement plan that will apply to most new employees hired on or after January 1, 2014. Local governments can opt out of the program but must provide a comparable employer-paid program. Local governments who wish not to have VRS administer this program have until September 1, 2013 to pass an opt-out resolution but can ask for an extension until November 1, 2013. A regional information session is being planned for the near future to provide attendees information about both the new Healthcare laws and an alternative Disability program developed by VACORP which local governments may choose instead of the VRS program. The time and date of this information session has not been established.

Supervisor Jones made a motion to authorize the County Administrator to request an extension until November 1, 2013 to provide the opt-out resolution to VRS; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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LEMPG Grant – Mr. Bartlett advised the Board that Prince Edward County received an e-mail on July 1, 2013 advising the County of the upcoming FY 14 Local Emergency Management Program Grant

(LEMPG). This is an annual grant which has been \$9,436 for at least the last eight years. The grant requires a dollar for dollar match which can be in-kind. The majority of the grant funds have been used to supplement the salary of the Local Emergency Service Coordinator to compensate the office holder for the additional work requirements, the 24-hour on-call duty status, and the ongoing educational requirements. Mrs. Puckett assumed the duties as the Acting Emergency Services Coordinator in November 2012. As was reported earlier, she has completed all of the FEMA and VDEM required training (with the exception of IS 400, which has a six-month required wait), has developed a strong working relationship with our Emergency First Responder, namely the Volunteer Fire Departments, local law enforcement, the Prince Edward Volunteer Rescue Squad, Centra Southside Community Hospital, Hampden-Sydney College, VDEM, and our regional local government partners. Additionally, she has outlined an extensive list of priority items that need to be completed in FY14 such as the EOP update, development of a COOP, activation of the LEPC, among others. The deadline for grant submissions is August 9, 2013.

Supervisor McKay made a motion to appoint Mrs. Puckett as County Emergency Services Coordinator, and to authorize the County Administrator to submit all necessary documentation to VDEM to request the grant and use the funds to supplement the salary of this position for the required extra hours of work; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: Pattie Cooper-Jones

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of June 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of June 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the June 2013 ridership report from PERT and ordered it to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of June, 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of June 2013, which was reviewed and ordered to be filed with the Board papers.

Chairman Fore adjourned the meeting at 8:47 p.m.