

July 10, 2007

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 10th day of July, 2007, at 7:00 p.m., there were present:

William G. Fore, Jr., Chairman

Howard F. Simpson, Vice-Chairman

Pattie Cooper-Jones

Sally W. Gilfillan

Robert M. Jones

Charles W. McKay

James C. Moore

Lacy B. Ward

Also Present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Jonathan L. Pickett, Director of Planning and Community Development; Alecia Daves-Johnson, Planner 1; James R. Ennis, County Attorney; Sharon Carney, Director of Economic Development and Tourism; Mable Shanaberger, Treasurer; Alan Leatherwood, Resident Highway Engineer; and Dan Albert, Director, Southside Virginia Family YMCA.

Chairman William G. Fore, Jr., called the meeting to order and introduced Mr. Wade Bartlett, Prince Edward County's new County Administrator. Supervisor James C. Moore offered the invocation.

In Re: Public Participation

Chairman Fore said no one had signed up to speak and asked if anyone present wished to speak. There being no one wishing so speak, public participation was closed.

In Re: Consent Agenda

On motion of Mr. Moore and carried:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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the Board accepted the following Treasurer’s Report for the month of May, 2007, the minutes of the meetings held June 13, 2007 at 7:00 p.m., June 14, 2007 at 9:00 a.m., June 19, 2007 at 11:00 a.m., June 25, 2007 at 7:00 p.m., and June 26, 2007 at 12:30 p.m.; an Erroneous Assessment for Teri L. & James L. Bowman in the amount of \$74.00; an Erroneous Assessment for Phillip A. & Tanya A. White in the amount of \$27.00; Fiscal Year 2008 Budget for the Piedmont Juvenile Detention Center; Crossroads Fiscal Year 2008 Performance Contract; and the following accounts and claims were approved for payment.

May, 2007

Fund balances were as follows:

General Fund-----	\$ 121,607.22	
General Fund Reserved for Investment-----	8,213,118.41	
		8,334,725.63*
Recreation Fund Reserved for Investments-----	25,355.50	
Forfeited Assets Fund Reserved for Investment-----	154,993.53	
School Capital Projects Fund—VPSA-----	74,241.23	
School Capital Projects Fund—QZAB01-----	51,536.09	
Underground Storage Tank		
Liability Fund Reserved for Inventory-----	20,000.00	
Board of Public Welfare Special Account-----	2,280.68	
Piedmont ASAP Fund-----	159,106.99	
School Fund-----	163,069.00	
Landfill Construction Fund-----	327,040.13	
PCS Fund-----	236,490.65	
Revenue Sharing Fund-----	61,615.86	
Retirement Benefits Fund-----	9,872.00	
School Capital Projects Fund—QZAB02-----	953,066.50	
DARE Donations Fund-----	4,884.58	
		\$10,578,278.37

Cash accounts were as follows:

Cash in Office-----	1,000.00
Cash in Banks-----	755,926.98
Warrants Payable (School Fund)-----	0.00
General Fund Investments-----	8,213,118.41
VPSA Investments-----	74,241.23
QZAB01 Investments-----	51,536.09
Underground Storage Tank Fund-----	20,000.00
Recreation Fund Investments-----	25,355.50

QZAB02 Investments-----	953,066.50
Landfill Construction Fund for Investment-----	327,040.13
Forfeited Asset Fund for Investment-----	154,993.53

\$10,576,278.37

*Of this \$8,334,725.63 in the General Fund, \$3,471,304.63 is encumbered for:

Transfers to:	
School Fund	\$ 3,060,398.63
VPA Fund	98,431.00
Debt Obligations	312,475.00
Total	\$3,471,304.63

This leaves an unencumbered balance of \$4,863,421.00 in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of May, 2007:

Checking Accounts:

Benchmark Community Bank	1,024.86
Wachovia Bank	85,209.81
BB&T	2,518,484.65
Bank of America	235,000.00
	\$2,839,719.32

Investment Accounts:

Mentor Investments – Stock Account	\$0.00
Benchmark Community Bank	749,315.66
Wachovia Bank	200,000.00
Citizens Bank & Trust Company	535,000.00
BB&T	3,200,325.31
Planters Bank & Trust	700,000.00
Mentor Investments	154,120.31
SNAP (State Non-Arbitrage Plan)	37,312.98
Bank of America	2,161,484.79
	\$7,737,559.05

BOARD OF SUPERVISORS

Farmville Printing	Color copies – Sandy River Reservoir map	35.00
McGuire Woods, LLP	Bond counsel	17,903.00
Farmville Herald	Advertising	47.50
Self-Insurance Risk Pool	Public Official liability	2,500.00
Howard F. Simpson	Mileage	164.65
Business Card	Meals	444.41
Sarah E. Puckett	Meals	121.35
High Growth Coalition	Meeting registration	40.00

<u>COUNTY ADMINISTRATOR</u>		
Key Office Supply	Copier maintenance contract-1,275.00	
	Typewriter maintenance contract-192.00	1,467.00
AT&T	Phone	250.62
VITA	Pager rental	16.36
Embarq	Phone	428.49
U.S. Cellular	Phone	74.40
Self-Insurance Risk Pool	Auto insurance-1,627.00	
	Public Official liability-312.00	1,939.00
Sarah E. Puckett	Mileage-253.65	
	Meals-15.00	268.65
Business Card	Lodging-332.94	
	Meals-52.86	385.80
Robinson Farmer Cox Associates	SAS-112 training	500.00
Treasurer's Association	Training	175.00
Virginia Association of Counties	07-08 dues	4,169.00
Business Card	Fees	67.19
Diamond Springs	Office supplies	28.45
Key Office Supply	Office supplies	128.97
Paymaster Technologies	Signature plate	121.60
Reliable	Payroll checks	310.73
Haley of Farmville, Inc.	Oil change	46.59
Matthew Bender & Company, Inc.	Virginia Advance Code Service	57.58
Business Data of Virginia, Inc.	Laptop & printer	4,070.89

<u>INDEPENDENT AUDITOR</u>		
Business Data of Virginia, Inc.	SAS-112 Implementation	1,250.00

<u>COMMISSIONER OF REVENUE</u>		
Key Office Supply	Maintenance contracts-601.00	
	Office supplies-2,330.04	2,931.04
U.S. Postal Service	Postage	2,141.99
AT&T	Phone	59.78
VITA	Online service	125.38
Ntelos	Internet	19.95
Embarq	Phone	203.30
Creative Business Solutions	Forms	70.68

<u>ASSESSOR</u>		
Wampler-Eanes Appraisal	Assess new construction	12,775.00

<u>TREASURER</u>		
Key Office Supply	Maintenance contracts-1,867.00	
	Office supplies-669.24	2,536.24
James W. Elliott, Attorney	Advertising	418.50
AT&T	Phone	28.84
VITA	Online service	142.46
Embarq	Phone	193.25
Barbara Lee	Mileage-158.87	
	Lodging-282.75	441.62
Mable Shanaberger	Mileage-124.60	
	Lodging-321.24	445.84
Robinson Farmer Cox Associates	SAS-112 training	400.00
Treasurer's Association of Virginia	Meeting registration	275.00
BAI Treasurer's User Group	Dues	350.00

Treasurer's Association of Virginia	Dues	190.00
Business Data of Virginia, Inc.	Norton software	49.99
Farmville Printing	Letterhead	51.00
M&W Printers, Inc.	Process real estate / personal property bills	4,700.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses-625.00	
	Monthly service-2,800.00	3,425.00

ELECTORAL BOARD AND OFFICIALS

Key Office Supply	Office supplies	39.41
Samuel A. Martin, Jr.	Salary	562.16
Gordon V. Smith	Salary	562.16
William Eugene Watson	Salary-1,124.32	
	Mileage-33.37	
	Postage-41.28	1,198.97

REGISTRAR

U. S. Postal Service	Postage	123.00
AT&T	Phone	85.09
Embarq	Phone	139.22
Dale L. Bolt	Mileage-131.72	
	Meeting registration-287.00	418.72
VITA	Online service	3.25
Key Office Supply	Scanner	698.00

CIRCUIT COURT

Cris Dudding	Witness mileage	44.50
U. S. Postal Service	Postage	246.00
AT&T	Phone	49.28
Embarq	Phone	161.28
Farmville Printing	Letterhead/envelopes	346.50
Key Office Supply	Office supplies-767.94	
	Copy paper-89.97	
	Computer/printer-3,523.00	4,380.91

GENERAL DISTRICT COURT

AT&T	Phone-Juv. Prob.-158.66	
	Phone-J&D-96.99	
	Phone-Gen. Dist. Court-124.87	380.52
Embarq	Phone-J&D-85.95	
	Phone-Juv. Prob.-103.76	
	Phone-Gen. Dist. Court-297.27	486.98
U.S. Cellular	Phone	37.61

SPECIAL MAGISTRATES

AT&T	Phone	98.41
Embarq	Phone	76.03
Key Office Supply	Batteries-55.96	
	Office supplies-747.37	803.33
VITA	Pager rental	16.36

CLERK OF THE CIRCUIT COURT

Key Office Supply	Typewriter maintenance contract	108.00
AT&T	Phone	99.79

Embarq	Phone	276.54
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LAW LIBRARY

Matthew Bender & Co., Inc.	Virginia Code 2007 Supplement	312.15
Embarq	Phone	32.61

COMMONWEALTH'S ATTORNEY

Kinex Networking Solution	Storm damage repairs-485.00	
	Internet-49.95	534.95
Treasurer, City of Virginia Beach	Database update	750.00
Cecelia Charlton	Reimbursement, postage	11.40
AT&T	Phone	249.39
Embarq	Phone	269.56
Getronics	Software maintenance contract	39.00
Edward A. Mann	Mileage	22.25
Donna Rust	Reimbursement, notary fee	45.00
Shred-It	Shredding service	42.00
Eric A. Tinnell	Certified copies	6.75
Key Office Supply	Office supplies	13,003.07
U. S. Postal Service	Postage for meter	976.00
Geronimo Development Corporation	Casefinder CD renewal	199.00
Matthew Bender & Company, Inc.	07 Session Summary-47.50	
	Virginia Code Rules 2007-42.15	89.65

SHERIFF

Haley of Farmville, Inc.	Transmission-200.00	
	Install transmission-514.60	
	Clean auto-hazardous waste-33.00	747.60
Third Street Wrecker Service	Changed tire	35.00
Jerome Reed	Tint windows	330.00
AT&T	Phone	509.38
ESI of Virginia, Inc.	Phone jack	71.25
Embarq	Radio-10.52	
	Phone-513.07	523.59
Embarq Communications, Inc.	Phone	14.80
U.S. Cellular	Phone	778.23
Self-Insurance Risk Pool	Auto insurance	15,723.00
Public Agency Training	Seminar	500.00
Diamond Springs	Office supplies	57.15
Key Office Supply	Office supplies	79.65
Kinex Networking Solutions	Internet	99.95
Staples Business Advantage	Office supplies	402.28
Mid-American Specialties	Antimicrobial wipes	60.46
Southern Police Equipment Company	Shoes/mace holder-24.24	
	Handcuff key clip-22.74	
	Badge-56.74	
	Glock-48.97	
	Shoes-155.21	307.90
Southern States	Gun safe	1,649.00
Virginia Communications	Repaired radar unit	361.26
Century Uniform-Raleigh	Uniforms	113.85

RICE VOLUNTEER FIRE DEPARTMENT

Elecom, Inc.	Pager repairs	92.25
Embarq	Phone	88.23
Dominion Virginia Power	Electric service	160.58

PROSPECT VOLUNTEER FIRE DEPARTMENT

Elecom	Pagers-874.00	
	Pager belt clip-6.00	880.00
Fire & Safety Equipment Company	Pocket mask	12.00
Key Office Supply	Office supplies	7.98
Dominion Virginia Power	Electric service	5.84

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Darlington Heights Vol Fire Dept	Building loan payment-9,900.00	
	Electric service-149.84	
	Phone-63.87	
	Postage-41.00	
	Gas-30.02	
	Office supplies-7.67	10,192.40
Guardian Fire-Safety Equipment	Cylinder tests-249.30	
	Turnout gear-1,749.40	1,998.70
Southside Electric Cooperative	Electric service	217.16
Verizon	Phone	63.85

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

AT&T	Phone	32.67
Alert Visions	Traffic vests	249.69
BB&T	Truck payment	33,263.62
Arcet Equipment Company	Oxygen	96.60
C. W. Williams	Freight-23.01	
	Valve/nozzle/adaptor-3,921.75	
	Valve/wrench/strainer-1,814.76	
	Hose-535.93	
	Nozzles-302.43	
	Wrenches-83.96	
	Credit-587.35-	6,094.49
Farmville Wholesale Electric	Bulbs & wiring	81.59
Guardian Fire-Safety Equipment	SCBA flow tests	1,387.30
Keplinger Repair Service, Inc.	Serviced truck	793.77
Performance Advantage Company	Brackets	324.87
Embarq	Phone	38.23
Tractor Supply Credit Plan	Wrenches-41.62	
	Truck equipment-51.63	93.25
Dominion Virginia Power	Electric service	341.44
Walmart	Hand tools	225.54

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone	60.26
Pamplin Vol Fire Dept	Truck repairs-5,072.25	
	Batteries & gas-643.76	
	LP gas-235.40	
	Radios-715.05	
	Radio batteries-90.68	6,757.14
Verizon	Phone	103.55
Dominion Virginia Power	Electric service	210.60

EMERGENCY SERVICES

Timmons Group	System maintenance	765.00
Korman Signs	Mile posts	1,332.94

<u>REGIONAL JAIL & DETENTION</u>		
Piedmont Regional Jail	Inmate per diem	4,138.20
<u>BUILDING OFFICIAL</u>		
Self-Insurance Risk Pool	Auto insurance	542.00
Coy Leatherwood	Meeting registration/meals	28.35
Newman Tire Company, Inc.	Tires/rotors/inspection	802.13
U. S. Cellular	Phone	37.61
<u>ANIMAL CONTROL</u>		
Blue Tarp Financial, Inc.	Clamps	19.32
Southern States	Insect bait	21.97
Self-Insurance Risk Pool	Auto insurance	1,084.00
Steve Dunn	Coyote bounty	50.00
VITA	Pager rental	16.36
U. S. Cellular	Phone	75.22
Walmart	Dog food	49.08
Galls, Inc.	Uniforms	298.46
<u>MEDICAL EXAMINER</u>		
Treasurer of Virginia	Coroner	20.00
<u>BIOSOLIDS MONITORING</u>		
Manuel H. Toombs, Jr.	Internet-49.34	
	Meeting registration-10.00	
	CB radio-213.00	272.34
U. S. Cellular	Phone	37.61
<u>REFUSE DISPOSAL</u>		
Resource International	Miscellaneous work tasks-218.50	
	Solid waste management plan-1,254.95	
	Phase 1 closure-3,808.40	
	Surveying Cell D-2,777.25	
	Groundwater monitoring-18,501.83	26,560.93
Blue Tarp Financial, Inc.	Roundup & bleach	158.23
Pairet's, Inc.	Vinyl lettering	216.00
Piedmont Regional Jail	Inmate trash pickup	326.25
Southern States	Roundup	195.48
Dave M. Walker	Cleaning box site	250.00
C&L Machine & Welding	Trash truck repairs	216.90
Arena Trucking Company	Trash pickup	272.00
Wright's Excavating	Landfill operation	42,187.50
Emanuel Tire of Virginia	Tire recycling	744.00
STEPS, Inc.	Recycling fee	743.50
AT&T	Phone	238.66
Embarq	Phone	234.56
U. S. Cellular	Phone	37.61
Verizon	Phone	67.29
Newman Tire Company, Inc.	Tires-622.00	
	Plugged tire-10.00	632.00
Wilbar Alliance Truck & Equipment, LLC	Tarp	371.84
<u>GENERAL PROPERTIES</u>		
Servicemaster	Janitorial service	4,875.83
Air Conditioning Equipment	Reprogram computer	285.00

Business Data of Virginia, Inc.	Hubs	2,179.90
ESI of Virginia, Inc.	Reconnect phone line-47.50	
	Replaced cable-420.85	468.35
ThyssenKrupp Elevator	Service contract	1,734.18
Southside Electric Cooperative	DH-Electric service-51.89	
	SRR-Electric service-30.47	82.36
Dominion Virginia Power	Dog Pound-51.76	
	Industrial Park street lights-58.17	
	Roy Clark monument-6.60	
	Leachate pump-208.22	
	Scalehouse-25.56	
	Shop-37.04	
	Cell C pump station-11.16	
	Moore building-232.84	
	Green Bay site-43.05	
	Sheriff Department shed-5.50	
	Worsham Clerk office-37.67	
	Lights at Rice-61.91	
	Worsham site-43.05	
	Prospect site-26.43	
	Landfill site-17.65	866.61
Town of Farmville	Water & sewer	178.16
Embarq	Phone	63.54
U. S. Cellular	Phone	225.75
Self-Insurance Risk Pool	Boiler insurance-1,652.00	
	Fire insurance-300.00	
	Fire/property insurance-20,937.00	
	Money & securities-677.00	
	Auto insurance-3,795.00	27,361.00
Walmart	Cleaning supplies	30.40
Blue Tarp Financial, Inc.	Gloves-15.65	
	Lopper & shears-25.58	
	Mower trailer chain-11.34	
	Epoxy-14.19	66.76
VITA	Pager rental	33.62
East End Chevron	Ice	37.60
Farmville Wholesale Electric	Multi-meter-87.90	
	Bulbs-90.00	177.90
OK Termite & Pest Control	Exterminating service	150.00
Southern States	Roundup	71.98
Newman Tire Company, Inc.	Mower tire	5.00
Taylor-Forbes Equipment Company	Mower hydro fluid-9.14	
	Mower belt-96.30	105.44
	<u>CANNERY</u>	
Blue Tarp Financial, Inc.	Maintenance supplies-1.59	
	Gloves/broom/bulbs-30.96	32.55
Price Supply Company, Inc.	Commode & fittings-174.16	
	Plumbing parts-3.09	177.25
Valley Boiler, Inc.	Water pressure valve-363.35	
	Boiler service calls-1,369.95	1,733.30
Southside Electric Cooperative	Electric service	44.24
Walmart	Office supplies-89.39	
	Cleaning supplies-184.27	273.66

COMPREHENSIVE SERVICE ACT

Latrind Abdus Sabur	Foster care	630.00
Carolyn Brown	Foster care	32.00
Rickey Brown	Foster care	483.00
Crossroads Services Board	Professional services-5,470.00	
	Foster care-104.00	5,574.00
Dominion Youth Services	Professional services	1,685.00
Elk Hill	Professional services	700.00
Family Preservation Services	Professional services	10,792.50
Juanita Fisher	Foster care	230.00
Grafton School, Inc.	Professional services	7,668.00
Heartland Family Counseling	Professional services	2,750.00
Christy Johnson	Foster care	707.00
Lakeisha Lawson	Foster care	762.00
Ernestine Lee	Foster care	762.00
New Dominion School-Boys	Professional services	8,100.00
Angela Uhrich	Foster care	1,795.00
VSDB	Professional services	1,913.20
Carrie Ziegfeld	Foster care	217.00
Mable Shanaberger	Administrative fee	150.00

MUSEUMS

B & M Greenhouse	Plants	62.84
Blue Tarp Financial, Inc.	Soaker hose	54.77
Southern States	Roundup	35.99

PLANNING

U. S. Cellular	Phone	37.61
Alecia Daves-Johnson	Mileage-213.63	
	Meals & lodging-148.34	
	Meeting registration-15.00	376.97
Jonathan Pickett	Mileage	370.60
High Growth Coalition	Meeting registration	40.00
Swana	Dues	169.00
Business Data of Virginia, Inc.	Software	49.99

ECONOMIC DEVELOPMENT

AT&T	Phone	70.47
Embarq	Phone	184.92
Business Card	Meal-22.00	
	Postage-82.00	
	UPS-12.23	
	Office supplies-161.43	
	Fees-48.09	
	Fed Ex-42.95	368.70
Sharon Lee Carney	Mileage & meal-169.59	
	Jamestown project-42.00	211.59
Magi VanEps	Mileage-74.05	
	Jamestown project-55.43	
	Office supplies-10.99	140.47
Blue Tarp Financial, Inc.	Nails/broom/rake-43.94	
	Key blanks-2.50	46.44
JJ's Best Buy	Plates & cups-68.39	
	Forks-9.09	77.48
Grady's BBQ	Jamestown event	1,312.50
Key Office Supply	Office supplies	21.99

	<u>COOPERATIVE EXTENSION OFFICE</u>	
Embarq	Phone	94.14
Treasurer, Virginia Tech	Local support	15,658.18
	<u>CAPITAL PROJECTS</u>	
Draper Aden Associates	SRR Financial analysis	2,176.82
Powers Signs, Inc.	Deposit-Industrial Park signs	15,275.00
	<u>DEBT SERVICE</u>	
Rural Development	Courthouse loan	16,626.00
	<u>RETIREMENT BENEFIT FUND</u>	
Vicki K. Johns	Retiree benefit	892.00
Anthem BCBS	Retiree health insurance	906.00
	<u>REVENUE SHARING FUND – VDOT</u>	
Draper Aden Associates	Via Sacra design	2,750.00
	<u>PIEDMONT COURT SERVICES</u>	
Drug Detection Devices	Testing supplies	2,500.00
Kroll Laboratory	Drug testing	31.14
Key Office Supply	Copier maintenance contracts-1,598.00	
	Office supplies-2,273.26	3,871.26
Farmville Printing	Business cards/reports	896.30
Farmville Herald	Advertising	1,000.00
Dominion Virginia Power	Electric service	136.83
U. S. Postal Service	Postage for meter	1,750.00
PBCC	Postage meter rental	125.00
AT&T	Pone	287.43
Embarq	Phone	232.00
Holiday Inn Select	Lodging	93.53
Fred Pryor Seminars	Registration	249.00
VCCJA	Conference registration	190.00
VASA	Training	100.00
HR Direct	Office supplies	43.09
Powhatan Today	Subscription	23.50
Sam’s Club	Office supplies	262.25
Kinex Networking Solutions	Computer update	75.00
	<u>PCS SUPERVISION FEES EXPENDITURES</u>	
SRP Corporation, LLC	Rent	1,550.00
Page Harding	Cleaning service	120.00
	<u>ADDENDUM BILL LIST</u>	
	<u>BOARD OF SUPERVISORS</u>	
James C. Moore	Mileage	482.38
Hampden-Sydney College	Joint meeting lunch	420.00
	<u>COUNTY ADMINISTRATOR</u>	
Mildred B. Hampton	Settlement	15,000.00

Moonstar BBS	Annual fee-200.00	
	BAI Dial-up-16.66	
	DSL-95.00	311.66
Matthew Bender & Company, Inc.	Virginia Code 2007 Supplement	312.15

COMMISSIONER OF REVENUE

Moonstar BBS	Annual Fee-200.00	
	BAI Dial up-16.67	216.67

TREASURER

M&W Printers, Inc.	Receipt paper	1,056.00
Moonstar BBS	Annual fee-200.00	
	BAI Dial up-16.67	216.67

INFORMATION TECHNOLOGY

ComputerPlus Sales & Service	Service contract	270.00
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SPECIAL MAGISTRATES

McMillian Pager Service	Pager rental	15.90
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VICTIM WITNESS ASSISTANCE PROGRAM

AT&T	Phone	123.51
Embarq	Phone	43.55

SHERIFF

East End Motor Company, Inc.	Replaced manifold-900.41	
	Inspection & maintenance-97.04	997.45
Farmville Auto Parts	Battery-89.95	
	Oil/filter change-36.82	126.77
Haley of Farmville, Inc.	Auto repairs	79.54
Newman Tire Company, Inc.	Tires	662.52
Tri-County Ford-Mercury	Auto maintenance & rotors	1,324.15
Business Card	Postage-28.80	
	Meals-37.44	
	Computers/cameras-4,539.89	
	Cell phone/intoxi-meter-436.20	5,042.33
Deloris Earley	Meal	18.51
Margie Franklin	Mileage	53.40
Larry Franklin	Meal	5.42
Stuart Raybold	Meals	20.04
Joseph Sprague	Meal	6.01
Farmville Printing	Letterhead/envelopes	135.00
Town of Farmville	Gas	7,338.08
Walmart	Camera memory cards	38.96
Virginia Law Enforcement	Application fee	250.00
Southern Police Equipment Company	Uniforms	60.99

EMERGENCY SERVICES

Korman Signs	Signs & hardware	317.40
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention	4,800.00
Piedmont Regional Jail	Inmate per diem	4,126.10

	<u>BUILDING OFFICIAL</u>	
Town of Farmville	Gas	315.54
	<u>ANIMAL CONTROL</u>	
Town of Farmville	Gas	768.42
	<u>BIOSOLIDS MONITORING</u>	
Town of Farmville	Gas	407.17
	<u>REFUSE DISPOSAL</u>	
Farmville Auto Parts	Floor dry-7.51	
	Grease-44.02	51.53
Luck Stone Corporation	Stone for Darlington Heights site	395.77
O. O. Stiff, Inc.	Monthly service	577.50
Jimmy's Service Center	Truck repairs-678.62	
	Truck maintenance-294.69	973.31
STEPS, Inc.	Recycling fee	1,232.00
AT&T	Phone	33.65
Town of Farmville	Gas	1,764.40
	<u>GENERAL PROPERTIES</u>	
Farmville Auto Parts	Generator battery	28.95
Moonstar BBS	Consulting fee-storm damage	400.00
O. O. Stiff, Inc.	Monthly service	100.00
Dominion Virginia Power	Rice site-45.49	
	Ag building-1,073.17	1,118.66
Embarq	Line to hospital	7.97
Ayers Building & Supply Company	Lock-4.05	
	Key blanks-15.00	19.05
Farmville Auto Parts	Pliers	34.69
Price Supply Company	Flange & saw-36.39	
	Aerator-3.97	40.36
Cintas Corporation #524	Uniform rental	412.33
Superior Auto Parts	Tool	13.99
Farmville Auto Parts	Freon-30.07	
	94 GMC compressor-231.18	
	Scraper & ArmorAll-15.60	
	Core (credit)-13.33-	263.52
Town of Farmville	Gas	926.42
	<u>CANNERY</u>	
Price Supply Company, Inc.	Clobber-14.74	
	Ice maker kit-9.00	
	Maintenance supplies-0.82	24.56
	<u>COMPREHENSIVE SERVICES ACT</u>	
Centra Health	Professional services	95.00
Grafton	Professional services	15,474.00
Hallmark Youthcare-Richmond	Professional services	11,936.94
Presbyterian Home/Family Services	Foster care	5,459.50
Vanguard Service Unlimited	Professional services	3,465.00
	<u>ECONOMIC DEVELOPMENT</u>	
Moonstar BBS	Webhosting & DSL	60.00
Town of Farmville	Bus shelter	4,969.00

<u>CAPITAL PROJECTS</u>		
Wilcks Lake Sheds, Inc.	Virso site shelter	2,170.56
Town of Farmville	Architectural fees	8,250.09

<u>PIEDMONT COURT SERVICES</u>		
Renee T. Maxey	Postage-2.05	
	Mileage-138.72	
	Office supplies-779.59	920.36
Sheena Franklin	Mileage	118.37
Sharon Gray	Mileage	74.76
Lisa Green	Mileage	63.18
Connie Stimpson	Mileage	50.73
Ashley Hricko	Mileage	89.43
Andy Mays	Mileage	81.37
Rebecca Moss	Mileage	94.56
Lawrence Randolph	Mileage	246.53
Key Office Supply	Chair/toner/boxes-462.97	
	Chair/file/shelving-1,934.34	2,397.31

In Re: Appropriation - DMV Grants

Mrs. Sarah E. Puckett, Assistant County Administrator, reported the Prince Edward County Sheriff's Department was awarded a \$15,000 grant from the Virginia Department of Motor Vehicles. The monies were allocated for overtime pay for highway traffic safety patrol and included the Click It or Ticket campaign. She advised the Board an additional \$500.00 mini-grant was approved. Mrs. Puckett requested the funds be appropriated to the FY 2006-07 budget as follows:

\$15,500 to Revenue Account #3-100-24040-0033, Overtime Grant – Sheriff's Department

\$15,500 to Expenditure Account #4-100-31200-1200, Salaries & Wages – Overtime Grant

On motion of Mr. Jones and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	William G. Fore, Jr.	
	Sally W. Gilfillan	
	Robert M. Jones	
	Charles W. McKay	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	

the Prince Edward County Board of Supervisors approved the appropriation.

In Re: Appropriation - Byrne Justice Assistance Grant

Mr. Jonathan Pickett, Planning Director, advised the Board the County was recently awarded a Byrne Justice Assistance Grant in the amount of \$1,769 for use by the Sheriff's Department. He requested the Board appropriate the monies to FY 06-07 as follows:

\$1,769 to Revenue Account #3-100-33010-0013

\$1,769 to Expenditure Account #4-100-31200-6010

On motion of Mr. McKay and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	William G. Fore, Jr.	
	Sally W. Gilfillan	
	Robert M. Jones	
	Charles W. McKay	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	

the Prince Edward County Board of Supervisors approved the appropriation.

In Re: Appropriation – County Administrator's Vehicle Allowance

Mrs. Sarah E. Puckett, Assistant County Administrator, requested the Board appropriate \$4,800 to the FY 07-08 budget for the County Administrator's Vehicle Allowance, as follows:

\$4,800 to Account #4-100-12110-2800

On motion of Mrs. Cooper-Jones and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	William G. Fore, Jr.	
	Sally W. Gilfillan	
	Robert M. Jones	
	Charles W. McKay	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	

the Prince Edward County Board of Supervisors approved the appropriation.

In Re: Appropriation – Assessor Account

Mrs. Sarah E. Puckett, Assistant County Administrator, advised the Board that the County received an invoice from Wampler-Eanes Appraisal Group, LTD, for the assessment of new construction. In order that payment may be made in the current fiscal year, she requested the Board appropriate an additional \$9,875 to Account #12320-3160, Assessor-Professional Services.

On motion of Mr. Simpson and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	William G. Fore, Jr.	
	Sally W. Gilfillan	
	Robert M. Jones	
	Charles W. McKay	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	

the Prince Edward County Board of Supervisors approved the appropriation.

In Re: Highway Matters

Mr. Alan Leatherwood, Resident Highway Engineer, reported work began earlier that day on the Slaydon Forest Road project. He added signatures are still required for the Miller Lake Road project.

Supervisor Jones asked for a full update on the Miller Lake Road project at next month's meeting.

Supervisor Ward asked for a report on the Hidden Lake Road project. Mr. Leatherwood said all signatures haven't been obtained, and some of the citizens have not responded to telephone calls or letters. Mr. Ward offered to contact those citizens.

Supervisor Moore asked for the status of Route 634; Mr. Leatherwood said the project is on schedule. Mr. Moore also asked about the dip in the road on Route 607; Mr. Leatherwood said he will look into it as that issue was to have been resolved.

Supervisor Jones said the logging activity is causing distress on the secondary roads in his district, particularly Route 636, Route 630, and Route 696. Mr. Leatherwood said some work will begin next month to repair roadways, but the new budget allows little for surface treatment.

Chairman Fore said he noticed a report that the project to widen Route 15 South has been fully funded, with construction beginning in 2011. Mr. Leatherwood said there is no schedule set at this time,

but the estimate was based on funding, and said the design phase was almost complete. He added the project has an estimated cost of \$21 million.

Supervisor McKay inquired about Back Hampden-Sydney Road. Mr. Leatherwood said that project is at the top of their list. Chairman Fore asked how long the project would take. Mr. Leatherwood stated the section is a mile and a half, and would take a “good construction season.”

A brief discussion on the revenue sharing project followed.

In Re: YMCA Update

Mr. Dan Albert, Director of the Southside Virginia Family YMCA, said the construction would begin on Thursday, July 11, 2007, and footers would be dug. He said they expect to have the building constructed before winter, and hope to be open and fully functional by May, 2008. Mr. Albert said the building and equipment has an estimated cost of \$4.1 million, and they have raised \$3.3 million to date.

Mr. Ward asked for clarification on the financial statement, and which other jurisdictions have contributed to the YMCA.

Mr. Albert said the YMCA serves Prince Edward, Buckingham, Cumberland, Charlotte and Nottoway counties; and Prince Edward, Buckingham and Cumberland Counties have representation on the Board. He added there have been meetings with Cumberland and a meeting with Buckingham County representatives was scheduled for July 11th. He said “no county, town or person will be left unturned.” Mr. Albert said they followed the advice of their capital campaign counsel’s strategy which was proven to work in other areas. He said they were hired prior to asking for any donations.

Mr. Ward asked why Prince Edward was contacted first, and other areas were not asked for funding support.

Mr. Albert said the recommendation of the campaign counsel and with the resources and guidance of YMCA of the U.S.A., the first step was to ask Prince Edward County and Farmville. He said he assumed it was because the facility is physically located in Prince Edward County.

Mrs. Gilfillan said she was concerned that there may have been no open bid process for the construction firms. Mr. Albert said that the Facility Committee looked at 13 or 14 different companies and

narrowed the selection to four, and negotiated bids from those four. Some of the criteria for that selection process included value-engineering and in-kind services.

In Re: Heartland Security Grant Funding

Mr. Jonathan Pickett advised the Board that the county recently received notification that 2006 Homeland Security Funds will become available within the next few months, and in order to be eligible for these funds, the County must enter into a “Memorandum of Understanding” with the Virginia Department of Emergency Management. He said funding distribution will be based on actual risk and not on a per-capita basis. He added the first year, the County was awarded \$100,000 and the amount granted has gone down each year, with the County receiving \$40,000 last year.

After a brief discussion, a motion was made by Mr. Jones to enter into a “Memorandum of Understanding” with the Virginia Department of Emergency Management. The motion carried:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay:	None
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MEMORANDUM OF UNDERSTANDING

**BETWEEN THE VIRGINIA DEPARTMENT OF
EMERGENCY MANAGEMENT
State Administrative Agency**

AND

(INSERT NAME OF JURISDICTION)

Background

The Governor has appointed the Virginia Department of Emergency Management (VDEM) as the State Administrative Agency (SAA) for coordination of the Homeland Security Grant Programs.

Authority

This Agreement is authorized under the provisions of §§ 44-146.17 and 44-146.18 of the Code of Virginia, 1950, as amended.

Purpose

This Memorandum of Understanding (MOU) is entered into between the SAA and _____ (jurisdiction) to address the training, exercises, interoperability, and planning initiatives identified in the 2006 Homeland Security Grant Program (2006-GE-T6-0018) awarded to the Commonwealth of Virginia on July 1, 2006. While the focus of this effort will be response to terrorism or threat of terrorism, an all-hazard perspective will be maintained throughout.

Objective

The Commonwealth’s homeland security objective is to protect citizens against the threat of terrorism by detecting, preparing for, preventing, responding to and recovering from terrorist threats or attacks. In fulfilling the objective of this MOU, the parties will meet the intent of the Commonwealth’s Homeland Security Strategy, and of the applicable local plans, as well as the homeland security grant requirements. The ultimate objective of this MOU is to satisfy the Department of Homeland Security requirement for all states to be completely National Incident Management System (NIMS) compliant to receive Homeland Security grant funds.

The SAA will accomplish the objectives by offering to local units of government in the Commonwealth projects including but not limited to a statewide exercise contract, the statewide NIMS and terrorism training programs, interoperability initiatives, and statewide planning efforts. The projects will be undertaken at the state level and delivered to local units of governments within the Commonwealth.

Points of Contact

Virginia Department of Emergency Management
Cheryl Adkins
10501 Trade Court
Richmond, VA 23236
(804) 897-6500 ext. 6597

Local Government Contact:

Jonathan L. Pickett

Planning Director

Other Provisions

Nothing in this Agreement is intended to conflict with current laws or regulations of Virginia or the jurisdiction. If a term of this Agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.

Modification

This Agreement may be modified upon the mutual written consent of the parties.

Termination

The terms of this agreement, as modified with the consent of both parties, will remain in effect until June 30, 2008, in accordance with Award Document, dated July 1, 2006. Either party upon 30 days written notice to the other party may terminate this Agreement.

Source of Funding and Administration

The source of funding to accomplish the objectives is the 2006 Homeland Security Grant Program, CFDA # 97.067 (local share funding from State Homeland Security Program and Law Enforcement Terrorism Prevention Program). These monies will be sufficient to pay for cost of the exercise contract, training programs, and planning activities.

Effect of MOU

This document is not a contract and is not legally enforceable by either party. It does not create enforceable rights in any third party. As such it does not imply or assume any waiver of sovereign immunity by the Commonwealth. It may be terminated without any liability or other consequences by either party at any time upon written notice to the other, in accordance with the provisions of this MOU.

Signatures

Local Authorizing Official:	Virginia Department of Emergency Management:
Name: W. W. Bartlett	Name:
Position: County Administrator	Position:
Signature:	Signature:
Date: July 3, 2007	Date:

In Re: Appointment: Heartland Regional Tourism Board

Chairman Fore said that during the January 29, 2007 joint meeting of the Board of Supervisors and Farmville Town Council, a 12 member tourism board had been created, with the Board of Supervisors and the Town Council each appointing two members to serve as a nucleus. He said each body added another member to the tourism board, making half of the membership political. Chairman Fore stated the intent was to have eight people with various areas of expertise serving on the tourism board. He added that in order to create slots for non-governmental members, he recommended the Board of Supervisors members currently serving on the tourism board resign, as Mrs. Carney is the Board’s representative.

Supervisor Gilfillan said the understanding was to help the tourism board get started.

Mrs. Sharon L. Carney, Director of Economic Development and Tourism, said the current non-governmental people serving on the board bring different benefits to the committee.

Mrs. Gilfillan, Mr. Moore and Mr. Simpson resigned from the tourism board.

Mr. Ward said all of the interested citizens wishing to be appointed to the tourism board are either business or professional people, and suggested that the Supervisors should consider citizens and representatives from the Moton Museum. Mrs. Carney said the people appointed to the tourism board should be knowledgeable of tourism, and said that both herself and Mr. Simpson are on the Moton Museum

board. She added with the resignation of the supervisors, there are now openings. She said there should be a balance of establishments, such as restaurants, hotels, museums, parks and recreation, catering, and the like.

A motion was made by Mr. Moore to approve the amendment of the original Heartland Regional Tourism Board make up to provide for citizen representation, to approve the Heartland Regional Tourism Board membership to terms of one year that may be reappointed, and to approve the following interested citizens to the Heartland Regional Tourism Board:

- Wanda Whitus, Director, Farmville Area Chamber of Commerce
- Dan Albert, Director, Southside Virginia Family YMCA
- Anne Reeder, Park Director, Sailor's Creek and Twin Lakes State Park
- John Farrah, Manager, Hampton Inn
- Diane Fore, Office/Financial Manager, Governor's School of Southside Virginia
- Brenda Ferguson, Catering Director, Aramark at Longwood University

The motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	William G. Fore, Jr.		
	Sally W. Gilfillan		
	Robert M. Jones		
	Charles W. McKay		
	James C. Moore		
	Howard F. Simpson		
	Lacy B. Ward		

Mrs. Carney stated that in May, 2007, the Board of Supervisors and Town of Farmville approved the submittal of a joint grant application to the Virginia Tourism Corporation for \$5,000 to be used for the development of a tourism brochure. She said formal notification of the Grant award for \$5,000 has been received.

In Re: Social Services Deviation from State Classification/Compensation & Memorandum of Agreement

Mrs. Puckett advised the Board that the Prince Edward County Department of Social Services received approval from the State Board of Social Services to deviate from the state and follow the County's Classification and Compensation system. She requested the Board authorize the County Administrator to execute a Cooperative Agreement between the County and the Department of Social Services.

Mr. Simpson made a motion to authorize the County Administrator to execute a Cooperative Agreement between the County and the Department of Social Services. The motion carried:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay:	None
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In Re: County Attorney's Report

Amendments to Animal Control Ordinance - Mr. Ennis said that after review of the language and consulting with Mr. Guy Brochard, owner of Noah's Last Stop pet store in Prospect, VA, it was his opinion that Mr. Brochard's concerns were justified, and recommended the Board repeal Article 4 which deals with Exotic Animals, and rely solely on the statutes set forth by the State Game Department. Mr. Ennis said that the Prince Edward County animal ordinance should be limited and leave the definition and enforcement of wild and exotic animals to the State.

Mr. McKay made a motion to hold a public hearing on the Animal Control Ordinance during the August Board meeting. The motion carried:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay:	None
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Amendments to DUI Expenses Ordinance – Mr. Ennis said between the time the ordinance was drafted and its adoption, the General Assembly made changes to the ordinance at the state level. He said a redraft of the County ordinance has been created, and it includes language from the State statute to bring it up to date. He added that part originally called for a separate civil action to be filed in order to recover the expenses of a responding rescue squad or fire department or law enforcement agency; the statute was amended to allow for restitution at time of sentencing *or* a separate civil action.

Mr. Moore made a motion to hold a public hearing on the revision of the DUI Expenses Ordinance during the August Board meeting. The motion carried:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay:	None
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Legal Opinion, Poplar Hill CDA Special Tax Assessment – Mr. Ennis said the question was posed as to whether the County had an obligation to pass a requested special tax assessment for the Poplar Hill Community Development Authority. In reviewing the statutes, he said there is no specific language which addresses that question, but by implication, the statute indicates the CDA may request the assessment. He said it was his opinion that the Board is not legally obligated as it is a request. He said the Board must appropriate the money once it has been collected, meaning it must be voted upon, but there is a risk of violating the Constitution of Virginia if taxes are assessed that are excessive and the funds are not appropriated. He said the theory behind the CDA is to create a public and private partnership which benefits the community and county as a whole, by virtue of speeding up development which increases the tax base and in turn increases revenue to the County. He added that once the CDA has been approved and entered into the agreement, it would defeat the purpose of the CDA to not allow them to honor the special assessment request and fund the construction of the infrastructure which will speed development of the property and enhance the values of the properties by the installation of roads, curbs, gutters and sidewalks, making the property more valuable. He said it is intended to be a partnership to foster development, and makes good economic sense.

Mr. Ward said his concern was not if it was legal to allow the CDA to have a special tax levy, but specifically that Poplar Hill is so far from what had been intended. He asked for the status of the Poplar Hill project, and inquired as to whether Poplar Hill can continue collecting taxes if it consists of private owners, and if so, what infrastructure must be in place.

Mr. Ennis said as the project sells the properties, more of the private owners have to consent to the assessment. Currently there is one property owner and the CDA, but there will be multiple property owners, and until they constitute the majority, Mr. Ennis said the assessment will most likely continue to be requested.

In Re: FY 2006-2007 Year-End Appropriations

County Administrator Wade Bartlett advised the Board that the following appropriation is needed to meet the 2006-2007 year-end expenditures:

Building Official	Account #4-100-34100-5510	\$ 499.58
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On motion of Mr. Jones, the appropriation was approved by the following vote:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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County Administrator Wade Bartlett advised the Board that the following appropriation is needed to meet the 2006-2007 year-end expenditures:

Refuse Disposal	Account #4-100-42300-3840	\$ 7,482.28
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On motion of Mr. McKay, the appropriation was approved by the following vote:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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County Administrator Wade Bartlett advised the Board that the following appropriation is needed to meet the 2006-2007 year-end expenditures:

Comprehensive Services	Account #4-100-53500-3160	\$42,496.03
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After a brief discussion and on motion of Mr. Moore, the appropriation was approved by the following vote:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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In Re: Appropriation – Fire Department Carry-over Funding

Mr. Bartlett advised the Board the following figures represent the unexpended balances in the fire department line-items on June 30, 2007, and requested the Board appropriate these funds to the 2007-2008 budget:

Farmville	Account #4-100-32200-7001	\$ 3.22
Rice	Account #4-100-32200-7002	15,293.90
Prospect	Account #4-100-32200-7003	4.07
Darlington Heights	Account #4-100-32200-7004	90.99
Hampden-Sydney	Account #4-100-32200-7005	35,166.89
Pamplin	Account #4-100-32200-7006	19,531.17
Meherrin	Account #4-100-32200-7007	25.02

On motion of Mr. McKay, the Prince Edward County Board of Supervisors approved the appropriation by the following vote:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward

Nay: None

In Re: Legislative Committee Report

Mrs. Gilfillan said the committee took last year's list of VACo's major initiatives, added a few, and prioritized them. She said the first priorities are the High Bridge Trail, Lottery Funding, Judicial Funding, and Transportation. Mrs. Gilfillan said the committee also was asked to forward the committee's top three priority items to the Commonwealth Regional Council.

In Re: Personnel Committee Report

Mr. Simpson reported the Personnel Committee's recommendations to the Board are as follows:

- Regrade the position of Assistant County Administrator from Grade 24/Step 6 to Grade 24/Step 9, effective July 1, 2007 and make the necessary supplemental appropriation of \$6,315 to the salary and benefit line items in the County Administrator's department budget.
- Due to a restructuring of work assignments, regrade the Housekeeper position that is currently Grade 2/Step 3 to Grade 2//Step 7, and make the necessary supplemental appropriation of \$2,695 to the salary and benefit line items in the General Properties department budget.

Discussion regarding the understanding that upon the change from Assistant Administrator to Acting Administrator on December 12, 2006, an increase in salary would be awarded but would revert back to the base Assistant Administrator salary, with cost of living increase, upon hire of the new County Administrator. Comments were made that during the time Mrs. Puckett served as Acting County Administrator, she picked up knowledge and experience in many areas, and the increase in salary was well justified.

On motion of Mr. Simpson and adopted by the following vote:

Aye: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson

Nay: Pattie Cooper-Jones
Lacy B. Ward

the Prince Edward County Board of Supervisors approved the recommendations.

In Re: Resolution of Appreciation and Letter of Commendation

Mrs. Gilfillan moved that the following Personnel Committee recommendations be approved by the Board of Supervisors:

- § That the County Administrator place the Letter of Commendation from the Board Chair in the permanent Personnel File of Sarah Elam Puckett.
- § That the Board of Supervisors adopt the following Resolution of Appreciation for Sarah's service to the Board of Supervisors and the County of Prince Edward and place a copy in her permanent Personnel File.

The motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward

Nay: None

BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA

A RESOLUTION OF APPRECIATION

Sarah Elam Puckett

Acting County Administrator

County of Prince Edward, Virginia

December 12, 2006 – June 30, 2007

WHEREAS, Sarah Elam Puckett served as Acting County Administrator for the County of Prince Edward from December 12, 2006 to June 30, 2007; and

WHEREAS, Sarah Elam Puckett assumed the responsibilities of the position of County Administrator in September 2006, while also retaining her duties of Assistant County Administrator; and

WHEREAS, Sarah Elam Puckett has carried out the position of Acting County Administrator with the highest level of professionalism; and

WHEREAS, Sarah Elam Puckett oversaw the development of the FY 07-08 County Budget, which was adopted by the Board of Supervisors and received no public opposition; now

THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, hereby conveys its highest regard and profound appreciation to Sarah Elam Puckett for her service to the Board and the County; and, be it

RESOLVED FURTHER, that a copy of this resolution be prepared for presentation to Sarah Elam Puckett and inclusion in her permanent personnel file, as an expression of respect by the members of the Board of Supervisors of the County of Prince Edward, Virginia.

In Re: Information Technology Committee Report

Mrs. Gilfillan reported there is great progress being made on the web site, but there is a lot more to be done. She said the staff has had the training and is working on the main web pages. She added that once those are complete, each department will be asked to work on their site, to make it a fully functioning site.

Mrs. Gilfillan said the technology within the building is lacking with offices using different service providers. She said a Needs Assessment will be conducted by Frank Moore, Vice President for Information Technology at Longwood University. She said the goal is to have it completed by October 2007. She added that Dr. Moore is doing the work free of charge.

Mrs. Gilfillan also reported that MidAtlantic Broadband Cooperative (MBC) is looking to add towers in the area, including the Industrial Park, which may help with the emergency services towers in the area.

In Re: Budget Committee

Mrs. Gilfillan said that the Board voted to have a Budget Committee, and reminded the Board to discuss the creation of a process to look at each section of every budget in order to ensure the budget as a

whole is efficient. She also suggested the Board rotate between an expenditures committee and a revenue committee in order for all to be familiar with the entire budget. It was agreed it would be discussed during the August meeting.

In Re: County Administrator's Report

Mr. Wade Bartlett thanked the Board for giving him this opportunity and said he will work hard to bring new and different ideas to the table. He said he is looking forward to working on the budget and with the CSA.

Chairman Fore said there were a number of upcoming meetings and wished to draw special attention to a welcome reception being held for Mr. Bartlett on August 16, 2007. He said it will be an open house reception from 4:00-6:00 p.m. He also mentioned the Governor's press release regarding the Poplar Hill Golf Course, Inn and Conference Center. Chairman Fore added the Building and Grounds Supervisor will be retiring by the end of July 2007, and an advertisement will be posted for that position in the Wednesday, July 11, 2007 issue, the Friday, July 13, 2007 issue, and the July 20, 2007 issue of the FARMVILLE HERALD.

In Re: Closed Session

Supervisor Cooper-Jones made a motion that the Board convene in Closed Session for consultation with legal counsel pertaining to probable litigation, pursuant to the exemptions provided for in Sections 2.2-3711(A)(7) of the *Code of Virginia*. The motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	William G. Fore, Jr.		
	Sally W. Gilfillan		
	Robert M. Jones		
	Charles W. McKay		
	James C. Moore		
	Howard F. Simpson		
	Lacy B. Ward		

The Board returned to regular session by motion of Mr. McKay and adopted as follows:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward

Nay: None

On motion of Mr. Moore and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Pending Litigation

A motion was made by Mr. Ward to file the appropriate papers regarding the settlement with Mrs. Mildred B. Hampton. The motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward

Nay: None

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of June 2007, which was reviewed and ordered to be filed with the Board papers.

In Re Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of June 2007, which was reviewed and ordered to be filed with the Board papers.

In Re: Financial Reports from Prince Edward County Schools

Dr. Patricia Watkins, School Superintendent, submitted a financial summary report and a comparative receipts and expenditures report for the month of June 2007, which were reviewed and ordered to be filed with the Board papers.

On motion of Mr. Moore and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	William G. Fore, Jr.		
	Sally W. Gilfillan		
	Robert M. Jones		
	Charles W. McKay		
	James C. Moore		
	Howard F. Simpson		
	Lacy B. Ward		

the meeting was adjourned at 9:00 p.m.