

June 19, 2007

At a called meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Wednesday the 19th day of June, 2007, at 11:00 a.m., there were present:

William G. Fore, Jr., Chairman

Howard F. Simpson, Vice-Chairman

Pattie Cooper-Jones

Sally W. Gilfillan

Charles W. McKay

James C. Moore

Lacy B. Ward

Also Present: Sarah Puckett, Assistant County Administrator; and James R. Ennis, County Attorney.

Chairman William G. Fore, Jr., called the meeting to order.

In Re: Hiring of the County Administrator

Chairman Fore stated that this is a called meeting for the purpose of finalizing the hiring of the County Administrator. He said the Board should first approve the County Administrator's position description. He said he would also like to make sure the negotiations with Mr. Bartlett have covered everything in the contract that was discussed in the previous meeting on Thursday, June 14, 2007. After that, he said he would like to spend a few minutes on the news release to ensure the Board's approval of the content, and then break and reconvene in the Administrator's office. He said any questions about the contract from Mr. Bartlett would be answered at that time.

Chairman Fore said the job description, the qualifications and characteristics are what were published in the advertisement for the position, and this would be a formal document as a part of his contract so there would not be a question as to what his job entails. Discussion of the job description document followed.

Supervisor Gilfillan made a motion to approve the job description, qualifications, and characteristics, as Attachment A, of the employment agreement with the new County Administrator, as presented. Mr. Moore seconded the motion and carried:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay:	None
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Absent: Robert M. Jones

Chairman Fore turned the attention to the contract itself. He said the bulleted list that the Board discussed is included in the contract, along with other items that were not discussed but were recommended by the County Attorney.

Mrs. Gilfillan said she thought the negotiations had done away with the July 1, 1995 date. Chairman Fore said the date establishes his period of public service for the purpose of accrual of sick and vacation leave. Mrs. Gilfillan asked if, in the case of an illness, the County would be paying for the accumulated leave from 1995 through 2007. Mrs. Puckett said that he begins to accumulate leave starting July 1, 2007, based on his previous years of government service, which, on the County's scale, he would earn 12 hours a month, beginning July 1, but does not come in with that many years of accumulated service.

Mr. Ennis was requested to explain the question of bonding and fidelity. Mr. Ennis said a bond company would protect the County in the event of a financial loss should the new Administrator violate any of his financial obligations, or embezzle money from the County in some fashion. He said the bond company would come in and make the County whole. He added there is some expense to the County to pay the premium on the bond, but it is money well spent in the event that the County does sustain some sort of a loss.

Mr. Ward asked for clarification on the amount of leave the Administrator will be given upon his arrival for prior service. Chairman Fore said the Administrator will start with a bank of sick and vacation leave, and the amount of days had been negotiated between the Board and Mr. Bartlett. He said since the

amount of time accrued in both vacation and sick leave in the Personnel Policy varies with the amount of time that an employee has served, an effective date of service being 1995 would give him a beginning accrual at the 12 year level, which is 12 hours per month.

A motion was made by Mr. Moore and seconded by Mr. Simpson to accept the prepared contract and present it to the new County Administrator. The motion carried:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay:	None
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Absent: Robert M. Jones

Chairman Fore asked for comments regarding the news release, and then asked to adjourn to the Administrator's office to see if Mr. Bartlett had any questions regarding the final draft of the contract.

The Board adjourned to the County Administrator's office to meet with Mr. Wade Bartlett.

Chairman Fore recalled the meeting to order in the County Administrator's office to finalize the hiring of the County Administrator. He said Mr. Bartlett had a couple of minor questions about the contract but he "is willing to sign the contract and come to work for us in Prince Edward County, and I might add that we are thrilled at this point ..."

Mr. Wade Bartlett said he is glad to be here and looks forward to his tenure here. He said the Board was very engaged during the interview process, and that it is refreshing to see a Board that knows where they're going and what they want for the County. He added that it has been a pleasure working with Mrs. Puckett and is certain they will work well together. He also said he wants to help the County move forward, to maintain the educational progress and for the economic development to be clean in accordance with all of the pristine areas of the County. He thanked the Board for this opportunity, and it has been his goal to become the Chief Executive Officer, and likened the Board of Supervisors to a board of a private company, with the County Administrator as the CEO, and the citizens of the community as the

shareholders, and that's how he wishes to operate. He added that he hopes for a long and prosperous relationship between the Board and the citizens of the County.

The contract was signed by Wade Bartlett and Chairman William G. Fore, Jr.

On motion of Mr. McKay and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	William G. Fore, Jr.		
	Sally W. Gilfillan		
	Charles W. McKay		
	James C. Moore		
	Howard F. Simpson		
	Lacy B. Ward		

Absent: Robert M. Jones

the meeting was recessed, and will reconvene on Monday, June 25, 2007, at 7:00 p.m.