

June 9, 2015

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9th day of June, 2015; at 7:00 p.m., there were present:

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Absent: Pattie Cooper-Jones

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; Jim Ennis, County Attorney; Rob Fowler, Director of Planning and Community Development; and Kevin Wright, VDOT.

Chairman Simpson called the June meeting to order. Reverend Irma Watson, Midway Baptist Church, offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

Perry Carrington, Town of Farmville, stated the Fireworks After Dark program attracts approximately 8,000-10,000 people into the area; he requested financial assistance from the County for the cost of the event.

Gerry Spates, Farmville Town Manager, stated the fireworks events are a great accomplishment and are performed twice a year by Mr. Carrington. The costs of fireworks each year are \$11,200 per event. He asked the Board of Supervisors for its support. Recently, due to ATF regulations, a storage container was installed at the airport at a cost of over \$3,200.

Supervisor Cooper-Jones entered the meeting at this time.

Following some discussion, Supervisor Timmons made a motion, seconded by Supervisor Gray, to bring the issue before the Finance Committee for discussion, and to present its recommendation to the Board of Supervisors at the July 2015 meeting; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Board of Supervisors Comments

Supervisor Cooper-Jones apologized for arriving late; she was in the Democratic Primary and announced that she did win her primary.

Supervisor Townsend thanked the citizens for attending the meeting.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Townsend, and carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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the Board accepted the Treasurer’s Report for April 2015; the minutes of the meetings held May 12, 2015 and May 21, 2015; Accounts and Claims; Salaries; and appropriations as follows:

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	33010	0013	Byrne JAG Grant		\$1,547
4 (Exp)	100	31200	6017	Byrne JAG Grant	\$1,547	

Prince Edward Treasurer's Report - April 2015

Name of Bank	Bank Balance	Deposit in Transit / Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	9,425,367.69			9,425,367.69
Wells Fargo Social Services	317,158.29			317,158.29
Bank of America School Fund	1,024,045.15			1,024,045.15
Bank of America Food Service	1,112.11			1,112.11
Benchmark School Fund	1,000,000.00			1,000,000.00
Benchmark Food Service	125,446.01			125,446.01
TOTAL				11,893,129.25

Certificates of Deposit

Benchmark				519,048.66
Citizens Bank Recreation				16,518.43
Citizens Bank Underground Storage				20,260.84
Farmers Bank				204,819.58
Wells Fargo Advantage Fund				162,463.17
TOTAL				923,110.68

GRAND TOTAL

12,816,239.93

PERMITS AND OTHER LICENSES

Frazier Chapman Hood	Permit refund			300.00
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BOARD OF SUPERVISORS

Farmville Herald	Advertising			2,788.00
Howard F. Simpson	Mileage			619.27
Business Card	Meals	229.64		
	Meeting registration	350.00		579.64

COUNTY ADMINISTRATOR

Matthew Bender & Company, Inc.	Legislative summary	91.08		
	Code Rules RV11	61.68		152.76

COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service			77.05
Commissioner of Revenue Association	Membership dues			240.00
Key Office Supply	Ink cartridge			73.59

TREASURER

VA Employment Commission	VEC Annual fee			931.00
Farmville Herald	Advertising			1,197.00
Benchmark Community Bank	Payflow/Paypal			5.00

Treasurer of Virginia	Online service		77.05
BAI Treasurers User Group	Dues		500.00
Key Office Supply	Business cards	20.00	
	Ink cartridges	359.97	
	Ribbons	59.94	
	Cart	82.99	
	Greenbar paper	227.96	
	Folders / adding tape	15.59	
	USB mouse / cable	24.94	
	Copy paper	73.98	
	Pen refills	4.36	869.73
STEPS, Inc.	Document shredding		35.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expenses	625.00	4,325.00
BAI Municipal Software	Software maintenance		4,516.00
ComputerPlus Sales / Service	Printer service contract		79.00

REGISTRAR

Farmville Herald	Subscriptions		76.00
Key Office Supply	Folders / paper	10.98	
	Copy paper	59.90	
	Labels	19.98	
	Chair mats	79.90	
	Battery backup	86.99	
	Printer repair	78.92	336.67

CIRCUIT COURT

Key Office Supply	Tape / Sharpie / highlighter	12.81	
	Pens	39.98	52.79
Green Front Furniture	Chair & table		768.00

CLERK OF THE CIRCUIT COURT

Mail Finance	Equipment lease		407.13
Neofunds by Neopost	Postage		1,500.00
CenturyLink	Phone		47.97
VA Court Clerk's Association	FY16 Dues		25.00
Barbara Case	Juror		30.00
Joan Garrett	Juror		30.00
Fred R. Gearheart, III	Juror		30.00
Deanna Nash	Juror		30.00
Kylor Reed	Juror		30.00
Mitzi Thackston	Juror		30.00
Mattie Wiley	Juror		30.00
Edith O. Baldwin	Juror		30.00
Teresa A. Bishop	Juror		30.00
Paula H. Brush	Juror		30.00
Tiffany A. Capati	Juror		30.00
Gerri J. Capps	Juror		30.00

Robert H. Casper, Jr.	Juror		30.00
David C. Drummond	Juror		30.00
William E. Eanes, Jr.	Juror		30.00
Hodges A. Ferguson, Jr.	Juror		30.00
James L. Gantt	Juror		30.00
Delane R. Grissom	Juror		30.00
Harold M. Harris, Jr.	Juror		30.00
Ann E. Hicks	Juror		30.00
Carol G. Hurley	Juror		30.00
Gary R. Lied	Juror		30.00
Megan P. Miller	Juror		30.00
Alicia L. Odom	Juror		30.00
Renee W. Oliver	Juror		30.00
Harold D. Robinson	Juror		30.00
Patricia R. Rousch	Juror		30.00
Antone M. Servais	Juror		30.00
Tysha R. Sherperdson	Juror		30.00
Michael Sileo	Juror		30.00
Ann F. Simpson	Juror		30.00
Walter D. Southall, Jr.	Juror		30.00
Peggy L. Tarpley	Juror		30.00
Hung N. Tran	Juror		30.00
Nicole E. Wahrman	Juror		30.00
Emma L. Wilson	Juror		30.00
Machelle J. Eppes	Rechargeable batteries		21.04
Key Office Supply	Copy paper	147.96	
	Laser cartridge	139.99	
	Hand towels	32.99	320.94

LAW LIBRARY

AT&T	Phone		42.19
LexisNexis	Online service		254.00

SHERIFF

Medtox Laboratories, Inc.	Drug testing		50.00
East End Motor Company, Inc.	Flat repair	23.00	
	Oil change	59.52	82.52
Express Care	Oil changes		321.27
Kenbridge Tire & Auto	Calibrations		425.00
Rod & Staff, LLC	Brake pads / rotors		175.17
Farmville Herald	Advertising		502.25
Business Card	Shipping	9.01	
	Phone holder	19.94	
	Meals & lodging	323.17	
	Training	50.00	
	Light casing	93.78	
	Batteries / Livescan	3,006.20	
	Vehicle lights	2,562.69	
	Credit	-219.99	5,844.80
Treasurer of Virginia	VCIN		52.87

Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN	10.36	
	Phone	7.97	18.33
US Cellular	Phone		40.81
Jimmy Farley	Meals		20.42
Children's Advocacy	Training		350.00
Key Office Supply	Office supplies	13.29	
	Ink cartridge	199.98	213.27
IAPE	Membership dues		50.00
Farmville Printing	Office forms		68.80
Staples Advantage	Office supplies		116.21
Fisher Auto Parts, Inc.	Battery		131.15
DMV	Special ID		10.00
Galls, LLC	Console cup holder		101.03

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Blue Ridge Rescue Suppliers	Hem patch		69.98
Extendo Bed	Roll-out cart		5,546.00
Farmville Wholesale Electric	Batteries		612.60
Fire & Safety Equipment Company	Sensor		232.00
Fire Protection Equipment Company	Flow test		1,238.67
Municipal Emergency Services	Axe handle		67.43
Witmer Public Safety Group	Battery pack		163.35

RICE VOLUNTEER FIRE DEPARTMENT

Elecom, Inc.	Radio repair		147.90
Dominion Virginia Power	Electric service		9.17

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Pamplin Exxon	Fuel		304.15
Prince Edward County Treasurer	Gas		109.18
Dominion Virginia Power	Electric service		231.59

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

BB&T	Internet / phone		87.56
Fire Station Software, LLC	Annual maintenance		90.00
Southside Electric Cooperative	Electric service		312.85

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Motorola Solutions, Inc.	Remote speaker / charger		199.46
Parker Oil Company, Inc.	Fuel		226.16
Dominion Virginia Power	Electric service		267.66

EMERGENCY SERVICES

Timmons Group	E911 Addressing		815.00
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		9,900.00
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ANIMAL CONTROL

Lowe's	Roofing / screws	303.40	
	Caulk / screws	118.04	
	Concrete patch / tub	31.54	
	Acid / steel wool / gloves	32.12	
	Paint / spray grip	25.08	
	Paint / brush	137.73	
	Fencing	112.10	760.01
Sherwin Williams Company	Sealer	101.95	
	Paint / masks	138.94	
	Paint	167.46	408.35
CenturyLink	Phone		97.38

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		20.00
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REFUSE DISPOSAL

Resource International	Misc. work tasks	1,325.00	
	Storm water compliance	899.00	
	Groundwater monitoring	1,695.00	3,919.00
C & L Machine & Welding	Repair tarp lift arm	763.60	
	Tarp repair	131.25	894.85
Republic Services #974	Trash collection		416.86
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		3,157.20
STEPS, Inc.	Recycling fee		1,558.50
Synergy Recycling, LLC	Electronic recycling		1,529.36
Southside Electric Cooperative	Virso site		93.04
Dominion Virginia Power	Rice site		94.86
AT&T	Phone		42.20
CenturyLink	Phone		122.04
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel		1,950.92
East End Motor Company, Inc.	Tire / inspection		379.50
NAPA of Farmville	Plug / blow gun		9.98
Cavalier Equipment Corporation	Trash containers (3)		11,416.00
Lowe's	Air conditioner		122.55

GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitor's Center	38.00	237.00
Dominion Virginia Power	SCOPE building	228.00	
	Courthouse	11,591.34	
	Lights at Rice	110.03	
	Ag building	850.15	12,779.52
Town of Farmville	Water / sewer		164.21

AT&T	Phone		42.18
CenturyLink	Phone		53.81
O. O. Stiff, Inc.	Monthly service		140.00
Aramark	Janitorial supplies		559.94
Diamond Paper Company	Janitorial supplies		1,543.63
Lowe's	Dusters / scour pads	43.23	
	Plunger / Drano	17.54	
	Sink drains	15.22	
	Tie-downs / trim string	88.17	
	Metal cutting disc	18.92	183.08
Farmville Wholesale Electric	Bulbs	202.44	
	Maintenance supplies	12.65	215.09
Grainger	Tiedowns		41.76
Cintas Corporation #524	Uniform rental		403.85
Taylor-Forbes Equipment Company	Weed-eater line		43.90
Ronald Van Eps	Lodging	125.35	
	Tolls	73.60	
	Truck rental	659.24	858.19
Business Card	Gas	360.55	
	Vehicle registration	5.00	365.55
East End Chevron	Gas & diesel		32.71
Prince Edward County Public Schools	Diesel		238.58
Fisher Auto Parts, Inc.	Freon / door switch	71.83	
	Headlights	32.78	
	Door switch	43.03	
	Freon / Stop Leak	38.73	186.37
NAPA of Farmville	Freon / air freshener		26.48
Taylor-Forbes Equipment Company	Oil & filters		46.58

CANNERY

Virginia Food Works	Contract payment		2,916.67
Farmville Wholesale Electric	Bulbs	8.12	
	Bulb covers	18.20	26.32
CenturyLink	Phone		204.20

CHAPTER X BOARD

Crossroad Services Board	4th Quarter report		15,000.00
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COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		3,300.00
Blue Ridge Autism & Achievement Center	Professional service		4640
Rescare / Braley & Thompson	Professional service		5700
Center for Pediatric **Dentistry?	Professional service		80.00
Centra Health	Professional service		19,891.00
Elk Hill	Professional service		8,585.00
Family Preservation Services	Professional service		2,193.75
Grafton School, Inc.	Professional service		22,018.00
Ifetayo Imanchinello	Foster care		2085
Keystone Newport News, LLC	Professional service		3,500.00
Mountain Youth	Professional service		125.00

Northstar Academy, Inc.	Professional service	2807	
Amy Wynne	Foster care	1,003.00	

PLANNING

Donald B. Gilliam	Commission meeting	100.00	
	Mileage	23.00	123.00
Preston Hunt	Commission meeting	100.00	
	Mileage	23.00	123.00
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	12.65	112.65
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.75	105.75
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.35	110.35
John W. Peery, Jr.	Commission meeting	100.00	
	Mileage	1.72	101.72
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.75	105.75
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.62	108.62

ECONOMIC DEVELOPMENT

Business Card	Postage	98.00	
	Meals	17.86	115.86

TOURISM

Town of Farmville	Water & sewer		51.50
Business Card	UPS		203.63
CenturyLink	Phone		356.21
Key Office Supply	Copy paper	59.95	
	Toner	487.56	
	Envelopes	49.99	1,208.84

COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		105.24
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CAPITAL PROJECTS

Business Data of Virginia, Inc.	Backup equipment		7,239.80
Compro Computers	PC / software		1,747.15

DEBT SERVICE

SCOPE / Meals on Wheels	Building payment		12,000.00
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SEWER FUND

Dominion Virginia Power	Sewer pump		36.72
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,094.00
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PIEDMONT COURT SERVICES FUND

Farmville Herald	Advertising		48.60
Womack Publishing Company, Inc.	Advertising		50.80
Connie Stimpson	Postage	19.15	
	Office supplies	16.24	35.39
CenturyLink	Phone		62.86
VCCJA	Training		50
Kinex Networking Solutions	Repair remote backup		65.00
Renee T. Maxey	Appointment book / stapler		23.62
STEPS, Inc.	Document shredding		102.00
Carey Group Publishing	Office supplies		70.00
Jessica Carrion	Newspapers		1.50
Julianna Ferrell	Newspapers		2.58
Check In Systems, Inc.	Annual software maintenance		399.00
Southern Copier Sales & Service	Copier maintenance contract		300.00

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,500.00
Jessica Carrion	Mileage		78.20
Sheila Edmonds	Mileage		59.80
Julianna Ferrell	Mileage		217.33
Sheena Franklin	Mileage		97.75
Sharon Gray	Mileage		68.41
Connie Stimpson	Mileage		20.93
Renee T. Maxey	Mileage		132.24
Andy Mays	Mileage		17.83

PCS DRUG TESTING FEES

Alere Toxicology Services, Inc.	Drug testing		58.44
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In Re: Appropriations: FY 16 County Budget

Mr. Bartlett stated that on April 30, 2015, the Board of Supervisors adopted the FY16 Budget for Prince Edward County. The resolution adopted on that date had an incorrect amount of \$51,277,461. The original resolution was increased by \$300,000 to reflect the addition of that amount to the School Budget. That amount should have been \$600,000 to also reflect the \$300,000 increase in the General Fund for the additional transfer to the School Fund which brings the budgeted amount to \$51,577,461.

Mr. Bartlett said the budget adopted by the Board is not being changed; the resolution is merely being corrected.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to approve the FY 16 Budget Resolution, as corrected; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

A Resolution to Approve the FY 16 Prince Edward County Budget

WHEREAS, it is the responsibility of the Prince Edward County Board of Supervisors to approve and control the fiscal plan for the County of Prince Edward, Virginia for Fiscal Year 2016 (FY 16); and

WHEREAS, on March 24, 2015 the County Administrator submitted to the Board of Supervisors the Proposed FY 16 Budget; and

WHEREAS, the Board of Supervisors has conducted a total of nine meetings/work sessions on the FY 16 County Budget; and

WHEREAS, the Board of Supervisors has received citizen input on the proposed budget and proposed tax rates at a duly advertised Public Hearing held April 21, 2015; and

WHEREAS, it is the intent of the Board of Supervisors that departments and agencies shall adhere to the budgeted funds in accordance with departmental budgets presented by the County Administrator and amended by the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Prince Edward, that the FY 16 Budget for Prince Edward County of \$51,577,461 is hereby approved and effective July 1, 2015.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to approve the Annual Resolution of FY 16 appropriations; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF PRINCE EDWARD FOR THE
FISCAL YEAR ENDING JUNE 30, 2016

A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2016 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.

The Prince Edward County Board of Supervisors does hereby resolve on this 9th day of June 2015 that, for the fiscal year beginning on July 1, 2015, and ending on June 30, 2016, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached letter labeled FY 2015-2016 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on June 9, 2015 for FY 2015-2016.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors, only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.
- Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within or between a category.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.
- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2015 shall be re-appropriated to the FY2016 fiscal year to the same cost center and account for which they are encumbered in the previous year.

- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2015 and appropriations as they are made in the FY 2016 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 as long as funds are available from the funding sources and approve all change orders for reduction of contracts.
- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2015 and appropriations in the FY 2016 Budget.
- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.
- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E.

Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.

- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.
- Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations - the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.
- Section 19. Allowances out of any of the appropriations made in this resolution by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.

Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this resolution shall be and the same are hereby repealed.

Section 21. This resolution shall become effective on July 1, 2015.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to approve the FY16

Budget for each County Department and Fund; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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Listed below are the appropriations for each County Department and Fund:

	<u>FUND AND FUNCTION</u>	<u>AMOUNT</u>
	<u>General Fund</u>	
11010	Board of Supervisors	\$ 123,462
12110	County Administrator	517,924
12210	Legal Services	45,780
12240	Independent Auditor	42,988
12310	Commissioner of Revenue	284,338
12320	Assessor	17,000
12410	Treasurer	334,555
12510	Information Technology	82,615
13100	Electoral Board & Officials	37,059
13200	Registrar	86,847
21100	Circuit Court	55,213
21200	General District Court	8,682
21300	Magistrates	3,600
21600	Clerk of Circuit Court	509,461
21800	Law Library	6,300
22100	Commonwealth's Attorney	637,647
22200	Victim Witness Assistance Program	67,032
31200	Sheriff	1,951,123
31201	Sheriff – Courts	366,451
32200	Volunteer Fire Departments	536,600
32300	Ambulance & Rescue Squad	85,000
32400	Forest Fire Prevention	12,000
32500	Emergency Services	37,814
33200	Regional Jail/Juvenile Detention	1,340,736
34100	Building Official	95,803

35100	Animal Control	129,121
35300	Medical Examiner	500
36100	Biosolids Monitor	3,874
42300	Refuse Disposal	1,234,579
42600	Litter Control	7,452
42610	Sandy River Reservoir	12,400
43200	General Properties	689,495
43400	Cannery	78,630
51100	Health Department	162,734
52500	Crossroads Services Board	60,000
53500	Comprehensive Services Act	851,000
53501	Other Welfare/Donations	80,838
68100	Contributions to Colleges	12,500
71100	Parks & Recreation	153,000
72200	Museums	11,000
73500	Public Library	204,663
81100	Planning	189,495
81200	Community Development	59,500
81500	Economic Development	93,406
81600	Tourism	85,008
82300	Flood & Erosion Control	6,000
82400	Soil & Water Conservation	11,840
83500	Cooperative Extension Office	64,344
91000	General Expense	225,855
93000	Transfers Out	9,274,201
94000	Capital Projects	122,000
95000	Debt Service	880,661

TOTAL GENERAL FUND \$ **21,990,126**

Forfeited Assets Fund \$ **150**
(To be expended only on order of the Board of Supervisors)

Recreation Fund \$ **6,500**
(To be expended only on order of the Board of Supervisors)

CDA Special Levy Fund \$ **27,985**
(To be expended only on request of the Poplar Hill CDA)

Granite Falls CDA \$ **1,546**
(To be expended only on order of the Granite Falls CDA)

D.A.R.E. Fund \$ **0.00**
(To be expended only on order of the Board of Supervisors)

Welfare Fund \$ **2,814,667**
(To be expended only on order of the Social Services Board)

School Fund
(To be expended only on order of the School Board)

61000 – Instruction	\$17,316,356
62000 – Administration, Health, Attendance	1,519,865
63000 – Pupil Transportation	2,039,627
64000 – Operation & Maintenance	1,814,303

66000 – Facilities	150,000	
67000 – Debt Service	458,763	
68000 – Technology	1,038,512	
Total		\$ 24,337,426
<u>School Cafeteria Fund</u>		\$ 1,088,427
(To be expended only on order of the School Board)		
<u>Landfill Construction Fund</u>		\$ 297,000
(To be expended only on order of the Board of Supervisors)		
<u>Water Fund</u>		\$ 299,460
<u>Sewer Fund</u>		\$ 115,922
<u>Retiree Benefits Fund</u>		\$ 13,390
(To be expended only on order of the Board of Supervisors)		
<u>Economic Development Fund</u>		\$ 23,368
(To be expended only on order of the Board of Supervisors)		
<u>Revenue Sharing Fund – VDOT</u>		\$ 0.00
(To be expended only on order of the Board of Supervisors)		
<u>Piedmont Court Services Fund</u>		\$ 561,494
(To be expended only on order of the Board of Supervisors)		
TOTAL APPROPRIATIONS		\$ 51,577,461

The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.

In Re: Highway Matters

Mr. Kevin Wright, Residency Administrator, VDOT, presented an update of current VDOT activities. Mowing will continue, covering the primary and secondary routes with a “safety cut” and then a second, complete cut will be done on all routes. Crews are surface treating with tar and gravel, and the Twin Bridges Road project is almost complete and is open to traffic.

Discussion followed regarding signs being covered with overgrowth. Mr. Wright asked that any concerns be forwarded to his office. Supervisor Timmons stated there are two areas, Morris Creek Road and Spring Creek Road, which have trees growing into the lanes of traffic.

In Re: School Board Appointments

Mr. Bartlett stated that at its May 12, 2015 meeting, the Board of Supervisors held a public hearing on the candidates for School Board for Districts #201 and #601.

A vote was taken on the candidates for the four-year term of School Board representative for District 201.

<u>Candidate</u>	<u>Vote</u>
Robert R. Burke	Pattie Cooper-Jones C. Robert Timmons, Jr. Jim R. Wilck
Chapman Hood Frazier	Calvin L. Gray Robert M. Jones Charles W. McKay Howard R. Simpson Jerry R. Townsend

Chapman Hood Frazier will serve a four-year term as the School Board representative for District 201, commencing July 1, 2015.

A vote was taken on the candidates for the four-year term of School Board representative for District 601.

<u>Candidate</u>	<u>Vote</u>
Darin E. Thomas	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard R. Simpson Jerry R. Townsend Jim R. Wilck

Present: C. Robert Timmons, Jr.

Darin E. Thomas will serve a four-year term as the School Board representative for District 601, commencing July 1, 2015.

In Re: Public Hearing – Six-Year Plan

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Six-Year Plan for FY16 through FY21 and the FY16 Construction Program for Prince Edward County. Notice of this hearing was advertised according to law in the Friday, May 29, 2015 and Friday, June 5, 2015 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Wright distributed an updated draft of the Construction Program Estimated Allocations, which had been amended when the new revenue projections came out. He said there were a few minor changes; in FY2021, there currently are no funds allocated for unpaved roads, because the Commonwealth Transportation Board has not yet approved a budget. With House Bill 2 and House Bill 1887 which changed the funding of VDOT, they have not finalized what those numbers will be; without those projections, VDOT cannot budget for them. There are still two projects for Prince Edward County which are not yet fully funded within the six years: Hidden Lake and Copper Lake Roads, and there were no new projects added this year. Mr. Wright announced the Watson Boulevard project is under development, and Campbell Crossing will begin next year.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to adopt the Resolution approving the FY16-FY21 Six-Year Plan and the FY16 Construction Program for Prince Edward County; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

SIX-YEAR ROAD PLAN AND CONSTRUCTION PRIORITY LIST

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, June 9, 2015, at 7:00 p.m.

MEMBERS PRESENT:	Chairman Howard F. Simpson Vice Chairman Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay C. Robert Timmons, Jr. Jerry R. Townsend Jim Wilck
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MEMBERS ABSENT:	None
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On a motion of Supervisor Timmons, seconded by Supervisor Gray, and carried by the following vote:

Aye:	Chairman Howard F. Simpson Vice Chairman Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay C. Robert Timmons, Jr. Jerry R. Townsend Jim Wilck	Nay:	None
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WHEREAS, Sections 33.1-23.1 and 33.1-23.4 of the *Code of Virginia*, 1950, as amended, provide the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan and budget; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (FY 2016 through 2021), as well as the Construction Priority List (FY 2016) on June 9, 2015, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Kevin Wright, Residency Administrator, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (FY 2016 through 2021) and the Construction Priority List (FY 2016) for Prince Edward County;

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (FY 2016 through 2021) and Construction Priority List (FY 2016) are hereby approved as presented at the public hearing.

In Re: Public Hearing – Special Use Permit – Grace Chapel Ministries, Inc.

Chairman Simpson announced that this was the date and time scheduled for a public hearing on a request by Grace Chapel Ministries, Inc. for a Special Use Permit to install one free-standing electronic sign on property identified as Tax Map Parcel 021-A-10C, located at 45 Simpson Road, Prince Edward County, Virginia. This is an A1, Agricultural Conservation District. Notice of this hearing was advertised according to law in the Wednesday, May 27, 2015 and Wednesday, June 3, 2015 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Rob Fowler, Planning & Community Development Director, stated the Planning Commission conducted a public hearing at its May 19, 2015 meeting to consider a request from Grace Chapel Ministries, Inc. to permit the installation of one electronic sign located at 45 Simpson Road on Tax Map Parcel 021-A-10C owned by Grace Chapel Ministries, Inc. The parcel is located in the A1, Agricultural Conservation District; the installation of the electronic signs requires a Special Use Permit. No one spoke at the public hearing.

Mr. Fowler stated the sign will be approximately 15 feet in height, 40 square feet in area and contain a 32 square foot electronic message board. The sign will be located at the corner of U.S. 460 and Simpson Road. The property is currently being used as a church which is an allowed use in the A1, Agricultural Conservation District. Section 3-104.5 of the Prince Edward County Zoning Ordinance permits electronic signs by Special Use Permit.

Mr. Fowler stated the Planning Commission unanimously recommended approval of the Special Use Permit request with the following conditions approved by the Planning Commission: 1) The sign comply with Virginia Code Title 33.2 Highways and Other Surface Transportation Systems, Section 33.2-1216; 2) the sign must have at a minimum a Four-Second cycle before changing the sign message; 3) the sign must have automatic dimming capabilities; 4) the sign must only display messages that pertain to the current permitted uses of the building.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to approve the Special Use Permit request with the following conditions approved by the Planning Commission: 1) The sign

comply with Virginia Code Title 33.2 Highways and Other Surface Transportation Systems, Section 33.2-1216; 2) the sign must have at a minimum a Four-Second cycle before changing the sign message; 3) the sign must have automatic dimming capabilities; 4) the sign must only display messages that pertain to the current permitted uses of the building; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Public Hearing – Ordinance to Impose Tax Levies for Calendar Year 2015

Chairman Simpson announced that this was the date and time scheduled for a public hearing regarding a proposed amendment to the *County's Ordinance for the Calendar Year 2015 Tax Levies*. Notice of this hearing was advertised according to law in the Friday, May 29, 2015 and Friday, June 5, 2015 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated that the Poplar Hill Community Development Authority (CDA) has requested by resolution that the Board set the 2015 CDA District Special Levy at \$1.00/\$100. The CDA had previously requested the levy be set at \$0.25/\$100, which was the levy that was advertised and approved. To facilitate this request to increase the CDA Special Levy to \$1.00/\$100, the Board authorized a Public Hearing on the proposed amendments to the *County's Ordinance to Impose Tax Levies for Calendar Year 2015*.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to approve the amendment to the County *Tax Levy Ordinance* to set the 2015 CDA District Special Levy at \$1.00; the motion carried:

Aye: Pattie Cooper-Jones
 Calvin L. Gray
 Robert M. Jones
 Charles W. McKay
 Howard F. Simpson
 C. Robert Timmons, Jr.
 Jerry R. Townsend
 Jim R. Wilck

Nay: None

An Ordinance to Impose Tax Levies For Calendar Year 2015

Whereas, the Prince Edward County Board of Supervisors establishes the levies for the County of Prince Edward, Virginia; and

Whereas, for calendar year 2015, beginning January 1, 2015 and ending December 31, 2015, the Board of Supervisors has duly advertised and on April 21, 2015 and June 9, 2015 held public hearings on the subject tax levies;

Now, Therefore, Be It Resolved, by the Board of Supervisors of the County of Prince Edward that the following tax levies be, and hereby are, imposed for the calendar year 2015:

Levy	Nominal Tax Rate (per \$100 of assessed valuation)	Value Used for Assessment Purposes	Effective Tax Rate (per \$100 of assessed valuation)
Real Estate	\$0.49	Fair Market Value	\$0.49
Mobile Homes	\$0.49	Fair Market Value	\$0.49
Merchant's Capital	\$0.70	100% of Original Cost	\$0.70
Tangible Personal Property – Motor Vehicles	\$4.50	N.A.D.A. Guide, Loan Value	\$4.50
Tangible Personal Property – Business Furniture & Fixtures	\$4.50	20% of Original Cost	\$0.90
Tangible Personal Property – Heavy Equipment	\$4.50	20% of Original Cost	\$0.90
Machinery & Tools	\$4.20	10% of Original Cost	\$0.42
Farm Machinery & Equipment	\$0.00	----	\$0.00

Additional Special Levy – Poplar Hill CDA District Only

Levy	Nominal Tax Rate (per \$100 of assessed valuation)	Value Used for Assessment Purposes	Effective Tax Rate (per \$100 of assessed valuation)
Poplar Hill CDA Real Estate Special Levy	\$0.25 \$1.00	Fair Market Value	\$0.25 \$1.00

In Re: Primary Election Results

Chairman Simpson announced the primary election results for Commonwealth Attorney:

Brian Butler	1,170
Megan Clark	1,307

Chairman Simpson then announced the primary election results for Democratic Party nominee for the Board of Supervisors ballot in November:

Pattie Cooper-Jones	113
Mattie P. Wiley	99

In Re: Appointment – Board of Appeals for Building Code

A vote was taken on the candidates for the five-year term of Board of Appeals for Building Code.

<u>Candidate</u>	<u>Vote</u>
Caryn B. Kayton	Calvin L. Gray Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck

Caryn B. Kayton will be appointed to the Board of Appeals for Building Code for a term of five years beginning July 1, 2015 and ending June 30, 2020.

In Re: Appointment – Poplar Hill Community Development Authority

Poplar Hill Community Development Authority – Board Position

A vote was taken on the candidate for the two-year term for the Poplar Hill Community Development Authority – Board Position.

<u>Candidate</u>	<u>Vote</u>
Howard F. Simpson	Calvin L. Gray Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck

Howard F. Simpson will be appointed to the Poplar Hill Community Development Authority – Board Position for a term of two years beginning July 1, 2015 and ending June 30, 2017.

Poplar Hill Community Development Authority – Citizen Position

A vote was taken on the candidates for the one-year terms for the Poplar Hill Community Development Authority:

Mattie P. Wiley	Calvin L. Gray Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck
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Karen Schinabeck	Calvin L. Gray Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck
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Mattie P. Wiley and Karen Schinabeck will be reappointed to the Poplar Hill Community Development Authority for a term of one year beginning July 1, 2015 and ending June 30, 2016.

In Re: Appointment – Prince Edward County Industrial Development Authority

A vote was taken on the candidates for the four-year terms for the Prince Edward County Industrial Development Authority:

Ken Copeland

Calvin L. Gray
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard R. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Edgar Jones

Calvin L. Gray
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard R. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Tyrone Mosby

(None)

Ken Copeland and Edgar Jones will be appointed to the Prince Edward County Industrial Development Authority for a term of four years beginning July 1, 2015 and ending June 30, 2019.

In Re: Appointment – Social Services Board

A vote was taken on the candidate for the four-year term for the Prince Edward Social Services Board.

<u>Candidate</u>	<u>Vote</u>
Eva Allen Bland	(None)
Pauly Hollingsworth	Calvin L. Gray Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck

Pauly Hollingsworth will be appointed to the Social Services Board for a term of four years beginning July 1, 2015 and ending June 30, 2019.

A vote was taken on the candidate for the unexpired term for the Prince Edward Social Services Board.

<u>Candidate</u>	<u>Vote</u>
Ida A. Miley	Calvin L. Gray Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck

Ida B. Miley will be appointed to the Social Services Board to fill an unexpired term ending June 30, 2017.

In Re: Appointment – Central Virginia Regional Library Board

A vote was taken on the candidates for the four-year term for the Central Virginia Regional Library Board:

<u>Candidate</u>	<u>Vote</u>
Brian Burns	(None)
Eunice Carwile	Calvin L. Gray Pattie Cooper-Jones Charles W. McKay Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck
Wayne McWee	(None)
Megan Miller	Calvin L. Gray Pattie Cooper-Jones Robert M. Jones Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck
May Reed	(None)
Janet Southall	Robert M. Jones Charles W. McKay

Eunice Carwile and Megan Miller will be appointed to the Central Virginia Regional Library Board for a term of four years beginning July 1, 2015 and ending June 30, 2019.

In Re: Appointment of County Attorney and Deputy County Attorneys

Supervisor Jones made a motion, seconded by Supervisor Wilck, to approve the reappointment of James R. Ennis as County Attorney and the reappointment of Brian Butler, Morgan Greer and Robert Bauer as Deputy County Attorneys, effective July 1, 2015 to December 31, 2015; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Appointment – STEPS Tripartite Board

Mr. Bartlett stated the Virginia Department of Social Services (VDSS) has selected STEPS, Inc. to serve as the Community Action Agency (CAA) for our region. STEPS will serve the Counties of Amelia, Buckingham, Cumberland, Lunenburg, Nottoway and Prince Edward. The program's main goal is to decrease poverty not by just providing money to those in need, but by also building the capacity of low-income individuals so they can work their way out of poverty and stay out. By federal law, the composition of the Tripartite Board must represent three constituencies: 1) Low Income Individuals and Families; 2) Elected Officials or "Their Representative"; and 3) Major Groups and Interests in the Community Served (e.g. business, industry, labor, religious, law enforcement, education or other major groups in the community). The representative must be one of the members of the governing body; the alternate can be anyone.

Mr. Bartlett said STEPS is asking the Board of Supervisors to appoint a member of the Prince Edward County Board of Supervisors to the new Tripartite Board of Directors which will oversee the operation of the CAA. The Board may also appoint an alternate, who does not have to be a member of the Board of Supervisors.

Supervisor Jones made a motion, seconded by Supervisor Gray, to appoint Supervisor Townsend to the Tripartite Board of Directors, with Wade Bartlett as alternate; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Enterprise Zone Boundary Adjustment

Mrs. Sharon Lee Carney, Director of Economic Development, stated that at its February 10, 2015 meeting, the Board of Supervisors approved the preparation of an Enterprise Zone Boundary Amendment application to the Virginia Department of Housing and Community Development (VDHCD). Since then, the Economic Development Office has identified approximately 19 properties that would benefit from inclusion in the state's Enterprise Zone Grant Program.

Mrs. Carney said that at this time, 11 of the identified properties consisting of approximately 236.58 +/- acres have agreed to become part of Prince Edward County's Enterprise Zone Program. Responses to letters sent on April 24, 2015 to the eight remaining property owners are still pending. Efforts to gain permission from the pending property owners for inclusion in the Zone Boundary Amendment will continue up until the date of the Enterprise Zone Public Hearing. The pending properties consist of approximately 17 +/- additional acres. All 19 properties being considered are in the Prospect District. The Town of Farmville has notified the Economic Development Office that they have no requests for boundary adjustments at this time. Mrs. Carney reported that an additional seven parcels were requested to be added that day.

Mrs. Carney requested the Board of Supervisors authorize the advertisement of a public hearing to be held at its July 14, 2015 meeting for the submittal of an application to VDHCD to expand the Prince Edward County Enterprise Zone.

Supervisor McKay made a motion, seconded by Supervisor Gray, to authorize advertisement of a Public Hearing to be held at the July 14, 2015 meeting for the submittal of an application to VDHC to expand the Prince Edward County Enterprise Zone; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Joint Local Emergency Planning Committee (LEPC)

Mrs. Sarah Elam Puckett, Assistant County Administrator, stated the Board of Supervisors has previously authorized the establishment of the Prince Edward County Local Emergency Planning Committee (LEPC). The purpose of the LEPC is to support emergency management planning for chemical hazards/hazardous materials and provide the public access to information about possible chemical hazards in the community. An LEPC can also function in an advisory capacity for all-hazards emergency management planning.

As was discussed at the March 25, 2015 meeting with Farmville Town Council, the creation of a Joint Farmville-Prince Edward LEPC is one opportunity for the County and Town to work together. The creation of a joint LEPC can facilitate improved coordination, communications, planning and response for the citizens of Farmville and Prince Edward County.

Mrs. Puckett stated the membership of the LEPC is based on the requirements of the federal Emergency Planning and Community Right to Know Act, which requires: Elected state and local officials; Law enforcement, emergency medical, fire, civil defense, and public health professionals; Environment, transportation, and hospital officials; Facility representatives; Citizens, community groups and media. Most of these positional appointments have already been made. The County and Town will need to review their respective rosters to determine if additional appointments are needed. She stated the First Responders already work together; this will bring the local governments together.

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to authorize the creation of a joint LEPC with the Town of Farmville and the dissolution of the Prince Edward County LEPC after the creation of the joint LEPC; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Storm Ready Community Program

Mrs. Puckett stated that as was discussed at the March 26, 2015 meeting with Farmville Town Council, participation in the National Weather Service Storm Ready Community Program is an opportunity for the County and Town to work together.

To be Storm Ready, a community must:

- Establish a 24-hour warning point and emergency operations center;
- Have more than one way to receive weather warnings and forecasts to alert the public;
- Create a system that monitors weather conditions locally;
- Promote the importance of public readiness through community seminars; and
- Develop a formal hazardous weather plan, which includes training severe weather spotters and holding emergency exercises.

Mrs. Puckett said the Storm Ready Community Program encourages communities to take a proactive approach to improving local hazardous weather operations, which will help the County better prepare for and mitigate the effects of extreme weather related events. She stated there is no cost to the County for the program with the exception of staff time.

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to authorize the County's participation in the Storm Ready Program; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Appropriations

Mr. Bartlett stated during his annual review of the budget, he found minor adjustments to be made to reflect actual events. He recommended the following budget amendments to reflect revenue increases primarily from insurance payments, which were used to repair vehicles in the Sheriff's department and to repair water damage at the SCOPE building.

Supervisor Townsend made a motion, seconded by Supervisor Gray, to approve the budget amendment and appropriate the same funds, as follows:

FY 2015 Budget Amendment						
REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	19020	0001	Recovered cost		\$18,600
3 (Rev)	100	19020	0006	Insurance recoveries		\$10,500
4 (Exp)	100	31200	3311	Sheriff/Repairs-Auto	\$19,200	
4 (Exp)	100	43200	3310	General Property/Repair	\$ 9,900	

The motion carried:

Aye: Pattie Cooper-Jones Nay: None
 Calvin L. Gray
 Robert M. Jones
 Charles W. McKay
 Howard F. Simpson
 C. Robert Timmons, Jr.
 Jerry R. Townsend
 Jim R. Wilck

In Re: Prince Edward Rural Transportation (PERT)

Supervisor Townsend reported citizens in his district have inquired about the possibility of expanding the bus routes to include more areas of the County. He requested a PERT Committee be formed to study and contact Ms. Adams with PERT; Supervisors Timmons, Gray and Townsend were appointed to the committee.

In Re: Executive Mansion Request for Holiday Ornament

Mr. Bartlett stated a letter has been received from VACo announcing that the theme for the 2015 Executive Mansion Holiday Tree is "Celebrating Virginia's Localities." Each County, City and Town

across Virginia is being asked to donate a handmade ornament representing the locality to the Executive Mansion. The Town of Farmville will also be participating.

Mr. Bartlett stated a citizen committee can be appointed to judge entries.

Chairman Simpson requested that Mr. Bartlett and Mrs. Puckett work jointly with the Town of Farmville to develop a process, similar to the one used for the Love Works sculpture, to encourage local artisans to volunteer to craft an ornament representing Prince Edward County and the Town of Farmville.

In Re: County Administrator's Report

Request from Treasurer

Mr. Bartlett stated a request was submitted by the Treasurer for authorization to close an account at Wells Fargo Bank.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to adopt the Resolution of Authorization to close the account at Wells Fargo bank; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

WELLS FARGO ACCOUNT # 1751-3501393

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, June 9, 2015, at 7:00 p.m.:

MEMBERS PRESENT:	Chairman Howard F. Simpson
	Vice Chair Pattie Cooper-Jones
	Calvin L. Gray
	Robert M. Jones
	Charles W. McKay
	C. Robert Timmons, Jr.
	Jerry R. Townsend
	Jim Wilck

MEMBERS ABSENT:	None
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On a motion of Supervisor Cooper-Jones, seconded by Supervisor Townsend, and carried by the following vote:

Aye:	Chairman Howard F. Simpson	Nay:	None
	Vice Chairman Pattie Cooper-Jones		
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim Wilck		

WHEREAS, Donna B. Nunnally, Treasurer, has requested authorization from the Board of Supervisors of the County of Prince Edward, Virginia to close out **WELLS FARGO ACCOUNT # 1751-3501393**, with a balance as of April 30, 2015 of \$162,463.17, plus accrued interest;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia does hereby authorize such action by Donna B. Nunnally, Treasurer.

Legislative Committee:

Mr. Bartlett stated that annually, a Legislative Committee of the Board is appointed to draft the County's Legislative Agenda and plan the annual legislative luncheon. The members for 2014 were Supervisor McKay (Chairman), Supervisor Simpson, and Supervisor Wilck.

Supervisor Townsend made a motion, seconded by Supervisor Jones, to re-appoint Supervisors McKay, Simpson and Wilck to the Legislative Committee for 2015; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Personnel Matters

Mr. Bartlett announced to the Board that Mrs. Sheila Martin has tendered her resignation, effective June 30, 2015. He stated he has placed an advertisement to fill this vacancy; this position is responsible for Payroll and Human Resources functions, serves as the County Liaison with the County's insurance company and manages the County's CSA program.

Mr. Bartlett said staff is looking into handling the CSA differently; Amelia and Cumberland Counties share the cost of a part-time CSA staff person and it may benefit all parties for Prince Edward County to share that cost and make it a full time position.

Social Security Building

Mr. Bartlett announced the Social Security Building has been sold; the new owner, of Fairfax, will honor the lease of the Social Security office.

The new owner has requested approval to land his helicopter in the adjoining lot, approximately once a month; he is willing to sign a waiver releasing the County from any liability if there is damage to his helicopter.

Following some discussion, Supervisor McKay made a motion, seconded by Supervisor Townsend, to allow the owner to land his helicopter in the land adjacent to the Social Security building and to authorize the County Attorney to draw up a waiver to release the County from any liability in the event of damage; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Informational

Mr. Bartlett informed the Board that the Prince Edward County Extension Agent, Jennifer Bowen, earned Virginia Tech's 2015 Alumni Award for Excellence in Extension.

In Re: Closed Session

Supervisor Cooper-Jones made a motion, seconded by Supervisor Timmons, that the Board convene in Closed Session for discussion of the disposition of publicly held real property in the Prince Edward County Industrial Park, where discussion in an open meeting would adversely affect the

negotiating strategy of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; and for consultation with legal counsel regarding the specific legal matters requiring the provision of legal advice by such counsel concerning the sewer lines at The Manor, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor McKay, and adopted as follows:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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On motion of Supervisor Simpson and seconded by Supervisor Townsend, and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: The Manor Development

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to authorize the Chairman to enter into a settlement agreement with Booth and Company and the Poplar Hill CDA for the purpose of settling all the outstanding claims against the Poplar Hill CDA; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: State of the County

Chairman Simpson stated work is being done on a State of the County to present to the citizens.

Mr. Bartlett asked that any Board member may contact Chairman Simpson or Supervisor Timmons or himself with any concern they would like to have included. He added the State of the County is to cover the past and present; if the Board would like to work on future endeavors, a retreat could be scheduled. Mr. Bartlett said they would like to present this at the July meeting.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of May 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of May 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery (Commercial)

Ms. Emily Wells, Commercial Manager, submitted a report for April and May, 2015, which were reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of May 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of May 2015, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay, seconded by Supervisor Townsend, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was adjourned at 9:11 p.m.