

March 10, 2015

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10th day of March, 2015; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; Jim Ennis, County Attorney; and Dr. David Smith, Superintendent, Prince Edward County Schools.

Chairman Simpson called the meeting to order. Reverend Walter Fells offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

Sam Campbell, Prospect District, stated that last year, the Board voted to increase real estate taxes by 12%, which was, according to Mr. Bartlett, to offset increased costs for Piedmont Regional Jail. He said since a large part of these costs have been resolved, he requested Chairman Simpson prepare a State of the County Address to advise citizens of the financial state of the County prior to beginning the budget process. He added that since Chairman Simpson is on the Finance Committee, would Chairman Simpson recommend a tax cut equal to the savings to the County from the Piedmont Regional Jail.

Chairman Simpson stated that it would be dependent upon the budget outcome.

Mr. Bartlett stated he isn't sure where it was stated that the jail costs had decreased considerably, but they have not. He said the Jail's draft budget request was just received and it is down a bit but not significantly.

Mr. Campbell said he must have gotten bad information but requested a State of the County Address from Chairman Simpson.

Chairman Simpson stated if it is needed, he will.

Linda Campbell, Prospect District, stated her support for Darin Thomas on the School Board and requested the Board approve his reappointment to the School Board.

Wilkie Chaffin, Buffalo District, asked about the allocation to the STEPS Grant. He stated the total funding divided among the six counties served is based on the poverty rate in the county. The poverty rate suggests that Prince Edward County will pay 18% of the cost, and asked if that is the expected return from the grant.

Mr. Bartlett stated the assumption is because the grant is to help raise people out of poverty, the funding formula is based on that poverty level. How the grant funds are spent will be determined by the needs assessment, what programs are then delivered and who applies for those. The assumption is that those with the higher level of poverty would receive more services, because that is who it is focused for. There is no definitive percentage in each county.

Mr. Chaffin then asked if it wouldn't have been more logical to divide the cost based on number of poor people versus the rate of poverty. Mr. Bartlett stated the population was taken into account and it was figured by a ratio. Discussion followed.

In Re: Board of Supervisors Comments

Supervisor Timmons welcomed the new citizens in attendance and expressed his appreciation for the turnout.

Supervisor Cooper-Jones welcomed those in attendance, stating it is encouraging to see new faces.

Supervisor Townsend thanked the citizens for their attendance.

Supervisor Wilck stated he was glad to see Supervisor Cooper-Jones and the progress she is making since her surgery.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Gray, and carried:

Aye: Pattie Cooper-Jones
 Calvin L. Gray
 Robert M. Jones
 Charles W. McKay
 Howard F. Simpson
 C. Robert Timmons, Jr.
 Jerry R. Townsend
 Jim R. Wilck

Nay: None

the Board accepted the Treasurer's Report for December, 2014; the minutes of the meetings held February 10, 2015 at 5:30 p.m., and February 10, 2015 at 7:00 p.m.; Accounts and Claims; Salaries; and appropriations as follows:

<u>FY 2015 Budget Amendment</u>		<u>Debit</u>	<u>Credit</u>
3-100-24040-0060	Spay / Neuter		\$ 260.23
4-100-35100-5899	Animal Control – Misc.	\$ 260.23	
3-105-41050-0105	Transfer from Forfeited Asset Fund Balance		\$4,000.00
4-105-31700-6010	Police Supplies – Sheriff	\$4,000.00	

Prince Edward Treasurer's Report - January 2015

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	12,836,149.12		394,385.99	12,441,763.13
Wachovia Social Services	357,226.81		75,594.02	281,632.79
Bank of America School Fund	1,110,753.44		906,764.19	203,989.25
Bank of America Food Service	148,350.84	309.94	11,103.78	137,557.00
Benchmark Food Service	166,166.39			166,166.39
TOTAL				13,231,108.56

Certificates of Deposit

Benchmark	519,048.66
Citizens Bank Recreation	15,000.00
Citizens Bank Underground Storage	20,260.84
Farmers Bank	204,819.58
Wells Fargo Advantage Fund	162,459.47
TOTAL	921,588.55
GRAND TOTAL	14,152,697.11

BOARD OF SUPERVISORS

Farmville Herald	Advertising		488.13
Business Card	Water	9.20	
	Meals	67.00	
	County Government Day	120.00	
	Certification program	350.00	546.20

COUNTY ADMINISTRATOR

US Cellular	Phone		136.86
Business Card	County Government Day		40.00
Business Data of Virginia, Inc.	Norton update		29.95

COMMISSIONER OF REVENUE

Farmville Herald	Advertising		184.50
Treasurer of Virginia	Online service		77.05
Key Office Supply	Ink cartridges	459.45	
	Toner	139.98	
	Canon cartridge	95.99	
	Folders / finger tips	34.22	
	Ribbons	9.57	
	Copy paper	159.80	
	Umbrella / coat rack	95.99	995.00

TREASURER

Hasler TotalFunds by	Postage for meter		3,000.00
Benchmark Community Bank	Payflow / Paypal		22.50
Treasurer of Virginia	Online service		77.05
Electronic Systems, Inc.	Postage machine ink		152.00
Key Office Supply	Counterfeit pens	15.96	
	Greenbar paper	341.94	357.90
M&W Printers, Inc.	Envelopes		332.46

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expenses	500.00	4,200.00
ComputerPlus Sales / Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Betty A. Gibbs	Salary		1,032.32
Samuel A. Martin, Jr.	Salary		516.16
Gordon V. Smith	Salary		516.16
Brian W. Vandegrift	Training		75.00
Key Office Supply	Copy paper		59.90

REGISTRAR

U. S. Postal Service	Postage		735.00
Lynette Wright	File boxes / USB cards		33.57

CIRCUIT COURT

Key Office Supply	White-out / clips		4.84
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GENERAL DISTRICT COURT

US Cellular	Phone		23.40
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CLERK OF THE CIRCUIT COURT

Key Office Supply	Copier maintenance contract	772.50	
	Fax maintenance contract	201.00	973.50
CenturyLink	Phone		47.93
Machelle J. Eppes	Mileage	77.80	
	Lodging	282.12	359.92
VA Court Clerk's Association	Certification course		200.00
Kimberly B. Allen	Juror		30.00
Rachel N. Atkinson	Juror		30.00
Carol B. Baldwin	Juror		30.00
Steven E. Bisailon	Juror		30.00
Christopher L. Bolt	Juror		30.00
William Bordzuk	Juror		30.00
Hanna S. Boswell	Juror		30.00
Donald E. Carson	Juror		30.00
Victoria E. Carter	Juror		30.00
Alice D. Challender	Juror		30.00
Susan S. Clifford	Juror		30.00
Shamika N. Copeland	Juror		30.00
Bonnie B. Crouse	Juror		30.00
Jessica D. Duffey	Juror		30.00
Shanika R. Epperson	Juror		30.00
Frank J. Erdman	Juror		30.00
Jennifer J. Halladay	Juror		30.00
Donna M. Haskins	Juror		30.00
Patricia P. Hicks	Juror		30.00
Cameshia S. Johnson	Juror		30.00
Tynnie D. Jones	Juror		30.00
Dorothy A. Jordan	Juror		30.00
Barbara Kiewiet-De-Jonge	Juror		30.00
Brandon A. Lawson	Juror		30.00
Jeffrey W. Ledger	Juror		30.00
Alvin P. Mason, Jr.	Juror		30.00
Blaze E. Pappas	Juror		30.00
Kathy S. Redd	Juror		30.00
Rashad E. Reddick	Juror		30.00
Dale J. Redmond	Juror		30.00
Marvin E. Reid	Juror		30.00
Harold A. Saxtan, III	Juror		30.00
Adam W. Southall	Juror		30.00
Kendra J. Stoltzfus	Juror		30.00
Bernard J. Watkins, Jr.	Juror		30.00
Lester P. Welton	Juror		30.00
Key Office Supply	CDs	23.39	
	Copy paper	179.85	203.24

T&N Printing	Printing plats		16.03
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LAW LIBRARY

AT&T	Phone		41.99
CenturyLink	Phone		40.46
LexisNexis	Online service		254.00

COMMONWEALTH'S ATTORNEY

Cecelia Charlton	Certified mail		15.01
Treasurer of Virginia	IPad service		131.22
STEPS, Inc.	Shredding service		35.00
Treasurer, State of NJ	Certified copy		25.00
Capitol Process Services	Process subpoena		65.00
Key Office Supply	Binder		13.99

VICTIM WITNESS ASSISTANCE PRGRAM

U. S. Postal Service	Box rent		58.00
Key Office Supply	Copy paper	37.99	
	Folders / ink / staples	68.95	106.94

SHERIFF

Medtox Laboratories, Inc.	Drug testing		50.00
B & G Automotive	Brake pads		167.23
Burkeville Body Shop	Auto repairs		2,865.70
East End Motor Company, Inc.	Rotors / rack assembly	1,262.74	
	Inspections	32.00	
	Wrecker service	131.00	
	Window motor / regulator	406.98	
	Tires	625.55	2,458.27
Express Care	Oil changes		583.87
Fourth Street Motor Company	Auto repairs		1,212.90
Business Card	Postage	147.00	
	Vehicle registration	5.00	152.00
Treasurer of Virginia	VCIN		52.87
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN		39.68
US Cellular	Phone		918.24
VALEAC	Dues		100.00
Clerk of Circuit Court	Notary		10.00
Key Office Supply	Copy paper	149.95	
	Labels	41.98	
	Laser cartridge	94.99	286.92
Staples Advantage	Ink cartridges		750.39
Fisher Auto Parts, Inc.	Battery	136.97	
	Sales tax	-0.40	136.57
Rod & Staff, LLC	Tires	886.52	
	Sales tax	-44.52	842.00
Galls, LLC	Maglite traffic wand	11.42	
	Console	409.61	
	Siren	251.95	672.98

Quality Uniform Company, Inc.	Uniforms		1,131.95
Rockwell Audio	Install lights / siren		552.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Elecom, Inc.	Repair labor		125.00
Fire & Safety Equipment Company	Calibration	35.00	
	Altair 4X4 gas	875.00	
	Insignia pin	19.00	929.00
Creative Monogramming	Shirt w/ logo		80.00
NAFECO, Inc.	Foam		881.20

RICE VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Delete entry	-29,739.82	
	Truck loan	29,739.82	
	Truck loan	7,962.50	7,962.50
John Deere Financial	Propane		485.65
Dominion Virginia Power	Electric service		324.17
Watkins Insurance Agency	Accident insurance	2,390.00	
	Auto insurance	3,778.00	
	Package insurance	2,793.00	
	Umbrella insurance	329.00	9,290.00
Zurich-American	Workers comp insurance		3,397.00

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Ellington Energy Service	Fuel oil		304.90
Fisher Auto Parts, Inc.	Truck cleaning supplies		48.90
Foster Fuels, Inc.	Propane		668.17
Goodman Truck & Tractor	Service / repair truck		1,599.16
Dominion Virginia Power	Electric service		257.45
Watkins Insurance Agency	Accident insurance	2,390.00	
	Auto insurance	4,588.00	
	Package insurance	2,976.00	
	Umbrella insurance	329.00	10,283.00

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Davis GMC Truck, Inc.	Inspection		16.00
Ellington Energy Service	Propane		1,972.82
Southside Electric Cooperative	Electric service		294.72
Verizon Wireless	Phone		60.07
Verizon	Phone		336.25
Watkins Insurance Agency	Accident insurance	2,390.00	
	Auto insurance	3,574.00	
	Package insurance	3,069.00	
	Umbrella insurance	329.00	9,362.00

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Arcet Equipment Company	Cylinder rental		121.52
Creative Electric Contractors	Accessory drive belt		217.68

Fire & Safety Equipment Company	Reflexite tetras - red		84.00
Foster Fuels, Inc.	Propane		1,211.18
Keplinger Repair Service, Inc.	Foam		533.40
CenturyLink	Phone		51.77
Richmond Alarm Company	Annual alarm subscription		380.00
Dominion Virginia Power	Electric service		455.48
Watkins Insurance Agency	Accident insurance	2,963.00	
	Auto insurance	5,204.00	
	Package insurance	2,713.00	
	Umbrella insurance	329.00	11,209.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		85.98
Fire & Safety Equipment Company	Mask disinfectant		76.92
Pamplin Exxon	Fuel		292.68
Price Supply Company, Inc.	Evap motor / capacitor	89.95	
	Holesaw	12.59	
	Faucet connector	6.08	108.62
Verizon	Phone		177.65
Vest's Sales & Service, Inc.	Flashlights	245.00	
	Lights	1,380.00	1,625.00
Dominion Virginia Power	Electric service		734.87

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Commtronics of Virginia	Repeater repair		541.75
Dominion Virginia Power	Electric service		359.84
Watkins Insurance Agency	Accident insurance	3,706.00	
	Auto insurance	6,831.00	
	Package insurance	5,145.00	
	Umbrella insurance	329.00	16,011.00

FIRE PROGRAMS - ATL-RICE VF

Benchmark Community Bank	Delete entry	-12,037.50	
	Truck loan	12,037.50	
	Truck loan	12,037.50	12,037.50

EMERGENCY SERVICES

Korman Signs	Signs & hardware	859.29	
	Mile markers	221.45	1,080.74

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		573.75
Piedmont Regional Juvenile Detention Center	Juvenile detention		5,925.00

BUILDING OFFICIAL

US Cellular	Phone		23.40
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ANIMAL CONTROL

Dominion Virginia Power	Electric service		597.77
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CenturyLink	Phone		97.22
US Cellular	Phone		47.30
Business Card	License renewal		90.00
Walmart Community / RFCSLLC	Ink cartridge	28.97	
	Dog food	127.29	
	Cleaning supplies	23.30	
	Windshield wash	17.88	197.44

BIOSOLIDS MONITORING

Tri-County Ford, Inc.	Oil change		33.24
US Cellular	Phone		23.40

REFUSE DISPOSAL

Resource International	Assessment monitoring	3,142.50	
	Misc. work tasks	5,700.00	
	Storm water compliance	1,591.50	10,434.00
Farmville Wholesale Electric	Light fixture / cover		169.38
James P. Childress, Jr.	Oil change	501.40	
	Service call	90.00	591.40
Republic Services #974	Trash collection		432.89
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		2,773.20
STEPS, Inc.	Recycling fee		4,009.64
Synergy Recycling, LLC	Electronic recycling		1,705.03
Southside Electric Cooperative	Darlington Heights site	150.95	
	Virso site	193.92	344.87
Dominion Virginia Power	Rice site	127.48	
	Cell C pump station	13.32	
	Green Bay site	114.70	
	Worsham site	140.10	
	Prospect site	129.69	
	Scalehouse	141.33	
	Landfill site	89.69	756.31
AT&T	Phone		43.82
CenturyLink	Phone		144.09
US Cellular	Phone		23.40
Verizon	Phone		132.61
O. O. Stiff, Inc.	Monthly service		662.50
Business Card	Training		475.00
East End Motor Company, Inc.	Tires		1,219.58

GENERAL PROPERTIES

East End Chevron	Oil change		14.00
Southside Electric Cooperative	SRR lights		32.36
Dominion Virginia Power	Roy Clark monument	6.59	
	SCOPE building	383.64	
	Courthouse	10,209.75	
	Sheriff Dept. shed	6.59	
	Worsham Clerk Office	289.55	
	Lights at Rice	110.03	

	Ag building	2,554.81	
	Shop	46.04	13,607.00
Ellington Energy Service	Fuel oil - Courthouse	4,875.01	
	Fuel oil - shop	176.40	
	Diesel	12.20	5,063.61
Parker Oil Company, Inc.	Fuel oil - Courthouse	5,942.19	
	Fuel oil - shop	366.31	6,308.50
Town of Farmville	Water & sewer		129.56
AT&T	Phone		41.98
CenturyLink	Phone		53.78
US Cellular	Phone		117.37
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		507.10
Diamond Paper Company	Paper towels	319.70	
	Gloves / liners / towels	637.97	957.67
Commworld Central VA	Re-route phone number		90.00
Cummins Atlantic, LLC	Heater for generator		316.72
Farmville Wholesale Electric	Batteries		15.96
Grainger	Relief valve		317.99
Lowe's	Tape measure / WD-40	39.67	
	Door / nails / quarter-round	130.19	
	Sheetrock / insulation	215.92	
	Heater	62.48	
	Gloves / rags	38.34	486.60
Mills Heating & Air	Boiler maintenance		601.00
NAPA of Farmville	Alternator belt		10.99
Cintas Corporation #524	Uniform rental		403.85
Sherwin Williams Company	Brush / thinner / knife	24.36	
	Brush	11.30	35.66
Valley Boiler, Inc.	Oil cylinders		1,697.89
Fisher Auto Parts, Inc.	Oil & filter	101.43	
	Battery cleaner / terminal	7.37	
	Battery	107.36	
	Grease	29.90	246.06
Rod & Staff, LLC	Tires / alignment / bolt		636.77
	<u>CANNERY</u>		
Virginia Food Works	Contract payment		2,916.67
Southside Electric Cooperative	Electric service		242.26
Ellington Energy Service	Fuel oil		1,802.70
CenturyLink	Phone		204.01
	<u>COMPREHENSIVE SERVICES ACT</u>		
Accurate Interpretation	Foster care		400.00
Bear Creek Academy	Professional service		5,610.00
Blue Ridge Autism & Achievement Center	Professional service		5,220.00
Rescare / Braley & Thompson	Professional service		5,890.00
Centra Health	Professional service		15,371.00
ChildHelp, Inc.	Professional service		145.00
Elk Hill	Professional service		2,310.00

Family & Community Support	Professional service	80.00	
Family Preservation Services	Professional service	3,077.50	
Grafton School, Inc.	Professional service	20,816.00	
Ifetayo Imanchinello	Foster care	2,085.00	
Keystone Newport News, LLC	Professional service	3,150.00	
Ashley Long	Foster care	4,077.00	
Mountain Youth	Professional service	2,500.00	
Northstar Academy, Inc.	Professional service	3,229.00	
Virginia Family Services	Professional service	579.00	
VA Home for Boys & Girls	Professional service	300.00	
Business Card	Conference registration	150.00	

PLANNING

Preston Hunt	Commission meeting	100.00	
	Mileage	23.00	123.00
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	12.65	112.65
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.35	110.35
John W. Peery, Jr.	Commission meeting	100.00	
	Mileage	1.72	101.72
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.75	105.75
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.62	108.62
Brett Von Cannon Watson	Commission meeting		100.00
Business Card	Certified mail		6.21
US Cellular	Phone		72.81
Business Data of Virginia, Inc.	Norton update		29.95
Walmart Community / RFCSLLC	Camera card		14.88

ECONOMIC DEVELOPMENT

Demont Design	EZ Brochure update		45.00
Business Card	Postage	63.45	
	Parking	9.00	
	Meals	47.63	120.08
Farmville Herald	Subscription		38.00
McCain Printing Company, Inc.	EZ brochures		589.44

TOURISM

Dominion Virginia Power	Electric service		167.65
Town of Farmville	Water & sewer		47.65
Business Card	UPS		183.57
CenturyLink	Phone		703.40
Magi Van Eps	Lunch meeting		91.38

COOPERATIVE EXTENSION OFFICE

Treasurer Virginia Tech	Local support		14,556.20
CenturyLink	Phone		105.16

	<u>WATER FUND</u>	
Town of Farmville	Water	73.22
	<u>SEWER FUND</u>	
Dominion Virginia Power	Sewer pump	36.19
	<u>RETIREMENT BENEFIT FUND</u>	
Vicki K. Johns	Retiree benefit	1,094.00
	<u>PIEDMONT COURT SERVICES FUND</u>	
Dominion Virginia Power	Electric service	313.92
CenturyLink	Phone	65.60
CNA Surety	Surety bonds	212.63
Jessica Carrion	Mileage	107.52
Sheena Franklin	Mileage	78.20
Renee T. Maxey	Mileage	261.46
Business Data of Virginia, Inc.	Norton update	89.85
Julianna Ferrell	Newspaper	0.50
	<u>PCS SUPERVISION FEES EXPENDITURES</u>	
Julianna Ferrell	Mileage	89.69
Sharon Gray	Mileage	114.40
Connie Stimpson	Mileage	19.55
Renee T. Maxey	Mileage	21.91
	<u>PCS DRUG TESTING FEES</u>	
Alere Toxicology Services, Inc.	Drug testing	19.48

In Re: Highway Matters

Supervisor McKay stated some of the dirt roads are in terrible shape; he said he spoke with Bill Bailey who stated he will get to those as soon as the ground dries out enough.

Supervisor Timmons expressed his appreciation to Sheriff Reed and his deputies who went out on Darlington Heights Road to speak to a logger that was causing mud build-up on the road and causing a safety issue. He added the issues he has brought up for the past three months are still continuing and have not been addressed.

Supervisor Jones stated Watson Road and Persimmon Tree Fork Road, and the dirt portion of Millers Lake Road are rough and asked for VDOT to look at those for repair.

In Re: Update from Piedmont Court Services

Renee Trent Maxey, Director of Piedmont Court Services, presented an update on the programs and activities of Piedmont Court Services (PCS). She stated PCS is in its 32nd year of providing services, and listed the various organizations that provide community service opportunities for the offenders. Ms. Maxey stated nearly \$25,000 has been collected from the offenders in FY13-14, and the offenders have performed over 24,000 hours of community service in FY13-14. PCS success rate for FY13-14 was 83%; the statewide success rate was 71%. Last year there were 930 case closures, with 770 of them successfully completing all requirements. During FY13-14, 1,041 new cases were supervised. She stated to incarcerate the misdemeanants and felons that were supervised during that fiscal year for just 30 days, it would have cost \$1,577,000. Ms. Maxey added the success rate so far this fiscal year is at 86%.

Supervisor Timmons questioned the procedure for cases deemed unsuccessful. Ms. Maxey stated the Court deems cases unsuccessful when the offenders do not complete community service, do not pay restitution or do not complete the classes ordered. The Judge may give them time to serve.

Supervisor Townsend asked if the recidivism rate of 14% is for new crimes or violations; Ms. Maxey stated it is for a new crime.

Supervisor Gray asked if the number of probation officers increased due to these cases; Ms. Maxey stated the probation officers do a good job with their case load.

Supervisor Townsend then asked if the probation officers facilitate the Anger Management class and if it is evidence-based. Ms. Maxey said everything they do must be evidence-based. When the probation officers do classes in house, they do not do Anger Management but do Financial Management, Job Seeking Skills, Shoplifting and Promotion of Responsible Behavior which focuses on alcohol and drug use.

Supervisor Gray asked if the workload is manageable for the probation officers. Ms. Maxey said they are able to stay on top of the workload; in some cases, an officer's caseload is reduced to allow them time to catch up and stay on top of things.

Mr. Bartlett said there is a state recommended caseload for each probation officer. They are below that threshold.

In Re: Public Hearing - School Board Appointments

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the School Board Appointments. Notice of this hearing was advertised according to law in the Wednesday, February 25, 2015 and Wednesday, March 3, 2015 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Simpson stated the terms of the following School Board members expire June 30, 2015:

District 201 – Susan Lawman (Supervisor Bobby Jones)

District 601 – Darin Thomas (Supervisor Calvin Gray)

Chairman Simpson opened the public hearing.

Supervisor Jones stated the Citizen Committee for District 201 comprises:

Betsy Jenkins, Chair
465 Boot Hill Lane
Green Bay, VA 23942
(434) 390-3112

Richard Stoner
1174 Holly Farms Road
Rice, VA 23966
(434) 392-5364

Sonya Walker
456 Piney Grove Road
Rice, VA 23966
(434) 607-3312

Supervisor Gray announced the Citizen Committee for District 601 comprises:

Sam Campbell, Chair
288 Harvey Jones Lane
Pamplin, VA 23958
(434) 660-1663

Dorothy Bruce
PO Box 437
Prospect, VA 23960
(434) 664-7588

Dione Jennings
3343 Five Forks Road
Pamplin, VA 23958
(434) 390-4632

Peggy S. Kelsey
838 Simpson Road
Prospect, VA 23960
(434) 392-6286

Thomas Tillerson
318 Tuggle Road
Prospect, VA 23960
(434) 392-4660

Bemeché Hicks, Lockett District, asked the Board and the Committee to consider Mr. Chapman Hood Frazier; he would be an asset to the School Board because of his background and his vision.

There being no one further wishing to speak, Chairman Simpson closed the Public Hearing.

The applicants will be named to the Board by the Committees during the April meeting.

In Re: Commonwealth Regional Council Charter Amendment

Supervisor Timmons stated a letter was received from Commonwealth Regional Council (CRC) Executive Director Mary Hickman regarding a proposed amendment to the Charter of the Commonwealth Regional Council. The amendment is to Article V, Section 5.1 and concerns the dues structure for members of the organization.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to approve the proposed amendment to the Commonwealth Regional Council Charter, Section 5.1; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Supervisor Wilck made a motion, seconded by Supervisor Gray, to adopt the Resolution amending the Bylaws of the Commonwealth Regional Council; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

**Resolution of the Board of Supervisors
of the
County of Prince Edward, Virginia**

WHEREAS, the County of Prince Edward, Virginia, is a current member of good standing of the Commonwealth Regional Council, and

WHEREAS, The Commonwealth Regional Council has been discussing the desire to have participation by all eligible members and future partners located within the region; and

WHEREAS, the Commonwealth Regional Council has determined that flexibility in the dues structure could be beneficial in the future as it relates to participation by all eligible members and future partners; and

WHEREAS, the current Charter of the Commonwealth Regional Council states that in no event shall any locality or institution be required to pay annual dues in an amount greater than any other member locality or institution, and

WHEREAS, the Commonwealth Regional Council has presented current members of good standing with a Charter Amendment which would give the Council the flexibility to determine the annual dues.

NOW, THEREFORE BE IT RESOLVED, that having reviewed the proposed Charter Amendment, copy attached, and having no objections thereto, the Board of Supervisors of the County of Prince Edward, Virginia, recommends, and deems it to be in the best interest of the Council and its Members, and

FURTHERMORE, BE IT RESOLVED, as a current Commonwealth Regional Council Charter Member in good standing, the Board of Supervisors of the County of Prince Edward, Virginia, hereby directs or authorizes its representative to the Commonwealth Regional Council to adopt the Bylaws accordingly to reflect these Amendments.

In Re: County Administrator's Report

Mr. Bartlett reported the Federal Energy Regulatory Commission (FERC) is scheduled to hold a scoping meeting at Prince Edward County High School on March 17, 2015. The purpose of the FERC meeting is to gather relevant issues of major projects, pursuant to NEPA. Affected property owners and other stakeholders can provide comments and the meeting is open to the general public. FERC staff will describe the environmental review process, provide relevant information and answer procedural questions. Dominion Power will be present and typically gives a summary of the project and is available before and after the meeting to answer questions. The scoping meetings are recorded and become part of the formal record of the project.

Mr. Bartlett stated the Board may wish to appoint a representative of the County to speak at the meeting to explain why the Board of Supervisors supports the project. The primary reason is to assist in the economic development of the region. Natural gas is now the fuel of choice for most economic development projects and for residential use. Without any possible access to natural gas, Prince Edward County is unable to compete for many economic development projects, depriving our citizens of the chance to compete for these new jobs. Additionally, access to natural gas increases competition and lowers fuel prices. Finally, the revenues generated ease the tax burden on our citizens.

Supervisor Jones made a motion, seconded by Supervisor Gray, to appoint Supervisor Timmons to represent Prince Edward County at the meeting held by the Federal Energy Regulatory Commission on March 17, 2015; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Finance Committee Report

Mr. Bartlett reported The Prince Edward County Board of Supervisors referred STEPS' funding request of \$14,487.92 to the Finance Committee during its February 10, 2015 meeting. This request represents Prince Edward County's portion of the required 25% match of the Community Services Block Grant (CSBG) which STEPS was recently awarded when they were designated as the Community Action Agency (CAA) for our region. The CSBG is \$318,000 with a required match of \$79,499.75. The recommendation of the division of the local match between the six counties STEPS will serve is [contained in Attachment 1].

The Finance Committee met with representatives of STEPS on March 2, 2015 to review the request. The President/CEO of STEPS, Sharon Harrup, introduced Jane Little to the Committee. Mrs. Little is a CPA and has been recently hired to serve as the Chief Financial Officer (CFO) of STEPS. The

Committee learned Mrs. Little has extensive experience in public accounting and in particular Community Action Agency operations.

The Virginia Department of Social Services web site sets forth the following mission statement of a Community Action Agency (CAA):

...to address the issues of poverty and to increase the self-sufficiency of low-income families. They offer a broad range of anti-poverty programs and work collaboratively with businesses and other agencies to build a network of support for Virginia's most vulnerable populations. Some of the CSBG programs are:

- *Education, employment, child care, community and economic development, head start, health and nutrition, housing and related services, special populations (including the elderly, ex-offenders and the homeless), and transportation.*

This program's main goal is to decrease poverty not just by providing money to those in need, but to build the capacity of low-income individuals so they can work their way out of poverty and stay out. It was explained that the function of CSBG monies are to fund the central management and core activities of the CAA which allows the CAA to mobilize additional resources to combat the central causes of poverty in the region served. CSBG is a categorical grant and not a program grant. Program grants are the funds that are used to provide direct services to individuals and families.

STEPS' plan is to hire a community planner/grant writer. The first activity planned is to conduct a community-wide needs assessment to determine what programs are needed in each county to build the self-sufficiency of families in order to take them out of poverty. Once the needs assessment is completed, STEPS will then locate funding streams to fund programs to fill the needs identified in the needs assessment.

Mr. Bartlett stated that for many years, Prince Edward County provided funds for HOPE and before that, CPAC, to assist those organizations in meeting the CSBG match. Every dollar of local match allows our community to receive four dollars of federal funding to assist those in poverty. Due to, and since the de-designation of HOPE, the citizens of our region have not been receiving services provided by a CAA.

Mr. Bartlett stated the Boards of Supervisors in Amelia and Buckingham Counties have already approved STEPS' funding request for the current fiscal year. The designation of STEPS as a CAA is a long-term commitment by the state and federal government to provide funding to assist citizens of our

region. The local match requirement is also a long-term commitment because without the match, the federal funds will not be provided.

Mr. Bartlett said the request for \$14,488 can be funded without a withdrawal from the fund balance. There is \$178,000 in a capital line item to purchase a garbage truck. The bids have been received for the truck and the low bid for a truck that matched our specifications is \$145,783, or \$32,217 less than the amount budgeted and appropriated.

Mr. Bartlett said the Finance Committee unanimously voted to recommend the Board of Supervisors approve providing \$14,488 to STEPS for Prince Edward County's portion of the local match and those funds be transferred from the existing capital line item used to pay for the garbage truck.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to approve providing \$14,488 to STEPS for Prince Edward County's portion of the local match and those funds be transferred from the existing capital line item used to pay for the garbage truck as follows:

<u>FY 2015 Budget Amendment</u>		<u>Debit</u>	<u>Credit</u>
4-100-42300-8206	Refuse Department / construction vehicle		\$ 14,488
4-100-53501-5615	STEPS – Community Action	\$ 14,488	

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of February 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of February 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of February 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of February 2015, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay, seconded by Supervisor Gray, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 7:48 p.m. until 5:30 p.m. on Tuesday, March 17, 2015 for the Joint Meeting with the School Board.