

March 27, 2018

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 27th day of March, 2018; at 7:30 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Robert M. Jones

Odessa H. Pride

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; James R. Ennis, County Attorney; and Brian T. Butler, Deputy County Attorney.

Chairman Cooper-Jones called the special meeting to order.

In Re: Public Hearing – STEPS Centre Lease

Chairman Cooper-Jones announced that this was the date and time scheduled for a public hearing solicit input and receive comments concerning two leases of Property that is commonly known as The STEPS Centre, located at 56 SMI Way, Farmville, VA 23901 and designated as Tax Parcel #023B-A-2. Notice of this hearing was advertised according to law in the Friday, March 16, 2018 edition of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The first lease pertains to a lease of approximately 5,800 square feet of office space while the second lease pertains to approximately 12,714 square feet of space currently housing the Shredding operation.

The leases have been reviewed by the County Attorney, follow the MOU agreed to by both parties and have been signed by both parties. The leases are not fully executed until the Board ratifies them after the public hearing. The actual commencement date will begin once the work on the building has been substantially completed and either a temporary or permanent occupancy permit is issued allowing the premises to be occupied.

Chairman Cooper-Jones opened the public hearing.

There being no one wishing to speak, Chairman Cooper-Jones closed the public hearing.

Mr. Bartlett stated the copies of the two leases, one for office space and one for the Shred area.

Mr. Butler said the State Code provides that any property disposed of in any way, including by lease, the Board must hold a public hearing.

Supervisor Timmons said this doesn't include the lease with Social Services; Mr. Butler said it does not include any governmental agency.

Mr. Bartlett said it is not in force until the majority of the work is done and the Certificate of Occupancy is issued.

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to adopt the Resolution Accepting STEPS Property; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Robert M. Jones	
	Odessa H. Pride	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

ACCEPTANCE OF STEPS PROPERTY

WHEREAS, Section 15.2-1803, Code of Virginia, 1950, as amended, requires a person authorized to act on behalf of the County to sign an instrument conveying property to the County; and

WHEREAS, the County wishes to accept the transfer of certain property currently owned by STEPS, Inc., and identified by Tax Map Number 023B-A-2.

NOW, THEREFORE BE IT RESOLVED, by the Board of Supervisors of the County of Prince Edward, that Pattie Cooper-Jones, Chairperson of the Board of Supervisors of the County of Prince Edward, is authorized to sign the instrument conveying property to the County of Prince Edward from STEPS, Inc., and identified by Tax Map Number 023B-A-2, and to sign such other associated documents as may be required to effect said conveyance.

Supervisor Timmons made a motion, seconded by Supervisor Emert, to ratify the execution of the leases; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Robert M. Jones
Odessa H. Pride
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

On motion of Supervisor Emert, seconded by Supervisor Wilck, and adopted by the following vote:

Aye: Pattie Cooper-Jones
J. David Emert
Robert M. Jones
Odessa H. Pride
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the meeting was recessed until Thursday, March 29, 2018 at 2:00 p.m. for a budget work session.