

May 8, 2012

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 8th day of May, 2012; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Carney, Economic Development Director; and James Ennis, County Attorney.

Chairman Fore called the meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

There were no citizens wishing to speak at this time.

In Re: Board of Supervisors Comments

Supervisor Campbell inquired about the limit on the real estate tax relief for the elderly. Mr. Wade Bartlett, County Administrator, said a limit is placed on the total assets for the household; he will contact the Commissioner of Revenue for details to report to Supervisor Campbell.

Supervisor Wilck stated citizens have expressed concerns regarding the amount that could be required of the taxpayers if the developer cannot pay the bonds for the debt service [on the Granite Falls project]. He stated a public hearing is needed in advance of the second vote on the bonds. The developer has refused to give him the names of his associates and his lending source. He contacted an attorney who stated as there are taxpayer funds involved, the developer is required to disclose those names so we have time to vet the people and make sure the lending source is credible.

Supervisor Wilck, seconded by Supervisor Cooper-Jones, made a motion to hold a public hearing on the funding of the Granite Falls Project four weeks in advance of the second bond vote, and that the developer be present at the meeting to disclose who his associates are and the lending institution.

Discussion followed on the County's liability for the debt if the bonds fail. Supervisor McKay asked if a public hearing was already required. Mr. Bartlett stated there already must be a public hearing in the process; he said the County's bond attorneys and financial advisors will be asked what the timeline will be.

Chairman Fore restated Supervisor Wilck's motion to hold a public hearing on the Granite Falls Project four weeks in advance of the second bond vote, and that the developer is present at the meeting to disclose the associates and lending institution; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Don C. Gantt, Jr.
Charles W. McKay
Jim R. Wilck

Nay: William G. Fore, Jr.
Robert M. Jones
Howard F. Simpson

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the Board accepted the minutes of the meetings held April 3, 2012, April 10, 2012 at 4:00 p.m., April 10, 2012 at 7:00 p.m., April 17, 2012, April 24, 2012, and April 26, 2012; Accounts and Claims; and Salaries; and appropriations as follows:

FY 2012 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-19020-0001	Recovered Costs		\$ 203
4-100-21600-5210	Clerk of Circuit Court/Postal	\$ 203	

BOARD OF SUPERVISORS

Howard M. Campbell	Mileage		194.25
William G. Fore, Jr.	Mileage		22.75
Don C. Gantt, Jr.	Mileage	266.40	
	VACO Meeting registration	350.00	616.40
Robert M. Jones	Mileage		55.50
Charles W. McKay	Mileage		130.98
Business Card	Meals / meeting refreshments		458.45

COUNTY ADMINISTRATOR

Pitney Bowes Financial Services	Postage meter lease		29.00
U. S. Postal Service	Postage		510.00
US Cellular	Phone		115.75
Business Card	Printing		273.55
C. W. Warthen	Supervisor minutes books (2)		813.18
Diamond Springs	Water & equipment rental		15.70
University of Virginia	2011 Tax Rates book		31.00

COMMISSIONER OF REVENUE

Commissioner of Revenue Association	Dues		240.00
Business Data of Virginia, Inc.	Norton Anti-virus		59.90

	<u>INFORMATION TECHNOLOGY</u>	
Business Data of Virginia, Inc.	Travel expenses	1,200.00
	<u>GENERAL DISTRICT COURT</u>	
Joyce K. Sexton	Mediation	1,068.75
US Cellular	Phone	25.37
	<u>SPECIAL MAGISTRATES</u>	
Key Office Supply	Office supplies	231.87
	<u>CLERK OF THE CIRCUIT COURT</u>	
CenturyLink	Phone	79.29
Meghan D. Andrews	Juror	30.00
Otis Fred Asal	Juror	30.00
Christopher O. Dalton	Juror	30.00
Charles T. Davis	Juror	30.00
Era F. Hatcher	Juror	30.00
Sandra D. Stokes-Gray	Juror	30.00
Thomson Reuters	Scan plats	240.00
	<u>LAW LIBRARY</u>	
AT&T	Phone	36.85
CenturyLink	Phone	37.32
LexisNexis	Online charges	228.00
	<u>COMMONWEALTH'S ATTORNEY</u>	
Brian Butler	Mileage	162.06
	Parking	36.00
	Lodging	327.61
	Meals	161.00
James R. Ennis	Mileage	164.28
	Parking	24.00
	Lodging	205.14
	Meals	101.79
Morgan Greer	Mileage	175.38
	Parking	36.00
	Lodging	317.66
	Meals	139.25
Edward A. Mann	Mileage	177.60
	Parking	2.75
	Lodging	307.71
	Meals	28.78
	<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>	
Cindy Sams	Postage	10.60
	<u>SHERIFF</u>	
East End Motor Company, Inc.	Oil change / check brakes	102.44
	Inspection / plugs / coils	574.84

	Tires	1,918.01	2,595.29
Express Care	Oil change		204.87
Kinex Networking Solutions	Web hosting / data backup		39.90
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33
Michael Jackson	Meals		9.72
Staples Advantage	Office supplies		563.84
Galls, An Aramark Company	Strobe flash tube	141.72	
	Console (2)	533.96	
	Credit	-129.98	
	Lightbar	802.97	
	Console	-249.99	
	Leather gloves	39.24	
	Flashlight batteries	24.98	
	Credit	-39.77	
	Boots	122.98	1,246.11
DMV	Special IDs		30.00
Printech, Inc.	Traffic summons		534.30
Southern Police Equipment Company	Handcuffs / keys		43.97
Sheehy Ford	Install emergency equipment	1,681.00	
	Check FCC Serial # / parts	382.19	
	Siren controller	1,111.84	3,175.03
	<u>SHERIFF - COURTS</u>		
Best Uniforms, Inc.	Shirt	48.00	
	Pants	48.05	96.05
	<u>RICE VOLUNTEER FIRE DEPARTMENT</u>		
John Deere Financial	Diesel	381.28	
	Gas	218.87	600.15
Dominion Virginia Power	Electric service		311.23
	<u>HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT</u>		
Arcet Equipment Company	Oxygen		36.44
Goodman Specialized Vehicles	Inspection & maintenance	2,128.18	
	Tanker maintenance	1,758.32	
	Tanker service	331.74	
	Pump repair	554.70	4,772.94
Jack L. Slagle Fire Equipment	Firefighting equipment		22.58
Dominion Virginia Power	Electric service		245.16
	<u>PAMPLIN VOLUNTEER FIRE DEPARTMENT</u>		
AT&T	Phone		82.67
Dodson Pest Control	Exterminating service		684.00
Pamplin Exxon	Fuel		241.34
Verizon	Phone		59.48
Vest's Sales & Service, Inc.	Firefighting gear	412.00	
	Turnout gear	1,721.00	2,133.00
Your First Due, Inc.	Website hosting		24.95

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Truck repairs		3,521.40
Parker Oil Company, Inc.	Propane	64.07	
	Diesel	1,131.19	
	Fuel	346.68	1,541.94
US Cellular	Phone		159.07
Verizon	Phone		160.41
Dominion Virginia Power	Electric service		355.91
Watkins Insurance Agency	Accident insurance	5,335.00	
	Umbrella / package / auto	3,551.00	8,886.00

AMBULANCE AND RESCUE SERVICES

Prince Edward Volunteer Rescue Squad	Capital equipment loan		100,000.00
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EMERGENCY SERVICES

Timmons Group	Address additions		135.00
Korman Signs	Signs & hardware		718.80

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		5,925.00
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BUILDING OFFICIAL

U. S. Postal Service	Postage		50.00
US Cellular	Phone		25.37
Coy Leatherwood	Meal	8.28	
	Meeting registration	15.00	23.28

ANIMAL CONTROL

Jennifer Kingsley, DVM	Vet services		63.00
Dominion Virginia Power	Electric service		114.63
CenturyLink	Phone		128.47
US Cellular	Phone		50.99
Walmart	Dog food		135.04

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		60.00
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BIOSOLIDS MONITORING

US Cellular	Phone		25.37
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REFUSE DISPOSAL

Jimmy Whirley / Powerwash	Washed Mack truck		75.00
Jimmy's Service Center	Truck maintenance		565.16
Southern States	Gloves		9.99
Arena Trucking Company	Trash collection		274.00
Resource International	Groundwater/gas monitoring		22,088.23
Emanuel Tire of Virginia	Tire recycling		1,052.40
Synergy Recycling, LLC	Electronic recycling		1,213.91
Southside Electric Cooperative	Darlington Heights site		80.22

Dominion Virginia Power	Leachate pump	84.71	
	Scalehouse	74.59	
	Cell C pump station	19.11	
	Green Bay site	71.51	
	Worsham site	50.09	
	Prospect site	61.07	
	Landfill site	32.54	393.62
AT&T	Phone		208.84
CenturyLink	Phone		255.61
US Cellular	Phone		25.37
Verizon	Phone		116.41
Prince Edward County Public School	Diesel		1,601.07

LITTER CONTROL

Veolia ES Technical	Fluorescent lamps		191.88
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GENERAL PROPERTIES

OK Termite & Pest Control	Exterminating service		150.00
Thyssenkrupp Elevator	Service contract / April - June		2,374.13
Southside Electric Cooperative	SRR lights		31.10
Dominion Virginia Power	Roy Clark monument	19.74	
	Courthouse	10,844.11	
	Shop	25.63	
	Sheriff Department Shed	5.66	
	Worsham Clerk's office	14.04	10,909.18
AT&T	Phone		36.84
CenturyLink	Phone		121.85
US Cellular	Phone		84.51
Aramark Uniform Services	Janitorial supplies		167.02
Lowe's	Bleach / Lysol	38.94	
	Stain / glue	28.65	
	Door / stain / hinge	61.16	
	Belts / brush / tubing	19.16	
	Magnet	16.78	
	Putty knife / wood floor	12.14	
	Chain sharpener	39.94	
	Stain / sander belts	18.45	
	Returns	-20.95	214.27
Diamond Springs	Water & equipment rental		22.45
Shanaberger & Sons	Repair weed-eater		68.91
Sherwin Williams Company	Brushes / roller covers		21.96
Prince Edward County Public School	Diesel		71.16

CANNERY

Southside Electric Cooperative	Electric service		170.07
CenturyLink	Phone		120.74
US Cellular	Phone		25.37
Business Data of Virginia, Inc.	Norton Anti-virus		29.95

COMPREHENSIVE SERVICES ACT

Crossroads Services Board	Professional services	1,060.00
Family Preservation Services	Professional services	4,045.00
Grafton School, Inc.	Professional services	19,110.00
Nathaniel & Brittany Jones	Foster care	896.00
Letricia R. Logan	Foster care	666.00
Phillip & Jessica Sterling	Foster care	448.00
The Hughes Center	Professional services	5,324.00
U. S. Postal Service	Postage	30.00

SUPERVISION OF PARKS & RECREATION

Southside Virginia Family YMCA	2012 Summer camp	23,000.00
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PLANNING

R. Samuel Coleman	Commission meeting	100.00	
	Mileage	13.32	113.32
Sally W. Gilfillan	Commission meeting		100.00
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.20	122.20
Preston Hunt	Commission meeting	100.00	
	Mileage	22.20	122.20
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.99	109.99
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.32	108.32
U. S. Postal Service	Postage		140.00
US Cellular	Phone		51.74

ECONOMIC DEVELOPMENT

Business Card	Printing Enterprise Zone maps	30.15	
	Postage	51.20	
	Meals	146.81	228.16
US Cellular	Phone		25.37
Farmville Printing	Stationery		25.45

TOURISM

Dominion Virginia Power	Electric service		263.84
Business Card	UPS		6.57
U. S. Postal Service	Postage	270.00	
	Box rent	110.00	380.00
CenturyLink	Phone		289.81
Meredith	Ad - Family Circle		4,569.60

GENERAL EXPENSES

Lumos Networks	Phone		2,757.70
Southern States Cooperative, Inc.	Gas		19,925.50

CAPITAL PROJECTS

Longwood Well Drill Company	Drill well - Glad Hill		3,500.00
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Prince Edward Health Department	Well permit - Glad Hill	300.00
Old Dominion Freight Line	Ship filling machine	376.04

INDUSTRIAL DEVELOPMENT AUTHORITY FUND

Prince Edward County IDA	Water saw financing	170,000.00
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PIEDMONT COURT SERVICES

Redwood Biotech	Test strips	28.39
Charlotte Gazette	Advertising	24.00
Dominion Virginia Power	Electric service	201.75
U. S. Postal Service	Postage	525.00
AT&T	Phone	129.23
Quill Corporation	Paper / prongs	170.50
	Paper / receipt / index	204.46
Farmville Herald	Subscription	34.00
Powhatan Today	Subscription	23.50
Staples Advantage	3 Office chairs	689.97

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	210.00

PCS DRUG TESTING FEES

Alere Toxicology Service, Inc.	Drug testing	19.48
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ADDENDUM BILL LIST

BOARD OF SUPERVISORS

Rochette's Florist	Flowers - Bartlett	131.95
VEPGA	Energy negotiations	165.00

COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service	77.33
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TREASURER

Treasurer of Virginia	Online service	77.34
Virginia Employment Commission	Online access	100.00
	VEC Wage file report	931.00
		1,031.00

CLERK OF THE CIRCUIT COURT

AT&T	Phone	43.36
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PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment	3,500.00
Arcet Equipment Company	Air compressor parts	38.03
East End Motor Company, Inc.	Tires / alignment	475.97
Farmville Auto Parts	Wire brush	5.99
CenturyLink	Phone	89.94

Pamplin Exxon	Fuel	175.90	
	Brake repair	219.70	395.60
Parker Oil Company, Inc.	Propane		334.68
Southside Fire Training	Dues		200.00
Town of Farmville	Fuel		344.60
Vest's Sale & Service, Inc.	Repair vent saw		62.00
Dominion Virginia Power	Electric service		242.52
	<u>REFUSE DISPOSAL</u>		
Resource International	Miscellaneous work tasks	1,671.43	
	Stormwater compliance	1,158.50	2,829.93
Wright's Excavating	Landfill operation		42,187.50
Emanuel Tire of Virginia	Tire recycling		445.20
Town of Farmville	STEPS - loading dock		2,809.48
AT&T	Phone		36.85
East End Motor Company, Inc.	Tires	1,815.51	
	Repair flat tire	58.50	1,874.01
	<u>GENERAL PROPERTIES</u>		
Hudson-Payne Electronics	Charge smoke detector		597.25
Dominion Virginia Power	Lights at Rice		111.75
Diamond Paper Company	Janitorial supplies		937.56
Handi-Clean Products, Inc.	Janitorial supplies		397.31
East End Motor Company, Inc.	Tire		107.51
	<u>PLANNING</u>		
Jonathan Pickett	Mileage		149.29
	<u>COOPERATIVE EXTENSION OFFICE</u>		
CenturyLink	Phone		95.42
	<u>GENERAL EXPENSE</u>		
Anthem BCBS	Cobra insurance		530.00
	<u>CAPITAL PROJECTS</u>		
Longwood Well Drilling Company	Balance due - well: Glad Hill		2,655.20
	<u>DEBT SERVICE</u>		
SCOPE / Meals on Wheels	Building payment		12,000.00
	<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit		1,051.29
Anthem BCBS	Retiree insurance		1,060.00
	<u>REVENUE SHARING FUND - VDOT</u>		
Haymes Brothers, Inc.	Road construction		179,775.34
Grand View Acres Services	Remove tree - Davis		300.00
	<u>PIEDMONT COURT SERVICES FUND</u>		
CMI, Inc.	Mouthpieces		37.50

	Repair intoxilyzer	60.58	98.08
Farmville Herald	Advertising		87.60
CenturyLink	Phone		203.53
Renee T. Maxey	Mileage		122.49
Andy Mays	Mileage		42.18
Correctional Enterprises	Nameplate		5.55
Key Office Supply	Ink cartridge / paper	5.55	
	Toner	119.98	
	Ink cartridge	74.99	222.53

In Re: Economic Development Department Report

Mrs. Sharon Carney, Economic Development Director, presented an update on the activities of the Prince Edward Economic Development Office from 2004 through April 2012, including active projects, inquiries and grant projects closed out. She stated there has been a marked increase in inquiries regarding business and industries locating to Prince Edward County. She stated the strong support demonstrated by the Prince Edward County Board of Supervisors has been the primary reason for the success in acquiring financing and grants for economic development projects, even in tough economic times. She stated the office is working with 12 business and industry recruitment projects and from 2004 through 2010, there have been 42 Enterprise Zone grants totaling over \$3,032,000.

In Re: Highway Matters

Mr. Kevin Wright, VDOT, gave a verbal update on the recent activities, including mowing and resurfacing of secondary roadways, and normal maintenance. There is no major construction.

Supervisor Jones stated that on Route 736, trees are over-hanging the road and there are several potholes that need filled. He questioned the funding allotted for snow removal and where it will be used since there was none needed. Mr. Wright stated the funding went to repairs and VDOT was able to continue working through the winter doing surfacing; he added there was not a huge savings.

Supervisor Simpson asked about the status of Scott Drive; Mr. Wright said he has not received information at this time.

Supervisor Campbell reported a large oak tree appears ready to fall on the eastbound lane of Route 460; he added Route 663 is now in very poor shape, down to Rosson Mill; it appears the road is giving away.

Mr. Wright stated slope-clearing is being completed; more clean-up will be done in addition to the trees that have been removed along the highway.

Supervisor Campbell reported that along Route 460 Eastbound, near Dowdy's Corner and the Tuggle Road Bridge, several dead trees have been cut down but not removed.

In Re: Public Hearing: Secondary Six-Year Plan for FY 2013 through FY 2018 and Secondary System Construction Budget for FY 2013

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Secondary Six-Year Plan for FY 2013 through FY 2018 and Secondary System Construction Budget for FY 2013. Notice of this hearing was advertised according to law in the Friday, April 27, 2012 and Friday, May 4, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore opened the Public Hearing.

Mr. Kevin Wright reviewed the Secondary Six Year Plan; the draft Six Year Plan shows revenues of only about \$50,000 each year in Telefees, which is utility usage of the Right of Way. He said there are two projects currently: Route 643 (Back Hampden-Sydney Road), which is in the design stage; and Route 601 (Aspen Hill Road), which is also in the design stage and is expected to begin construction next spring. He stated there were funds available to develop a new project; the Route 725, Watson Bridge Road, project matched well with the funding available. The project is in draft plan and is expected to begin in June 2015. It is in the draft Plan that the road be added.

There being no one wishing to speak, Chairman Fore closed the Public Hearing.

Supervisor Simpson made a motion to approve the Resolution of the Six-Year Road Plan and Construction Priority List; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA
SIX-YEAR ROAD PLAN AND CONSTRUCTION PRIORITY LIST**

WHEREAS, Sections 33.3-1-23 and 33.1-23.4 of the *Code of Virginia*, 1950, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan and budget; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2012/13 through 2017/18) as well as the Construction Priority List (2012/13) on May 8, 2012, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority list; and

WHEREAS, the Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2012/13 through 2017/18) and the Construction Priority List (2012/13) for Prince Edward County;

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2012/13 through 2017/18) and Construction Priority List (2012/13) are hereby approved as presented at the public hearing.

In Re: Public Hearing – School Board Appointments

Chairman Fore announced that this was the date and time scheduled for a public hearing on the School Board Appointments. Notice of this hearing was advertised according to law in the Friday, April 27, 2012 and Friday, May 4, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore stated the nominees submitted by the Citizen Committees are, for District 301: Timothy Corbett, MD, and Harriett Fentress; for District 501: Russell L. Dove, and Melvin R. Reynolds, Jr.

Chairman Fore opened the Public Hearing.

Dr. Timothy Corbett stated his involvement in and familiarity with the community, and expressed his passion for the schools.

Harriett Fentress stated she is a retired educator and that during the course of her time on the School Board, she has earned 96 credits from the School Board Association. She then questioned the criteria for School Board selection.

Chairman Fore explained that in April, the Citizen Committees presented their lists of candidates interested after they had been interviewed. Mr. Bartlett added the Citizen Committees had not met to interview all of the candidates by the April 10 regular meeting date. Discussion followed.

Melvin Reynolds, Jr., stated his reason to serve on the School Board is that change is needed in the schools.

Russell Dove stated he has the passion and commitment to serve all of the students at Prince Edward County Schools.

Virginia Dillard, Leigh District, questioned the process of the School Board appointments; Chairman Fore explained that the Citizen Committee is to interview the nominees and have the task of finding people that qualify for the position. The entire Board of Supervisors has the sole responsibility of appointing the candidate; neither the Supervisor for the district nor the Citizen Committee selects the candidate. Discussion followed.

Virginia Dillard, Donna Pride, Brenda Gray, and Barbara Shepperson spoke in support of Mrs. Fentress.

Craig Reed, Pamela Hurak, Sasha Trent, Kenneth Jackson, Jerry Townsend, and Bemeche Hicks spoke in support of both incumbents, Mrs. Fentress and Mr. Dove.

Brock Robinson stated the School Board needed new members because the schools are failing.

Billy Sublett and Wayne O'Brien expressed their support for Mr. Dove.

Supervisor Gantt stated that many citizens requested change in the schools and that the Prince Edward County Schools are in the bottom five percent in the nation. He stated the mission statement states we have a world class school system but there is a wide difference between expectation and delivery.

Chairman Fore stated that during this public hearing, he broke protocol of allowing only the normal three to five minutes for a citizen to present their opinion, because this is an important issue.

Supervisor Simpson and Chairman Fore explained the process for the School Board selection in further detail. Discussion followed. Supervisor Gantt stated that he wanted five members on the Citizen Committee to better represent the entire district; he said all was done publicly and nothing was done inappropriately.

There being no one further wishing to speak, Chairman Fore closed the Public Hearing.

Chairman Fore stated the appointments would be made at the June 12, 2012 meeting.

In Re: Planning & Community Development Report

Mr. Bartlett stated a public hearing has been advertised for the May 15, 2012 Planning Commission meeting regarding a request by Greater Purpose, LLC for a Special Use Permit for an Office Use in accordance with A-1 Zoning requirements to erect a building for General Office purposes (Helton House) measuring two stories in height on a parcel identified as Tax Map Parcel 41-19-5, located near 24478 Prince Edward Highway in Rice, VA.

Mr. Bartlett stated the Planning Commission is concerned about the time delay experienced by applicants for permits such as a Rezoning or Special Use Request, who require a Public Hearing before the Planning Commission and a public hearing before the Board of Supervisors. He said that in some cases, applicants have to wait seven weeks between the two public hearings. In an effort to expedite the process, while also being mindful of the requisite public advertisement and public input requirements, the Planning Commission respectfully recommends that the Board of Supervisors consider a process which would allow the Board of Supervisors' public hearing to be legally advertised and scheduled for the first regularly scheduled Board of Supervisors meeting following the Planning Commission Public Hearing and preparation of a recommendation by the Planning Commission.

After some discussion, Supervisor Jones made a motion to use the process recommended by the Planning Commission to allow the Board of Supervisors' public hearings to be legally advertised and scheduled for the first regularly scheduled Board of Supervisors meeting following the Planning Commission Public Hearing, beginning with the next application in June 2012; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: County Administrator's Report

Mr. Wade Bartlett stated there was no report.

In Re: Committee Report: Enterprise Zone Boundary Adjustment Committee

Mrs. Carney stated the Enterprise Zone Boundary Adjustment Committee has been reviewing properties over the past several weeks to recommend for addition to or deletion from the County's existing Enterprise Zone. She reviewed the areas included in the proposed Enterprise Zone. The Committee has prepared a presentation for the Board and requests the Board authorize a Public Hearing on the Enterprise Zone Boundary Amendment for its June 12, 2012 meeting.

Mrs. Carney said that if authorized, the appropriate Public Hearing Notices will be advertised in *The Farmville Herald* and a notification letter will be sent to every property owner whose property is being considered for inclusion or deletion within the County's Enterprise Zone.

Chairman Fore stated a meeting of the Enterprise Zone Committee will be held on May 29, 2012 at 10:00 a.m.; the Board of Supervisors will review the recommendations provided and will report comments and possible revisions to the Committee at that time.

Supervisor McKay made a motion to authorize a Public Hearing for the June 12, 2012 Board of Supervisors Meeting for a Boundary Amendment to Prince Edward County's Enterprise Zone #48; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: Event/Festival Permit Application – Walker International Events, Inc.

Mr. Bartlett stated an application for an event permit has been received from Walker International Events, Inc., to hold two circus shows at the Five County Fairground on Friday, June 1, 2012. Discussion followed.

Supervisor Gantt made a motion to approve the request of Walker International Events, Inc. to hold two circus shows at the Five County Fairground on Friday, June 1, 2012 with the caveat that proof of the signature of Kelly Fairchild is legally authorized to bind said permit, and proof of additional insurance of at least \$1 million is provided; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: Request from Moton Museum

Chairman Fore stated a letter has been received from Lacy Ward, Jr., requesting that the County transfer to the Town of Farmville the management/administration of a VDOT Enhancement Grant for the Moton Museum. VDOT has indicated that next month, if the Commonwealth Transportation Board awards another grant to Moton, the County grant can be added to the Town's grant contract, allowing both grants to be administered and managed as one project.

Supervisor Wilck made a motion to approve the transfer of grant funding in the amount of \$197,000 from Prince Edward County's Enhancement Grant Project #11085 to the Town of Farmville's Project #12091; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: Emergency Management Appointments

Mr. Bartlett said the *Code of Virginia* requires that emergency management positions be by appointment of the Board of Supervisors. As County Administrator, his contract designates that he is Director of Emergency Management, and requested the Board to appoint Sarah Puckett as Deputy Director of Emergency Management.

Additionally, the Virginia Department of Emergency Management has requested that each locality adopt an “authorizing resolution” for the Statewide Mutual Aid Program (SMA). SMA is used when a disaster strikes a locality and it requests assistance from other localities across Virginia. The resolution designates that the County Administrator and the Assistant County Administrator are authorized to request, offer, provide assistance and incur cost on behalf of the County, in the event of an emergency or disaster. The resolution also designates Coordinating Officers who are authorized to provide information on resource capabilities on behalf of the County.

Supervisor McKay made a motion to designate that Sarah Elam Puckett, Assistant County Administrator, will also serve as the County’s Deputy Director of Emergency Management; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Supervisor McKay made a motion to adopt the Statewide Mutual Aid Authorizing Resolution; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

Statewide Mutual Aid Program

WHEREAS, Virginia Statewide Mutual Aid Program was developed to assist cities and counties to more quickly and efficiently provide assistance to each other in response to a major disaster; and

WHEREAS, the Board of Supervisors wishes to enable the County of Prince Edward to provide and receive assistance through the Virginia Statewide Mutual Aid Program; and

WHEREAS, the Board of Supervisors authorizes the County's "Authorized Representative and/or Alternative Authorized Representative" to request, offer, provide assistance and incur costs on behalf of the County of Prince Edward; and

WHEREAS, the Board of Supervisors authorizes the County's "Primary Coordinating Officer and/or Alternative Coordinating Officer" to provide information on resource capabilities on behalf of the County of Prince Edward;

NOW, THEREFORE, BE IT RESOLVED, that, effective the date of this resolution, the Board of Supervisors of the County of Prince Edward, Virginia, makes the following appointments regarding the Virginia Statewide Mutual Aid Program:

Authorized Representative: W.W. Bartlett, County Administrator

Alternative Authorized Representative: Sarah Elam Puckett, Assistant County Administrator

Primary Coordinating Officer: Sarah Elam Puckett, Assistant County Administrator

Alternative Coordinating Officer: W.W. Bartlett, County Administrator

In Re: Virginia Retirement System

Mr. Bartlett said as was discussed during the County budget process, legislative action by the 2012 Virginia General Assembly requires Boards of Supervisors to make certain decisions by July 1, 2012 regarding employer and employee retirement contributions.

Supervisor Gantt made a motion to adopt the Resolution for Employer Contribution Rates for Counties, Cities, Towns, School Divisions and Other Political Subdivisions using 12.25%, which is the rate certified by VRS; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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Supervisor Simpson made a motion to adopt the Resolution for Member Contribution by Salary Reduction for Counties, Cities, Towns, and Other Political Subdivisions, implementing the total 5% effective July 1, 2012; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: School Budget Procedures

Mr. Bartlett stated the Board of Supervisors discussed, during its April 26, 2012 meeting, the procedures currently in place for appropriating funds to the schools. There were two major points of discussion; the first was regarding the appropriation of funds annually by Category, as is the current practice, vice appropriating funds in a lump sum. The school desires the funds to be appropriated in a lump sum vice by category. This would allow the School Board greater flexibility in the use of funds and allow a faster response whenever situations arise that would require a shift in funds between categories. Currently, for funds to be moved between categories, the School Board would have to meet and approve such a request from the Superintendent and then request a meeting of the Board of Supervisors to request approval of the same action.

Supervisor Gantt said they should provide the school any relief possible.

Dr. Smith stated passing the first topic provides more flexibility for the School Board. Discussion followed.

Mr. Bartlett then said that the second topic of discussion was to allow the School Board to retain any unspent funds in the School Fund. Current practice is for the General Fund to only provide the exact amount required to balance the School Fund after taking into account the state and federal revenues received and comparing them to the actual expenses, subject to the maximum amount of local funds approved and appropriated by the Board of Supervisors. This request would require the Board of Supervisors to appropriate the entire amount of local funds when all budget items are appropriated, normally during the June Board of Supervisors meeting. While all funds would be appropriated, due to cash flow purposes the funds would not be moved from the General Fund to the Schools fund except on a monthly or quarterly as the Board desires.

At the end of the fiscal year, any funds not expended from the School Fund would be retained in the School Fund. This would allow the School Board flexibility in building the school budget for the next year. If the Board of Supervisors approves this request, it is recommended that the Board of Supervisors requires the School Board to make a specific request for the use of any funds from the fund balance which would require the Board of Supervisors to vote on the request. Mr. Bartlett also recommended such funds only be used for one-time costs such as capital items (equipment or projects costing \$5,000 or greater) until such time as the fund balance accumulates to an amount sufficient enough to allow funding operational expenses during times of economic downturn.

Discussion followed regarding the current practice and the proposed change.

Supervisor Jones questioned the effect it would have if a decision would be delayed until next month; Dr. Smith indicated that he understood this would not apply to the current years' ending balances.

The Board concurred to table this agenda item until the June 12, 2012 meeting.

In Re: Surplus Vehicle Request

Supervisor Cooper-Jones stated Mr. Donald Hunter, Piedmont Regional Jail, requested the donation of two surplus vehicles from the Sheriff's Department. Sheriff Reed stated there are a few vehicles in the fleet.

After some discussion, Mr. Bartlett stated inventory will be taken and a list of surplus vehicles will be presented to the Board of Supervisors at the June 12, 2012 meeting.

In Re: Zoning Code Enforcement

Supervisor Campbell questioned the enforcement of the restrictions placed on the various zoning applicants. He stated he has received a number of complaints that zoning requirements have not been met.

After some discussion, it was determined that Mr. Bartlett will research procedures and report to the Board at the June 12, 2012 meeting.

In Re: Closed Session

Supervisor McKay made a motion that the Board convene in Closed Session for the purpose of discussing the acquisition of real property related to the Alternate Route 628 Road Project, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*, and for the purpose of discussing a prospective business, where no public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*. The motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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On motion of Supervisor Jones and carried by the following roll call vote:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of April 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of April 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the March 2012 ridership report from PERT and ordered it to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of April 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of April 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Virginia Cooperative Extension Report

The Virginia Cooperative Extension provided the First Quarterly Report-VCE Prince Edward County Office 2012, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was adjourned at 11:10 p.m.