

May 8, 2018

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 8th day of May, 2018; at 7:00 p.m., there were present:

J. David Emert

Robert M. Jones

Odessa H. Pride

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Absent: Pattie Cooper-Jones

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; James Ennis, County Attorney; and Scot Shippee, PE, Resident Engineer, VDOT.

Vice-Chairman Wilck called the May meeting to order. Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosure

(None)

In Re: Recognitions

Vice-Chairman Wilck said the Board had several recognitions to present and introduced Gwen McQuaige-Hicks, Principal of Prince Edward County High School.

Ms. Debbie Rush thanked the Board for allowing these students to be recognized and stated the PECHS Forensics Team competed in VHSL regionals at Goochland High School. The team placed fourth in the region. The students placed as follows:

Grace Rust	1 st Place, Extemporaneous Speaking
Ellis Jones	2 nd Place, Prose
Alyssa Spease	3 rd Place, Prose
Malaysia Jones	3 rd Place, Poetry
Cally Vogel	3 rd Place, Storytelling

Ms. Rush said those students advanced to super-regionals at R.E. Lee High School and placed as follows:

Grace Rust	3 rd Place, Extemporaneous Speaking
Cally Vogel	4 th Place (alternate), Storytelling

Ms. Rush said the PECHS Debate Team traveled to Hidden Valley High School for Regionals. The team placed second in the region out of 14 teams from VHSL Groups 1, 2, 3, and 4. Four team members then competed in Student Congress. Out of a field of 25 congressmen, they placed as follows:

Grace Rust	1 st Place
Laura Bisailon	2 nd Place
Alyssa Spease	10 th Place
Tiba Hamza	14 th Place (second alternate)

Mrs. McQuaige-Hicks and Coach James Baker said the PECHS Relay Team of Jordan Booker, Naomi Jones, Mia Seay and Monteria Wynn won the State Championship in the 4 x 400 Meter Relay at Roanoke College with a time of 4:20. The Girls Indoor Track team finished third in the Virginia High School League 2A State Championships. These four young ladies will receive their second State Championship Rings to honor their accomplishments. This is their second State Championship as this same group won the same event in Outdoor Track last year.

In Re: Public Participation

Carl Dieckhoff, Hampden District, read a selection from President Dwight Eisenhower's Farewell Address, "Whose Flag Flies Highest." He said Eisenhower went on national radio and television on January 17, 1961 to deliver his Farewell Address; the theme was The Cold War. He spoke of war and peace, of police states, and of freedom.

In Re: Board Comments

Supervisors Emert, Pride, and Townsend thanked everyone for attending the meeting.

In Re: Consent Agenda

On motion of Supervisor Timmons, seconded by Supervisor Townsend, and carried:

Aye:	J. David Emert Robert M. Jones Odessa H. Pride C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
Absent:	Pattie Cooper-Jones	

the Board accepted the Treasurer’s Report for March 2018; the minutes of the meeting held April 3, 2018, April 10, 2018 at 5:00 p.m., and April 17, 2018; Accounts and Claims and Board Mileage Sheets; and Salaries.

Prince Edward Treasurer's Report - March 2018

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	13,694,873.62	13,694,873.62
Wells Fargo Social Services	258,167.58	258,167.58
Benchmark School Fund	2,063,409.29	2,063,409.29
Benchmark Food Service	258,337.95	258,337.95
TOTAL		16,274,788.44
Certificates of Deposit		
Benchmark		609,724.91
Farmers Bank		210,096.18
TOTAL		819,821.09
GRAND TOTAL		17,094,609.53

LIABILITIES

Farmville Hotel Partners	Stormwater bond	160,101.60
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BOARD OF SUPERVISORS

Clerk of Circuit Court	Recording fee	23.00
Farmville Newsmedia	Advertising	540.77
Odessa H. Pride	Mileage	208.19
Howard F. Simpson	Mileage	34.33
C. Robert Timmons, Jr.	Mileage	365.15
Jerry R. Townsend	Mileage	564.09
Business Card	Meals	126.10
	Lodging	339.98
Verizon Wireless	iPad service	466.08
		465.54

	<u>COUNTY ADMINISTRATOR</u>		
VACORP	Workers compensation		76.00
US Cellular	Phone		140.10
Diamond Springs Water, Inc.	Water & equipment rental		22.20
Key Office Supply	Copy paper / cartridge		681.69
Midtown Mailboxes	Budget PowerPoint		301.40
	<u>LEGAL SERVICES</u>		
VACORP	Workers compensation		15.25
	<u>COMMISSIONER OF REVENUE</u>		
VACORP	Workers compensation		40.00
Treasurer of Virginia	Online service		81.59
Key Office Supply	Pens / rubber bands	19.27	
	Ink cartridge / pens	120.33	
	Ink cartridge	91.99	231.59
Business Data of Virginia, Inc.	DMV Assessment book		480.00
	<u>TREASURER</u>		
VACORP	Workers compensation		42.25
Benchmark Community Bank	Payflow / Paypal		11.40
Treasurer of Virginia	Online service		81.59
University of Virginia	Spring meeting registration		160.00
BMS Direct	Envelopes		401.28
Business Data of Virginia, Inc.	Norton update		29.95
Key Office Supply	Greenbar paper	239.80	
	Calculator	72.99	
	Tapes	109.99	
	Copy paper	77.90	602.55
STEPS, Inc.	Shredding service		35.00
	<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Monthly agreement	3,900.00	
	Travel expense	1,375.00	5,275.00
ComputerPlus Sales/Service	Printer service contract		79.00
	<u>ELECTORAL BOARD AND OFFICIALS</u>		
Benjamin Franklin Printing	Envelopes		70.53
	<u>REGISTRAR</u>		
VACORP	Workers compensation		13.75
Lynette Wright	Postage	29.30	
	Laminated signs	18.16	47.46
Farmville Printing	Envelopes		25.90
Key Office Supply	Pens / tape / glue	26.93	
	Copy paper	30.95	
	Ink cartridge	84.99	142.87

	<u>CIRCUIT COURT</u>		
VACORP	Workers compensation		6.75
	<u>GENERAL DISTRICT COURT</u>		
US Cellular	Phone		25.02
Diamond Springs Water, Inc.	Water & equipment rental		78.15
Key Office Supply	Fan		32.39
	<u>SPECIAL MAGISTRATES</u>		
Christopher Salerno	Keys		4.82
Michael Wilson	Rubber stamp ink pads		5.56
	<u>CLERK OF THE CIRCUIT COURT</u>		
VACORP	Workers compensation		71.75
Atwork Franchise, Inc.	Part-time employee		738.00
Treasurer of Virginia	Audit	1,367.98	
	Jury questionnaire	1,783.75	
	Jury System maintenance	650.00	
	Maintenance - Records management	4,000.00	7,801.73
Valley Office Machines	Maintenance-Recording equipment		1,395.00
CenturyLink	Phone		45.74
Ralph Dews	Juror		30.00
Sylvia Mayo-Morton	Juror		30.00
Rodney Morris	Juror		30.00
Reginald Lionel Thornton	Juror		30.00
Joyce Trent	Juror		30.00
Donald Wagoner, Jr.	Juror		30.00
Catherine Word	Juror		30.00
Farmville Printing	Business cards		45.00
	<u>LAW LIBRARY</u>		
Matthew Bender & Company, Inc.	VA Advance Code Serv	94.43	
	Jury Instr Civil	372.00	466.43
	<u>COMMONWEALTH'S ATTORNEY</u>		
VACORP	Workers compensation		87.00
Business Data of Virginia, Inc.	License/maint. Server	1,923.63	
	Annual software maintenance	3,832.56	5,756.19
Pitney Bowes Global Finance	Postage meter lease		134.94
Tiffany Booker	Mileage & tolls	115.23	
	Meals	103.47	
	Lodging	368.58	587.28
Wendy Hannah	Mileage & tolls	227.84	
	Meals	80.77	
	Lodging	254.18	562.79
STEPS, Inc.	Shredding service		169.40
Key Office Supply	Toner / stands / boards	602.15	
	Laser cartridge	107.49	
	Dry erase markers	6.87	
	File	15.77	

	Chair	249.00	
	Desk pad / planner	34.28	
	Wireless mouse	39.98	
	Stapler	20.24	
	Toner	110.00	
	Signature stamps	39.90	1,225.68
Virginia CLE	Juvenile Law & Practice		140.00

VICTIM WITNESS ASSISTANCE PROGRAM

VACORP	Workers compensation		10.25
Cindy Sams	Mileage	62.13	
	Awareness posters	39.43	
	Display materials	34.01	135.57

SHERIFF

VACORP	Workers compensation		5,774.75
Haley Auto Mall	Radio repair	198.00	
	Install laptop	2,431.00	2,629.00
B&G Auto, Inc.	Repair condenser	533.87	
	Control arm	200.30	
	Headlight	50.12	784.29
East End Motor Company, Inc.	Inspection	16.00	
	Towing / sensor	326.49	
	Axle / rotor / brake pads	1,140.37	
	Battery / towing	211.95	
	Tire rotation	20.00	
	Brake pads / rotors	356.46	
	Oil change / rotation	109.91	
	Headlight	63.16	
	Tires	4,095.39	
	Wiper blades	11.39	6,351.12
Express Care	Oil changes		500.49
Kenbridge Tire	Calibration		75.00
Third Street Wrecker, Inc.	Towing		350.00
ID Networks	Livescan maintenance contract		224.00
Recom Systems, LLC	Logger maintenance/support		2,660.00
CenturyLink	Phone		18.33
US Cellular	Phone		1,647.44
Business Card	Meals	119.89	
	Meals & lodging	213.05	
	Gas	96.59	429.53
Sarah Coen	Meals	18.68	
	Gas	10.00	
	Respirator mask	31.45	60.13
Key Office Supply	Folders	74.97	
	Copy paper	149.75	
	Paper tray & clips	53.70	278.42
Diamond Springs Water, Inc.	Water & equipment rental		85.90
Walmart Community/SYNCB	Office supplies	134.25	
	Jump starter	99.94	234.19

Southside Electric Cooperative	Electric service		15.15
Ellington Energy Service	Gas		348.04
Fisher Auto Parts, Inc.	Battery	129.87	
	Key fob battery	2.06	
	Batteries	275.98	
	Glass cleaner / towels	7.74	415.65
Rockwell Audio	Key for battery		4.99
Sheehy Ford	Computer dock station		303.26
Axon Enterprise, Inc.	Tasers / battery / holster		2,312.00
Galls, LLC	Lockout tool inflat.	68.00	
	Hat chin straps	188.00	
	Oxfords	124.50	
	Belt	26.25	406.75
Sirchie Finger Print Labs	Bags / powder / env / swab		283.41
Fire & Safety Equipment Company	Pants / shirt		99.98

SHERIFF - COURTS

VACORP	Workers compensation		1,628.00
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Ladder & hose	1,656.25	
	Ladder	210.00	1,866.25
C W Williams	Set of screws	44.14	
	Storage bracket	138.57	
	Storz Rigid	1,373.07	1,555.78
Municipal Emergency Service	Rescue tool service call		75.00
Taylor-Forbes Equipment Company	Parts	29.90	
	Motomix	19.93	49.83

RICE VOLUNTEER FIRE DEPARTMENT

County Waste	Trash collection		32.34
John Deere Financial	LP Gas		1,289.01
CenturyLink	Phone		201.50
Dominion Energy Virginia	Electric service		617.20
Witmer Public Safety Group	Shirts	103.19	
	Credit	-33.70	69.49
Prince Edward County Public Schools	Diesel		125.05
Prince Edward County Treasurer	Gas		91.24

DARLINGTON VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Ellington Energy Service	LP Cylinder	36.00	
	Propane	472.90	508.90
Fisher Auto Parts, Inc.	Battery		180.05
NAPA of Farmville	Wheel charger		164.99
Southside Electric Cooperative	Electric service		313.51

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Diesel		813.27
Verizon Wireless	Phone		268.42

Verizon	Phone		194.34
Dominion Energy Virginia	Electric service		803.03
<u>EMERGENCY SERVICES</u>			
Timmons Group	911 Addressing		150.00
<u>REGIONAL JAIL & DETENTION</u>			
Irongate Boundary Management	Electronic monitoring		1,890.00
Piedmont Regional Juvenile Detention Center	Juvenile detention		5,400.00
<u>BUILDING OFFICIAL</u>			
VACORP	Workers compensation		255.50
East End Chevron	Oil change		52.15
US Cellular	Phone		25.02
Treasurer of Virginia	2% Permit levy		220.34
<u>ANIMAL CONTROL</u>			
VACORP	Workers compensation		209.25
Jennifer Kingsley, DVM	Use of DEA number	300.00	
	Vet service	75.00	375.00
Ridge Animal Hospital	Vet service		239.10
Lowe's	Door knobs / keys	96.87	
	Hex tool / latch guard	24.63	
	Dryer	402.31	523.81
Dominion Energy Virginia	Electric service		443.47
CenturyLink	Phone		120.40
US Cellular	Phone		127.32
Business Card	Lodging	932.10	
	Annual license	120.00	1,052.10
Southern States	Pet formula		10.99
<u>MEDICAL EXAMINER</u>			
Treasurer of Virginia	Coroner		80.00
<u>GENERAL PROPERTIES</u>			
VACORP	Workers compensation		1,022.25
Dodson Brothers Exterminating	Pest control		237.00
ThyssenKrupp Elevator	Service contract - April-June		2,881.36
Southside Electric Cooperative	SRR lights		30.04
Dominion Energy Virginia	Roy Clark monument	14.87	
	SCOPE building	197.59	
	Courthouse	10,190.48	
	Sheriff Dept. shed	6.69	
	Worsham Clerk office	231.51	
	Lights at Rice	111.81	
	Ag building	1,836.09	
	Shop	41.25	12,630.29
Parker Oil Company, Inc.	Heating oil		6,240.98
Town of Farmville	Water & sewer		121.42

AT&T	Phone		43.80
CenturyLink	Phone		144.82
US Cellular	Phone		122.36
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	Janitorial supplies	968.96	
	Trash bags	370.60	1,339.56
Unifirst Corporation	Janitorial supplies		221.71
Air Conditioning Equipment	Sensor		48.02
Diamond Springs Water, Inc.	Water & equipment rental		35.45
Farmville Wholesale Electric	Pliers		45.96
Lowe's	Bolts / nuts	5.92	
	Sledge hammer	16.55	
	Plugs / pipe tape	16.68	
	Goo Gone / e-clips	9.69	48.84
Cintas Corporation #524	Uniform rental		184.80
Prince Edward County Public Schools	Diesel		224.93

CANNERY

VACORP	Workers compensation		79.25
Virginia Food Works	Contract payment		2,916.67
Southside Electric Cooperative	Electric service		219.92
Parker Oil Company, Inc.	Heating fuel		731.36
CenturyLink	Phone		250.67

HEALTH DEPARTMENT

Prince Edward Health Department	4th Quarter local support		39,309.50
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COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		3,515.00
Blue Ridge Therapy Assoc.	Professional service		560.00
Centra Health, Inc.	Professional service		31,432.00
Grafton School, Inc.	Professional service		61,918.00
James River Therapy Services	Professional service		1,358.75
Jean Napier	Foster care		1,400.00
STEPS, Inc.	Professional service		1,462.50
Virginia Keys School	Professional service		7,480.00
Voices Speech Therapy	Professional service		933.36

PLANNING

VACORP	Workers compensation		648.50
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	21.80	121.80
Preston Hunt	Commission meeting	100.00	
	Mileage	21.80	121.80
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.45	105.45
Clifford Jack Leatherwood	Commission meeting		100.00
John W. Peery, Jr.	Commission meeting	100.00	
	Mileage	1.63	101.63
John C. Prengaman	Commission meeting	100.00	

	Mileage	5.45	105.45
Teresa Sandlin	Commission meeting	100.00	
	Mileage	6.54	106.54
Brett Von Cannon Watson	Commission meeting		100.00
Farmville Newsmedia	Advertising		221.22
US Cellular	Phone		51.52

ECONOMIC DEVELOPMENT

VACORP	Workers compensation		8.75
US Cellular	Phone		97.01
Business Card	Conference registration	350.00	
	VEDA dues	275.00	625.00
Farmville Printing	Business cards		15.00

TOURISM

VACORP	Workers compensation		9.25
Dominion Energy Virginia	Electric service		196.16
Town of Farmville	Water & sewer		48.42
Business Card	UPS		411.33
U. S. Postal Service	Box rent		144.00
CenturyLink	Phone		357.64
Key Office Supply	Tape / stamp / receipt book	32.68	
	Envelopes	94.95	127.63

FLOOD & EROSION CONTROL

Hurt & Proffitt, Inc.	Stormwater plan review		1,080.00
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COOPERATIVE EXTENSION OFFICE

Treasurer, VA Tech	3rd Quarter support		16,825.05
CenturyLink	Phone		109.48

GENERAL EXPENSE

Lumos Networks	Phone		2,847.42
Treasurer of Virginia	Adverse Exper. Adjust.		4,025.32
James River Solutions	Gas		8,318.77

CAPITAL PROJECTS

Business Data of Virginia, Inc.	Norton update		34.95
Compro Computers	Hugs / surge protectors		249.80
Network Craze Technologies	Server maintenance contract		1,860.00
Hurt & Proffitt, Inc.	Grant administration		640.00
Business Card	Server adapter	37.50	
	Server switch	340.99	378.49
Crabtree Rohrbaugh & Associates	STEPS roof replacement	787.04	
	CH addition / renovation	26,634.33	27,421.37

DEBT SERVICE

Town of Farmville	Loan - interest		28,199.74
US Bank	2011B Go Bond interest (Gen Oblg Refunding)	6,431.25	
	2011B Interest (2011 Lease Rev-Interest)	9,091.55	

	2017B Bond interest (2017 Bond Financing)	54,903.64	70,426.44
	<u>FORFEITED DRUG ASSETS</u>		
National Neighborhood Watch	Signs		440.50
	<u>WATER FUND</u>		
Town of Farmville	Water		20.11
US Bank (Debt Service)	2011B Interest (Bond Series 11-Int)	11,606.38	
	2017B Bond Interest (Bond Financing)	41,006.71	52,613.09
	<u>SEWER FUND</u>		
Dominion Energy Virginia	Sewer pump		46.97
US Bank (Debt Service)	2011B Interest (Bond Series 11)	4,330.20	
	2017B Bond Interest (Bond Financing)	15,299.03	19,629.23
	<u>COLLECTIONS</u>		
VACORP	Workers compensation		2,576.00
Farmville Wholesale Electric	Light fixtures / lens	348.53	
	Lights / straps / blades	301.01	
	Cord / outlet / breaker	357.62	
	Cord	19.59	
	Light fixture / conduit	196.71	
	Straps	2.55	1,226.01
Lowe's	Caulk gun / saw blades	147.31	
	Refrig / cleaning supplies	167.63	
	Towels / adhesive / washers	21.00	335.94
NAPA of Farmville	Oil stop leak / tape	40.95	
	Def	89.90	130.85
Goodman Truck & Tractor	Mirrors		120.62
Paul Langlois	Bolts / spades / pliers		186.64
Rod & Staff, LLC	Tarp bolts		32.50
Republic Services #974	Trash collection		434.38
Emanuel Tire of Virginia	Tire recycling		1,787.70
STEPS, Inc.	Recycling fee		2,887.52
Southside Electric Cooperative	DH site	102.96	
	Virso site	148.61	251.57
Dominion Energy Virginia	Rice site	82.95	
	Cell C pump station	32.39	
	Green Bay site	204.72	
	Leachate pump	263.81	
	Worsham site	130.23	
	Prospect site	88.80	
	Scalehouse	129.12	
	Landfill site	73.53	1,005.55
CenturyLink	Phone		307.59
US Cellular	Phone		25.02
Verizon	Phone		282.13
O. O. Stiff, Inc.	Monthly service		702.50
Prince Edward County Public Schools	Diesel		1,418.40

LANDFILL OPERATIONS

Resource International	Assessment monitoring	20,956.87	
	Misc. work tasks	2,891.70	
	Storm water compliance	2,537.48	26,386.05
Commonwealth of Virginia	Well drilling applic.		300.00
Arc3 Gases	Oxygen / acetylene tank	79.75	
	Drill bit set	29.40	109.15
Carter Machinery Company, Inc.	Retainer / pins / bolts	921.61	
	Cylinder / seal kit	942.55	
	Belt / belt set	90.67	1,954.83
Cavalier Hose & Fittings	Hose / fitting / hyd oil		425.50
Paul Langlois	Bolts	2.42	
	Binder chain / clamp	106.91	109.33
Llewellyn Metal Works, Inc.	Repair gearbox shaft		164.00
Moore Scale Service-Western VA	Serviced scales		325.00
NAPA of Farmville	Bulbs / hose / gauge	183.46	
	Oil treatment / threadlock	50.17	
	Brake fluid / tubing	79.73	
	Batteries	369.98	
	Brake pads / wipers	152.22	
	Rotors / air valve	122.96	
	Return balance	2.00	960.52
CenturyLink	Phone		52.17
Ronald Van Eps	Operator license		50.00
Ellington Energy Service	Diesel		5,250.00
Parker Oil Company, Inc.	Diesel		336.24

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,132.00
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PIEDMONT COURT SERVICES

VACORP	Workers compensation		75.50
Alere Toxicology Services, Inc.	Drug testing		102.40
Farmville Printing	Inventory labels		271.60
Classified Marketplace	Advertising		110.35
Dominion Energy Virginia	Electric service		282.28
Mail Finance	Postage meter lease		190.68
CenturyLink	Fax line		68.66
Lumos Networks	Phone		312.44
SRP Corporation, LLC	Rent		2,500.00
Zachary Ayoub	Mileage		39.40
Taylor Herndon	Mileage	352.59	
	Newspapers	3.15	355.74
Renee T. Maxey	Mileage	2.18	
	Chairs	137.01	139.19
Andy Mays	Mileage		109.00
Paige Roberts	Mileage	228.88	
	Meals	40.47	269.35
Rachel Stahlman	Mileage	147.15	
	Meals	46.00	

	Newspapers	1.58	194.73
National Curriculum & Training Institute	Training		1,698.00
VCCJA	Training conference		675.00
Business Management Daily	Webinar training		197.00
Key Office Supply	Ink cartridges / pens	130.54	
	Rubber stamps	45.98	
	Hand sanitizer	20.69	
	Cabinet	189.00	
	Desk	442.99	
	Mobile file	79.95	
	Desk drawers	145.98	1,055.13
Quill Corporation	Office supplies	165.00	
	Stand monitor mesh	255.92	420.92
Deluxe	Anniversary seal		139.72
Administrative Professional	Subscription		101.00
HR Specialist	Subscription		161.00
Rebecca Staton	Newspapers		1.05
Check In Systems, Inc.	Annual software maintenance		399.00
	<u>PCS SUPERVISION FEES EXPENDITURES</u>		
Connie Stimpson	PCCJB Meeting reimbursement		556.66

In Re: Highway Matters

Scot Shippee, PE, Resident Engineer, VDOT, said maintenance continues on pothole patching, shoulder work on secondary roads and putting chip seal on Rustic Rural routes from last year's Secondary Six-Year Plan, and are finishing up the Safety Improvement Project on Route 604, Abilene Road. He said there was a significant issue on Route 460, and VDOT continues to respond to customer service requests.

Supervisor Pride said Darlington Heights Road was in excellent condition and questioned why it was repaved. Supervisor Pride said she telephoned Mrs. Puckett who stated it is part of the maintenance plan and had been approved from the office in Lynchburg. Supervisor Pride asked for clarification on the maintenance plan, how it works and what the next road would be.

Mr. Shippee said these plans are made two to three years in advance. He said the main function of VDOT is to manage the maintenance and the improvement of the primary and secondary roads. He stated the roads are chosen by criteria of Pavement Standards which include pavement testing, pavement ratings, field assessments, inspection of pavement conditions. He said they look at the history of customer service complaints. He said they may change from year to year; VDOT does take input from citizens and the Board but they look at the system as a whole.

Supervisor Pride asked the approximate cost of the repaving. Mr. Shippee said he will have to research to find that amount of that contract. Discussion followed.

Supervisor Timmons stated he has received calls regarding Lakeside Drive; the last topping was put on today. He added that it is about time for the mowing season to begin.

In Re: Request from American Legion Post 32

Daniel Pempel stated he is a member of the American Legion Post #32 and is requesting the Board's consideration of establishing a WWI monument on the lawn of the Prince Edward County Courthouse. He stated approximately 21-31 soldiers were killed in WWI from Prince Edward County; he said the American Legion would like to have it installed prior to November 18, which is the 100th anniversary of the end of WWI. Mr. Pempel said he has been in touch with Simmons Monuments, the same company that made the other monuments on the Courthouse lawn; the proposed monument would have a recessed face with heavy cutting and a smooth finish with the names and the inscription "In Memory of the men of Prince Edward County who made the supreme sacrifice in the Great War 1914-1918." He said it would be 36"-40" wide and the same height as the other monuments.

Supervisor Timmons suggested Mr. Pempel prepare a drawing to submit to the County Administrator.

Mr. Bartlett said the Board adopted a policy which covers how to verify the names to be put on a monument and other standards. Discussion followed.

In Re: County Administrator's Report

Contract for STEPS Centre Roof Replacement

Supervisor Timmons stated the Board discussed the acceptance of a contract for the replacement of the roof at the STEPS building but neglected to vote after entering back into open session.

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to accept the low bid from Reliance Roofing & Waterproofing, Inc. to remove and replace the existing roof on the STEPS Centre and to accept the Add Alternate #1 to use .90 mil black EPDM with a 30-year warranty vice .60 mil black EPDM

with a 20-year warranty; the bid includes replacing up to 10,000 sq. ft. of metal decking; and to accept the base bid of \$587,830 plus \$61,000 for Add Alternate #1 for a total cost of \$648,830; the motion carried:

Aye:	J. David Emert	Nay: None
	Robert M. Jones	
	Odessa H. Pride	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	
Absent:	Pattie Cooper-Jones	

In Re: Upcoming

Vice-Chairman Wilck stated Luck Stone will hold an Open House, Saturday, May 19, 2018 from 10:00 a.m. – 2:00 p.m. An RSVP is requested. He added there will be FOIA Training held Thursday, May 24, 2018 from 9:00 a.m. – 12:15 p.m. at The Woodland Community Center; registration is requested. VACo Regions 1 & 4 Meeting will be held Wednesday, May 30, 2018 from 7:00 p.m. – 9:00 p.m. at the Ragsdale Community Center/Dinwiddie County.

In Re: Public Hearing – VDOT Six-Year Plan

Vice-Chairman Wilck announced that this was the date and time scheduled for a public hearing on the proposed Secondary Six-Year Plan for Fiscal Years 2019-2024 in the County and on the Secondary System Construction Budget for Fiscal Year 2019. Notice of this hearing was advertised according to law in the Wednesday, May 2, 2018, and Friday, May 4, 2018 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Scot Shippee, PE, Resident Engineer, VDOT, stated that in March, the Board met for a work session regarding the Six-Year Plan and the priorities; it was decided at that time to leave the existing priorities as is. He said they are able to add four routes to the Six-Year Plan. He then reviewed the current Plan:

- Nursery Road, Route 661
- Millers Lake Road, Route 613
- Dempsey Road, Route 721
- Hidden Lake Road, Route 751
- Copper Hill Road, Route 740
- Mill Creek Road, Route 628
- Bolden Flournoy Road, Route 702

Mr. Shippee stated the following roads were added:

- Whispering Woods Road, Route 744
- School House Road, Route 730
- Old Oak Road, Route 780
- Faulkland Road (sections), Route 632

Supervisor Timmons said Nursery Road has a notation of “transfer pending,” and asked what that means. Mr. Shippee said that is a carry-over line item. He said they took the balance from last year and applied it to the roads coming up this year.

Supervisor Timmons then said that on Back-Hampden-Sydney Road, there is a section that needs attention and may qualify for safety funds. Discussion followed.

Mr. Shippee said there may be available Revenue Sharing funds which would require a 50% match.

Mrs. Puckett said the section is at the transition point where the paving stopped; the pavement has no taper onto the older section. Some discussion followed.

Vice-Chairman Wilck opened the public hearing.

Major Constance Owens, Hampton District, stated the bushes along Route 744, Whispering Woods Road, are overgrowing the road. He said it is blocking visibility and is dangerous.

There being no one further wishing to speak, Vice-Chairman Wilck closed the public hearing.

Supervisor Timmons made a motion, seconded by Supervisor Pride, to approve the Secondary Six-Year Plan for Fiscal Years 2019-2024 in the County and on the Secondary System Construction Budget for Fiscal Year 2019, as presented; the motion carried:

Aye:	J. David Emert	Nay:	None
	Robert M. Jones		
	Odessa H. Pride		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		
Absent:	Pattie Cooper-Jones		

In Re: Closed Session

Supervisor Timmons made a motion, seconded by Supervisor Emert, that the Board convene in Closed Session for discussion of the medical records of a county employee subject to the exclusion in subdivision 1 of Section 2.2-3705.5 of the *Code of Virginia*, pursuant to the exemption provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*, and for consultation with legal counsel regarding a specific legal matter requiring the provision of legal advice related to The Manor Golf Course, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*; the motion carried:

Aye:	J. David Emert Robert M. Jones Odessa H. Pride C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
Absent:	Pattie Cooper-Jones	

The Board returned to regular session by motion of Supervisor Timmons, seconded by Supervisor Emert and adopted as follows:

Aye:	J. David Emert Robert M. Jones Odessa H. Pride C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
Absent:	Pattie Cooper-Jones	

On motion of Supervisor Timmons and seconded by Supervisor Emert, and carried by the following roll call vote:

Aye:	J. David Emert Robert M. Jones Odessa H. Pride C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
Absent:	Pattie Cooper-Jones	

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of April 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of April 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial Operations

Ms. Allie Hill, Virginia Food Works, submitted reports for March & April, 2018, which were reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of March 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted reports for the months of March and April, 2018, which were reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck, seconded by Supervisor Timmons, and adopted by the following vote:

Aye:	J. David Emert	Nay:	None
	Robert M. Jones		
	Odessa H. Pride		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		
Absent:	Pattie Cooper-Jones		

the meeting was adjourned at 8:11 p.m.