

May 12, 2015

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12th day of May, 2015; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; Jim Ennis, County Attorney; and Rob Fowler, Director of Planning and Community Development.

Chairman Simpson called the May meeting to order. Dr. Thomas Robinson offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

Sam Campbell, Prospect District, requested the State of the County address from Chairman Simpson. Chairman Simpson stated information will be presented. Discussion followed.

Mr. Bartlett stated all that information was given in the March 24, 2015 budget presentation letter. Supervisor Timmons said he will work with Mr. Bartlett and Chairman Simpson to present a report.

Justin Meadows, Farmville District, requested a Town Hall meeting with Chairman Simpson for an overview and outlook for District 101.

In Re: Board of Supervisors Comments

Supervisor Gray thanked all for attending the meeting, and offered congratulations to any graduates and parents in the audience. Supervisor Gray announced a Community Meeting will be held June 1, 2015 at 6:30 p.m. in the Prospect Fire Station.

Supervisor Townsend announced a Town Hall meeting for residents of Leigh District will be held at the Meherrin Fire Hall on Saturday, May 16, 2015, from 9:00 – 11:00 a.m.; a light breakfast will be served. All citizens of Prince Edward County are invited to attend.

Supervisor Wilck congratulated Sheriff Wesley Reed on being selected by the Governor to serve on a 30 person panel to look into the ABC actions at the University of Virginia and other places. He stated the panel is made up of senators, delegates, police and citizens.

In Re: Consent Agenda

On motion of Supervisor Gray, seconded by Supervisor McKay, and carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the Board accepted the Treasurer’s Report for March 2015; the minutes of the meetings held April 7, 2015, April 14, 2015 at 3:00 p.m., April 14, 2015 at 7:00 p.m., April 21, 2015 at 3:00 p.m., April 21, 2015 at 7:00 p.m., and April 30, 2015; Accounts and Claims; and Salaries.

Prince Edward Treasurer's Report - March 2015

Name of Bank	Bank Balance	Deposit in Transit / Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	10,700,126.04		238,862.55	10,461,263.49
Wachovia Social Services	460,222.12		90,086.98	370,135.14
Bank of America School Fund	1,951,328.49		916,068.60	1,035,259.89
Bank of America Food Service	73,969.75		6,997.30	66,972.45
Benchmark Food Service	186,334.18			186,334.18
TOTAL				12,119,965.15

Certificates of Deposit

Benchmark	519,048.66
Citizens Bank Recreation	16,518.43
Citizens Bank Underground Storage	20,260.84
Farmers Bank	204,819.58
Wells Fargo Advantage Fund	162,461.92
TOTAL	923,109.43

GRAND TOTAL

13,043,074.58

BOARD OF SUPERVISORS

Oliver & Eggleston Funeral Home	Cremation	1,295.00
Farmville Herald	Advertising	322.88
Calvin Gray	Mileage & parking	179.66
Robert M. Jones	Mileage	80.50
Charles W. McKay	Mileage	115.00
C. Robert Timmons, Jr.	Mileage	560.63
Jerry R. Townsend	Mileage	322.00
Business Card	Water / soda	73.12

COUNTY ADMINISTRATOR

Business Card	Fed Ex	39.15	
	Meeting refreshments	10.97	50.12
US Cellular	Phone		136.88
Virginia Emergency Management Assn	Dues		75.00
Diamond Springs Water, Inc.	Equipment rental / water		42.75
Key Office Supply	Ink cartridges	359.97	
	Copy paper	267.74	
	Office supplies	63.04	
	Tab dividers	4.55	
	Binders	81.12	
	Tabs	20.99	
	Composition books	11.90	
	Calculator	74.99	
	Copy paper / laminate	39.25	923.55
University of Virginia	2014 Tax Rates		33.00

COMMISSIONER OF REVENUE

Beverly M. Booth	Certified mail		8.03
Treasurer of Virginia	Online service		77.05
VAAO	Dues		30.00
Business Data of Virginia, Inc.	Norton update (2)	59.90	
	DMV book	375.00	434.90
Key Office Supply	Ink cartridge		75.99
			9.75

	<u>ASSESSOR</u>		
Wampler-Eanes Appraisal	Reassessment		23,424.60
	<u>TREASURER</u>		
Marshall Ellett	Proof of claim fee		50.00
Farmville Herald	Advertising		215.25
Benchmark Community Bank	Payflow / PayPal		3.50
Treasurer of Virginia	Online service		77.05
Treasurers Association of Virginia	Registration		235.00
Business Data of Virginia, Inc.	Norton update		29.95
Electronic Systems, Inc.	Sealing kit		119.25
M&W Printers, Inc.	Print delinquent real estate bills		384.57
	<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expenses	1,450.00	5,150.00
ComputerPlus Sales / Service	Printer service contract		79.00
	<u>REGISTRAR</u>		
Lynette Wright	Mileage	66.12	
	Training	198.00	264.12
Key Office Supply	Letter tray / supplies	20.84	
	Ink cartridges	178.56	199.40
	<u>CIRCUIT COURT</u>		
Virginia Lawyers Weekly	Subscription - 1 year		369.00
	<u>GENERAL DISTRICT COURT</u>		
US Cellular	Phone		23.41
	<u>SPECIAL MAGISTRATES</u>		
Key Office Supply	Ink cartridges		443.09
	<u>CLERK OF THE CIRCUIT COURT</u>		
Key Office Supply	Printer repairs	84.64	
	Copy paper	38.99	
	Office supplies	68.58	
	Toner	141.78	333.99
Treasurer of Virginia	Computer / monitor / scanner		950.00
CenturyLink	Phone		47.91
Machelle J. Eppes	Lodging		282.12
Virginia Court Clerk's Association	Dues		445.00
Tina Bridges	Witness		29.70
Baylis Brown	Witness		82.50
Philip Spiess	Witness		88.00
T&N Printing	Printing plats		10.50
	<u>LAW LIBRARY</u>		
AT&T	Phone		42.19

CenturyLink	Phone	40.49	
LexisNexis	Online service	254.00	

COMMONWEALTH'S ATTORNEY

Robert Bauer	Postage	42.60	
	Portable speakers	96.90	
	Mileage	78.66	
	Parking	25.00	
	Meals	46.66	289.82
Cecelia Charlton	Postage		11.52
Treasurer of Virginia	IPad service		131.22
Brian Butler	Mileage	147.20	
	Lodging/parking	435.09	
	Meals	44.24	626.53
James R. Ennis	Mileage	80.50	
	Lodging/parking	593.12	
	Meals	162.45	836.07
Morgan Greer	Mileage	79.93	
	Lodging/parking	443.09	
	Meals	167.01	
	Registration	50.00	740.03
National District Attorney Association	Dues		171.00
Virginia Association of Commonwealth Attorneys	Dues		1,400.00
STEPS, Inc.	Shredding service		709.00
Key Office Supply	Post-its	63.86	
	Message books / envelopes / tape	74.77	
	Staples	63.56	
University of Virginia	LGA 2015 Handbook		155.00

VICTIM WITNESS ASSISTANCE PROGRAM

Cindy Sams	Mileage	23.00	
	Meal	11.88	34.88

SHERIFF

Commtronics of Virginia	Radio battery	74.50	
	Radio repair	171.15	245.65
Burkeville Body Shop	Auto repairs		2,907.30
East End Motor Company, Inc.	Repair door lock	76.00	
	Oil / filter change	66.35	142.35
Express Care	Oil changes		610.90
Fourth Street Motor Company	Auto repairs		5,118.49
Grant's Glass	Windshield repair		50.00
Rockwell Audio	Install radar	69.00	
	Flashing relay system	146.97	215.97
Wohlford's Radar	Repair radar		70.00
Galls, LLC	Shipping charges	1.55	
	Lockout tool kits	206.97	
	Nameplate	12.00	
	Lights & sirens	437.75	658.27

UPS	Shipping charges		30.80
Treasurer of Virginia	VCIN		52.87
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33
US Cellular	Phone		1,643.76
Business Card	Lodging	577.85	
	Grant write training	910.00	
	Business cards / newspaper	79.89	
	Visor lights	280.38	1,848.12
Sarah Coen	Meals		71.17
Children's Advocacy	Training		50.00
Taser International	Training cartridges		956.96
Business Data of Virginia, Inc.	Norton update	59.90	
	PC / printer / software	2,274.95	2,334.85
Diamond Springs Water, Inc.	Water & equipment rental	103.60	103.60
	Water / cups / equipment rental	86.65	190.25
Key Office Supply	Hi-Liters	12.19	
	Notary seal	24.00	
	Toner	199.98	
	Frames / organizer / pen	176.25	
	Copy paper	149.75	
	Flash drive	38.99	601.16
Staples Advantage	Supplies / batteries		229.12
Walmart Community / RFCSSLCC	Coffee supplies	95.04	
	De-icer / snow brushes	37.53	132.57
Southern Police Equipment Company	Mag charger	97.00	
	Belt	24.11	
	Badge holder	8.08	
DMV	Special ID		10.00
Quality Uniform Company, Inc.	Uniforms		514.40
Matthew Bender & Company, Inc.	Legislative summary		91.08
ID Networks	Livescan upgrade		2,815.00
Elecom, Inc.	Install radio equipment	1,892.87	
	LED Flasher module	45.00	1,937.87
Rod & Staff, LLC	Mount light brackets		110.00
Strobes-R-Us, Inc.	Lights & brackets		372.18

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Key Office Supply	Return ink cartridge	-25.99	
	Copy paper	29.95	
	Ink cartridge	51.98	
	Printer	99.99	155.93
Municipal Emergency Service	Zstrut Combo system		4,885.36
Kussmaul Electronics	Bench test		73.54
TSI Incorporated	Calibrate test machine		699.84

RICE VOLUNTEER FIRE DEPARTMENT

Goodman Truck & Tractor	Truck maintenance		514.63
Industrial Repair, Inc.	Truck repairs		765.50

John Deere Financial	LP fuel		726.49
Dominion Virginia Power	Electric service		535.06

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Foster Fuels, Inc.	Propane		578.82
Mid-Atlantic Irrigation	Repair vehicles		688.22
Pamplin Exxon	Fuel	273.77	
	Inspections	32.00	
	Tires	650.00	955.77
Prince Edward County Treasurer	Gas		179.28
Dominion Virginia Power	Electric service		245.33

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Darlington Heights Vol. Fire Dept.	Exede Wildblue		87.43
Southside Electric Cooperative	Electric service		284.59
Verizon Wireless	Internet		65.09
Verizon	Phone		69.55

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Fire & Safety Equipment Company	LED Safety light		80.00
Foster Fuels, Inc.	LP gas		414.18
Hampden Sydney College	Diesel	137.08	
	Postage	3.62	140.70
CenturyLink	Phone		62.18
Dominion Virginia Power	Electric service		428.24

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		133.26
Commtronics of Virginia	Radio repair		498.13
Foster Fuels, Inc.	Propane		1,484.26
Benjamin H. Johnson, CPA	Accounting service		1,550.00
Verizon	Phone		197.08
Dominion Virginia Power	Electric service		328.17

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Propane	609.87	
	Diesel	781.67	1,391.54
Verizon	Phone		369.19
Dominion Virginia Power	Electric service		294.65

EMERGENCY SERVICES

Timmons Group	E911 Addressing		230.00
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		7,500.00
Piedmont Regional Jail	Inmate days - 4th quarter		297,781.83

BUILDING OFFICIAL

East End Chevron	Oil change		37.69
US Cellular	Phone		23.41
Coy Leatherwood	Meals	14.36	
	Meeting registrations	30.00	44.36
Treasurer of Virginia	Permit levy - 3rd quarter		157.72
Meherrin Fire & Rescue	14-15 Support		

ANIMAL CONTROL

Lowe's	Bolts / bits / washers	113.83	
	Lumber / roof sheets	904.92	1,018.75
Dominion Virginia Power	Electric service		849.29
CenturyLink	Phone		97.38
US Cellular	Phone		46.82
Walmart Community / RFCSELLC	Dog food	143.82	
	Cleaning supplies	30.23	
	Shoes	85.94	259.99

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		40.00
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BIOSOLIDS MONITORING

US Cellular	Phone		23.66
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REFUSE DISPOSAL

Resource International	Misc. work tasks	8,901.05	
	Storm water compliance	607.50	
	Groundwater monitoring	5,527.50	15,036.05
Mid-Atlantic Irrigation	Plumbing parts		21.72
C & L Machine & Welding	Weld tarp tower		150.00
James P. Childress, Jr.	Truck maintenance		740.26
Southern States	Gloves		5.38
Republic Services #974	Trash collection		415.86
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		939.60
STEPS, Inc.	Recycling fee		2,687.84
Synergy Recycling, LLC	Electronic recycling		1,409.47
Southside Electric Cooperative	Darlington Heights site	97.95	
	Virso site	158.52	256.47
Dominion Virginia Power	Rice site	111.73	
	Cell C pump station	16.35	
	Green Bay site	66.60	
	Leachate pump	211.12	
	Worsham site	227.59	
	Prospect site	214.23	
	Scalehouse	206.02	
	Landfill site	126.71	1,180.35
AT&T	Phone		82.83
CenturyLink	Phone		436.67
US Cellular	Phone		23.41

Verizon	Phone	144.70
O. O. Stiff, Inc.	Monthly service	662.50
Prince Edward County Public Schools	Diesel	1,736.50
East End Motor Company, Inc.	Tires	868.00
NAPA of Farmville	Fuel filter	27.49
Old Hickory Buildings, LLC	Utility sheds	4,557.20

GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitor's Center	38.00	237.00
ThyssenKrupp Elevator	Service contract - April-June		2,606.88
Baldwin's Small Engine Repair	Sharpen blades		29.00
Davis GMC Truck, Inc.	Fuel injection pump		1,930.06
Rod & Staff, LLC	Wheel bearing	211.17	
	Ball joints	203.86	415.03
Southside Electric Cooperative	SRR lights		32.36
Dominion Virginia Power	Cell C pump station	14.97	
	Roy Clark monument	6.59	
	SCOPE building	262.65	
	Courthouse	11,021.31	
	Sheriff Department shed	13.18	
	Worsham Clerk Office	309.52	
	Lights at Rice	110.03	
	Ag building	1,523.27	
	Shop	111.57	13,373.09
Ellington Energy Service	Fuel oil - Courthouse		6,450.00
Town of Farmville	Water & sewer		133.04
AT&T	Phone		42.18
CenturyLink	Phone		213.45
US Cellular	Phone		117.27
O. O. Stiff, Inc.	Monthly service		100.00
Aramark	Janitorial supplies		559.94
Diamond Paper Company	Cleaning supplies		1,004.80
Air Conditioning Equipment	Actuator motor		273.00
Arcet Equipment Company	Respirator mask / gloves		46.35
Business Card	Metal detector	225.75	
	X-ray machine	56.25	282.00
CommWorld Central VA	VPN connection	50.00	
	Phone repair	281.25	331.25
Diamond Springs Water, Inc.	Equipment rental		8.95
Farmville Wholesale Electric	Light bulbs	245.76	
	Ballast	32.85	
	Ballast / wire	50.32	
	Electronic eye / bulbs	161.49	
	Cable ties	29.79	520.21
Lowe's	Screws / bolts / nuts	23.60	
	Hangers	6.63	

	Sheetrock mud	14.20	
	Speed square	18.98	
	Rake / lopper / shovel	74.04	
	Clock & batteries	24.65	162.10
Price Supply Company, Inc.	Screwdriver		12.15
Cintas Corporation #524	Uniform rental		323.08
Southern States	Ice melt	74.90	
	Gloves	9.99	84.89
Ronald Van Eps	Hydraulic oil	29.99	
	Gas	30.01	60.00
A Pensa Modern Movers	Moving service		3,500.00
East End Chevron	Diesel		50.00
Prince Edward County Public Schools	Diesel		232.54
Fisher Auto Parts, Inc.	Oil / filter		32.99
NAPA of Farmville	Battery		41.99
Taylor-Forbes Equipment Company	Oil / filter / gas treatment		54.13

CANNERY

Virginia Food Works	Contract payment		2,916.67
Price Supply Company, Inc.	Low water cutoff		162.20
Southside Electric Cooperative	Electric service		225.24
CenturyLink	Phone		204.20
Lowe's	Paper towels		9.48

HEALTH DEPARTMENT

Prince Edward Health Department	Local support		73,172.50
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COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		5,940.00
Blue Ridge Autism & Achievement Center	Professional service		5,800.00
Rescare / Braley & Thompson	Professional service		5,890.00
Centra Health	Professional service		25,200.00
Elk Hill	Professional service		10,100.00
Family & Community Support	Professional service		1,580.00
Family Preservation Services	Professional service		2,470.50
Grafton School, Inc.	Professional service		22,103.00
Ifetayo Imanchinello	Foster care		2,085.00
Keystone Newport News, LLC	Professional service		3,850.00
Ashley Long	Foster care		4,222.00
Mountain Youth	Professional service		2,625.00
Northstar Academy, Inc.	Professional service		3,802.00
United Methodist Family Services	Professional service		12,063.70
Virginia Family Services	Professional service		540.00
Amy Wynne	Foster care		1,003.00

PLANNING

Farmville Herald	Advertising		194.76
Business Card	Certified letters		48.00
US Cellular	Phone		80.08
Rob Fowler	Mileage		69.00

Key Office Supply	Office supplies	3.59	
	Name plates	19.98	
	Pre-ink stamps	37.00	60.57
Walmart Community / RFCSLLC	Return credit		-2.00

ECONOMIC DEVELOPMENT

Business Card	Postage	111.48	
	Parking	20.00	
	Meals	87.67	219.15
Sharon Lee Carney	Postage	22.65	
	Meals	75.00	97.65

TOURISM

Dominion Virginia Power	Electric service		668.48
Town of Farmville	Water & sewer		47.65
U. S. Postal Service	Box rent		140.00
CenturyLink	Phone		351.74
Business Card	UPS		78.01
Key Office Supply	Office supplies		32.06
Walmart Community / RFCSLLC	Office supplies		42.90

COOPERATIVE EXTENSION OFFICE

Treasurer, Virginia Tech	Local support		14,919.88
CenturyLink	Phone		105.12

GENERAL EXPENSE

Lumos Networks	Phone		5,219.25
Southern States Cooperative, Inc.	Gas		13,395.64

CAPITAL PROJECTS

Business Data of Virginia, Inc.	Norton update	29.95	
	Laptops	1,550.00	1,579.95
Compro Computers	PC / printer / software		1,164.85

DEBT SERVICE

US Bank	2011B Bond - interest (415A)	49,162.50	
	2011B Bond - interest (415)	50,445.44	99,607.94

WATER FUND

Town of Farmville	Water test	40.00	
	Water	24.71	64.71
US Bank	2011B Bond - interest		65,740.88

SEWER FUND

Dominion Virginia Power	Sewer pump		45.19
US Bank	2011B Bond - interest		24,526.18

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,094.00
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PIEDMONT COURT SERVICES FUND

1-Step Detect Associates	Alcohol tests	122.00
Dominion Virginia Power	Electric service	440.18
Connie Stimpson	Postage	10.16
Mail Finance	Postage meter lease	190.68
CenturyLink	Phone	62.27
Lumos Networks	Phone	584.83
VCCJA	Training	675.00
CMI, Inc.	Alco-Sensor mouthpiece	37.50
Quill Corporation	Office supplies	115.56
Farmville Herald	Subscription	34.00
Julianna Ferrell	Newspapers	2.58
PAS Systems	Calibrate PAS VR	42.16

PCS SUPERVISION FEES EXPENDITURES

CompuCom Systems, Inc.	VCIN software maintenance	45.00
Farmville Herald	Advertising	48.60
SRP Corporation, LLC	Rent	2,500.00
Jessica Carrion	Mileage	115.00
Sheila Edmonds	Mileage	94.87
Julianna Ferrell	Mileage	306.45
Sheena Franklin	Mileage	81.65
Sharon Gray	Mileage	121.30
Connie Stimpson	Mileage	19.55
	PCCJB Dinner meeting	339.17
Renee T. Maxey	Mileage	165.60

PCS DRUG TESTING FEES

Alere toxicology Services, Inc.	Drug testing	38.96
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In Re: Re-Appropriation of Prospect Depot Grant Funds

Mr. Bartlett stated that after many months of developing the plans for the Prospect Depot and obtaining comments from the various government agencies involved, the Prospect Depot was finally put out to bid in December 2013. Unfortunately, the bid prices came in drastically over budget. Due to grant guidelines, negotiations with the lowest bidder were not acceptable, resulting in the building design having to be reworked.

Mr. Bartlett said a proposal was submitted to change the scope of work for the Depot. Due to the non-existence of remaining artifacts of the original building as a result of a devastating fire, the change in

the scope of work would allow for the building to be reconstructed with traditional modern materials instead of historically accurate materials and design.

In order to change the scope of work of the proposed design and materials, the concept needed to be approved by several agencies: Prospect Historical Society; VDOT; Tobacco Commission; Department of Conservation & Recreation (DCR); Bureau of Capital Oversight Management (BCOM); Department of Historic Resources (DHR) and lastly the Federal Highway Administration (FHWA). Finally, the scope of work change request, along with an outline of the proposed changes, was submitted by VDOT to the FHWA on April 9, 2015. Currently the County is awaiting authorization to proceed from FHWA.

Completion is anticipated for no later than June 30, 2016. As of this date, the following funds are still available:

Grantor	Grant Award	Expenditures	Balance
VDOT Enhancement Grant	\$501,000	\$124,634.26	\$376,365.74
Tobacco Commission Grant	\$99,019	\$ 5,673.67	\$ 93,345.33
Total Grant Funds	\$600,019	\$130,307.93	\$469,711.07

As of April 21, 2015, Prince Edward County is currently up to date on all outstanding reimbursements. There is one invoice still outstanding to CJMW Architects in the amount of \$11,734.44 for 60% plan revision for inclusion in the scope of work outline submittal.

Prince Edward County has not committed any County funds to be expended for this project. It is still not expected to require any County funds. The action required is revenue neutral to Prince Edward County.

Supervisor Timmons asked if a schedule for the project was available. Mrs. Sharon Carney, Director of Economic Development, stated there is no set schedule due to the various agency approvals. After some discussion, it was determined the project could begin building in the fourth quarter of this year.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to re-appropriate \$469,711 to the 2015 Budget for the Prospect Depot Project by approving the budget amendment and appropriating the same funds, as follows:

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	24040	0019	Tobacco Grant		\$ 93,345
3 (Rev)	100	24040	0020	VDOT Grant		\$ 376,366
4 (Exp)	100	94000	0028	Prospect Depot	\$469,711	

The motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Highway Matters

Chairman Simpson stated a public hearing must be scheduled for the Draft Six-Year Plan.

Mr. Bartlett stated there are no changes since the work session with Mr. Wright.

In Re: Public Hearing - School Board Appointments

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Prince Edward County School Board Appointments. Notice of this hearing was advertised according to law in the Friday, May 1, 2015 and Friday, May 8, 2015 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

At its April 14, 2015 meeting, the Board of Supervisors authorized a public hearing on the candidates for School Board for Districts #201 and #601:

Lockett District 201:	Robert R. Burke
	Chapman Hood Frazier

Prospect District 601:	Darin E. Thomas
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Mr. Bartlett stated that John A. Young and Cindy Koether removed their names from consideration for the Prince Edward County School Board.

Supervisor Jones stated Chapman Hood Frazier and Bob Burke were under consideration.

Mr. Frazier gave a brief review of his qualifications for the position and expressed his desires for the direction of the Schools. Some discussion followed regarding issues at the schools.

Supervisor Gray introduced Darin Thomas; Mr. Thomas stated he has the same concerns as the Board, adding that “one person can stir the pot, but they can’t do it themselves.”

Discussion followed regarding the decline of academic performance, the summer school curriculum, and the goals of accreditation.

Chairman Simpson opened the public hearing.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Chairman Simpson stated the Board will appoint School Board members at its June 9, 2015 meeting.

In Re: Highway Matters (Cont.)

Mr. Bartlett stated there are no changes in the Six-Year Plan, and because the House Bill 1887 has not yet been finalized, there is no allocation for paved roads for FY21. There is also about \$300,000 needed for a few of Prince Edward County’s last projects, and no additional projects will be added to this year’s plan. The House Bill would regionalize VDOT funds by district; Lynchburg District will be the arbitrator for the distribution of funds for our district. Mr. Bartlett added it will be extremely difficult for rural counties with low vehicle counts to compete for funding in the future.

Supervisor Jones made a motion, seconded by Supervisor Wilck, to authorize advertisement of a Public Hearing on the Draft Six-Year Plan at the Tuesday, June 9, 2015 meeting; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Poplar Hill Community Development Authority Special Levy

Mr. Bartlett stated a resolution has been received from the Poplar Hill Community Development Authority for the Board’s consideration, requesting that the Board set the 2015 CDA District Special Levy

at \$1.00. As the Board will recall, an earlier resolution had requested the levy be set at \$0.25. The Board has acted on that request.

Mr. Jim Ennis, County Attorney, stated the Poplar Hill CDA made the request and following a review of the document pre-consent to a special tax levy in an amount up to \$1.00. This is not retained by the County; the County is simply the collection agent. It is billed as part of the real estate tax as a special assessment; the collected funds are remitted to the Poplar Hill CDA.

Supervisor Timmons questioned the County's responsibility for the dispersal of funds. Mr. Ennis stated the County's sole responsibility is to effect the collection and remit the funds to the CDA; there are statutes that govern what the money can be expended on by the CDA, such as infrastructure. There are four authorized expenditures set forth in the *Code of Virginia*.

Supervisor McKay made a motion, seconded by Supervisor Cooper-Jones, to authorize advertisement of a Public Hearing regarding an amendment to the County *Tax Levy Ordinance* to be held at the June 9, 2015 Board meeting; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Contract for Landfill Operations

Mr. Bartlett stated the County's existing contract with the Contractor for landfill operation services expires on June 30, 2015. The contract allows the County to negotiate up to two additional one-year renewals.

Mr. Bartlett recommended the contract be extended for the following reasons:

- By focusing on compacting the trash to a greater extent than normal and the effective use of the daily cover, and the willingness to work in the restrictive airspace at the top of the highest cell, the Contractor has greatly extended the life of the landfill.
- During the last advertisement the only contractor willing to obtain a Class II Certified Waste Management Facility Operator's License was the current operator.
- The Contractor has full knowledge of Virginia Solid Waste Management Regulations, the County's Facility Permit issued and approved by DEQ and the County's operation manual.

- The Contractor has a long history of working at the County Landfill which provides it specific knowledge of the soils, types of refuse deposited, specific requirements imposed by DEQ and the County’s Engineers and the County itself.
- DEQ has found no flaws in the operations conducted by the Contractor.
- DEQ has stated the Contractor is proactive, not reactive, which ensures small problems are resolved before DEQ must issue any notice of non-compliance.
- The Contractor has a long history of working with County residents and meeting their needs and expectations.
- The Contractor has provided services not contained in the contract for no additional cost – collecting water samples, clearing land for a new cell, etc.
- The current Contractor has not issued a single change order nor billed the County for the additional work mentioned above.

Mr. Bartlett stated that if for any reason the contractor fails to provide the same level of service, the existing contract allows the County to terminate the Contract with 90 days’ notice with or without cause.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to negotiate a one-year contract extension in accordance with the existing contract and authorize the Chairman of the Board of Supervisors and the County Administrator to sign all necessary documents after review by the County Attorney.

Supervisor Wilck questioned the use of competitive bid. Mr. Bartlett stated during the last competitive bid process, two of the three interested companies did not have a license to run a landfill.

Following some discussion, the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Cannery Operations

Mr. Bartlett reported several changes to the operation of the Prince Edward County Cannery for the upcoming canning season as it relates to Home Users. “Home Users” are County residents who bring fresh fruits and vegetables to the Cannery and process it into containers for personal consumption.

A review of historic Cannery use patterns found minimal and inconsistent use of the Cannery at the beginning and end of the harvest season. This unpredictable and scattered use has caused high operating costs in relation to the service provided. To solve that problem, the Cannery will be open by appointment only during the off-season months of May, June, November, December and January. These off-season appointments must be made at least two days prior to the processing day and there must be a minimum of one bushel of produce to process. Two or more users may combine their efforts in order to reach the one-bushel minimum. The Cannery will not operate during the months of February, March and April.)

Mr. Bartlett said that during the months of July, August, September and October, the Cannery will be open three days per week for Home Users, as has been the practice for the last several years. For 2015, the days for Home Users will be Monday, Wednesday and Saturday. These days were selected in response to the following issues: 1) County residents who work a traditional work-week schedule of Monday – Friday have asked the Cannery to be available on Saturday mornings; 2) Residents have also requested the Cannery be open on the days following the Southside Produce Auction in Charlotte County, which is held on Tuesdays and Fridays.

As has been the practice for years, the Cannery will open at 7:00 a.m. with no new produce accepted after 10:00 a.m. Produce must be prepared (i.e. beans already snapped and apples already peeled) before arrival.

To meet another citizen request, the County is researching the feasibility of allowing home users to use glass jars for the home canning. This will save our citizens money as glass jars can be reused. Examples include the glass Mason and Ball-type quart and pint jars; additional information concerning glass jars will be disseminated once the County completes testing.

Mr. Bartlett stated the County will advertise this information throughout the community with local news media and will also post it on our website in order to notify residents of these changes.

In Re: Planning & Community Development Report

Mr. Fowler stated the April 22, 2015 meeting of the Planning Commission was canceled after the scheduled public hearing item was withdrawn by the applicant.

Mr. Fowler reported the Planning Commission is scheduled to hold a Public Hearing on May 19, 2015 to hear a request by Grace Chapel Ministries to install a freestanding sign with an electronic message board, located at 45 Simpson Road. If approved, this matter will be scheduled for the Board of Supervisors meeting on June 9, 2015.

Mr. Fowler then stated two additional requests have been received from local businesses wishing to install lighted signs on their commercially-zoned properties. One business is under an extremely tight deadline to install the lighted sign in order to comply with his franchise agreement. Mr. Fowler requested the Board consider holding a joint meeting with the Planning Commission to conduct a public hearing prior to the scheduled June 9, 2015 Board of Supervisors meeting to expedite the request.

Mr. Fowler said that the Planning Commission will look at revisions to the Zoning Ordinance to allow lighted signs in the Commercial zones, by right.

Supervisor Jones made a motion, seconded by Supervisor Gray, to hold a joint meeting with the Prince Edward County Planning Commission Tuesday, June 9, 2015 at 6:30 p.m. for a joint public hearing on this Special Use Permit application; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: County Administrator's Report

Mr. Bartlett stated the Honeywell Financing project is progressing; the bids for financing will be received by the County financial advisor on May 15. The financial advisor will review the bids and recommended a meeting for May 21, 2015, which will be a joint meeting with the School Board. The contract will also contain a reimbursement resolution in the event the County may have to front-fund some of the cost; the reimbursement resolution will allow the County to reimburse itself from the financing. A public hearing will need to be held on May 21 [2015] regarding the contract and budget amendments for the lease financing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to authorize a joint meeting with the Prince Edward County School Board on Thursday, May 21, 2015 at 7:00 p.m. and to authorize a public hearing on proposed FY15 and FY16 Budget Amendments; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Closed Session

Supervisor Cooper-Jones made a motion, seconded by Supervisor McKay, that the Board convene in Closed Session for discussion of the disposition of publicly held real property in the Prince Edward County Industrial Park, where discussion in an open meeting would adversely affect the negotiating strategy of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; and for consultation with legal counsel regarding the specific legal matters requiring the provision of legal advice by such counsel concerning the sewer lines at The Manor, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Townsend, and adopted as follows:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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On motion of Supervisor Jones and seconded by Supervisor Gray, and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of April 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of April 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Cooperative Extension Report

Ms. Jennifer R. Bowen, Senior Extension Agent, submitted the First Quarterly Report for the VCE Prince Edward County Office, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of April 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of April 2015, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 8:48 p.m. until Thursday, May 21, 2015, at 7:00 p.m. in the Prince Edward County Board of Supervisors Room.