

May 14, 2013

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14th day of May, 2013; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Jim Ennis, County Attorney; Sharon Lee Carney, Economic Development Director; and Alecia Daves-Johnson, Planner.

Chairman Fore called the meeting to order. Supervisor McKay offered the invocation.

In Re: Resolution of Respect

Supervisor Simpson made a motion to approve the Resolution of Respect to honor the memory of The Honorable William F. Watkins, Jr.; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

**The Honorable William F. Watkins, Jr.
April 10, 1926 – August 15, 2012**

WHEREAS, William F. Watkins, Jr., a longtime community leader of Prince Edward County and the Town of Farmville, died August 15, 2012; and

WHEREAS, William F. Watkins, Jr. was elected to serve as Mayor of the Town of Farmville in 1958, and held that office until 1963; and

WHEREAS, William F. Watkins, Jr. was elected to the office of Commonwealth's Attorney for the County of Prince Edward in 1964 and held that office until his retirement in 1991; and

WHEREAS, William F. Watkins, Jr. served his fellow Prince Edward County citizens with uncommon dedication and commitment beyond the public offices that he held; and

WHEREAS, over his long career of public service, William F. Watkins, Jr. established a well-earned reputation for effective advocacy, unquestioned integrity, and a sustained devotion to serving the citizens of Prince Edward County; now

THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Prince Edward, Virginia hereby notes with great sadness the passing of a fine Virginian, William F. Watkins, Jr.; and, be it

RESOLVED FURTHER, that a copy of this resolution be prepared for presentation to the family of William F. Watkins, Jr., as an expression of the respect in which his memory is held by the members of the Board of Supervisors of the County of Prince Edward, Virginia.

Supervisor Simpson presented the Resolution of Respect to Sally Ann Bobbitt, daughter of The Honorable William F. Watkins, Jr.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

There was no one wishing to speak during Public Participation.

In Re: Board of Supervisors Comments

Supervisor Campbell reported that he is cleared of cancer and thanked all for their prayers.

Supervisor Cooper-Jones stated several firemen contacted her regarding the outlay of Fire Department Funds. She understood the fire departments would receive the \$68,000 plus the \$40,000 divided amongst the four fire departments. She stated the fire departments are most important, as are the rescue squads and the Sheriff's department. She is concerned that the County is not fully funding the fire departments.

Supervisor Gantt stated he met with the Meherrin Fire Department who expressed gratitude for the funds and stated they know it's a tough year to fund anything extra.

Supervisor Jones stated he understood the Board will look at the issue of further funding for the fire departments in December; he stated it's already been set on the agenda for the December board meeting.

In Re: Consent Agenda

Supervisor Gantt made a motion to extract the minutes of the April 22, 2013 meeting, held at 3:00 p.m. from the Consent Agenda; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	Howard M. Campbell
	William G. Fore, Jr.		Charles W. McKay
	Don C. Gantt, Jr.		
	Robert M. Jones		
	Howard F. Simpson		
	Jim R. Wilck		

On motion of Supervisor Gantt and carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	William G. Fore, Jr.		
	Don C. Gantt, Jr.		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	Jim R. Wilck		

the Board accepted the Treasurer's Report for March 2013; the minutes of the meetings held April 2, 2013, April 9, 2013 at 5:00 p.m., April 9, 2013 at 7:00 p.m., April 16, 2013 at 12:00 noon, April 16, 2013 at 2:00

p.m., April 22, 2013 at 7:00 p.m., and April 30, 2013; Accounts and Claims; Salaries; and appropriations as follows:

<u>FY 2013 Budget Amendment</u>		<u>Debit</u>	<u>Credit</u>
3-100-24040-0100	VTC Best Part Grant		\$14,500
3-100-24040-0110	DCR Best Part Grant		\$ 5,000
3-100-18990-0020	Amelia County VTC Grant		\$ 5,000
3-100-18990-0021	Town of Appomattox VTC Grant		\$ 5,000
3-100-18990-0022	Museum of Confederacy VTC Grant		\$ 4,000
4-100-81600-5898	Tourism/VTC Best Part Grant	\$33,500	
3-100-40150-0100	General Fund Balance		\$39,600
40100-32300-8006	Rescue Squads – Capital Equipment	\$39,600	
3-100-40150-0100	General Fund Balance		\$100,000
4-100-33200-7001	Piedmont Regional Jail	\$100,000	
3-100-33010-0013	Byrne JAG Grant		\$ 1,247
4-100-31200-6017	Sheriff / Byrne JAG Grant	\$ 1,247	

Prince Edward Treasurer's Report - March 2013

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	12,821,528.00	59,130.66	349,706.47	12,530,952.19
Wachovia Social Services	182,032.72		95,115.64	86,917.08
Bank of America School Fund	524,029.57	3,000.30	835,207.96	(308,178.09)
Bank of America Food Service	162,698.68	149.68	17,396.55	145,451.81
Benchmark Food Service	285,714.87	0.00	0.00	285,714.87
TOTAL				<u>12,740,857.86</u>
Certificates of Deposit				
Benchmark				519,048.66
Citizens Bank Recreation				15,000.00
Citizens Bank Underground Storage				20,000.00
Planners Bank				200,000.00
Wells Fargo Advantage Fund				162,433.88
TOTAL				<u>916,482.54</u>
GRAND TOTAL				<u><u>13,657,340.40</u></u>

BOARD OF SUPERVISORS

National Research Center	Residential survey	17,245.00
Puckett Funeral Home, Inc.	Cremation	1,320.00
Farmville Herald	Advertising	671.38
Richmond Times Dispatch	RFP - Reassessment	78.40
Howard M. Campbell	Mileage	114.13
William G. Fore, Jr.	Mileage	41.81
Robert M. Jones	Mileage	50.85
Charles W. McKay	Mileage	131.08
Business Card	Water / soft drinks	43.48
Walmart Community / GECRB	Meeting refreshments	34.68

COUNTY ADMINISTRATOR

Business Card	UPS	3.53	
Pitney Bowes Financial Services	Postage meter lease	29.00	
US Cellular	Phone	152.10	
Farmville Printing	Copies (budget)	119.60	
Key Office Supply	Sealing tape	2.19	
	Receipt book	14.65	
	Hi-liters / envelope moistener	23.20	
	Copy paper	545.89	
	Greenbar paper	317.94	903.87

COMMISSIONER OF REVENUE

Beverly M. Booth	Reimburse postage	8.17	
Treasurer of Virginia	Online service	78.77	
Commissioner of Revenue Association	Dues	240.00	
Business Data of Virginia, Inc.	Norton update	29.25	
	Paper for DMV book	225.00	254.25
Key Office Supply	Pens	46.08	
	Ring binders	14.97	61.05
M&W Printers, Inc.	Real estate/personal property books		1,500.00

TREASURER

Hasler Total Funds	Postage	4,000.00	
Treasurer of Virginia	Online service	78.78	
Mail Finance	Equipment lease through June	1,592.55	
Pitney Bowes	Equipment lease through March	1,002.00	
Donna Nunnally	Mileage	161.03	
Trasurers Association of Virginia	Annual conference registration	220.00	
Key Office Supply	Ink cartridges / labels	179.66	
	Batteries	2.49	
	Envelopes	7.59	
	Backup tapes	193.14	
	Laser cartridges	89.99	
	Indexes	23.88	
	Stapler	12.99	
	Copy paper	73.98	
	Labels	49.98	
	Clasp envelopes	11.59	645.29

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	1,375.00	
	Lodging	100.00	
	Contract agreement	3,700.00	5,175.00
ComputerPlus Sales / Service	Printer maintenance contract		79.00

GENERAL DISTRICT COURT

Joyce K. Sexton	Mediation		926.25
US Cellular	Phone		20.92
Key Office Supply	Copier repairs		97.29

SPECIAL MAGISTRATES

Key Office Supply	Batteries	12.99	
	Ink cartridges	182.98	
	Shredder oil	8.99	204.96

CLERK OF THE CIRCUIT COURT

Treasurer of Virginia	Jury questionnaires		1,866.25
U. S. Postal Service	Stamps		2,620.00
AT&T	Phone		43.04
CenturyLink	Phone		84.93
Manatron, Inc.	Annual maintenance/support		8,148.00
Kinex Networking Solutions	DSL		74.95
Key Office Supply	Toner / rubber bands		91.59
Thomson Reuters-West	2013 Probate handbooks		412.00

LAW LIBRARY

AT&T	Phone		36.58
CenturyLink	Phone		39.57
LexisNexis	Online service		239.00
Thomson Reuters-West	2013 Probate handbooks		206.00

COMMONWEALTH'S ATTORNEY

Treasurer of Virginia	IPad service		270.30
Brian Butler	Mileage	80.23	
	Parking	60.00	
	Lodging	379.68	
	Meals	132.95	652.86
James R. Ennis	Mileage	78.53	
	Parking	84.00	
	Lodging	510.44	
	Meals	134.16	807.13
William B. Turner	Mileage	74.58	
	Parking	45.00	
	Lodging	255.22	
	Meals	110.50	485.30
Virginia Association of Commonwealth's Attorneys	Dues		425.00
STEPS, Inc.	Shredding service		35.00

Key Office Supply	Paper clips / CR-R pack	15.75	
	Chair mat	54.99	
	Folders	176.76	
	Copy paper	332.91	
	Pens / batteries / stapler	139.15	
	Binders / sheet protectors	11.73	731.29

SHERIFF

Prince Edward Health Department	Hepatitis shot		53.66
East End Motor Company, Inc.	Fuel pump / heater core	807.93	
	Oil change / tire rotation	116.35	
	Tow service	55.00	
	Service call / jump start	35.00	
	Fan motor / relay / tow	807.05	
	Flat repair	20.00	
	Diagnose short / instr	739.25	
	Tire sensor / balance	260.53	
	Replace washer nozzle	67.36	2,908.47
Travis Harris III	Inspect brakes / rotate tires	107.50	
	Brake pads / rotation	443.61	551.11
Kenbridge Tire & Auto	Calibrations		300.00
Kustom Signals, Inc.	Radar repair		69.36
Treasurer of Virginia	VCIN		54.05
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN		18.49
Brandon Yoder	Academy meal allowance		231.00
Business Card	Install lock on safe		270.00
VALEAC	Dues		100.00
Business Data of Virginia, Inc.	Norton update		29.95
Farmville Printing	Office forms		331.62
Key Office Supply	Pens	40.68	
	Binders	113.87	
	Gold paint pen	3.51	
	Photo ink cartridge	9.99	
	Ink cartridge	159.90	327.95
Staples Advantage	Cups / sweetener		125.94
Southside Electric Cooperative	Electric service		9.12
Farmville Auto Parts	Oil / brake fluid		22.75
DMV	Special ID		10.00
Southern Copier Sales & Service	Copier		2,850.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Davis GMC Truck, Inc.	Truck repairs		1,620.11
			51.00

PROSPECT VOLUNTEER FIRE DEPARTMENT

Davis GMC Truck, Inc.	Switch		14.88
Farmville Auto Parts	Cleaning supplies / oil	30.84	
	Belts / lights	205.85	
	Battery	241.98	
Foster Fuels, Inc.	Propane		501.12

Pamplin Exxon	Inspection / fuel		191.58
Prince Edward County Public Schools	Diesel		56.98
Dominion Virginia Power	Electric service		208.36

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Brame Specialty Company, Inc.	Cleaning supplies		414.41
Cyrus Pest Control Company	Exterminating service		45.00
Darlington Heights Vol Fire Department	Air van repair reimbursement	1,000.00	
	Narrowband programming	275.00	1,275.00
Elecom, Inc.	Remote speaker mic		225.00
Ellington Energy Service	Propane	674.45	
	Diesel	832.81	
	Gas	726.00	2,233.26
Farmville Auto Parts	Carvuretor kit		18.79
Fire & Safety Equipment Company	Hydrotest / O rings		240.50
NAPA of Farmville	Heater coil		113.93
Southside Electric Cooperative	Electric service		467.43
Verizon Wireless	Internet - 2 months		125.16
Verizon	Phone		296.22

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Arcet Equipment Company	Cylinder rental	109.76	
	Oxygen	18.39	128.15
C. W. Williams	Truck repairs		8,410.93
Goodman Specialized Vehicles	Chassis service		657.19
Hampden-Sydney College	Gas	108.46	
	Diesel	585.06	
	Postage	4.02	697.54
Travelers - RMD	Insurance		1,331.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		87.05
Diamond Paper Company	Cleaning supplies	514.42	
	Credit	-44.67	469.75
Dodson Brothers Exterminating	Annual extermination		684.00
Fire & Safety Equipment Company	Gas meter calibration		345.00
Foster Fuels, Inc.	Propane		875.81
J. E. Jamerson Building Supply	Padlock / towels / mops		98.27
Verizon	Phone		115.57
Dominion Virginia Power	Electric service		370.40
Your First Due, Inc.	Internet		24.95
Emergency Apparatus	Mount / install lights		1,036.95

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Propane	1,731.09	
	Diesel	918.16	2,649.25
US Cellular	Phone		55.06
Verizon	Phone		328.28
Dominion Virginia Power	Electric service		793.40
Watkins Insurance Agency	Accident insurance		4,318.00

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		2,531.25
Piedmont Regional			
Juvenile Detention Center	Juvenile detention		9,600.00
Piedmont Regional Jail	Inmate days - Mar 2013		100,163.08

BUILDING OFFICIAL

US Cellular	Phone		20.93
Coy Leatherwood	Meal	7.37	
	Meeting registration	15.00	22.37
Treasurer of Virginia	3rd Quarter permit levy		232.12

ANIMAL CONTROL

Dominion Virginia Power	Electric service		575.30
CenturyLink	Phone		130.45
US Cellular	Phone		42.11
Walmart Community / GECRB	Dog food	159.84	
	Bleach	20.86	180.70
Tomahawk Live Trap	3' Control pole		165.88

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		40.00
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BIOSOLIDS MONITORING

US Cellular	Phone		20.93
Tri-County Ford, Inc.	Wiper blades		19.96

REFUSE DISPOSAL

Resource International	Storm water compliance	261.00	
	Misc work tasks	7,727.63	
	Groundwater monitoring	19,245.69	27,234.32
Apple Valley Scale Company	Test / repair scales		2,646.50
Farmville Wholesale Electric	Wire / conduit / adapter	302.29	
	PVC cement	6.17	
	Ground rod / wire / conduit	54.92	
	Breaker box / breakers	162.43	
	Wire / conduit / electric box	210.87	
	Conduit / connector	44.61	
	Wire	58.58	839.87
Lowe's	Lumber / paint / light bulbs		90.39
Luck Stone Corporation	Stone @ landfill	549.09	
	Discount	-3.11	545.98
Mid-Atlantic Irrigation	Pump shank & clamp		35.10
Spence Compactor Service, Inc.	Compactor motor		2,609.75
Farmville Auto Parts	Hydraulic fluid	47.48	
	Hydraulic fluid / straps	61.91	109.39
Southern States	Shovels / rake	67.96	
	Straps / pin / clip	33.21	101.17
Wright's Excavating, LLC	Landfill operation		48,093.75

Emanuel Tire of Virginia	Tire recycling		4,204.80
STEPS, Inc.	Recycling fee		2,218.44
Veolia ES Technical	Recycle fluorescent bulbs		1,439.36
Southside Electric Cooperative	Darlington Heights site	85.72	
	Virso site	151.80	237.52
Dominion Virginia Power	Leachate pump	157.32	
	Scalehouse	109.03	
	Rice site	104.49	
	Cell C pump station	26.96	
	Green Bay site	78.53	
	Worsham site	90.21	
	Prospect site	98.35	
	Landfill site	53.01	
AT&T	Phone		309.57
CenturyLink	Phone		275.68
US Cellular	Phone		20.93
Verizon	Phone		124.07
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel		1,562.47

GENERAL PROPERTIES

Farmville Wholesale Electric	Receptacle & cover	13.24	
	Bulbs / ballasts	912.12	
	Ballasts	130.40	
	Bulbs	59.70	
	Transformer / bulbs	131.77	
	Bulbs / pliers	176.34	
	Ballast / wire nuts	40.67	1,464.24
OK Termite & Pest Control	Exterminating service		150.00
Thyssenkrupp Elevator	Service contract - April/June		2,445.35
Southside Electric Cooperative	SRR lights		30.92
Dominion Virginia Power	Roy Clark monument	12.41	
	Courthouse	10,141.81	
	Shop	36.21	
	SCOPE building	420.23	
	Sheriff Department shed	5.66	
	Worsham Clerk's office	94.74	
	Lights at Rice	111.26	
	Ag building	1,995.29	12,817.61
Town of Farmville	Water & sewer		124.96
AT&T	Phone		36.57
CenturyLink	Phone		129.83
US Cellular	Phone		111.80
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		321.96
Diamond Paper Company	Hand soap / towels		263.74
Diamond Springs	Hand soap / towels		0.00
Handi-Clean Products, Inc.	Air freshener		121.16
Lowe's	Swiffer duster	8.52	
	Tarp / straps	21.80	

	Plywood	22.75	
	Marking paint / screws	13.43	
	Plexiglass	14.93	
	Hole saw	5.98	87.41
Ayers Building & Supply Company	Key blanks & rings		7.65
Arcet Equipment Company	Gloves / safety glasses		23.33
Commworld	Handset cords		54.00
Farmville Auto Parts	Floor dry	7.49	
	Brake cleaner	8.38	
	Antifreeze	10.99	
	Belts	13.54	40.40
Grainger	Casters	19.08	
	Washers	8.44	
	Key blanks / safety vest	278.45	305.97
Pearson Equipment Company	Excavator rental fee		225.00
Cintas Corporation #524	Uniform rental		281.68
Southern States	Alum scoop		44.99
Prince Edward County Public Schools	Diesel		164.95
Taylor-Forbes Equipment Company	Mower oil & filter	121.20	
	Mower pulley & belt	81.85	203.05
Virginia Food Works	Contract payment		2,916.67
Ron Gulick	Program / calibrate filler		50.00
Southside Electric Cooperative	Electric service		166.74
CenturyLink	Phone		176.40
US Cellular	Phone		20.92

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		8,370.00
Centra Health	Professional service		16,388.00
Elk Hill	Professional service		2,610.00
Family Preservation Services	Professional service		2,170.00
Grafton School, Inc.	Professional service		16,020.00
Intercept Youth Services	Professional service		6,118.47
Liberty Point Behavioral Healthcare	Professional service		1,392.00
North Spring Behavioral	Professional service		2,480.00
The Hughes Center	Professional service		5,082.00
United Methodist Family Services	Professional service		2,875.56
Crystal E. Jones	Foster care		644.00
Youth Quest	Foster care		644.00
Business Card	Meeting registration		125.00

SUPERVISION OF PARKS & RECREATION

Southside Virginia Family YMCA	2013 Summer camp		23,000.00
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PLANNING

Samuel Coleman	Commission meeting	100.00	
	Mileage	13.56	113.59
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.60	122.60
Preston Hunt	Commission meeting	100.00	

	Mileage	22.60	122.20
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.65	105.65
Clifford Jack Leatherwood	Commission meeting	100.00	
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.17	110.17
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.48	108.48
Brett Von Cannon Watson	Commission meeting		100.00
US Cellular	Phone		41.84
Business Data of Virginia, Inc.	Norton update		29.95

ECONOMIC DEVELOPMENT

US Cellular	Phone		20.92
Business Card	Lodging		109.90
Atkins Tree Service	Tree removal		1,250.00
Business Data of Virginia, Inc.	Norton update		29.95
Farmville Printing	Shipping labels		82.62
Key Office Supply	Envelopes / ink cartridges		81.54

TOURISM

Selena Strickler	History magazine ad		350.00
Dominion Virginia Power	Electric service		334.34
Town of Farmville	Water & sewer		47.65
Business Card	UPS		66.14
U. S. Postal Service	Box rent		130.00
CenturyLink	Phone		302.02
Key Office Supply	Parchment paper	30.59	
	Tape / pen refill	14.87	
	Ink cartridges	29.67	75.13
Meredith	Family Circle ad		4,569.50
PA on Display	Brochure insertion		1,568.00
Frontline Exhibits	Tablecloths		540.00
Walmart Community / GEGRB	Tissue / air freshener		24.49

COOPERATIVE EXTENSION OFFICE

Treasurer, Virginia Tech	3rd Quarter support		8,804.79
CenturyLink	Phone		102.26

GENERAL EXPENSE

Lumos Networks	Phone		2,779.42
Southern States Cooperative, Inc.	Gas		16,596.77

CAPITAL PROJECTS

Business Data of Virginia, Inc.	Server software - Sheriff's department		916.85
Mills Heating & Air	Flush heat pump	300.00	
	Heat pump - balance due	4,175.50	4,475.50
Business Card	Fittings		216.89
Treasurer of Virginia	Plan reviews by BCOM		2,437.50

	<u>DEBT SERVICE</u>		
US Bank	Financing 2011B interest	59,062.50	
	2011 Lease - interest	54,134.62	113,197.12
	<u>LANDFILL CONSTRUCTION FUND</u>		
Apple Valley Scale Company	Landfill scale	42,120.00	
	Scale software	1,459.20	43,579.20
	<u>WATER FUND</u>		
Town of Farmville	Water		32.56
US Bank	2011 Bond - interest		70,581.22
	<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump		51.57
US Bank	2011 Bond - interest		26,319.85
	<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit		1,018.07
	<u>PIEDMONT COURT SERVICES</u>		
1-Step Detect Associates	Alcohol tests		288.00
PAS Systems	Calibrate alco-sensor		94.85
Dominion Virginia Power	Electric service		238.24
Connie Stimpson	Postage	12.46	
	Mileage	24.48	
	Copy paper / supplies	99.76	136.70
U. S. Postal Service	Postage for new meter	75.00	
	Postcards	539.83	614.83
CenturyLink	Phone		64.23
Lumos Networks	Phone		650.98
Julianna Ferrell	Mileage		215.80
Sandy Fox	Mileage		80.66
Sheena Franklin	Mileage		115.26
Sharon Gray	Mileage		89.24
Renee T. Maxey	Mileage		97.48
Ashley Nash	Mileage		32.77
Quill Corporation	Copy paper / cartridge		89.80
Farmville Herald	Subscription		34.00
Administrative Professional	Subscription		79.00
Kinex Networking Solutons	Remote backup		10.00
	<u>PCS SUPERVISION FEES EXPENDITURES</u>		
SRP Corporation, LLC	Rent		2,383.00
Charley's Waterfront Café	Meals		443.60
Page Hardy	Cleaning service		105.00
	<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Service, Inc.	Drug testing		38.96

PCS COGNITIVE BEHAVIOR EXPENDITURES

Sandy Fox	Meeting refreshments	8.77
Prince Edward County Treasurer	Supervision fee	90.00
Halifax / Pittsylvania	Refund payment	30.00
<u>CCA / PSA GRANT</u>		
VCCJA	Training	650.00

In Re: Minutes

Supervisor Gantt requested discussion be inserted verbatim regarding the increase in cost of \$160,000 for the health insurance to include his question to the Sheriff, Clerk of the Court, Treasurer and Commissioner of Revenue.

Chairman Fore directed the April 22, 2013, 3:00 p.m. meeting minutes be carried forward to the June 2013 Board of Supervisors meeting.

In Re: Highway Matters

Supervisor Campbell announced two representatives from VDOT will be attending a Community Meeting to be held Tuesday, May 21 at the Prospect Fire Department. He added the County Administrator, Commissioner of Revenue and School Board representatives will be in attendance; the Treasurer and representatives from the Sheriff's Department may also be attending.

Supervisor Gantt stated there is a patch of pine trees on Route 633 that the pine bark beetles have decimated; the trees need to be removed as they are leaning across the road.

Supervisor Jones stated tar and gravel work began on Friday on Aspen Hill Road.

Chairman Fore stated Mr. Kevin Wright proposed that the County's Six-Year Plan Public Hearing be held at the June Board meeting on Tuesday, June 11, 2013 at 7:30 p.m. Mr. Wright indicated that there is only one change to the proposed Six-Year Plan. The County will receive unpaved road funding as a result of the transportation program approved by the 2013 General Assembly that will enable VDOT to hard surface State Route 628 (Mill Creek Road). Mill Creek Road is the only unpaved road in the county that qualifies for funding because it has an average daily traffic count of 240 vehicles per day and the

minimum requirement is 200 vehicles per day. Because there are no other changes, VDOT is not proposing a work session prior to the public hearing.

Supervisor McKay made a motion to authorize advertisement of the Public Hearing on the VDOT Six-Year Plan to be held Tuesday, June 11, 2013 at 7:30 p.m.; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Event / Festival Permit Application

Chairman Fore stated the Appomattox Young Farmers group is requesting an event permit for Saturday, August 31, 2013 for a Truck & Tractor Pull at the Five County Fairground.

Mr. Bob Martin, representing the Appomattox Young Farmers, responded to the Board members that he has been involved in this event in the past and the Pamplin and Prospect fire departments and rescue would be on hand at the event. The event is covered by liability insurance.

Supervisor Wilck made a motion to approve the permit application for the Truck & Tractor Pull to be held at the Five County Fairground on August 31, 2013; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Award of Reassessment Contract

Mr. Bartlett stated a legal notice was published in the March 10, 2013 edition of the Richmond Times-Dispatch soliciting responses to the County's RFP requesting services for the completion of the General Reassessment of Real Property in Prince Edward County. The RFP was also posted on the County's web site. Proposals were accepted until 2:00 p.m. on Monday, April 15, 2013.

Prince Edward County received two responses: Pearson's Appraisal Services, Inc. and Wampler-Eanes Appraisal Group, Ltd. A committee comprising the Commissioner of Revenue, the Treasurer and the County Administrator interviewed both applicants on Friday, May 3, 2013. The committee unanimously recommends that Wampler-Eanes Appraisal Group, Ltd. be awarded the contract.

Based on the review of the proposals and the outcome of the interviews, Wampler-Eanes was judged to have a more complete understanding of recent changes in the state's reassessment requirements, has more experience with timber and mineral/quarry assessments, and more experience with tax exempt parcels to include colleges/universities and state parks, forest and wildlife management areas.

The proposal price offered by Wampler-Eanes is about \$1,630 more than the price offered by Pearson; however, this difference in the total cost to the County is less than 1% of the contract that will total about \$226,500. Additionally, mobile homes are historically added to the tax rolls during the reassessment process. Wampler-Eanes' cost per mobile home is \$4.90 less than Pearson's thus the cost difference will be less than the amount stated above.

Supervisor Jones asked about the cost of the last assessment; Mr. Bartlett stated it cost a little over \$200,000. The change per parcel was less than a dollar; there were about 13,731 parcels and 1,350 mobile homes. Wampler-Eanes includes some things in their price such as notices and mailings that Pearson's did not include.

Supervisor Simpson made a motion to award the County's Reassessment contract to Wampler-Eanes Appraisal Group; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Public Hearing – School Board Appointments

Chairman Fore announced that this was the date and time scheduled for a public hearing on the School Board Appointments. Notice of this hearing was advertised according to law in the Friday, April

26, 2013 and Friday, May 3, 2013 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore stated the nominees submitted by Citizen Committees are for District 401: Beulah M. Womack; for District 701: James C. Dumminger, Ed.D., Sherry Honeycutt, and Ellery Sedgwick, Ph.D.

Chairman Fore opened the Public Hearing.

Heather Edwards, Farmville District and a member of the District 701 Citizen Committee, expressed her support for Dr. Ellery Sedgwick. She presented a brief biography and requested the Board respect the recommendation of the citizen committee.

Cornell Goldman, Charlotte County, expressed his support for Beulah Womack and asked the Board to consider appointing her to the School Board.

Dr. Ellery Sedgwick, Farmville, stated he is seeking the seat in District 701 and briefly detailed his previous experience on the School Board.

Odessa Pride, Hampden District, expressed her support for Ms. Womack.

Beulah Womack, Hampden District, thanked the Citizen Committee, Mr. Goldman and Ms. Pride for their support. She said it is an honor to be nominated to serve on the School Board and she looks forward to serving.

Chairman Fore read a letter from **Sherry Honeycutt**, stating her interest in serving on the School Board and briefly detailing her past experience.

Jim Dumminger complimented the Citizen Committee on a job well done; he expressed his support for Dr. Sedgwick.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Chairman Fore stated the appointments would be made at the June 11, 2013 meeting.

In Re: Public Hearing – Corridor Overlay District

Chairman Fore announced that this was the date and time scheduled for a public hearing on an Amendment to the Zoning Ordinance providing a Highway Corridor Overlay District. Notice of this hearing was advertised according to law in the Friday, April 26, 2013 and Friday, May 3, 2013 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mrs. Alecia Daves-Johnson stated that in accordance with the Prince Edward County Comprehensive Plan and by request of the Board of Supervisors, a Corridor Overlay District has been prepared by the Planning Commission and recommended as an Amendment to the Zoning Ordinance. The Planning Commission held a Public Hearing on the Corridor Overlay District at its January 22, 2013 meeting. Following the comments received at that public hearing, the Planning Commission continued its work on the Overlay District and finalized a recommendation to the Board of Supervisors at its March 19, 2013 meeting. The Planning Commission recommends the Board of Supervisors approve an amendment to the Zoning Ordinance which will provide a Highway Corridor Overlay District and requests the Board determine whether its application will be to all proposed corridors or to phase in the application of the districts beginning with Route 15 and Granite Falls Boulevard.

Mrs. Daves-Johnson stated the concerns received have been addressed and there has been some confusion about the content of the documents. She stated the changes would not apply to existing development with an existing site plan, residential or agricultural property or to proposed development that already has an approved site plan. Mrs. Daves-Johnson stated the Planning Commission was directed to create this in 2008 and is recommended by the Comprehensive Plan; the *Code of Virginia* states the Comprehensive Plan “shall control the general and approximate location, character and extent of each feature shown.”

Discussion followed on terminology and the expectation that these recommendations would become regulations in the near future. It was stated Conditional Use Permits cover all areas stated in the documents.

Supervisor Campbell questioned the enforcement of the ordinance if amended as there is an ongoing issue in Prospect; Mr. Bartlett stated county staff and the Planning Commission will do so and added a summons has just been prepared. Mr. Jim Ennis, County Attorney, stated with a few exceptions, the statute of limitations on a misdemeanor is twelve months. He added every day in non-compliance constitutes a new violation of the Conditional Use Permit.

Chairman Fore opened the public hearing.

Rick Raymond expressed his concern regarding the guide being enforceable; he added the conditions should be county-wide. He stated the guide could be useful in smoothing the process to get the

project before the Planning Commission and would eliminate the need to go before the Commission repeatedly.

Richard Stockton expressed his concern regarding the effects to the properties included in the Corridor Overlay District (such as increased taxes) and that it should be effective on all property in the County; he requested the Board not accept the amendments.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Supervisor Wilck suggested a delay in a decision on the Corridor Overlay District.

Mr. Bartlett stated there are two issues before the Board: one is the design guide which is voluntary; the second is an amendment to the ordinance which would be enforceable.

Supervisor Gantt expressed concern regarding “big box” retailers coming into the county. Discussion followed on parking placement and examples which are already in place.

Supervisor Wilck made a motion to table the issue for six months.

Supervisor Gantt questioned if changes will be made during the six months. Chairman Fore stated the Planning Commission is looking for action from the Board; there will be no changes. Mr. Bartlett suggested the Board review the documents and suggest changes and recommendations.

Mr. Jim Ennis, County Attorney, stated if amendments are proposed to make the ordinance more restrictive, a public hearing will be necessary; if they are less restrictive, no public hearing is necessary.

After some discussion, Chairman Fore restated Supervisor Wilck’s motion, to table the issue for six months; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: William G. Fore, Jr.

In Re: Request for Easement

Mr. Bartlett stated a request has been received from the Poplar Hill Development Group for an easement from the county through adjoining county-owned property and is south of Route 786.

Mr. Bartlett stated the Poplar Hill Development Group is requesting the Board of Supervisors provide a contract to allow an easement across the property that the county purchased from Glad Hill

property. The easement would be between the CenturyLink phone line and the first stormwater pond. The development group is proposing to convey a portion of property which is 30' wide and 333' long in exchange for the easement. The County owns the corner lot which is about 195' wide; the 30' would be added to that.

Mr. Bartlett said the problem is that it is unknown where the easement should be because development has not occurred; there isn't a master plan for neither the County property nor the Poplar Hill Development Group. He recommended the Board approve the exchange and have the County Attorney develop a document that would allow, in the future, an easement to be determined in that space. The easement width would be dependent upon what would be developed on the Poplar Hill Development Group's property. In no case could it be foreseen to be wider than 80', which would be enough to allow a four-lane road with a six-foot median and sidewalk on each side. An 80' easement would more than suffice in that area. Currently, the Poplar Hill Development Group owns 25 acres which has always been meant to be commercial property. It would be in the County's best interest to grant this easement and see the property developed; the shortest access to a road is Route 786. Discussion followed.

Supervisor Simpson made a motion to authorize the County Attorney to draw up a contract of Easement, not to exceed 80' and draw a deed to exchange property and to authorize the Chairman and/or the County Administrator to sign all necessary documents; the motion carried:

Aye: William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: Howard M. Campbell
Pattie Cooper-Jones

In Re: Economic Development Report

Mrs. Sharon Lee Carney, Economic Development Director, presented an annual update on the activities of the Prince Edward County Office of Economic Development from May 2012 through April 2013. She stated that in spite of the continued slow economic recovery progress, the Economic Development Office in Prince Edward County has been extremely busy. Currently, the Economic Development Office is working on six businesses that represent potentially 257 jobs and \$73.5 million in investment.

Discussion followed regarding the Route 786 Project. Mr. Bartlett stated the original contract was \$1.5 million on Revenue Sharing Funds. VDOT then looked at older revenue sharing grants and there were funds left over, and VDOT allowed the County to transfer funding from those projects. That brought the total up to \$1,769,000. The additional \$500,000 that they provided is not from Revenue Sharing Funds; that was out of their Primary Road Funds, which was for the work done by the County on Highway 15, which we agreed to do so that when VDOT came to do their Route 15 project, they wouldn't have to tear it up again. The County agreed to do that work, mostly around the intersection, to complete the work that VDOT plans to do. He stated he is unsure of the total cost as it was all bid as one project, but will research and try to provide that information.

Mrs. Carney stated it brings the total funds eligible for reimbursement to \$2.2 million.

In Re: Planning & Community Development Report

Mrs. Daves-Johnson stated the Planning Commission has advertised two Public Hearings to be conducted at the May 21, 2013 Planning Commission meeting:

Application for Rezoning: Request of J.R. Tharpe Trucking Company to rezone from A-1, Agricultural Conservation, to C-1, General Commercial, a 10.99 acre parcel located at 401 Pisgah Church Road, and further described as Tax Map parcel #41-A-59A. The purpose of the request is to permit a Truck Yard (by Special Use Permit) and Construction Sales & Services uses to locate on the property. An active Commercial Use known as EverGreen Seed Company is currently located on the parcel which is located on the corridor described in the Comprehensive Plan as a future commercial corridor.

Special Use Permit: Request of Greenland Development Group for U.S. Cellular to construct a 195-foot Wireless Communication Monopole (Cellular Tower) on a 5.04 acre parcel at 412 Holiday Hills, Pamplin, Virginia and further described as Tax Map Parcel #45-5-10. A 4-foot lightning rod will bring the total height to 199-feet. A pre-fabricated concrete building will house the radio equipment at the base of the tower.

After some discussion, Supervisor McKay made a motion to authorize staff to advertise a Public Hearing for the Board of Supervisors to consider this Application for Rezoning for the first Board meeting following action by and a recommendation from the Planning Commission; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Supervisor Jones made a motion to authorize staff to advertise a Public Hearing for the Board of Supervisors to consider this Application for a Special Use Permit for the first Board meeting following action by and a recommendation from the Planning Commission; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: County Administrator's Report

Piedmont Regional Jail – Mr. Bartlett stated that over the last several months, the Jail Board has been considering how to best fund the on-going operations of the Regional Jail. Various methods have been used to determine the contribution amount of the member localities. The most prevalent method was for the Jail to add revenues received from the state and outside users during the month to the amount of cash on hand and pay the bills. Any costs remaining were then to be billed to the members on a prorated basis. Because of the inconsistent receipt of revenues from outside users, this method caused wide fluctuations in the amount billed to the members. Some months the revenues exceeded the bills resulting in no payment from the members. More often the revenues proved insufficient to pay all the bills and bills were held until the Counties could be billed and payment received.

Mr. Bartlett stated the Jail Board met on May 1, 2013 and at that meeting decided to follow the procedure established in the original 1986 agreement, which calls for the Jail Superintendent to estimate the operational costs of the Jail for the next quarter, subtract from that cost the estimated revenues from all outside sources. The member localities are then to pay their proportionate share of the costs. This process

will provide the Jail the funds they need to operate and smooth the billing for the member localities; it will also provide funding “up front” to allow them to pay their bills.

In Re: Proclamation – Click It or Ticket

The Prince Edward County Sheriff’s Office requested consideration of a proclamation for *Click It or Ticket* Mobilization Enforcement Period of May 20 through June 2, 2013.

Supervisor Jones made a motion to approve the Proclamation for *Click It or Ticket* from May 20, 2013 through June 2, 2013; the motion carried unanimously:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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**PROCLAMATION
By the
BOARD OF SUPERVISORS
of the
County of PRINCE EDWARD, VIRGINIA**

WHEREAS, the safety and security of the citizens of Prince Edward County and surrounding areas are vitally important; and

WHEREAS, a large percentage of our citizens regularly drive or ride in motor vehicles on our roadways; and

WHEREAS, the use of seat belts in passenger vehicles saved an estimated 11,949 lives in 2011; and

WHEREAS, regular seat belt use is the single most effective way to protect people and to reduce fatalities in motor vehicle crashes;

WHEREAS, May 20 through June 2, 2013, has been selected as the national *Click It or Ticket* mobilization enforcement period;

WHEREAS, across the country law enforcement officers will actively be participating in the mobilization to ensure all motor vehicle occupants are buckled up day and night to reduce the risk of injury and death caused in traffic crashes;

AND WHEREAS, increased enforcement of seat belt laws coupled with publicity has proven to be an effective method to increase seat belt use rates and decrease fatal crashes;

NOW, THEREFORE, the Board of Supervisors of Prince Edward County, does hereby proclaim and announce May 20 to June 2, 2013, as the *Click It or Ticket* Mobilization in Prince Edward County, and urge all citizens to always wear seat belts when driving or riding on our roadways.

In Re: Proclamation – Fire & EMS Memorial Week

Chairman Fore stated the Governor has requested local governing bodies throughout Virginia adopt a proclamation to honor firefighters and emergency medical services personnel, Fire & EMS Memorial Week from May 20, 2013 through June 2, 2013.

Supervisor Gantt made a motion to approve the Proclamation for Fire & EMS Memorial Week, from May 20, 2013 through June 2, 2013; the motion carried unanimously:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

PROCLAMATION

Fire & EMS Memorial Week

WHEREAS, the volunteer firefighters and the emergency medical services personnel who serve the County of Prince Edward play an essential role in saving lives and protecting property in the communities of Prince Edward County; and

WHEREAS, there were over four thousand (4,000) fire and EMS responses in Prince Edward County during 2012; and

WHEREAS, the Board of Supervisors of the County of Prince Edward, Virginia, recognizes and values these brave individuals who unselfishly risk their lives in order to safeguard the lives and property of our citizens; and

WHEREAS, we hold dear in our hearts the families of David Paul Bruce and Joel Franklin Coleman, Jr., whose loved ones made the ultimate sacrifice and who we remember and honor through the Prince Edward County In The Line of Duty Memorial; and

WHEREAS, it is fitting that we recognize our County firefighters and emergency medical services personnel, both past and present, in light of the sacrifices and continued dedication of these local heroes;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby recognize June 2-8, 2013 as **FIRE & EMS MEMORIAL WEEK** in the COUNTY OF PRINCE EDWARD, dedicated to honoring the Fire and EMS personnel who have given their lives in the line of duty; and

FURTHERMORE, the Board of Supervisors of the County of Prince Edward, Virginia calls upon all citizens, businesses, and civic, and educational organizations to lower their State flags to half-staff on Sunday, June 2, 2013, and to observe the week of June 2-8, 2013 in memory of the selfless service and dedication of our fire and emergency medical services personnel who have died in the line of duty and in honor of those who continue to serve our County so selflessly; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby issue this proclamation and encourages all of the citizens of Prince Edward County to remember all fire and emergency medical services personnel who have made the ultimate sacrifice in service to their community and to pay respects to the survivors of our fallen heroes, and to express your appreciation and support to the volunteer firefighters and the emergency medical services personnel who by their faithful and loyal devotion to duties continue to render invaluable service to the citizens of Prince Edward County.

In Re: Closed Session

Supervisor Gantt made a motion that the Board convene in Closed Session to consult with legal counsel regarding legal matters concerning the library and the courthouse roof and which require the provision of legal advice by such counsel, pursuant to the exemptions provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor Gantt and adopted as follows:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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On motion of Supervisor Jones, seconded by Supervisor McKay and carried by the following roll call vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of April 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of April 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the April 2013 ridership report from PERT and ordered it to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of April 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of April 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Virginia Cooperative Extension Report

Ms. Jennifer Bowen, Extension Agent, 4-H Youth Development and Unit Coordinator, submitted the first quarterly report for 2013, which were reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was adjourned at 10:06 p.m.