

May 11, 2010

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 11th day of May, 2010; at 7:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Mattie P. Wiley

Absent: Robert M. Jones

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development & Tourism; Jonathan Pickett, Director of Planning and Community Development; Mabel Shanaberger, Treasurer; and Kevin Wright, Interim Residency Administrator, VDOT.

Chairman Fore called the May meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Jeannette Tarlton, Prospect District, expressed her concern regarding the proposed tax increases. She said the recent purchase of the “senior citizen building” would not benefit all County citizens, and said the people coming to the conference center would have nothing to do in the community to bring revenue to the community.

Sam Campbell, Buffalo District, said he opposes the proposed tax increase, and asked the Board to not pass the budget with the increases.

Henry Shelton, Prospect District, spoke against the proposed tax increase and the recent reassessment. He said it is difficult to meet the requirements to qualify for the elderly tax relief program. He also stressed the need for improvement in the schools.

Kenneth Jackson, President of the Mary E. Branch Community Center, gave a brief history of the Center and asked for financial support from the Board of Supervisors. He said 150 children rely on the six-week summer program offered by the Center.

Supervisor Simpson inquired about the number of certified employees; Mr. Jackson said three are being certified. Further discussion followed regarding the curriculum and programs offered by the Center.

Bemeche Hicks, Lockett District, expressed his support for the Mary E. Branch Community Center.

Deborah Hicks-Sheely, Leigh District, spoke in support of the Mary E. Branch Community Center, and asked the Board to consider funding the Center.

Russell Smith, Farmville District, spoke in support of the Mary E. Branch Community Center.

Michelle Raybold, Farmville District, asked the Board to consider an amendment to the way health insurance coverage is handled for families when both adults work for the County government.

Lacy B. Ward, Prospect District, gave a brief history of the Bush 4-B Access Road, and asked the Board to find out why the issue has not yet been resolved.

In Re: Board of Supervisors Comments

Supervisor Campbell announced there will be a Prospect Community meeting at the Prospect Fire House on May 24, 2010, at 7:00 p.m. He said the Highway Department will be in attendance.

In Re: Highway Matters

Kevin Wright, Kevin Wright, Interim Residency Administrator, VDOT, said the VDOT reorganization is going well; he will remain the point of contact until a liaison to the County can be appointed. He said the call center is also working well.

Mr. Wright said the Route 751 reconstruction project is on schedule; bids were received and are being reviewed. The Route 628 Revenue Sharing Project is being reviewed, and approval is forthcoming.

Supervisor Campbell said citizens have informed him citizens are pleased with the bush hogging efforts of the VDOT staff.

In Re: Public Hearing: School Board Appointments

Chairman Fore announced this was the date and time scheduled for a public hearing on the School Board Appointments. Notice of this hearing was advertised according to law in the April 23, 2010, April 30, 2010 issues of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore opened the public hearing.

Peter Gur, candidate for District 101, expressed his concern for Prince Edward County Schools' failed academic record. He said the school must change the curriculum to raise the SOLs.

Linda Leatherwood, candidate for District 101, said she was glad to serve and would like to continue.

Dr. Lawrence Varner, candidate for District 801, said it has been an honor to serve on the Prince Edward County School Board and he felt it would be a privilege to be appointed to continue to serve.

Lacy B. Ward said that he was shocked that Prince Edward County Schools rank near the bottom of the list, and that someone is failing the Prince Edward County School system. He said it is a crucial thing and has great bearing on economic development. He expressed his support for Mr. Gur, a teacher at the Governor's School.

Phoebe Gur-Chiang stated she witnessed a lock-down of the school and expressed her concern about the school safety issues. She said a change is needed, and the students are the hope for the future.

Michelle Raybold said the Prince Edward County School Board is working hard on the safety issues at the schools.

Reverend Dr. Deborah Hicks-Sheely spoke in support of Mr. Gur; she said change is needed, and suggested a change be made from appointment of school board members by the Board of Supervisors to a vote by the citizens.

Kate Shorter spoke in support of Linda Leatherwood.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Chairman Fore said the appointments would be made at the June 8, 2010 meeting.

In Re: Public Hearing – Motor Vehicle License Tax Ordinance

The Chairman announced that this was the time and place for a public hearing on the Motor Vehicle License Tax Ordinance. Notice of this hearing was advertised according to law in the April 28, 2010 and May 5, 2010 issues of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore said that at the April 20, 2010 Board meeting, the Board discussed amendments to the County's Motor Vehicle License Tax Ordinance, which would effectively increase the tax on most vehicle classifications by \$10.00, as an alternative to solely raising the tax rate on real estate.

Chairman Fore then opened the public hearing.

Jeannette Tarlton, Leigh District, expressed her concern about an increase in taxes and said since the County did away with the paper decals, there should be a savings.

Sharon Dotson, Leigh District, said that no one wants an increase in their taxes, but if there must be an increase, the increase in the vehicle tax would make the tax burden spread more equally than just raising taxes for the landowners.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

No action was taken at this time.

In Re: Public Hearing: Amendment to the Sandy River Reservoir Ordinance

Chairman Fore announced this was the date and time scheduled for a public hearing on the Sandy River Reservoir Ordinance. Notice of this hearing was advertised according to law in the April 23, 2010, April 30, 2010 issues of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Jonathan Pickett, Director of Planning and Community Development, said that at its April meeting, the Board was informed the county had received a request to consider an amendment to the Sandy River Reservoir Ordinance relating to the siting of sewerage systems within 500 feet of the reservoir's normal pool. Presently, this is not permitted per Board action in 2005. The Board authorized a public hearing on an amendment which would reduce the setback for dwellings using advanced technologies such as alternative on-site sewage systems. Specifically, the amendment would allow the siting of dwellings up to 200 feet from the reservoir as long as the soil treatment area is located not less than 500 feet of the reservoir.

Chairman Fore opened the public hearing.

Supervisor McKay requested information regarding the alternative on-site sewage system that would be used. Paul Freed, Prince Edward County Health Department, said the waste is treated within the system prior to being released to the drain field. He asked Paul Louis, a private soils scientist and Soils Consultant, to explain in more detail. Discussion followed.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Supervisor Gantt made a motion to approve the amendment to the Sandy River Reservoir Ordinance as presented; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

Absent: Robert M. Jones

**ORDINANCE TO REGULATE AND PROTECT THE
SANDY RIVER RESERVOIR AND ADJACENT COUNTY-OWNED PROPERTIES
IN ACCORDANCE WITH SECTION 15.1-13 OF
THE CODE OF VIRGINIA 1950, AS AMENDED**

Sec. 82.31.

- a) The following activities are hereby declared to be unlawful in that part of Lockett Magisterial District of Prince Edward County known as Sandy River Reservoir and on any County-owned property surrounding the reservoir:
- 1) Presence of persons, boats, or other personal property at anytime in areas marked “No Trespassing,” without the express written permission of the county administrator.
 - 2) Parking on any County-owned property surrounding the reservoir other than in the Sandy river Reservoir Public Use Area located off Route 640, at the end of Route 792, or in any other area specifically designated by the Prince Edward County Board of Supervisors as a Public Parking Area.
 - 3) Littering or dumping of any type, kind or description.
 - 4) Hunting or trapping of any type, kind or description without an express written permit issued by the County of Prince Edward.
 - 5) Conducting fishing tournaments in which prizes are awarded without an express written permit issued by the County of Prince Edward and Department of Game and Inland Fisheries.
 - 6) Diving, snorkeling or swimming of any type, kind or description.
 - 7) Operation in or on the reservoir of any unlicensed watercraft or any type of watercraft propelled by an engine in excess of ten (10) horsepower.
 - 8) Operation in or on the reservoir of a windsurfer, sailboard or any wind-propelled vessel, other than a sailboat, length of which shall not exceed sixteen (16) feet.
 - 9) Operation in or on the reservoir of any jet ski.
 - 10) Sale of any and all commodities or services anywhere in either the reservoir or the County-owned property surrounding the reservoir, as well as the posting of any kind of advertisement of any description, unless sanctioned by the County of Prince Edward.
 - 11) Discharging any firearm, including but not limited to any weapon which propels a projectile by pneumatic means, unless sanctioned by the County of Prince Edward.
 - 12) Possession of any type of alcoholic beverage while on the premises.
 - 13) Presence on the reservoir or the County-owned property surrounding the reservoir by any person under the age of twelve (12) years, unless such person is accompanied by an individual who is at least twenty-one (21) years of age.
 - 14) Camping and lighting or maintaining any kind of fire, unless such activity has been sanctioned or is sponsored by the County.
 - 15) Use of any of the County-owned property surrounding the reservoir by any person riding any type of motorized or non-motorized vehicle, bicycle or horse and use of any part of the

reservoir or such County-owned property for ice skating or sledding, unless any such use has been expressly sanctioned by the County.

- 16) The use of any of the County-owned property surrounding the reservoir, other than those areas specifically designated by the County as such, for boat access to and from the reservoir including, but not limited to construction of piers, docks and access roads. Individuals owning property adjacent to the county buffer who have a county-approved and permitted boat access ramp shall continue to be responsible for the soil erosion and sedimentation measures and for the safe maintenance and upkeep of the ramp. The permit is not transferable to any future owners of the property. Permittee must carry liability insurance and show annual proof thereof.
 - 17) Cutting, removing or altering any trees, brush or other vegetation now growing or hereafter established in the reservoir or on the County-owned property surrounding the reservoir and removing, altering or otherwise disturbing the reservoir or any County-owned land surrounding the reservoir.
 - 18) Withdrawal of water for any purpose, with the exception that adjacent property owners with express written permission from Prince Edward County may withdraw reasonable amounts of water for irrigation and domestic purposes until such time as water therein is used for public water supply.
 - 19) Stocking of any fish or other aquatic species in the reservoir or animal on the County-owned property, without written permission of Prince Edward County and the Department of Game and Inland Fisheries.
 - 20) The siting of dwellings using “conventional onsite sewage systems,; as defined by Virginia Board of Health Regulations, within 500 feet of the normal pool elevation of the reservoir. Dwellings utilizing an “alternative on-site sewage system” with “secondary effluent” or better as defined by Virginia Board of Health Regulations, and approved by the Virginia Department of Health, may be sited not closer than 200 feet from the normal pool elevation of the reservoir, so long as the soil treatment area is located not less than 500 feet from the normal pool elevation of the reservoir.
 - 21) Discharging a firearm, as defined in paragraph 11 of this section, on any county-woned land, on or within 300 feet of a public parking area.
- b) The Board of Supervisors may, by resolution, authorize the construction and maintenance of public utilities, including electrical supply lines, water and sewer treatment plants, water and sewer supply lines, and telecommunications transmission lines that benefit the public at large and are constructed and maintained by a public utility company, Prince Edward County, or by a public utility authority created pursuant to state law, on Sandy River Reservoir. As a condition of said authorization, the entity responsible for the construction or maintenance of the public utility shall restore the affected property to the same condition as it existed on the date of authorization, and shall maintain the area in that condition for the duration of the authorization, to the extent that is practical and consistent with prevailing utility maintenance practices in the Commonwealth of Virginia.
- c) Except for those activities specifically authorized by the Board of Supervisors pursuant to Paragraph (b), any person who shall knowingly commit any of the acts declared unlawful in (a) above, shall, on conviction of a first offense of a violation of this section, be guilty of a Class 1 misdemeanor, as same as defined in Section 18.2-11 of the Code of Virginia, 1950, as amended.

(Ord. of 7-9-96; Ord. of 11-12-98; Ord. of 9-14-99; Ord of 10-10-00; Ord of 6-10-08; Ord of 11-12-08.)

In Re: Public Hearing: Request to Rezone Worsham School Property

Chairman Fore announced this was the date and time scheduled for a public hearing on the request of Watts Contractors, Inc. and Ross Fickenscher to rezone the Worsham School property. Notice of this hearing was advertised according to law in the April 23, 2010, April 30, 2010 issues of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Pickett said that at its April 19, 2010 meeting, the Prince Edward County Planning Commission held a public hearing on a request by Watts Contractors, Inc. and Ross Fickenscher to rezone the Worsham School property, at 8832 Abilene Road, from A-1 (Agricultural Conservation) to R-3 (Medium Density Residential) and on an amendment to Section 3.100.3 of the County Zoning Ordinance to allow apartments to be served by private water and sewer. He said the County Zoning Ordinance currently requires multi-family dwellings be served by public water and sewer. The purpose of the rezoning request is to allow for the rehabilitation of the school building, agricultural building and cannery into a total of 20 apartment units.

Mr. Pickett said the County Attorney recommended the rezoning request and the proposed Amendment to the Zoning Ordinance be advertised for separate public hearings; he said the applicant is aware of the recommendation.

Supervisor McKay made a motion to cancel the public hearing on the rezoning and the amendment to the zoning ordinance originally scheduled for May 11, 2010 at 7:30 p.m.; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

Absent: Robert M. Jones

Supervisor Wilck made a motion to advertise two separate public hearings: one for the proposed amendment to the Zoning Ordinance and one for the rezoning request by Watts Contractors, Inc. and Ross

Fickenscher to rezone the Worsham School property, at 8832 Abilene Road, from A-1 (Agricultural Conservation) to R-3 (Medium Density Residential); the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

Absent: Robert M. Jones

In Re: Consent Agenda

On motion of Supervisor McKay and carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

Absent: Robert M. Jones

the Board accepted the Treasurer's Reports for February 2010 and March 2010; the minutes of the meetings held April 9, 2010, April 13, 2010 at 5:00 p.m., April 13, 2010 at 7:00 p.m., April 20, 2010 at 12:00 noon, April 20, 2010 at 7:00 p.m., and April 27, 2010; Accounts and Claims; Salaries; and appropriations as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-23000-0080	State Shared Expenses – TTF		\$ 4,552
4-100-21600-5880	Clerk Circuit Court – TTF	\$ 4,552	
3-740-41050-0740	From Fund Balance		\$50,000
4-740-94000-0104	Alternate Route 628	\$50,000	

February 2010

Fund balances were as follows:

General Fund	121,653.49	
General Fund Reserved for Investment	10,012,180.22	
		10,133,833.71
PPEA Fund		13,220.43
Industrial Development Authority Fund		216,898.54
Recreation Fund Reserved for Investments		26,918.13
Forfeited Assets Fund Reserved for Investments		93,978.57
School Capital Projects Fund - VPSA		0.00
School Capital Projects Fund - QZAB01		0.00
Underground Storage Tank Fund		21,010.00
Economic Development Fund		686,936.98
Board of Public Welfare Special Account		3,691.60
Piedmont ASAP Fund		252,025.73
QZAB Debt Services Fund		174,097.00
Landfill Construction Fund		460,686.06
PCS Fund		332,803.14
Revenue Sharing Fund		66,964.86
Retirement Benefits Fund		0.00
School Capital Projects Fund - QZAB02		137,917.15
Dare Donations Fund		2,105.88
School Cafeteria Fund		229,344.71
Prince Edward Community Development Fund		-1,688.00
Water Fund		372,293.62
Sewer Fund		9,941.20
School Fund		0.00
		13,232,979.31

Cash accounts were as follows:

Cash in Office	1,000.00	
Cash in Banks	2,262,390.65	
Warrants Payable (School Fund)	0.00	
General Fund Investments	10,012,180.22	
VPSA Investments	0.00	
QZAB01 Investments	0.00	
Underground Storage Tank Fund	21,010.00	
Recreation Fund Investments	26,918.13	
QZAB02 Investments	137,917.15	
Landfill Construction Fund for Investment	460,686.06	
Forfeited Asset Fund for Investment	939,798.57	
Industrial Development Authority for Investment	216,898.54	
		13,232,979.31

*Of this \$10,133,833.71 in the General Fund, \$3,150,709.80 is encumbered for:

Transfers in:

School Fund	3,789,401.02
VPA Fund	277,663.00
Water Fund	-625,000.00
Sewer Fund	-625,000.00
IDA Fund	910.90
Retirement Benefits Fund	30,231.00
Debt Obligations	302,503.88
Total	3,150,709.80

This leaves an unencumbered balance of \$6,983,123.91 in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of February 2010:

Checking Accounts:

Benchmark Community Bank	86,304.82
Wachovia Bank	139,425.39
BB&T	1,836,291.26
Bank of America	348,757.09

2,410,778.56

Investment Accounts:

Benchmark Community Bank	929,137.66
Wachovia Bank	0.00
Citizens Bank & Trust Company	236,009.83
BB&T	5,853,000.52
Planters Bank & Trust	398,260.08
Mentor Investments	162,373.08
SNAP (State Non-Arbitrage Plan)	0.00
Bank of America	3,242,419.58

10,821,200.75

March 2010

Fund balances were as follows:

General Fund	120,538.31	
General Fund Reserved for Investments	9,972,095.50	
		10,092,633.81
PPEA Fund		8,260.43
Industrial Development Authority Fund		219,220.34
Recreation Fund Reserved for Investments		26,918.51
Forfeited Assets Fund Reserved for Investments		93,982.81
School Capital Projects Fund - VPSA		0.00
School Capital Projects Fund - QZAB01		0.00
Underground Storage Tank Fund		21,010.00
Economic Development Fund		686,936.98
Board of Public Welfare Special Account		3,649.16
Piedmont ASAP Fund		263,260.81
QZAB Debt Services Fund		174,097.00
Landfill Construction Fund		502,620.79
PCS Fund		300,975.85
Revenue Sharing Fund		66,964.86
Retirement Benefits Fund		5,082.00
School Capital Projects Fund - QZAB02		137,917.33
Dare Donations Fund		754.05
School Cafeteria Fund		237,759.85
Prince Edward Community Development Fund		-1,688.00
Water Fund		188,884.62
Sewer Fund		8,369.33
School Fund		589,722.08
		13,627,332.61

Cash accounts were as follows:

Cash in Office	1,000.00	
Cash in Banks	2,652,565.33	
Warrants Payable (School Fund)	0.00	
General Fund Investments	9,972,095.50	
VPSA Investments	0.00	
QZAB01 Investments	0.00	
Underground Storage Tank Fund	21,010.00	
Recreation Fund Investments	26,918.51	
QZAB02 Investments	137,919.33	
Landfill Construction Fund for Investment	502,620.79	
Forfeited Asset Fund for Investment	93,982.81	
Industrial Development Authority for Investment	219,220.34	
		13,627,332.61

*Of this \$10,092,840.78 in the General Fund, \$4,271,840.78 is encumbered for:

Transfers in:

School Fund	3,789,401.02
VPA Fund	203,902.41
Water Fund	-15,741.03
Sewer Fund	-15,741.03
IDA Fund	910.90
Retirement Benefits Fund	23,231.00
Debt Obligations	285,877.50
Total	4,271,840.78

This leaves an unencumbered balance of \$5,821,000.00 in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of March 2010:

Checking Accounts:

Benchmark Community Bank	86,304.82
Wachovia Bank	139,425.39
BB&T	1,836,291.26
Bank of America	348,757.09

2,410,778.56

Investment Accounts:

Benchmark Community Bank	929,137.66
Wachovia Bank	0.00
Citizens Bank & Trust Company	236,009.83
BB&T	5,851,890.52
Planters Bank & Trust	398,260.08
Mentor Investments	162,373.08
SNAP (State Non-Arbitrage Plan)	0.00
Bank of America	3,637,882.88

11,215,554.05

LIABILITIES

Virginia Department of Taxation	State sales tax		2.46
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BOARD OF SUPERVISORS

Farmville Herald	Advertising		2,330.26
William G. Fore, Jr.	Mileage		13.50
Charles W. McKay	Mileage		126.00
James Robert Wilck	Mileage & parking	115.50	
	Meals	22.52	138.02
Business Card	Meals		156.63

COUNTY ADMINISTRATOR

Virginia Employment Commission	Unemployment		354.83
Business Card	FedEx		15.80
U. S. Postal Service	Box rent		70.00
AT&T	Phone		223.67
Moonstar BBS	Monthly service	16.67	
	DSL	95.00	111.67
CenturyLink	Phone		487.54
US Cellular	Phone		115.06
Business Data of Virginia, Inc.	SpyDoctor software		34.95
Diamond Springs	Water & equipment rental		22.45
Key Office Supply	Copier paper	201.96	
	Fax ink cartridge	216.00	
	Binders	4.99	
	Ink cartridges	703.91	
	Greenbar paper	149.97	
	Tapes	109.50	
	Toner	210.64	
	Copier paper / stapler	38.56	
	Labels & binders	116.85	1,752.38
Reliable	Inkjet & time cards		101.43
Matthew Bender & Company, Inc.	Legislative summary		65.71

COMMISSIONER OF REVENUE

Virginia Employment Commission	Unemployment		168.95
Farmville Herald	Advertising		234.00
Farmville Printing	Postage	220.00	
	Envelopes	18.66	238.66
U. S. Postal Service	Box rent		110.00
Treasurer of Virginia	Online service		125.38
Moonstar BBS	Monthly service		16.67
Ntelos	Internet		20.46
CenturyLink	Phone		214.57
Commissioner of Revenue Association	Dues		190.00
Key Office Supply	Printer ribbons	25.98	
	Index tabs and binders	10.56	
	Pens	34.38	70.92
Compro Computers	Laptop		1,072.95

<u>TREASURER</u>			
Virginia Employment Commission	Unemployment	252.97	
	Online service	100.00	352.97
James W. Elliott, Attorney	Advertising		862.50
M&W Printers, Inc.	Supplementary bills		73.38
U. S. Postal Service	Box rent		70.00
AT&T	Phone		35.40
Treasurer of Virginia	Online service		136.35
Moonstar BBS	Monthly service		16.66
CenturyLink	Phone		237.08
Treasurers Association of Virginia	Registration		200.00
Key Office Supply	Pen refill	3.90	
	Folders	7.60	
	Post-it flags	28.74	
	Binders	54.32	
	Data binders	27.16	121.72

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	815.00	
	Monthly contract	2,800.00	3,615.00

REGISTRAR

Virginia Employment Commission	Unemployment		93.38
AT&T	Phone		52.79
Treasurer of Virginia	Online service		3.25
CenturyLink	Phone		153.37
Key Office Supply	Stamp pad / Sharpie		16.03

CIRCUIT COURT

Virginia Employment Commission	Unemployment		59.83
U. S. Postal Service	Postage		249.92
CenturyLink	Phone		165.13

GENERAL DISTRICT COURT

AT&T	Phone-J&D	140.95	
	Phone-Juv. Prob.	222.96	
	Phone-Gen. Dist. Court	137.02	500.93
CenturyLink	Phone-J&D	81.29	
	Phone-Juv. Prob.	112.88	
	Phone-Gen. Dist. Court	301.66	495.83
US Cellular	Phone		27.88
Key Office Supply	Stamp		14.99
U. S. Postal Service	Box rent (2)		88.00

SPECIAL MAGISTRATES

AT&T	Phone		187.06
Treasurer of Virginia	Pager rental		17.10
CenturyLink	Phone		89.96

CLERK OF THE CIRCUIT COURT

Virginia Employment Commission	Unemployment	309.40
U. S. Postal Service	Box rent	70.00
AT&T	Phone	110.04
CenturyLink	Phone	279.24
Christa Abbott	Juror	90.00
John B. Adams	Juror	90.00
Shelby Asal	Juror	90.00
Ashley Heather Atkins	Juror	90.00
Jessica Atkins	Juror	90.00
Angela Britt Bailey	Juror	90.00
Terrisa G. Bailey	Juror	90.00
Donna N. Baker	Juror	90.00
Lisa M. Barton	Juror	90.00
Robbin L. Bennett	Juror	90.00
Christina R. Bolden	Juror	90.00
Jerry Boykin	Juror	30.00
Donna Brown	Juror	60.00
Christopher Wayne Call	Juror	30.00
Sharon L. Carney-Hodnett	Juror	90.00
Jeremy R. Carter	Juror	60.00
Stephen M. Chapman	Juror	60.00
Brandon T. Cheatham	Juror	60.00
John G. Chernault	Juror	60.00
Sandra M. Covington	Juror	30.00
Rita Handy Crawley	Juror	60.00
Cecelia D. Culler	Juror	60.00
Nancy K. Currie	Juror	60.00
Jennifer F. Davis	Juror	60.00
Robert Bruce Davis	Juror	60.00
Elizabeth J. Deis	Juror	60.00
Leslie L. Dennison	Juror	60.00
Kellie M. Dixon	Juror	60.00
Rachel Dove	Juror	30.00
Candyace Dunn	Juror	30.00
Emma L. Eanes	Juror	30.00
Mark A. French	Juror	30.00
Donald L. Garrett	Juror	30.00
Linda L. Griffin	Juror	30.00
Benita Hatcher	Juror	30.00
Marie Hoge-Perkins	Juror	30.00
Ernest L. Jackson	Juror	30.00
Karen J. Langhorne	Juror	30.00
Linda C. Lawson	Juror	30.00
Sirena Yvette McDowell	Juror	30.00
Diane Newman	Juror	30.00
Linda G. Nunnally	Juror	30.00
Wendy Ownby	Juror	30.00
H. Scott Queensberry	Juror	30.00
Mary Meade Saunders	Juror	30.00

David R. Schmidt	Juror	30.00
Deborah Douglas Slade	Juror	60.00
William L. Troyer	Juror	30.00
Virgina J. Watson	Juror	30.00
International Land Systems	Yearly maintenance/data host	4,551.80
Key Office Supply	Laser cartridge	99.99

LAW LIBRARY

CenturyLink	Phone	35.16
Matthew Bender & Company, Inc.	Virginia Advance Code Service	65.71

COMMONWEALTH'S ATTORNEY

Virginia Employment Commission	Unemployment	402.17	
AT&T	Phone	331.50	
Kinex Networking Solutions	Internet	49.95	
CenturyLink	Phone	278.35	
Brian Butler	Mileage	174.50	
	Tolls	2.75	
	Lodging	216.70	
	Parking	34.00	
	Meals	167.71	595.66
	James R. Ennis	Mileage	170.00
		Lodging	428.88
Parking		37.00	
Meals		228.37	864.25
Morgan Greer	Mileage	160.00	
	Lodging & parking	391.05	
	Meals	110.41	
	Registration fee	30.00	691.46
Edward A. Mann	Mileage	143.00	
	Lodging	325.05	
	Parking	36.00	
	Meals	55.90	559.95
Key Office Supply	Legal files	239.00	
	Copy paper	117.96	356.96

VICTIM WITNESS ASSISTANCE PROGRAM

Virginia Employment Commission	Unemployment	62.40
CenturyLink	Phone	77.43

SHERIFF

Virginia Employment Commission	Unemployment	1,780.85
U. S. Postal Service	Box rent	44.00
Premium Marketing & Sales	30 Anniversary badges	1,785.00

SHERIFF - COURTS

Virginia Employment Commission	Unemployment	31.24
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PROSPECT VOLUNTEER FIRE DEPARTMENT

Farmville Auto Parts	Fluorescent tubes	16.26
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	Truck cleaning supply	63.18	79.44
Ferguson Enterprises, Inc.	Toilet repair parts	67.60	
	Saw blades	47.86	115.46
Key Office Supply	Copy paper		9.00
Pamplin Exxon	Fuel	222.93	
	Truck repairs	574.47	797.40
Parker Oil Company, Inc.	Service charge	10.50	
	Fuel surcharge	3.02	
	Propane	1,109.36	1,122.88
CenturyLink	Phone		176.55
Taylor-Forbes Equipment Company	Generator & lights		1,335.96
Town of Farmville	Fuel		303.69
Dominion Virginia Power	Electric service		232.26

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Davis Pontiac	2010 GMC truck		27,394.75
Elecom, Inc.	Remote speaker mic		1,105.00
Ellington Energy Service	Propane		158.04
Stellar One Bank	Loan payment		501.50
Shanaberger & Sons	Generator service		319.00
Southside Electric Cooperative	Electric service		184.95
Verizon	Phone		136.05
Watkins Insurance Agency	Vehicle insurance		284.00

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Commtronics of Virginia	Battery / antenna / clip	513.01	
	Radio repair	133.29	646.30
Motorola	Antenna / program cable	109.16	
	Speaker & antenna	71.75	180.91
Parker Oil Company, Inc.	Service charges (2)	57.09	
	Diesel	1,201.75	
	Gas	235.97	
	Propane	708.47	2,203.28
Jack L. Slagle Fire Equipment	Adapter	41.24	
	Sections of hose	1,654.26	
	Fire nozzles	1,447.25	
	Lights (Engine 51)	130.10	3,272.85
US Cellular	Phone		311.28
Verizon	Phone		463.95
Dominion Virginia Power	Electric service		636.80
Watkins Insurance Agency	Accident insurance		4,990.00

REGIONAL JAIL & DETENTION

Family Preservation Services	Electronic monitoring		210.00
Piedmont Regional Jail	Inmate per diem		4,237.20

BUILDING OFFICIAL

Virginia Employment Commission	Unemployment		123.66
US Cellular	Phone		53.15
Coy Leatherwood	Meeting registration	15.00	

	Meal	8.87	23.87
	<u>ANIMAL CONTROL</u>		
Virginia Employment Commission	Unemployment		129.55
Price Supply Company, Inc.	Drain plug		14.88
Dominion Virginia Power	Electric service		108.10
US Cellular	Phone		80.53
John Adams	Bounty		50.00
Key Office Supply	Stapler		24.99
Southern States	Feed bags		75.00
Farmville Auto Parts	Brake light		10.96
	<u>BIOSOLIDS MONITORING</u>		
Virginia Employment Commission	Unemployment		62.40
Manuel H. Toombs, Jr.	Phone		24.67
US Cellular	Phone		30.63
	<u>REFUSE DISPOSAL</u>		
Virginia Employment Commission	Unemployment		436.39
Air Water & Soil Labs, Inc.	Leachate testing		15.50
Resource International	Miscellaneous work tasks	1,273.90	
	Storm water compliance permit	375.70	1,649.60
Farmville Wholesale Electric	Ballast/wire connectors		13.68
W. C. Newman Company, Inc.	Concrete - Virso site	1,155.00	
	Concrete	1,155.00	2,310.00
Pearson Equipment Company	Loader rental	200.00	
	Equipment rental	200.00	400.00
Wilcks Lake Sheds, Inc.	Rake & shovel		42.97
Business Card	Tarps for compactors		55.28
East End Motor Company, Inc.	Repair broken wires	115.92	
	Inspection	51.00	166.92
Jimmy's Service Center	Truck maintenance		238.82
Arena Trucking Company	Trash collection	189.00	
	Trash collection - SRR	368.00	557.00
Wright's Excavating	Landfill operation		42,187.50
Emanuel Tire of Virginia	Tire recycling		2,496.90
Southside Electric Cooperative	Darlington Heights site		77.37
Dominion Virginia Power	Leachate pump	132.86	
	Scalehouse	61.10	
	Cell C pump station	19.10	
	Green Bay site	52.66	
	Worsham site	46.60	
	Prospect site	61.97	
	Landfill site	35.43	409.72
AT&T	Phone		246.45
CenturyLink	Phone		222.94
US Cellular	Phone		33.38
Verizon	Phone		123.66
O. O. Stiff, Inc.	Monthly service		662.50
Bill's Tire & Auto	Tires		510.00

Farmville Auto Parts	Oil		38.11
Jonathan Pickett	OSHA signs		17.19

GENERAL PROPERTIES

Virginia Unemployment Commission	Unemployment		361.71
Hudson-Payne electronics	Alarm monitor contract		360.00
OK Termite & Pest Control	Exterminating service		150.00
Southside Electric Cooperative	SRR Lights		29.17
Dominion Virginia Power	Roy Clark monument	15.45	
	Courthouse	9,856.55	
	Shop	23.11	
	Sheriff's Department shed	5.50	
	Worsham Clerk's office	17.48	9,918.09
Town of Farmville	Water & sewer	117.35	
	Water	17.30	134.65
CenturyLink	Elevator		69.32
US Cellular	Phone		100.60
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		314.42
Wilco, Inc.	Janitorial supplies		369.00
Business Card	Shelving		87.50
Diamond Springs	Equipment lease		8.95
Farmville Auto Parts	Belt / degreaser	12.40	
	Mower battery / hitch	64.16	
	Oil & filter	39.09	
	Brake light / oil	16.24	131.89
Price Supply Company	Air filters		503.60
Taylor-Forbes Equipment Company	Oil	10.50	
	Air filter hose	30.71	41.21

CANNERY

Virginia Employment Commission	Unemployment		17.38
Southside Electric Cooperative	Electric service		63.50

COMPREHENSIVE SERVICES ACT

Andrew James Anderson, PhD	Professional service		2,700.00
Centra Health	Professional service		2,585.43
Crossroads Services Board	Foster care	120.00	
	Professional service	3,600.00	3,720.00
Dominion Youth Services	Foster care	148.97	
	Professional service	11,148.88	11,297.85
Family Preservation Services	Professional service		1,531.25
Juanita Fisher	Foster care		230.00
Grafton School, Inc.	Professional service		11,215.00
Ronald & Sarah Harlan	Foster care		448.00
Helton House, Inc.	Professional service		9,447.90
Kristy Howells	Foster care		447.98
Robert & Lillian Johansen	Foster care		1,050.00
Bonnie Mills	Foster care		896.00
Dekeace Morton	Foster care		666.00

Joan Osborne	Foster care		262.50
I'Shawn Smith	Foster care		644.00
VSDB	Professional service		2,957.41

PLANNING

Virginia Employment Commission	Unemployment		124.80
Samuel R. Coleman	Commission meeting	100.00	
	Mileage	12.00	112.00
Sally W. Gilfillan	Commission meeting		100.00
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	20.00	120.00
Lee Edward Hicks, Jr.	Commission meeting	100.00	
	Mileage	11.50	111.50
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.00	105.00
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.00	109.00
John F. Townsend, III	Commission meeting	100.00	
	Mileage	7.50	107.50
Jonathan Pickett	Mileage		294.90
Farmville Herald	Advertising		195.00
Business Card	Postage		46.30
US Cellular	Phone		57.26

ECONOMIC DEVELOPMENT

Virginia Employment Commission	Unemployment		62.40
Dominion Virginia Power	Electric service		105.88
Ellington Energy Service	Propane		465.96
Town of Farmville	Water & sewer		20.67
Business Card	UPS Service	23.60	
	Stamps	44.00	
	Parking	7.00	
	Meals	18.11	92.71
US Cellular	Phone		34.89
Commonwealth Regional Council	CDBG Grant application		800.00
Key Office Supply	Office supplies	14.58	
	Binder clips	2.69	
	Ink cartridges	179.98	197.25

TOURISM

Virginia Employment Commission	Unemployment		77.83
Dominion Virginia Power	Electric service		105.87
Town of Farmville	Water & sewer		20.66
Business Card	UPS		66.80
CenturyLink	Phone		198.74
Magi Van Eps	Lodging	111.87	
	Meals	35.68	147.55
Compro Computers	Remove computer virus		334.95

COOPERATIVE EXTENSION OFFICE

U. S. Postal Service	Box rent	70.00
CenturyLink	Phone	97.69

CAPITAL PROJECTS

MDS Construction & Demolition Landfill	Roof repair	23,944.70
Commonwealth Solutions - VA	Construction supplies	347.44
Layne Electric	Power to baler/shredder	3,200.00
Security Scale Service	Floor scale	2,994.00
Calloway Johnson Moore & West	Professional service	8,564.28

DEBT SERVICE

Rural Development	Courthouse loan	16,626.00
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WATER FUND

Town of Farmville	Water	277.91
Crowder Construction Company	Water treatment project	179,744.00

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit	1,038.00
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PIEDMONT COURT SERVICES

Virginia Employment Commission	Unemployment	476.81
Dominion Virginia Power	Electric service	178.70
U. S. Postal Service	Postage	620.00
AT&T	Phone	141.92
CenturyLink	Phone	208.89
Sharon Gray	Mileage	157.50
Renee T. Maxey	Mileage	90.40
	Snack	3.11
93.51		
Hampton Inn	Lodging	257.36
Virginia Correctional Enterprises	Name plate/pad holders	24.54
Amelia Bulletin Monitor	Subscription	26.00
Farmville Herald	Subscription	34.00
Powhatan Today	Subscription	23.50
Southside Messenger	Subscription	22.00
Kinex Networking Solutions	Off-site backup	14.95

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	210.00

ADDENDUM BILL LIST

BOARD OF SUPERVISORS

Howard F. Simpson	Mileage	223.00
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	<u>COMMISSIONER OF REVENUE</u>		
AT&T	Phone		60.80
	<u>INFORMATION TECHNOLOGY</u>		
ComputerPlus Sales & Service	Maintenance contract		270.00
	<u>ELECTORAL BOARD AND OFFICIALS</u>		
Farmville Printing	Voter card envelopes		308.00
	<u>REGISTRAR</u>		
Farmville Herald	Primary ad		78.00
	<u>CIRCUIT COURT</u>		
Key Office Supply	Labor	85.00	
	Copier drum & cable	89.00	174.00
	<u>SPECIAL MAGISTRATES</u>		
Key Office Supply	Office supplies		425.11
	<u>CLERK OF THE CIRCUIT COURT</u>		
Kinex Networking Solutions	DSL		74.95
	<u>LAW LIBRARY</u>		
AT&T	Data line		35.40
LexisNexis	Online service		207.00
	<u>COMMONWEALTH'S ATTORNEY</u>		
Cecelia Charlton	Postage		26.35
	<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>		
Cindy Sams	Postage	10.10	
	Mileage	86.80	
	Meal	12.59	109.49
Key Office Supply	Ink cartridges		93.94
	<u>SHERIFF</u>		
Walmart	Dog food	63.94	
	Office supplies	73.78	
	Storage containers	42.36	180.08
Commtronics of Virginia	Repaired 3 sirens	1,231.45	
	Installed new PA	452.57	1,684.02
East End Motor Company, Inc.	Service fees	71.36	
	Inspections	47.00	
	Oil changes	134.74	
	Wrecker service	52.94	
	Repair headlight	26.64	
	Brake pads & rotors	827.74	
	Thermostat & oil change	314.95	
	Replaced cooling fan	89.31	
	Fan assembly	507.55	

	Checked rear light	36.50	
	Replaced brake light	15.40	
	Brake pads	169.24	
	Tires	997.38	
	Battery	135.27	3,426.02
Fourth Street Motor Company	Auto repairs		1,343.24
AT&T	Phone		723.49
Kinex Networking Solutions	DSL & webhosting		139.85
CenturyLink	Phone		487.50
US Cellular	Phone		654.37
Lynnaeus Carr	Meals		9.10
Robert Goldman	Meal		6.75
Michael Jackson	Meals		12.91
Diamond Springs	Water & equipment rental		73.35
Key Office Supply	Ring binders	22.95	
	Rolodex & supplies	64.74	87.69
Staples Business Advantage	Ink cartridges		685.98
Farmville Auto Parts	Battery		101.99
Tri-County Ford-Mercury	Wheel cover		43.82
Just Sew Embroidery	Embroider uniforms		104.80
Southern Police Equipment Company	Belt gear		152.96
USA Mobility Wireless, Inc.	Pager rental		82.86

RICE VOLUNTEER FIRE DEPARTMENT

Farmville Auto Parts	Truck wash supplies		25.59
Taylor-Forbes Equipment Company	Weed-eater string / oil		28.63
Dominion Virginia Power	Electric service		205.78

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		37.67
Dodson Brothers Exterminating	Annual contract		684.00
Pamplin Volunteer Fire Department	Fuel	237.60	
	Oil	4.99	
	Parts	3.14	
	Supplies	13.90	
	Insurance	1,266.00	1,525.63
Verizon	Phone		118.86
Dominion Virginia Power	Electric service		208.92

ANIMAL CONTROL

CenturyLink	Phone		45.23
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BIOSOLIDS MONITORING

Tri-County Ford-Mercury	Oil change		29.89
Manuel H. Toombs, Jr.	Internet		24.67

REFUSE DISPOSAL

Resource International	MRF assessment		1,104.92
	Groundwater monitoring		7,158.72
Lowe's	Rebar mesh / pins / ties	102.65	

	Rebar mesh	6.57	
	Round-up	447.00	
	Rebar & tie wires	99.96	
	Lumber	29.14	
	Shovel & rake	34.96	720.28
Jimmy's Service Center	Truck maintenance		586.02
STEPS, Inc.	Recycling fee		840.58
Southside Electric Cooperative	Darlington Heights site		78.77
Dominion Virginia Power	Rice site		64.48
AT&T	Phone		37.32
CenturyLink	Phone		37.85

GENERAL PROPERTIES

Dominion Virginia Power	Ag building		695.47
Parker Oil Company, Inc.	Heating oil		8,187.07
AT&T	Phone		35.40
CenturyLink	Line to hospital	7.97	
	Phone	49.93	57.90
Aramark Uniform Services	Cleaning supplies		336.28
Handi-Clean Products, Inc.	Cleaning supplies		135.55
Lowe's	Floor wax & care kit	43.46	
	Cleaning supplies	63.11	
	Lysol	14.98	
	Hammer / construction bar	37.44	
	Paint / gas can / gloves	26.36	
	Safety cones	56.82	
	Light bulbs	39.91	
	Saw blades	6.98	
	Adhesive & gloves	25.48	
	Wire clip / rope cleat	9.12	323.66
Cintas Corporation #524	Uniform rental		559.05

CANNERY

AT&T	Phone		35.40
CenturyLink	Phone		34.13

COMPREHENSIVE SERVICES ACT

Braley & Thompson, Inc.	Professional service		11,581.08
Centra Health	Professional service		8,250.00
Dominion Youth Services	Professional service		5,950.00
Pickett Park Day Care	Foster care		187.00
Presbyterian Home & Family Services	Professional service		744.00
VSDB	Professional service		2,158.11

TOURISM

Moonstar BBS	DSL		45.00
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CAPITAL PROJECTS

Allpax Products, Inc.	Canning equipment		67,440.00
Dixie Canner Company	Equipment		54,150.00

	<u>WATER FUND</u>	
BB&T	Line of credit - interest	18,644.44
	<u>SEWER FUND</u>	
Grainger	Time delay	78.28
Town of Farmville	Repair pump station	3,858.93
BB&T	Line of credit - interest	18,644.44
	<u>RETIREMENT BENEFIT FUND</u>	
Anthem BCBS	Retiree insurance	880.00
	<u>PIEDMONT COURT SERVICES</u>	
Alere Toxicology Services, Inc.	Drug tests	38.96
Farmville Printing	Business cards	46.79
Sandy Fox	Mileage	4.00
Sheena Franklin	Mileage	127.00
Connie Stimpson	Mileage	11.10
	Training workbooks	40.62
Rebecca Moss	Mileage	105.50
Key Office Supply	Laser cartridge	59.99
	Toner	70.00
	Bookcases (2)	494.99
HR Specialist	Subscription	624.98
Kinex Telecom, Inc.	Remote connect setup	155.00
Moonstar BBS	DSL	50.00
		30.00

In Re: FY 11 Prince Edward County Budget & Tax Levy

Chairman Fore said there is unfinished business to be done on the County budget.

Supervisor Wiley made a motion to remove Item #11, FY 11 Prince Edward County Budget &

Tax Levy, from the agenda; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Absent: Robert M. Jones

In Re: Bush River 4-B Access Drive

Mr. Pickett said a property owner with frontage on the Bush river 4-B (Mountain Creek) watershed lake was promised an access drive to the water. During the construction of 4-B in 1999, approximately 0.6 miles of road was completed. The remaining 0.2 miles needed to reach the water was not completed at that time because the contractor was concerned that wetlands would have to be crossed. The property owner only brought the issue to the Board when his alternate access to the lake was cut off.

Mr. Pickett said that on March 18, 2010, county planner Alecia Daves-Johnson walked the area to be crossed with representatives from the Army Corps of Engineers, the Department of Conservation and Recreation (DCR) and the Department of Environmental Quality (DEQ); their determination is that construction of the remainder of the drive would not cross wetlands.

He asked for Board direction on how to proceed with the access drive.

Following some discussion, Supervisor Simpson made a motion to authorize County staff to establish the points of the survey of the property, to obtain bids on the work, and to request an easement for County access to the reservoir; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Absent: Robert M. Jones

In Re: Amendment to Planning Commission By-Laws

Mr. Pickett said that at the March 16, 2010 and the April 19, 2010 Planning Commission meetings, proposed amendments were approved for the By-Laws of the Prince Edward County Planning Commission, and are requested for adoption by the Board of Supervisors.

The requested amendments are:

- Item #1: Meeting day change from Wednesday to third Tuesday
- Item #10: The last bullet of Item #10 describes alternative actions that the Planning Commission may take when considering a request at a public hearing. (In the past version, it allowed only a vote for recommendation to the Board of Supervisors).

- Item #15: New addition to By-Laws addressing Planning Commissioner’s attendance at a Virginia Certified Planning Commissioner’s Training Program. (On-line versions also offered.)

Supervisor Wilck made a motion to approve the amendments to the Planning Commission By-Laws as presented; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Absent: Robert M. Jones

**Bylaws Of
Prince Edward County Planning Commission**

1. Meetings shall be held on a monthly basis, normally on the third Tuesday of the month at 7:30 P.M. in the Board of Supervisor's room. The schedule may be altered at any regularly scheduled meeting. Meetings may be cancelled due to lack of business, but the Commission shall meet at least every two months.
2. Additional meetings may be held at any time upon the call of the chairman, or by a majority of the members of the commission, or upon request of the Board of Supervisors following at least twenty-four hours' notice to each member of the commission.
3. The commission at its regular meeting in January of each year shall elect a chairman and vice-chairman. The recording secretary shall be the Director of Planning and Community Development or a designated alternate, who shall make an audiotape of the proceedings of each meeting and prepare minutes for the permanent records of the commission.
4. The duties and powers of the officers of the planning commission shall be as follows:
 - a. Chairman
 - Preside at all meetings of the commission.
 - Call special meetings of the commission in accordance with the bylaws.
 - Sign documents of the commission.
 - See that all actions of the commission are properly taken.
 - b. Vice-Chairman

During the absence, disability, or disqualification of the chairman, the vice-chairman shall exercise or perform all duties and be subject to all the responsibilities of the chairman.
 - c. Recording Secretary

- Prepare an audiotape of the proceedings of each meeting of the commission.
 - Prepare minutes from the audiotape of each meeting in detail sufficient to include the tenor of public comments and the commission's reasoning underlying each decision or recommendation.
 - Circulate a copy of the minutes to each member of the commission before the next meeting.
 - Prepare the agenda for all commission meetings.
 - Be custodian of commission records.
 - Inform the commission of correspondence relating to business of the commission and attend to such correspondence.
 - Handle funds allocated to the commission in accordance with its directives, state law, and county ordinances.
 - Sign official documents of the commission.
5. All maps, plats, site plans, and other materials submitted to the commission shall be filed in the office of the Director of Planning and Community Development and maintained for public access until the project to which they relate has been completed or vacated. Minutes of the commission's meetings shall be permanently filed in the office of the planner and maintained for public access.
 6. Matters referred to the commission by the Board of Supervisors shall be placed on the calendar for consideration and possible action at the first meeting of the commission after the referral and appropriate public notification.
 7. A majority of the members of the commission shall constitute a quorum for the transaction of business, but no quorum shall be required for informational meetings at which no action is to be taken.
 8. Reconsideration of any decision of the commission may be taken when the interested party for such reconsideration makes a showing satisfactory to the chairman that, without fault or deliberate omission on his own part, essential facts were not presented to the chairman.
 9. Roberts Rules of Order for Committees shall govern the commission's proceedings in all cases not specifically ordered by these bylaws.
 10. Order of consideration of agenda items in a public hearing:
 - Director of Planning and Community Development or other staff member presents report including summary of all comments (written, electronic and verbal) received from interested parties and makes a recommendation.
 - Commission members may question the staff member on the presentation.
 - Proponent(s) of the agenda item make presentations as appropriate.
 - Opponent(s) of the agenda item make presentations as appropriate.
 - Applicant make rebuttal of objections not previously covered.
 - Commission members may question applicant, proponents, or opponents or may offer comments on the agenda item.
 - Commission may opt to gather additional information about the matter and take action at a future meeting, or vote on recommendation, whether approving or denying request, to Board of Supervisors.
 - 11) Any member of the commission who has any personal or financial interest in any matter before the commission shall declare the nature of that interest and shall if the interest constitutes a legal conflict of interest by Virginia law recuse him/herself from the

deliberations on that matter, including lobbying other members, participating in the discussions, or voting on the matter. In cases where the interests do not raise to the level of legal conflict of interest by Virginia law, a member may voluntarily recuse him/herself in the interest of avoiding the appearance of conflict. All commission members shall be sensitive to the importance of impartiality and shall endeavor to always avoid any actual or appearance of conflict of interest.

- 12) Each member of the commission who has knowledge that he/she will be unable to attend a scheduled meeting of the commission shall notify the County Administrator's office at the earliest opportunity. The Director of Planning and Community Development shall notify the chairman if projected absences will produce a lack of quorum. Members who are absent from three consecutive meetings, or who are absent from more than half of the commission's meetings during a calendar year, will be referred to the Prince Edward County Board of Supervisors for possible replacement.
- 13) The vice-chairman shall succeed the chairman if he vacates his office before his term is completed. A new vice-chairman shall be elected at the next regular meeting.
- 14) These bylaws may be recommended for amendment at any meeting having a quorum present by a majority vote, provided that notice of such proposed amendment has been given to each member in writing at least two weeks prior to its consideration. If recommended for approval, proposed amendments must then be adopted by the Board of Supervisors before becoming effective.
- 15) Planning Commission members are strongly encouraged to attend a Virginia Certified Planning Commissioner's Training Program within two years of their appointment to the Planning Commission. This certification course will provide a basic foundation of planning law, history, and technical expertise needed by planning commissioners to maximize their competency and ability to render legally defensible decisions and recommendations. Costs associated with the program will normally be paid by Prince Edward County.

In Re: Appointment – Workforce Investment Board

Sharon Carney, Director of Economic Development, said her term as a member of the Workforce Investment Board will expire June 30, 2010. She said she is willing and eligible to serve another two-year term, if nominated, as an Economic Development representative.

Supervisor Wilck made a motion to reappoint Sharon Carney for another term on the Workforce Investment Board and designate her as the representative for the County. The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Absent: Robert M. Jones

In Re: Tobacco Commission- Special Projects Grant Application

Mrs. Carney reported that the IDA requests the Board of Supervisors authorize the submittal of a \$4 million grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission – Special Projects Program, for the construction of the Granite Falls Conference and Hospitality Training Center. The \$4 million grant request represents 28.58% of the total \$14 million project cost for the Center. The funds will be used for actual construction cost and any matching funds will be funded through other grants or financings of the Conference and Hospitality Training Center. Mrs. Carney said the grant application is due June 2, 2010.

Supervisor Wilck made a motion to authorize the preparation and submittal of a Tobacco Commission Special Projects Grant, in the amount of \$4 million for the June 2, 2010 round; and to authorize the County Administrator to sign any and all documents associated with the Tobacco Commission Special Projects Program Grant. The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Absent: Robert M. Jones

Supervisor McKay made a motion to approve the Board Resolution in support of the Tobacco Commission Special Projects Grant in the amount of \$4 million; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Absent: Robert M. Jones

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**VIRGINIA TOBACCO INDEMNIFICATION AND COMMUNITY
REVITALIZATION COMMISSION
PROJECT ENDORSEMENT RESOLUTION**

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission was created to help foster economic development in the tobacco dependent communities of Southside and Southeast Virginia; and

WHEREAS, the County of Prince Edward Board of Supervisors would like to submit a grant application for \$4 million to the Virginia Tobacco Indemnification and Community Revitalization Commission from the “Special Projects Program” due June 2, 2010;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby support a grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission for costs associated with the construction of the Granite Falls Conference and Hospitality Training Center; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia does hereby authorize the Board Chairman and/or County Administrator to sign all necessary grant documents to execute the application, grant reports and grant contract.

In Re: County Administrator’s Report

Mr. Bartlett reported that BB&T agreed to amend the County’s line of credit originally obtained in December 2008 to allow an additional draw of up to \$2.1 million to be used to finance the interim agreement with Crowder Construction. He added the County would be able to reimburse itself, and there would be no interest charged until the funds are drawn down.

Supervisor Simpson made a motion to amend the line of credit with BB&T and to adopt the Resolution requesting the Industrial Development Authority of Prince Edward County, Virginia to modify its \$2,500,000 Lease Revenue Note (County of Prince Edward, Virginia Facilities) Series 2008; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

Absent: Robert M. Jones

Mr. Bartlett said the purchase of the SCOPE building is not yet closed; once the County obtains ownership, he recommended the Board of Supervisors appoint a committee to develop policies for operating the building and running the programs desired by the Board.

Chairman Fore appointed himself, Supervisor Simpson, Supervisor Gantt, and Supervisor Wiley to the committee to develop policies for building and program operation. The Board concurred.

Mr. Bartlett then reported the transition for the County employees' parking has gone smoothly. He said there is more than enough space for all employees. Mr. Bartlett said the changes to paid parking by the Town will cause the County to make changes to Courthouse and Visitor Center lot; he asked if the Board wished the changes to be Board responsibility or an Administrative issue.

Supervisor Wilck made a motion to authorize the County Administration implement necessary changes to the Courthouse and Visitor Center parking lot; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

Absent: Robert M. Jones

Mr. Bartlett said Bugg's Island Telephone was awarded \$18.9 million to implement a Wireless Broadband network in a 15 county area, one of which is Prince Edward County. They have two years to spend the funding; they have already completed a lot of the background work. He said they want to use the

existing 230 towers as much as possible; some will need to be built to fill in the “dead areas.” Mr. Bartlett said the rate of speed is up to 10MB, which is about eight times as fast as a T1 line.

Mr. Bartlett then said that in May 2009, the Board authorized the award of the County’s audit contract to Robinson, Farmer, Cox renewable for two years. He recommended renewal of the contract.

Supervisor McKay made a motion to renew the County’s audit contract with Robinson, Farmer, Cox for a period of two years; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Absent: Robert M. Jones

In Re: Closed Session

Supervisor Wilck made a motion that the Board convene in Closed Session for discussion and consideration of the acquisition of real property in the Prince Edward County Industrial Park for economic development purposes, where discussion in an open meeting would adversely affect the bargaining position of the Board, pursuant to the exemptions provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*.

The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Absent: Robert M. Jones

The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

Absent: Robert M. Jones

On motion of Supervisor Simpson and carried by the following roll call vote:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

Absent: Robert M. Jones

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

On motion of Supervisor McKay and adopted by the following vote:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

Absent: Robert M. Jones

the meeting was adjourned at 10:10 p.m..