

November 14, 2013

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14th day of November, 2013; at 7:10 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Supervisor-elect Jerry R. Townsend; Supervisor-elect C. R. "Bob" Timmons, Jr.; Jim Ennis, County Attorney; and Sharon Lee Carney, Economic Development Director.

Chairman Fore called the meeting to order. Supervisor McKay offered the invocation.

Chairman Fore read a letter which was then presented by Supervisor Simpson and Supervisor Jones to Mrs. Mabelle J. Eppes and Miss DaVida A. Eppes, as follows:

The Board of Supervisors of the County of Prince Edward wishes to express to you our great sadness on the passing of your husband and father, David Edward Eppes.

David was a highly experienced and deeply respected law enforcement professional. During his twenty-four years with the Prince Edward County Sheriff's Office, Major Eppes served with great diligence and distinction. He was well-known throughout the County for his loyal service to our citizens.

It will be hard for us to imagine the Prince Edward County Sheriff's Office without the presence of Major Eppes. He was respected by his co-workers, and his colleagues from other law enforcement agencies throughout the Commonwealth. David exemplified bravery,

selflessness and dedication to his duty to protect and serve his community. He devoted countless hours of his life to help the citizens of this County. We will all miss him.

We, the undersigned members of the Board of Supervisors of the County of Prince Edward, wish to convey to you our high regard, deep respect and great admiration for the memory of your husband and father, David Edward Eppes.

Sheriff Reed presented a shadowbox put together by the Sheriff's Department, showing the many accomplishments in the life of Major Eppes as he worked for the Department.

Mrs. Eppes thanked the County, the Board of Supervisors and the Sheriff's Department.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Dr. David Smith, Superintendent, Prince Edward County Schools, presented information pertaining to Capital Improvements, primarily at the Middle School, to include the roof and HVAC systems. Discussion followed.

Kenneth Jackson, Lockett District, stated this county's future must be based on serious economic development. He stated career jobs are needed in the County, and expressed concern about the County's priorities, adding that funding was cut from the Fire Departments. Mr. Bartlett, County Administrator,

stated there have been no cuts to the Fire Department funding, adding the Fire Department funds will be increased this year.

Dempsey Jones, realtor with Remax Advantage Plus and President of South Central Association of Realtors, expressed his concern regarding the Corridor Overlay District. He stated his opposition to the implementation of the design guide and application of the Corridor Overlay to the whole county. He stated the Association agreed with the recommendation to delete the design guide and only apply the Overlay District to Highway 15 South to Farmville Lake Road. He requested that realtors be included in proposals that have to do with housing or business because of their daily involvement.

Bemeché Hicks, Lockett District, expressed his concern regarding the lack of economic growth in the county, and a need for living-wage jobs in the county. He also stated there are still problems on High Rock Road, Route 736, between the entrance of High Rock Road from Route 460 and Haskin Lane. He said there are pot holes and it appears the road is sinking. He said the trees are overhanging the road along High Rock Road and he anticipates it could cause problems this winter.

Vivian Swane, Tammy Beasley and Gail Dummore, of Elam County Estate on Elam Drive, requested the road be taken over by the State due to the poor condition of the road. Discussion followed.

In Re: Board of Supervisors Comments

There were no Board of Supervisors comments.

In Re: Public Hearing – Amendments to the Prince Edward County Zoning Ordinance

Chairman Fore announced that this was the date and time scheduled for a continued public hearing on the proposed amendment to the Prince Edward County Zoning Ordinance. Notice of this hearing was advertised according to law in the Friday, September 20, 2013 and the Friday, September 27, 2013 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mrs. Alecia Daves-Johnson stated that at the October 8, 2013 Board of Supervisors meeting, questions were raised by the Piedmont Soil and Water Conservation District regarding the impact on a dam's hazard rating of allowing one single family residence to be constructed below a regulated dam. The Board also asked the County Attorney to determine if the Board's definition of "development" could be

stricter than that of the Code of Virginia. Mr. Ennis has determined that the County does not have the authority to impose a stricter definition than the Code of Virginia; therefore the Board cannot completely prohibit construction in an inundation zone.

In light of that information, the proposed amendment to the Zoning Ordinance ARTICLE VI: DEFINITIONS AND USE TYPES, Section 6-100 Definitions, to modify the existing Zoning Ordinance definition of Development is withdrawn.

Additionally, the proposed amendment to Section 4-100 (A) that was submitted to the Board at the October meeting remains unchanged:

- Insert #1. All new development in every zoning district except for single family dwellings which are not located within a dam break inundation zone, and structures used solely for agricultural purposes except where required by Section 3-100.1 Commercial Feedlots.

It should be noted that Section 4-100 (A) 6 requires that any development proposed within a dam break inundation zone be required to submit a site plan.

The Planning Commission, at its July 16, 2013 meeting, unanimously voted to recommend the Board of Supervisors adopt Amendments to the Prince Edward County Zoning Ordinance. These amendments pertain to sections of the Zoning Ordinance which need to be revised to comply with the *Code of Virginia* and state regulations; these are in the areas of Dam Break Inundation Zones, Temporary Family Health Care Structures, and Floodplain Management. One amendment pertains to the requirements of a preliminary site plan. Mrs. Daves-Johnson said there are three items presently required on Final Site Plans and should also be included at the Preliminary Site Plan review stage, and include location of signs, exterior site lighting, and buffer yards and site landscaping.

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the Public Hearing.

Supervisor Wilck made a motion to approve the recommendations of the Planning Commission to adopt the proposed amendments to the County Zoning Ordinance; the motion carried unanimously:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

In Re: Public Hearing: Amendment to Subdivision Ordinance

Chairman Fore announced that this was the date and time scheduled for a continued Public Hearing on the proposed amendments to the Prince Edward County Subdivision Ordinance. Notice of this hearing was advertised according to law in the Friday, September 20, 2013 and the Friday, September 27, 2013 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mrs. Daves-Johnson requested the Board to adopt the amendments to the Subdivision Ordinance as they were proposed at the October Public Hearing, and to add the definition of “development” used by the State Code as there is not presently a definition for “development” in the Subdivision Ordinance. The definition in the State Code is as follows:

“Development” means a tract of land developed or to be developed as a unit under single ownership or unified control which is to be used for any business or industrial purpose or is to contain three or more residential dwelling units. The term “development” shall not be construed to include any tract of land which will be principally devoted to agricultural production.

The Planning Commission, at its July 16, 2013 meeting, unanimously voted to recommend that the Board of Supervisors adopt amendments to the Prince Edward County Subdivision Ordinance. The proposed amendments pertain to sections of the Subdivision Ordinance which need to be revised to comply with state requirements for the mapping of dam break inundation zones and developments in dam break inundation zones: *Code of Virginia* Sections 10.1-606.2, 10.1-606.3, 15.2-2201, 15.2-2241, 15.2-2243.1

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor Jones made a motion to approve the amendments to the Subdivision Ordinance as recommended by the Planning Commission; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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the Board accepted the Treasurer's Report for September 2013; the minutes from the meetings held October 8, 2013, October 15, 2013, October 24, 2013 at 12:00 noon and October 24, 2013 at 6:30 p.m.; Accounts and Claims; Salaries; and appropriations as follows:

<u>FY 2014 Budget Amendment</u>		<u>Debit</u>	<u>Credit</u>
3-100-33010-0013	Byrne JAG Grant		\$1,247
4-100-31200-6017	Sheriff / Byrne JAG Grant	\$1,247	
3-737-41050-0737	Economic Development Fund Balance		\$6,340
4-737-66200-0010	Site Development / 786 Property	\$6,340	
3-100-24040-0150	AFID Grant		\$20,000
3-100-41050-0100	General Fund Balance		\$10,000
4-100-94000-0045	AFID Grant	\$30,000	
3-100-24040-0070	TIC Agribusiness Grant		\$97,579
4-100-93000-0100	General Fund Balance	\$18,055	
4-100-94000-0024	Cannery	\$79,524	
3-100-41050-0100	General Fund Balance		\$40,500
4-100-22100-6040	ADP Equipment	\$40,500	

Prince Edward Treasurer's Report - September 2013

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	4,898,228.07	51,574.13	353,744.82	4,596,057.38
Wachovia Social Services	430,707.03	3.00	87,030.15	343,679.88
Bank of America School Fund	1,332,633.19	0.43	565,849.13	766,784.49
Bank of America Food Service	69,116.85	149.26	13,212.97	56,053.14
Benchmark Food Service	304,408.13	2,164.70	2,353.94	304,218.89
TOTAL				6,066,793.78

Certificates of Deposit

Benchmark	522,614.96
Citizens Bank Recreation	16,224.37
Citizens Bank Underground Storage	20,000.00
Planners Bank	201,272.84
Wells Fargo Advantage Fund	162,441.53
TOTAL	<u>922,553.70</u>
GRAND TOTAL	<u><u>6,989,347.48</u></u>

PERMITS AND OTHER LICENSES

Karen Brown	Building permit refund	40.80
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MISCELLANEOUS

Farmville Volunteer Fire Department	Donation - TriBoro	333.34
Hampden-Sydney Fire Department	Donation - TriBoro	333.33
Prospect Volunteer Fire Department	Donation - TriBoro	333.33

BOARD OF SUPERVISORS

Lowe's	Mums	28.46
National Research Center	Resident survey	9,550.00
Oliver & Eggleston Funeral Home	Professional service	1,170.00
Puckett Funeral Home, Inc.	Cremation	1,330.00
Farmville Herald	Advertising	694.46
Howard M. Campbell	Mileage	164.98
William G. Fore, Jr.	Mileage	10.17
Robert M. Jones	Mileage	28.25
Charles W. McKay	Mileage	54.24
Business Card	Homestead reservations	1,687.56
	Soft drinks	30.69
	Meals	55.95
Walmart Community / GECRB	Soft drinks	7.96

COUNTY ADMINISTRATOR

Pitney Bowes	Postage meter lease	29.00
US Cellular	Phone	273.76
Business Card	Meals	58.80
National Association of Counties	2014 Dues	465.00
Diamond Springs Water, Inc.	Equipment rental	8.95
Farmville Printing	Luncheon invitations	49.00
Key Office Supply	Laser cartridge	144.99
	Copy paper / airduster	28.95
Walmart Community / GECRB	iPad case / stylus	49.76
Matthew Bender & Company, Inc.	Repl Vol 6B / 7A - Annot.	204.62

	Vols 6B & 7A Citator	204.62	
	Repl Vol 6B / 7A- Annot	-204.62	
	Vols 6B & 7A Citator	-204.62	
	Vols 6B & 7A Citator	204.62	
	Rvols 7B & 8A	130.10	
	Rvols 7B & 8A	-130.10	
	Code Vols 7B & 8A	130.10	334.72
Thompson Information Center	Fair Labor Standards		429.00

COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service		76.61
Commissioner of Revenue Association	Dues		25.00
Key Office Supply	Shredder	649.00	
	Ink cartridges	535.83	1,184.83
NADA Guides	Subscription	55.00	
	Marine guide	35.00	
	Older used car guide	20.00	110.00

ASSESSOR

Wampler-Eanes Appraisal	Reassessment		26,086.50
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TREASURER

Treasurer of Virginia	Online service		76.61
NACCTFO	Dues		75.00
Business Data of Virginia, Inc.	Norton update		89.85
Electronic Systems, Inc.	Postage machine tapes		50.00
Key Office Supply	File folders	5.99	
	Printer ribbons	169.99	
	Stamp pad / post-its	13.93	189.91
M&W Printers, Inc.	Receipt paper		610.33
Farmville Herald	Subscription		43.00
LexisNexis Matthew Bender	Repl Vol 7 13 Supp		48.99

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expense	875.00	4,575.00
SiteVision, Inc.	Web hosting service		389.85
ComputerPlus Sales & Service	Printer maintenance contract		79.00

REGISTRAR

Key Office Supply	Copier paper	116.97	
	Labels	25.18	142.15

GENERAL DISTRICT COURT

Joyce K. Sexton	Mediation		926.25
US Cellular	Phone		46.82

SPECIAL MAGISTRATES

Key Office Supply	Shredder		899.00
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CLERK OF THE CIRCUIT COURT

Manatron, Inc.	APC back-ups		146.36
Key Office Supply	Keyboard and mouse	179.85	
	Stationary / rubber bands	26.77	
	Stampers	124.93	
	Batteries	8.97	
	Chair / floor mats	519.33	859.85
Treasurer of Virginia	Questionnaire postage		875.00
AT&T	Phone		48.63
CenturyLink	Phone		87.57
Carolyn Anderson	Juror		30.00
Charles Benhoff	Juror		30.00
Gregory Cole	Juror		30.00
Daniel Dwyer	Juror		30.00
Melissa Gayles	Juror		30.00
Benita Hatcher	Juror		30.00
Eboni Lee	Juror		30.00
Nellie D. Bruce	Juror		30.00
Allison M. Dodson	Juror		30.00
Eric Eberly	Juror		30.00
John D. Emert	Juror		30.00
Sandra B. Fowlkes	Juror		30.00
Laura A. Gaines	Juror		30.00
Llewellyn W. Gilliam, III	Juror		30.00
Jennifer S. Gunter	Juror		30.00
Daniel L. Harris	Juror		30.00
Karen B. Hurt	Juror		30.00
Christina A. Irving	Juror		30.00
Merinda A. Jones	Juror		30.00
Donald B. Kellum, III	Juror		30.00
Nancy W. Kelsey	Juror		30.00
Charles G. Meade	Juror		30.00
Cheri W. Morgan	Juror		30.00
Russell H. Oliver	Juror		30.00
Tim Pierson	Juror		30.00
Sally O. Reed	Juror		30.00
Armstead D. Reid	Juror		30.00
Theresa D. Rice	Juror		30.00
Joy W. Shepperson	Juror		30.00
Barbara B. Terry	Juror		30.00
William C. Thompson	Juror		30.00
Thomas Valente	Juror		30.00
Lorraine C. Watson	Juror		30.00
Gertrude W. Wesley	Juror		30.00
Joann D. Williams	Juror		30.00
Curtis B. Womack	Juror		30.00
Edna J. Woodson	Juror		30.00
Kinex Networking Solutions	DSL		74.95
Treasurer of Virginia	Questionnaire forms		1,010.00
Ebeam Film, LLC	Microfilm		85.00

LAW LIBRARY

AT&T	Phone		42.27
CenturyLink	Phone		40.20
LexisNexis	Online service		247.00
Matthew Bender & Company, Inc.	Code Rvols 7B & 8A	130.10	
	Jury inst crim R#14	261.10	
	VA Forms 2013 Vol 1B	190.10	581.30

COMMONWEALTH'S ATTORNEY

Morgan Greer	IPad repair		49.00
Key Office Supply	Repair typewriter	191.00	
	Repair copier (2)	466.82	
	Planner	12.39	670.21
U. S. Postal Service	Box rent		130.00
Treasurer of Virginia	Ipad service		134.64
STEPS, Inc.	Shredding service		35.00

VICTIM WITNESS ASSISTANCE PROGRAM

Cindy Sams	Mileage	46.33	
	Meal	14.33	60.66
Hilton	Lodging		324.48
Key Office Supply	Folders / pens / staples	39.96	
	Ink cartridges	57.96	97.92

SHERIFF

Davis GMC Truck, Inc.	Inspection / wiper		29.90
East End Motor Company, Inc.	Replace intake gasket	284.48	
	Inspection / wiper	39.98	
	Inspection / flat repair	36.00	
	Tire rotation	21.60	
	Tires	295.04	677.10
Express Care	Oil changes (4)		219.81
Farmville Auto Parts	Coil / plug / cool assembly	434.94	
	Blower motor resistor	84.02	
	Rotors / brake pads	148.19	
	Oil change / switch cover	205.19	
	Oil change / check tires	63.19	
	Belt / pulley / antifreeze	124.59	
	Hub & axle assembly	539.62	1,599.74
Grant's Glass	Windshield repair		542.41
Kenbridge Tire & Auto	Calibrations	275.00	
	Inspection / rotate / calibration	86.00	361.00
Third Street Wrecker Service	Towing		75.00
Business Card	Postage	6.97	
	Meals & lodging	740.72	
	Gas	75.00	
	AED pads	137.85	960.54
Quality Uniform Company, Inc.	Shipping charges	10.00	
	Bullet-proof vests	1,154.00	

	Blazers	915.00	2,079.00
Treasurer of Virginia	VCIN		52.57
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33
US Cellular	Phone		1,885.94
Larry Franklin	Meal		10.57
Key Office Supply	Labels	6.30	
	Ink cartridges	109.95	
	3-Hole punch	29.97	
	2-Hole punch / labels	11.29	
	Toner	90.99	248.50
Staples Advantage	Office supplies		692.47
Walmart Community / GEGRB	Coffee / creamer / filter	64.91	
	Auto detailing supplies	52.26	
	Repellent for hats	33.75	150.92
Farmville Printing	Banner		112.81
Southside Electric Cooperative	Electric service		9.01
Traveling Johns - Special	Virso event		85.00
Ellington Energy Service	Gas		47.78
Commtronics of Virginia	Radio mic		103.09
Fire & Safety Equipment Company	Fire extinguisher maintenance	31.90	
	Fire extinguisher inspection	39.00	70.90
Galls / Quartermaster	Traffic cone litestick	20.66	
	Boots	101.93	122.59
Sirchie Finger Print Labs	Goggles / UV minilites	264.31	
	Evidence collection kit	225.24	489.55
Southern Police Equipment Company	Handcuffs / leg irons	53.49	
	Magazine case	24.85	
	Handcuff case	21.08	
	Holster	185.40	
	Taser cartridges	736.50	
	Boots / insignia / belt	151.51	
	Uniforms / shoes	235.74	
	Shoes	129.13	1,537.70
Best Uniforms, Inc.	Hats / shoes / ties / case		539.15
Matthew Bender & Company, Inc.	Code Rvols 7B & 8A		130.10
Kustom Signals, Inc.	Radar unit		1,933.00
Haley Auto Mall	2014 Dodge Charger (2)		46,930.60

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Keeton Soundz	Speaker repair		120.00
Witmer Public Safety Group	Battery pack		352.00

RICE VOLUNTEER FIRE DEPARTMENT

Farmville Auto Parts	Clay absorbent		67.92
Industrial Repair, Inc.	Truck repairs	977.71	
	Vehicle maintenance	285.00	1,262.71
John Deere Financial	Diesel	194.06	
	Gas	93.45	

	Propane	126.41	413.92
Curtis Nash	Pager batteries / clip		195.00
VFIS	Portfolio insurance	2,274.00	
	Umbrella / excess insurance	186.00	
Dominion Virginia Power	Electric service		770.02

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Davis GMC Truck, Inc.	Vehicle repairs		79.06
Goodman Truck & Tractor	Replace fuel tank		2,921.03
Pamplin Exxon	Fuel		203.76
Prince Edward County Public School	Diesel		151.50
Dominion Virginia Power	Electric service		263.96

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Brame Specialty Company, Inc.	Cleaning products		163.25
C. W. Williams	Nozzle		508.90
Cyrus Pest Control Company	Exterminating service		90.00
Davis GMC Truck, Inc.	Fuel sensor	45.50	
	Inspection	51.00	
	Fuel line	102.10	198.60
Ellington Energy Service	Cylinder exchange	55.80	
	Diesel	777.65	
	Gas	771.99	
	Propane	548.33	2,153.77
Farmville Auto Parts	Brake cylinder / fluid	201.12	
	Floor sweep / truck wash	42.41	243.53
Farmville Wholesale Electric	Service charge	0.16	
	Wire	10.66	
	Fluorescent bulbs	57.60	68.42
Mid-Atlantic Irrigation	UPS charges on hose	21.81	
	Air filters	68.17	89.98
NAPA of Farmville	Fuel pump assembly	249.14	
	ID bar	21.49	270.63
Southside Electric Cooperative	Electric service		797.44
Southside Virginia Volunteer Firefighters Association	Dues		35.00
Verizon Wireless	Phone		60.07
Verizon	Internet	153.32	
	Phone	147.50	300.82
Watkins Insurance Agency	Package insurance	3,408.00	
	Auto insurance	5,056.00	
	Umbrella insurance	750.00	9,214.00

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Arcet Equipment Company	Cylinder rental		129.36
Emergency Medical Product	Medical supplies	225.74	
	Credit	-55.80	169.94
Hampden Sydney College	Office supplies	46.21	
	Gas	78.65	

	Diesel	468.20	
	Postage	39.68	632.74
Honeycutt & McGuire, PC	Prepare tax returns		2,000.00
Dominion Virginia Power	Electric service		215.17

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		125.21
Commtronics of Virginia	Pager repair		154.24
Diamond Paper Company	Cleaning supplies		544.46
Emergency Apparatus	Vehicle repair		447.05
J.E. Jamerson Building Supply	Nylon rope		25.58
Key Office Supply	Stapler		14.59
Pamplin Exxon	Fuel		176.35
Trumbull Software Associates	Rover subscription		300.00
Verizon	Phone		192.43
Vest's Sales & Service, Inc.	Foldatank repair kit		56.00
Dominion Virginia Power	Electric service		475.35

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Key Truck & Equipment	Credit	-0.40	
	Tires	3,431.75	
	Install tire balance	55.50	3,486.85
Parker Oil Company, Inc.	Propane	181.96	
	Diesel	711.25	893.21
Tri-County Ford, Inc.	Mirror assembly / cover		381.39
Verizon	Phone		344.26
Dominion Virginia Power	Electric service		816.61
Watkins Insurance Agency	Package / auto / umbrella insurance		3,606.00

EMERGENCY SERVICES

Town of Farmville	Appomattox River gage		7,200.00
Korman Signs	Signs & hardware		429.07

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		750.00
Piedmont Regional Jail	2nd Quarter billing		410,947.50

BUILDING OFFICIAL

US Cellular	Phone		46.82
Treasurer of Virginia	1st Quarter permit levy		257.75

ANIMAL CONTROL

Dominion Virginia Power	Electric service		58.01
CenturyLink	Phone		133.32
US Cellular	Phone		93.89
Ray Foster	Mileage	152.55	
	Meals	60.81	213.36
Business Card	Dues		30.00
Tyrone Eanes	Livestock restitution		150.00

Walmart Community / GEGRB	Office supplies	6.24	
	Dog food	167.82	
	Cleaning supplies	49.68	223.74
Southern States	Feed bags		75.00
Rod & Staff Welding	Tires		482.00
Galls / Quartermaster	Uniforms		554.40

BIOSOLIDS MONITORING

Tri-County Ford, Inc.	Calipers / oil change		569.77
US Cellular	Phone		46.82
East End Motor Company, Inc.	Mount / balance tires		296.64

REFUSE DISPOSAL

Resource International	Professional service	24,330.49	
	Misc. work tasks	1,193.00	
	Storm water compliance	1,796.40	27,319.89
Business Card	ATC controller	412.31	
	Training	1,350.00	1,762.31
Farmville Auto Parts	Brush-on bed-liner kit	142.95	
	Undercoat spray	11.58	154.53
Farmville Wholesale Electric	Photocells		18.88
Grainger	Beaker	56.48	
	PH tester / buffers	176.20	232.68
Lowe's	Insect spray	6.60	
Moore Scale Service - Western VA	Serviced scales		200.00
Container First Services	Trash collection		374.00
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		3,677.40
STEPS, Inc.	Recycling fee		1,486.44
Synergy Recycling, LLC	Electronic recycling		1,787.48
Southside Electric Cooperative	Darlington Heights site	51.85	
	Virso site	74.10	125.95
Dominion Virginia Power	Leachate pump	131.47	
	Scalehouse	47.95	
	Rice site	47.55	
	Cell C pump station	11.46	
	Green Bay site	46.84	
	Worsham site	47.55	
	Landfill site	22.89	
	Prospect site	70.14	425.85
AT&T	Phone		260.36
CenturyLink	Phone		384.52
US Cellular	Phone		46.82
Verizon	Phone		126.05
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel		1,464.00
East End Motor Company, Inc.	Tire		331.50
NAPA of Farmville	Taillight bulb		10.68

GENERAL PROPERTIES

Doli/Boiler Safety	Boiler inspections		40.00	
Dodson Brothers Exterminating	Pest control - Cannery	38.00		
	Pest control - Worsham	38.00		
	Pest control - SCOPE	38.00		
	Pest control - Courthouse	85.00		
	Pest control - Visitor center	38.00	237.00	
Mills Heating & Air	Refrigerant		73.50	
Thyssenkrupp Elevator	Service contract - Oct/Dec		2,445.35	
Southside Electric Cooperative	SRR lights		29.96	
Dominion Virginia Power	Roy Clark monument	5.66		
	Courthouse	11,390.40		
	Shop	26.57		
	SCOPE building	143.40		
	Sheriff Department shed	5.66		
	Worsham Clerk's office	23.27		
	Lights at Rice	110.14		
	Ag building	793.40	12,498.50	
	Town of Farmville	Water / sewer		111.08
	AT&T	Phone		42.26
	CenturyLink	Phone		212.35
	US Cellular	Phone		274.52
	O. O. Stiff, Inc.	Monthly service		100.00
	Business Data of Virginia, Inc.	Norton update		29.95
	Aramark Uniform Services	Janitorial supplies		304.84
Handi-Clean Products, Inc.	Janitorial supplies		379.23	
Lowe's	Lysol	15.16		
	Toolbox / plug	11.14		
	Maintenance supplies	8.31		
	Door stops / lumber	20.60		
	Wasp spray	7.54		
	Hole punch / bug traps	36.67		
	Staples	3.21	102.63	
	Ayers Building & Supply Company	Earplugs		9.80
	Arcet Equipment Company	Air masks		28.00
	Business Card	AED batteries		526.00
Diamond Springs Water, Inc.	Water & equipment rental		29.80	
Farmville Auto Parts	Generator batteries	519.96		
	Oil & filters	41.23	561.19	
	Bulbs	41.85		
Farmville Wholesale Electric	Safety vest	11.82		
	Ballast	76.82	130.49	
	Boiler safety valve	316.13		
Grainger	Belts	66.68	382.81	
	Surge protector		22.98	
Ranson's, Inc.	Uniform rental		290.08	
Cintas Corporation #524	Paint / brush / rollers		69.29	
Sherwin Williams Company	Diesel		854.00	
Prince Edward County Public Schools	Inspection		16.00	
Davis GMC Truck, Inc.	Battery	40.13		
Taylor-Forbes Equipment Company				

Fuel treatment / oil	17.95	
Oil	7.20	65.28

CANNERY

Virginia Food Works	Contract payment	2,916.67	
Doli/Boiler Safety	Boiler inspections	20.00	
Grainger	Tape	31.32	
Southside Electric Cooperative	Electric service	231.12	
Parker Oil Company, Inc.	Heating oil	1,189.37	
CenturyLink	Phone	202.40	
Key Office Supply	Calulator	40.00	
	Index cards / ink	40.58	80.58

HEALTH DEPARTMENT

Prince Edward Health Department	Local support		42,410.75
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COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service	8,835.00	
Business Card	Foster care	113.66	
Centra Health	Professional service	21,820.00	
Elk Hill	Professional service	3,000.00	
Family Preservation Service	Professional service	1,225.00	
Grafton School, Inc.	Professional service	18,360.00	
Hallmark Youthcare - Richmond	Professional service	1,920.00	
The Hughes Center	Professional service	4,840.00	
Virginia Family Services	Professional service	390.00	
Sheila Martin	Mileage	98.31	

OTHER WELFARE / SOCIAL SERVICES

STEPS, Inc.	13-14 Support		13,616.00
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PLANNING

Samuel Coleman	Commission meeting	100.00	
	Mileage	13.56	113.56
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.60	122.60
Preston Hunt	Commission meeting	100.00	
	Mileage	22.60	122.60
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.65	105.65
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.17	110.17
W. Parker Terry, Jr.	Commission meeting		100.00
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.48	108.48
Brett Von Cannon Watson	Commission meeting		100.00
Farmville Herald	Advertising		179.38
US Cellular	Phone		93.64

ECONOMIC DEVELOPMENT

Business Card	Postage	15.15	
	Parking	6.00	
	Meal	13.05	34.20
Hurt & Proffitt, Inc.	Plats for 13 acres		558.73
Farmville Printing	Envelopes / note sheet		569.80
Key Office Supply	Labels	23.98	
	Toner	487.53	511.51

TOURISM

Museum of the Confederacy	Marketing campaign		10,000.00
Dominion Virginia Power	Electric service		216.92
Town of Farmville	Water / sewer		49.96
CenturyLink	Phone		309.21
Business Card	Training		145.00
Town of Appomattox	Postage / envelopes		1,808.96
Selena Strickler	Design ad		105.00
Key Office Supply	Toner / ink	419.97	
	Ink cartridges	279.98	699.95

FLOOD & EROSION CONTROL

Joyce Engineering, Inc.	Stormwater grant		18,419.00
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COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		209.50
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GENERAL EXPENSE

Lumos Networks	Phone		5,570.66
James River Petroleum	Gas		12,411.12

CAPITAL PROJECTS

Treasurer of Virginia	Plan review		437.50
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DEBT SERVICE

Town of Farmville	Loan - principal	138,139.19	
	Loan - interest	45,264.10	183,403.29
US Bank	2011 GO Refund - Interest	59,062.50	
	2011 GO Refund - Principal	240,000.00	
	2011 Lease - Interest	54,134.62	
	2011 Lease - Principal	75,285.00	428,482.12

WATER FUND

Town of Farmville	Water		646.18
US Bank	2011 Bond - Principal	98,112.00	
	2011 Bond - Interest	70,548.66	168,660.66

SEWER FUND

Dominion Virginia Power	Sewer pump		29.47
US Bank	2011 Bond - Principal	36,603.00	
	2011 Bond - Interest	26,319.85	62,922.85

<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit	1,094.00
<u>PIEDMONT COURT SERVICES</u>		
Dominion Virginia Power	Electric service	174.14
Mail Finance	Postage meter lease	190.68
CenturyLink	Phone	61.94
Lumos Networks	Phone	317.63
Julianna Ferrell	Mileage	128.80
	Powhatan newspaper	1.00
Sandy Fox	Mileage	54.23
	Newspapers	1.58
		55.81
Sheena Franklin	Mileage	76.84
Sharon Gray	Mileage	226.53
Casey Irving	Mileage	28.81
Renee T. Maxey	Mileage	50.85
VCCJA	Training	75.00
Sam's Club	Membership dues	45.00
<u>PCS SUPERVISION FEES EXPENDITURES</u>		
SRP Corporation, LLC	Rent	2,500.00
Sheldon's Motel / Restaurant	Meals	271.83
Page Hardy	Cleaning service	105.00
<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Service, Inc.	Drug testing	77.92
<u>PCS COGNITIVE BEHAVIOR EXPENDITURES</u>		
National Curriculum & Training Institute	Shoplifting workbooks	754.28

In Re: Highway Matters

Supervisor Campbell reported the need for a deceleration lane, eastbound off Route 460 onto Sulphur Springs Road, Route 657. Mr. Kevin Wright stated VDOT recently evaluated several turning lane locations throughout the Lynchburg district; the ones that will be focused on will be the ones with a current high-accident rate.

Mr. Wright stated the Six Year Plan Public Hearing will be held on November 21 at the Kirkley Hotel in Lynchburg; the County Administrator will attend.

Supervisor Jones stated citizens on Pinebrook Road up to the intersection with Routes 307 and 460 are concerned with the steep drop-offs on Route 307 that need guard rails. Mr. Wright stated guard rail reviews will be done at other areas and will add that area to the list.

Supervisor Campbell stated the Prospect Christian Academy has requested a sign be placed on Route 460; Mr. Wright stated he will contact the school administration; the request will need a study to be performed.

Mr. Wright discussed VDOT's new policy regarding the installation of "Watch for Children" signs. He stated that until recently, *Virginia Code* § 33.1-210.2 provided that the Virginia Department of Transportation (VDOT) would install and maintain "Watch for Children" signs requested by localities. In 2012, *Virginia Code* § 33.1-210.2 was amended to make localities responsible for the installation and maintenance costs of new "Watch for Children" signs.

The Virginia Supplement to the Manual on Uniform Traffic Control Devices (MUTCD) authorizes the installation of "Watch for Children" signs in residential areas on VDOT-maintained secondary routes to alert motorists that children may be in the vicinity. As recently amended, *Virginia Code* § 33.1-210.2 now allows localities to assume responsibility for the installation and maintenance of these signs; VDOT will no longer install or maintain new signs.

To assume this responsibility, localities must enter into an agreement with VDOT identifying the specific locations of any new sign(s). VDOT retains the authority to approve the location of the signs. If the locality's agreement is approved by VDOT, the locality would be responsible for all costs associated with the installation and maintenance of the new signs. For future additional signs, the locality would submit an addendum to the original agreement to VDOT for its approval. A land use permit is also required. The VDOT Agreement specifies that these signs may be installed in two locations:

- Within a subdivision: a single sign may be placed on streets that are major entry points if the statutory or posted speed limit is 35 mph or less.
- Not within a subdivision: a single sign may be placed beyond the speed limit sign at the major approach to a residential development where there is 1/3 mile or more residential development (either side of roadway) with direct frontage/access if the speed limit is 35 mph or less.

These signs may not be installed:

- On any roadway where the speed limit exceeds 35 mph;

- In lieu of a standard Playground sign used to warn motorists of a designated playground;
- At a location where school warning signs are in place;
- In combination (same pole) with any other regulatory or warning signs;
- Preceding any existing regulatory or warning signs; and
- Closer than 200 feet to any existing regulatory or warning signs.

Maintenance of existing signs that were previously installed by VDOT will remain the responsibility of VDOT until such signs have reached the end of their useful life or until its current inventory of signs is exhausted.

Prior to July 1, 2012, the Board considered every “Watch for Children” sign request because a Board Resolution requesting VDOT to install and maintain those signs was required. If the Board would like for the County to install new “Watch for Children” signs at the County’s expense, staff recommends that County staff administer the program through the following process:

- Watch for Children sign requests are submitted to the County Administrator’s Office;
- Staff will evaluate each request to determine whether it meets the criteria listed above;
- Following staff review, staff submits request to the Board of Supervisors for approval;
- Following Board action, an addendum to the VDOT Agreement and the required land use permit is submitted to VDOT for its approval;
- County staff installs and maintains any approved signs.

If the Board should so choose, signs could also be installed and maintained at County expense without additional Board review or approval, if the request meets the siting criteria and is approved by VDOT.

VDOT estimates the cost for materials and labor to install each sign in FY 14 to be approximately \$850.00. VDOT has no historical data regarding the number of signs it installed during any given year or the number of existing signs that had to be repaired. If the Board wishes to assume the cost of these signs, staff proposes appropriating \$4,240.00 (the cost of five sets) to a new line item in the General Properties Department’s funding to cover the cost of any signs installed during this fiscal year. For signs in future years, the funding for the program would need to be included in the operating budget.

The Board may also choose to not have additional “Watch for Children” signs installed in Prince Edward County, or the Board may choose to require that the requesting individual assume the cost of the sign installation and future maintenance or replacement if needed. Under this option it would still be the responsibility of County staff to install and maintain the signs.

Supervisor Campbell stated a sign needs to be posted at Route 615 and 657. Mr. Wright stated that in order for an area to qualify for a speed study, the traffic count has to be over 400 vehicles per day and it has to meet a certain crash rate. He said VDOT will review that area. He said there are other options.

Supervisor Simpson questioned the School Bus Stop Sign located on Route 600 in Rice; Mr. Wright said that is a separate issue. Supervisor Simpson stated that a mile down Route 619 and to the left, where Route 600 continues straight, there is dense population and requested the area be reviewed for a 45mph speed limit.

Supervisor Cooper-Jones made a motion to approve the Resolution to Assume the “Watch for Children” Signs Program.

**RESOLUTION TO ASSUME THE
“WATCH FOR CHILDREN” SIGNS PROGRAM**

WHEREAS, Virginia Code § 33.1210.2 was amended in 2012 to make localities responsible for the installation and maintenance of “Watch for Children” signs, which was previously the responsibility of the Virginia Department of Transportation (VDOT); and

WHEREAS, any locality that wishes to assume the responsibility for the installation and maintenance of new “Watch for Children” signs must enter into an agreement with VDOT identifying the specific location of any new signs, which must be approved by VDOT, and must submit addendums for any future additional signs to VDOT for its approval; and

WHEREAS, the Board of Supervisors finds it is in the best interest of the County of Prince Edward for the County to assume the responsibility for the installation and maintenance of new “Watch for Children” signs in the County of Prince Edward;

NOW, THEREFORE, BE IT RESOLVED, that the Prince Edward County Board of Supervisors hereby authorizes the County to administer the “Watch for Children” signs program and authorizes the County Administrator to execute VDOT’s Agreement for the Installation and Maintenance of “Watch for Children” Signs in a form approved by the County Attorney and to execute future Addendums to that Agreement to be submitted to VDOT after determining that the sign request meets the siting criteria.

Discussion followed regarding adding further criteria.

Chairman Fore appointed Supervisor Gantt, Supervisor McKay and Supervisor Wilck to a Committee to come up with County policy for answering requests for “Watch for Children” signs.

Mr. Wright and Supervisor Campbell will go look at the location at Route 615 and Route 657.

Supervisor Gantt made a motion to table this issue; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Chairman Fore stated the scheduling for the Secondary Six Year Plan meeting will be on the January 2014 meeting agenda for discussion and scheduling.

Mrs. Sarah Elam Puckett announced a portion of Route 619 (Lockett Road) over Sailor's Creek will be closed to through traffic beginning Monday, November 18 and a detour will be in place. VDOT will replace the superstructure on the bridge over Sailor's Creek in an effort to avoid lowering the weight limit on the structure and creating issues for school buses and emergency vehicles. It is estimated the work will be complete in approximately one week.

In Re: Donation Request – New Horizons Community Action Partnership

Mr. Bartlett stated the County received a letter from Henry J. Featherston, Interim Executive Director of the New Horizons Community Action Partnership, requesting a donation from the County. New Horizons Community Action Partnership is formerly known as H.O.P.E. Community Services, Inc. and is the community action agency created to promote job training, work experience, education and nutrition, housing and economic development programs to better the general welfare of people of south central Virginia (Amelia, Buckingham, Cumberland, Lunenburg, Nottoway, and Prince Edward Counties).

Mr. Featherston stated the Community Services Block Grant (CSBG) provides approximately \$301,000; there is a requirement of a 20% match from the Counties served by New Horizons Community Action Partnership, which would equal \$60,000. He requested approval of providing Prince Edward County's share which would be \$10,000.

Supervisor Gantt made a motion to table this request until budget time. Discussion followed.

Supervisor Simpson made a substitute motion to authorize the 20% match when notice of the grant is approved, with the County to pay \$10,000. Discussion followed.

Chairman Fore stated a vote would be taken to determine the main motion; he called for a vote on Supervisor Gantt's motion to table this request until budget time. The motion carried:

Aye:	Howard M. Campbell	Nay:	Pattie Cooper-Jones
	William G. Fore, Jr.		Charles W. McKay
	Don C. Gantt, Jr.		Howard F. Simpson
	Robert M. Jones		
	Jim R. Wilck		

Chairman Fore then called for a vote to determine Supervisor Simpson's motion as the main motion, to authorize 20% when grant is received. The motion failed:

Aye:	Pattie Cooper-Jones	Nay:	Howard M. Campbell
	Charles W. McKay		William G. Fore, Jr.
	Howard F. Simpson		Don C. Gantt, Jr.
			Robert M. Jones
			Jim R. Wilck

A vote was then taken on the main motion, which is Supervisor Gantt's motion to table the request until budget time; the motion carried:

Aye:	Howard M. Campbell	Nay:	Pattie Cooper-Jones
	William G. Fore, Jr.		Charles W. McKay
	Don C. Gantt, Jr.		Howard F. Simpson
	Robert M. Jones		
	Jim R. Wilck		

In Re: Request from Sheriff

Mr. Bartlett stated the Personnel Committee met on October 2, 2013; the Personnel Committee comprises Supervisor Simpson (Chair), Supervisor Campbell and Supervisor Wilck.

One item on the Personnel Committee agenda was a request from Sheriff Reed to increase the hourly pay of Deputy Gary Dudley, a part-time Court Officer, from \$15.89 to \$20.00 per hour. This deputy worked 1,025 hours last year. The result of this request will increase expenses to the County by \$4,535 annually and approximately \$3,400 this fiscal year. The Board considered this request at its October meeting and voted to table it until the November meeting.

Sheriff Reed presented a recommendation for Officer Dudley, stating that he is instrumental to the safety of the Courthouse and that Officer Dudley is a certified police officer and is a retired State Police officer.

Supervisor Gantt stated the Board voted unanimously on November 1, 2012 that there would be no increases until the budget came up again in March and April. Sheriff Reed responded by saying the funding comes from the Court money.

Supervisor Simpson made a motion to authorize the increase in Officer Dudley's pay from \$15.89 to \$20.00 per hour.

Supervisor Gantt made the recommendation to change the policy and that the previous policy be added to the minutes prior to the vote.

Excerpt: November 15, 2012 Board of Supervisors Meeting Minutes:

In Re: Salary Adjustments

Mr. Bartlett stated that Vice Chairman Simpson and Chairman Fore requested that the discussion of adjusting the salaries by two steps of the three employees who are responsible for the cleaning of the AG building be revisited.

During the October Board meeting, the duties of these three employees were increased when the part-time employee who cleaned one-half of the building retired. That position will not be filled and the responsibility of the position was divided between the three full-time employees. Not filling the part-time position equates to an annual savings to the County of \$19,639.

Mr. Bartlett said with the increase in duties it is proposed to increase the three workers' salary by two steps. This equates to approximately a 4.5% increase for each employee. The total cost increase for all three including benefits of the proposal is \$4,460. After this proposed increase the County would realize a net savings of \$15,179 annually.

Discussion followed.

Supervisor Wilck made a motion to grant the proposed increase in salary to two maintenance staff.

Supervisor Gantt made a substitute motion to grant the proposed increase in salary to two maintenance staff members and to make a policy for handling of salary increases only at budget time.

After some discussion, Supervisor Wilck withdrew his motion.

Supervisor Gantt amended his motion, seconded by Supervisor Wilck, to grant the proposed increase in salary and to make a policy to not allow salary increases, bonuses, vacation days, benefits or any other monetary changes in pay except as set forth in the County's annual budget, effective November 1, 2012; the motion carried:

<i>Aye:</i>	<i>Howard M. Campbell</i>	<i>Nay: None</i>
	<i>Pattie Cooper-Jones</i>	
	<i>William G. Fore, Jr.</i>	
	<i>Don C. Gantt, Jr.</i>	
	<i>Robert M. Jones</i>	
	<i>Charles W. McKay</i>	
	<i>Howard F. Simpson</i>	
	<i>Jim R. Wilck</i>	

Supervisor Cooper-Jones stated the *Code of Virginia* states the funding can be used for courtroom security and other increases in salary have been granted.

Mr. Bartlett stated the County collects less than \$100,000 in that fund; much more is spent from local funding on Courthouse security.

Chairman Fore then called for the vote on Supervisor Simpson's motion, to authorize the increase in Officer Dudley's pay from \$15.89 to \$20.00 per hour. The motion carried:

<i>Aye:</i>	<i>Pattie Cooper-Jones</i>	<i>Nay: Howard M. Campbell</i>
	<i>William G. Fore, Jr.</i>	<i>Don C. Gantt, Jr.</i>
	<i>Robert M. Jones</i>	<i>Jim R. Wilck</i>
	<i>Charles W. McKay</i>	
	<i>Howard F. Simpson</i>	

In Re: Request from Piedmont Regional Jail

Mr. Bartlett stated a letter was received from the Chairman of the Piedmont Regional Jail requesting a boundary adjustment for the property that now includes the Piedmont Regional Jail and the Piedmont Regional Juvenile Detention Center.

Chairman Fore appointed a committee to review the issue; the committee comprises Supervisor Howard Simpson (Chair), Supervisor Campbell and Supervisor Wilck.

In Re: Citizen Volunteer Vacancy – Piedmont Senior Resources

Mr. Bartlett stated that at its June 11, 2013 meeting, the Board of Supervisors appointed Mr. Steve Kerns to the Board of Piedmont Senior Resources Area Agency on Aging for a term of office ending June 30, 2016. Mr. Kerns called the County Administrator’s Office last week and left voice mail stating that he has resigned from this position.

Supervisor Simpson made a motion to authorize advertising the Citizen Volunteer vacancy on the Piedmont Senior Resources Board; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Corridor Overlay District

Mrs. Daves-Johnson stated that at its May meeting, the Board of Supervisors conducted a Public Hearing on the Corridor Overlay District that was prepared by the Planning Commission and recommended to the Board as an Amendment to the Zoning Ordinance. Following the Public Hearing, the Board voted to table the Corridor Overlay District for six months and asked that it be placed on the November Board agenda.

The Planning Commission’s recommendation is that the Board of Supervisors approve an amendment to the Zoning Ordinance which will provide for a Highway Corridor Overlay District and for the Board to determine whether it wishes to apply the Highway Corridor Overlay District to the specified sections of all of the proposed corridors – U.S. 15 (Northern and Southern sections), U.S. 360 and U.S. 460, or to phase it in beginning with Route 15 South of Farmville.

Mrs. Daves-Johnson stated that if the Board wishes to proceed with the recommendation of the Planning Commission, the Board may wish to consider authorizing a Public Hearing on the proposed amendment to the County Zoning Ordinance since six months have lapsed since the first public hearing. She stated the County Administration recommends the Corridor Overlay District only apply to U.S. 15 from the U.S. 460 by-pass south to State Route 646, Farmville Lake Road and State Route 786, Granite

Falls Boulevard and all references to the design guide be removed. The design guide could still be provided to any developer but the removal makes it clear it is not mandatory. It is recommended these changes be made prior to advertising the public hearing; this recommendation is made due to the inherent differences between a four-lane divided highway and a two lane road, greater development pressures for U.S. 15, differences in residential densities and existing development.

Discussion followed.

Supervisor Gantt made a motion to authorize advertisement of a Public Hearing on the Corridor Overlay District, to use the recommended Route 15 South Corridor Overlay to Farmville Lake Road and to include Granite Falls Boulevard, and to eliminate the design guide; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

In Re: Upcoming Public Hearings

Mrs. Daves-Johnson stated the Planning Commission has advertised a Public Hearing for its November 19, 2013 meeting to consider a Special Use Permit application by Patricia Cheatham to operate a flea market use with a restaurant use on a parcel in the A-2 (Agricultural Residential) District and further identified as Tax Map Parcel 50-A-101, located at 18 County Shop Road. This Special Use Permit application is a Compliance Permit because these uses have already begun on this parcel.

Mrs. Daves-Johnson stated the Planning Commission has scheduled two Public Hearings at its December 17, 2013 meeting to consider two Special Use Permit applications from National Communication Towers to construct two Tower Uses on properties in the A-1 (Agricultural Conservation) district. The first proposed tower location is on a parcel identified as Tax Map Parcel 120-A-43, owned by Mildred B. Hampton, and located in the Simplicity area on West Patrick Henry Highway in Meherrin. The second proposed tower location is on a parcel identified as Tax Map Parcel 122-A-20, Bruceville Tract #18, owned by David and Caraletta Orton, and located in the Bruceville area on West Patrick Henry Highway in Meherrin.

The Planning Commission conducted a Public Hearing at their October 15, 2013 meeting to consider an amendment to the Zoning Ordinance regarding the use of communication towers for county emergency operations equipment. There were public comments which led to changes in the draft language. This is being reviewed at their November 19, 2013 meeting and should be ready for Public Hearing by the Board of Supervisors at its December 10, 2013 meeting.

Supervisor Wilck made a motion to authorize advertisement of a Public Hearing for the Special Use Permit to operate a Flea Market with Restaurant Use at the December 10, 2013 Board of Supervisors meeting or at the first Board of Supervisors meeting following a final recommendation from the Planning Commission; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Helton House Inc. TROF Grant

Mrs. Sharon Lee Carney, Director of Economic Development, stated that at the July 9, 2013 Board of Supervisors Meeting, the Board approved incentives, which also included Local Incentives for Helton House, Inc. Since that time, the owners of Helton House, Inc. have reconsidered their potential investment and job creation commitment and have revised their performance levels. Helton House, Inc. is prepared to commit to \$1,025,000 in land, building; building improvements and vehicle investments. Helton House, Inc. is also willing to commit to the creation of 28 new positions.

Mrs. Carney said that, in addition, Prince Edward County has recently been notified of the Tobacco Commission's award for a Tobacco Regional Opportunity Fund (TROF) grant on behalf of Helton House, Inc. in the amount of \$80,000. The TROF award by the Tobacco Commission takes into consideration the revised commitments of August 22, 2013. Helton House, Inc. was not eligible for Governor's Opportunity Funds (GOF).

The Tobacco Commission will hold Prince Edward County liable for the reimbursement of TROF funds in the event of a failure by Helton House, Inc. to meet certain performance agreement provisions. To

protect the County from any potential “claw-back” implications, Michael and Edward Helton have agreed to provide a Letter of Credit or a Performance Bond, suitable to the County, with Prince Edward County named as the beneficiary, in an amount equal to the \$80,000 grant award. The Letter of Credit or Performance Bond will not be released until the County is released by the Tobacco Commission from any obligation for the TROF funds. All requirements must be met within 36 months, commencing no later than December 23, 2013 and ending December 2016.

Supervisor McKay made a motion to approve incentives for Helton House, Inc., to approve the acceptance of the Tobacco Commission’s TROF grant proposal for Helton House, Inc., and to authorize the County Administrator and/or Board of Supervisors Chairman to sign any and all documents associated with implementing the proposed incentives; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: County Attorney’s Report

Mr. James Ennis, County Attorney, announced the hiring of Deputy Commonwealth’s Attorney Robert D. Bauer, who joined the office effective October 27, 2013. Mr. Ennis requested the Board appoint Mr. Bauer to the position of Deputy County Attorney.

Supervisor Wilck made a motion to appoint Robert D. Bauer to the position of Deputy County Attorney, effective October 30, 2013; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: County Administrator's Report

Virginia's Growth Alliance:

Mr. Bartlett reported that he and Mrs. Sharon Carney attended a meeting hosted by the Virginia Growth Alliance (VGA) on November 7, 2013. At that meeting the remaining members of Planning District 14 that are not already members of VGA were asked to join. This includes Amelia, Buckingham, Cumberland and Prince Edward Counties. The Board of Supervisors of Amelia County has already voted to join the VGA. The VGA was requested to provide various documents to allow the Counties the opportunity to study the documents and make an informed decision to join the VGA or not. The documents requested are the By-Laws, Protocol Agreements, Revenue/Cost Sharing agreements, Marketing Plans, Budget documents, and any other pertinent documents. These documents are lengthy and will require considerable time to review. Mr. Bartlett recommended the Board schedule a work session for the topic after January 1 due to the time involved.

Supervisor Gantt made a motion to approve joining the Virginia Growth Alliance at least through June 30, 2014 and make a decision at that time to remain a member; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

Virginia Local Disability Program (VLDP):

Mr. Bartlett stated that during the October meeting the Board of Supervisors decided to opt out of the state run VLDP program and provide the mandated benefit through the VACORP program to be run by Standard Insurance. Since the Board's decision, VRS has lowered its rate from .91% to .60%. This then prompted VACORP/Standard to decrease their rates from .79% to .59%. No other part of either program was changed. The VACORP/Standard program still provides more benefits at a lower cost.

This change by VRS validates the belief that the only way to control future cost increases is with open competition. Only by opting out of the state program can the County maintain competition in the

future. County staff recommends the County opt-out of the VRS-administered VLDP. If the Board approves this recommendation no action is required.

The Board concurred with opting out of the VRS-administered VLDP.

County Holiday Schedule:

Mr. Bartlett stated it has been brought to his attention that the Supreme Court of Virginia will be closed Thursday, December 26. The County holiday schedule has county offices closed December 23, 24 and 25. Given the Supreme Court closure on December 26, county employees have asked if the Board would consider amending the holiday schedule and closing County offices on December 24, 25 and 26. The County would then be open on Monday, December 23. This better aligns the County schedule with the schedule of the Courts.

Supervisor McKay made a motion to amend the County Holiday Schedule to align with the Virginia Supreme Court, with County offices closed on December 24, 25 and 26; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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VDOT Prospect Depot Project

Mr. Bartlett stated that at the mandatory Pre-bid meeting, there were 12 contractors in attendance. One of the questions presented is if the County would waive tipping fees for any refuse that had to go to the landfill. The tipping fee within the County is \$40 per ton.

Supervisor Simpson made a motion to waive the tipping fees; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Request of Moton Museum: Appointment to Moton Council

Chairman Fore stated a letter of request was received from the Moton Museum inviting the Board of Supervisors to make an appointment to the Moton Council. Supervisor Howard Simpson currently serves on the Moton Council and has expressed an interest and willingness to continue to serve.

Supervisor Jones made a motion to reappoint Supervisor Simpson to the Moton Council; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Norfolk Southern Abandonment

Chairman Fore stated a letter was received from Norfolk Southern (NS) concerning the proposed abandonment of 1.0 mile of rail line in western Prince Edward County. This section of rail line is the anticipated “final mile” of High bridge Trail State Park into the Town of Pamplin. When the original abandonment of the rail corridor was done in 2005, it was originally proposed that this mile of rail line would be abandoned. Ultimately, Norfolk Southern did not abandon this mile and the final mile at the eastern end of the trail and the County has been awaiting this opportunity to see the trail extended into Pamplin.

The letter from NS requests that the County provide comments on the abandonment of this rail segment and whether it is consistent with the County’s land use plans.

Supervisor McKay made a motion to adopt the for the express purpose of extending High Bridge Trail State Park into the Town of Pamplin; the motion carried unanimously:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

WHEREAS, Norfolk Southern Corporation is considering the abandonment of 1.00 mile of rail line between Milepost N 167.9 and Milepost N 168.9 in Prince Edward County, Virginia; and

WHEREAS, Norfolk Southern Corporation previously abandoned approximately 31 miles of adjoining rail line between the Town of Burkeville, Virginia and the Town of Pamplin, Virginia, which has become *High Bridge Trail State Park*, a 31-mile rails-to-trails, linear state park; and

WHEREAS, the development of *High Bridge Trail State Park* along this abandoned rail corridor has resulted in the creation of one of Virginia's premier outdoor recreational and heritage tourism attractions, and has provided for the protection of High Bridge, the iconic and historically significant railroad bridge structure; and

WHEREAS, the proposed abandonment of 1.00 mile of rail line between Milepost N 167.9 and Milepost 168.9 could enable the Virginia Department of Conservation and Recreation to extend *High Bridge Trail State Park* the last mile into the Town of Pamplin, thus enhancing economic and recreational opportunities in this community;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, has determined that the abandonment of the 1.00 mile of rail line between Milepost N 167.9 and Milepost N 168.9 in Prince Edward County, Virginia is consistent with existing land use plans and the long-range strategic vision of the Board of Supervisors, which is that the abandoned rail corridor will be conveyed to the Commonwealth of Virginia for the singular purpose of extending *High Bridge Trail State Park* into the Town of Pamplin; and

BE IT RESOLVED, FURTHER, that the Board of Supervisors of the County of Prince Edward, Virginia, wholeheartedly endorses the abandonment of the 1.00 mile of rail line between Milepost N 167.9 and Milepost N 168.9 in Prince Edward County, Virginia, and hereby respectfully requests that Norfolk Southern corporation give all possible consideration to immediately conveying the resulting abandoned rail corridor to the Commonwealth of Virginia for the express purpose of extending *High Bridge Trail State Park* into the Town of Pamplin.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of October 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of October 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of October 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Commercial Cannery Report

Ms. Emily Wells, Commercial Manager, submitted a report for the month of October 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of October 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Cooperative Extension Report

Ms. Jennifer R. Bowen, Senior Extension Agent, submitted the Third Quarterly Report for the VCE Prince Edward County Office, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the October 2013 ridership report from PERT and ordered it to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of October 2013, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Gantt and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was adjourned at 10:10 p.m.