

November 18, 2014

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 18th day of November, 2014; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Economic Development Director; and Jim Ennis, County Attorney.

Chairman Simpson called the November meeting to order. Supervisor Gray offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

Mrs. Donna Nunnally, Prince Edward County Treasurer, stated that her office has researched the twice yearly billing practice and found that there are both benefits and drawbacks to this practice. She stated drawbacks include doubled costs for the printing and mailing of the personal property and real estate tax bills; most recently the cost was \$13,243.60 and of that, \$6,313.76 was just for the real estate bills. She said it also requires additional staff and twice the staff time to collect the same amount of tax revenue. Mrs. Nunnally added the land books may need to be run earlier, and the Board may need to set the budget and tax rates earlier, dependent up on when the first tax payment is due. She said the benefits are the even cash flow to the County. Dependent upon when the first payment is due, the land book could be run for the first billing, leaving only the personal property book to be run for the second billing. The Board of Supervisors must make this decision. Mrs. Nunnally stated the Treasurer's Office

does offer pre-payment plans to the taxpayers, and payments can be made each month, each six months, dependent upon the tax preparer preference.

Supervisor Timmons thanked Mrs. Nunnally for announcing the tax payment plans, and asked that it be advertised or in a Letter to the Editor.

Chairman Simpson stated the payment plans have been announced over the years, adding there are several ways to make payments: in the office, via the box in the parking lot, and they may be mailed. He added he saw no need to bill twice.

In Re: Board of Supervisors Comments

Supervisor Gray expressed his appreciation to the citizens of Prospect for their support and that he has a strong desire to serve with distinction. He said he looks forward to working with the Board members and is excited to be on the Board of Supervisors.

Supervisor McKay congratulated and welcomed Supervisor Gray to the Board.

Supervisor Timmons thanked the audience for attending and welcomed Supervisor Gray.

Chairman Simpson congratulated Supervisor Gray.

Supervisor Cooper-Jones thanked the audience for attending the meeting, congratulated Supervisor Gray, and thanked Dr. Theresa Clark for bringing her class to observe the meeting.

Supervisor Townsend welcomed the audience and stated he looks forward to working with Supervisor Gray.

Supervisor Wilck stated he looks forward to working with Supervisor Gray.

Supervisor Jones congratulated Supervisor Gray.

In Re: Consent Agenda

On motion of Supervisor Gray, seconded by Supervisor Townsend, and carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the Board accepted the Treasurer's Report for September 2014; the minutes of the meetings held October 14, 2014 and October 23, 2014; Accounts and Claims; Salaries; and appropriations as follows:

FY 2015 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-24040-0044	DMV Grant – Speed		\$ 4,020
3-100-24040-0045	DMV Grant – Alcohol		\$ 12,990
3-100-33010-0013	Byrne JAG Grant		\$ 1,218
4-100-31200-1200	Sheriff – O/T – Speed	\$ 3,735	
4-100-31200-2100	Sheriff – FICA	\$ 285	
4-100-31200-1203	Sheriff – O/T – Alcohol	\$ 9,196	
4-100-31200-2100	Sheriff – FICA	\$ 704	
4-100-31200-5541	Sheriff -- Travel-Alcohol	\$ 500	
4-100-31200-6023	Sheriff – Equip-Alcohol	\$ 2,590	
4-100-31200-6017	Sheriff / Byrne JAG Grant	\$ 1,218	

Prince Edward Treasurer's Report - September 2014

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	5,252,232.40	738.00	323,829.76	4,929,140.64
Wachovia Social Services	281,021.57		72,254.90	208,766.67
Bank of America School Fund	827,011.25	0.33	590,975.54	236,036.04
Bank of America Food Service	19,478.06	309.94	12,044.08	7,743.92
Benchmark Food Service	242,359.22			242,359.22
TOTAL				5,624,046.49

Certificates of Deposit

Benchmark	519,048.66
Citizens Bank Recreation	15,000.00
Citizens Bank Underground Storage	20,260.84
Farmers Bank	204,819.58
Wells Fargo Advantage Fund	162,454.30
TOTAL	921,583.38

GRAND TOTAL	6,545,629.87
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REVENUE FROM USE OF PROPERTY

Yolanda Gladden	SCOPE Building user fee		100.00
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BOARD OF SUPERVISORS

VACORP	Liability insurance		1,551.00
Robert M. Jones	Mileage		28.00
Charles W. McKay	Mileage		89.60
Howard F. Simpson	Mileage		472.08
C. Robert Timmons, Jr.	Mileage		490.00
Jerry R. Townsend	Mileage		221.20
Business Card	Reservations		863.19
Hampden Sydney College	Legislative luncheon		1,075.15

COUNTY ADMINISTRATOR

Business Card	Postage		162.00
US Cellular	Phone		273.78
Diamond Springs Water, Inc.	Water & equipment rental		15.90
Farmville Printing	Invitations / envelopes		54.00
STEPS, Inc.	Shredding service		22.50
Matthew Bender & Company, Inc.	Code R Vols 1,6 & 7		198.31

COMMISSIONER OF REVENUE

Key Office Supply	Copier maintenance contract	568.00	
	Office supplies	13.80	
	Toner	265.96	
	Hanging folders	20.07	867.83
	Treasurer of Virginia	Online service	

TREASURER

Treasurer of Virginia	Online service		154.10
Barbara Lee	Mileage	77.28	
	Training registration	20.00	97.28
University of Virginia	Dist. Meeting registration		210.00
M&W Printers	Processing property bills	2,099.84	
	Processing real estate bills	3,159.76	5,259.60
STEPS, Inc.	Shredding service		35.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses		875.00
ComputerPlus Sales & Service	Printer service contract		79.00

REGISTRAR

Dale L. Bolt	Postage		14.70
STEPS, Inc.	Shredding service		33.00

GENERAL DISTRICT COURT

US Cellular	Phone		46.83
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SPECIAL MAGISTRATES

Key Office Supply	Ink cartridges		112.99
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CLERK OF THE CIRCUIT COURT

CenturyLink	Phone		47.86
Machelle J. Eppes	Mileage	166.22	
	Lodging	340.98	
	Conference registration	250.00	757.20
Carolyn B. Ailsworth	Juror		30.00
Kathy R. Bailey	Juror		30.00
Ella H. Brown	Juror		30.00
Jasmen N. Brown	Juror		30.00
Talmadge V. Burks	Juror		30.00
Alvin L. Chalkley, Jr.	Juror		30.00
Cynthia C. Chavis-Bernard	Juror		30.00
Robert W. Eiban	Juror		30.00
Cecil B. Elliott	Juror		30.00
Michelle L. Genton	Juror		30.00
John T. Grant	Juror		30.00
Melanie D. Green	Juror		30.00
Deborah H. Jamerson	Juror		30.00
Mitchell B. Newton, Jr.	Juror		30.00
Linda C. Owen	Juror		30.00
Penny M. Parran	Juror		30.00
Lorraine S. Pohl	Juror		30.00
Mark S. Queensberry	Juror		30.00
Amanda J. Redd	Juror		30.00
John I. Redd	Juror		30.00
John D. Sawyer, Jr.	Juror		30.00
Gary W. Smith	Juror		30.00
Rosa C. Thomas	Juror		30.00
Barbara J. Tydings	Juror		30.00
Alfred M. Washington, Jr.	Juror		30.00
Shelby J. Wiley	Juror		30.00
Key Office Supply	Copy paper	204.95	
	Ink cartridges	452.97	657.92
T&N Printing	Plats		10.50

LAW LIBRARY

AT&T	Phone		42.01
CenturyLink	Phone		40.42
LexisNexis	Online charge		254.00
Matthew Bender & Company, Inc.	Code R Vols 1,6 & 7	198.31	
	Jury Inst Crim #15	261.10	459.41

COMMONWEALTH'S ATTORNEY

U. S. Postal Service	Box rent		140.00
Treasurer of Virginia	IPad service		131.22
STEPS, Inc.	Shredding service		35.00
Cavalier Reporting & Videography	Trial transcript		71.55
Key Office Supply	Folders	123.96	
	Signature stamps	107.50	

	Dater / stamp	16.99	248.45
	<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>		
Key Office Supply	Office supplies		57.95
	<u>SHERIFF</u>		
Commtronics of Virginia	Mobile radio repair		100.22
East End Motor Company, Inc.	Fuel filler neck	357.98	
	Flat repair	23.00	
	Brake pads	126.99	
	Alignment	59.89	
	Tires	1,744.88	2,312.74
Express Care	Oil changes		314.97
Travis Harris, III	Rotors / brake pads		502.50
Kenbridge Tire & Auto	Calibrations		375.00
Taylor-Forbes Equipment Company	Inspection		16.00
Third Street Wrecker Service	Towing		35.00
Watts Industrial Equipment	Filter & fluids	181.50	
	Axle / wheel seal	830.45	
	Calibrate	20.00	
	Oil change / strobe light	62.95	
	Replace strobe light	58.00	
	Replace fan assembly	707.40	
	Oil change	57.30	1,917.60
Farmville Herald	Advertising		292.14
Business Card	Postage	7.61	
	Meals	54.88	
	Training	490.00	
	Gas	53.00	
	Uniforms	409.96	1,015.45
UPS	Shipping		9.69
Treasurer of Virginia	VCIN		52.87
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN	21.20	
	Phone	7.97	29.17
US Cellular	Phone		792.75
CVCJA	Meals		38.50
Sarah Coen	Meals	34.73	
	Wipers	35.74	70.47
VA Sheriffs Association	Dues		1,476.00
Diamond Springs Water, Inc.	Water & equipment rental		66.40
Farmville Printing	Envelopes		413.50
Key Office Supply	Ink cartridge	67.99	
	Copy paper	149.75	217.74
Staples Advantage	Office supplies		215.68
Walmart Community / FRCSLLC	Office supplies	95.74	
	Motor oil	20.13	115.87
Fisher Auto Parts, Inc.	Turn-signal bulb	1.04	
	Credit	-28.12	-27.08
NAPA of Farmville	Mirror adhesive		10.98

Rod & Staff, LLC	Tires		650.65
Commtronics of Virginia	Handheld mic	104.50	
	Batteries	143.72	248.22
Evident Crime Scene Products	Coveralls / fingerprint kit	474.25	
	Coveralls	46.25	520.50
Galls, LLC	Badge case	14.40	
	Mag charger / car unlock	156.72	
	Boots & belt	301.92	
	Boots	158.13	631.17
Intoximeters, Inc.	Intoximeter mouthpiece		375.00
Southern Police Equipment Company	Key holder	12.25	
	Taser	855.95	868.20
Town Police Supply-Richmond	Ammunition		691.44
Matthew Bender & Company, Inc.	Code Vols 1, 6 & 7		198.31
Center for Education & Employment Law	Public employment law		249.90

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Farmville Volunteer Fire Department	Insurance reimbursement		4,510.00
Fire Protection Equipment Company	HUD transmitter		475.49
Key Office Supply	Columnar pad		3.99
Municipal Emergency Services	Windshield cutter tool		673.92

RICE VOLUNTEER FIRE DEPARTMENT

C W Williams	Leather shield	61.49	
	Hood / gloves	119.66	
	Turnout gear	3,418.63	
	Helmet shield	61.49	3,661.27
Elecom, Inc.	Pager / radio repair		559.27
Mid-Atlantic Irrigation	Discharge clamp		18.15
Taylor-Forbes Equipment Company	Saw bar nuts		5.37
Dominion Virginia Power	Electric service		303.54

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Goodman Truck & Tractor	Truck inspection / maintenance		433.33
Pamplin Exxon	Fuel	71.00	
	Tire stem	28.17	99.17
Price Supply Company, Inc.	Ice machine circuit		308.63
Prince Edward County Public Schools	Diesel		78.52
Prince Edward County Treasurer	Gas		166.93
Dominion Virginia Power	Electric service		356.69

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Amelia Overhead Doors	Door repairs		977.75
Cyrus Pest Control Company	Exterminating service		90.00
Darlington Heights Volunteer Fire Dept.	Wax / buff floors		275.00
Ellington Energy Service	Propane	790.52	
	Gas	683.91	
	Diesel	559.05	2,033.48
Southside Electric Cooperative	Electric service		873.14

Verizon Wireless	Phone		60.07
Verizon	Phone		319.66
Watkins Insurance Agency	Package insurance	3,554.00	
	Auto insurance	5,053.00	
	Umbrella insurance	750.00	9,357.00

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Arcet Equipment Company	Cylinder rental		239.12
Foster Fuels, Inc.	Propane		204.58
Goodman Specialized Vehicles	Truck repairs		1,256.24
Hampden-Sydney Volunteer Fire Dept.	Reimburse truck payment		14,178.46
CenturyLink	Phone		102.62
Mid-Atlantic Irrigation	Repair valve		168.00
Prince Edward Overhead Doors	Install cable / adjust		75.00
Southside Fire Training	Annual dues 2014		200.00
Trumbull Software Association	Rover subscription		300.00
Dominion Virginia Power	Electric service		506.56

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		106.44
Battery Barn of Virginia, Inc.	Radio batteries		379.53
Commtronics of Virginia	Radio repairs	120.30	
	Radios	4,194.54	4,314.84
Emergency Apparatus	Truck repair		275.95
Farmville Wholesale Electric	Electrical parts		177.61
Foster Fuels, Inc.	Propane		592.70

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Diesel		1,170.45
Verizon	Phone		177.31
Dominion Virginia Power	Electric service		857.51
Virginia Maryland Rescue	Rescue tools	798.00	
	Repair gas power unit	300.39	1,098.39

EMERGENCY SERVICES

Timmons Group	GIS Annual maintenance		1,500.00
Korman Signs	Signs & hardware		371.69

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		945.00
Piedmont Regional Juvenile Detention Center	Juvenile detention		3,225.00
Piedmont Regional Jail	Inmate days - 2nd quarter		240,234.05

BUILDING OFFICIAL

US Cellular	Phone		46.83
Coy Leatherwood	Meal	7.18	
	Meeting registration	15.00	22.18
Treasurer of Virginia	Permit levy - 1st quarter		256.71

ANIMAL CONTROL

Dominion Virginia Power	Electric service		71.63
CenturyLink	Phone		167.76
US Cellular	Phone		93.66
Walmart Community / RFCSSLCC	Printer cartridge	43.97	
	Cat litter	7.74	
	Bleach / soap	36.20	
	Boots	42.97	130.88
Lowe's	Scrub brushes	10.42	
	Sink stopper	2.37	
	Weed killer	27.49	40.28

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		20.00
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BIOSOLIDS MONITORING

Third Street Wrecker Service	Windshield	205.57	
	Tax exempt	-6.57	199.00
US Cellular	Phone		46.83

REFUSE DISPOSAL

Resource International	Groundwater / gas monitoring	3,699.00	
	Storm water compliance	406.00	4,105.00
Farmville Wholesale Electric	Light bulbs		28.06
Lowe's	Toilet repair kit		18.99
James P. Childress, Jr.	Trash truck mirror		168.43
Allied Waste Services 974	Trash collection		431.25
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		2,023.20
STEPS, Inc.	Recycling fee		2,217.72
Southside Electric Cooperative	DH Site	63.78	
	Virso site	80.41	144.19
Dominion Virginia Power	Leachate pump	130.60	
	Scalehouse	37.47	
	Rice site	40.07	
	Cell C pump station	12.40	
	Green Bay site	46.75	
	Worsham site	35.20	
	Prospect site	66.10	
	Landfill site	27.25	395.84
AT&T	Phone		53.68
CenturyLink	Phone		254.57
Verizon	Phone		46.83
O. O. Stiff, Inc.	Monthly service	662.50	
	Monthly contract	662.50	1,325.00
Prince Edward County Public Schools	Diesel		1,591.54

GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	

	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitor Center	38.00	237.00
Dodson Pest Control	Exterminating service		1,085.00
ThyssenKrupp Elevator	Service contract - Oct/Dec		2,524.82
Southside Electric Cooperative	SRR lights		30.70
Dominion Virginia Power	Roy Clark monument	6.59	
	Courthouse	12,311.14	
	Shop	21.30	
	SCOPE building	117.83	
	Sheriff Dept. shed	6.59	
	Worsham Clerk office	16.82	
	Lights at Rice	110.09	
	Ag building	789.05	13,379.41
Town of Farmville	Water & sewer		134.18
AT&T	Phone		42.00
CenturyLink	Phone		189.57
US Cellular	Phone		237.93
O. O. Stiff, Inc.	Monthly service		200.00
Aramark Uniform Services	Janitorial supplies		410.43
Diamond Paper Company	Paper towels	329.00	
	Janitorial supplies	1,630.49	1,959.49
Lowe's	Brooms	38.91	
	Sump pump / shovel	209.87	
	Anchors / carpet trimmer	26.2	
	Plumbing supplies	28.42	
	Aerators	18.98	
	Return	-9.48	
	Round-Up / mulch / soil	48.51	361.41
Diamond Springs Water, Inc.	Equipment rental		8.95
Farmville Wholesale Electric	Safety glasses		25.58
Grainger	Air filters		16.80
Cintas Corporation #524	Uniform rental		323.08
Prince Edward County Public Schools	Diesel		223.48
Fisher Auto Parts, Inc.	Wheel bearing / shocks		558.77
	<u>CANNERY</u>		
Virginia Food Works	Contract payment		2,916.67
Arctic Refrigeration Service	Motor for walk in freezer		331.13
Farmville Wholesale Electric	Pipe straps		14.35
Flameless Specialties	PVC / Anchor kit / primer		83.93
Lowe's	Water filters	36.10	
	Chlorine	29.22	
	Bleach	12.32	
	Trash can	23.73	101.37
Mid-Atlantic Irrigation	Safety cap		15.65
Southside Electric Cooperative	Electric service		397.98
Ellington Energy Service	Fuel oil		1,156.00
Parker Oil Company, Inc.	Fuel oil		1,182.29
CenturyLink	Phone		203.77

Diamond Paper Company	Tape / sanitizer		38.64
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COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		7,755.00
Rescare/Braley & Thompson	Professional service		6,026.50
Centra Health	Professional service		13,083.00
Childhelp, Inc.	Professional service		2,900.00
Family Preservation Services	Professional service		1,306.25
Grafton School, Inc.	Professional service		19,331.00
Ashley Long	Foster care		4,077.00
Northstar Academy, Inc.	Professional service		3,620.00
Virginia Family Services	Professional service		960.00
Virginia Home for Boys & Girls	Professional service		2,578.20

OTHER WELFARE / SOCIAL SERVICES

Heart of Virginia Free Clinic	14-15 Support		3,750.00
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PLANNING

Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.40	122.40
Preston Hunt	Commission meeting	100.00	
	Mileage	22.40	122.40
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	12.32	112.32
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.60	105.60
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.08	110.08
W. Parker Terry, Jr.	Commission meeting		100.00
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.40	108.40
Brett Von Cannon Watson	Commission meeting		100.00
Farmville Herald	Advertising		287.00
Business Card	Postage		12.00
US Cellular	Phone		93.66

ECONOMIC DEVELOPMENT

Business Card	Meals	220.03	
	Printing site plans	12.65	232.68
Farmville Printing	Copies		42.48

TOURISM

Business Card	Renew domain names	59.52	
	UPS	47.26	106.78
Dominion Virginia Power	Electric service		259.31
Town of Farmville	Water & sewer		50.73
CenturyLink	Phone		339.73
Key Office Supply	Ink cartridges		643.78

<u>COOPERATIVE EXTENSION OFFICE</u>		
Treasurer, Virginia Tech	Local support	14,374.36
CenturyLink	Phone	105.02
<u>GENERAL EXPENSE</u>		
Lumos Networks	Phone	2,631.48
Southern States Cooperative	Gas	14,495.44
<u>CAPITAL PROJECTS</u>		
Business Data of Virginia, Inc.	Network switch & cable	340.28
<u>FORFEITED DRUG ASSETS</u>		
Atlantic Tactical	Guns & holsters	7,771.00
Piedmont Regional Task Force	Dues	2,500.00
<u>WATER FUND</u>		
Town of Farmville	Water testing	40.00
	Water	34.54
		74.54
<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump	30.94
<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit	1,094.00
<u>PIEDMONT COURT SERVICES</u>		
Dominion Virginia Power	Electric service	128.42
Mail Finance	Postage meter lease	190.68
CenturyLink	Phone	65.43
Lumos Networks	Phone	302.51
Jessica Carrion	Mileage	64.96
Sheila Edmonds	Mileage	59.36
Julianna Ferrell	Mileage	123.76
	Meal	10.50
	Newspaper	1.00
		135.26
Sheena Franklin	Mileage	92.96
Connie Stimpson	Mileage	126.62
Renee T. Maxey	Mileage	111.98
	Meal	11.59
		123.57
Andy Mays	Mileage	64.96
Ashley Nash	Mileage	25.76
	Meal	10.50
		36.26
Sam's Club	Membership fee	45.00
<u>PCS SUPERVISION FEES EXPENDITURES</u>		
SRP Corporation, LLC	Rent	2,500.00
<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Services, Inc.	Drug testing	19.48

In Re: Highway Matters

Mr. Kevin Wright, Residency Administrator, VDOT, stated VDOT is well prepared for the snow and ice; the equipment is ready, salt and sand are well-stocked, and contract crews have been hired where needed.

Mr. Wright presented an update on various projects:

- Route 633 (Virso Road) – completed and on-time
- Route 665 (Darlington Heights Road) – smaller bridge repair is complete
- Route 623 (Twin Bridges Road) – proceeding on schedule, expected completion by June 30, 2015

Mr. Wright stated normal maintenance (mowing, pothole repair) will continue and asked the Board members to bring any concerns to his attention.

Supervisor McKay stated work appears to be going well on Route 643, Back Hampden-Sydney Road. Mr. Wright stated the right of way is being cleared; the road will be straightened a bit.

Supervisor Gray asked if there is a priority list to clearing the roads of snow. Mr. Wright stated primary routes (#599 and below) are first to be cleared, while the snow is still falling. Secondary routes (#600 and above) are cleared after the snow stops and work begins on those after all primary roads are cleared. Following that, local and subdivision roads are cleared. He stated the goal is to have everything clear 48 hours after the snowfall stops.

Supervisor Timmons stated no one has mowed Route 669; the ditches along Route 658 have large drop-offs and are not finished; Route 665, approximately one-tenth of a mile east of the intersection with Route 700, there is a tree leaning over the roadway. He added pavement is missing along the south end of Route 670 at County Line Road; and requested thanks be delivered to the contractor for early completion of the job on Route 665.

Chairman Simpson asked that thanks be passed along for the work done at the dumpster site at Rice and said there are potholes on Germantown Road, approximately 100 yards after leaving the town limits.

Supervisor Jones inquired about results from the guardrail study done on Route 307. Mr. Wright stated there are areas that qualify for guardrail but that there have been no accidents there. The addresses where there are accidents must be addressed first. He said they are aware of the concern and other options are being considered, such as widening of the shoulder and rumble strips. He said more focus has been in Amelia and Nottoway Counties as far as safety improvements.

Supervisor Jones stated some of the shoulders on secondary roads have steep drop offs. Mr. Wright stated VDOT crews typically look for and repair low shoulders over the next few months.

Chairman Simpson mentioned a grant being worked on which, if approved, would provide guard rails on Route 15 South.

Supervisor Wilck asked when the construction of the new headquarters will begin. Mr. Wright stated the building design is being finalized and construction should begin by late summer, 2015.

In Re: Public Hearing – Rezoning Request, High Bridge Realty, LLC

Chairman Simpson announced that this was the date and time scheduled for a Public Hearing to gather citizen input prior to the Board of Supervisors considering the request by High Bridge Realty, LLC to rezone from A-1, Agricultural Conservation, to A-2 Agricultural Residential, a 50-acre parcel currently part of Tax Map #21-A-83B which totals 156.57 acres owned by Leon G. Hudson and Lynette H. Pope. Notice of this hearing was advertised according to law in the Friday, November 7, 2014, Wednesday, November 12, 2014 and Friday, November 14, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the County has received a request from High Bridge Realty, LLC to rezone a portion of Tax Map Parcel 21-A-83B from Agricultural Conservation, A-1, to Agricultural Residential, A-2. Approximately 50 acres of the 156.57 acre tract is proposed to be divided from the existing Tax Map and be rezoned. The purpose is to allow an existing business to relocate and allow the siting of a new business, an asphalt plant, to the county. In addition, High Bridge Realty's site plans for the property include the construction of two smaller pads (4.3 and 2.32 acres) both with no proposed uses at this time, but would allow the location of additional businesses in the future. Any future uses not allowed by right in the proposed zone of A-2 would require a Special Use Permit (SUP) with the corresponding advertising and public hearings.

The land requested to be rezoned is well delineated and is bordered on the west and south by adjoining property which has established property lines. It is bordered on the north by U.S. 460 which also has an existing property line. It is bordered on the east by a high voltage power line; the western-most easement of the power line will serve as the eastern boundary of the property.

The proposed rezoning would allow an existing business, a concrete plant, to relocate from a location that is poorly suited to house such an activity. The current location is predominantly residential / commercial and is adjacent to the High Bridge Trail State Park and the Historic Farmville Train Station. The operation of the plant is not conducive to the character of the surrounding properties and does not represent the highest and best use of the site. Traffic entering and exiting the plant must cross over the High Bridge Trail and sight distances are poor for the concrete trucks to enter onto Third Street. Both items are safety hazards that would be resolved with the relocation.

The location requested to be rezoned is adjacent to U.S. 460 East immediately to the east of the Appomattox-Prince Edward Presbyterian Church. The site is within two miles of the intersection of Highway 460 and U.S. 15. Intersections of major transportation arteries are desirable locations for the placement of businesses. The location of several commercial and manufacturing operations to include intensive agricultural activities in the vicinity of this location attest to that desirability. The location will be in close proximity of the proposed Luck Stone Quarry.

The Staff Report, site plan and grading plan provide additional information about the project. The request is consistent with the County's Comprehensive Plan which states the U.S. 460 corridor west of Farmville is a commercial corridor. The Comprehensive Plan states "the retention and growth of existing County businesses and the location of new business in the County" is a primary objective to help achieve the goal of stabilizing, balancing and strengthening the economy of Prince Edward County. Another objective to help achieve that goal is to "develop a diversified economic base in the County." This rezoning and the proposed SUP will assist the County in achieving that goal.

Chairman Simpson opened the Public Hearing.

Robert Atkinson presented a brief overview of his current business and his process in locating the proposed site for the business. He stated the site was chosen for its proximity to Route 460, the Luck Stone quarry, minimal environmental challenges, and because there are not many close neighbors.

Supervisor Timmons asked who the adjoining landowners are; Mr. Atkinson stated it is the Appomattox-Prince Edward Presbyterian Church and the landowner from which he is purchasing his land.

Mr. Bartlett stated all adjacent landowners were sent a letter regarding the public hearing. During the public hearing held at the Planning Commission meeting, five or six citizens spoke, but they are not adjoining landowners. The landowners had no objections and did not attend.

Discussion followed regarding the site plan and the distance from the church and buffer types which will be used. Mr. Rob Maxey, Maxey & Associates, stated there will be no improvement within 60' of the church. Mr. Atkinson stated average water usage would be equivalent to two to three households.

Mr. Rick James, Adams Construction Company, reviewed the company history and the process for making asphalt. He stated Adams Construction has businesses in Lynchburg and Petersburg. Mr. James stated there will be local employment opportunities for 3-5 jobs at the plant and 10-13 jobs for the paving crew. He stated the Clean Air Act and Clean Water Act regulate the business practices; he added after this approval process, the plant still has to go through a host of permitting processes. Discussion followed.

Mr. Maxey described the process and property site plan; he said the property is bordered by 3,000' road frontage along Route 460; Tuggle Road is nearby but not adjacent. A high voltage power line runs along the property; there is an existing cross-over and there is adequate sight distance. Two site pads will be completed for the cement plant and asphalt plant and two site pads will be prepared for future use. He explained the layout of the site plan, stating the church is higher than all of the proposed sites. Discussion followed.

Dr. Theresa Clark questioned the noise levels that will be heard on Tuggle Road. Mr. James explained the decibel level at the border of a 17-acre site ranged from 62 – 74 decibels. The existing noise along Southgate is at 48 decibels with no other sounds, not even cars. At the intersection of Tuggle and Church Roads, a bush hog was at 61 decibels; a car raised it to 74 decibels; a leaf blower was at 82 decibels. He said that as a general reference, normal conversation is about 65- 70 decibels. Mr. James stated that with the design of the site and the buffers designed by Mr. Maxey, it should be much less.

Rebecca Breckenridge questioned environmental effects around the plant. Mr. Atkinson stated there are no appreciable waste products from his plant and there are stringent requirements in place by the DEQ. He said the water and sand are recycled; there is no smoke, as it is heated the same as a home would be heated.

Mr. James stated the waste at the asphalt plant would be consumed and run back into the mix. The rock is dried and what is seen escaping is steam. They are heavily regulated by OSHA, EPA and DEQ.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Wilck made a motion, seconded by Supervisor Gray, to approve the rezoning request by High Bridge Realty, LLC to rezone from A-1, Agricultural Conservation, to A-2 Agricultural Residential, a 50-acre parcel currently part of Tax Map #21-A-83B; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Public Hearing – Special Use Permit, High Bridge Realty, LLC

Chairman Simpson announced that this was the date and time scheduled for a Public Hearing to gather citizen input prior to the Board of Supervisors considering the request by High Bridge Realty, LLC for a Special Use Permit to construct and operate a concrete plant and an asphalt plant on a 50-acre parcel currently part of Tax Map #21-A-83B which totals 156.57 acres owned by Leon G. Hudson and Lynette H. Pope. Notice of this hearing was advertised according to law in the Friday, November 7, 2014, Wednesday, November 12, 2014 and Friday, November 14, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the County has received an application for a Special Use Permit (SUP) from High Bridge Realty, LLC for a portion of Tax Map Parcel 21-A-83B. Approximately 50 acres of the 156.57 acre tract is proposed to be divided from the existing Tax Map and be rezoned. The purpose is to allow an existing business to relocate and allow the siting of a new business, an asphalt plant, to the county. In addition, High Bridge Realty's site plans for the property include the construction of two smaller pads (4.3 and 2.32 acres) both with no proposed uses at this time, but would allow the location of additional businesses in the future. Any future uses not allowed by right in the proposed zone of A-2 would require a Special Use Permit (SUP) with the corresponding advertising and public hearings.

The SUP would allow an existing business, a concrete plant, to relocate from a location that is poorly suited to house such an activity. The current location is predominantly residential / commercial and is adjacent to the High Bridge Trail State Park and the Historic Farmville Train Station. The operation of the plant is not conducive to the character of the surrounding properties and does not represent the highest and best use of the site. Traffic entering and exiting the plant must cross over the High Bridge Trail and sight distances are poor for the concrete trucks to enter onto Third Street. Both items are safety hazards that would be resolved with the relocation.

The location requested For an SUP is adjacent to U.S. 460 East immediately to the east of the Appomattox-Prince Edward Presbyterian Church. The site is within two miles of the intersection of Highway 460 and U.S. 15. Intersections of major transportation arteries are desirable locations for the placement of businesses. The location of several commercial and manufacturing operations to include intensive agricultural activities in the vicinity of this location attest to that desirability. The location will be in close proximity of the proposed Luck Stone Quarry.

The Staff Report, site plan and grading plan provide additional information about the project. The 1,000 foot property line offset shown on the grading plan displays the 1,000 foot offset from the property lines of the land after the division of the property. The Zoning Ordinance only requires special consideration of an area 1,000 feet from the asphalt plant, not the entire property. Applying a 1,000 foot area from the boundaries of the building pad where the asphalt plant will be located reveals only one residential structure within that 1,000 foot area.

The request is consistent with the County's Comprehensive Plan which states the U.S. 460 corridor west of Farmville is a commercial corridor. The Comprehensive Plan states "the retention and growth of existing County businesses and the location of new business in the County" is a primary objective to help achieve the goal of stabilizing, balancing and strengthening the economy of Prince Edward County. Another objective to help achieve that goal is to "develop a diversified economic base in the County." This SUP will assist the County in achieving that goal.

Chairman Simpson opened the Public Hearing.

Mr. Bartlett stated the pads that are being developed in addition to the ones for the concrete and asphalt plants would have to be built with what is already approved in that zoning, such as a gas station, auto repair shop; any other use would need to apply for a Special Use Permit.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to approve the Special Use Permit to construct and operate a concrete plant and an asphalt plant on a 50-acre parcel currently part of Tax Map #21-A-83B, with the following conditions: to include buffers maintained to the greatest possible extent by the existing mature trees, with Leland cypress added if necessary; and any necessary lighting to be shielded downward; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Request from Town of Farmville – Burn Building

Mr. Bartlett stated a letter has been received from the Town of Farmville requesting assistance with matching funds for the construction of a burn building that will be used by the volunteer fire departments for training. Mr. Bartlett said the building's total budget required about \$80,000 over the \$450,000 grant; the low bid was \$530,000. Adding in the engineering and architecture leaves about \$80,000. The Town has not requested a specified amount but requested that the County share in the cost. Mr. Bartlett recommended referring this issue to the Finance Committee to ensure a contract or Memorandum of Understanding is prepared to allow county fire departments to use this facility.

Supervisor Timmons requested staff gather information regarding the computer necessary for the control of the building, the maintenance and inspection costs and fees, propane costs, certified inspection fees, and the like; he said he would like to have that information prior to meeting with the Finance Committee.

Supervisor Cooper-Jones made a motion to name Supervisor Timmons temporary chair of the Finance Committee due to medical reasons; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Request from Town of Farmville – Boundary Adjustment

Mr. Bartlett reviewed a letter received from the Town of Farmville asking the Board of Supervisors to consider a Boundary Adjustment that will encompass three tracts of land totaling about 280 acres as follows:

1. Robert J. Martin III is requesting that 48.9 acres off Scott Drive and Milnwood Road be brought into the Town. (101 Farmville District)
2. Russell Harper is requesting that approximately 225 acres fronting on Germantown Road (a portion of the old Smith Farm) be brought into the Town. (701 Farmville District)
3. The Town of Farmville is requesting that six acres owned by the Town (former location of West End Lagoons) and located off Industrial Park Road be brought into the Town. (Buffalo District)

Chairman Simpson recommended this issue to the Boundary Committee, comprised of Supervisor Jones, Supervisor Wilck and himself, Chairman Simpson. A meeting date will be selected and confirmed with the members. Supervisor Timmons requested to be notified.

In Re: Resolution: Cost Recovery for Volunteer Fire Departments

Mrs. Sarah Puckett, Assistant County Administrator, reported that for the past few months, the County's volunteer fire departments have been researching cost recovery options that could assist them with annual budget shortfalls they face for training, equipment maintenance or replacement, and operational costs. She presented a draft resolution which provides an endorsement from the Board of Supervisors for the volunteer fire departments to pursue these cost recovery opportunities.

Supervisor McKay questioned if homeowners insurance picks up some of that cost; Mrs. Puckett said it is her understanding that there is a provision in some insurance policies that covers it, and a section in the *Code of Virginia* states that allows fire departments to bill up to \$250 for structure fires.

Supervisor Wilck asked if this would be soft billing; Mrs. Puckett said that is her understanding based on the conversation at the Fire Association meetings.

Al Mason, Chief of the Prospect Volunteer Fire Department, said the amount stated in the *Code of Virginia* is up to \$500 for the first fire company that arrives on scene.

Dallas Tinsley, Chief of the Darlington Heights Volunteer Fire Department, stated this resolution would assist fire departments without creating additional expense for the County. He said if the insurance doesn't pay, the homeowner is not required to pay.

Supervisor Wilck made a motion, seconded by Supervisor Gray, to approve the Resolution in Support of Volunteer Fire Department Cost Recovery; the motion carried unanimously:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

In Support of Volunteer Fire Department Cost Recovery

WHEREAS, the member fire departments of *Prince Edward Area Firefighters Association* – Darlington Heights, Farmville, Hampden-Sydney, Meherrin, Pamplin, Prospect and Rice were established to provide crucial fire protection and emergency services to the residents of Prince Edward County and the Town of Farmville; and

WHEREAS, the member fire departments of the *Prince Edward Area Firefighters Association* face growing demands for response, increasing costs for training, equipment and operational expenses and decreasing revenues from private sources; and

WHEREAS, the member fire departments of the *Prince Edward Area Firefighters Association* are vital partners in the growth and prosperity of Farmville and Prince Edward County; and

WHEREAS, the member fire departments of the *Prince Edward Area Firefighters Association* respond to almost 1,000 emergency calls each year; and

WHEREAS, in order to continue providing the highest level of fire protection and emergency services to the citizens of Prince Edward County and the surrounding region, the member fire departments of the *Prince Edward Area Firefighters Association* must recover certain costs through service billings;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Prince Edward, Virginia wishes to express its sincere appreciation to the members of the volunteer fire departments of the Prince Edward Area Firefighters Association for their premier service to our community and our region; and

BE IT RESOLVED FURTHER, that the Board of Supervisors of the County of Prince Edward, Virginia supports the efforts of the Volunteer Fire Departments to recover the costs of providing emergency services at motor vehicle accidents and fire protection and suppression at structure fires through service billings, with all cost recoveries paid to the individual fire departments.

In Re: Appointment – Crossroads Community Services Board

Mr. Bartlett reported a letter was received from Shirley Pearmon, Chair of the Crossroads Community Services Board regarding the re-appointment of Howard F. Simpson. He currently serves as the Board of Supervisors representative for Prince Edward County to the Crossroads Board.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to reappoint Supervisor Simpson to the Crossroads Board for a second three-year term from January 1, 2015 to December 31, 2017; the motion carried:

<p>Aye: Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck</p>	<p>Nay: None</p>
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Chairman Simpson requested staff add an item to the December agenda, regarding the permit for the Town of Farmville to use Mottley Lake as a temporary emergency water supply in the event of a drought in 2015.

In Re: Reassessment Update

Mr. Bartlett stated that the reassessment process is nearing completion; he reviewed the next steps in the process.

1. Reassessment notices were mailed Friday, November 14, 2014. Wampler-Eanes Appraisal Group has scheduled hearing dates, as follows:

<u>DATE</u>	<u>TIMES</u>	<u>DATE</u>	<u>TIMES</u>
Monday, December 1	9:00 a.m. – 4:00 p.m.	Monday, December 8	9:00 a.m. – 4:00 p.m.
Tuesday, December 2	9:00 a.m. – 4:00 p.m.	Tuesday, December 9	9:00 a.m. – 4:00 p.m.
Wednesday, December 3	9:00 a.m. – 4:00 p.m.	Wednesday, December 10	9:00 a.m. – 4:00 p.m.
Thursday, December 4	1:00 p.m. – 7:00 p.m.	Thursday, December 11	9:00 a.m. – 4:00 p.m.
Friday, December 5	9:00 a.m. – 12:00 p.m.	Friday, December 12	9:00 a.m. – 12:00 p.m.

2. All meetings will take place in the Ground Floor Conference Room of the Courthouse. If a citizen has a concern about their reassessment, please refer them to the Assessor’s Office at 434-392-5167.
3. The Board of Supervisors has recommended five individuals to serve on the County’s Board of Equalization. Staff is in the process of setting up the mandated training with the Virginia Department of Taxation.
4. Once the Department of Taxation has certified that the citizens recommended to the Board of Equalization have been trained, the Circuit Court Judge will make her appointments to the Board of Equalization.
5. The Board of Equalization will meet by appointment starting sometime after the first of the year. An initial schedule of hearing dates will be published, and the Board of Equalization will meet as many times as required to insure that all citizen concerns are heard.
6. A member of the County Administrator’s staff provides the staff support to the Board of Equalization. We have historically provided an hourly supplement to this individual because of the additional work load and additional hours. Additionally, the County Attorney has historically provided legal assistance on a billable hour basis, as needed.

7. The Board will wish to consider setting the daily stipend paid to members of the Board of Equalization. In 2009, the County paid \$100 per day (no mileage).

Supervisor Wilck questioned the hours the Equalization Board would meet; Mr. Bartlett stated some meetings were held during the day but there were some evening hours. Citizens contact the Administrator's Office and once there is an idea of how many are requesting appointments, and after the Board sets the meeting dates, the schedule is set.

Supervisor Wilck questioned if the hourly supplement must go to the Finance Committee. Mr. Bartlett stated it could go before the Personnel Committee.

Supervisor Timmons stated that if the meetings were scheduled during normal working hours, there would be no need for overtime. Mr. Bartlett stated that the staff could be paid or given comp-time; with the number of vacancies currently in the Administration office, there would be no trouble covering the cost.

Supervisor McKay made a motion, seconded by Supervisor Cooper-Jones, to set the stipend rate for the Board of Equalization members at \$100 per day; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: County Administrator's Report

Mr. Bartlett reported the School Board has presented three tentative dates for the joint meeting with the Board; December 4, December 11, or December 18. After some discussion, it was determined that none of those dates were suitable.

Supervisor Timmons made a suggestion of Tuesday, January 13, 2015, at 5:00 p.m., prior to that month's regular Board of Supervisors meeting.

Mr. Bartlett stated email has been received from staff from Longwood University to discuss their Master Plan. Supervisor Timmons recommended Tuesday, December 9, 2014 at 5:00 p.m. in the Third Floor Conference Room, prior to the Board of Supervisors regular December meeting.

Mr. Bartlett reported the new Circuit Court Judge is renovating the space and wishes to expand the office by six feet. The previous judge was a visiting judge and had only a table, small credenza and chair. The furniture and carpeting required for the new judge is approximately \$7,000. The renovation costs are being absorbed in the maintenance department budget, and other counties may share in the cost. The room is to be complete by December 1 [2014]. The computer is being provided by the State Supreme Court.

After some discussion, Supervisor Townsend made a motion, seconded by Supervisor Gray, to authorize the County Administrator to spend up to \$7,000 to renovate the Judge's chambers; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Mr. Bartlett then reported a State Aid Reduction to the County of approximately \$42,000; the total is \$75,000 but \$33,000 of that involves the Juvenile Detention Center, the Library, and Piedmont Court Services. Those are stand-alone entities and will have their revenues reduced appropriately. He recommended the Finance Committee meet to discuss how to respond to Planning and Budget regarding the \$42,000 prior to the deadline of December 31, 2014 or the State will take its own action.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of October 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of October 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of October 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of October 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of October 2014, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones, seconded by Supervisor McKay, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the meeting was adjourned at 8:42 p.m.