

September 13, 2011

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 13<sup>th</sup> day of September, 2011; at 7:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and James Ennis, County Attorney;

Chairman Fore called the September meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.*

**Dennis Vaughan** thanked the Board and was impressed by the invitation to the "In the Line of Duty Memorial" held Sunday, September 11, 2011. He then requested support of the Resolution for the

Children At Play signs to be posted on Route 1009 (Price Drive) and on Route 1010 (Louise Street). He stated it is a very dangerous area for the children and all residents, and requested more police patrol.

**Henry Shelton**, Prospect District, thanked Mr. Bartlett for the written answers to the questions. He then expressed his concern regarding the construction of Alternate 628 solely for the proposed hotel.

**Alecia Daves-Johnson**, speaking as a member of the Friends of the Appomattox River, thanked the Board for its support and stated the Navy EOD is conducting training exercises this week; they are working along Buffalo Creek and east of Farmville on the Appomattox River where the tornadoes went through, clearing trees and other debris from the waterways. She invited the Board members to a Community Meet & Greet on Wednesday at Charley's Waterfront, at 6:30 p.m. to show appreciation for the soldiers.

**Betty Baskin** requested information on the process of getting Washout Road hard-surfaced, and stated the dust on the road is terrible. Mrs. Puckett stated the funding for paving new roads is small; she said that, each spring, a public hearing is held on the Six Year Plan, and that is the time for citizens to give input on the plan. Mrs. Puckett said VDOT will do chemical treatment to help control the dust.

In Re: Board of Supervisors Comments

Supervisor Campbell questioned the current requirements for someone developing a subdivision in regards to the roads being built to state specifications. Mr. Bartlett stated if there are more than two lots on a property, there must be a road built; additional information regarding subdivisions from VDOT had been received earlier in the day and is being reviewed.

Supervisor Simpson stated action on the "Children At Play" signs, as requested by Mr. Vaughan, has already begun.

Supervisor Jones thanked the staff for putting together the "In the Line of Duty" memorial; he added the staff has been putting in extra time due to the medical absences of two other staff members.

Supervisor Simpson thanked Ron Van Eps, Magi Van Eps and Sarah Puckett for their work on the "In the Line of Duty" memorial; he asked that the County Administrator write letters of appreciation to be included in their personnel files.

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the Board accepted the minutes of the meetings held August 9, 2011; Accounts and Claims; Salaries; a festival permit for the Five County Fair; and the PPTRA Resolution for 2011.

**PPTRA RESOLUTION FOR 2011  
County of Prince Edward, Virginia**

In accordance with the requirements set forth in *VA. CODE ANN. §58.1-3524 C.2. and §58.1-3912 E.*, as amended by *Chapter 1 of the Acts of Assembly (2004 Special Session I)* and as set forth in *Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly*, any qualifying vehicle situated within the County of Prince Edward, Virginia commencing January 1, 2011, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of \$1,000 or less will be eligible for 40.5% tax relief; and
- Personal use vehicles with assessed value of \$1,001 or more shall receive only 40.5% tax relief on the first \$20,000 in assessed value; and
- All other vehicles which do not meet the definition of “qualifying” (such as business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program; and
- In accordance with *Item 503.D.1. of Chapter 951 of the 2005 Acts of Assembly*, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed “non-qualifying” for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

BOARD OF SUPERVISORS

Farmville Printing	Invitations / envelopes	124.00
Commonwealth Regional Council	Reassessment donation	500.00
Walmart	Meeting refreshments	46.88

COUNTY ADMINISTRATOR

Business Card	Postage	44.00	
	Meals	83.97	
	Cooling shelter supplies	17.75	145.72
Pitney Bowes Financial Services	Postage meter lease		29.00
US Cellular	Phone		120.93
University of Virginia	FY11-12 Dues	1,000.00	
	Comp salary survey	360.00	1,360.00
Clerk of Circuit Court	Notary renewal		10.00
Diamond Springs	Water & equipment rental		24.85
Key Office Supply	Rubber fingertips	2.08	
	Office supplies	38.30	
	Laser cartridge	149.99	190.37
Matthew Bender & Company, Inc.	2011 Anno Citator	66.71	
	Repl Vols 5 / 5A / 5B / 3	167.02	233.73
Thompson Publishing Group	Subscription		433.99

COMMISSIONER OF REVENUE

Compro Computers	Computer repair		227.45
Treasurer of Virginia	Online service		78.05
VALTA	11-12 Dues		10.00
Business Data of Virginia, Inc.	Norton & cable		44.90

ASSESSOR

Wampler-Eanes Appraisal	Assess new construction		8,624.00
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TREASURER

AT&T	Phone		29.61
Treasurer of Virginia	Online service		86.35
Pitney Bowes Financial Services	Quarterly lease agreement		1,662.00
Business Data of Virginia, Inc.	Norton		29.95
Compro Computers	Software		89.95

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	1,250.00	
	Monthly contract	3,700.00	4,950.00
BAI Municipal Software	Technical Support		7,902.00
ComputerPlus Sales & Service	Maintenance contract		270.00

ELECTORAL BOARD AND OFFICIALS

Ruby F Amos	Official	100.00	
	Training	25.00	125.00
Barbara Barnes	Official	100.00	
	Training	25.00	125.00
Robert L. Barnes	Official	90.00	
	Training	25.00	115.00
Mary L. Bayliss	Official		90.00
Wendell Brown	Official		90.00
Peggy S. Cave	Official	100.00	

	Training	25.00	125.00
Edwina Covington	Official		90.00
James H. Davis	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	5.00	175.00
Rachael E. Dove	Official		90.00
Sheila Eames	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	5.00	175.00
Vincent Eanes	Official		90.00
Nancy D. Fawcett	Official		90.00
Linda Finch	Official	90.00	
	Mileage	50.00	140.00
Moses Ford	Official		90.00
Beth M. Fore	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	5.00	175.00
Jean G. Fowlkes	Official		90.00
Yolanda Gladden	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Mileage	5.00	155.00
Edward Lee Helton, Jr.	Official	100.00	
	Training	25.00	125.00
Michael L. Helton	Official		90.00
Esther W. Hollingsworth	Official		90.00
Brian N. Hulsizer	Official		90.00
Frances D. Jasper	Official	100.00	
	Training	25.00	125.00
John Jennings	Official		90.00
Donald B. Kellum, Jr.	Official		90.00
James Junior Lee	Official		90.00
Jean W. Lee	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	185.00
Lora P. McElhenie	Official	90.00	
	Official	-90.00	0.00
Patricia Montague	Official		90.00
Tola Morgan	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	

	Mileage	10.00	180.00
Grace E. Moton	Official		90.00
Deanna Lee Nash	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	185.00
Nancy Phaup	Official	100.00	
	Training	25.00	125.00
Rebecca L. Randolph	Official	100.00	
	Training	25.00	125.00
Rosalie B. Robertson	Official	100.00	
	Training	25.00	125.00
Robert Saunders	Set up polls		75.00
Bertha E. Shepperson	Official		90.00
Claudia Somers	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	10.00	180.00
J. Scott Simms	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	185.00
Phillip Somers	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	185.00
Margaret Stockton	Official	100.00	
	Training	25.00	125.00
James B. Towler	Official		90.00
Virginia H. Wilson	Official		90.00
Kasie R. Wright	Official	100.00	
	Training	25.00	125.00
Lucie Zehner	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	
Unilect Corporation	Sample ballots		285.00
Darlington Heights Fire Department	Rent		100.00
Elks Lodge #269	Rent		200.00
Farmville Volunteer Fire Department	Rent		100.00
Hampden-Sydney Fire Department	Rent		100.00
Mount Zion Second Baptist Church	Rent		200.00
Prospect Volunteer Fire Department	Rent		100.00
Rice Volunteer Fire Department	Rent		100.00
Mount Pleasant Church	Rent		200.00

Intab, Inc.	Stickers / holders / seals		456.03
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REGISTRAR

Farmville Herald	Advertising		112.75
U. S. Postal Service	Box rent		110.00
Compro Computers	Backup units / repair		319.90
Key Office Supply	Mouse / tape	18.55	
	Copy paper	88.47	
	Envelopes / hi-lighter / 8G flash drive	30.45	
	Laser cartridge	219.99	357.46

CIRCUIT COURT

Key Office Supply	Mouse		9.99
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GENERAL DISTRICT COURT

US Cellular	Phone		26.46
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CLERK OF THE CIRCUIT COURT

AT&T	Phone		42.35
CenturyLink	Phone		77.22
Kinex Telecom, Inc.	DSL		74.95

LAW LIBRARY

CenturyLink	Phone		36.57
LexisNexis	Online service		228.00
Matthew Bender & Company, Inc.	2011 Anno Citator	66.71	
	Repl Vols 5 / 5A / 5B / 3	167.02	233.73

COMMONWEALTH'S ATTORNEY

Brian Butler	Postage		15.15
Purchase Power	Postage		157.06
James R. Ennis	Mileage	200.91	
	Lodging	928.96	
	Meals	89.31	
	Registration fee	300.00	1,519.18
Commonwealth Solutions	Shredding service		15.00
Queens Crinimal Court	Certify convictions		30.00
Queens County Clerk	Certified convictions	30.00	
	Certified convictions	-30.00	0.00
Key Office Supply	Calendars		89.94

SHERIFF

William D. Shular, Jr.	Dog food		11.84
Walmart	Dog food	59.64	
	Office supplies	193.97	
	GPS	159.00	412.61
Travis Harris	Drug informant money		2,000.00
East End Motor Company, Inc.	Brake pads	222.19	
	Check for miss	72.91	
	Brake rotor & pad	488.38	

	Inspection	16.00	
	Shocks / oil change	365.47	
	Oil change	61.41	
	Tires	483.12	1,709.48
Haley of Farmville	Rotor assembly	340.40	
	Pressure hose	256.02	
	Alignment	139.65	736.07
Compro Computers	Computer repair		250.00
Business Card	Postage	176.00	
	Meals & lodging	926.60	
	Sheriff Association conference	225.00	
	Gas	181.30	
	Seat covers	41.98	1,550.88
Dale Vaughan	Postage		7.20
CenturyLink	Phone		76.42
US Cellular	Phone		631.53
Robert Goldman	Meals		23.11
Joseph Sprague	Meal		15.22
Central Virginia Criminal Justice	CPR training		120.32
Diamond Springs	Water & equipment rental		71.40
Key Office Supply	Hanging folders	6.49	
	Desk calendar	3.99	
	Label writer	119.00	129.48
Staples Advantage	Office supplies		1,474.51
Ellington Energy Service	Gas		196.22
Town of Farmville	Gas		256.47
Southern Police Equipment Company	Handcuffs / magazine	91.89	
	Uniforms	19.00	
	Shoes	87.74	
	Ties	17.00	215.63
Quantum Graphics / Uniforms	Shirts		467.50
Matthew Bender & Company, Inc.	Repl Vols 5 / 5A / 5B / 3		167.02

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Chesterfield Insurers	Accident / health insurance		3,469.00
Davis Pontiac	Handle		29.03
Farmville Auto Parts	Alternator	1,198.98	
	Freight	18.02	1,217.00

RICE VOLUNTEER FIRE DEPARTMENT

Farmville Auto Parts	Battery		189.98
Farmville Wholesale Electric	Air pack batteries		58.70
John Deere Financial	Diesel	365.97	
	Gas	438.25	
	Generator battery	155.99	960.21
Dominion Virginia Power	Electric service		545.89

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Chassis note payment		2,000.00
Fire & Safety Equipment Company	Refill extinguisher		80.90



Goodman Specialized Vehicles	Install seat belt	155.53	
	Inspection / oil change	665.06	820.59
Key Office Supply	Copy paper		6.18
Town of Farmville	Fuel		646.58
Dominion Virginia Power	Electric service		388.74

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Jack L. Slagle Fire Equipment	Hood / gloves / boots	699.30	
	Boots	322.87	1,022.17
Verizon Wireless	Phone		60.07
Verizon	Phone		132.16

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		53.71
Amelia Overhead Doors	Door hoist		1,071.00
BB&T	Tanker payment		14,178.46
Arcet Equipment Company	Oxygen		109.20
C. W. Williams	Chrome cap with chain	21.41	
	Fuse	230.00	251.41
Chesterfield Insurers	Package insurance	312.26	
	Life / accident insurance	4,853.00	5,165.26
Hampden-Sydney College	Postage	15.88	
	Fuel	693.08	708.96
Keplinger Repair Service, Inc.	Serviced brush 2-4	228.36	
	Serviced truck 2	2,020.88	
	Serviced engine 2-2	505.32	
	Serviced engine 2-1	274.51	
	Serviced tanker 2-6	380.28	3,409.35
CenturyLink	Phone		49.43
Jack L. Slagle Fire Equipment	Turbo draft eductor		2,700.00
Dominion Virginia Power	Electric service		214.22

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		75.18
Carquest Appomattox	Vehicle maintenance		213.49
Fire & Safety Equipment Company	Air tank maintenance	17.50	
	Flares	159.90	177.40
Foster Fuels	Propane		419.86
Pamplin Volunteer Fire Department	Janitorial service	260.00	
	Internet	24.95	
	Sink / supplies	1,486.00	
	Handicap parking signs	43.20	
	A/C repair	68.50	
	Dues	35.00	
	Fuel	583.06	
	Truck repairs	320.64	
	Air bottles	3,219.75	
	Phone	50.25	
	Association dues	35.00	

	Repair labor	231.00	
	Ink cartridges	259.34	
	Subscription	21.00	6,637.69
Jack L. Slagle Fire Equipment	Hose repair		619.50
Verizon	Phone		165.85
Dominion Virginia Power	Electric service		867.57

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Diesel	869.22	
	Gas	265.35	1,134.57
US Cellular	Phone		151.70
Verizon	Phone		150.60
Dominion Virginia Power	Electric service		682.19
Watts Auto Service	Tires		1,188.00

AMBULANCE AND RESCUE SERVICES

Prince Edward Volunteer Rescue Squad	11-12 Support		5,000.00
Meherrin Fire & Rescue Squad	11-12 Support		2,500.00

EMERGENCY SERVICES

Timmons Group	Address additions		520.00
Korman Signs	Signs & hardware		219.28

REGIONAL JAIL & DETENTION

Piedmont Regional			
Juvenile Detention Center	Juvenile detention		5,625.00

BUILDING OFFICIAL

Farmville Auto Parts	Brake pads / rotors		192.92
US Cellular	Phone		26.46
Coy Leatherwood	Meal	7.71	
	Meeting registration	15.00	22.71

ANIMAL CONTROL

Southern States	Wire cage clips		3.99
Dominion Virginia Power	Electric service		136.77
CenturyLink	Phone		116.42
US Cellular	Phone		55.12
VACA	Registration		150.00
M&W Printers, Inc.	Dog tags		1,157.44
Business Card	Pail		41.98
Walmart	Dog food / cat litter		172.10
Galls, An Aramark Company	Pants		110.97
Pairet's, Inc.	Shirts		70.00

BIOSOLIDS MONITORING

US Cellular	Phone		31.13
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REFUSE DISPOSAL

Resource International	Miscellaneous work tasks	1,848.90	
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	Storm water compliance	1,349.18	
	Groundwater/gas monitoring	2,186.90	5,384.98
Farmville Wholesale Electric	Conduit straps		1.47
Moore Scale Service-Western VA	Scale repair		5,027.10
C & L Machine & Welding	Repair tarp bracket	50.00	
	Repair pump fitting	175.00	
	Repair compactor	2,980.00	
	Repair tarp cover arm	780.00	3,985.00
East End Motor Company, Inc.	Flat repair	26.50	
	Tire	287.93	314.43
Arena Trucking Company	Trash collection		420.00
Wright's Excavating	Landfill operation		42,187.50
Emanuel Tire of Virginia	Tire recycling		2,134.20
STEPS, Inc.	Recycling fee		623.89
Synergy Recycling, LLC	Electronic recycling		1,193.51
Southside Electric Cooperative	Darlington Heights site	55.01	
	Virso site	70.84	125.85
Dominion Virginia Power	Leachate pump	92.48	
	Scalehouse	68.99	
	Rice site	36.33	
	Cell C pump station	12.62	
	Green Bay site	44.19	
	Worsham site	47.27	
	Prospect site	61.72	
	Landfill site	30.06	393.66
AT&T	Phone		289.59
CenturyLink	Phone		276.75
Ranson's, Inc.	Phone for scalehouse		12.99
US Cellular	Phone		26.46
Verizon	Phone		125.38
O. O. Stiff, Inc.	Monthly service		662.50
Treasurer of Virginia	Annual fee		2,968.18
Prince Edward County Public School	Diesel reimbursement		911.80
Town of Farmville	Gas		1,123.73

SANDY RIVER RESERVOIR

Piedmont Soil & Water	Mowing Dam #12		2,700.00
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GENERAL PROPERTIES

OK Termite & Pest Control	Exterminating service		150.00
East End Motor Company, Inc.	Inspection		16.00
Southside Electric Cooperative	SRR lights		29.86
Dominion Virginia Power	Roy Clark monument	26.44	
	Courthouse	14,470.40	
	Shop	30.50	
	Sheriff Department Shed	9.54	
	Worsham Clerk's office	88.19	
	Lights at Rice	112.63	14,737.70
Town of Farmville	Water & sewer	185.99	
	Water	78.08	264.07

AT&T	Phone		35.98
CenturyLink	Line to hospital	7.97	
	Phone	120.05	128.02
US Cellular	Phone		81.44
O. O. Stiff, Inc.	Monthly service		100.00
Ararmark Uniform Services	Janitorial supplies		334.64
Diamond Paper Company	Towels / Toilet tissue		933.84
Handi-Clean Products, Inc.	Janitorial supplies		231.90
Wilco, Inc.	Janitorial supplies		348.52
Diamond Springs	Water & equipment rental		32.80
East End Chevron	Ice		32.00
Farmville Auto Parts	AHU belts		32.50
Farmville Wholesale Electric	Electric rings	1.99	
	Ballast	176.00	
	Bulbs / ballast	361.28	539.27
Grainger	AHU motor		471.75
Cintas Corporation #524	Uniform rental		416.20
Prince Edward County Public Schools	Diesel reimbursement		110.45
Farmville Auto Parts	Light bulbs	3.99	
	Freon	26.99	
	Gas treatment	7.99	38.97
Walmart	Tires		346.69

CANNERY

Joe Giles Signs, Inc.	Signs		15.00
Southside Electric Cooperative	Electric service		139.93
Ellington Energy Service	Fuel oil		1,296.00
CenturyLink	Phone		82.06
Farmville Printing	Business cards		33.00
Your Safety Company	First aid supplies		118.68
Business Card	Slicer stand / table base		367.50

COMPREHENSIVE SERVICES ACT

Braley & Thompson, Inc.	Professional services		14,359.00
Centra Health	Professional services		4,890.00
Crossroads Services Board	Professional services		3,430.40
Barbara Elam	Foster care		68.66
Grafton School, Inc.	Professional services		11,640.00
Ronald & Sarah Harlan	Foster care		448.00
Shirley Hicks	Foster care		84.68
Jefferson Trail Treatment	Professional services		1,860.00
Letricia R. Logan	Foster care		666.00
Bonnie Mills	Foster care		28.90
Geneva Spaur	Foster care		53.90
Treasurer of Bedford	Professional services		1,160.00

MUSEUMS

Robert Russa Moton Museum	11-12 Support		2,500.00
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<u>PUBLIC LIBRARY</u>		
Farmville-Prince Edward Community Library	11-12 Support	46,639.75
<u>PLANNING</u>		
Business Card	Postage	36.05
US Cellular	Phone	52.92
<u>COMMUNITY DEVELOPMENT</u>		
Piedmont Area Transit	11-12 Support	2,500.00
<u>ECONOMIC DEVELOPMENT</u>		
US Cellular	Phone	26.46
Business Card	Meals	102.39
<u>TOURISM</u>		
Dominion Virginia Power	Electric service	517.33
Town of Farmville	Water & sewer	77.09
Business Card	Shipping	8.34
	Tourism summit	175.00
	Domain names	43.29
AT&T	Phone	27.52
Magi Van Eps	Staff luncheon	23.15
	Museum supplies	53.22
	Office supplies	3.28
Key Office Supply	Packing tape / erasers	18.80
		22.08
<u>SOIL &amp; WATER CONSERVATION DISTRICT</u>		
Piedmont Soil & Water Conservation District	11-12 Support	2,960.00
<u>COOPERATIVE EXTENSION OFFICE</u>		
CenturyLink	Phone	92.96
<u>GENERAL EXPENSE</u>		
nTelos	Phone	2,820.01
Southern States Cooperative, Inc.	Gas	14,169.47
Anthem BCBS	Cobra insurance	1,060.00
<u>CAPITAL PROJECTS</u>		
Compro Computers	Office 2010 software	330.00
Business Card	Exhaust fans	624.42
	Chiller	725.00
Penske Truck Leasing Company	Equipment shipping	1,349.42
CJMW Architecture	Construction document	252.44
		7,658.40
<u>DEBT SERVICE</u>		
Rural Development	Courthouse loan	16,626.00

DARE FUND EXPENSES

Creative Product Sourcing	T-shirts / hats / pencils	1,925.17
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WATER FUND

Town of Farmville	Water	122.61
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit	1,051.29
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PIEDMONT COURT SERVICES

Amelia Bulletin Monitor	Advertising	20.00
Charlotte Gazette	Advertising	71.40
Nottoway Publishing	Advertising	67.07
Southside Messenger	Advertising	30.66
Dominion Virginia Power	Electric service	311.75
AT&T	Phone	146.63
CenturyLink	Phone	198.56
Sheena Franklin	Mileage	159.28
Sharon Gray	Mileage	176.48
Emily Guill	Mileage	26.64
Connie Stimpson	Mileage	54.31
Chad Lipscomb	Mileage	4.44
Renee T. Maxey	Mileage	111.00
Cadance Tyler	Mileage	98.78
Dayna Stanley	Mileage	93.24
Treasurer of Virginia	FOIA Training	90.00
Key Office Supply	Laptop	977.90
Kinex Networking Solutions	Setup 2 laptops	50.00

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	315.00

ADDENDUM BILL LIST

TREASURER

ComputerPlus Sales & Service	Maintenance contracts	1,075.35
M&W Printers, Inc.	Postage - Property bills	4,191.40
	Postage - Real estate bills	2,944.24
		7,135.64
Treasurer of Virginia	Online service	14.85
University of Virginia	Meeting registrations (3)	195.00
Key Office Supply	HP ink	34.98
	Rolodexes / cd holders	80.54
	HP black ink	14.99
		130.51

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expense	500.00
	Monthly contract	3,700.00
		4,200.00

	<u>ELECTORAL BOARD AND OFFICIALS</u>	
Unilect Corporation	Maintenance contract	4,345.00
	<u>SPECIAL MAGISTRATES</u>	
Virginia Magistrates Association	Dues	75.00
	<u>CLERK OF THE CIRCUIT COURT</u>	
Whitecom Systems	Alarm system monitor	258.00
Antonio Haskins	Mileage	1,002.66
	<u>LAW LIBRARY</u>	
AT&T	Phone	35.98
	<u>COMMONWEALTH'S ATTORNEY</u>	
Commonwealth Solutions	Shredding service	15.00
Queens County Clerk	Certified conviction	20.00
Queens Criminal Court	Certified conviction	10.00
	<u>SHERIFF</u>	
Travis Harris, III	Wiper motor / module	336.33
Kenbridge Tire & Auto	Calibrations	50.00
U. S. Postal Service	Box rent	70.00
Kinex Telecom, Inc.	Web host / data backup	39.90
CenturyLink	Phone	10.36
Robert Goldman	Meal	8.13
Joseph Sprague	Meal	12.90
Farmville Printing	Envelopes	285.25
DMV	ID cards	60.00
Southern Police Equipment Company	Maglite battery pack	52.97
	Duty belt	36.99
Galls, An Aramark Company	Credit	-25.98
	Shoes	115.60
Quantum Graphics / Uniforms	Shirts	89.62
		224.50
	<u>PROSPECT VOLUNTEER FIRE DEPARTMENT</u>	
Farmville Auto Parts	Chain bar lube / oil	17.95
Town of Farmville	Fuel	759.92
	<u>REGIONAL JAIL &amp; DETENTION</u>	
Piedmont Regional Jail	Inmate per diem	3,906.10
	<u>BUILDING OFFICIAL</u>	
Pro Auto, LLC	Inspection	16.00
	<u>ANIMAL CONTROL</u>	
Lowe's	Wire for trap	15.20
CenturyLink	Phone	116.42
VACA	2012 Dues	60.00

<u>REFUSE DISPOSAL</u>		
Lowe's	Bug spray	12.98
Emanuel Tire of Virginia	Tire recycling	510.00
AT&T	Phone	56.92
Prince Edward County Public Schools	Diesel reimbursement	1,106.85

<u>GENERAL PROPERTIES</u>			
Dominion Virginia Power	Courthouse	13,793.96	
	SCOPE building	201.27	
	Ag building	1,170.94	15,166.17
AT&T	Phone	35.98	
Lowe's	Floor stripper / wax	120.80	
	Lag shield / screws	44.42	
	Knife / nails / wireclip	29.21	
	Trowel / adhesive tape	50.14	
	Pruner	12.98	
	Nuts / bolts / washers	6.97	
	Screws / washers	1.05	
	Rake	15.18	280.75
	Prince Edward County Public Schools	Diesel reimbursement	130.43
	Taylor-Forbes Equipment Company	Weedeater line	42.63
Carb cleaner / WD40		18.33	
Mower spindle assembly		457.75	518.71

<u>CANNERY</u>		
CenturyLink	Phone	80.21

<u>COMPREHENSIVE SERVICES ACT</u>		
Bear Creek Academy	Professional services	4,930.00

<u>TOURISM</u>		
CenturyLink	Phone	283.64

<u>GENERAL EXPENSE</u>		
Southern States Cooperative, Inc.	Gas	14,797.50

<u>CAPITAL PROJECTS</u>		
Lowe's	Plywood / 2x6 boards	75.24
	Paint / primer	47.95

<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump	35.93

<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Services, Inc.	Drug testing	58.44



In Re: Highway Matters

Mrs. Jorg Huckabee-Mayfield, Transportation and Land Use Director, VDOT, provided a written update on VDOT activities.

Supervisor Jones expressed his appreciation of VDOT performing the study along the High Bridge Trail in Rice.

Supervisor Campbell asked if the Sheriff's office has been notified of the work beginning next week on the bridge on Route 660. Mr. Bartlett said he will notify the Sheriff's office.

Supervisor Simpson made a motion to approve a Resolution for Watch for Children Signs on Route 1009 (Price Drive) and Route 1010 (Louise Street); the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE  
COUNTY OF PRINCE EDWARD, VIRGINIA**

**WATCH FOR CHILDREN SIGN – ROUTE 1009 (Price Drive)**

**WHEREAS**, there is a need for one (1) “WATCH FOR CHILDREN” sign to be placed by the Virginia Department of Transportation on Route 1009 (Price Drive) approximately 0.1 miles from its intersection with Milnwood Road (a Town Street) in the County of Prince Edward, Virginia; and

WHEREAS, there is a need for one (1) “WATCH FOR CHILDREN” sign to be placed by the Virginia Department of Transportation on Route 1010 (Louise Street) just past its intersection with Route 1009 (Price Drive);

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby request that the Virginia Department of Transportation submit a request to the Transportation Commissioner to have placed the aforementioned sign in the following recreational area of the County of Prince Edward: on Route 1009 (Price Drive) approximately 0.1 miles from its intersection with Milnwood Road (a Town Street); and on Route 1010 (Louise Street) just past its intersection with Route 1009 (Price Drive); and

**BE IT FURTHER RESOLVED**, that the installation of the aforementioned signs as well as any future maintenance of the signs shall be from the secondary system construction allocation of the County of Prince Edward, Virginia.

In Re: Public Hearing - Regional Water Supply Plan

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Regional Water Supply Plan. Notice of this hearing was advertised according to law in the Friday, September 2, 2011 and Friday, September 9, 2011 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Alecia Daves-Johnson, Planner, stated the Board of Supervisors conducted a work session on July 28, 2011 for the purpose of reviewing the Prince Edward County Regional Water Supply Plan. The Board was provided with an Executive Summary of the Plan at the meeting and reviewed the three components of the Plan: Regional Water Supply Plan, Drought Response and Contingency Plan (Drought Management Plan), and the Drought Response Ordinance (Drought Ordinance).

At the August 9, 2011 meeting, the Board amended the Water and Wastewater Ordinance to indicate the County's willingness to support the enforcement of the Town of Farmville Drought Response Ordinance as part of compliance with the three required sections of the regional Water Supply Plan.

Chairman Fore opened the public hearing.

Bemeche Hicks, Lockett District, expressed his support of the regional water system and Authority.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Supervisor Wilck made a motion to adopt the Prince Edward County Regional Water Supply Plan; the motion carried unanimously:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

In Re: Comprehensive Plan Update

Mrs. Daves-Johnson stated that at the March 15, 2011 Planning Commission meeting, the Commission unanimously supported a motion to accept Option #2 of a proposal from the Commonwealth Regional Council (CRC) concerning an update to the Comprehensive Plan.

The CRC proposes to provide an update at an estimated cost in the range of \$16,000-\$22,000 and will require 10-12 months for completion. This option would include six to eight working sessions with the Planning Commission and at least one "Citizen Comprehensive Plan Forum", followed by the two mandatory public hearings for the adoption of the amended Comprehensive Plan.

The 2010 Census reflected a decennial population growth rate of 15% or more in Prince Edward County. Therefore, Prince Edward County is now required to designate an Urban Development Area (UDA) in the Comprehensive Plan and must revise the zoning and subdivision ordinances to incorporate the principles of new urbanism and traditional neighborhood design (Code of Virginia 15.2-2223.1). Other components of the work by the CRC include a transportation plan, corrections to the Generalized Future Land-Use Map, inclusion of a recently Dam Break Inundation Zone maps, merging the comprehensive plan goals with a capital improvements program, water protection, and affordable housing. The Comprehensive Plan with the UDA component is required by July 2012.

Supervisor Jones made a motion to authorize the County Administrator to enter into a contract with the Commonwealth Regional Council, accepting Option #2 per the proposal dated March 15, 2011, to update the County Comprehensive Plan with the Department of Planning & Community Development, and to appropriate up to \$22,000 from the General Fund Balance to be expended from the Professional Services line item in the Planning budget; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

In Re: Agribusiness Grant – Tobacco Commission Grant

Mrs. Daves-Johnson stated the Virginia Tobacco Indemnification and Community Revitalization Commission Agribusiness Grant Program is offering grant funds on a competitive basis to projects which diversify the agribusiness economy of the tobacco region. The 2012 grant applications are due October 14, 2011.

This is an opportunity for the Prince Edward Cannery to further expand market opportunities for agricultural products in this region by offering commercially viable low-acid food preservation. Presently, with the upgrades afforded the cannery through a 2010 Tobacco Commission Grant, the cannery can provide processing and preservation of high-acid or acidified food products for commercial resale.

Customers using the cannery for commercial production have requested freezing equipment and refrigerated and frozen storage equipment; other equipment needs include a piston filling machine, vacuum sealing and packaging, thermal testing equipment to verify retort processing temperatures and can tear down equipment to verify can seam quality.

Although a match is not required, the TIC grant will only pay up to 90% of the cost of the equipment. There is an opportunity to match this funding through a partnership with a co-packing service promoting economic development of regional food businesses; however, those details are still being worked out. The Virginia Aqua-Farmers Network sees great expansion potential for their business with the addition of Individual Quality Frozen (IQF) Product freezing and storage capabilities at the cannery.

It is estimated the grant application will request approximately \$450,000. The Cannery operations and the supporting operations of partner users will contribute toward the overall grant project budget. A resolution will be required as part of the grant application process; the Board will have an opportunity to review and approve the final project and budget prior to the submission of the grant application to the Tobacco Commission on October 14, 2011.

Supervisor Gantt made a motion to authorize the preparation of an application to the Tobacco Commission's Agri-business Grant Program for equipment for the Cannery; the motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

In Re: Hazard Mitigation Plan

Mrs. Daves-Johnson stated that an update to the Hazard Mitigation Plan has been prepared for the seven county region served by the Commonwealth Regional Council. The Prince Edward County Planning Commission is reviewing the Prince Edward County draft at its September 27, 2011 meeting. The Plan is required under the Disaster Mitigation Act of 2000 (DMA 2000). Localities must be covered under a Federal Emergency Management Agency (FEMA)-approved Plan to be eligible for certain types of FEMA funding. FEMA requirements state the Plan must be updated every five years for covered localities to remain in compliance with federal regulations. The Draft Regional Hazard Mitigation Plan has been updated in accordance with current state and federal rules and regulations governing local hazard mitigation plans, and must be adopted by the seven counties and eleven participating towns by November 2011.

Supervisor Wiley made a motion to authorize a public hearing for the Hazard Mitigation Plan for the October 11, 2011 Board of Supervisors meeting; the motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

In Re: Proposed Amendment to CRC Charter

Chairman Fore stated the Commonwealth Regional Council is proposing amendments to its charter which would encourage strong participation and representation of various partners within the CRC region.

Supervisor Simpson made a motion to approve the resolution in support of the amendments to the Commonwealth Regional Council Bylaws; the motion carried unanimously:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

**Resolution of the Board of Supervisors  
of the  
County of Prince Edward, Virginia**

**WHEREAS**, the County of Prince Edward is a current member of good standing of the “Commonwealth Regional Council”, and

**WHEREAS**, the “Commonwealth Regional Council” has been discussing the need/desire to have participation/representation of various partners located within the region; and

**WHEREAS**, the “Commonwealth Regional Council” has determined the current dues and membership structure of the Council may inhibit some from being a member; and

**WHEREAS**, the “Commonwealth Regional Council” wants to encourage participation by providing an opportunity for Towns within the region with populations over 3,500, higher educational institutions, and various other regional partners to become a member/participant at a reduced fee:

**WHEREAS**, the current Charter of the “Commonwealth Regional Council” states that in no event, shall any locality or institution be required to pay annual dues in an amount greater than any other member locality or institution, and

**WHEREAS**, the “Commonwealth Regional Council” has presented current Members of good standing with a Charter Amendment which would expand membership opportunities to other entities of regional significance within Planning District 14, and

**WHEREAS**, the “Commonwealth Regional Council” has presented current members of good standing with a Charter Amendment which would give the Council the flexibility to determine the annual dues.

**NOW, THEREFORE BE IT RESOLVED**, that having reviewed the proposed Charter Amendment, copy attached, and having no objections thereto, the Board of Supervisors of the County of Prince Edward recommends, and deems it to be in the best interest of the Council and its Members, and

**RESOLVED**, as a current Commonwealth Regional Council Charter Member in good standing, hereby directs or authorizes its representative to the “Commonwealth Regional Council” to adopt the Bylaws accordingly to reflect these Amendments.

In Re: Appointment – Piedmont Regional Jail Board Alternate Vacancy

Mrs. Puckett stated a letter of resignation has been received from Juliet A. Scott, Alternate on the Piedmont Regional Jail Board.

Supervisor Simpson made a motion to authorize advertisement of the vacancy created by the resignation of the Alternate on the Piedmont Regional Jail Board; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Supervisor Wilck made a motion to appoint Supervisor Howard Campbell as the Interim Alternate until the Alternate position is filled; the motion carried:

Aye:	William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None	Abstain: Howard M. Campbell
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In Re: Request from Moton Museum – Appointment to Moton Board

Supervisor Wiley made a motion to reappoint Supervisor Howard Simpson to the Moton Museum Board of Directors; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Virginia Resource Authority Financing

Mr. Bartlett stated information is forthcoming regarding the VRA financing.

Chairman Fore asked for the concurrence of the Board to postpone action until the October meeting; the Board concurred.

In Re: County Attorney's Report

Mr. James R. Ennis stated a suit has been filed in the General District Court against the Piedmont Regional Jail, Prince Edward County and the Commonwealth of Virginia. A response has been prepared; VACo has been notified and retained the services of a law firm, and responded that Prince Edward County be non-suited asserting sovereign immunity as the grounds. He said the \$25,000 suit involves a visitor tripping over a section of curb that had been repaired and an allegation that it should have been painted yellow and had not been. Mr. Ennis stated the County is not responsible for the way the Jail is operated. Discussion followed regarding the establishment of a Jail Authority; Mr. Ennis stated a Jail Authority would maintain an insurance policy and the County would be insulated against things of this nature.

In Re: County Administrator's Report

Mr. Bartlett stated Holly Morris, Deputy Animal Control Officer, will be out for another two months due to military training, and requested Mr. Mark Cronk, currently a part-time kennel assistant, be appointed a full-time interim deputy animal control officer.

Mrs. Sarah Puckett, Assistant County Administrator, stated the Code of Virginia requires Mr. Cronk to be appointed and take an oath in order to write a summons as a Deputy Animal Control Officer. She said Mr. Cronk would serve in that capacity until Ms. Morris returns and then would return to his current position as kennel assistant. Mr. Bartlett added there would be no budgetary impact.

Supervisor Gantt made a motion to appoint Mark Cronk as Interim Deputy Animal Control Officer; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Mr. Bartlett stated Ron Van Eps, Buildings and Grounds Maintenance Supervisor, provided an inspection report on any damage due to the earthquake on August 23, 2011 and Hurricane Irene on August 27, 2011. Mr. Bartlett reported no significant damage to any of the County buildings; no structural issues were found. There were some minor cracks to a few masonry walls and to the concrete pad at the animal shelter. He added the County carries earthquake insurance.

Mr. Bartlett gave an update on the ratification of the IDA Package for the Tharpe project; he stated there are no state incentives available.

In Re: Committee Reports – Legislative

Mr. Bartlett stated that at the August Board meeting, the Legislative Committee was tasked with updating the County's Legislative Priorities for Board approval. These priorities will be communicated to our legislators, VACo and the CRC for consideration in regional and statewide legislative priorities.

The Legislative Committee (Supervisors McKay, Gantt and Wilck) met and drafted the recommended priorities for Board consideration. A Legislative Luncheon has been planned for Wednesday, September 21, 2011 at 12:00 noon in the Board Room of Settle Hall, Hampden-Sydney College.

After some discussion, Supervisor Gantt made a motion to approve the list of Legislative Priorities as drafted by the Legislative Committee; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

**County of Prince Edward  
2012 Legislative Priorities**

1. ***State Tax Reform*** – The Board of Supervisors of the Prince Edward County urges the Virginia General Assembly to consider a thorough and comprehensive restructuring of the Virginia State Tax Structure to help reduce pressure on local property taxes.
  
2. ***County Food and Beverage Tax*** – The Board of Supervisors of Prince Edward County continues to voice its objections to the cuts in state funding for state mandated programs administered by local governments, especially funding for education. The County believes that the Commonwealth and the General Assembly cannot continue to cut state funding and yet also continue to block all opportunities for localities to generate new, equitable revenue streams, by means other than increasing local property taxes. The Board of Supervisors urges the Virginia General Assembly to amend Section 58.1-3833 to enable all Counties to impose a county food and beverage tax by ordinance and remove the 4% cap. In lieu of that sweeping change, the County of Prince Edward requests being added to Section 58.1-3833 (B), of the Code of Virginia.
  
3. ***Devolution of State Secondary Road System*** – The Board of Supervisors of Prince Edward County is opposed to the devolution of the maintenance, operational, and construction responsibilities on the secondary roads in the Commonwealth of Virginia and urges the Virginia General Assembly to provide enhanced and/or new funding strategies for our deteriorating primary and secondary road systems.
  
4. ***Judicial Appointments and Funding*** – The Board of Supervisors of Prince Edward County requests that the General Assembly fill the judgeship vacancy in the 10<sup>th</sup> Circuit and create and fund one new Judgeship position that has been previously recommended by the Judicial Council of Virginia due to the caseload in the 10<sup>th</sup> Circuit.
  
5. ***Funding for Law Enforcement*** – The Board of Supervisors of Prince Edward County requests that the Virginia General Assembly fully fund the State Compensation Board to a level as set out in Section 15.2-1609.1, Code of Virginia (1 deputy per 1500 population).
  
6. ***Insurance Exemptions***– The Board of Supervisors of Prince Edward County strongly encourages the Virginia General Assembly to provide the same insurance exemptions for the hauling of agricultural products (finished or unfinished) as are allowed for forestry products.

In Re: Committee Report – In the Line of Duty Memorial

Supervisor Wilck and Supervisor Wiley expressed their appreciation to the Committee and staff who worked on the Memorial, both stating the display is excellent and the program was well done.

In Re: Appropriations and Budget Amendments

Mr. Bartlett stated a request was received from the Prince Edward County School Board for approval to procure an HVAC unit for the Prince Edward County Middle School. The schools will bid the procurement of this equipment; it is estimated the cost will not exceed \$150,000.

Supervisor Wiley made a motion to approve the budget amendment and appropriate the funds as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	From General Fund Balance		\$ 150,000
4-100-93000-0252	Transfer to Schools – Capital Project	\$ 150,000	
3-250-41050-0101	Transfer From General Fund – Capital		\$ 150,000
4-250-66000-0001	School Fund – Facilities	\$ 150,000	

The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Public Officials Liability Insurance for Board Appointees – Poplar Hill CDA

Mrs. Puckett stated that Supervisor Simpson, Board representative on the Poplar Hill CDA, has asked that the following request be brought to the Board of Supervisors. The Poplar Hill CDA has no revenue stream and no funds available to it; in order to pay for Public Officials Liability Insurance, the individual members are being asked to pay out of pocket. Three of the eight members of the CDA are appointed by and serve on the CDA at the pleasure of the Board of Supervisors. The remaining five members are either current or past investors in the project and are appointed by the CDA.

After some discussion, Supervisor Wilck made a motion for the County to reimburse the three County appointed members of the Poplar Hill CDA for their cost of the Public Officials Liability Insurance, of \$100.13 each (total of \$300.39); the motion carried:

Aye: Howard M. Campbell  
 William G. Fore, Jr.  
 Don C. Gantt  
 Robert M. Jones  
 Charles W. McKay  
 Howard F. Simpson  
 Jim R. Wilck  
 Mattie P. Wiley

Nay: None

In Re: Appointments – Citizen Board / Commission Vacancies

Chairman Fore stated the following terms expire December 31, 2011 and will be advertised in The Farmville Herald:

Position	Term of Office	Number of Vacancies
Prince Edward County Planning Commission	4 Years	1 County Position*
Prince Edward County Board of Zoning Appeals	5 Years	1 Position**

*\*Individuals holding the County positions must live in Prince Edward County outside the limits of the Town of Farmville.*  
*\*\*For this position, the Board makes a recommendation to the Circuit Court Judge, who makes the appointment.*

Supervisor Wiley made a motion to authorize advertisement of the upcoming positions; the motion carried:

Aye: Howard M. Campbell  
 William G. Fore, Jr.  
 Don C. Gantt  
 Robert M. Jones  
 Charles W. McKay  
 Howard F. Simpson  
 Jim R. Wilck  
 Mattie P. Wiley

Nay: None

In Re: VACo Annual Meeting Voting Credentials

Chairman Fore asked for nominations for voting delegate and alternate for the VACo Annual Business Meeting.

Supervisor Jones made a motion to designate Chairman Fore as voting delegate and Supervisor Simpson as alternate for the VACo Annual Business Meeting. The motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of August 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of August 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of August 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the July 2011 ridership report from PERT and ordered it to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of August 2011, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Campbell and adopted by the following vote:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

the meeting was recessed at 8:16 p.m. until Wednesday, September 21, 2011 at 12:00 noon at Settle Hall,  
Hampden-Sydney College.