

September 9, 2008

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 9<sup>th</sup> day of September, 2008; at 7:00 p.m., there were present:

William G. Fore, Jr.

Robert M. Jones

Charles W. McKay

James C. Moore

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Absent: Sally W. Gilfillan

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Jonathan L. Pickett, Director of Planning and Community Development; Brian Butler, Deputy County Attorney; Melody Foster, Regional Planner for the Commonwealth Regional Council; and Mark McKissick, Assistant Resident Engineer.

Chairman Fore called the meeting to order. Supervisor Moore offered the invocation.

In Re: Public Participation

**Chris Venable**, of Wampler-Eanes, said that at last month's Board meeting, he stated the current sales were at 67% and it would take an increase of 33% to bring real estate assessments to 100% of market values; he said he needed to correct that and it would take an increase of 49% to bring it to 100%.

**Dr. Wilkie Chaffin**, Buffalo District, said that a Closed Session was scheduled and asked if it was still on the agenda. Chairman Fore said it was. Dr. Chaffin then said he has been trying for six years to encourage the Board to follow the Freedom of Information Act standards more closely. He said it is a violation to hold a closed session without presenting a specific reason for the closed session. Dr. Chaffin said the closed sessions held April 2005, February 2006, and July 2006 were in violation due to an improper motion, according to Code Section 2.2-3712(A). He said the motion needs to have three statements: purpose, subject matter, and it must cite the code section; he said only two of the three were

specified. Dr. Chaffin said another code section specifies that this motion is not proper; Code Section 2.2-3712(A) states “A general reference to the authorized exemptions from open meetings shall not be sufficient to satisfy requirements for holding a closed meeting.” He said, in addition, Code Section 2.2-3711(A)7 states: “Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.”

**Jack Houghton**, Farmville District, said, “I read with interest the recent news coverage concerning the negotiations between the Town of Farmville and Prince Edward County involving the public water and sewer utilities. I want to say up front that I support all aspects of prudent growth management, economic development, and proactive community planning. While supporting these good concepts, this is not my message to this board here tonight. But rather, I would like to say that these good concepts, which I hope we all agree on, must be accompanied by government accountability to the citizens it serves.

“The County’s interest in developing its own public utility system is generally known. From reading the news reports, it seems clear that the County is at the brink of major decisions concerning the future of the County and its involvement in public utilities. Unfortunately, the citizens know very little of what the plans are and what their effect will be. The County has recently created the utility authority for the purpose of developing public utilities, however the resolution adopted by this board in June was silent to the kinds of activities contemplated, the estimated costs of those activities, the estimated rates for the resultant services. These are all basic forms of information that are typically seen in such resolutions. I think we do know that this Board is spending significant sums of money for various consultant services related to these contemplated utilities, with over one-third of a million dollars in engineering contracts being approved on one day alone back in November of last year. We know that the Sandy River Reservoir is a component of the County’s overall designs, a multi-million dollar activity by itself, which we recently learned that the Town of Farmville is choosing to opt out of. We also know in recent months that the County has considered the idea of a new waste-water treatment plant, new water supply wells, and a new water transmission line, all of these facilities in the area of The Manor Resort and/or Hampden-Sydney College. We know too that the County has been looking at its options to acquire certain existing utilities and/or customer base currently held by the Town of Farmville. We do not know the status of these ideas or

any of the specific details as citizens. But it is clear that collectively, these known activities will cost likely into the many, many millions of dollars. All of these may be fine ideas, or not. We, the public, just do not know.

“It appears the County is moving ahead expeditiously, while in some cases, the County seems to be exercising unusual procedural expediciencies to make representations without giving the public opportunity to understand what is happening. For example, during my June 18<sup>th</sup> presentation to this Board – this was a public hearing – I mentioned in passing a letter dated November 16, 2007, from County Attorney Ennis to The Manor Resort wherein the County Attorney made specific utility related representations to The Manor Resort. This letter mentions a telephone poll of you Board members as a basis for authorizing those specific representations. From what I understand, those wells were, in fact, built. However, a Virginia Department of Health representative advised me a couple of weeks back that, although the wells have been in place for some time, normal permitting documentation does not exist. Most recently, I understand that Mr. Bartlett represented to The Manor that the Authority intends to buy those wells subject to some conditions. Maybe these wells are a good idea, maybe not. I just don’t know how they fit into the big picture because normal documentation that should be available to the public just isn’t there. Maybe the wastewater treatment plant out at The Manor is a good idea; again, I don’t know because I haven’t seen any rationale for why it was considered in the first place. What about the million dollars in tobacco funds invested in utilities to serve The Manor just last year – how do those facilities fit into the grand plan? Seems clear that a lot of money is being spent on plans, and then a lot of those contemplated activities seem to involve The Manor Resort. It would be really helpful if County officials would lay the plans out in simple terms of activities, costs, rates, and benefits to show the public how it’s all supposed to work to serve the public interest. I would also like to see if the costs are going to be shared with the most obvious project beneficiaries.

“I have some basic recommendations. First, I’d like to recommend that this Board formally review the letter of November 16, 2007 from County Attorney Ennis to The Manor Resort to determine the appropriateness of the decision-making process, the Board’s involvement in the actions, and I would ask that a written report be presented in the future to this Board and made available to the public. Second, I recommend that the Board step back - slow down the process a bit, and make a case to the citizens [and]

explain comprehensively what the options are. What kind of utility activities are being contemplated, the best current estimates of costs for activities, the best estimates for rates, and otherwise how these activities are going to be paid for. Third, I recommend that the Board further – suspend further commitment of public funds to new utility facilities – either acquisitions or developments – until [the] public has been given an opportunity through the public hearing process to comment on those plans. Fourth, I recommend that the Board – that if the Board is contemplating any significant commitment of public resources to public utility systems that it consider putting the measure to public referendum so that the citizens can participate in these important decisions. Planning ahead is a difficult process, but one that makes the best sense. When the citizens, who are directly affected, are involved in the process in a timely fashion, it is the right thing to do. I hope you agree these are reasonable requests to get the citizens involved in their own destiny.”

Supervisor Ward said, “I’m going to address this relative to Dr. Chaffin’s remarks. This is an issue that he has brought before the Board numerous times, and it’s repeated – the thing that he is complaining about is repeated. Interestingly, I read Ken Woodley’s op-ed piece on this very issue - the Freedom of Information Act. We seem to – well, I won’t say that we take it lightly, but I don’t see any responses to the inquiries, and I think that we should at least clarify who is right or who is wrong in this matter... But I think we need to stop sometimes and just say either we are right or we’re not right and we will change what we’re doing. That’s all I have to say to that. And I think I would start with tonight, because the Freedom of Information Act is just that – it’s the law, people have been prosecuted for violating it. I think we need to take it a little more seriously than we have been taking it. And I agree fully with the statements concerning openness and other aspects of our utility activities. I’m on the Board and a number of things pass by me, and if they pass by me, I would assume – although I can’t say it concretely – but I would assume that my constituents don’t know it either. And I’m quite embarrassed if my constituents would approach me for example, and say, ‘I understand you’re buying the wells out at The Manor.’ Well, I got that information accidentally. I just overheard a very quiet conversation between the Chairman and County Administrator and a letter was mentioned. I just happened to ask for the letter; the letter says we are buying the wells at The Manor. That’s the first I’d heard that. So I agree. Our public

needs to know what we're doing, but that would start with our supervisors knowing what the Board is doing.”

**Patti Cooper-Jones**, Farmville, asked if the YMCA will be giving a report. Chairman Fore said the YMCA will be represented at the meeting.

In Re: Consent Agenda

Mr. Ward made a motion to remove the Accounts and Claims from the Consent Agenda for further discussion. The motion carried:

Aye: William G. Fore, Jr.  
 Robert M. Jones  
 Charles W. McKay  
 James C. Moore  
 Howard F. Simpson  
 Lacy B. Ward  
 Mattie P. Wiley

Nay: None

Absent: Sally W. Gilfillan

On motion of Mr. Jones and carried:

Aye: William G. Fore, Jr.  
 Robert M. Jones  
 Charles W. McKay  
 James C. Moore  
 Howard F. Simpson  
 Lacy B. Ward  
 Mattie P. Wiley

Nay: None

Absent: Sally W. Gilfillan

the Board accepted the minutes of the meeting held August 12, 2008 at 7:00 p.m. as corrected; Salaries; an erroneous assessment for the Gospel Light Church in the amount of \$155.93; an erroneous assessment for Roy Taylor, Jr., in the amount of \$8.55; a livestock claim for Dale Mottley in the amount of \$150.00; and a budget adjustment, as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-24040-0033	DMV Overtime Grant		\$ 18,000
4-100-31200-1200	Sheriff-Salaries and Wages Overtime Grant	\$ 18,000	

	<u>LIABILITIES</u>	
VA Department of Taxation	State Sales Tax	4.39
	<u>BOARD OF SUPERVISORS</u>	
Business Card	Fed-Ex-23.39	
	Lodging for guests-396.96	
	Meeting refreshments-16.87	437.22
Farmville Herald	Advertising	726.39
Walmart	Water & cola	43.24
	<u>COUNTY ADMINISTRATOR</u>	
Key Office Supply	Typewriter service contract-192.00	
	Office supplies-37.23	229.23
AT&T	Phone	179.70
Moonstar BBS	DSL	95.00
Embarq	Phone	465.80
US Cellular	Phone	75.28
Business Card	Meals-163.78	
	Fees-15.46	179.24
Diamond Springs	Office supplies	38.15
Farmville Auto Parts	Oil filter	6.97
Matthew Bender & Company, Inc.	Repl Vols 4A & 4B-98.40	
	Code 08 Anno Citator-51.80	150.20
	<u>INDEPENDENT AUDITOR</u>	
Brown, Edwards & Company, LLP	Commissioner of Revenue audit	2,250.00
	<u>COMMISSIONER OF REVENUE</u>	
Farmville Herald	Advertising	78.00
AT&T	Phone	58.37
Ntelos	Internet	19.95
Embarq	Phone	202.15
Beverly M. Booth	Mileage-131.04	
	Lodging-188.16	
	Meals-88.78	407.98
	<u>TREASURER</u>	
AT&T	Phone	106.73
Embarq	Phone	223.64
Pitney Bowes Financial Service	Equipment lease	1,815.66
Mable Shanaberger	Mileage-146.25	
	Lodging & meals-404.40	550.65
Treasurers Association of Virginia	Registration	295.00
	<u>INFORMATION TECHNOLOGY</u>	
Business Data of Virginia, Inc.	Travel expenses-825.00	
	Monthly contract-2,800.00	3,625.00
ComputerPlus Sales & Service	Maintenance contract	270.00
	<u>ELECTORAL BOARD AND OFFICIALS</u>	
Farmville Printing	Color copies-maps	30.00
	<u>REGISTRAR</u>	
Dale L. Bolt	Postage-4.80	
	Internet connection-39.80	
	Mileage-280.22	

U. S. Postal Service	Meals & lodging-774.81	1,099.63
	PO box rent-106.00	
	Stamps-647.00	753.00
AT&T	Phone	42.87
Embarq	Phone	143.06
Key Office Supply	Printer cartridge-194.99	
	Office supplies-149.80	
	Laptop computer-750.00	1,094.79

CIRCUIT COURT

AT&T	Phone	53.43
Embarq	Phone	169.78
Virginia Lawyers Weekly	Subscription	149.50

GENERAL DISTRICT COURT

AT&T	Phone-Juv. Prob.-203.75	
	Phone-J&D-127.07	
	Phone-Gen. Dist. Court-99.74	430.56
Embarq	Phone-J&D-91.17	
	Phone-Juv. Prob.-102.49	
	Phone-Gen. Dist. Court-307.53	501.19
U S Cellular	Phone	37.64
Key Office Supply	Cannon copier	824.00

SPECIAL MAGISTRATES

AT&T	Phone	130.15
Embarq	Phone	91.50

CLERK OF THE CIRCUIT COURT

Key Office Supply	Typewriter service contract	108.00
AT&T	Phone	115.66
Embarq	Phone	273.98

LAW LIBRARY

Embarq	Phone	32.58
Matthew Bender & Company, Inc.	Repl Vols 4A & 4B-98.40	
	Code 08 Anno Citator-51.80	150.20

COMMONWEALTH'S ATTORNEY

Cecelia Charlton	Postage	8.60
AT&T	Phone	175.98
Kinex Networking Solutions	Internet	49.95
Embarq	Phone	267.84
Shred-It	Shredding service	43.00

VICTIM WITNESS ASSISTANCE PROGRAM

AT&T	Phone	83.30
Embarq	Phone	49.87
Cindy Sams	Mileage-72.72	
	Meal-16.60	89.32
VNVWC	Conference registration	150.00
Key Office Supply	Office supplies	181.32

SHERIFF

Medtox Laboratories, Inc	Drug test kits-482.45	
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	Random test setup-150.00	632.45
ESI of Virginia, Inc.	Phone line repair	168.75
Kinex Networking Solutions	Install Windows XP	75.00
AT&T	Phone	595.01
Carrington's Music	Cell phone	59.94
Embarq	Radio-10.52	
	Phone-449.11	459.63
Embarq Communications, Inc.	Radio	26.51
US Cellular	Phone	695.49
Diamond Springs	Office supplies	101.30
Staples Business Advantage	Office supplies-171.73	
	Printers-579.91	751.64
UPS	Fees	1.96
William Cary	Gas	20.00
Newman Tire Company, Inc.	Tire	107.38
Virginia Communications	Radar unit cable	361.39
Walmart	Range supplies-55.96	
	Uniforms-112.08	168.04
Best Uniforms, Inc.	Uniform patches	597.00
Mary Lou's Monogramming	Embroidery	28.00
Quantum Graphics/Uniforms	Uniforms	517.65
Southern Police Equipment Company	Holsters-81.25	
	Shoes-56.49	137.74
USA Mobility Wireless, Inc.	Pager rental	66.55

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Davis Pontiac	Truck repairs	479.15
Farmville Auto Parts	Tow bar/brake/adapter-218.89	
	Hitch & ball mount-33.09	251.98
Farmville Automotive & Tire	Manifold/air pipe/gasket	582.70
Farmville Volunteer Fire Department	Cell phone bill-82.02	
	Internet-24.90	106.92
Shanaberger & Sons	Concrete	132.44
Singer Associates Fire Equipment	Install truck lights-1,500.00	
	Service pump chassis-4,464.98	5,964.98
Andy's Sign Shop, LLC	Truck lettering	309.77

RICE VOLUNTEER FIRE DEPARTMENT

Fire & Safety Equipment Company	SCBA cylinder tests	311.78
Goodman Truck & Tractor	Truck repairs	1,437.68
Singer Associates Fire Equipment	Truck repairs	2,609.89
Embarq	Phone	89.64
Dominion Virginia Power	Electric service	469.21

PROSPECT VOLUNTEER FIRE DEPARTMENT

Citizens Bank & Trust Company	Loan payment	6,849.46
Embarq	Phone	46.28
Dominion Virginia Power	Electric service	325.90

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Darlington Heights Vol Fire Dept	Reimburse loan payment	501.50
Stellar One Bank	Loan payment	501.50
Southside Electric Cooperative	Electric service	366.11
Verizon	Phone	80.64

<u>HAMPDEN SYDNEY VOLUNTEER FIRE DEPARTMENT</u>		
BB&T	Truck payment	14,178.46
<u>PAMPLIN VOLUNTEER FIRE DEPARTMENT</u>		
AT&T	Phone	36.01
Pamplin Volunteer Fire Department	Fuel	623.10
Verizon	Phone	47.76
Dominion Virginia Power	Electric service	420.98
<u>MEHERRIN VOLUNTEER FIRE DEPARTMENT</u>		
Chesterfield Insurers	Insurance	4,273.00
Roy C. Jenkins, Inc.	Lp gas-87.18	
	Diesel-1,267.31	
	Gas-622.44	1,976.93
Singer Associates Fire Equipment	Hurst oil	199.39
US Cellular	Phone	156.35
Verizon	Phone	129.54
Dominion Virginia Power	Electric service	595.89
<u>FOREST FIRE PREVENTION</u>		
State Forester	Forest fire control	9,978.22
<u>EMERGENCY SERVICES</u>		
Timmons Group	Address X-reference	1,130.00
<u>REGIONAL JAIL &amp; DETENTION</u>		
Piedmont Regional Jail	Electronic monitoring	450.00
<u>BUILDING OFFICIAL</u>		
US Cellular	Phone	37.64
Coy Leatherwood	Meals-15.58	
	Meeting registration-30.00	45.58
<u>ANIMAL CONTROL</u>		
Dominion Virginia Power	Animal shelter	95.15
US Cellular	Phone	75.28
Harwood & Son Insurance	Bond-Foster	100.00
Ray Foster	Photo processing	6.17
Newman Tire Company, Inc.	Tires	649.95
Animal Care Equipment & Services, Inc.	Cat traps	385.99
Butler Animal Health Supply	Needles	106.04
<u>BIOSOLIDS MONITORING</u>		
US Cellular	Phone	37.64
Tri-County Ford-Mercury	Oil change	29.89
<u>REFUSE DISPOSAL</u>		
Resource International	Cell D construction management-14,873.39	
	Storm water permit compliance-1,152.18	
	Miscellaneous work tasks-2,219.40	18,244.97
Luck Stone Corporation	Stone-Virso site	356.88
Piedmont Regional Jail	Inmate trash pickup	75.00
Southern States	Roundup-164.68	
	Fencing-564.44	
	Tie-down & gloves-34.97	764.09

Dave M. Walker	Cleaning box site	250.00
Jimmy's Service Center	Oil change/grease-418.00	
	Oil change/adjust brakes-443.15	861.15
Arena Trucking Company	Trash collection	368.00
Wright's Excavating	Landfill operation	42,187.50
Emanuel Tire of Virginia	Tire recycling	2,163.60
STEPS, Inc.	Recycling fee	1,410.66
Southside Electric Cooperative	DH Site	61.86
Dominion Virginia Power	Leachate pump-396.65	
	Scalehouse-39.10	
	Cell C pump station-44.80	
	Green Bay site-43.78	
	Worsham site-42.97	
	Prospect site-58.44	
	Landfill site-40.12	665.86
AT&T	Phone	161.13
Embarq	Phone	238.09
US Cellular	Phone	37.64
Verizon	Phone	413.65
Walmart	Phone & cord	12.94
Treasurer of Virginia	Annual permit	2,965.51
Farmville Auto Parts	Fittings & air hose	104.03
Newman Tire	Tires	690.00
	<u>SANDY RIVER RESERVOIR</u>	
Troutman Sanders, LLP	Legal services	5,134.00
Draper Aden Associates	Water supply plan-5,650.00	
	SRR Intake design-4,000.00	
	Serv. Authority plan-6,017.50	
	Interim water supply-17,920.00	
	Dam inspection-1,560.00	35,147.50
	<u>GENERAL PROPERTIES</u>	
East End Chevron	Oil change-10.00	
	Ice-24.47	34.47
Southside Electric Cooperative	SRR lights	33.04
Dominion Virginia Power	Industrial park-67.79	
	Roy Clark monument-11.98	
	Shop-35.25	
	Sheriff's Department shed-5.60	
	Worsham Clerk's office-86.54	
	Lights at Rice-70.27	277.43
Town of Farmville	Water & sewer	179.45
Embarq	Phone	63.08
US Cellular	Phone	188.29
Key Office Supply	Printer ribbons-54.98	
	Canned air-25.45	80.43
Aramark Uniform Services	Janitorial supplies	231.26
Handi-Clean Products, Inc.	Janitorial supplies	321.57
Walmart	Mop & refills-28.78	
	Cleaning supplies-27.08	55.86
Wilco, Inc.	Janitorial supplies-2,039.60	
	Trash bags-329.50	2,369.10
Ayers Building & Supply Company	Plug & fitting	5.72
Business Card	Window wash wand	159.98
Farmville Wholesale Electric	Fluorescent bulbs	251.83

Price Supply Company, Inc.	Foam cleaner	22.24
Cintas Corporation #524	Uniform rental	452.20
Sherwin Williams Company	Paint & brush	146.84
Farmville Auto Parts	Power steering fluid-3.17	
	Truck ac parts-150.97	
	Oil filters-13.54	167.68
Fisher Auto Parts, Inc.	Oil & filter-48.55	
	Oil drain plug-4.88	53.43
Taylor-Forbes Equipment Company	Mower belt-51.66	
	Generator oil/filter-37.65	89.31

CANNERY

Southside Electric Cooperative	Electric service	142.93
Ellington Energy Service	Fuel	1,221.50
Hubert Company	Gloves & spoons	115.98

WELFARE/SOCIAL SERVICES

Department of Medical Assistance Services	State/local hospitalization	3,953.26
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COMPREHENSIVE SERVICES ACT

Sabur Latrind Abdus	Foster care	210.00
Kathy Bandy	Foster care	628.00
Centra Health	Professional services	2,600.00
Central Virginia Family Psychiatry	Foster care	140.00
Crossroads Services Board	Professional services	4,290.00
Cumberland Hospital	Professional services	16,343.51
Elk Hill	Professional services	3,818.50
Family Preservation Services	Professional services	7,226.25
Juanita Fisher	Foster care	230.00
Grafton School, Inc.	Professional services	7,202.50
Leigh D. Hagan, PhD, PC	Foster care	5,250.00
Heartland Family Counsel	Professional services	5,500.00
Christy Johnson	Foster care	628.00
Ernestine Lee	Foster care	990.00
Little Feats Child Care	Foster care	330.00
Dekeace Morton	Foster care	628.00
Presbyterian Home/Family Services	Professional services	3,441.00
Jeremy & Jamie Proffitt	Foster care	447.16
Angela Uhrich	Foster care	4,917.00
United Methodist Family Services	Professional services	4,969.08
Anthony & Jodi Williams	Foster care	1,733.08

PLANNING

R. Samuel Coleman	Commission meeting-100.00	
	Mileage-14.04	114.04
Donald B. Gilliam	Commission meeting-100.00	
	Mileage-23.40	123.40
Clifford Jack Leatherwood	Commission meeting	100.00
Robert Christopher Mason	Commission meeting-100.00	
	Mileage-10.53	110.53
Clem Richards	Commission meeting-100.00	
	Mileage-23.40	123.40
James Robert Wilck	Commission meeting	100.00
Business Card	Phone charger	20.95
US Cellular	Phone	75.28

Jonathan Pickett	Mileage	238.45
CPEAV	Meeting registration	450.00

ECONOMIC DEVELOPMENT

Details & Company	Ad creative concept	495.00
Dominion Virginia Power	Moore building-305.03	
	Electric service-130.43	435.46
AT&T	Phone	76.74
Moonstar BBS	DSL	45.00
Embarq	Phone	184.16
Key Office Supply	Office supplies	174.51

COOPERATIVE EXTENSION OFFICE

Embarq	Phone	93.68
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DEBT SERVICE

Rural Development	Courthouse loan	16,626.00
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit	959.00
Anthem BCBS	Retiree health insurance	1,616.00

REVENUE SHARING FUND – VDOT

Draper Aden Associates	Via Sacra	2,145.00
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PIEDMONT COURT SERVICES

Dominion Virginia Power	Electric service	274.74
AT&T	Phone	300.47
Moonstar BBS	Internet	15.00
Embarq	Phone	203.34
Sheena Franklin	Mileage	98.28
Sharon Gray	Mileage	120.49
Connie Stimpson	Mileage-14.02	
	Meeting registration-65.00	79.02
Ashley Hricko	Mileage	96.52
Brittany Layne	Mileage	102.37
Renee T. Maxey	Mileage-137.05	
	Office supplies-4.06	141.11
Rebecca Moss	Mileage	122.85

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	210.00

PCS DRUG TESTING FEES

Kroll Laboratory	Drug testing	62.28
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ADDENDUM BILL LIST

COUNTY ADMINISTRATOR

Town of Farmville	Gas	53.73
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	<u>COMMISSIONER OF REVENUE</u>	
VITA	Online service	125.38
	<u>TREASURER</u>	
ComputerPlus Sales & Service	Equipment service contracts	581.70
VITA	Online service	125.38
NACCTFO	Dues	60.00
Key Office Supply	Office supplies	44.89
	<u>REGISTRAR</u>	
VITA	Online service	3.25
	<u>SPECIAL MAGISTRATES</u>	
VITA	Pager rental	16.36
McMillian Pager Service	Pager rental	127.20
	<u>CLERK OF THE CIRCUIT COURT</u>	
Whitecom Systems	Alarm monitoring	258.00
	<u>LAW LIBRARY</u>	
AT&T	Data line	33.80
LexisNexis	Online service	197.00
	<u>COMMONWEALTH'S ATTORNEY</u>	
Pitney Bowes Financial Service	Postage meter lease	105.00
	<u>SHERIFF</u>	
Commtronics of Virginia	Camera repairs	492.00
East End Motor Company, Inc.	Repair brake light-17.05	
	Repair brake rotors-782.02	
	Install alternator-304.82	
	Reset light-64.82	1,168.71
Kinex Networking Solutions	Install new VCIN program-483.90	
	Internet-124.85	
	2 Dell computers-2,338.00	2,946.75
Business Card	Meals-67.15	
	Gas-88.71	
	K9 Equipment/batteries-157.56	
	Uniform insignia-25.83	
	Gun magazines-224.92	564.17
UPS	Shipping charges	17.07
U. S. Postal Service	P. O. Box rent	70.00
Farmville Printing	Copies	150.40
Key Office Supply	Battery backup-239.96	
	Planners-85.50	
	Cd envelopes & file folders-13.78	
	Copy & photo paper-95.96	
	Letter trays-13.45	
	Printer ink cartridge-39.98	
	Chair-362.00	850.63
Apple Time, Inc.	Info pocket sliders	514.02
Town of Farmville	Gas	9,933.03
Newman Tire Company, Inc.	Tires	701.73
Virginia Communications	Radar mounts	175.00
Printech, Inc.	Traffic summons	578.04

Quantum Graphics/Uniforms	Shirts	133.85
Southern Police Equipment Company	Flash jumpsuits-847.50	
	Shoes-56.49	903.99
Intoximeters, Inc.	2 Intoximeters	862.00
	<u>EMERGENCY SERVICES</u>	
Korman Signs	Signs & hardware	560.70
	<u>REGIONAL JAIL &amp; DETENTION</u>	
Piedmont Regional Juvenile Detention Center	Juvenile detention	3,450.00
Piedmont Regional Jail	Inmate per diem	4,068.90
	<u>BUILDING OFFICIAL</u>	
Town of Farmville	Gas	357.27
	<u>ANIMAL CONTROL</u>	
Embarq	Phone	31.98
Town of Farmville	Gas	973.95
	<u>BIOSOLIDS MONITORING</u>	
Town of Farmville	Gas	260.18
	<u>REFUSE DISPOSAL</u>	
Lowe's	Water pump-388.00	
	Roundup-102.96	490.96
Mid-Atlantic Irrigation	Pump repair parts	71.01
Southside Electric Cooperative	Virso site	99.92
Dominion Virginia Power	Rice site	59.12
AT&T	Phone	33.79
Embarq	Phone	35.62
O. O. Stiff, Inc.	Monthly service	702.75
Town of Farmville	Gas	3,231.02
	<u>GENERAL PROPERTIES</u>	
Appomattox Glass & Storefront, Inc.	Replace atrium window	1,380.00
Reliable	Time clock & cards	304.74
Dominion Virginia Power	Ag building	1,189.67
Ellington Energy Service	Fuel oil	11,693.34
Embarq	Line to hospital-7.97	
	Phone-47.04	55.01
O. O. Stiff, Inc.	Monthly service	100.00
Lowe's	Cleaning supplies-26.87	
	Batteries-19.94	46.81
Town of Farmville	Gas	786.58
	<u>CANNERY</u>	
Embarq	Phone	36.09
	<u>COMPREHENSIVE SERVICES ACT</u>	
Business Card	Foster care	133.78
Jeremy & Jamie Proffitt	Foster care	130.20
Walmart	Foster care	593.41
Shantay Watson	Foster care	382.20
Reliable	Ink cartridges	45.46

<u>PLANNING</u>		
Watson & Duggan, PLC	Zoning maps	300.00
Town of Farmville	Gas	68.08
<u>ECONOMIC DEVELOPMENT</u>		
Virginia Baptist Historical Society	Research-Jamestown Courthouse	55.00
Farmville Printing	Letterhead-155.00	
	Envelopes-204.60	359.60

In Re: Accounts and Claims

Mr. Ward asked for clarification on the Sandy River Reservoir invoice for “Interim Water Supply” from Draper Aden for \$17,920.

Mr. Bartlett said it was for engineering services associated with the design of the water line along Route 15 South to Hampden Sydney.

Mr. Ward asked if there is a contract or written document with Hampden Sydney regarding the water line along Route 15 South; Mr. Bartlett said there is a verbal agreement at the moment. Mr. Ward said he understood that the construction of the line is dependent upon an agreement with the Town of Farmville. Mr. Bartlett said the Board has not approved any expenditures of funds for the construction of any utility system to include that water line, but the Board has approved the design of the line, a treatability analysis of the Sandy River Reservoir water, preliminary design of the intake, and preliminary design of the water plant.

Mr. Ward said he does not understand why the County continues to spend money if it is not certain the project will be constructed. He said either the County should go forward or stop spending the money, and should certainly delay spending the money. He said the newspaper headlines said the Town is going ahead without the County as far as a water supply, which makes a major impact on what is being done. Mr. Ward said, “It seems to me we need to decide where we’re going, how much money we’re going to spend, and stop going forward with these verbal commitments which – well, I won’t say nobody knows, but I certainly don’t know what was said, I don’t know what our obligation is, I don’t know what our privileges are, I don’t know where our possible income – if any – is, that’s coming. There’s nothing on paper, and with this \$17,000 - almost \$18,000, and I think the last time I counted, it might have been \$70-

some ... I don't think we need to spend \$100,000 and not know what we're going to do with it – with the project.” Mr. Bartlett said the whole contract price was approximately \$90,000.

Mr. Jones said the reason for hiring the engineers was that the Board does not know the cost of the project until the engineering study is done to give the Board an idea of how much it will cost to construct. He said until the engineering firm does the study, the Board won't be able to make an educated decision on whether or not to proceed with the project. The engineering firm is hired to give a cost analysis; basic figures were given previously but the engineering technology wasn't applied to the County's specific scenario to find a more precise cost. He said if the money is not spent on the study, the Board will not know. He added engineering firms are not cheap, but the County has to use their expertise to figure out if the water system will be possible. Mr. Jones said without knowing the construction cost, the project cannot be decided if it would ever show a profit or not, and he couldn't see how the project could proceed without doing these things. He said the figures presented prior to the study ranged in the millions of dollars.

After some further discussion, Chairman Fore said this Board has been aware of this from day one, and this isn't being done without the full knowledge of the entire Board. He said funds had to be appropriated in the budget to do this.

Mr. Ward asked if the Board was aware that the plans included a \$2,000,000 water line from Hampden-Sydney to The Manor. Chairman Fore said it won't be known until the study is complete.

After some further discussion, Mr. Jones made a motion to approve the Accounts and Claims. The motion carried:

Aye:	William G. Fore, Jr. Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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Absent: Sally W. Gilfillan

In Re: Public Hearing – District 401 School Board Vacancy

Chairman Fore announced this was the date and time scheduled for a public hearing on the District 401 School Board Vacancy. Notice of this hearing was advertised according to law in the August 15, 2008

and August 22, 2008 issues of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore said Patsy Pelland resigned from the Prince Edward County School Board in July 2008, and Mr. McKay had appointed a Citizens Committee to accept nominations for the vacancy. He said the procedure would be accelerated to fill the expired term. Chairman Fore opened the public hearing.

Mr. McKay called upon the Citizens Committee Chair, Shelby Asal, to present the nominees.

Chairman Fore said the four nominees for the School Board position are Osa S. Dowdy, Patricia Maria Caterina Johnson, Jonathan W. Keohane, and Patti Winborne.

Ms. Patricia Johnson said she accepted the nomination; she said she is a teacher of Italian language in the Hampden-Sydney area and in Charlottesville, and has two children in the Prince Edward County public schools.

Chairman Fore then asked for nominations from the floor. Being none, Chairman Fore closed the public hearing. He then said the Board will make their selection at a reconvened meeting to be held on Tuesday, September 23, 2008 at 5:30 p.m.

#### In Re: Public Input Session-Regional Transportation Deficiencies

Melody Foster, Regional Planner for the Commonwealth Regional Council, said the Commonwealth Regional Council is currently tasked with identifying deficiencies in the region in order to create a Rural Long Range Transportation Plan. She said as part of Phase II, VDOT requires all regions to identify transportation deficiencies; the task force utilizes data from VDOT on levels of service, accident data, road history, as well as local knowledge of the area to identify deficiencies. Ms. Foster asked the Board and the public to submit any recommendations to Prince Edward County's regional representative, Jonathan Pickett, by next month. She said the list currently includes the intersection at Routes 307 and 460 for safety, Route 15 South between Farmville and Kingsville for safety, and the intersection of Routes 15 and 628 for congestion and safety.

Mr. Ward asked about the elevated railroad crossing in Prospect; Mr. McKissick, Assistant Resident Engineer, said it will be leveled as the funding comes available from the High Bridge Trail State

Park, as had been done on Route 608. Mrs. Puckett, Assistant County Administrator, said the High Bridge Trail State Park anticipates work being done in the Prospect area by this fall.

In Re: Highway Matters

Mr. McKissick said, in reference to the Transportation Deficiency study, that the request is for major project recommendations, and interstates. He said the money will go into studies. He said too many recommended projects would cloud the significance, and suggested tailoring to a few projects.

Chairman Fore asked about Route 642. Mr. McKissick said the routine projects will be taken care of by the Highway Department; the Transportation Deficiency study has a separate source of funds. Ms. Foster said this would also help to come up with remedies. Discussion followed.

Mr. McKissick then reported that the projects on Route 460 at Bush River; Route 360 over the railroad; Route 613, Miller Lake Road; and Slaydon Forest Road rural addition are all under construction and going well. He said there was a pavement failure on Route 628, which has been temporarily dealt with until next year when the road will be repaved. He said eleven roads had been closed temporarily due to the tropical storm, three of those for more than 24 hours. He said an eight foot diameter pipe had been washed out along Route 757, and funding from FEMA has been requested; the area may be declared a disaster area. He said the solution to the permanent fix is unknown at this time.

Mr. Moore inquired about the state's plan to continue working on the railroad bridges. Mr. McKissick said there are still some funds available with the 80/20 match for work being done on Route 622/623 bridges, as they are not part of the federal road system.

Discussion followed on the Third Street West ramp problem; Mr. McKissick said some of the problems are environmental and flood zone issues, as well as there being potential blind spots.

Mr. Moore asked if the Sheriff could post officers at the intersection of Routes 460 and 307, as people do not stop at the intersection, even though a stop sign is posted.

Mr. Simpson asked about the hole at the foot of the Route 628 bridge; Mr. McKissick said it is temporarily patched until they can get back in to repave the road.

Mrs. Wiley said at night, a bright light shines in the eyes of drivers coming from Route 307 turning west onto Route 460. Mr. McKissick said state law regulates outdoor ads and lights, and will check with the owner to address the issue.

In Re: Appropriations

Mr. Bartlett said various items that were contained in the FY08 budget were not expended prior to the end of the fiscal year and needed to be carried forward into the current fiscal year (FY09). He said the majority of the reappropriations (\$324,521) concerns expenditures associated with the Sandy River Reservoir, including work associated with development of the RPOD, the PER for the proposed water plant, the PER for the water intake, the development of the water supply plan and the development of the interim water supply which became the design of a water line to Hampden-Sydney.

Mr. Bartlett said \$7,500 involves the special audit of the Commissioner of Revenue; the reappropriation of \$28,500 is part of the County’s match for the VDOT grant being used to make renovations at the Moton Museum. He said the reappropriations total \$360,521.

Mr. Bartlett requested the following appropriations:

	<u>Debit</u>	<u>Credit</u>
3-100-41050-0100 Transfer from General Fund Balance		\$ 360,521
4-100-42610-3160 Sandy River Reservoir-Professional Services	\$ 247,306	
4-100-42610-3170 Sandy River Reservoir-Interim Water Supply	\$ 6,720	
4-100-42610-3310 Sandy River Reservoir-Repairs and Maintenance	\$ 70,495	
4-100-12240-3120 Accounting and Auditing Services	\$ 7,500	
4-100-72200-5641 Moton Museum VDOT Grant	\$ 28,500	

Mr. Moore made a motion to approve the appropriations as presented. The motion carried:

<p>Aye: William G. Fore, Jr. Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley</p>	<p>Nay: None</p>
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Absent: Sally W. Gilfillan

In Re: Board/Commission Appointments

The Board was advised that two Planning Commissioner's terms and one Board of Zoning Appeals member's term would expire December 31, 2008.

Mr. Jones made a motion to authorize advertisement of the Board and Commission vacancies for which the Board will make appointments at the December Board meeting. The motion carried:

Aye:	William G. Fore, Jr. Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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Absent: Sally W. Gilfillan

In Re: Piedmont Regional Hazard Mitigation Plan Update

Jonathan Pickett said that in December 2005, the Federal Emergency Management Agency (FEMA) approved the Commonwealth Regional Council's Regional Hazard Mitigation Plan to which Prince Edward was a party. He said these plans were required nationwide to allow localities to access certain FEMA grant funds. Mr. Pickett said that while a plan is in place, there is a great deal still to be done, and FEMA requires the plans to be updated every five years. He said the CRC is requesting each participating locality commit \$3,500 to the update process. He added the amount may be less; FEMA pays 75%, and the state or localities pay 25%, but the state will not pay this year, and will be up to the localities to make the match.

Mr. Moore made a motion to appropriate support not to exceed \$3,500.00 for the updating of the Commonwealth Regional Council's Regional Hazard Mitigation Plan. The motion carried:

Aye:	William G. Fore, Jr. Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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Absent: Sally W. Gilfillan

In Re: Animal Shelter Renovations and Appropriations

Mr. Ray Foster, Animal Control Officer, said the State Office of Veterinary Services conducts an annual inspection of the Prince Edward County Animal Pound. He said that the inspection held June 2, 2008 necessitates that the County make some improvements to the facility, to include the application of a special epoxy primer and paint on all interior and exterior surfaces within each run or anywhere that animals are housed, the purchase of new cat cages, and the construction of a separate isolation area. Mr. Foster said the anticipated cost to the county for the application of the epoxy and the purchase of the cat cages is \$5,500. He requested a supplemental appropriation to cover the costs.

Mr. Bartlett said the Board may wish to consider authorizing the County Administrator to advertise for bids for the construction of the separate isolation area, based on the proposed 15' x 24' floor plan. He added the required plan will be submitted to the State following the Board's action.

Mr. Bartlett requested the following appropriations:

	<u>Debit</u>	<u>Credit</u>
3-100-41050-0100 Transfer from General Fund Balance		\$ 5,500
4-100-94000-0013 Animal Shelter-Improvements from State Inspection	\$ 5,500	

After some discussion, Mr. McKay made a motion to approve the appropriations as presented and to authorize the County Administrator to advertise for bids for the construction of the separate isolation shelter. The motion carried:

Aye: William G. Fore, Jr.  
Robert M. Jones  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

Absent: Sally W. Gilfillan

Mr. Foster said the state has changed the law regarding the impounding fees for dogs. He said a second offense would double and a third offense would triple the set fee, to discourage repeat offenses by

negligent owners. He added there have been many complaints about neighboring dogs being loose, and asked the Board to consider a year-round confinement of dogs, with the exception of hunting dogs. He said with the opening of the Rails to Trails hiking trail, dogs at large could create serious issues.

In Re: County Administrator's Report

Mr. Bartlett said Eric Houglan, High Bridge Trail State Park Manager, reported 1,113 people used the new High Bridge Trail during the first week it was open; of that, 652 people used the trail during the Labor Day holiday, which was more than three of the other established state parks.

Mr. Bartlett said the Light of Reconciliation project continues; the Committee met with the landscape architect a few weeks ago regarding a design; Richard McClintock is working on the final design and price of any plaque or memorial that will be placed on the front lawn. He said that work is ongoing with the Moton Museum regarding the model of the Civil Rights Memorial to be displayed at the museum.

Mr. Bartlett then said in regards to the state reductions and reimbursements, he found that two of the counties said they desired Piedmont Court Services to absorb the state reimbursements by either their fund balance or by increasing their fees, and one county stated they would reimburse Prince Edward County. He said four other counties would make the decision at their meetings taking place that week. He said there was no need for the Board to make a decision at that time.

Mr. Bartlett said the auditors would not arrive until the first week of November. He said in looking at the highlights for the revenue side, the County has exceeded the revenue budget. The merchants capital increased by 16% over last year, and the local use and sales tax increased 13% over last year. He said others also increased, thanks to the efforts of the Commissioner of Revenue and the Treasurer. Mr. Bartlett said this shows the strength of the local economy, partly due to the largest employers being Longwood University, Hampden-Sydney College and Southside Community Hospital. He said the county under-spent overall, and the original budget approved July 2007 called for the use of the Fund balance of approximately \$1.8-1.9 million, but the County only used approximately \$300,000.

In Re: Commonwealth Regional Council Regional Legislature Priorities

Chairman Fore said the Commonwealth Regional Council (CRC) requests Prince Edward County provide recommended regional legislative priorities to the CRC. He said the Legislative Committee, comprising of Supervisors Gilfillan, Simpson, and Wiley, should review the County's priorities and present their recommendation to the Board at the October 14<sup>th</sup> Board meeting.

In Re: Appointments – Piedmont ASAP

Mr. Bartlett said Mrs. Mable Shanaberger's term on the Piedmont ASAP Board has expired, and the Piedmont ASAP Board has requested she be reappointed to serve another three year term.

Mr. Simpson made a motion to reappoint Mrs. Mable Shanaberger to the Piedmont ASAP Board for a term of three years. The motion carried:

Aye:	William G. Fore, Jr. Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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Absent: Sally W. Gilfillan

In Re: Closed Session

Chairman Fore recommended the scheduled closed session be postponed due to Dr. Chaffin's question of it being a proper motion. He said it was not an absolute matter of importance, and it could be done at a later date. The Board concurred to postpone the closed session.

In Re: YMCA Report

Mr. Dan Albert, Executive Director of the Southside Virginia Family YMCA, reported that membership exceeded their goals, with 1,694 units consisting of just under 4,400 members. He said their operating budget is expected to be just over \$1 million at the end of this fiscal year, which is 10-15% over what had been projected through their pro forma budget. He said more members means more financial

assistance. To date, over \$40,000 has been given in financial assistance, and the YMCA has offered financial assistance to an additional 114 people who have not yet applied for qualified membership.

Mr. Albert explained the National Activate America Initiative program, which encourages participants to take 2,000 steps more each day. He said the National Diversity Initiative was launched in early September, and they held a dinner with community leaders and others to facilitate a discussion from those in attendance and to gather input. He said a kick-off walk for America On The Move will be held Monday, September 22 at 9:00 a.m. and there will be a family fun walk on Saturday, September 27.

Mr. Albert then turned to the summer programs, which had an attendance of 209 campers, 182 of those from Prince Edward County. He said \$19,345 was provided in scholarships to the campers, with \$16,825 given to Prince Edward County campers. He said the YMCA worked with Social Services and the foster care system to determine need.

Mr. Albert said the after-school program currently has 55 participants, with 22 on a waiting list. He said they are currently looking at building a detached center because of so many children wishing to participate. They are also looking to use space at the schools. He also said he feels the senior citizen group is being under-served, and is looking for ways to increase programs for them as well.

Mr. Albert then said this is the 10<sup>th</sup> year of an operational partnership, and reviewed some of the available activities, such as swimming, the fitness center, adult sports and the football program. He also said that in partnership with the Prince Edward County schools, the YMCA plans to teach every third grader how to swim free of charge.

Mr. Albert said the programs are reviewed each year and a steering committee, representatives from the schools and past coaches were consulted regarding the football league. He said the decision was made to leave the league due to the priorities and self-imposed rules of the YMCA, citing safety issues. He added the registration this year was not sufficient to fill one team. He read a statement which was approved unanimously by the YMCA Board on August 26, 2008:

“This year, the YMCA offered the children of Prince Edward County a football program that was in keeping with the principles of the YMCA and with the best interests of the players in mind. Due to lack of registration and community support for them all, the YMCA is unfortunately unable to implement the program this season, and therefore,

cannot in good faith accept that portion of the \$25,000 that the County has traditionally given to the YMCA to run the County's football program. If the County can find an organization that is willing to run the football program, the YMCA will support the wishes of the County."

Mr. Albert said the YMCA will have football clinics throughout the fall to teach the basics and drills in the hopes that the Pop Warner league will be better embraced next year. He said the obvious communication breakdown was a deterrent this year.

After some further discussion, Mr. Jones said he is grateful that the YMCA took on the responsibility for the recreation activities for the county. He said the YMCA does a great service in administering the programs.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of August 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of August 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of August 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Financial Report from Prince Edward County Schools

Dr. Patricia Watkins, School Superintendent, submitted a financial summary report for the month of August 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the August 2008 ridership report from PERT and ordered it to be filed with the Board papers.

On motion of Mr. McKay and adopted by the following vote:

Aye:	William G. Fore, Jr.	Nay: None
	Robert M. Jones	
	Charles W. McKay	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	
	Mattie P. Wiley	

Absent: Sally W. Gilfillan

the meeting was recessed at 9:30 p.m., and will reconvene at 5:30 p.m., September 23, 2008.