

September 9, 2014

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9th day of September, 2014; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Economic Development Director; and Jim Ennis, County Attorney.

Chairman Simpson called the September meeting to order. Reverend Finney offered the invocation and Chairman Simpson led the Pledge of Allegiance.

In Re: Public Participation

(None)

In Re: Board of Supervisors Comments

Supervisor Timmons announced Dr. Wilkie Chaffin's wife passed earlier today and asked all to keep him in prayer.

Supervisor Cooper-Jones requested a moment of silence in honor of and out of respect for Lacy B. Ward, Sr.

Supervisor Jones stated an article in the newspaper contained an error regarding a quote made by Supervisor Wilck regarding the Prince Edward County Heartland Industrial Park, and that a Supervisor is quoted as saying \$19 million had been spent on construction on the Park. He said Prince Edward County's cost on the

construction on the property was \$353,000 and all of that was from tobacco grants. He stated it is misleading and needs to be corrected.

In Re: Consent Agenda

After some discussion, Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to remove the following appropriation from the Consent Agenda, and then take the appropriation to the Finance Committee for review:

<u>FY 2015 Budget Amendment</u>		<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	Transfer From General Fund Balance		\$210,000
4-100-42300-8206	Refuse Disposal / Vehicle	\$180,000	
4-100-94000-0005	Capital / Motor Vehicle	30,000	

The motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

On motion of Supervisor McKay, seconded by Supervisor Gray, and carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the Board accepted the Treasurer's Report for July 2014; the minutes of the meetings held August 12, 2014 at 6:00 p.m., August 12, 2014 at 7:00 p.m., and August 21, 2014; Accounts and Claims; Salaries; and appropriations as follows:

FY 2015 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-19020-0001	Recovered Cost – Other		\$ 117
4-100-81600-5210	Tourism / Postal Services	\$ 117	
3-100-33010-0013	Federal / Byrne Grant		1,218
4-100-31200-6017	Sheriff / Byrne Grant	1,218	

Prince Edward Treasurer's Report - July 2014

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	7,796,843.97	738.00	283,712.53	7,513,869.44
Wachovia Social Services	367,824.62		85,763.68	282,060.94
Bank of America School Fund	1,232,331.23	0.33	585,449.63	646,881.93
Bank of America Food Service	102,148.70	309.94	12,667.28	89,791.36
Benchmark Food Service	256,739.96		200.00	256,539.96
TOTAL				8,789,143.63

Certificates of Deposit

Benchmark	519,048.66
Citizens Bank Recreation	15,000.00
Citizens Bank Underground Storage	20,000.00
Farmers Bank	200,000.00
Wells Fargo Advantage Fund	162,451.76
TOTAL	916,500.42

GRAND TOTAL 9,705,644.05

BOARD OF SUPERVISORS

Farmville Herald	Advertising	497.13
VACORP	Public official liability	2,454.00
Howard M. Campbell	Mileage	140.00
Howard F. Simpson	Mileage	389.20
Business Card	Registration	350.00

COUNTY ADMINISTRATOR

VACORP	Workers compensation	39.25
	Motor vehicle insurance	464.00
	Public official liability	460.00
		963.25

Key Office Supply	Typewriter maintenance contract		192.00
Business Card	Postage	58.80	
	Red ink cartridge	140.22	199.02
US Cellular	Phone		136.92
Diamond Springs Water, Inc.	Equipment rental		8.95
Farmville Printing	Letterhead	92.10	
	Business cards	118.00	210.10
Key Office Supply	Office supplies	2,670.47	
	Notebook	2.89	2,673.36
Matthew Bender & Company, Inc.	2014 Anno Citator		83.08

LEGAL SERVICES

VACORP	Workers compensation		9.75
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COMMISSIONER OF REVENUE

VACORP	Workers compensation		47.75
Treasurer of Virginia	Online service		77.05

ASSESSOR

Wampler-Eanes Appraisal	Reassessment		5,508.54
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TREASURER

VACORP	Workers compensation		51.00
M&W Printers, Inc.	Postage - Personal Property	4,830.00	
	Postage - RE bills	3,234.00	8,064.00
Treasurer of Virginia	Online service		77.05
Key Office Supply	Toner		159.98
STEPS, Inc.	Shredding service		35.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expenses	1,125.00	4,825.00
BAI Municipal Software	Technical support		8,911.00
ComputerPlus Sales / Service	Printer maintenance contract		79.00

ELECTORAL BOARD AND OFFICIALS

Betty A. Gibbs	Mileage	78.40	
	Meals & lodging	119.34	197.74

REGISTRAR

VACORP	Workers compensation		18.25
Dale L. Bolt	Mileage	103.60	
	Meals & lodging	306.95	410.55

CIRCUIT COURT

VACORP	Workers compensation		8.00
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GENERAL DISTRICT COURT

US Cellular	Phone		23.43
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CLERK OF THE CIRCUIT COURT

VACORP	Workers compensation		83.50
CenturyLink	Phone		47.89
Farmville Printing	Business / appointment cards		96.00
Key Office Supply	Copy paper	25.16	
	Keyboards	119.90	145.06

LAW LIBRARY

AT&T	Phone		41.86
CenturyLink	Phone		80.75
LexisNexis	Online charge		254.00

COMMONWEALTH'S ATTORNEY

VACORP	Workers compensation		105.75
Purchase Power	Postage		41.18
Treasurer of Virginia	IPad service		131.22
Robert Bauer	Mileage	142.24	
	Lodging	663.52	
	Meals	163.53	969.29
Brian Butler	Mileage	185.92	
	Lodging	961.08	
	Meals	143.32	1,290.32
James R. Ennis	Mileage	191.52	
	Lodging	1,321.84	
	Meals	94.24	
	Registration	300.00	1,907.60
Morgan Greer	Mileage	265.55	
	Tolls & parking	54.50	
	Meals	286.54	606.59
Treasurer of Virginia	Registration		50.00
Farmville Printing	Office forms		36.30
STEPS, Inc.	Shredding service		35.00
ClaimFox, Inc.	Records request		64.60
Key Office Supply	Appointment books		101.94

VICTIM WITNESS ASSISTANCE PROGRAM

VACORP	Workers compensation		11.75
Farmville Printing	Brochures		115.30

SHERIFF

VACORP	Workers compensation	3,812.25	
	Motor vehicle insurance	15,775.00	19,587.25
Medtox Laboratories, Inc.	Drug testing		50.00
Burkeville Body Shop	Auto repairs		2,174.39
East End Motor Company, Inc.	Sensor	90.00	
	Wrecker service	145.00	
	Headlight bulb	29.99	
	Repair fuel door	54.50	
	Tire rotation	20.00	
	Mount / balance tires	267.52	

	Tires / brake pads	875.51	1,482.52
Wohlford's Radar	Radar repair		150.00
Business Card	Postage	98.00	
	Parking	5.00	
	Meals	137.87	
	Conference / training	325.00	
	Gas	125.08	690.95
Treasurer of Virginia	VCIN		52.87
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN		18.49
US Cellular	Phone		41.18
Jimmy Farley	Meals		19.55
Robert Goldman	Meals		15.53
Brandon Yoder	Meals		24.11
Signs@Work, Inc.	Accreditation seals		315.00
Business Data of Virginia, Inc.	Norton update		29.95
Diamond Springs Water, Inc.	Water and supplies		100.15
Key Office Supply	Toner	179.98	
	Thumb drive	5.95	
	Folders	78.09	264.02
National Neighborhood Watch	Finance charge	2.22	
	Booklets	193.00	195.22
Ellington Energy Service	Gas		
Fisher Auto Parts, Inc.	Battery		128.96
NAPA of Farmville	Cushion		12.99
CMI, Inc.	Dry oxygen tank		173.08
Central VA Criminal Justice Academy	Academy supplies		155.98
Commtronics of Virginia	Replace speaker mic screw		30.25
Galls, Inc.	Holster / handcuff case	124.43	
	Lockout tool kit	152.54	
	Rechargeable battery	80.36	357.33
Moore Medical, LLC	Gloves	416.88	
	Biohazard boxes	25.90	442.78
Southern Police Equipment Company	Mag charger	91.50	
	Badge case	17.50	109.00
Creative Monogramming	Shirts		456.00
Quality Uniform Company, Inc.	Uniforms		1,412.25
Compro Computers	Upgrade / router / power supply		704.99
Elecom, Inc.	Vehicle equipment		2,572.42

SHERIFF - COURTS

VACORP	Workers compensation		1,199.00
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Farmville Volunteer Fire Department	Truck payment		34,604.77
Municipal Emergency Services	Hydraulic fluid / tool	516.17	
	Shirts	409.31	925.48

RICE VOLUNTEER FIRE DEPARTMENT

Hometruster Bank	Truck payment		23,854.55
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Industrial Repair, Inc.	Truck maintenance		1,022.96
John Deere Financial	Diesel	835.00	
	Gas	302.09	1,137.09
Dominion Virginia Power	Electric service		457.55
Witmer Public Safety Group	LED streamlight		98.48

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Davis GMC Truck, Inc.	Oil change / inspection		49.95
Fire & Safety Equipment Company	Trousers		56.25
Pamplin Exxon	Fuel	147.79	
	Truck maintenance	723.10	870.89
Prince Edward County Public Schools	Diesel		398.57
Prince Edward County Treasurer	Gas		172.10

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

C. W. Williams	LED lights		256.28
Cyrus Pest Control Company	Exterminating service		90.00
Southside Electric Cooperative	Electric service		517.33
Prince Edward County Treasurer	Loan payment		25,826.60

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

BB&T Governmental Finance	Truck payment		33,263.62
Fire & Safety Equipment Company	American flag		70.00
Goodman Truck & Tractor	Pulley		185.09

PAMPLIN VOLUNTEER FIRE DEPARTMENT

Commtronics of Virginia	Radio repair		280.00
Farmville Auto Parts	Carb kit & cleaner		154.08
Prince Edward Overhead Doors	Bay door repairs		140.00
Verizon	Phone		54.12
Vest's Sales & Service, Inc.	K48 Spanner tool		181.54
Dominion Virginia Power	Electric service		440.33
NAPA, Inc.	Air filter / degreaser		30.98

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Diesel		976.47
Verizon	Phone		177.09
Dominion Virginia Power	Electric service		542.75
Watkins Insurance Agency	Package / auto / umbrella insurance		3,814.00

EMERGENCY SERVICES

VACORP	Line of Duty coverage		18,506.00
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REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring	1,113.75	
	Professional services	371.25	1,485.00
Piedmont Regional Jail	Inmate days - first quarter		359,640.16

<u>BUILDING OFFICIAL</u>			
VACORP	Workers compensation	251.25	
	Motor vehicle insurance	464.00	
	Public official liability	154.00	869.25
Rod & Staff, LLC	Balanced tires		15.00
US Cellular	Phone		23.43
Treasurer of Virginia	Tradesman license		90.00

<u>ANIMAL CONTROL</u>			
VACORP	Workers compensation	305.75	
	Motor vehicle insurance	928.00	1,233.75
Lowe's	Concrete	37.50	
	Brush / muriatic acid	21.44	
	Tank sprayer	28.44	87.38
Sherwin Williams Company	Roller covers / brush		24.65
Dominion Virginia Power	Electric service		234.97
CenturyLink	Phone		167.64
US Cellular	Phone		46.86
Walmart Community / FRCSLLC	Dog food / bleach / trap	142.89	
	Boots	42.97	185.86

<u>MEDICAL EXAMINER</u>			
Treasurer of Virginia	Coroner		20.00

<u>BIOSOLIDS MONITORING</u>			
VACORP	Workers compensation	264.25	
	Motor vehicle insurance	464.00	728.50
Tri-County Ford, Inc.	Oil change		32.59
US Cellular	Phone		23.43
East End Motor Company, Inc.	Tires		296.64

<u>REFUSE DISPOSAL</u>			
VACORP	Workers compensation	3,647.75	
	Motor vehicle insurance	928.00	4,575.75
Resource International	Groundwater / gas monitoring	1,305.00	
	Storm water compliance	1,449.15	
	Misc. work tasks	2,854.00	5,608.15
Lowe's	Air conditioner	178.27	
	Light bulbs	102.42	280.69
C & L Machine & Welding	Bearings	46.90	20.00
	Repair compactors	5,875.00	
	Hydraulic hose	420.00	
East End Motor Company, Inc.	Inspection	51.00	
	Tire	218.50	269.50
Jimmy Whirley / Powerwash	Cleaned rolloffs		75.00
James P. Childress, Jr.	Truck maintenance		290.08
Allied Waste Services 974	Trash collection		432.90
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		3,213.90
STEPS, Inc.	Recycling fee		1,538.44

Synergy Recycling, LLC	Electronic recycling		1,403.14
Southside Electric Cooperative	DH Site	60.55	
	Virso site	82.39	142.94
Dominion Virginia Power	Leachate pump	259.11	
	Scalehouse	124.44	
	Rice site	36.71	
	Cell C pump station	24.01	
	Green Bay site	47.35	
	Worsham site	80.08	
	Prospect site	108.38	
	Landfill site	56.59	736.67
AT&T	Phone		53.55
CenturyLink	Phone		305.29
US Cellular	Phone		26.68
Verizon	Phone		129.47
O. O. Stiff, Inc.	Monthly service		662.50
Treasurer of Virginia	Annual fee		2,798.29
Prince Edward County Public Schools	Diesel		1,673.05
NAPA of Farmville	Antifreeze		27.98

GENERAL PROPERTIES

VACORP	Workers compensation	1,246.75	
	Boiler insurance	1,639.00	
	Fire insurance	20,533.00	
	Motor vehicle insurance	2,320.00	25,738.75
Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitor Center	38.00	237.00
Hudson-Payne Electronics	Fire alarm test cntrt	650.00	
	Sprinkler module	278.13	928.13
Pro Auto, LLC	Inspection / ball joint		198.75
Southside Electric Cooperative	SRR lights		30.70
Dominion Virginia Power	Roy Clark monument	6.14	
	Courthouse	13,528.99	
	Shop	39.04	
	SCOPE building	211.51	
	Sheriff Dept shed	11.92	
	Worsham Clerk office	149.62	
	Lights at Rice	110.22	
	Ag building	1,066.89	15,124.33
Town of Farmville	Water & sewer		199.54
AT&T	Phone		41.86
CenturyLink	Phone		133.43
US Cellular	Phone		121.08
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		377.17
Lowe's	Swiffer refill	22.71	
	Vacuum filter	13.28	

	Eureka vacuum cleaner	160.55	
	Cable / couplers & ends	37.97	
	Lumber / screws	98.80	
	Knee pads	47.48	
	Primer bulb	9.48	
	Cable ties	7.77	
	Return	-55.43	342.61
Ayers Building & Supply Company	Floor level		15.68
Diamond Springs Water, Inc.	Water & equipment rental		50.65
Fisher Auto Parts, Inc.	AHU belts		34.12
Grainger	AHU belts	49.68	
	Door hinges	50.27	99.95
Cintas Corporation #524	Uniform rental		405.80
Prince Edward County Public Schools	Diesel		268.66

CANNERY

VACORP	Workers compensation		134.25
Virginia Food Works	Contract payment		2,916.67
Fisher Auto Parts, Inc.	Meat saw belt		11.87
Lowe's	Lumber	16.86	
	Insulation / sleeve	10.97	27.83
Southside Electric Cooperative	Electric service		403.67
Parker Oil Company	Fuel oil		1,233.49
CenturyLink	Phone		203.70
Key Office Supply	Ink cartridge		30.99

CHAPTER X BOARD

Crossroad Services Board	1st Quarter support		15,000.00
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COMPREHENSIVE SERVICES ACT

Business Card	Foster care		31.32
Centra Health	Professional service		3,520.00
Childhelp, Inc.	Professional service		435.00
Grafton School, Inc.	Professional service		20,638.00
Ashley Long	Foster care		4,077.00
The Hughes Center	Professional service		4,598.00
Virginia Family Services	Professional service		1,020.00
Virginia Home for Boys & Girls	Professional service		2,664.14
Sallie DiVenuti	Foster care		187.02

SUPERVISION OF PARKS & RECREATION

Southside Virginia Family YMCA	14-15 Summer program		20,000.00
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PLANNING

VACORP	Workers compensation		292.75
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.40	122.40
Preston Hunt	Commission meeting	100.00	
	Mileage	22.40	122.40
Timothy Mark Jenkins	Commission meeting	100.00	

	Mileage	12.32	112.32
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.08	110.08
W. Parker Terry, Jr.	Commission meeting		100.00
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.40	108.40
Brett Von Cannon Watson	Commission meeting		100.00
Farmville Herald	Advertising		266.50
Business Card	Postage		12.00
US Cellular	Phone		46.86

COMMUNITY DEVELOPMENT

Town of Farmville	14-15 Support		25,000.00
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ECONOMIC DEVELOPMENT

VACORP	Workers compensation		360.50
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TOURISM

VACORP	Workers compensation		11.00
Dominion Virginia Power	Electric service		287.50
Business Card	UPS		134.97
CenturyLink	Phone		357.92
Virginia's Retreat	14-15 Support		4,500.00

FLOOD & EROSION CONTROL

Amelia County Treasurer	Engineering costs		1,000.00
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COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		105.08
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GENERAL EXPENSE

Lumos Networks	Phone		2,727.20
Southern States Cooperative, Inc.	Gas		14,347.48

CAPITAL PROJECTS

Commworld Central Virginia	IT upgrade / firewall		2705.25
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WATER FUND

VACORP	Auto insurance	75.00	
	Public official liability	325.00	400.00
Town of Farmville	Water analysis	40.00	
	Water	903.32	943.32

SEWER FUND

VACORP	Auto insurance	75.00	
	Public official liability	325.00	400.00
Dominion Virginia Power	Sewer pump		30.09

<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit	1,094.00
<u>PIEDMONT COURT SERVICES</u>		
VACORP	Workers compensation	86.00
Dominion Virginia Power	Electric service	214.70
CenturyLink	Phone	61.62
Lumos Networks	Phone	305.55
Prince Edward County Treasurer	Fire insurance	75
Jessica Carrion	Mileage	97.44
Sheila Edmonds	Mileage	58.24
Julianna Ferrell	Mileage	46.48
	Newspapers	0.50
Sheena Franklin	Mileage	141.12
Sharon Gray	Mileage	260.96
Connie Stimpson	Mileage	23.24
	Office supplies	3.13
Renee Maxey	Mileage	66.08
	Office supplies	18.96
The Hyatt Dulles	Conference lodging	577.92
<u>PCS SUPERVISION FEES EXPENDITURES</u>		
SRP Corporation, LLC	Rent	2,500.00
<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Service, Inc.	Drug testing	19.48

In Re: Highway Matters

Mr. Kevin Wright, VDOT Residency Administrator, presented an update of VDOT activities:

- Mowing of secondary roads is underway
- Route 665, Darlington Heights Road, bridge repair with deep deck patching. The bridge will be one-lane beginning Monday, September 15 for two weeks, then the entire bridge will be closed for four weeks. Detours will be posted.
- Route 643, Back Hampden-Sydney Road, utility relocation to begin soon.

Supervisor Timmons reported he has a petition for Bell Road to be paved through Rural Rustic and to be included in the upcoming Six-Year Plan.

Chairman Simpson asked about the new guardrail being installed near Appomattox, adding there are areas in Prince Edward County that need guardrail. Mr. Wright stated there is a billion dollars' worth of guard rail needs. Studies are done and priority is given to those areas where people are losing lives or property.

Supervisor Timmons then stated that during the discussion of the Six Year Plan, Nursery Road had been added; he was notified there has been a very serious accident on the west end. He stated they need to keep pushing for the road to be straightened or guardrail to be installed.

Supervisor Townsend conveyed thanks and compliments from a citizen regarding the good job done in clearing on Route 696.

Supervisor Wilck questioned the proposed \$800 million cut from the Governor's budget and its effect on the VDOT budget. Mr. Wright stated it is as yet unknown.

Supervisor Gray said that strong dialog about the roads in Prospect is necessary during the Six Year Plan discussion. Mr. Wright stated the work sessions with the Board of Supervisors should be scheduled soon after the first of January, 2015.

In Re: Reassessment Update

Every six years, a general reassessment of real estate is conducted in Prince Edward County, in accordance with Section 58.1-3252 of the Code of Virginia. An appraisal firm is hired by the Board of Supervisors to re-appraise every parcel at its fair market value, which is based upon a sales study completed by the appraisal company. These assessments are effective for six years unless a change is made such as boundary adjustment, division of property, change in zoning, court orders, and new construction. The County's reassessment of real estate, which began in the summer of 2013, will become effective on January 1, 2015.

Mr. Gary Eanes, Wampler-Eanes Appraisal Group, presented an update to the Board on the status of the reassessment and the upcoming schedule. He stated the field work is complete and the data entry is nearly complete. The process is on schedule to send notices to citizens by mid-October.

Supervisor Jones questioned the impact the natural gas pipeline will have on property values. Mr. Eanes stated it would depend on the impact to the land; he added the reassessment is done by following the market, it doesn't create the market.

In Re: Board of Equalization

Mr. Wade Bartlett, County Administrator, reported that pursuant to Section 58.1-3370 of the *Code of Virginia*, the Board of Supervisors will need to recommend appointees to the Circuit Court for the Board of

Equalization (BOE). The BOE is appointed by the Circuit Court after the completion of a general reassessment. Members, made up of Prince Edward County residents, are to be broadly representative of the community with a majority being freeholders, and at least 30 percent being current or former professionals in the real estate, construction, financial, or legal fields. The BOE shall be composed of not less than three, nor more than five members.

The BOE is tasked with the following:

- To hear or receive complaints concerning the fair market value or uniformity of real estate assessments from any taxpayer or his agent;
- To correct any errors or omissions;
- To correct any known duplication or omissions in the assessment roll;
- To make public advertisement of its meetings and keep minutes of such meetings.

In all cases brought before the BOE, the valuation determined by the assessor is presumed to be correct. The taxpayer bears the burden of proving that the property is valued at more than its fair market value, that the assessment is not uniform in its application, or that the assessment is otherwise not equalized.

In 2009, the County's Board of Equalization comprised the following members: Wilkie Chaffin, Doris Farrar, James Garnett, Jr., Marshall Thackson and Cheryl Whirley. This Board did an outstanding job for the County and staff highly recommends the Board consider these individuals. Between now and the end of the year, the Board of Supervisors will wish to make recommendations to the Circuit Court Judge for the membership of the BOE. If the Board wishes, staff can contact these individuals to see if they are willing to continue to serve. Any vacancies would be filled according to the requirements of the *Code of Virginia*.

Additionally, the *Code of Virginia* provides for the optional appointment of alternates, if requested by the Board. Staff recommendation would be for Board members to speak with former members of the BOE to see if they feel alternates should also be appointed.

Supervisor McKay made a motion, seconded by Supervisor Cooper-Jones, to contact the previous Equalization Board members to see if they are willing to serve; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Personal Property Tax Relief

Mrs. Beverly Booth, Commissioner of Revenue, stated she has computed the Personal Property Tax Relief Act (PPTRA) percentage of tax relief from the Commonwealth for 2014 to be 40% of assessed value based upon guidelines provided by the State.

Supervisor Jones made a motion, seconded by Supervisor Gray, to accept the Personal Property Tax Relief Act percentage to be 40% of assessed value for 2014; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to authorize the Personal Property Tax Relief Program Resolution; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

**PPTRA RESOLUTION FOR 2014
County of Prince Edward, Virginia**

In accordance with the requirements set forth in *VA CODE ANN. §58.1-3524 C.2. and §58.1-3912 E.*, as amended by *Chapter 1 of the Acts of Assembly (2004 Special Session I)* and as set forth in *Item 503.# (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly*, any qualifying vehicle situated within the County of Prince Edward, Virginia commencing January 1, 2014, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of \$1,000 or less will be eligible for 40% tax relief; and
- Personal use vehicles with assessed value of \$1,001 or more shall receive only 40% tax relief on the first \$20,000 in assessed value; and

- All other vehicles which do not meet the definition of “qualifying” (such as business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program; and
- In accordance with *Item 503.D.1 of Chapter 951 of the 2005 Acts of Assembly*, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed “non-qualifying” for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

In Re: Citizen Volunteer Appointments

Mr. Bartlett stated that a draft public notice has been prepared for the Board and Commission vacancies for which the Board will make appointments at the December Board meeting. Historically, the Board has asked that the Planning Commission vacancies be advertised for 90 days, which typically requires the publication of more than one public notice. Given the current budget’s limited advertising budget, staff is asking for the Board’s guidance on the number of published notices the Board would like to have for these vacancies.

Four members of the Planning Commission have terms which expire on December 31, 2014:

County Representative: W.W. Porterfield
 Town Representatives: Jack Leatherwood
 Parker Terry, Jr.
 Cannon Watson

The term of office for one member of the Board of Zoning Appeals expires on December 31, 2014, as follows:

- Charlotte R. Green

Following some discussion, Supervisor Timmons made a motion to change the policy of the Board from a “90 day” requirement to a “30 day” requirement for Planning Commission vacancies to be advertised prior to their due date, and to authorize advertisement of the Citizen Volunteer Appointments in one published notice; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Posting County Land for No Hunting

Mr. Bartlett stated that annually, the Board takes action to post the following County-owned property for “NO HUNTING”, as follows:

1. County-owned property at the Prince Edward County Landfill;
2. County-owned property at the Prince Edward County Industrial Park; and
3. County-owned property adjoining the Piedmont Regional Jail.

The exception to this posting is for duck hunting at the Sandy River Reservoir.

Supervisor Gray made a motion, seconded by Supervisor Cooper-Jones, to authorize County Animal Control to post county-owned land for No Hunting; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Acceptance of Wastewater at the County Pump Station

Mr. Wade Bartlett reported the Chairman requested the Board of Supervisors review the County’s position to not accept additional wastewater flow into the County’s wastewater pump station located at The Manor development.

Mr. Bartlett stated that in 2009, the Herberton Group requested the County accept the transfer of ownership of the wastewater lines and easements located at The Manor resort; the County declined this request. Instead, the County executed an agreement for the acceptance of the wastewater into the County’s utility system. This

agreement was for one year. The Board of Supervisors voted not to renew this agreement in 2010. Since that time, the County has not allowed any additional flow into the County wastewater pump station.

Supervisor McKay made a motion, seconded by Supervisor Gray, to direct staff to develop an agreement which would allow wastewater into the County's utility system, and to bring the draft back to the Board.

Supervisor Timmons questioned if the development of this agreement would prohibit the conveyance of the systems at a later time. Mr. Bartlett said it should not; some legal issues revolve around the sewer lines and that ownership of the land determines ownership of the lines until they are conveyed.

After some discussion, Supervisor McKay amended his motion to direct staff to develop an agreement which would allow wastewater into the County's utility system and to ensure the agreement contains a sunset clause; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: County Administrator's Report

Mr. Bartlett reported the candidate that accepted the position of Director of Planning and Community Development has withdrawn his acceptance. The reason provided was a recent death in the family which would cause a significant increase in child care costs if he were to accept the position and an increase in health insurance cost for family coverage. The Personnel Committee recommended the position be re-advertised, which will be done in the near future. Mr. Bartlett stated he hopes to bring a finalist to the Personnel Committee by the end of October.

Supervisor Timmons suggested the process be started over and anyone interested in the position should reapply.

Mr. Bartlett then reported CenturyLink has requested the SCC allow CenturyLink to establish a competitive test. This test will determine if CenturyLink's retail services are competitive. The purpose is for CenturyLink prices to no longer be regulated by the SCC and instead allow the competitive market to set prices and services.

Mr. Bartlett then stated the Board requested staff investigate the costs of installing visual aids in the Board of Supervisors room to allow citizens to be able to view documents as seen by the Board members. County staff

could install and operate such a system. The estimated cost would be \$2,500 to install two 60” screens and required equipment for operations, \$3,300 for two 65” screens and equipment and \$4,000 for two 70” screens and equipment. This expense can be paid from the contingency line and would not require a budget increase. The Board will need to decide if it would like to install such a system and if the decision is to install, then what size screen should be purchased. Mr. Bartlett discussed the need for an additional staff person to run such a system and what information should be presented; he stated the entire Board pack is currently posted on the website and the staff could provide the pack to the public on a CD for a nominal cost to the County.

Supervisor Timmons stated in light of the way the Finance Committee works, he recommended bringing the information to the Finance Committee to determine the impact and bring the recommendation to the full Board at the next meeting.

Supervisor Wilck questioned the ability of the audience to read the agenda items on the screen. Supervisor Cooper-Jones said the screens the Town of Farmville uses are easily read.

Supervisor Timmons made a motion to present the information to the Finance Committee to determine the impact and bring the recommendation to the full Board at the October meeting; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Mr. Bartlett advised the Board that the representative of Miss Virginia was contacted and has responded. She is not able to attend the September Board meeting because she is competing in the Miss America pageant. If not selected as Miss America, they are willing to accept our invitation and will try to be available at the October meeting.

In Re: Committee Report – Legislative Committee

Mrs. Puckett reported the Legislative Committee met August 26, 2014; the Committee comprises Supervisor McKay (Chair), Supervisor Simpson and Supervisor Wilck. Also present were County Administrator Wade Bartlett and Assistant County Administrator Sarah Elam Puckett.

The Legislative Committee has drafted Legislative Priorities for Board consideration and approval. These will be presented to our legislators at the Legislative Luncheon, which has been planned for late October 2014 at Hampden-Sydney College. Invitees include Delegate James Edmunds, Senator Tom Garrett, and Congressman Robert Hurt (or his designee). Community organizations to be invited are limited to the Prince Edward County School Board, the Town of Farmville, the Town of Pamplin, Longwood University, Hampden-Sydney College, and Centra Southside Community Hospital.

Mrs. Puckett stated that to date, Delegate Edmunds and Senator Garrett are confirmed to attend the Legislative Luncheon on October 23, 2014 at 12:00 noon at the Settle Hall, Hampden Sydney College.

Supervisor McKay made a motion, seconded by Supervisor Gray, to approve the 2015 Legislative Priorities; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

County of Prince Edward, Virginia 2015 Legislative Priorities

1. **Animal Control** – The Board of Supervisors of Prince Edward County urges the Virginia General Assembly to establish or require the establishment of model regulations for the construction, maintenance and operation of publicly-owned animal pounds.
2. **Voting Machines** – The Board of Supervisors of Prince Edward County opposes any efforts by the Virginia General Assembly to eliminate the use of direct record electronically (DRE) voting machines.
3. **Appointments** – The Board of Supervisors of Prince Edward County urges the Virginia General Assembly to give local governing bodies the authority to remove appointees from those local authorities, boards or commissions, if originally appointed by that governing body.
4. **Enterprise Zone** – The County of Prince Edward opposes any legislation that proposes amendments to the State Enterprise Zone Program that would disenfranchise rural Virginia from being a competitive applicant for a state enterprise zone; specifically, the County opposes legislation that would base the distress factors on the area of the proposed zone, rather than in the entire locality.
5. The Prince Edward County Board of Supervisors also supports the Legislative Priorities of the Virginia Association of Counties (VACo).

Supervisor Jones requested a meeting scheduled for the YMCA Committee; Mrs. Puckett stated she will contact its members to determine a meeting time.

In Re: Moton Community Banquet

Mr. Bartlett inquired if the Board members planned to attend the Moton Community Banquet and at what level of participation.

Following some discussion, Supervisor Cooper-Jones made a motion, seconded by Supervisor Gray, to make a table sponsorship for \$1,000, for the Moton Community Banquet to be held Thursday, October 2, 2014 from 6:00 – 8:30 p.m. in the Hampden-Sydney College Kirby Field House; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Other Business

Supervisor Timmons inquired about a Jail Monitor report which was due the end of August. Mr. Bartlett stated the report is still not received at the Jail.

Supervisor Timmons stated that during the budget approval process, the school budget was to be changed to be approved by categories, and inquired as to how the Board can tell. Mr. Bartlett stated that determination does not affect the County budget, but affects only when the school receives the funding and when they budget it. Supervisor Timmons questioned the checks and balances; Mr. Bartlett stated the auditors receive the information monthly; the school has its own financial system. The Board is provided a report monthly.

Supervisor McKay stated that if the School wishes funding to change from one category to another, they must return to the Board of Supervisors for approval.

Supervisor Timmons questioned when is the best time for issues such as these to be raised. Mr. Bartlett said he can be reached by telephone at any time. Mrs. Puckett stated the protocol for Board of Supervisors

Comments refers the comments back to Public Participation, but that can be changed at any time, or an agenda item can be added at the end of the meeting for “Other Business.”

Supervisor Cooper-Jones said, “Yesterday, September 8th we celebrated the 50th year anniversary of desegregated public schools in Prince Edward County, much later than the rest of the United States. I would like to take this moment to publicly thank the pioneers that stood for justice and equality for all people in Prince Edward County. Today it is our duty as citizens of this historic county to once again focus on our youth who will be graduating over the next twelve years to prepare them for life after high school. We must continue to hold Prince Edward County public schools to a higher standard and not to settle for anything less than the best in an effort to prepare them to be law abiding citizens and our future leaders. Once again, thank you to all that have contributed to the inclusion and progress in Prince Edward County. Let all of us, all citizens of Prince Edward County place ourselves on the right and righteous side of history this time. We owe it to our future as we prepare them to fulfill their God given potential.”

In Re: County Contract Review

Supervisor Timmons stated that previously, he had asked the appointments of the County Attorney and Deputy County Attorneys be delayed until a review could be done of the contracts. The Board voted to appoint the County Attorney and Deputy County Attorneys for a period of six months, until December 31, 2014. Following a review of the contract, no escalation clauses were discovered and he is satisfied with this contract. He said another concern was that the attorneys represent both the County and the Commonwealth, and was concerned about a conflict of interest, but he is convinced if such a situation would arise, Mr. Ennis and his staff would recuse themselves and appoint special legal counsel.

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to extend the re-appointment of Mr. Jim Ennis as County Attorney and the reappointments of Brian Butler, Morgan Greer and Robert Bauers as Deputy County Attorneys from December 31, 2014 to June 30, 2015 and that no Request for Qualifications be issued for county legal services; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Closed Session

Supervisor Cooper-Jones made a motion that the Board convene in Closed Session to discuss the disposition of publicly-held real property in the Prince Edward County Industrial Park, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; and for consultation with legal counsel regarding a specific legal matter requiring the provision of legal advice by such counsel concerning an investigation, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; for consultation with legal counsel pertaining to probable litigation concerning the sewer lines at The Manor, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; and for discussion of disciplining a specific public appointee, the County Administrator, pursuant to the exemption for in Section 2.2-3711(A)(1) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Cooper-Jones and adopted as follows:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

On motion of Supervisor Cooper-Jones and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information

Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Possible Litigation (Part 1)

Southard Brumfield stated he is not requesting for a huge lump sum of money, but is asking for the portion of the tap fees which the County would not have if the work hadn't been completed.

Chairman Simpson questioned Mr. Brumfield, "The claim against the County, do you want to withdraw?"

Mr. Brumfield said he was unsure, as he was led to understand that the claim was done as a legal process to get into a negotiating state with the County, and that couldn't be done without making a claim, and that it was required by law. He said the County could not "deal with" him unless there was a claim in court.

Mr. James Ennis, County Attorney, stated there is nothing prohibiting discussing the situation with the County. To see if the County is a participant hinges on filing a claim. The claim is the gateway to the courtroom, not to negotiations. If you don't violate claim, you are barred from suing the County, not barred from discussing with the County the nature of the claim.

Mr. Brumfield stated he wishes to negotiate with the County. Chairman Simpson said he would have to withdraw his claim and submit a written statement to the County to that effect.

Mr. Ennis explained that a decision must be made during this meeting. If the claim is denied, the case, if appealed, would then go to Circuit Court. If the claim is approved, it then mandates that the County Attorney take it to the Attorney General of Virginia to get an opinion on whether the payment of the claim is legal or not legal.

Mr. Brumfield questioned how to get to negotiations. Mr. Ennis stated there is nothing prohibiting negotiations even if the Board would vote to deny the claim. He said if there is no claim pending, negotiations are possible. Discussion followed.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to deny the claim and allow Mr. Brumfield to move forward with his litigation.

Discussion on procedure followed. Mr. Ennis stated that if the Board votes, it triggers legal rights on both sides.

Mr. Brumfield asked if he would withdraw the claim, would that prohibit him from filing later. Mr. Ennis stated it was unknown if litigation is in process. After several more questions, Mr. Ennis stated he was not in attendance to give legal advice to anyone except the Board of Supervisors.

Mr. Brumfield withdrew his claim. Discussion followed regarding the statute of limitations.

Supervisor Timmons withdrew his motion; Supervisor Gray withdrew his second to the motion.

In Re: Discipline of County Administrator

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to ratify the recommendation from the Personnel Committee discussed in Closed Session; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Possible Litigation (Part 2)

Mr. Ennis read into record the signed statement from Southard Brumfield:

I hereby withdraw my claim for \$750,000.00 presented to the Prince Edward County Board of Supervisors on June 10, 2014. I request that the Board of Supervisors consider my prior request pursuant to Section 15.2-1245 of the Code of Virginia as withdrawn and no action needs be taken by the Board. This request is made on behalf of Booth & Company, Inc. by me as President and by me individually.

(dated September 9, 2014, 10:30 p.m.)

Following some discussion, Chairman Simpson appointed a committee to discuss negotiations regarding this matter, comprised of Supervisor Timmons, Supervisor Jones, and himself, Chairman Simpson as Chair. Supervisor Timmons stated he would like to look at every document concerning the project. Supervisor Gray questioned the time frame for this investigation; Supervisor Timmons said it could take months.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of August 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of August 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of August 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial Report

Ms. Emily Wells, Commercial Manager, submitted a report for the month of August 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of August 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the February, March, April, May, June and July 2014 ridership reports from PERT and ordered them to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of August 2014, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay, seconded by Supervisor Gray, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the meeting was recessed at 10:42 p.m. until Tuesday, September 30, 2014 at 10:00 a.m. at the Farmville-Prince Edward Community Library Open House, 1303 West Third Street, Farmville, Virginia.