

September 11, 2018

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11th day of September, 2018; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Robert M. Jones

Odessa H. Pride

Gene A. Southall

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Kate Pickett Eggleston, Economic Development Director; and Brian Butler, County Attorney.

Chairman Cooper-Jones called the September meeting to order. She then made the following statement:

Last week, the members of the Board of Supervisors received an anonymous letter from an employee of the Prince Edward County Elementary School. In that letter, the employee lists allegations against school administration. But in the same letter, the employee acknowledged that the elementary school is now accredited, implying that the school administration had no hand in assisting and guiding these achievements. The allegations in the letter may or may not be true. This statement is not meant to determine the validity of the allegations. Instead, the purpose of this statement is to inform the citizens of Prince Edward County of the limitations of the role of the Prince Edward County Board of Supervisors as it pertains to the Prince Edward County Public Schools and their administration.

The Board of Supervisors has no statutory role in the governance of the school. Per Article 8, Section 7 of the Constitution of Virginia and Section 22.1-28 of the Code of Virginia, 'The supervision of the schools is vested in the local school board.' Neither the State Constitution nor

the Code of Virginia allow any mechanism for the Board of Supervisors to oversee any aspect of the day to day operation of the school.

The only role granted to the Board of Supervisors is to provide funding for the operation of the school. That role however is highly restricted. Sections 22.1-94 and 115 of the Code of Virginia restrict the Board of Supervisors to only provide funding to the schools in nine major classifications and prohibits the Supervisors from making adjustments in individual line items of the school budget. Prior to the passage of the referendum in 2017, that changed the process for the selection of school board members from appointed by the Board of Supervisors to elected by the citizens of Prince Edward County, the Board of Supervisors had, small as it might have been, the ability to influence the School Board with the possibility of not reappointing school board members. The Board of Supervisors no longer has that ability.

I conclude this statement by informing all the citizens of Prince Edward County, if you have concerns with the operations of the Prince Edward County Public Schools, please follow the process the school system has adopted to report concerns. If unsuccessful, citizens are entitled to contact members of the School Board and attend and speak at the School Board meetings. After completing this process, the citizens' only recourse is at the ballot box.

That concludes my statement, and I thank the public and the Board for allowing me to make this statement. Thank you.

Supervisor Timmons offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosure

(None)

In Re: Recognitions

Chairman Cooper-Jones said "Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School.

Chairman Cooper-Jones said the Board of Supervisors recognizes Coach James E. Scott for his Outstanding Service to the Prince Edward County Public Schools. Coach Scott has coached the Prince Edward County Varsity Basketball Team for 38 years. Over the course of his career, Coach Scott has led by example and inspired his teams toward excellence and sportsmanship. He has encouraged his players to be exceptional leaders on and off the court. The Prince Edward County Board of Supervisors congratulates Coach Scott for his outstanding career and commends him for his service and his dedication to the students he has coached.

Coach Scott thanked the Board for recognizing him and thanked Prince Edward County Schools, “Thanks for believing in me and I enjoyed the run.”

Chairman Cooper-Jones called for a moment of silence for the 9/11 commemoration.

In Re: Public Participation

Vicky Page, Leigh District, announced the Friends of the Farmville/Prince Edward Community Library provide service to the community and the library. She said the Friends received an email from Matt Claybrook, Assistant Park Manager at Twin Lakes State Park, which has established a kiosk for a free library at their site, requesting assistance with keeping it stocked with books. She said the Library Board approved their request. Ms. Page then announced the upcoming Friends Champagne & Chocolates Gala, to be held October 19 from 6:00 – 8:00 p.m. Tickets are \$25 per person and proceeds will go to fund children’s programs for the libraries in the Central Virginia Regional Library System.

Summer Martin, Farmville, expressed her concerns regarding voter registration education for the students of Longwood [University] and the Town of Farmville, Virginia. She stated there have been recent issues with registration education and a lack of education for students. She said people have been rushed to the polls in Prince Edward County; she said they were not informed that they would be voting in local town council and county elections. She requested policies that can be used in training people in recruiting and education, including absentee ballots and in recognizing where they should be voting, in their hometowns. She also stated voter laws in Virginia do not allow post office boxes to be used as an address for registering to vote; Longwood University holds students accountable through their post office boxes at the Longwood Mail Office. She asked for training for students that sign up to help registering other students.

Chairman Cooper-Jones stated the State Board of Elections for Virginia website has the complete process of how you register to vote and all other necessary information; if people plan to register more than 25 voters, they need to obtain certification. The State Board of Elections will send you up to 200 applications. The site also covers absentee information, and if you wish to change your registration to vote here, you have to change it from your hometown to Prince Edward County in order to vote here, but if you do not want to change your registration and just want to help, all the information is on the State Board of Elections website. Chairman Cooper-Jones offered to meet with Ms. Martin to assist in understanding the process.

Liz Chassey, Southside Center for Violence Prevention & Madeline's House, thanked the Board for providing funding. She said the basic operational costs are covered by grants, but the money provided by the County goes to helping the residents.

In Re: Board Comments

Supervisors Emert, Pride, Timmons, Wilck, Townsend and Southall thanked everyone for attending the meeting.

Chairman Cooper-Jones stated Prince Edward County has declared a local emergency due to Hurricane Florence:

**DECLARATION OF LOCAL EMERGENCY
County of Prince Edward, Virginia**

WHEREAS, as County Administrator/Director of Emergency Management of the County of Prince Edward, Virginia, I do hereby find:

1. The National Weather Service and the National Hurricane Center are forecasting severe weather caused by Hurricane Florence, which is anticipated to impact the County of Prince Edward beginning Thursday, September 13, 2018 and extending at least through Sunday, September 16, 2018; and
2. The impacts of Hurricane Florence could produce damaging high winds, significant periods of sustained heavy rainfall, widespread power outages, and catastrophic flooding throughout the County of Prince Edward; and
3. That these severe weather conditions have the potential to impact life, safety and peril to property and create significant transportation issues, which necessitate the proclamation of the existence of a local emergency; and
4. Under the authority of Section 44-146:21 of the *Code of Virginia*, as Director of Emergency Management, I do hereby declare a Local Emergency for the County of Prince Edward, Virginia.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that an emergency now exists throughout the County of Prince Edward, Virginia; and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said emergency, the powers, functions, and duties of the Emergency Management Organization of the County of Prince Edward, Virginia, shall be those prescribed by State Law and the Ordinances, Resolutions, and approved plans of the Prince Edward County Board of Supervisors in order to mitigate the effects of said emergency.

On motion of Chairman Cooper-Jones, and adopted by the following vote, the Board approved the Resolution of Affirmation of Declaration of Local Emergency:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

**RESOLUTION
AFFIRMATION OF DECLARATION OF LOCAL EMERGENCY**

WHEREAS, on September 11, 2018 the National Weather Service and the National Hurricane Center are forecasting severe weather caused by Hurricane Florence, which is anticipated to impact the County of Prince Edward beginning Thursday, September 13, 2018 and extending at least through Sunday, September 16, 2018; and

WHEREAS, at 5:00 p.m. on September 11, 2018 under the authority of Section 44-146.21 of the Code of Virginia, W. W. Bartlett, Director of Emergency management, issued a Declaration of Local Emergency because these forecasted severe weather conditions have the potential to impact life-safety, cause peril to property and create significant transportation issues within the County of Prince Edward; and

WHEREAS, Section 44-146.21 of the *Code of Virginia* requires that such Declaration of Local Emergency be approved and affirmed by the Board of Supervisors, as the governing body of the County of Prince Edward, Virginia;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Prince Edward, Virginia, that the Declaration of Local Emergency, dated September 11, 2018, attached hereto and incorporated herein fully by reference, be, and the same hereby is approved and confirmed at 7:23 p.m. on September 11, 2018;

Certification

I do hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of 8 in favor and 0 opposed, this 11th day of September, 2018.

In Re: Consent Agenda

On motion of Supervisor Wilck, seconded by Supervisor Townsend, and carried:

Aye:	Pattie Cooper-Jones J. David Emert Robert M. Jones Odessa H. Pride Gene A. Southall C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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the Board accepted the Treasurer’s Report for July 2018; the minutes of the meeting held August 14, 2018; Accounts and Claims and Board Mileage Sheets; and Salaries.

Prince Edward Treasurer's Report - July 2018

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	10,909,514.47	10,909,514.47
Wells Fargo Social Services	273,498.31	273,498.31
Benchmark School Fund	833,094.10	833,094.10
Benchmark Food Service	385,781.14	385,781.14
TOTAL		12,401,888.02
Certificates of Deposit		
Benchmark		609,724.91
Farmers Bank		210,882.92
TOTAL		820,607.83
GRAND TOTAL		13,222,495.85

BOARD OF SUPERVISORS

Farmville Newsmedia	Advertising	202.79
Poplar Hill Community Dev. Authority	Public Official liability insurance	300.00
Business Card	County Official Summit	40.00
Verizon Wireless	iPad service	465.54

COUNTY ADMINISTRATOR

Business Card	Postage	6.70	
	County Official Summit	40.00	46.70
Business Data of Virginia, Inc.	Norton update		34.95
Diamond Springs Water, Inc.	Water & equipment rental		11.40

Key Office Supply	Ink cartridges	406.45	
	Office supplies	2,439.10	2,845.55
Matthew Bender & Company, Inc.	2018 Special Supp.		15.66

COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service		81.59
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TREASURER

Southern Copier Sales & Service	Annual copier maintenance		300.00
Benchmark Community Bank	Payflow/Paypal		2.60
Treasurer of Virginia	Online service		81.59
VA Employment Commission	Online access		1,300.00
Donna Nunnally	Mileage - summer conference	176.58	
	Lodging - summer conference	352.26	528.84
Jenna Powell	Mileage - summer conference	190.75	
	Mileage - training	28.34	
	Lodging - summer conference	352.28	571.37
Key Office Supply	Office supplies		1,920.19
STEPS, Inc.	Shredding service		35.00
DMV	DMV Stop fees		50.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,900.00	
	Travel expense	1,600.00	5,500.00
ComputerPlus Sales / Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Lynette Wright	Postage		22.10
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GENERAL DISTRICT COURT

Diamond Springs Water, Inc.	Water & equipment rental		26.45
Key Office Supply	Chair mat	119.95	
	Office supplies	665.94	
	Desk chair	298.33	1,084.22
Southern Copier Sales & Service	Copier maintenance		620.54

CLERK OF THE CIRCUIT COURT

AtWork Franchise, Inc.	Part-time employee		2,268.00
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COMMONWEALTH'S ATTORNEY

Clerk of District Court	Fed. Convict. Document		14.00
Tiffany Booker	Mileage & tolls	131.05	
	Lodging	708.52	
	Meals	72.98	912.55
David Moss	Mileage	141.70	
	Lodging	687.42	
	Meals	86.09	915.21
Wendy Hannah	Seminar registration	1,130.00	
	Airfare	514.61	1,644.61
STEPS, Inc.	Shredding service		35.00

Business Data of VA, Inc.	Norton updates		69.90
Key Office Supply	Copy paper	439.45	
	Envelopes / folders	65.84	
	Envelopes	9.72	
	Pens / folders / toner	390.67	905.68

VICTIM WITNESS ASSISTANCE PROGRAM

Key Office Supply	Binder / erasers	4.99	
	Ink cartridges	333.96	338.95

SHERIFF

MedTox Laboratories, Inc.	Drug testing		50.00
East End Motor Company, Inc.	Repair flat	21.80	
	Mount / balance tires (2)	99.32	
	Mount tires / inspect	159.00	
	Service call - spare	68.00	
	Wipers	26.14	
	Pads / rotors / inspection	1,574.49	
	Oil change	89.26	
	Pads / rotors / oil change	595.40	
	Inspection	16.00	
	Flat repair	20.60	2,670.01
	Oil changes		402.54
	Calibrations		150.00
	Calibrate tuning fork	192.00	
	Radar replacements	210.00	402.00
Maintenance service contract		850.00	
Business Information	Maintenance service contract		3,550.00
GeoComm, Inc.	Copier service contract	300.00	
Southern Copier Sales & Service	Service contract - bal. due	305.05	605.05
	Advertising		602.21
Farmville Newsmedia	Postage	107.33	
Business Card	Meals	118.20	
	Gas	21.00	
	Uniforms	100.78	347.31
Kinex Networking Solutions	Remote backup data		19.95
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33
US Cellular	Phone		1,551.87
Gary Seon Barksdale	Meals & lodging		600.00
Brandon Yoder	Meal		9.92
Michael Jackson	Meal		15.53
Central VA Criminal Justice	Law enforcement school		146.18
Business Data of Virginia, Inc.	Norton update		34.95
Diamond Springs Water, Inc.	Water & equipment rental		100.70
Key Office Supply	Copy paper	159.75	
	Office supplies	3,942.88	
	Sticky notes	56.67	
	Planners	25.98	
	Expanding file	19.95	

	Files / letter openers	37.15	4,242.38
Creative Product Source	Pencils	364.55	
	Star shaped stickers	310.40	674.95
Great Western States	Silicone bracelets		512.25
Southside Electric Cooperative	Electric service		15.15
AED Superstore	AED batteries		1,592.00
DMV	Special ID		20.00
Town Police Supply	Ammunition		944.00
Town Police Supply - Richmond	Carrier vest		138.38
American Uniform Sales	Shirts		1,482.71
BKT Uniforms	Jackets		595.93
Galls, LLC	Shoes	113.82	
	Sergeant patches	60.50	
	Boots	101.99	276.31
Shelia Taylor	Dry clean uniforms		23.75
Matthew Bender & Company, Inc.	2018 Special Supp.		15.66

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Key Office Supply	Book shelf		159.99
Liberty Mutual Insurance	Workers comp. insurance		9,427.00
McNeil & Company, Inc.	Insurance renewal		2,626.00
Municipal Emergency Service	Shirts		314.16
NAFECO, Inc.	Shirts		404.07
Taylor-Forbes Equipment Company	Motomix		63.92
Witmer Public Safety Group	Hero's Pride patches	120.00	
	Fire patches	90.00	210.00
Harris - PSPC	Radios		1,846.66

PROSPECT VOLUNTEER FIRE DEPARTMENT

Prince Edward County Treasurer	Loan payment		40,875.00
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DARLINGTON VOLUNTEER FIRE DEPARTMENT

C W Williams	SCBA Testing		1,409.61
Cyrus Pest Control Company	Exterminating service		45.00
Darlington Heights Fire Department	Strip / wax floors	1,150.00	
	Internet - July & August	195.44	
	Plumbing	45.00	
	SVVFA Dues	35.00	1,425.44
Ellington Energy Service	Propane pre-buy	2,109.94	
	Gas	489.61	
	Diesel	669.32	3,268.87
Luck Stone Corporation	Stone		644.96
Mid-Atlantic Irrigation	Install dry hydrant		2,374.43
Southside Electric Cooperative	Electric service		509.43

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Primer pump	1,170.48	
	Primer pump	-1,170.48	0.00
C W Williams	Gloves	195.31	
	Vehicle repair	537.67	732.98

Davis GMC Truck, Inc.	Vehicle repair	65.00	
	Injector pump	2,057.01	2,122.01
Fail Safe Testing	Hose / ladder tests		2,606.30
Keplinger Repair Service, Inc.	Valves		146.35
Piedmont Fleet Service	Vehicle repair		2,442.35

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck loan payment		20,000.00
Parker Oil Company, Inc.	Propane	491.96	
	Diesel	661.98	1,153.94
Verizon Wireless	Phone		268.59
Verizon	Phone		194.54

EMERGENCY SERVICES

Timmons Group	911 Addressing		20.00
Fuqua Catering	Training refreshments		662.31

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		11,025.00
Piedmont Regional Jail	Inmate days - 1st quarter	278,145.51	
	Rev Bond Interest	11,602.70	
	Revenue Note - Int.	4,403.73	294,151.94

BUILDING OFFICIAL

Rod & Staff, LLC	Install light socket		85.00
Coy Leatherwood	Meals	27.68	
	Meeting registrations	45.00	72.68

ANIMAL CONTROL

CenturyLink	Phone		131.15
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MEDICAL EXAMINER

Treasurer of Virginia	Coroner		20.00
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GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control		237.00
Dodson Pest Control	Annual renewal - SCOPE		108.00
Southside Electric Cooperative	SRR lights		30.04
Dominion Energy Virginia	Roy Clark monument	7.32	
	SCOPE building	112.80	
	Courthouse	12,591.79	
	STEPS Centre	2,623.84	
	Lights at Rice	113.49	
	Ag building	962.40	16,411.64
Town of Farmville	Water & sewer		149.65
AT&T	Phone		44.01
CenturyLink	Phone		149.13
O. O. Stiff, Inc.	Monthly service		100.00
Business Card	Janitorial supplies		96.35

Diamond Paper Company	Trash bags / towels / tissue		778.10
Unifirst Corporation	Janitorial supplies		122.29
CommWorld	Fax line repair		742.50
Diamond Springs Water, Inc.	Water & equipment rental		4.15
Farmville Wholesale Electric	Ballasts / bulbs		858.40
Grainger	Key blanks	15.42	
	AHU motor	299.74	315.16
Lowe's	Rope	18.99	
	Cell phone holder	12.80	
	NO TRESPASSING signs	33.54	
	Knife	14.26	79.59
NAPA of Farmville	Relay / WD40 / gloves	52.96	
	AHU belts	39.94	92.90
Pairet's, Inc.	Signs for CH doors		165.00
Phelps Locksmith Service	Changed lock / keys		168.00
Cintas Corporation #524	Uniform rental		318.95
Taylor-Forbes Equipment Company	Safety glasses	13.95	
	Mower blades	119.70	133.65
Rod & Staff, LLC	Repair mower muffler	45.50	
	Tires	657.00	702.50

CANNERY

Virginia Food Works	Commercial contract		2,916.67
Flameless Specialties	Flame detector kit		23.79
Town of Farmville	Water test kit		40.00
Southside Electric Cooperative	Electric service		366.53
Ellington Energy Service	Heating oil		921.35
CenturyLink	Phone		258.05

CHAPTER X BOARD

Crossroad Services Board	1st Quarter support		15,000.00
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COMPREHENSIVE SERVICES ACT

James River Therapy Services	Professional service		550.00
Jean Napier	Foster care		2,100.00
STEPS, Inc.	Professional service		517.50
			40.00

PLANNING

Farmville Newsmedia	Advertising		221.22
Business Card	VAZO Membership fee		50.00
Pairet's, Inc.	Double-sided signs		50.00

ECONOMIC DEVELOPMENT

Business Card	Training		425.00
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TOURISM

Town of Farmville	Water & sewer		47.65
Business Card	UPS		51.82
CenturyLink	Phone		360.31
Twin Lakes State Park	Tourism meeting		108.00

Key Office Supply	Toner		93.79
<u>FLOOD & EROSION CONTROL</u>			
Hurt & Proffitt, Inc.	Stormwater plan review		600.00
<u>COOPERATIVE EXTENSION OFFICE</u>			
CenturyLink	Phone		113.20
<u>GENERAL EXPENSE</u>			
Michael Jerome Fowlkes, II	Refund		423.12
Lumos Networks	Phone		2,878.88
Treasurer of Virginia	Ins termination		4,025.32
James River Solutions	Credit	-297.00	
	Gas	9,510.39	9,213.39
<u>CAPITAL PROJECTS</u>			
Business Data of VA, Inc.	Cable / ink cartridges		57.94
Cas Severn	Software upgrade		3,500.00
Hurt & Proffitt, Inc.	Inspection / Grant administration		4,436.89
Crabtree Rohrbaugh & Associates	CH Addition / renovation		19,932.96
<u>DEBT SERVICE</u>			
Citizens & Farmers Bank	YMCA Loan - interest	9,258.82	
	YMCA Loan - principal	100,000.00	109,258.82
<u>WATER FUND</u>			
Town of Farmville	Water		39.62
<u>SEWER FUND</u>			
Dominion Energy Virginia	Sewer pump		45.56
<u>COLLECTIONS</u>			
Farmville Wholesale Electric	Elbows / tie-down	20.56	
	Relay	16.74	
	Bolts / tape	48.77	86.07
Lowe's	Air conditioner	170.05	
	Anchor bolts	17.34	187.39
Cavalier Hose & Fittings	Pressure washer hose		218.70
Fisher Auto Parts, Inc.	Hydraulic oil		47.98
Grant's Glass	Windshield		533.35
Rohr Mechanical, LLC	Compactor capacitors		115.95
Republic Services #974	Trash collection		619.43
STEPS, Inc.	Recycling fee		495.96
Southside Electric Cooperative	DH site	50.13	
	Virso site	67.50	117.63
Dominion Energy Virginia	Rice site	27.90	
	Cell C pump station	30.79	
	Green Bay site	49.48	
	Leachate pump	227.57	
	Prospect site	42.56	

	Scalehouse	80.81	
	Landfill site	25.70	484.81
CenturyLink	Phone		257.08
O. O. Stiff, Inc.	Monthly service		702.50
NAPA of Farmville	Freon	24.99	
	Def / washer fluid	44.93	
	Batteries	386.97	4,546.89
Rod & Staff, LLC	Tires		1,468.00

LANDFILL OPERATIONS

Resource International	Assessment monitoring	5,894.62	
	Miscellaneous work tasks	14,987.10	
	Storm water compliance	1,353.00	22,234.72
Business Card	Rubber disc		438.34
Lowe's	Cable ties	24.78	
	Padlocks & chain	56.84	81.62
NAPA of Farmville	Oil	6.98	
	Freon	23.99	
	Couplings	88.40	
	Wiper blades	22.98	142.35
Ronald Van Eps	Bottled water		11.73
CenturyLink	Phone		52.66
Treasurer of Virginia	Annual fee		3,234.77
Rod & Staff, LLC	Tires		582.00

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,156.11
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PIEDMONT COURT SERVICES

Alere Toxicology Services, Inc.	Drug testing		58.44
CenturyLink	Phone		75.76
Lumos Networks	Phone		311.53
Zachary Ayoub	Mileage	106.87	
	Newspapers	1.75	108.62
Connie Stimpson	Mileage	11.26	
	Keys	4.82	16.08
Taylor Herndon	Mileage	198.36	
	Newspapers	1.05	199.41
Andy Mays	Mileage		81.75
Rachel Stahlman	Mileage	295.36	
	Meal	10.77	306.13
Rebecca Staton	Mileage		91.13
VCCJA	Annual VCCJA Conference		175.00
Business Data of Virginia, Inc.	Norton updates		69.90

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,750.00
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In Re: Personal Property Tax Relief

Mr. Bartlett stated the Commissioner of Revenue has computed the Personal Property Tax Relief Act (PPTRA) percentage of tax relief from the Commonwealth for 2018 to be 34.75% of assessed value based upon guidelines provided by the Commonwealth. The percentage was 35.75% for 2017.

Supervisor Townsend made a motion, seconded by Supervisor Wilck, to adopt the PPTRA Resolution for 2018; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

**PPTRA RESOLUTION FOR 2018
County of Prince Edward, Virginia**

In accordance with the requirements set forth in VA. CODE ANN. §58.1-3524 C.2. and §58.1-3912 E., as amended by Chapter 1 of the Acts of Assembly (2004 Special Session I) and as set forth in *Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly*, any qualifying vehicle situated within the County of Prince Edward, Virginia commencing January 1, 2018, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of \$1,000 or less will be eligible for 34.75% tax relief; and
- Personal use vehicles with assessed value of \$1,001 or more shall receive 34.75% tax relief on the first \$20,000 in assessed value; and
- All other vehicles which do not meet the definition of “qualifying” (such as business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program; and
- In accordance with *Item 503.D.1. of Chapter 951 of the 2005 Acts of Assembly*, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed “non-qualifying” for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

In Re: FY19 Budget Amendments

Mr. Bartlett said that when the County received the final statement of award from DCJS for the Victim Witness grant, it contained \$1,758 more funding than the preliminary grant documents.

Mr. Bartlett then said the Sheriff has requested the use of \$3,000 from the forfeited asset fund to pay the cost of the annual dues for participation in the Piedmont Regional Task Force. The drug task force also includes the Town of Farmville and the Counties of Buckingham and Cumberland. These dues have been paid from the Forfeited Asset fund because of the direct link of the actions of the task force and the generation of forfeited assets. The Sheriff has approximately \$26,000 in this fund.

The proposed adjustments are presented below:

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	33010	0028	Federal Revenues – Victim Witness		\$1,758
4 (Exp)	100	22200	2301	Health Insurance	\$ 530	
4 (Exp)	100	22200	3500	Printing & Binding	\$ 300	
4 (Exp)	100	22200	5510	Travel – Mileage	\$ 90	
4 (Exp)	100	22200	5530	Travel – Subsistence & Lodging	-\$ 12	
4 (Exp)	100	22200	5810	Dues	\$ 100	
4 (Exp)	100	22200	6030	Non-Capital Equipment	\$ 750	
3 (Rev)	105	41050	0105	Fund Balance		\$ 3,000
4 (Exp)	105	31700	6010	Police Supplies	\$ 3,000	

Supervisor Townsend made a motion, seconded by Supervisor Wilck, to approve the budget amendment presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones
 J. David Emert
 Robert M. Jones
 Odessa H. Pride
 Gene A. Southall
 C. Robert Timmons, Jr.
 Jerry R. Townsend
 Jim R. Wilck

Nay: None

In Re: Highway Matters

Mr. Scot Shippee, PE, Resident Engineer, VDOT, presented a maintenance update; he said the crews are doing buzz-bar and boom axe work on the eastern end of the county, and are cutting grass. He said the surface treatment contractor is making their way around the county; the maintenance forces are patching roads ahead of next year’s surface treatment schedule. Gutter work is being done on Route 460, and plant mix leveling still needs to be done on Hard Times Road, Oliver Road and the County Line Road/Route 15 Intersection. He said crews have been through picking up trash bags from the inmate and State force crews. Mr. Shippee said currently crews are working on storm preparations, checking equipment, pipes and flood

zones. He said residents should expect problems and asked that people be patient and stay off the roads to allow crews to do the work. He also stated no one should go into the flood waters. Primary roadways will be worked on first, then secondary; he said the expected rainfall will damage the unpaved roads.

Mr. Shippee said he is still waiting on a response to Supervisor Townsend's issue; he told Supervisor Pride that for Abilene Road to be eligible for road edge lines, the road must have a traffic count with 3,000 vehicles per day and a geometric total width of 20 feet. He said Abilene Road does not meet the criteria.

Mr. Bartlett asked if Lakeside Drive is complete. Some people have said it is much better than it had been but they thought it would be better. Mr. Shippee said after the Rural Rustic roads are complete, they are placed on the surface treatment schedule for next year. Once surface treatment is complete, some of the imperfections will be smoothed out.

Supervisor Southall said he has received good comments regarding Greentown Road; he said patching has been done on Farmville Lake Road and asked if there are plans to have it paved. Mr. Shippee will look into that and report back. He said typically, when plant mix is put down, it is preparation for paving, and when skin patches are put down, typically that is to hold the road together until they can make a long term solution.

Supervisor Timmons said the treatment on Darlington Heights Road looks nice.

Mr. Bartlett said Sulphur Springs Road has washed out at the bridge; Mr. Shippee said he will look at that location.

Mr. Bartlett asked if a four-way stop is possible at Pin Oak Road. Mr. Shippee said it is not recommended for a four-way stop because it does not meet the requirements; it has low traffic, no accidents, and existing warning signs are already at the intersection.

Supervisor Wilck asked if the move from Dillwyn is official yet. Mr. Shippee said it is not yet complete.

In Re: Public Hearing – Sandy River Reservoir Ordinance Amendments

Chairman Cooper-Jones announced that this was the date and time scheduled for a public hearing on proposed amendments to the County's Sandy River Reservoir Ordinance. Notice of this hearing was

advertised according to law in the Friday, August 24, 2018, and Friday, August 31, 2018 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett said that during a previous discussion at the August Board meeting, amendments have been proposed to the *County's Ordinance to Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Properties*. The proposed amendments have been advertised for a public hearing and have been reviewed by the County Attorney. County staff also discussed the proposed amendments with Conservation Law Enforcement Office Gavin Fariss, as DGIF is a primary law enforcement agency for the reservoir; he had no objections.

Supervisor Timmons said the verbiage has been cleaned up; Mr. Bartlett says the wording allows Mr. Fariss to enforce the regulations.

Chairman Cooper-Jones opened the public hearing.

Mark Kernohan, Farmville, said he and his wife chose to move to Farmville because of the bounty of natural resources; he said they are supportive of this initiative to put kayaks into Sandy River Reservoir at more than one location.

Charles Green, Farmville, stated the access proposed seems very fair. He said the Friends of the Appomattox do a clean-up of the site twice a year.

Damien Fehrer, Farmville, stated as a resident of Prince Edward County, he feels blessed to have the Sandy River Reservoir which is being used more and more by paddlers. He said keeping the access points open is important to the use of the lake, which is three miles long from the dam down through the south-east finger, and restricting access to the north end of the lake would mean a six-mile round trip to fully access the southern shores of the lake.

George Patton, Lockett District, said he lives right on the Sandy River Reservoir and the road is heavily traveled with kayaks, trailers and people using drugs. He stated he called the Sheriff's office because someone was at his truck and it took the officers 35 minutes to arrive. He reported trash is still an issue; he has to pick it up from his property. Mr. Patton said someone relieved themselves in the woods where he keeps his kayaks and asked if a porta-john could be provided as it contaminates the reservoir. Mr. Patton then stated the dry fire hydrant is not kept clear of parked cars.

Dr. Samuel Martin, Lockett District, stated there is increased traffic with kayaks, but the trash situation has improved. He said overall, it isn't much different than five years ago. He said he too has to clean up his property from trash, but it's a small price to pay for living there.

Chairman Cooper-Jones asked Mr. Bartlett to look into marking off the fire hydrant.

Mr. Brian Butler, County Attorney, said the County may adopt, by ordinance, regulations to prevent people from parking there, but State Code that prevents someone from parking within 15 feet of a hydrant.

Mr. Bartlett stated more research will need to be done regarding the dry hydrants; there are some at several locations. Some are on private property but not all; the impact will need to be evaluated.

Mrs. Sarah Elam Puckett, Assistant County Administrator, said there has been discussion regarding making improvements to the area in regards to the signage, the barricade, the delineation of the hydrant, and the parking areas.

Mr. Bartlett said porta-johns are \$100 per month to rent; research would need done on placement and any other regulations.

Supervisor Wilck said he would like to table this issue until information can be received on the hydrants and suggested meeting with the residents at the site.

Supervisor Timmons said the Properties Committee met with Mr. Patton and his wife out at the site, and a barrier and signs can be placed to bar access; a porta-john can be put there. He added it is a state road and people may utilize that facility. He suggested that when there is a problem, residents should call the Sheriff, and keep calling to let them know there is an issue. He said this proposed ordinance also allows the Game Warden to make arrests and keep the trailers out.

Mr. Bartlett said once they find the regulation in the State Code, they can mark around the dry hydrant; discussion followed.

There being no one further wishing to speak, Chairman Cooper-Jones closed the public hearing.

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to approve the amendments to the *County's Ordinance to Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Properties*, and look at placing a porta-john in the area, and to investigate the delineation of the hydrant; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Robert M. Jones
Odessa H. Pride
Gene A. Southall
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

**ORDINANCE TO REGULATE AND PROTECT THE
SANDY RIVER RESERVOIR AND ADJACENT COUNTY-OWNED PROPERTIES
IN ACCORDANCE WITH SECTION ~~15.2-1429~~ ~~1-13~~ OF THE
CODE OF VIRGINIA, 1950, AS AMENDED**

Sec. 82-31.

- a) The following activities are hereby declared to be unlawful in that part of Lockett Magisterial District of Prince Edward County known as Sandy River Reservoir and on any County-owned property surrounding the reservoir:
- 1) Presence of persons, boats, or other personal property at anytime in areas marked "No Trespassing," without the express written permission of the county administrator.
 - 2) Parking on any County-owned property surrounding the reservoir other than in the Sandy River Reservoir Public Use Area located ~~off Route 640~~ at the end of Route 792, in designated parking areas at the end of Route 606 and Route 799, or in any other area specifically designated by the Prince Edward County Board of Supervisors as a Public Parking Area.
 - 3) Littering or dumping of any type, kind or description.
 - 4) Hunting or trapping of any type, kind or description without an express written permit issued by the County of Prince Edward, with the exception of waterfowl hunting, which requires no county permit. No hunting of any kind shall be allowed on Sunday.
 - 5) Conducting fishing tournaments in which prizes are awarded without an express written permit issued by the County of Prince Edward and Department of Game and Inland Fisheries.
 - 6) Diving, snorkeling or swimming of any type, kind or description.
 - 7) Operation in or on the reservoir of any unlicensed watercraft or any type of watercraft propelled by an engine in excess of ten (10) horsepower.
 - 8) Operation in or on the reservoir of ~~a windsurfer, sailboard or~~ any wind-propelled vessel, ~~other than a sailboat~~, length of which ~~shall not~~ exceed s sixteen (16) feet.
 - 9) Operation in or on the reservoir of any jet ski.
 - 10) Sale of any and all commodities or services anywhere in either the reservoir or the County-owned property surrounding the reservoir, as well as the posting of any kind of advertisement of any description, unless sanctioned by the County of Prince Edward.

- 11) Discharging any firearm, including but not limited to any weapon which propels a projectile by pneumatic means, unless sanctioned by the County of Prince Edward.
 - 12) Possession of any type of alcoholic beverage while on the premises.
 - 13) Presence on the reservoir or the County-owned property surrounding the reservoir by any person under the age of twelve (12) years, unless such person is accompanied by an individual who is at least twenty-one (21) years of age.
 - 14) Camping and lighting or maintaining any kind of fire, unless such activity has been sanctioned or is sponsored by the County.
 - 15) Use of any of the County-owned property surrounding the reservoir by any person riding any type of motorized or non-motorized vehicles, bicycle or horse and use of any part of the reservoir or such County-owned property for ice skating or sledding, unless any such use has been expressly sanctioned by the County.
 - 16) The use of any of the County-owned property surrounding the reservoir, other than those areas specifically designated by the County as such, for boat access to and from the reservoir including, but not limited to construction of piers, docks and access roads. Individuals owning property adjacent to the county buffer who have a county-approved and permitted boat access ramp shall continue to be responsible for the soil erosion and sedimentation measures and for the safe maintenance and upkeep of the ramp. The permit is not transferable to any future owners of the property. Permittee must carry liability insurance and show annual proof thereof.
 - 17) Cutting, removing or altering any trees, brush or other vegetation now growing or hereafter established in the reservoir or on the County-owned property surrounding the reservoir and removing, altering or otherwise disturbing the reservoir or any County-owned land surrounding the reservoir.
 - 18) Withdrawal of water for any purpose, ~~with the exception that adjacent property owners without~~ express written permission from the Prince Edward County Administrator, ~~may withdraw reasonable amounts of water for irrigation and domestic purposes until such time as water therein is used for public water supply.~~
 - 19) Stocking of any fish or other aquatic species in the reservoir or animal on the County-owned property, without written permission of Prince Edward County and the Department of Game and Inland Fisheries.
 - 20) The siting of dwellings not closer than 200 feet from the normal pool elevation of the reservoir, so long as the soil treatment area is located not less than 500 feet from the normal pool elevation of the reservoir.
 - 21) Discharging a firearm, as defined in paragraph 11 of this section, on any county-owned land, on or within 300 feet of a public parking area.
 - 22) *The launching of any watercraft, other than canoes, kayaks and small vessels without the use of a trailer entering the water, is prohibited at designated sites at the end of Route 799 or Route 606; watercraft may be launched by hand only at these designated sites. All watercraft to be launched by the use of a trailer entering the water shall use the concrete ramp at the end of Route 792.*
- (b) The Board of Supervisors may, by resolution, authorize the construction and maintenance of public utilities, including electrical supply lines, water and sewer treatment plants, water and sewer supply lines, and telecommunications transmission lines that benefit the public at large and are constructed and maintained by a public utility company, Prince Edward County, or by a public utility authority created pursuant to state law, on Sandy River Reservoir and on any County-owned property

surrounding the Sandy River Reservoir. As a condition of said authorization, the entity responsible for the construction or maintenance of the public utility shall restore the affected property to the same condition as it existed on the date of the authorization, and shall maintain the area in that condition for the duration of the authorization, to the extent that is practical and consistent with prevailing utility maintenance practices in the Commonwealth of Virginia.

- (c) Except for those activities specifically authorized by the Board of Supervisors pursuant to Paragraph (b), any person who shall knowingly commit any of the acts declared unlawful in (a) above, *shall be guilty of a Class 3 misdemeanor. A second violation of this section within three years is a Class 2 misdemeanor. A third violation of this section within three years is a Class 1 misdemeanor*, as same as defined in Section 18.2-11 of the *Code of Virginia*, 1950, as amended.

(Ord. of 7-9-96, Ord. of 11-12-98, Ord. of 9-14-99, Ord. of 10-10-00, Ord. of 6-10-08, Ord. of 11-12-08, Ord. of 10-9-12, Ord. of 9-8-15, Ord. of 11-17-15, *Proposed Ord. of 9-11-18*.)

In Re: Public Hearing – eTicket Ordinance

Chairman Cooper-Jones announced that this was the date and time scheduled for a public hearing on the adoption of an ordinance establishing an electronic summons system and fee structure for the County of Prince Edward. Notice of this hearing was advertised according to law in the Friday, August 24, 2018, and Friday, August 31, 2018 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the new CAD system in the Sheriff's Office has the capability to operate an electronic summons system. Such a system allows a Sheriff's deputy to print and issue a summons from their vehicle. This is the preferred method of issuing a summons because by using the system, it automatically populates both the Sheriff and Supreme Court data bases whereby the information does not have to be re-entered by clerks in the offices of the Sheriff or Courts. To be able to implement this system required the purchase of in-car computers and printers. The funding to purchase such equipment was included as part of the expense of the new CAD system which was budgeted and appropriated in FY18. We will have to pay an annual maintenance fee to maintain this system and will also have to replace equipment as it ages and/or breaks.

To offset both the purchase and maintenance of the system, the General Assembly amended the Code of Virginia allowing governing bodies to assess an additional sum which cannot exceed \$5 as part of each criminal or traffic case. For the County to begin imposing this fee, the Board must pass an ordinance authorizing such a fee. The County Attorney drafted a proposed amendment to the County's Code which

allows the imposition of this fee. The Board has authorized a public hearing for the September Board meeting on this draft ordinance.

Chairman Cooper-Jones opened the public hearing.

There being no one wishing to speak, Chairman Cooper-Jones closed the public hearing.

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to adopt the proposed Ordinance providing for the imposition of the Electronic Summons System Fee; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Section 38-34 – Electronic summons system fee; amount; administration

There is hereby imposed, in addition to any other fees prescribed by law, the sum of \$5.00 in each criminal and traffic case in which the defendant is convicted of a violation of any statute of the Commonwealth or any ordinance of the County filed in the general district court and the circuit court. The clerk of court in which the action is filed shall collect the assessment and remit it to the County treasurer. The County treasurer, subject to appropriation by the board of supervisors, shall disburse such funds in accordance with Section 17.1-279.1 of the *Code of Virginia*, 1950, as amended.

In Re: Community Policy Management Team Appointment

Mr. Bartlett stated the General Assembly created the Children’s Services Act (CSA) to create a collaborative system of services and funding that is child centered, family focused and community based to address the needs of troubled at-risk youths and their families. Chapter 52 of Title 2.2 of the *Code of Virginia* outlines the requirements of this program.

To receive CSA funds from the Commonwealth of Virginia, Section 2.2-45204 of the Code directs every County to establish a Community Policy and Management Team (CPMT). Membership of the CPMT is specified in Section 2.2-5204 of the Code and states the CPMT shall include:

- One elected official or an appointed official (presently the County Administrator)
- The local agency heads or their designees of the (1) Community Services Board, (2) Juvenile Court Services Unit, (3) Department of Health, (4) Department of Social Services, and (5) Local School Division.

- Representative of a private organization or association of providers for children’s or family services if such organizations are located within the locality.
- A Parent representative.

The CPMT’s private organization representative has resigned. The CPMT is requesting the Board appoint Wesley Inge to serve as the representative of a private organization. Mr. Inge serves as the Regional Director at the Family Preservation Services, Inc. He has 18 years of experience in the child services and family preservation field, and has a Masters in Counseling. He is well aware of the challenges faced by families and their children. This appointment will be for the unexpired term of the former incumbent and will run from September 12, 2018 – June 30, 2020. The CPMT is also requesting Mindy Osborn be appointed as Mr. Inge’s alternate. Mrs. Osborn has 10 years of experience in child services and family preservation. She currently serves as the Regional Coordinator and Therapeutic Day Treatment Director for Family Preservation Services, Inc.

Supervisor Emert made a motion, seconded by Supervisor Timmons, to appoint Mr. Wesley Inge to serve on the CPMT as the representative of a private organization, with Mrs. Mindy Osborn serving as the alternate, whose terms will run from September 12, 2018 – June 30, 2020; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Robert M. Jones Odessa H. Pride Gene A. Southall C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Citizen Volunteer Appointments

Mr. Bartlett said one application was received for the unexpired term on the Prince Edward County Industrial Development Authority from Mr. Robert Atkinson.

Supervisor Jones made a motion, seconded by Supervisor Emert, to appoint Robert Atkinson to fill the unexpired term for the Prince Edward County Industrial Development Authority; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Robert M. Jones
Odessa H. Pride
Gene A. Southall
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

Robert Atkinson will be appointed to the Prince Edward County Industrial Development Authority for a term beginning immediately and ending June 30, 2020.

In Re: County Administrator’s Report – Virginia Scenic River Program

Mr. Bartlett said Appomattox County contacted DCR expressing interest in having portions of the Appomattox River designated as a Scenic River. DCR has responded to Appomattox County and is seeking support from the other five jurisdictions that border the river on its way to the Powhatan border.

Virginia’s Scenic Rivers Program’s intent is to identify, designate and help protect rivers and streams that possess outstanding scenic, recreational, historic and natural characteristics of statewide significance for future generations. After an evaluation process, if the river is deemed worthy, the local government must then have its local legislators present a bill to the General Assembly, which then must pass a resolution adopting the river into the system of scenic rivers.

Mr. Bartlett said staff has reviewed the Virginia Scenic River Program website and offers the following information:

What Scenic River Designation Does

- Designation encourages protection of and preservation of the river.
- Designation declares the protection of a river’s scenic values to be a beneficial purpose of water resource policy.
- Designation requires appointment of an administering agency, usually the Department of Conservation and Recreation (DCR).
- Designation requires the Virginia Scenic River Advisory Board, whose members are appointed by the Governor, to advise the Director of DCR on federal, state or local plans that impact the designated river segment and to give local citizens a voice in river-related issues.
- After designation, the General Assembly must approve construction of any dam or other structure that would result in an impediment to the natural flow of the river.
- For properties along the designated scenic rivers, a special tax assessment may be given to reduce the tax liability, as valued by the State land Evaluation Advisory Council, if adopted by the locality.

- The Federal Energy Regulatory Commission (FERC) recognizes Virginia’s designated Scenic River System. This acknowledgment of the program ensures that the qualities of the designated river are considered during licensing or relicensing of federal projects on that river.

What Scenic River Designation Does Not Do

- Designation does not give the state control over land use.
- Designation carries with it no land use controls.
- Designation does not give the public any right to use privately owned land.
- Virginia does not commercially promote its scenic rivers.
- Recreational use of the rivers currently in the Scenic Rivers System has not increased any more than the use of high quality streams that are not in the system.

Based on information that staff has reviewed, participating in the study and designation of the river may provide riparian landowners and other local citizens a stronger voice in any government action or decisions that have the potential to impact “their” river.

Following discussion, Supervisor Wilck suggested waiting for more information on the Scenic River designation; the Board concurred.

In Re: Strategic Planning Committee Report

Mr. Bartlett stated the Strategic Planning Committee, consisting of Supervisor Pride, Chair, and Supervisors Emert and Wilck met Tuesday, August 28, 2018 to discuss the process of conducting the strategic retreat and how to focus the discussion during the retreat. There was discussion on the need to hire a facilitator or use County Staff and the need to narrow the focus of the Strategic Plan.

The Committee makes the following recommendations:

- 1) Hire Mrs. St. Clair to serve as facilitator.
- 2) Assessment interviews only be conducted for Supervisors Emert and Southall.
- 3) Reduce the Scope of the Strategic Plan by focusing on items the Board can control.
- 4) Keep Education as a Critical Target Area but eliminate Priority #2 because most of the Key Tasks/Activities are functions of the School Board, not the Board of Supervisors.
- 5) Under the Critical Target Area – Education, amend the Key Tasks/Activities of Priority #1 by replacing item C – “Review results of citizen survey conducted in 2013” with the following: “Receive annual updates from the School Board on the status of School Accreditation.”

Mrs. St. Clair strongly recommends conducting the assessment interviews with all Board members. She states the assessment interview is an integral part of the strategic planning process and not, as many think, merely a preparatory process. It is the first step in developing a plan and process of change. The

interview is where some of the most important work occurs. During the one-on-one interviews, Board members can concentrate and feel open to elaborate where they think the County is in its direction and how they might like to see that direction change. They can also freely express how they want their relationship with other Board members and Staff to proceed and state their vision of the future. This process is best done initially on one-on-one interviews and not in a group. She also stated with a new Board Chair, and with two new members, the Prince Edward County Board has experienced substantial change which has caused the dynamics of the Board relationships to also change significantly.

Mrs. St. Clair's proposal is to conduct all interviews on the same day and allocate an hour for each Board member. The fee will be the same whether she interviews two members or all.

Supervisor Pride asked if an hour is allocated or up to an hour allocated. Mr. Bartlett stated if the full hour is not needed, it would then not be necessary.

Following discussion, Supervisor Jones made a motion, seconded by Supervisor Emert, to approve the recommendations of the Strategic Planning Committee and move forward with hiring Mrs. St. Clair and the Strategic Retreat; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Closed Session

Supervisor Wilck made a motion, seconded by Supervisor Emert, that the Board convene in Closed Session for discussion of a business prospect, where no previous public announcement has been made, pursuant to the exemption provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*; and for discussion, consideration and interviews of prospective candidates for employment for the position of County Attorney, pursuant to the exemptions provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Robert M. Jones
Odessa H. Pride
Gene A. Southall
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Wilck, seconded by Supervisor Townsend and adopted as follows:

Aye: Pattie Cooper-Jones
J. David Emert
Robert M. Jones
Odessa H. Pride
Gene A. Southall
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

On motion of Chairman Cooper-Jones and seconded by Supervisor Emert, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
J. David Emert
Robert M. Jones
Odessa H. Pride
Gene A. Southall
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Discussion followed the Closed Session regarding Courthouse signage.

Supervisor Jones made a motion, seconded by Supervisor Timmons, to meet at a later date to discuss hiring the County Attorney.

Supervisor Wilck made a substitute motion, seconded by Chairman Cooper-Jones, to vote on the hiring of the County Attorney during the current meeting.

Chairman Cooper-Jones then called for a vote on Supervisor Wilck's substitute motion to vote on the hiring of the County Attorney at the current meeting; the motion failed:

Aye:	Pattie Cooper-Jones	Nay:	J. David Emert
	Jim R. Wilck		Robert M. Jones
			Odessa H. Pride
			Gene A. Southall
			C. Robert Timmons, Jr.
			Jerry R. Townsend

Chairman Cooper-Jones then called for a vote on Supervisor Jones' motion, seconded by Supervisor Timmons, to meet at a later date to discuss hiring a County Attorney; the motion carried:

Aye:	J. David Emert	Nay:	Pattie Cooper-Jones
	Robert M. Jones		Jim R. Wilck
	Odessa H. Pride		
	Gene A. Southall		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		

A reconvened meeting was scheduled to be held Tuesday, September 18, 2018 at 5:30 p.m. in the Third Floor Conference Room, 111 South Street, Third Floor, Farmville, Virginia, to discuss, in Closed Session, the hiring of the County Attorney.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of August 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of August 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Home Canning

Ms. Pattie Gulick, Cannery Manager, submitted a report for August 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial Operations

Ms. Allie Hill, Virginia Food Works, submitted a report for August 2018, which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of August 2018, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck, seconded by Supervisor Townsend, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 10:57 p.m.