



**Prince Edward County Planning Commission  
Meeting Minutes  
June 17, 2014  
7:30 pm**

Members Present: Chris Mason, Vice Chairman  
Donald Gilliam  
Mark Jenkins  
Jack Leatherwood  
John Townsend  
Preston L. Hunt  
Robert “Bobby” Jones  
W. Parker Terry  
Cannon Watson

Absent: William Porterfield, Chairman

Staff Present: Wade Bartlett, County Administrator

The June 17, 2014 meeting was called to order at 7:30 p.m. by Vice-Chairman Mason.

**Approval of Minutes: May 20, 2014:**

Vice-Chairman Mason requested any changes or corrections made known; two corrections were necessary. Vice-Chairman Mason then declared the May 20, 2014 meeting minutes approved with corrections.

**Public Hearing - Amendment to Zoning Ordinance – Signs**

This is the time and date advertised for a Public Hearing to receive citizen input prior to considering recommendation to the Board of Supervisors regarding proposed amendments to the County’s Zoning Ordinance. The amendment adds Section 3-104, “Signs and Sign Placement.” The purpose of the amendment is to develop policies and procedures to help reduce signage visual clutter, protect existing character of a community, enhance community identity and minimize negative effects of unregulated display of signs. The proposed amendment places controls on the location, type, size and height of signs in the zoning districts.

Vice-Chairman Mason opened the public hearing.

There being no one wishing to speak, Vice-Chairman Mason closed the public hearing.

Commissioner Terry questioned his previous request concerning 3-104.18, but that is not included, along with 3-104.16 or 3-104.17. Discussion followed. Vice-Chairman Mason questioned the numbering; Mr. Bartlett stated using odd numbers allows for expansion in the document in the future and that some are intentionally left blank for that purpose. Mr. Bartlett said “Left blank intentionally” could be entered with the even-numbered section numbers, if the Commissioners would prefer.

Commissioner Watson made a motion, seconded by Commissioner Leatherwood, to accept the amendment as corrected and to recommend the amendment to the Board of Supervisors. The motion carried:

Aye:	Donald Gilliam Preston C. Hunt Mark Jenkins Robert M. Jones Clifford Jack Leatherwood Chris Mason W. Parker Terry, Jr. John Townsend, III Cannon Watson	Nay:	(None)
Absent:	W. W. Porterfield		

**Review of Board of Supervisors Actions**

Mr. Bartlett reported the Vice-Chairman can announce that the public hearing on the Southside Electric tower originally scheduled for this meeting will be held July 15<sup>th</sup>, the two advertisements would not have to be placed again, but that it has been rescheduled.

Mr. Bartlett stated the Board of Supervisors has passed a budget and both Planning positions have been fully funded.

Mr. Bartlett stated the Erosion and Sediment Control program in conjunction with the Town of Farmville has been working well and the Town elected to be part of the Stormwater Ordinance. The Town has two employees that can do the Erosion and Sediment Control and those employees are going through the Stormwater classes to become certified on that.

Mr. Bartlett then reported the Board of Supervisors has voted the County will run its own Stormwater Management Program. An RFP has been issued in the Region; three engineering firms were selected to do a plan review which includes Stormwater calculations and the County is waiting to see what they will charge. He said this will be a big change for the County and he expects complaints from citizens. Maintenance will need to be done on the larger stormwater ponds every five years; it is an on-going issue for mainly commercial development but also single family homes are going to have to follow it. Mr. Bartlett said the General Assembly has changed the law during this last session to make regulations for single family homes less onerous. Mainly the yards will serve as the clearinghouse for the stormwater; there may need to be a swell in the yard to slow down the movement of the stormwater. It is dependent upon how much is disturbed and how much impervious surface it will have. A property over an acre of land will have more regulations; this is a statewide program.

Mr. Bartlett reported the work being done on Route 15 South should be completed within the next two weeks; the top coat was placed today.

**Old Business**

Vice-Chairman Mason questioned the progress regarding the proposed Southside Electric cell tower. Mr. Bartlett stated the site plans are complete for the tower on their existing substation. The company owns 16 acres and there are not many neighbors. The proposed tower will be 140 feet tall.

A representative from Southside Electric stated the transmission line will be at a higher elevation than the tower and that it cannot be seen from the road. He stated the first public hearing for the substation had been held in 2009. There was no opposition at that time.

**New Business**

(None)

Vice-Chairman Mason declared the meeting adjourned at 7:46 p.m.

**Next Meeting:            July 15, 2014 at 7:30 p.m.**