

October 14, 2014

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14th day of October, 2014; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Economic Development Director; and Jim Ennis, County Attorney.

Chairman Simpson called the October meeting to order. Supervisor Gray offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

(None)

In Re: Board of Supervisors Comments

Supervisor Cooper-Jones thanked the taxpayers for attending the meeting.

In Re: Consent Agenda

On motion of Supervisor Jones, seconded by Supervisor Gray, and carried:

Aye: Pattie Cooper-Jones
 Calvin L. Gray
 Robert M. Jones
 Charles W. McKay
 Howard F. Simpson
 C. Robert Timmons, Jr.
 Jerry R. Townsend
 Jim R. Wilck

Nay: None

the Board accepted the Treasurer's Report for August 2014; the minutes of the meetings held September 9, 2014 at 5:30 p.m., and September 9, 2014 at 7:00 p.m.; Accounts and Claims; and Salaries.

Supervisor Timmons questioned the schedule for advertisement of a Planning Director. Mr. Bartlett stated the advertisement description is being reviewed.

Prince Edward Treasurer's Report - August 2014

Name of Bank	Bank Balance	Deposit in Transit / Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	7,261,432.60	738.00	323,829.76	6,938,340.84
Wachovia Social Services	327,454.70		83,979.53	243,475.17
Bank of America School Fund	474,336.49	0.33	551,062.53	(76,725.71)
Bank of America Food Service	57,630.59	309.94	10,883.47	47,057.06
Benchmark Food Service	266,090.98			266,090.98
TOTAL				7,418,238.34

Certificates of Deposit

Benchmark	519,048.66
Citizens Bank Recreation	15,000.00
Citizens Bank Underground Storage	20,000.00
Farmers Bank	200,000.00
Wells Fargo Advantage Fund	162,453.06
TOTAL	916,501.72

GRAND TOTAL 8,334,740.06

BOARD OF SUPERVISORS

Farmville Herald	Advertising	143.50
Business Card	Credit	-225.18
	County Official Summit	160.00
		-65.18

COUNTY ADMINISTRATOR

VACORP	Workers compensation		89.25
Business Card	Meeting refreshments	160.32	
	County Official Summit	40.00	
	Office supplies	18.89	219.21
National Association of Counties	Dues		465.00
Business Data of Virginia, Inc.	Office supplies		300.38
Diamond Springs Water, Inc.	Water & equipment rental	15.90	
	Equipment rental	8.95	24.85
Farmville Printing	Landfill tickets		231.76
Key Office Supply	Name plate		12.00
Walmart Community / FRCSLLC	Clipboards		12.18
Matthew Bender & Company, Inc.	Code Vols 6A & 9	134.10	
	Admin Law Appdx 2014	45.08	179.18

LEGAL SERVICES

VACORP	Workers compensation		9.75
--------	----------------------	--	------

INDEPENDENT AUDITOR

Robinson Farmver Cox Associates	Cost allocation plan		3,500.00
---------------------------------	----------------------	--	----------

COMMISSIONER OF REVENUE

VACORP	Workers compensation		47.75
Treasurer of Virginia	Online service		77.05
NADA Guides	RV / Motorcycle / ATV	55.00	
	Marine / Used Cars	55.00	110.00

ASSESSOR

Wampler-Eanes Appraisal	Reassessment		837.00
-------------------------	--------------	--	--------

TREASURER

VACORP	Workers compensation		51.00
Treasurer of Virginia	Online service		77.05
Mail Finance	Postage machine lease		1,592.55
Donna Nunnally	Mileage	179.20	
	Lodging	605.38	784.58
Treasurers Association of Virginia	Dues	250.00	
	Legal fees	150.00	400.00
Business Data of Virginia, Inc.	Network switch		49.95
Compro Computers	HP color printer		429.90

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expenses	1,250.00	4,950.00
Sitevision, Inc.	Website host - 4th quarter		179.85
ComputerPlus Sales & Service	Printer maintenance contract		79.00

ELECTORAL BOARD AND OFFICIALS

Unilect Corporation	Software support / license		4,345.00
Key Office Supply	Office supplies		39.62

<u>REGISTRAR</u>		
VACORP	Workers compensation	18.25
U. S. Postal Service	Box rent	140.00
Key Office Supply	Office supplies	25.05

<u>CIRCUIT COURT</u>		
VACORP	Workers compensation	8.00
U. S. Postal Service	Box rent	84.00

<u>CLERK OF THE CIRCUIT COURT</u>		
VACORP	Workers compensation	83.50
Whitecom Systems	Alarm monitoring	258.00
CenturyLink	Phone	47.86
Elsie B. Angus	Juror	30.00
Karel K. Bailey	Juror	30.00
Nellie S. Barksdale	Juror	30.00
Bruce A. Bellenir	Juror	30.00
Wallace W. Bland, Jr.	Juror	30.00
Monica N. Brooks	Juror	30.00
Mollie A. Brown	Juror	30.00
Rodney H. Capati	Juror	30.00
Cierra R. Davis	Juror	30.00
Rashad T. Eanes	Juror	30.00
Joyce H. Eure	Juror	30.00
Rita T. Fillhart	Juror	30.00
Phyllis G. Haskins	Juror	30.00
Eugene F. Hicks	Juror	30.00
Patricia M. Horn	Juror	30.00
Mary F. Jones	Juror	30.00
William E Kuegler, II	Juror	30.00
Phillip L. Poplin	Juror	30.00
Nora E. Randolph	Juror	30.00
Teresa H. Shook	Juror	30.00
Tammy C. Skipwith	Juror	30.00
Brenda L. Smith	Juror	30.00
Christine W. Smith	Juror	30.00
Sally B. Thompson	Juror	30.00
Edward A. Trunko, Jr.	Juror	30.00
Martha J. Vaught	Juror	30.00
Lakeisha A. Watkins	Juror	30.00
Durrel Weaver	Juror	30.00
Oneewa J. Wilburn	Juror	30.00
Rachelle P. Wright	Juror	30.00
Jesse W. Yeatts	Juror	30.00
Edward Aubin, Jr.	Juror	30.00
Robert Bruce Davis	Juror	30.00
Teresa Davis	Juror	30.00
Laura French	Juror	30.00
Ruth Murphy	Juror	30.00

Joyce Trent	Juror		30.00
Beatrice White	Juror		30.00
Margie French	Witness		158.88
Ashleigh Hudson	Witness		28.60
Troy Walker	Witness		60.50
Key Office Supply	Copy paper	130.97	
	Legal trays	15.98	
	Desk trays	31.96	
	Laser cartridges	551.96	730.87
T&N Printing	Plats		16.24

LAW LIBRARY

AT&T	Phone		41.86
CenturyLink	Phone		40.39
LexisNexis	Online charge		254.00
Matthew Bender & Company, Inc.	Code Anno Citator	83.08	
	Code 2014 Rvols 6A&9	134.10	
	Admin Law Appdx 2014	45.08	262.26

COMMONWEALTH'S ATTORNEY

VACORP	Workers compensation		105.75
Software Unlimited Corporation	Yearly software maintenance		5,110.40
Cecelia Charlton	Certified mail		6.49
Pitney Bowes	Equipment lease		102.00
Purchase Power	Fees		41.13
Treasurer of Virginia	iPad service	131.22	
	Gas	28.68	
	Lodging & meals	455.74	
	Car rental	175.40	791.04
LGA of Virginia, Inc.	Dues		350.00
Business Card	Software update		199.96
STEPS, Inc.	Shredding service		35.00
Key Office Supply	Office supplies		26.76

VICTIM WITNESS ASSISTANCE PROGRAM

VACORP	Workers compensation		11.75
Sheraton Oceanfront	Lodging		324.48
VNVWC	Registration		180.00

SHERIFF

VACORP	Workers compensation		3,812.25
Commtronics of Virginia	Radio repair		1,052.60
Burkeville Body Shop	Auto repairs		2,762.80
East End Motor Company, Inc.	Balance tires / inspection	49.00	
	Inspection / brake light	46.60	
	Inspections (2)	32.00	
	Oil change	37.32	
	Tires	597.76	762.68
Express Care	Oil changes		604.50
Sheehy Ford	Repair remote entry	413.30	

	Tax deducted	-8.73	404.57
Watts Industrial Equipment	Oil change / check brakes	71.95	
	Tire rotation	20.00	91.95
Wohlford's Radar	Calibrate tuning fork	192.00	
	Repair radar unit	70.00	
	Replace speaker	70.00	332.00
Business Card	Packing supplies	67.79	
	Meals	114.38	
	VALEAC dues	151.75	
	Ammo / AED battery / Pads	1,408.51	1,742.43
Andy Cary	Shipping boxes		13.47
U. S. Postal Service	Box rent		84.00
Treasurer of Virginia	VCIN		52.87
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN		7.97
US Cellular	Phone		775.51
Robert Goldman	Meals		50.15
Mike Jackson	Meals		16.21
Diamond Springs Water, Inc.	Water / cups / equipment rental		103.60
Key Office Supply	Ink cartridges	175.86	
	Ear phone / post it notes	42.22	
	Flash drives	32.36	
	Canon cartridge	89.99	
	Folders	12.38	352.81
Staples Advantage	Office supplies		542.67
Prince Edward County Public Schools	Diesel		44.27
Elecom, Inc.	Repair rear lights	45.00	
	Replacement strobe	162.00	
Galls, Inc.	Suction cup		18.89
DMV	Special ID		10.00
Moore Medical, LLC	Megamover sheets		115.34
Southern Police Equipment Company	Clutch back	12.00	
	Mag charger	264.50	
	Holster / safety vests	292.60	569.10
Town Police Supply	Ammunition		1,185.40
Town Police Supply - Richmond	Ammunition		958.72
Matthew Bender & Company, Inc.	Code Rvols 6A & 9	134.10	
	Crim / Traf Law 14 Ed	66.08	200.18

SHERIFF - COURTS

VACORP	Workers compensation		1,199.00
--------	----------------------	--	----------

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Emergency Apparatus	Lights / siren maintenance		325.00
Farmville Volunteer Fire Department	Workers comp insurance		9,269.00
Heroes Apparel	Responder coat		236.80
Key Office Supply	Ink cartridge		23.99

RICE VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Boots & gloves		285.11
Elecom, Inc.	Batteries / belt clip		198.99
John Deere Financial	Diesel		276.77
VFIS	Ins - add pumper tanker	292.00	
	Portfolio	2,339.00	
	Umbrella / excess	186.00	2,817.00
Dominion Virginia Power	Electric service		395.91
Witmer Public Safety Group	Helmet shield / cones		185.53

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Fisher Auto Parts, Inc.	Flashers		60.88
Foster Fuels, Inc.	Propane		765.39
Goodman Truck & Tractor	Truck service / repair	831.01	
	Truck lights	122.20	953.21
CenturyLink	Phone		97.68
Price Supply Company, Inc.	Ice machine filter		51.34
Prince Edward County Public Schools	Diesel		108.38
Prince Edward County Treasurer	Gas		146.52
Trumbull Software Associates	Rover subscription		300.00
Dominion Virginia Power	Electric service		353.66

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Repair pump shift		3,597.68
C. W. Williams	Repair air valve		453.33
Davis GMC Truck, Inc.	Inspection		51.00
Southside Electric Cooperative	Electric service		422.62
Verizon Wireless	Internet		97.28
Verizon	Phone		159.76

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Repair radiator		2,237.15
Parker Oil Company, Inc.	Diesel	1,276.42	
	Generator gas piping	530.46	
	Refrigerant	59.00	1,865.88
Verizon	Phone		368.32
Dominion Virginia Power	Electric service		439.87

AMBULANCE AND RESCUE SERVICES

Prince Edward Volunteer Rescue Squad	14-15 Support		16,500.00
Meherrin Fire & Rescue	14-15 Support		3,250.00

FOREST FIRE PREVENTION

State Forester	Forest Fire Control		11,687.22
----------------	---------------------	--	-----------

EMERGENCY SERVICES

Korman Signs	Signs & hardware		369.02
--------------	------------------	--	--------

	Worsham site	34.66	
	Prospect site	58.02	
	Landfill site	25.78	411.21
AT&T	Phone		49.17
CenturyLink	Phone		342.89
Verizon	Phone		133.16
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel		1,499.02

SANDY RIVER RESERVOIR

Piedmont Soil & Water	Mowing Dam #12		2,400.00
-----------------------	----------------	--	----------

GENERAL PROPERTIES

VACORP	Workers compensation		1,246.75
Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitor Center	38.00	237.00
Daikin Applied	Chillr maintenance contract		2,881.00
East End Motor Company, Inc.	Flat repair		45.76
Pro Auto, LLC	Spark plugs / inspection	272.01	
	Inspection / brake pad / rotor	298.98	
	Tires	237.68	808.67
Rod & Staff, LLC	Wheel bearings / shocks		197.49
Southside Electric Cooperative	SRR lights		30.70
Dominion Virginia Power	Roy Clark monument	6.59	
	Courthouse	14,244.20	
	Shop	27.59	
	SCOPE building	203.55	
	Sheriff Dept. shed	6.59	
	Worsham Clerk office	69.12	
	Lights at Rice	110.10	
	Ag building	1,027.46	15,695.20
Town of Farmville	Water & sewer		146.90
AT&T	Phone		41.86
CenturyLink	Phone		133.37
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		379.19
Diamond Paper Company	Janitorial supplies		917.20
Lowe's	Dusters	30.32	
	Door	24.94	
	Earplugs	19.83	75.09
Diamond Springs Water, Inc.	Equipment rental		17.90
East End Chevron	Ice		3.58
Farmville Wholesale Electric	Light bulbs	59.20	
	Ballast / light bulbs	150.75	209.95
Grainger	Air filters		412.44
Cintas Corporation #524	Uniform rental		325.03
Prince Edward County Public Schools	Diesel		122.12

Fisher Auto Parts, Inc.	Batteries	199.90	
	Ignition coil	31.11	231.01
Taylor-Forbes Equipment Company	Wheel bearings	30.65	
	Wheel	107.80	138.45

CANNERY

VACORP	Workers compensation		134.25
Virginia Food Works	Contract payment		2,916.67
Mid-Atlantic Irrigation	Plumbing supplies		29.09
Town of Farmville	Water test kit		40.00
Southside Electric Cooperative	Electric service		419.55
Parker Oil Company, Inc.	Heating fuel		1,229.49
CenturyLink	Phone		203.70
Key Office Supply	Ink cartridges		54.19
Wilson Trucking Corporation	Shipping - food pump		112.79

HEALTH DEPARTMENT

Prince Edward Health Department	Local support		42,410.75
---------------------------------	---------------	--	-----------

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		4,620.00
Rescare/Bralely & Thompson	Professional service		6,216.50
Centra Health	Professional service		3,760.00
Childhelp, Inc.	Professional service		1,595.00
Grafton School, Inc.	Professional service		17,107.20
Ashley Long	Foster care		4,077.00
Northstar Academy, Inc.	Professional service		4,500.00
The Hughes Center	Professional service		242.00
Virginia Family Services	Professional service		900.00
Virginia Home for Boys & Girls	Professional service		2,664.14

OTHER WELFARE / SOCIAL SERVICES

STEPS, Inc.	14-15 Support		6,250.00
-------------	---------------	--	----------

MUSEUMS

Robert Russa Moton Museum	14-15 Support		2,500.00
			4,077.00

PUBLIC LIBRARY

Farmville-Prince Edward Community Library	14-15 Support		51,165.75
--	---------------	--	-----------

PLANNING

VACORP	Workers compensation		292.75
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.40	122.40
Preston Hunt	Commission meeting	100.00	
	Mileage	22.40	122.40
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	12.32	112.32
Robert M. Jones	Commission meeting	100.00	

	Mileage	5.60	105.60
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.08	110.08
W. Parker Terry, Jr.	Commission meeting		100.00
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.40	108.40
Brett Von Cannon Watson	Commission meeting		100.00
Business Card	Postage		162.00
Business Data of Virginia, Inc.	Norton update		29.95

COMMUNITY DEVELOPMENT

Piedmont Area Transit	14-15 Support		2,500.00
Downtown Farmville	14-15 Support		2,500.00

ECONOMIC DEVELOPMENT

VACORP	Workers compensation		360.25
Village Profile	Advertising		1,797.75
Business Card	Postage	12.00	
	Meals	48.43	60.43
Sharon Lee Carney	Mileage	194.51	
	Meals	30.00	
	Calendar refill	17.36	241.87

TOURISM

VACORP	Workers compensation		11.00
Dominion Virginia Power	Electric service		710.79
Town of Farmville	Water & sewer		50.73
Business Card	Postage		166.71
CenturyLink	Phone		343.97

SOIL & WATER CONSERVATION DISTRICT

Piedmont Soil & Water	14-15 Support		2,960.00
-----------------------	---------------	--	----------

COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		105.02
-------------	-------	--	--------

GENERAL EXPENSE

Lumos Networks	Phone		2,727.20
Southern States Cooperative, Inc.	Gas		13,714.55
Robert Russa Moton Museum	Table sponsor		350.00

CAPITAL PROJECTS

Commworld Central Virginia	Resolve network issues		75.00
----------------------------	------------------------	--	-------

DEBT SERVICE

Town of Farmville	Loan - principal	143,761.55	
	Loan - interest	42,895.99	186,657.54
US Bank	Go Refund - interest	53,262.50	
	Go Refund - principal	240,000.00	

	2011 Bond - interest	52,313.00	
	2011 Bond - principal	77,078.00	422,653.50
	<u>WATER FUND</u>		
Town of Farmville	Water		127.27
US Bank	2011 Bond - principal	100,448.00	
	2011 Bond - interest	68,175.00	168,623.00
	<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump		34.56
	2011 Bond - principal	37,474.00	
	2011 Bond - interest	25,433.88	62,907.88
	<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit		1,094.00
	<u>PIEDMONT COURT SERVICES</u>		
VACORP	Workers compensation		86.00
Redwood Toxicology Lab	Drug tests		401.17
Dominion Virginia Power	Electric service		373.04
Electronic Systems, Inc.	Postage meter ink		152.00
Connie Stimpson	Mileage		76.64
CenturyLink	Fax line		61.64
Lumos Networks	Phone		291.16
Jessica Carrion	Mileage		49.84
Sheila Edmonds	Mileage		173.04
Julianna Ferrell	Mileage	162.40	
	Newspapers	1.50	163.90
Sheena Franklin	Mileage		118.72
Renee T. Maxey	Mileage	192.08	
	Office supplies	3.36	195.44
Ashley Nash	Mileage		31.36
VCCJA	Training		75.00
Trainers Warehouse	Training		46.85
	<u>PCS SUPERVISION FEES EXPENDITURES</u>		
SRP Corporation, LLC	Rent		2,500.00
Connie Stimpson	Reimbursement - dinner meeting		284.45
	<u>PCS COGNITIVE BEHAVIOR EXPENDITURES</u>		
National Curriculum & Training Institute	Shoplift class workbooks	755.40	
	Facilitator guide	108.74	864.14

In Re: Budget Amendment

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to approve the budget appropriations as follows:

FY 2015 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-24040-0012	Fire Program Funds		\$ 7,195
4-100-32200-7012	Fire Programs/ATL – Rice	\$ 1,798.75	
4-100-32200-7013	Fire Programs/ATL – Prospect	\$ 1,798.75	
4-100-32200-7014	Fire Programs/ATL –Darlington	\$ 1,798.75	
4-100-32200-7015	Fire Programs/ATL – Hampden	\$ 1,798.75	

The motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
------	--	------	------

In Re: Highway Matters

Supervisor Gray wished to make sure that the Board and the Highway Department discuss the issues of the roads in the entire county.

Supervisor Timmons stated work on Route 665 is on schedule.

Mr. Wade Bartlett, County Administrator, advised the Board that Mr. Kevin Wright, VDOT Residency Administrator, requested the Board consider the Resolution regarding the Rural Rustic Road Program.

Supervisor Timmons asked if this amends the order in which the current roads on the program are worked on; Mrs. Sarah Puckett, Assistant County Administrator, replied that the adoption of this resolution makes these roads eligible for funding through the Rural Rustic Road program. Once the roads are approved, Mr. Wright can pursue funds for these roads.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to adopt the Resolution for Rural Rustic Road Program; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
------	--	------	------

**COUNTY OF PRINCE EDWARD, VIRGINIA
RESOLUTION
RURAL RUSTIC ROAD PROGRAM**

WHEREAS, Section 33.1-70.1 of the *Code of Virginia*, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of the County of Prince Edward, Virginia (“Board”) desires to consider whether the following roads should be designated Rural Rustic Roads:

Route 725 – Watson Blvd	Route 628 – Campbell Crossing Road
Route 705 – Lakeside Road	Route 691 – Greentown Road
Route 661 – Nursery Road	Route 613 – Miller’s Lake Road
Route 721 – Dempsey Road	Route 751 – Hidden Lake Road
Route 740 – Copper Hill Road	

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on these roads; and

WHEREAS, the Board believes that these roads should be so designated due to their qualifying characteristics; and

WHEREAS, these roads are in the Board’s six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates the aforementioned roads as Rural Rustic Roads, and requests that the Residency Administrator for the Virginia Department of Transportation to concur in this designation; and

BE IT FURTHER RESOLVED, the Board requests that these roads be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the roads in their current state; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

In Re: Board of Equalization

Mr. Bartlett stated that at its September meeting, the Board of Supervisors discussed the need to recommend appointees to the Circuit Court for the Board of Equalization (BOE), which is appointed by the Circuit Court after the completion of a general reassessment. Members, made up of Prince Edward County residents, are to be broadly representative of the community with a majority being freeholders, and at least 30 percent being current

or former professionals in the real estate, construction, financial, or legal fields. The BOE shall be composed of not less than three, nor more than five members.

In 2009, the County's Board of Equalization comprised the following members: Wilkie Chaffin, Doris Farrar, James Garnett, Jr., Marshall Thackson and Cheryl Whirley. At the Board's direction, staff contacted these individuals to see if they are willing to be re-appointed. Mrs. Farrar has left the county, and the remaining four members have expressed a willingness to serve on the Board of Equalization. The Board will need to name a fifth member to recommend to the Circuit Court.

Additionally, the Code of Virginia provides for the optional appointment of alternates, if requested by the Board. Staff spoke with former members of the BOE, who did not feel it would be necessary.

Discussion followed on candidates to fill the vacant position.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to recommended Joyce Speakes to the Circuit Court as a candidate for the Board of Equalization; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Appointment – Piedmont ASAP

Mr. Bartlett stated a letter has been received from the Director of the Piedmont Alcohol Safety Action Program (ASAP) requesting that the Board of Supervisors appoint Mrs. Donna Nunnally to its Board, to fill the vacancy caused by the passing of Supervisor Howard M. Campbell.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to appoint Mrs. Donna Nunnally to the Board of Piedmont ASAP; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: 2015 County Holiday Schedule

Mr. Bartlett stated the Personnel Committee reviewed the Holiday Schedule for 2015; the proposed schedule contains the same number of days as approved for 2014.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Gray, to approve the proposed Holiday Schedule for 2015; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

2015 County Holiday Schedule

WHEREAS, the Board of Supervisors of the County of Prince Edward hereby grants to county employees the following holiday schedule for 2015;

Thursday, January 1, 2015; Friday, January 2, 2015; Friday, January 16, 2015; Monday, January 19, 2015; Monday, February 16, 2015; Monday, April 6, 2015; Monday, May 25, 2015; Friday, July 3, 2015; Monday, September 7, 2015; Monday, October 12, 2015; Wednesday, November 11, 2015; Wednesday, November 25, 2015; Thursday, November 26, 2015; Friday, November 27, 2015; Thursday, December 24, 2015; Friday, December 25, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby authorize the closing of all County offices on the days as heretofore approved.

In Re: Board of Equalization (II)

Mr. Jim Ennis, County Attorney, stated a motion had been made to recommend Ms. Speakes to the Circuit Court but not the rest of the recommendations.

Supervisor McKay made a motion, seconded by Supervisor Jones, to recommend to the Circuit Court the following for appointment to the Board of Equalization: Wilkie Chaffin, James Garnett, Jr., Marshall Thackson and Cheryl Whirley. The motion carried unanimously:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: County Administrator's Report

Mr. Bartlett stated the Board will wish to designate its voting delegate and alternate for the VACO Annual Business Meeting; typically this is the Chairman and Vice-Chair.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to designate the Chairman and Vice-Chair as delegate and alternate; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

Mr. Bartlett stated the November Board meeting is scheduled for Tuesday, November 11, 2014. The VACO annual meeting is scheduled for Sunday, November 9 through Tuesday, November 11, 2014. The Board will wish to consider changing the date of the November Board meeting due to the conflict with the VACO meeting. Staff has consulted with Chairman Simpson and recommends setting the date of the November Board meeting for Tuesday, November 18, 2014. The Board will wish to set the date and then authorize the advertisement of the change of the date of the November meeting.

Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, to set the date of the November meeting to Tuesday, November 18, 2014, and to authorize advertisement of the change of date of the November meeting; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

Mr. Bartlett then reported that Dominion Power has provided the preliminary Natural Gas Pipeline Interconnection Policy or TAP policy. This is preliminary because the Federal Energy Regulatory Commission (FERC) must approve the policy before it can be implemented. The policy states such TAPs can be expected to cost between \$500,000 and \$1 million. Virginia's Growth Alliance (VGA) is also researching this policy. Consideration is being given for developing a partnership of interested Counties to approach the Tobacco Commission for funding assistance for TAPS.

Supervisor Jones made a motion, seconded by Supervisor McKay, to task the Gas Pipeline Committee with researching the issue and making recommendations to the full Board; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Public Hearing: Special Use Permit, Charles M. Neathery

Chairman Simpson announced that this was the date and time scheduled for a Public Hearing to gather citizen input prior to considering the request by Charles M. Neathery for a Special Use Permit to operate a military simulation complex with the use of paint ball and airsoft guns on the property identified as Tax Map Parcel 84-A-3, located at 4722 Sandy River Road in Rice. This is a Recreational Use which is permitted in the (A1) Agricultural Conservation District by Special Use Permit. Notice of this hearing was advertised according to law in the Wednesday, October 1, 2014 and Wednesday, October 8, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the Planning Commission conducted a Public Hearing on September 16, 2014 to consider a request from Charles Neathery for a special use permit for the operation of a military simulation complex on Tax Map Parcel 84-A-3. This is a Recreational Use which is allowed in the (A1) Agricultural Conservation District by Special Use Permit. During the hours of operation of the simulations, paintball and airsoft guns will be discharged with participants yelling and possibly using whistles during the actual military operation. The parcel contains 58.5 acres and is further identified as 4722 Sandy River Road. A public hearing was held on July 14, 2014 on this request. Due to questions from adjoining landowners, the Commission tabled action on the request. The Commission requested a more detailed site plan, hours of operation and a buffer plan. At the August 19, 2014 meeting of the Planning Commission, discussion was held concerning the request. An adjoining landowner expressed concern regarding safe access to his existing easement over the property, assurances participants would not trespass on his property and an adequate buffer would be established to assure the safety of his family and property. During the September 16, 2014 public hearing, a representative from Bagby Baptist Church spoke requesting no activities be allowed from 9:00 a.m. – 12:00 (noon) on Sundays. Additionally, the Church requested more detail on the buffer and fencing used for screening. An adjoining landowner who has an easement over the subject property expressed concern over the safe usage of the right of way and possible injury to their horses from stray pellets.

Mr. Bartlett stated no buildings or structures will be erected. There will be minimal disruption to the existing vegetation which will serve as the buffer for the adjoining landowners. The owner volunteered the following:

- To increase the buffer from 30' to 50' using the existing natural buffer; the buffer would be marked by use of paint on trees
- Erect a 9' fence along Sandy River Road and Tax Map Parcel 84-A-2A, owned by Frederick Cook, Jr.
- Parking is to be provided on the property adjacent to Sandy River Road behind the fence
- Hours of operation will be Saturdays 8:00 a.m. until dusk, Sundays from 12:00 (noon) until dusk and on weekdays, only by appointment, also from 8:00 a.m. until dusk
- Activity will be stopped upon notice of use of the right of way
- Porta Johns will be provided

The Commission was informed of various safety protocols such as the establishment of a no-shooting zone in the parking area with the use of barrel bags for enforcement and the use of game marshals for every 5 to 10

participants to enforce all rules and regulations. Additionally, staff recommends that no lights be installed to allow night time use.

Chairman Simpson opened the public hearing.

Sharon Dotson, Lockett District, expressed her concern regarding the proposed activities. She stated she and the Neatherys have discussed the proposed operations, but reserves the right to take legal action if problems arise. She said she objects but knows that she cannot tell her neighbor what to do with his property. She has concerns for the safety of her children, grandchildren and racehorses; she also has concerns about the participants not recognizing the boundaries of the game and entering onto her property. Discussion followed.

Supervisor Timmons questioned the camping use. Supervisor Jones stated the Neatherys were vague during the Planning Commission public hearing, but they would have to apply for a special use permit for a camping facility in order to do so.

Discussion followed regarding insurance. Mr. Bartlett stated the Neatherys reported they do have insurance. Supervisor Wilck asked if the Board can require limits; Mr. Ennis stated the Board may not be able to dictate to them their level of liability.

Mr. Bartlett stated that because the Neatherys wish to use a business, the Special Use Permit is required; if they would do this on their land for their own entertainment, there would be no need for a permit.

Nancy Cook, Lockett District, stated she resides across Sandy River Road from the Neatherys property and expressed her concerns regarding the appearance of the eight-foot privacy fence, the camping and parking for up to 100 participants, noise after-hours and during funeral services held at the church, trash and facilities. Mr. Bartlett stated parking on the road or ditch-line is against VDOT regulations, and Prince Edward County has a noise ordinance. Mrs. Cook stated she does not want to keep the Neatherys from making a living but does want to protect her family.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Timmons reviewed concerns regarding the camping, trash pickup, water and sewer facilities, and the problem when the church has funerals. Several Supervisor expressed disappointment the Neatherys were not in attendance to answer questions.

After further discussion, Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, to deny the Special Use Permit to operate a military simulation complex with the use of paint ball and airsoft guns on the property identified as Tax Map Parcel 84-A-3, located at 4722 Sandy River Road in Rice; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Public Hearing: Special Use Permit, Verizon Wireless Tower, Worsham

Chairman Simpson announced that this was the date and time scheduled for a Public Hearing to gather citizen input prior to considering the request by Verizon Wireless to construct a wireless telecommunication tower (175' in height) approximately 800' West of U.S. 15 in the Worsham area on a parcel owned by Nancy Chernault, identified as Tax Map Parcel 64-A-46 and located near 6480 Farmville Road. This is an A-1 Zoning District. Notice of this hearing was advertised according to law in the Wednesday, October 1, 2014 and Wednesday, October 8, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the Planning Commission conducted a Public Hearing on September 16, 2014 regarding this request. Towers are permitted by special use permit. No one spoke at the public hearing.

Mr. Bartlett reported the tower will be 175' in height plus a 4' lightning rod. The leased area dimensions will be 100' x 100' and the fenced compound will be approximately 80' x 80'. The compound will be enclosed by an eight foot high fence topped with three strands of barbed wire. The proposed equipment shelter will be no more than 12 feet in height, contains no more than 750 square feet of floor space and will have a brown aggregate finish. The leased area will be surrounded on all four sides by a ten foot wide landscaped buffer planted with evergreen trees to screen the equipment compound. The Tower will not be lit.

Mr. Bartlett stated the company has proffered the County rent-free collocation opportunities for emergency services. The tower will be compatible for co-location of a minimum of three similar uses. The Planning Commission unanimously approved a recommendation that the Board of Supervisors favorably approve the Special Use Permit with the Proffer.

Chairman Simpson opened the public hearing.

Ms. Laurie Scheller, Attorney representing Verizon, stated the tower would serve areas of Farmville with less than optimum coverage.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor McKay made a motion, seconded by Supervisor Cooper-Jones, to approve the Special Use Application from Verizon Wireless to construct a 175' high wireless monopole telecommunications tower on Tax Parcel 64-A046, in the Worsham area near 6480 Farmville Road; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Public Hearing: Special Use Permit, Twin Lakes

Chairman Simpson announced that this was the date and time scheduled for a Public Hearing to gather citizen input prior to considering the request by Verizon Wireless to construct a wireless telecommunication tower (195' in height) approximately 1,000' west of U.S. 360 in the Twin Lakes area on a parcel owned by James and Flossie Moore identified as Tax Map Parcel 96-A-8 and located near 69 M&O Ranch Drive. This is an A-1 Zoning District. Notice of this hearing was advertised according to law in the Wednesday, October 1, 2014 and Wednesday, October 8, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the Planning Commission conducted a Public Hearing on September 16, regarding this request. Towers are permitted by special use permit. No one spoke at the public hearing.

Mr. Bartlett reported the tower will be 195' in height plus a 4' lightning rod. The leased area dimensions will be 100' x 100' and the fenced compound will be approximately 80' x 80'. The compound will be enclosed by an eight-foot high fence topped with three strands of barbed wire. The proposed equipment shelter will be no more than 12 feet in height, contain no more than 750 square feet of floor space and have a brown aggregate finish. The leased area will be surrounded on all four sides by a ten foot wide landscaped buffer planted with evergreen trees to

screen the equipment compound. The Tower will not be lit. The leased area will be surrounded on all four sides by existing dense vegetation which will serve as the buffer.

Mr. Bartlett stated the company has proffered the County rent-free collocation opportunities for emergency services. The tower will be compatible for co-location of a minimum of three similar uses. The Planning Commission unanimously approved a recommendation that the Board of Supervisors favorably approve the Special Use Permit with the Proffer.

Chairman Simpson opened the public hearing.

Supervisor Gray questioned the condition of artificial lighting; Ms. Scheller stated the FAA has regulations regarding lighting towers and the colors of the lights, and the FCC adheres to those regulations. Towers under 200' in height, unless in an aviation district, do not need to be lit.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the Special Use Application from Verizon Wireless to construct a 195' high wireless monopole telecommunications tower on Tax Parcel 96-A-8, in the Twin Lakes area near 69 M&O Ranch Drive; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Pamplin EMS

Mrs. Puckett stated that over the last five or six months, representatives of Prince Edward County have been meeting with representatives of Appomattox County, the Town of Pamplin, Pamplin EMS and Prince Edward Volunteer Rescue Squad to talk about emergency medical response in western Prince Edward County and eastern Appomattox County.

The Board of Supervisors is aware of the significant challenges that face our volunteer first responder agencies in terms of volunteer recruitment, required training hours and sustainable operating costs. Pamplin is further challenged by a low call volume and low revenue opportunities to support paid crews for their EMS

operations. The lack of duty crews in Pamplin requires that many calls be ultimately transferred to other EMS agencies, to include Prince Edward Volunteer Rescue Squad, which results in significantly longer response times.

Mrs. Puckett reviewed financial assumptions concerning the provision of paid staffing for 12 hours per day, seven days a week at Pamplin EMS (9:00 a.m. – 9:00 p.m.). This is when about 60% of Pamplin’s call volume is generated. The budget projections indicate that under this scenario, Pamplin EMS would require significant additional funding assistance, with local governments being the most likely source.

Discussion followed on the call procedure and mutual aid from other companies. Mr. Brian Butler, Captain of the Prince Edward Volunteer Rescue Squad, stated they received 290 calls last month, which were the most calls to date.

Supervisor Timmons stated the group will meet again to discuss the issue of safety in that area.

Supervisor Townsend said he would like to see the same amount of safety in the entire county.

Supervisor Cooper-Jones commended [Assistant Chief] Trey Pyle and the entire Meherrin EMS for their fast response time.

In Re: Courthouse Security

Chairman Simpson stated it has come to his attention that the security in the Courthouse has been lacking; he appointed a Courthouse Safety Committee, comprising Supervisor McKay, Supervisor Townsend, Mr. Bartlett, County Administrator, Sheriff Wesley Reed, and himself, Chairman Simpson.

The Board concurred.

Mr. Bartlett said the Archaeological Conservancy has acquired a former Quarry site in Prince Edward County. The site is approximately 12.2 acres and is located in the proximity of Hard Times Road (SR 648). The site will remain as a permanent preserve and as undeveloped open space. The property will be used for research and educational outreach. The assessed value is \$18,300 with taxes of \$86.01. The Conservancy is requesting the parcel be exempt from local property taxes per State Code 58.1-3651. Effective January 1, 2003, the responsibility for granting most property tax exempt status shifted from the General Assembly to local government. Local governments must exempt property by ordinance and can provide exemptions by designation of specific property and/or by classification. Prince Edward has not provided such tax exemption in the past. All tax exemption must be

enacted by ordinance. Staff recommends the Board decline the request. If the Board approves the request a precedent will be established to exempt other property in the future.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to accept the staff recommendation to deny the property tax exempt status to The Archaeological Conservancy for the 12.2 acre former Quarry site; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Mr. Bartlett stated the School Board is requesting a joint meeting with the Board of Supervisors to discuss the results of the last SOL testing results and the steps they have taken and will take for the betterment of the schools. The School Board also has other agenda items to discuss, to include repairs to the Middle School and the Tech Center. Mr. Bartlett said the proposed date of the joint dinner meeting is Wednesday, November 12, 2014 at 5:00 p.m.

After some discussion, Supervisor Timmons suggested the joint meeting be held in the Prince Edward County Board of Supervisors Conference Room on Tuesday, November 18, 2014 at 5:00 p.m., prior to the November monthly Board meeting. The Board concurred.

Supervisor Timmons stated the original request of the Board was to hear information regarding the SOLs and what plans the School Board has to change the direction of the schools; he added he wants to discuss their items also, just not at this meeting. Supervisor Wilck agreed and stated he does not want the topic to be “sidetracked.” Supervisor Townsend stated the Board of Supervisors should allow the School Board to voice their concerns as well.

Chairman Simpson stated they will add an agenda item for the meeting at 5:00 on November 18 to set another meeting to discuss the repairs and other items proposed by the School Board.

Further discussion followed.

Mr. Bartlett asked what questions the Board wished to present to the School Board. Supervisor Timmons stated he wished to know specifics about the SOL performance, and what the Schools plan to do to change the

outcome this year, next year, and five years from now. Supervisor Gray stated he wants to know what the new mandates are that are coming from the state that will impact these changes and the SOLs and the testing of the students.

Supervisor Timmons made a motion to only discuss SOLs and set a meeting to discuss the School Board's concerns. The motion was agreed upon by consensus. The Board concurred to keep the agenda for the meeting on November 18 at 5:00 to the SOLs and direction of the schools.

Mr. Bartlett reported the Town of Farmville has requested a voluntary boundary adjustment, which can be referred to the Boundary Adjustment Committee for review. The Boundary Adjustment Committee comprises Chairman Simpson and Supervisor Wilck, and a replacement must be appointed for the late Supervisor Campbell if it is desired to have a third member. Chairman Simpson appointed Supervisor Jones to the Committee; the Board concurred.

In Re: YMCA Committee Report

Supervisor Jones reported the YMCA Committee met September 3, 2014. The Board of Supervisors approved providing the YMCA a \$50,000 loan each year for three years at its February 2014 meeting. The loan was contingent upon a bi-annual review by the YMCA Committee of the progress the YMCA had made in addressing their cash-flow challenges. The meeting was the first such review. The Committee is comprised of Supervisor Jones (Chair), Supervisor McKay and Supervisor Wilck, Mr. Tim Tharpe, Ms. Jane Schirmer and Mr. Brad Watson. Also present during the meeting were Supervisor Timmons and Wade Bartlett.

The YMCA provided the Committee a letter dated September 2, 2014, which provided a summary of operating revenues and expenses for the first six months of the calendar year. Also included in the letter is a list of specific actions the YMCA has taken to reduce expenses and increase revenues. During the meeting Ms. Schirmer expounded on the information, provided an overview of the programs the YMCA has offered to the citizens of the County and the support they have provided to the County schools and Centra. She reiterated that the primary cause of the YMCA's cash flow problem was the fact that \$1.3 million in pledges to pay for the construction of the new YMCA building were not fulfilled. This caused the YMCA to borrow more than originally forecast, which substantially increased their annual loan payments.

The review shows the YMCA has made significant progress in improving their financial position and has recorded a positive cash flow of approximately \$19,000 for the first six months of the year. They have not needed to use any of the \$50,000 the County provided and have placed those funds in a money market account. This positive result has been achieved from an aggressive control of operational expenses. Some actions they have taken have been:

- Started the shared service program with Centra VA YMCA which will save \$50,000 annually
- Increased membership rates for all categories by \$5, effective August 1.
- Require employees to pay 20% of the health insurance premiums.
- Restructured two departments; the YMCA has gone from nine full-time employees to four.

Supervisor Jones added the YMCA has taken action on getting help from companies such as having the pool repair company make good on their work. He added a meeting will be scheduled in six months for a report on the YMCA's financial stability.

In Re: Finance Committee Report

Mr. Bartlett reported the Finance Committee met September 23, 2014. The committee is comprised of Supervisor Cooper-Jones (Chair), Supervisor Jones and Supervisor Timmons. Supervisor Simpson was not in attendance. During the September meeting of the Board of Supervisors, two items were referred to the Finance Committee for review. These were 1) the installation of visual aids in the Board of Supervisors room to allow citizens to view documents during meetings, and 2) the reappropriation of funds from FY14 to FY15 for the purchase of a garbage truck and replacement of the 2005 Explorer used by County Staff.

The Committee discussed the installation of TVs in the Board room to allow citizens to view documents as seen by Board members. Cardboard replicas of the TVs were used to visualize the placement of the TVs. While they could be made to fit, the room was not configured to allow such a use. There would be too little head clearance. The cost is estimated to be \$2,500 for two 60" screens, \$3,300 for 65" screens, and \$4,000 for 70" screens. The Committee reviewed the operational aspects of such a system and concluded a County employee would have to be employed during the meetings to operate the system. Additionally, variances in how fast citizens read would lead to operational challenges. The Committee recommends County Staff provide enough printed copies of all of the Agenda Summaries contained in the Board packet for each citizen to have a copy. In addition, any

citizen providing a storage media could have the entire agenda loaded onto the device by County Staff. The Committee recommends this procedure be tried for six months to determine if it proves sufficient.

Discussion followed regarding which Agenda Summaries would be provided. Supervisor Timmons recommended provide Item 7 to the end in the current pack, and to provide the informational, correspondence and monthly reports; he recommended trying this next month and ask the citizens.

Mr. Bartlett stated the Committee reviewed the request to purchase a new garbage truck. The original proposal was to purchase a new truck, sell the 2000 model garbage truck, and make the 2005 model the truck used by the part-time driver and serve as a backup. Our garbage trucks travel off road at the landfill and absorb a large amount of wear. Additionally, we have seen an increasing number of hydraulic hoses blow-outs due to heavier than normal use due to a large number of roll on/off's each day. The 2000 truck has numerous oil and hydraulic leaks due to age, has rear axle issues, and the driver's seat needs to be replaced. The Committee reviewed the repair cost of the 2005 garbage truck for the past two fiscal years and the current fiscal year. These were \$7,671 in FY13, \$4,354 in FY14, and \$3,617 in the current FY. After review and discussion, the Committee recommends the purchase of a new garbage truck but staff is to research the feasibility of buying a new chassis and transferring the hook from the 2000 model truck and finding the value of the 2000 truck as is or without the hook.

Mr. Bartlett stated to get a firm price, the truck would have to be taken to the mechanic for an estimate.

Mr. Bartlett said the Ford Explorer is the best vehicle the County owns and it is used by all County Staff to drive out of County and to shuttle guests of the County, to include economic development prospects. It is having increasing maintenance issues and is showing its age. The Committee felt it important to have a reliable administrative vehicle for County Staff and one that would be appropriate for use with guests. The Finance Committee recommends the Board approve the purchase of a replacement vehicle for the Explorer. The current 2005 Explorer will be repurposed and an older vehicle will be removed from the fleet. Funds that could be used to offset this expense include savings from the Planner position (\$65,000), the Director of Planning and Community Development (\$42,000), additional Public Service Corporation revenues (\$30,000) and savings in Jail Expenses (\$200,000 - \$300,000). This is a total range of \$337,000 to \$437,000.

The Committee reviewed a request from the Sheriff and Commonwealth’s Attorney to appropriate existing funds from the Forfeited Asset Fund for permissible uses as allowed by the Department of the Treasury’s “Guide to Equitable Sharing for Foreign Counties and Federal, State and Local Law Enforcement Agencies.” In summary, permissible uses are law enforcement purposes that cannot supplant local funding. There is approximately \$34,700 in State Forfeited Asset Funds and \$400 in Federal Asset Funds in the accounts controlled by the Sheriff. There is about \$38,000 in State Forfeited Assets funds and \$13,500 in Federal Asset Funds in accounts controlled by the Commonwealth’s Attorney.

The Sheriff anticipates using funds allocated to the Sheriff’s office to replace weapons at a cost of approximately \$4,000 and assist in the cost of converting Courthouse space to interview/interrogation rooms needed to maintain accreditation. The Commonwealth’s Attorney anticipates spending some of the funds allocated to the Commonwealth’s Attorney’s office by transferring funds to the Sheriff’s office to be used for community policing activities. The Committee recommends 50% of the available funds in the forfeited asset fund be budgeted and appropriated. These funds are contained in a separate accounting fund and will not impact the General Fund.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to approve the budget amendments and appropriations for the garbage truck and Explorer, and to approve the budget amendments and appropriations contained in the forfeited assets fund, as follows:

		<u>Debit</u>	<u>Credit</u>
<u>FY 2015 Budget Amendment</u>			
3-100-41050-0100	Transfer From General Fund Balance		\$ 210,000
4-100-42300-8206	Refuse Disposal / Vehicle	\$ 180,000	
4-100-94000-0005	Capital / Motor Vehicle	\$ 30,000	
3-105-41050-0105	Transfer From Forfeited Asset Fund Balance		\$ 42,750
4-105-31700-6010	Police Supplies – Sheriff	\$17,000	
4-105-31700-6020	Commonwealth Attorney State Exp.	\$19,000	
4-105-31700-6030	Commonwealth Attorney Federal Exp.	\$6,750	

The motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Upcoming

Chairman Simpson reminded the Board members of the Legislative Luncheon, to be held Thursday, October 23, 2014 at 12:00 noon at Hampden-Sydney College, and of the Halloween Parade, to be held Friday, October 31, 2014 at 4:00 p.m.

In Re: Closed Session

Supervisor Cooper-Jones made a motion that the Board convene in Closed Session to discuss the disposition of publicly-held real property in the Prince Edward County Industrial Park, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; and for consultation with legal counsel pertaining to probable litigation concerning the sewer lines at The Manor, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Jones, and adopted as follows:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

On motion of Chairman Simpson and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information

Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of September 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of September 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of September 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of September 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of September 2014, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck, seconded by Supervisor Gray, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the meeting was recessed at 10:44 p.m. until Thursday, October 23, 2014 at 12:00 noon for the County Legislative Meeting at Settle Hall, Hampden-Sydney College.