

October 8, 2013

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 8th day of October, 2013; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Howard F. Simpson

Jim R. Wilck

Absent: Charles W. McKay

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Jim Ennis, County Attorney; and Sharon Lee Carney, Economic Development Director.

Chairman Fore called the meeting to order. He welcomed Dr. Theresa Clark and her Social Policy Development class to the meeting.

Chairman Fore stated that it was with a heavy heart, he announced the passing of one of Prince Edward County's finest, Major David Eppes, the Chief Deputy of the Prince Edward County Sheriff's Department, a 21-year veteran of the force.

Reverend Calvin Gray, Pastor of the New Jerusalem Baptist Church, offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the

opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Walter Witschey, Buffalo District, stated the Old Virginia Land Company was the developer of the subdivision which was created in 2006 under the County ordinance requiring new subdivisions to include paved roads. He stated that he and others in the development purchased their homes with the expectation of a paved road, and that the purchase price of the lots in the development included the cost of paving. He said he knows the County obtained and held a letter of credit from the developer to fund the paving of the road. Mr. Witschey requested that the Board investigate and report the details on the enforcement and when the road will be paved to VDOT standards and transferred to VDOT for maintenance.

Jill Dickerson, Farmville District, stated the front Courthouse sidewalk is in terrible condition, unsafe and unsightly. She requested the Board take action to replace or repair the front walkway.

In Re: Board of Supervisors Comments

Supervisor Cooper-Jones thanked Mrs. Clark for bringing her Social Policy Development class to the meeting.

Supervisor Campbell agreed with Supervisor Cooper-Jones and appreciates seeing people involved in their County.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones and carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Howard F. Simpson	
	Jim R. Wilck	

Absent: Charles W. McKay

the Board accepted the Treasurer's Report for August 2013; the minutes from the meeting held September 10, 2013; Accounts and Claims; Salaries; a Building Permit refund to Mrs. Karen Brown in the amount of \$40.80; and appropriations as follows:

FY 2014 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-24040-0044	DMV Grant – Speed		\$ 4,900
4-100-31200-1200	O/T Sheriff DMV Grant – Speed	\$ 3,000	
4-100-31200-6022	Sheriff – Equip DMV – Speed	\$ 1,900	
3-100-24040-0045	DMV Grant – Alcohol		\$14,300
4-100-31200-1203	O/T Sheriff DMV Grant – Alcohol	\$ 7,500	
4-100-31200-5540	Travel – Convention & Education	\$ 750	
4-100-31200-6023	Equip – DMV Grant	\$ 6,050	
3-100-41050-0100	General Fund Balance		\$ 7,200
4-100-32500-3161	Emergency Services – USGS Gage	\$ 7,200	

Prince Edward Treasurer's Report - August 2013

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	5,844,784.42	17,422.18	89,614.49	5,772,592.11
Wachovia Social Services	468,645.71	0.00	82,675.00	385,970.71
Bank of America School Fund	2,066,776.76	0.00	637,387.56	1,429,389.20
Bank of America Food Service	55,662.80	10,066.81	8,244.60	57,485.01
Benchmark Food Service	361,059.75	0.00	121.05	360,938.70
TOTAL				8,006,375.73

Certificates of Deposit

Benchmark	519,048.66
Citizens Bank Recreation	15,000.00
Citizens Bank Underground Storage	20,000.00
Planners Bank	200,000.00
Wells Fargo Advantage Fund	162,440.24
TOTAL	916,488.90

GRAND TOTAL	8,922,864.63
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	<u>MOTOR VEHICLE LICENSE TAXES</u>		
Town of Farmville	Decal reimbursement		4,620.17
	<u>OTHER CATEGORICAL AID</u>		
Town of Farmville	Moton VDOT Grant		24,854.99
	<u>BOARD OF SUPERVISORS</u>		
Pairet's, Inc.	Shadow boxes/engrave		394.00
Amish Originals	Flag display case		95.00
James Robert Wilck	Mileage		67.28
Business Card	Meals		70.73
	<u>COUNTY ADMINISTRATOR</u>		
VACORP	Workers compensation		78.25
Key Office Supply	Copier maintenance contract	707.00	
	Typewriter maintenance contract	192.00	
	File folders / envelopes	59.52	
	Tape	21.36	979.88
Pitney Bowes	Postage meter lease		29.00
US Cellular	Phone		136.92
Business Card	Adapter		20.01
Business Data of Virginia, Inc.	Norton		29.95
Diamond Springs Water, Inc.	Equipment rental	8.95	
	Water & equipment rental	29.80	38.75
			29.00
	<u>LEGAL SERVICES</u>		
VACORP	Workers compensation		9.75
	<u>INDEPENDENT AUDITOR</u>		
Robinson Farmer Cox Associates	Cost allocation plan		3,500.00
	<u>COMMISSIONER OF REVENUE</u>		
VACORP	Workers compensation		41.00
Treasurer of Virginia	Online service		76.61
	<u>TREASURER</u>		
VACORP	Workers compensation		44.00
Computerplus Sales / Service	Quarterly maintenance contract		1,075.35
	Key Office Supply	Fax maintenance contract	171.00
	Copier maintenance contract	1,275.00	
	Typewriter maintenance contracts	257.00	1,703.00
M&W Printers, Inc.	Prepay postage - real estate	3,017.60	
	Prepay postage - property	4,471.20	7,488.80
Benchmark Community Bank	Set up Payflow / Paypal		0.40
	Treasurer of Virginia	Online service	76.61
Mail Finance	Postage equipment lease		1,592.55
University of Virginia	District meeting		280.00
Key Office Supply	Return	-15.09	
	Indexes	44.06	
	Labels	31.99	60.96

Matthew Bender & Company, Inc.	Virginia Taxation supplement		63.89
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INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expense	1,325.00	5,025.00
ComputerPlus Sales & Service	Printer maintenance contract		79.00

ELECTORAL BOARD AND OFFICIALS

Unilect Corporation	Annual service contract	4,345.00	
	Ballot artwork	285.00	4,630.00

REGISTRAR

VACORP	Workers compensation		15.75
U. S. Postal Service	Box rent	130.00	
	Stamps	480.00	

CIRCUIT COURT

Halifax County	Temporary salary		592.50
VACORP	Workers compensation		6.75
Kimberley White	IPad repair		237.71
U. S. Postal Service	Box rent		78.00

GENERAL DISTRICT COURT

US Cellular	Phone		23.43
Key Office Supply	Paper / post-it flags	27.63	
	Trays / racks / tape	99.99	
	Cabinet rails / bracket	71.69	
	Desk trays / basket	53.67	
	Toner	159.78	412.76

SPECIAL MAGISTRATES

Key Office Supply	Copier repairs	105.63	
	Ink cartridge	99.99	205.62

CLERK OF THE CIRCUIT COURT

VACORP	Workers compensation		68.25
Library of Virginia	Grant balance		1,933.73
Whitecom Systems	Monitor alarm system		258.00
AT&T	Phone		48.19
CenturyLink	Phone		87.57
Machelle J. Eppes	Mileage	63.69	
	Lodging	294.12	
	Registration	250.00	607.81
Kinex Networking Solutions	DSL		74.95
Caskie Graphics, Inc.	Casebinders		461.94
Key Office Supply	Toner	64.99	
	Planner	16.99	81.98

LAW LIBRARY

AT&T	Phone		42.10
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CenturyLink	Phone		40.29
LexisNexis	Online service		247.00
Matthew Bender & Company, Inc.	Code Vols 6B & 7A	127.73	
	2013 Anno Citator	76.89	204.62

COMMONWEALTH'S ATTORNEY

VACORP	Workers compensation		113.00
Key Office Supply	Copier repairs	142.82	
	Planners	111.23	
	Paper clips / files	267.83	
	Office supplies	9.56	531.44
Pitney Bowes	Equipment lease		102.00
William B. Turner	Postage		6.11
Treasurer of Virginia	Ipad service	134.64	
	Registration	50.00	184.64
LGA of Virginia, Inc.	Dues		350.00
STEPS, Inc.	Shredding service		35.00
Virginia Lawyers Weekly	Advertising		564.50

VICTIM WITNESS ASSISTANCE PROGRAM

VACORP	Workers compensation		10.25
Virginia Network for Victims and Witnesses of Crime, Inc.	Conference registration		180.00

SHERIFF

VACORP	Workers compensation		3,931.50
Prince Edward Health Department	Immunizations		53.27
Medtox Laboratories, Inc.	Drug testing		50.00
East End Motor Company, Inc.	Inspections	32.00	
	Rotate / balance tires	30.00	
	Radiator / engine fan	874.93	
	Tires / align / inspection	376.13	
	Balance / mount tire	138.96	1,452.02
Express Care	Oil changes		566.08
Farmville Auto Parts	Rotate tires / oil change	200.01	
	Battery	136.99	337.00
Kenbridge Tire & Auto	Calibration		25.00
Rod & Staff Welding	Mount / balance tires	180.00	
	Flat repair	12.00	
	Tires	928.64	1,120.64
Wohlford's Radar	Calibrations		228.00
Business Card	Shipping	17.65	
	Association conference	225.00	
	Training	915.00	
	AED pads / batteries	2,001.00	3,158.65
U. S. Postal Service	Box rent		78.00
Treasurer of Virginia	VCIN		52.57
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33

US Cellular	Phone		1,272.33
Robert Goldman	Meals		31.82
Diamond Springs Water, Inc.	Water & equipment rental		103.60
Key Office Supply	Envelopes	14.36	
	Ink cartridges	187.96	
	Office supplies	174.11	362.07
Staples Advantage	Toner / supplies		606.34
Walmart Community / GECRB	USB drive	19.97	
	Tire	126.50	
	Uniforms	154.69	301.16
Southside Electric Cooperative	Electric service		8.61
DMV	Special IDs		30.00
Fire & Safety Equipment Company	Recharge extinguisher		15.95
Printech, Inc.	Traffic summons		610.55
Southern Police Equipment Company	Taser cartridges	289.50	
	Shoes	132.28	
	Nameplates	19.98	
	Duty belt / belt keeper	126.15	567.91
Galls / Quartermaster	Siren speaker	199.55	
	Boots	236.99	436.54
Creative Monogramming	Shirts		820.00
Quality Uniform Company, Inc.	Uniforms		1,334.00
David Wilmoth	Uniforms		100.04
Matthew Bender & Company, Inc.	Code Vols 6B & 7A	127.73	
	VA Crim/Trap w/e-book	63.89	191.62

SHERIFF - COURTS

VACORP	Workers compensation		1,224.75
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Chesterfield Insurers	Accident / life insurance		4,510.00
Emergency Medical Products	Electrodes / pads		470.70
Key Office Supply	Letter / legal pads		7.93
Creative Monogramming	Shirts		108.00
Keystone Emergency Vehicle	Equipment labels		117.60

RICE VOLUNTEER FIRE DEPARTMENT

John Deere Financial	Diesel	283.66	
	Gas	351.71	635.37
Dominion Virginia Power	Electric service		8.90

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Chesterfield Insurers	Accident / health insurance		6,486.00
Farmville Auto Parts	Bulb		5.99
Fire & Safety Equipment Company	Fire extinguisher inspection		5.00
Goodman Truck & Tractor	Truck maintenance		708.11
Prince Edward County Public Schools	Diesel		212.10
Treasurer of Virginia	Chair / metal box / tube	12.00	
	Hand jack / toaster	25.00	37.00

Trumbull Software Association	Cell phone paging	300.00
Dominion Virginia Power	Electric service	355.68

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service	45.00
Pairet's, Inc.	Parking signs / banner	20.00
Southside Electric Cooperative	Electric service	320.64
Taylor-Forbes Equipment Company	Mower parts	67.85
Verizon Wireless	Internet	60.07
Verizon	Phone	146.45

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

BB&T Governmental Finance	Truck payment	14,178.46
Arcet Equipment Company	Cylinder rental	121.52
Farmville Auto Parts	Battery & oil	871.39
Foster Fuels, Inc.	Propane	69.24
Goodman Truck & Tractor	Vehicle part	19.40
Hampden-Sydney College	Postage	6.90
CenturyLink	Phone	50.85
Dominion Virginia Power	Electric service	271.69

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone	109.74
Farmville Auto Parts	Oil & filters	142.92
	Ignition wire set	54.96
Pamplin Exxon	Truck repairs	528.64
	Fuel	179.91
Treasurer of Virginia	File cabinet / tools	120.00
	Tools	144.00
Dominion Virginia Power	Electric service	576.31

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Diesel	840.40
	Gas	735.30
Dominion Virginia Power	Electric service	487.33

AMBULANCE AND RESCUE SERVICES

Prince Edward Volunteer Rescue Squad	13-14 Support	15,000.00
Meherrin Fire & Rescue	13-14 Support	2,500.00

FOREST FIRE PREVENTION

State Forester	Forest fire control	11,687.22
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EMERGENCY SERVICES

Timmons Group	E-911 addressing	135.00
Korman Signs	Signs & hardware	397.52

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention	6,075.00
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BUILDING OFFICIAL

VACORP	Workers compensation		217.50
US Cellular	Phone		23.43
Coy Leatherwood	Meal	7.61	
	Meeting registration	15.00	22.61

ANIMAL CONTROL

VACORP	Workers compensation		264.25
Dominion Virginia Power	Electric service		118.31
CenturyLink	Phone		133.32
US Cellular	Phone		46.86
Business Card	Conference registration		150.00
Walmart Community / GEGRB	Ink	28.97	
	Dog food	200.18	
	Ammunition	13.71	
	Bleach	20.86	
	Cleaning supplies	49.11	
	Shoes	42.97	355.80
Lowe's	Thermometer		4.73

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		20.00
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BIOSOLIDS MONITORING

VACORP	Workers compensation		228.75
US Cellular	Phone		23.68

REFUSE DISPOSAL

VACORP	Workers compensation		3,528.50
Resource International	Misc work tasks	6,883.50	
	Storm water compliance	2,084.75	
	Landfill monitoring	19,396.40	28,364.65
Ayers Building & Supply Company	Padlocks / keys		47.97
C & L Machine & Welding	Dumpster repair		2,073.00
Southern States	Weed spray		91.18
East End Motor Company, Inc.	Mount / balance tire		323.50
NAPA of Farmville	Backup alarm	38.18	
	Gear / hub oil	35.97	74.15
Southern States	Straps / gloves / shovel	36.42	
	Straps	209.30	
	Credit	-188.37	57.35
Arena Trucking Company	Trash collection		368.00
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		2,216.10
STEPS, Inc.	Recycling fee		2,599.64
Southside Electric Cooperative	Darlington Heights site	57.81	
	Virso site	71.24	129.05
Dominion Virginia Power	Leachate pump	143.67	
	Scalehouse	51.33	

	Rice site	40.92	
	Cell C pump station	11.41	
	Green Bay site	45.05	
	Worsham site	43.74	
	Prospect site	64.38	
	Landfill site	25.53	426.03
AT&T	Phone		472.51
CenturyLink	Phone		382.76
Ranson's, Inc.	Telephones		39.98
US Cellular	Phone		23.43
Verizon	Phone		124.27
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel		3,034.98

SANDY RIVER RESERVOIR

Treasurer of Virginia	Permit extension fee		250.00
Piedmont Soil & Water	Mowing dam #12		2,400.00

GENERAL PROPERTIES

VACORP	Workers compensation		1,222.25
Cummins Atlantic, LLC	Generator service call		1,738.24
Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitors Center	38.00	237.00
McQuay International	Chiller maintenance contract		2,680.00
East End Motor Company, Inc.	Flat tire repair	21.00	
	Inspections	32.00	53.00
Southside Electric Cooperative	SRR lights		30.20
Dominion Virginia Power	Roy Clark monument	6.62	
	Courthouse	13,889.68	
	Shop	24.84	
	SCOPE building	195.45	
	Sheriff Department shed	5.66	
	Worsham Clerk's office	58.64	
	Lights at Rice	110.14	
	Ag building	1,059.34	15,350.37
Town of Farmville	Water & sewer		133.02
AT&T	Phone		42.10
Commworld	Phone maintenance		405.00
CenturyLink	Phone		133.18
US Cellular	Phone		149.82
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		306.36
Diamond Paper Company	Janitorial supplies		1,120.30
Walmart Community / GEGRB	Cleaning supplies		41.72
Wilco, Inc.	Deodorizing granules	39.00	
	Cleaning supplies	704.45	743.45
Diamond Springs Water, Inc.	Equipment rental / water		24.85

Farmville Auto Parts	J-B weld	6.39	
	Battery	54.59	
	Battery exchange	-7.60	
	Bulbs	15.97	69.35
Farmville Wholesale Electric	Tape / wire / PVC	128.71	
	Electric box / wire	63.25	
	Bits / light fixture	62.67	
	Ballast / wire nuts	36.11	290.74
Grainger	Fire alarm batteries	84.78	
	Water tests	68.58	153.36
Lowe's	Steel post driver	26.57	
	Mower parts	38.54	65.11
Cintas Corporation #524	Uniform rental		399.85
Taylor-Forbes Equipment Company	Ear plugs	9.50	
	Gas treatment	8.75	18.25
Prince Edward County Public Schools	Diesel		288.51

CANNERY

VACORP	Workers compensation		202.50
Virginia Food Works	Contract payment		2,916.67
ChemTreat, Inc.	Injection pump		411.00
Dixie Canner Company	Programmable control		774.44
Southside Electric Cooperative	Electric service		313.64
Ellington Energy Service	Heating oil		1,336.00
Parker Oil Company, Inc.	Heating oil		1,304.91
CenturyLink	Phone		202.50

CHAPTER X BOARD

Crossroad Services Board	2nd Quarter support		15,660.75
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COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		6,510.00
Business Card	Foster care		751.81
Centra Health	Professional service		14,174.00
Elk Hill	Professional service		750.00
Family Preservation Service	Professional service		2,660.00
Grafton School, Inc.	Professional service		17,770.00
Hallmark Youthcare - Richmond	Professional service		1,824.00
Intercept Youth Services	Professional service		3,355.29
Crystal E. Jones	Foster care		644.00
The Hughes Center	Professional service		4,356.00
United Methodist Family Services	Professional service		52.50
Virginia Family Services	Professional service		180.00

CONTRIBUTIONS TO COLLEGES

Longwood Small Business Development Center	13-14 Support		3,750.00
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PUBLIC LIBRARY

Farmville-Prince Edward

	Copier maintenance contract	424.00	
Recreation News	Advertising		1,699.00
Paul Jackson	Helicopter filming		250.00
Town of Farmville	Prince Edward Co. portion of grant		2,000.00
Walmart Community / GECRB	Office supplies		27.37

FLOOD & EROSION CONTROL

Joyce Engineering, Inc.	Stormwater grant	6,981.50	
	Professional services	3,864.50	10,846.00

SOIL & WATER CONSERVATION DISTRICT

Piedmont Soil & Water Conservation District	13-14 Support		2,960.00
Old Dominion RC&D	13-14 Support		1,051.50

COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		106.34
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GENERAL EXPENSE

Lumos Networks	Phone		2,876.79
James River Petroleum	Gas		29,078.66
Southern States Cooperative, Inc.	Gas		7,246.18

CAPITAL PROJECTS

Compro Computers	Computers / software		1,629.74
Oden Corporation	Filler - final payment		1,444.11
Hurt & Proffitt, Inc.	Hazard material survey		3,990.00
Treasurer of Virginia	Plan review		1,125.00
Carter Machinery Company, Inc.	Generator		66,782.00

WATER FUND

Town of Farmville	Water analysis	40.00	
	Water	20.11	60.11

SEWER FUND

Dominion Virginia Power	Sewer pump		33.30
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,094.00
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PIEDMONT COURT SERVICES

VACORP	Workers compensation		73.75
Dominion Virginia Power	Electric service		474.01
CenturyLink	Phone		60.94
Lumos Networks	Phone		248.00
Prince Edward County Treasurer	Fire insurance		75.00
Julianna Ferrell	Mileage	172.30	
	Newspaper	1.50	173.80
Sandy Fox	Mileage		130.79
Sheena Franklin	Mileage		76.84

Connie Stimpson	Mileage	27.62	
	Office supplies	18.91	46.53
Renee T. Maxey	Mileage		194.73
Ashley Nash	Mileage		66.67
Hotel Roanoke & Conference Center	Lodging		479.12
Career Track	Training		299.00
Quill Corporation	Toner		124.98

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		5,000.00
Page Hardy	Cleaning service		210.00

PCS DRUG TESTING FEES

Alere Toxicology Service, Inc.	Drug testing		19.48
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In Re: Highway Matters

Supervisor Gantt stated VDOT is replacing the bridge on Raccoon Crossing Road and are holding a Norfolk Southern Railway Design Public Hearing; Mrs. Sarah Elam Puckett, Assistant County Administrator, stated it will be held October 29, 2013 from 4:00 – 6:00 p.m. at the Cedar Crest Conference Center, 22 Cedar Crest Road, Green Bay, Virginia. She added a rain date of Thursday, November 7, 2013 has been advertised.

Supervisor Campbell stated VDOT has begun cutting the grass along Route 460 again.

Supervisor Simpson stated the Stop sign at Price Drive has been fixed and the issue at that intersection resolved.

In Re: Food Day Proclamation

Mrs. Daves-Johnson stated the Southside Virginia Chapter of Holistic Moms Network has asked the Prince Edward County Board of Supervisors to approve a proclamation recognizing October 24th as Food Day in Prince Edward County and to encourage citizens of Prince Edward to participate in events in the area.

Food Day is a nationwide celebration and a movement toward more healthy, affordable, and sustainable food. Food Day takes place annually on October 24 to address issues as varied as health and nutrition, hunger, agricultural policy, animal welfare, and farm worker justice. The ultimate goal of Food

Day is to strengthen and unify the food movement in order to improve our nation's food policies, and promotes policies that reduce the food desert effect, which can be found in Prince Edward County. Mrs. Daves-Johnson stated more information can be found at www.foodday.org.

Supervisor Wilck made a motion to approve the Food Day Proclamation; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Howard F. Simpson	
	Jim R. Wilck	

Absent: Charles W. McKay

FOOD DAY PROCLAMATION

WHEREAS, the health and well-being of our citizens is of primary concern for Prince Edward County; and

WHEREAS, promoting safer, healthier diets is a critical factor in improving citizens' overall health; and

WHEREAS, supporting sustainable family farms and local agriculture benefits the local economy; and

WHEREAS, obtaining fair pay and safe conditions for food and farm workers is beneficial for both the producer and consumer so that the food we produce and consume is safe and fair for all; and

WHEREAS, expanding access to food and reducing hunger is of critical importance to aid those who live in food deserts; and

WHEREAS, protection of the environment and farmland preservation is necessary to sustain future generations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward does hereby proclaim Thursday, October 24, 2013 as FOOD DAY in Prince Edward County, and we urge all citizens to participate in the activities planned henceforth.

In Re: Planning & Community Development Report

Mrs. Daves-Johnson stated the Prince Edward County Planning Commission advertised two public hearings to be conducted at the October 15, 2013 Planning Commission meeting.

She said the first public hearing is to consider an amendment to the Zoning Ordinance, Section 3-100.13, "Towers", to include language requiring the second highest antennae space be provided on towers for location of county emergency services communication equipment. The Amendment also includes language encouraging consideration of properties owned by Prince Edward County when locating new towers.

Mrs. Daves-Johnson stated the second public hearing is to consider an amendment to the Prince Edward County Zoning map regarding a request from the Prince Edward County Board of Supervisors to rezone a 13.383 acre parcel of land located on Granite Falls Boulevard in the southeast corner of its intersection with Farmville Road and further described as tax map parcel 51-A-36. The parcel is presently in the Agricultural Residential (A-2) Zoning District and the request is to rezone it as General Commercial (C-1). The purpose of this rezoning is to attract commercial development to this site.

Supervisor Simpson made a motion to authorize the advertisement of a public hearing on an Amendment to Section 3-100.13, "Towers", of the Prince Edward County Zoning Ordinance, and to authorize the advertisement of a public hearing on an amendment to the Prince Edward County Zoning map to rezone a 13.383 acre parcel of land on Granite Falls Boulevard from A-2, Agricultural Residential to C-1, General Commercial, to be held on Tuesday, October 15, 2013; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Howard F. Simpson Jim R. Wilck	Nay: None
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Absent: Charles W. McKay

In Re: Personnel Committee Meeting

Mr. Bartlett stated the Personnel Committee met on October 2, 2013; the Committee comprises Supervisor Simpson, Chair; Supervisor Campbell and Supervisor Wilck. Also present were Clerk of Circuit Court Machel Eppes, Sheriff Wesley Reed and County Administrator Wade Bartlett.

Mr. Bartlett reported the Committee reviewed a request by the Clerk of the Circuit Court to move her part time employee into a full time position with an annual salary of \$23,723, which results in a total

annual cost of \$36,632. Moving to a Case Imaging System will require an employee to establish and maintain an electronic filing system and manually scan each paper document into a document imaging machine. The Clerk states this is the main reason for the request and is requesting this action be effective November 1, 2013. The Clerk stated if this request is granted she will not fill the existing part-time position; the part-time position's total annual cost is \$7,144 and the state provides \$2,169 resulting in an annual cost to the County of \$4,975. Those funds can be used to offset the cost of the new full time position resulting in an annual increase to the County of \$31,657. Adjusting the annual cost to reflect the effective date of November 1, 2013, the increased cost to the County in this fiscal year will be approximately \$18,100. The Clerk states the implementation of a new Records Management System will remove the need to purchase additional storage equipment allowing her not to spend the \$8,000 contained in her budget for that equipment. That savings reduces the budgetary impact in the current fiscal year to \$10,100. A letter was received from Judge White supporting the move to an electronic filing system.

Supervisor Gantt stated information indicated case imaging systems provided a reduction in man-hours and questioned the need to move a part-time employee to full-time. Discussion followed.

Supervisor Simpson made a motion to approve the request from the Clerk of Circuit Court to move her part-time employee to full time; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Robert M. Jones
Howard F. Simpson
Jim R. Wilck

Nay: Don C. Gantt, Jr.

Absent: Charles W. McKay

In Re: Public Hearing – Amendments to the Prince Edward County Zoning Ordinance

Chairman Fore announced that this was the date and time scheduled for a public hearing on the proposed amendment to the Prince Edward County Zoning Ordinance. Notice of this hearing was advertised according to law in the Friday, September 20, 2013 and the Friday, September 27, 2013 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mrs. Alecia Daves-Johnson stated that at its July 16, 2013 meeting, the Planning Commission unanimously voted to recommend the Board of Supervisors adopt Amendments to the Prince Edward

County Zoning Ordinance. These amendments pertain to sections of the Zoning Ordinance which need to be revised to comply with the *Code of Virginia* and state regulations; these are in the areas of Dam Break Inundation Zones, Temporary Family Health Care Structures, and Floodplain Management. One amendment pertains to the requirements of a preliminary site plan. Mrs. Daves-Johnson said there are three items presently required on Final Site Plans and should also be included at the Preliminary Site Plan review stage, and include location of signs, exterior site lighting, and buffer yards and site landscaping.

Mrs. Daves-Johnson stated a suggested revision based on public comment received is to amend the following language (italicized) in Article IV, Development Standards, Section 4-100 – Site Plan Review, (A)1. “All new development in every zoning district except for single family dwellings *which are not located within a dam break inundation zone*, and structures used solely for agricultural purposes, except where required by Section 3-100.1 Commercial Feedlots.”

Chairman Fore opened the public hearing.

Deanna Fehrer, District Management, Piedmont Soil & Water Conservation District, stated the Piedmont District holds easements to 14 regulated dam structures in Prince Edward County. Nine are in the Buffalo watershed; five are in the Bush watershed. Prince Edward County supports the district by providing funding and assistance to help maintain these dams to ensure public safety is met. The District is listed as the dam owner on 14 of these structures. Dam inundation studies have been performed on all of the dams. In the Buffalo watershed, one has been reclassified to “high hazard” because of one residence located in the dam inundation zone; in the Bush River watershed, three dams are “high hazard” because of potential impact to Route 460. The remaining ten are classified as “significant hazard” which means a breach could impact secondary roadways. The proposed ordinance addresses development as either one commercial / industrial unit or three residential units. One house or any type of development other than agricultural structures will change the reclassification of the dam to “high hazard” which means there will be more frequent inspections required by professional engineers and more detailed emergency action plan and simulated emergency exercises must be performed on a periodic basis with County Emergency Services. If DCR Dam Safety determines the development will require the need for a larger spillway, the dam owner will be responsible for the costs associated with those upgrades, even if it is only one house. The proposed ordinance states if there are three or more residential units, then the developer may have to

pay a portion of those upgrades and that the dam owner will be responsible for the remaining cost. This means the taxpayers pay for upgrades of those dams because the Piedmont Soil & Conservation District is considered a public body and tax dollars are used to maintain those dams.

Mrs. Fehrer said that currently in the state inventory of Soil & Water District owned dams, 53 of 104 dams have been reclassified to “high hazard” that will need upgrades to meet spillway design capacities; the conservative estimates will cost \$126 million over the next 20 years. Two in the Piedmont District are classified as “high hazard” dams, estimates have been received and the average cost to upgrade those is approximately \$2 – \$2.4 million per dam; there are also 21 privately owned dams in Prince Edward County that fall under the Dam Safety regulations; currently they are classified as low or significant.

Mrs. Fehrer requested the Board to prohibit any type of development in the dam inundation zones; it adds cost to the taxpayers, concerns of public safety and in the case of individuals that have privately owned dams where development occurs downstream, the dam owners become responsible.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Mrs. Daves-Johnson stated these concerns are what led to the proposed amendment regarding the single family dwellings not located in a dam break inundation zone. She stated the definition comes from the *Code of Virginia* 15.2-2201.

Discussion followed.

Mrs. Daves-Johnson stated that based on the procedures presently in force, when someone comes in to propose a subdivision, they go through a different set of procedures than if someone comes in to get a zoning permit for a single residential dwelling unit. Based on those procedures and the text of the *Code*, the best way to capture the single dwellings is with that language and the Plan Review section; that section will exempt those single family dwellings from being more closely reviewed. She added the definition of development that the State uses is not very different from the definition we presently use; this would put the onus on the County staff to make sure that every zoning permit that came in for every single dwelling unit was considered against a map of the Dam Break Inundation Zones, and would not be approved in that zone.

Mr. Bartlett stated Section 4-100, A.6, the addition, states “Any development proposed within the boundaries of a Dam Break Inundation Zone” that a site plan shall be required. That would give the County the right to review every one. Discussion followed.

Supervisor Simpson made a motion to table the issue and coordinate the proposed amendments with the Piedmont Soil & Water Conservation District and to request the County Attorney review the State requirements and legal issues appropriate to this ordinance.

After further discussion, Supervisor Simpson amended his motion to table the issue and continue the public hearing until the November meeting to allow for coordination with the Piedmont Soil & Water Conservation District; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Howard F. Simpson Jim R. Wilck	Nay: None
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Absent: Charles W. McKay

In Re: Public Hearing: Amendment to Subdivision Ordinance

Chairman Fore announced that this was the date and time scheduled for a public hearing on the proposed amendment to the Prince Edward County Subdivision Ordinance. Notice of this hearing was advertised according to law in the Friday, September 20, 2013 and the Friday, September 27, 2013 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mrs. Daves-Johnson stated the Planning Commission unanimously voted to recommend, at its July 16, 2013 meeting, that the Board of Supervisors adopt amendments to the Prince Edward County Subdivision Ordinance. The proposed amendments pertain to sections of the Subdivision Ordinance which need to be revised to comply with state requirements for the mapping of dam break inundation zones and developments in dam break inundation zones: *Code of Virginia* Sections 10.1-606.2, 10.1-606.3, 15.2-2201, 15.2-2241, 15.2-2243.1

Mrs. Daves-Johnson stated the subdivision regulations do not come into effect for single homes but for three homes or more.

Chairman Fore opened the public hearing.

Wilkie Chaffin, Buffalo District, questioned the requirement being stricter than the state allows. He asked about the existing practices in the County; he said that he was under the impression that at the present time, the County doesn't allow anyone to build in a flood zone. He stated when the Soil & Water Conservation District found out about a house that was in a flood zone, he came to the County offices to inquire how it happened. He stated that at that time, no one said that it was allowed, he was told "we didn't know it was in a flood zone at the time." He thought there was a policy in place to deny anyone building in a flood zone. He said the property and the dam in question have been reclassified within the last ten years.

Mr. Bartlett stated the flood plain and the dam inundation zones are two separate issues; structures are permitted in flood plains. The dam inundation zone is different. Recently, the State amended their criteria of the maximum probable rain event which caused reclassification of some dams. Discussion followed.

Mrs. Daves-Johnson stated the proposed amendments are in the Zoning Ordinance that address the 100 Year Floodplain; it also addressed that if there is a structure in the flood plain that is damaged, it cannot be rebuilt in a flood plain. The Dam Break Inundation Zone is a much larger area along streams and creeks than the 100 Year Flood plain. Mr. Bartlett added a Dam Break Inundation is a one-time catastrophic event where the dam would fail or the water would be over the top. Mrs. Daves-Johnson added there is a one percent chance each year of a 100 Year Flood occurring. There is a lower risk of the dam break inundation but would be a greater catastrophe as more area would be involved.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Supervisor Simpson made a motion to table the issue and continue the public hearing until the November meeting to allow time for the County Attorney to provide information on the proper language required of this ordinance.

Supervisor Gantt made a substitute motion to approve the proposed amendments to the County Subdivision Ordinance. Discussion followed.

Supervisor Gantt withdrew his motion.

Chairman Fore restated Supervisor Simpson's motion to table the amendment to the Subdivision Ordinance and continue the public hearing until the November meeting to allow time for the County Attorney to provide information on the proper language required of this ordinance; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Charles W. McKay

In Re: Personnel Committee Meeting (Continued)

Mr. Bartlett then reported the Committee reviewed two requests from the Sheriff. First, with the resignation of Deputy Raybold, the Sheriff is requesting Deputy Goldman's salary be increased from \$39,643 to \$42,502 which was Deputy Raybold's salary. The Sheriff states the Comp Board allows such adjustments. Such a move will have no impact on the existing budget as it is a switch of existing positions. Second, Sheriff Reed is requesting Deputy Dudley's hourly pay (part-time Court Officer) be increased from \$15.89 to \$20.00 per hour. This deputy worked 1,025 hours last year. The result of this request will increase expenses to the County by \$4,535 annually and approximately \$3,400 this fiscal year.

Mr. Bartlett stated that currently, the position of the Director of Planning and Community Development is vacant. It is anticipated the position will be vacant until a final decision regarding the implementation of the Storm Water Program is made by the Board of Supervisors, which may be no earlier than December. Assuming the position is vacant for one-half of the fiscal year results in a budgetary savings of \$42,594, of which \$2,392 has been allocated to temporarily increase the salary of the County's planner for additional work shifted to that position due to the vacancy. The end result is a savings of \$40,202. Additionally, a Buildings and Ground Maintenance Worker position has been vacant this fiscal year and will be until December 1, when it will need to be filled. That vacancy will result in a savings of \$17,330. Together, the vacancy savings are estimated to be \$57,532.

Supervisor Gantt questioned the increases in pay for certain employees, and stated there is a policy for no salary increases until budget time. Discussion followed.

Supervisor Cooper-Jones stated Officer Goldman will be assuming the responsibilities and workload left vacant when Officer Raybold resigned; she stated this is not a salary increase but a new position for Officer Goldman. She also said an increase was approved previously during the meeting.

Following discussion, Supervisor Jones made a motion to approve the request of the Sheriff to increase the salary of Deputy Goldman to \$42,502; the motion carried:

Aye:	Howard M. Campbell	Nay: None	Abstain: Don C. Gantt, Jr.
	Pattie Cooper-Jones		Jim R. Wilck
	William G. Fore, Jr.		
	Robert M. Jones		
	Howard F. Simpson		

Absent: Charles W. McKay

Supervisor Jones made a motion to wait until budget time to consider the Sheriff's request to increase Deputy Dudley's hourly pay from \$15.89 to \$20.00.

Supervisor Cooper-Jones stated the funds for his salary come from the Courtroom budget and asked if there would be any additional cost to the County for this increase in salary. Mr. Bartlett stated the salary is paid from the Fines & Forfeitures. Sheriff Reed stated the pay comes from Fines & Forfeitures, court costs, civil papers which are contained in the General Fund. Mr. Bartlett said those revenues are already budgeted and this would increase the expense; he added the department expends well more than what is received from the State in those areas.

Sheriff Reed expressed his support for the fine job that Deputy Dudley performs.

Supervisor Campbell stated Deputy Dudley does an outstanding job.

Chairman Fore restated Supervisor Jones' motion to table the salary increase for Deputy Dudley until budget time in the spring of 2014; the motion failed:

Aye:	Don C. Gantt, Jr.	Nay: Howard M. Campbell
	Robert M. Jones	Pattie Cooper-Jones
	Jim R. Wilck	William G. Fore, Jr.
		Howard F. Simpson

Absent: Charles W. McKay

Supervisor Simpson made a motion to authorize the increase in Deputy Dudley's hourly pay to \$20.00 per hour. After some discussion, Supervisor Simpson withdrew his motion.

Supervisor Simpson then made a motion to table this request until the November meeting; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Howard F. Simpson
Jim R. Wilck

Nay: Pattie Cooper-Jones

Absent: Charles W. McKay

Mr. Bartlett stated the Personnel Committee reviewed the Holiday Schedule for 2014; the proposed schedule contains the same number of days as approved for 2013.

Supervisor Simpson made a motion to approve the proposed Holiday Schedule for 2014; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Charles W. McKay

New Year's Day	Wednesday, January 1, 2014 – Closed All Day
Lee-Jackson Day	Friday, January 17, 2014 – Closed All Day
Martin Luther King, Jr. Day	Monday, January 20, 2014 – Closed All Day
Washington's Birthday	Monday, February 17, 2014 – Closed All Day
Easter	Monday, April 21, 2014 – Closed All Day
Memorial Day	Monday, May 26, 2014 – Closed All Day
Independence Day	Friday, July 4, 2014 – Closed All Day
Labor Day	Monday, September 1, 2014 – Closed All Day
Columbus Day	Monday, October 13, 2014 – Closed All Day
Veteran's Day	Tuesday, November 11, 2014 – Closed All Day
Thanksgiving	Wednesday, November 26, 2014 – Closed All Day

Thursday, November 27, 2014 – Closed All Day
Friday, November 28, 2014 – Closed All Day
Christmas
Wednesday, December 24, 2014 – Closed All Day
Thursday, December 25, 2014 – Closed All Day
Friday, December 26, 2014 – Closed All Day

In Re: Master Plan Committee Meeting

Mr. Bartlett stated the Master Plan Committee met on September 16, September 25, and October 1, 2013. The Committee comprises Supervisor Jones, Chair; Supervisor Gantt; Supervisor Simpson; and Supervisor Wilck. Also present was County Administrator Wade Bartlett.

On September 16, 2013 the Committee discussed the land to be included for possible study, and if all or only a portion of County-owned land adjacent to Granite Falls Boulevard should be included in any study. The Committee concluded any study should be restricted only the 13+ acres acquired from Glad Hill. The Committee also discussed what should be included in any study and decided to request cost estimates for a Master Plan and a Grading Plan, both including a stormwater plan and marketing materials.

Mr. Bartlett stated a request was sent to four engineering firms – Timmons, Hurt & Proffitt, Maxey & Associates, and WW Associates. The request asked for costs to complete two projects: a master plan and a grading plan. The firms were told the master plan must include the following six criteria:

1. The Master Planning process will include the engineer preparing a preliminary grading plan to achieve the most reasonable and workable pad site or sites for the County to show to prospective commercial operators.
2. The preliminary plan will indicate the location of the most favorable spot for locating a storm water pond to serve the 13-acre site and the portion of the new Route 786 roadway served by the existing storm ponds.
3. The preliminary grading plan will indicate the existing and proposed contours and estimates as to the number of cubic yards moved to create the pad site(s) will be included on the preliminary grading plan.
4. The engineer will also provide Prince Edward County with preliminary cost estimates for completing the grading of the site(s) to include the erosion and sediment control needed to meet County and State regulations and the cost to construct the storm water pond.
5. Each proposal shall separate the cost to perform the preliminary storm water plan including the preliminary design of the storm water pond from the fee for preparing the preliminary grading plan.
6. The deliverables to the County will include the preliminary grading plan in color and cost estimates. The County is seeking lump sum fees for the development of the Master Plan and associated documents (schematic drawings/marketing materials).

Mr. Bartlett stated the firms were also told the following must be included in the Grading plan:

1. The grading plan with erosion and sediment control and storm water management facilities will be prepared in such a manner that the County will be able to publicly advertise and bid the construction of the pad site(s) on the 13-acre parcel.
2. The engineer will be responsible for providing information to secure the local and state land disturbing permits to cover the grading operations.
3. The engineer will be responsible for developing the topography map showing the appropriate contours to generate the grading plan. Prince Edward County will provide any and all plats and documents the County has to the successful engineer.
4. The engineer will be responsible for identifying the boundary lines of the 13-acre parcel.
5. The engineer will deliver to the County the construction plans and specifications and associated documents suitable for public bidding. The engineer will assist the County with the bidding process, preparation of any addendums, assist the County with the bid opening, review the bids and recommend to the County the responsible low bidder, assist with putting the low bidder under contract, assist the County with the Pre-construction conference, conduct twice a month inspection meetings, review monthly payment requests, prepare change orders as required, conduct a "punch list" walk-through and final inspection.
6. The engineer will perform any surveys needed once the pad site(s) are complete for the engineer to certify to the County that the contractor has completed the project per the plans and specifications.
7. The engineer will provide a lump sum fee for developing the grading plan with erosion and sediment control for the 13-acre parcel. The engineer will provide a separate fee for the development of the storm water facilities.
8. The engineer will also separate from his lump sum fee the fee for the topographic survey of the 13-acre parcel. The survey fee for the topography mapping of the 13-acre parcel will be indicated on the engineer's proposal.

Mr. Bartlett then reported that the Committee met on September 25, 2013 to review the responses.

After the review the committee invited two of the firms, Hurt & Proffitt and Maxey & Associates, to an interview on October 1, 2013. The Committee interviewed the firms. The proposal received from Hurt & Proffitt met all of the County's criteria for both the master plan and the grading plan and provided the lowest cost when the costs of the plans were combined. The Committee sees the value in completing a grading plan and therefore considered the total cost of completing both plans.

Supervisor Wilck made a motion to accept the Committee's recommendation to enter into a contract with Hurt & Proffitt for the development of a Master Plan at a cost of \$6,340, with the option open for completing a grading plan at a later date; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Howard F. Simpson Jim R. Wilck	Nay: None
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Absent: Charles W. McKay

In Re: Workforce Training Center

Mrs. Sharon Lee Carney, Economic Development Director, stated that in December 2010, Prince Edward County was awarded a Southside Economic Development Grant from the Tobacco Commission in the amount of \$148,848. These funds were for architectural and engineering costs associated with construction of a Workforce Training Center in Prince Edward County in partnership with the Granite Falls Hotel and Conference Center. Since then, the Granite Falls Project has been suspended leaving the status of the Workforce Training Center and the Tobacco Commission funds in a state of limbo. Should the County wish to continue the partnership with the Southside Virginia Community College and pursue the construction of a Workforce Training Center, Tobacco funds are still available. Currently there is \$223,633 available in the Southside Economic Development Fund for Prince Edward County (\$145,848 from 2010 Allocation Funds and \$77,785 in 2013 Allocation Funds). The due date for grant submittal is October 11, 2013.

Mrs. Carney reported that the donation of a building site at the Prince Edward Business Park would easily act as a match to the Grant Funds. Southside Virginia Community College has reaffirmed its interest to partner with Prince Edward County in another location from the original Hotel/Conference Center site. Once the engineering and architectural plans are developed, an accurate estimate of the potential construction cost could be determined. Prince Edward County could then submit a Grant Application to the Tobacco Commission for funding to assist with the construction of the Workforce Training facility. A \$1.5 million grant from the Tobacco Commission Special Projects funds was previously awarded for construction of a Workforce Training Center as part of the Hotel/Conference Center project. That Grant has now been cancelled. Preliminary discussions with the interim Director of the Tobacco Commission indicate willingness by the Commission staff to support such an application in the future.

Mrs. Carney added that in conversation with the Provost of the Keysville campus, it was indicated that, historically, SVCC does not typically pay rent, utilities or building maintenance costs for space in workforce training centers. This would mean the County or other agencies using the facility would have to

absorb these costs. Other localities have developed partnerships with other agencies to help defray these costs.

Supervisor Gantt stated other localities would renovate an empty existing building for facilities as this. He said he would prefer staff to work on finding partners and bring this issue back to the Board in the spring.

Supervisor Wilck stated the grants do not cover 100% of the costs of paying for the construction; he added he would prefer putting it off until the spring.

After some discussion, Supervisor Wilck made a motion to authorize county staff to begin the process of developing partnerships with various agencies that can provide funding which will assist in ensuring the sustainability of any building and to revisit the issue of the grant in the spring of 2014; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Howard F. Simpson Jim R. Wilck	Nay: None
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Absent: Charles W. McKay

In Re: County Administrator's Report

Virginia's Growth Alliance:

Mr. Bartlett reported that a letter was received from the Interim Director of Virginia's Growth Alliance, which is a regional economic development organization which includes the Counties of Brunswick, Charlotte, Greensville, Lunenburg, Mecklenburg and Nottoway and the City of Emporia. The Alliance is asking if Prince Edward County is interested in exploring the possibility of joining the Alliance. He added the Alliance has recently hired a permanent Director.

Supervisor Jones made a motion to authorize the County Administrator to respond that Prince Edward County is interested and is willing to enter discussions after the permanent director is in place; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Charles W. McKay

Senior Meal Program Update:

Mr. Bartlett reported that Piedmont Senior Resources has decided not to renew their contract with Daily Bread, which has been the subcontractor for Piedmont Senior Resources for 22 years and provided a meal program for senior citizens in a seven-county region. Effective October 1, 2013, Piedmont Senior Resources is operating the nutrition program for the elderly in the same seven-county region; there has been no interruption of services.

Lease Extension with USDA for AG Building:

Mr. Bartlett reviewed a proposed lease amendment from the USDA. The lease will be extended until July 31, 2015 with the same terms and payment arrangements as exist with the current lease. On September 14, 2010, the Board of Supervisors authorized the County Administrator to negotiate a new lease with the contracting agent in Washington D.C. On September 28, 2010 the County submitted a proposal to the Contracting Officer for USDA. Negotiations continued through June of 2011. Due to changes in personnel at USDA, negotiations have been stalled since that time. The USDA is aware of the situation which also exists at other locations in the Commonwealth. The USDA has been honoring the lease agreement; discussions with USDA personnel indicate there is now stability at USDA and they are extending the existing lease through 2015 at which time a new lease will be negotiated.

Supervisor Cooper-Jones made a motion to authorize the County Administrator to sign the USDA Lease Extension; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Charles W. McKay

Virginia Local Disability Program:

Mr. Bartlett stated that House Bill 1130/Senate Bill 498 passed by the 2012 General Assembly created a new retirement plan referred to as the “Hybrid Plan.” This plan is effective January 1, 2014 and will apply to most new employees. Employees eligible for the Virginia Law Officers’ Retirement System and hazardous duty employees covered under enhanced benefits are exempt from the hybrid plan. The bill also created a disability program for local employees in the hybrid plan known as the VLDP. Participation in the VLDP is mandatory unless a governing body elects to opt-out and provide comparable employer paid disability coverage.

Mr. Bartlett said the decision to either participate or opt-out is irrevocable.

Mr. Bartlett reported that several members of the Board attended a training session regarding this issue on August 8, 2013 at the Commonwealth Regional Council, conducted by representatives from VACORP and Standard Insurance. VACORP has partnered with Standard Insurance to develop an opt-out solution to the VLDP. The plan, provided by Standard Insurance meets or exceeds the requirements contained in the Code of Virginia and the VLDP. The rate quoted by VRS is 0.91% and is locked in for only six months. The Standard Insurance Plan’s cost is 0.79% and the rate is locked in for three years but the County can leave Standard Insurance at any time a better plan is found. Mr. Bartlett stressed the rate for VRS is only locked in for six months. While the initial cost of this mandate is small the first year, this benefit will eventually become a large expense. By opting out the County will retain the ability to competitively shop for comparable solutions that are only available if the County chooses to opt-out of VLDP.

Supervisor Gantt made a motion to adopt the Opt-Out resolution and to authorize the Board Chairman or the County Administrator to sign the VACORP opt-out enrollment submission checklist and the VACORP participation agreement; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Charles W. McKay

RESOLUTION

Irrevocable Election Not to Participate in Virginia Local Disability Program

WHEREAS, by enacting Chapter 11.1 of Title 51.1 of the *Code of Virginia*, the Virginia General Assembly has established the Virginia Local Disability Program (“VLDP”) for the payment of short-term and long-term disability benefits for certain participants in the hybrid retirement program described in Virginia Code § 51.1-169; and

WHEREAS, for purposes of VLDP administration, an employer with VLDP-eligible employees may make an irrevocable election on or before November 1, 2013, requesting that its eligible employees not partake in VLDP as of the VLDP effective date of January 1, 2014, because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees that meets or exceeds the coverage set out in Chapter 11.1 of Title 51.1 of the *Code of Virginia*, with the exception of long term care coverage, by January 1, 2014; and

WHEREAS, it is the intent of the County of Prince Edward, Virginia to make this irrevocable election to request that its eligible employees not participate in VLDP;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Board of Supervisors of the County of Prince Edward, Virginia irrevocably elects not to participate in VLDP because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees; and it is further

RESOLVED that, as an integral part of making this irrevocable election, the Board of Supervisors of the County of Prince Edward, Virginia certifies that it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees.

Courthouse Front Walk:

Mr. Bartlett reported the front walk leading to the Courthouse from Main Street has large gaps between the pavers which is a hazard for women wearing shoes with narrow heels. Additionally, the walk has settled in many locations and is not even. Grass has invaded the gaps between the pavers and it is a never-ending battle to keep grass from growing in the walk. Because the pavers are not all the same size, the current

pavers cannot be re-laid in a sand bed and placed any closer to alleviate the hazard to women. To solve this problem will require the pavers to be removed, excavate for a concrete underlayment, pour a 4-inch concrete base, and re-lay the existing pavers in a mortar bed with mortar head joints. Such a project will cost approximately \$20,000. Vacancy savings mentioned in the personnel committee report can be used to pay this expense.

After some discussion, Supervisor Jones made a motion to authorize advertisement for bids to repair the front walk with three options: 1) re-lay the pavers in the front walk using a concrete bed, 2) stamped concrete, and 3) concrete; the motion carried:

Aye: Howard M. Campbell Nay: None Abstain: Don C. Gantt, Jr.
Pattie Cooper-Jones
William G. Fore, Jr.
Robert M. Jones
Howard F. Simpson
Jim R. Wilck

Absent: Charles W. McKay

Jail Update:

Mr. Bartlett reported that during the Jail Board meeting held September 25, 2013, the Jail Board was informed the reimbursements required from the participating members would increase significantly. Mr. Bartlett stated he obtained budget documents from the Jail and reviewed them in detail; two items accounted for the majority of the increase. First, revenues from non-member jurisdictions were considerably below budget estimates. Second, the contract for medical services increased Jail Medical Cost by approximately \$400,000 annually. Combined together, the increase in cost and the decrease in revenues result in a budget shortfall of approximately \$1 million. The result is the second quarter payment to the jail almost doubled from approximately \$208,000 to \$411,000. After two quarters we will have expended about \$619,000 out of a budget of \$700,000. Some of the increase is due to the ever-increasing percentage of inmates in the jail from Prince Edward County. The number of inmate days increased from September 2012 to September 2013 by almost 30%. The increase in inmates accounts for approximately \$90,000 of the increase in cost for the quarter.

Mr. Bartlett reported revenues from non-member jurisdictions have increased the last two months and are nearing monthly budget estimates. Additionally, the Jail was notified the final settlement decree

from the Department of Justice case was signed by the Judge on October 2, 2013. The Jail superintendent has informed the Jail Board once that settlement was reached and the new medical procedures were in place, we should see an increase in inmates from non-member jurisdictions. Additional funds will need to be appropriated for the jail but there is not enough information at this time for a definite figure. Mr. Bartlett stated he anticipates being able to make a recommendation to the Board at the December meeting.

Chairman Fore left the meeting at this time.

Mr. Bartlett said Powhatan and Culpeper will be sending inmates in the next quarter; those two are small compared to the combined totals of the Federal government. He added that the Comp Board recently approved all documentation to allow the Jail to receive a partial exemption from the per diem Overhead Recovery for Federal Prisoners. Normally the State takes part of the funding provided from the Federal government but the Piedmont Regional Jail and Tidewater requested exemption from this due to the Piedmont and Tidewater jails being built by the respective counties providing funding for the construction and did not use state funds. Piedmont Regional Jail will receive approximately \$285,000 - \$300,000 annually because of that partial exemption.

Chairman Fore returned to the meeting at this time.

Mr. Bartlett said that the Jail Board approved a budget of approximately \$2.1 million requirement of payment from participating counties. He stated the loss of those revenues have greatly increased that to approximately \$3.2 million.

In Re: Request for Easement

Mr. Bartlett stated that during the May 14, 2013 meeting of the Board of Supervisors, the Board discussed a request by Poplar Hill Development Group for an easement through County-owned property adjoining Route 786. At that meeting, the Board authorized the County Attorney to develop a contract of

easement and draw a deed to exchange property and authorized the Chairman and/or the County Administrator to sign all necessary documents.

Mr. Bartlett stated that at the May meeting, it was envisioned that due to a lack of final plans for development of either property it would be best for the County to maintain as much flexibility as possible regarding the exact placement of the easement in order to maximize the value to the County. It was envisioned the contract would allow an easement to be located in a specified area of the property but the exact location would not be fixed.

Mr. Bartlett said Poplar Hill Development Group is requesting the easement be fixed at this time. He said Chairman Fore believes agreeing to a fixed location is outside of the authority granted by the Board. VDOT was asked to plot the area in which median breaks could be located on Route 786 to serve the County's property.

Discussion followed.

Supervisor Campbell made a motion to table the issue until Hurt & Proffitt completes the Master Plan, and to incorporate the Board's preferences for the establishment of an easement in the best possible location; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Howard F. Simpson Jim R. Wilck	Nay: None
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Absent: Charles W. McKay

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of September 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of September 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of September 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Commercial Cannery Report

Ms. Emily Wells, Commercial Manager, submitted a report for the months of September 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of September 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the August 2013 ridership report from PERT and ordered it to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of September 2013, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Howard F. Simpson	
	Jim R. Wilck	

Absent: Charles W. McKay

the meeting was recessed at 9:36 p.m. until Tuesday, October 15, 2013 at 5:00 p.m.