

January 13, 2011

At the reconvened meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 13th day of January, 2011; at 7:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; and James Ennis, County Attorney.

Chairman Fore called the reconvened meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Henry Shelton, Prospect District, expressed his concern regarding the use of Roberts Rules of Order and requested more inclusive minutes. He then expressed his concern about the Sandy River Reservoir Water System and requested more detailed information on the project. Discussion followed; Mr. Bartlett said the PPEA will help answer his questions.

In Re: Board of Supervisors Comments

Supervisor Campbell clarified his position regarding the bonuses.

Supervisor McKay apologized for his tardiness due to a Neighborhood Watch meeting.

Supervisor Gantt expressed his concern regarding the current inclement weather policy; this item was referred to the Personnel Committee.

Supervisor Jones clarified his position on the recording of minutes and the use of Roberts Rules of Order.

Chairman Fore read a prepared statement concerning the financial condition of the County; he said the County's financial position is secure.

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the Board accepted the Treasurer's Reports for September 2010 and October 2010; the minutes of the meeting held December 14, 2010; Accounts and Claims; and Salaries.

September 2010

Fund balances were as follows:

General Fund	123,531.55	
General Fund Reserved for Investments	6,080,220.95	5,203,752.50
PPEA Fund		5,370.43
Industrial Development Authority Fund		136,801.14
Recreation Fund Reserved for Investments		26,922.78
Forfeited Assets Fund Reserved for Investments		94,719.92
School Capital Projects Fund - VPSA		0.00
School Capital Projects Fund - QZAB01		0.00
Underground Storage Tank Fund		20,000.00

Economic Development Fund	746,936.98
Board of Public Welfare Special Account	5,683.48
Piedmont ASAP Fund	262,193.19
QZAB Debt Services Fund	408,068.97
Landfill Construction Fund	670,846.63
PCS Fund	312,439.63
Revenue Sharing Fund	20,964.86
Retirement Benefits Fund	10,874.00
School Capital Projects Fund - QZAB02	0.00
Dare Donations Fund	1,320.15
School Cafeteria Fund	177,333.81
Prince Edward Community Development Fund	-1,688.00
Water Fund	992,836.51
Sewer Fund	(5,187.21)
School Fund	0.00
	9,090,189.77

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	3,059,678.35
Warrants Payable (School Fund)	0.00
General Fund Investments	5,080,220.95
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	26,922.78
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	670,846.63
Forfeited Asset Fund for Investment	94,719.92
Industrial Development Authority for Investment	136,801.14
	9,090,189.77

*Of this \$5,203,752.50 in the General Fund, \$8,366,935.82 is encumbered for:

Transfers in:

School Fund	7,175,369.28
VPA Fund	479,174.29
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	26,701.14
Retirement Benefits Fund	6,696.00
Debt Obligations	678,995.11
Total	8,366,935.82

This leaves an unencumbered balance of \$(3,163,183.32) in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of September 2010:

Checking Accounts:

Benchmark Community Bank	147,897.88	
Wachovia Bank	85,483.94	
BB&T	2,295,045.89	
Bank of America	1,947,602.45	
		4,476,030.16

Investment Accounts:

Benchmark Community Bank	1,755,630.52	
Wachovia Bank	148,122.16	
Citizens Bank & Trust Company	235,000.00	
BB&T	1,225,827.06	
Planters Bank & Trust	200,000.00	
Mentor Investments	162,360.98	
SNAP (State Non-Arbitrage Plan)	0.00	
Bank of America	886,218.89	
		4,613,159.61

October 2010

Fund balances were as follows:

General Fund	118,950.99	
General Fund Reserved for Investments	4,937,700.94	
		5,056,651.93
PPEA Fund		5,370.43
Industrial Development Authority Fund		140,102.71
Recreation Fund Reserved for Investments		26,925.15
Forfeited Assets Fund Reserved for Investments		95,059.24
School Capital Projects Fund - VPSA		0.00
School Capital Projects Fund - QZAB01		0.00
Underground Storage Tank Fund		20,000.00
Economic Development Fund		746,936.98
Board of Public Welfare Special Account		5,985.48
Piedmont ASAP Fund		264,396.74
QZAB Debt Services Fund		408,068.97
Landfill Construction Fund		671,153.55

PCS Fund	387,585.29
Revenue Sharing Fund	20,964.86
Retirement Benefits Fund	8816.00
School Capital Projects Fund - QZAB02	0.00
Dare Donations Fund	1,320.45
School Cafeteria Fund	219,389.01
Prince Edward Community Development Fund	37,483.00
Water Fund	682,733.16
Sewer Fund	(29,416.34)
School Fund	0.00
	8,769,526.61

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	2,877,585.28
Warrants Payable (School Fund)	0.00
General Fund Investments	4,937,700.94
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	26,925.15
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	671,153.29
Forfeited Asset Fund for Investment	95,059.24
Industrial Development Authority for Investment	140,102.71
	8,769,526.61

*Of this \$5,056,651.93 in the General Fund, \$7,631,819.37 is encumbered for:

Transfers in:

School Fund	6,468,384.17
VPA Fund	467,668.95
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	26,701.14
Retirement Benefits Fund	6,696.00
Debt Obligations	662,369.11
Total	7,631,819.37

This leaves an unencumbered balance of \$(2,575,167.44) in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of October 2010:

Checking Accounts:

Benchmark Community Bank	154,929.65
Wachovia Bank	85,085.61
BB&T	2,345,403.69
Bank of America	1,933,310.35

4,518,729.30

Investment Accounts:

Benchmark Community Bank	1,976,292.64
Wachovia Bank	138,580.25
Citizens Bank & Trust Company	235,000.00
BB&T	842,822.45
Planters Bank & Trust	200,000.00
Mentor Investments	162,385.39
SNAP (State Non-Arbitrage Plan)	0.00
Bank of America	694,716.58

4,249,797.31

BOARD OF SUPERVISORS

Farmville Herald	Advertising	321.75
Business Card	Meals	233.23

COUNTY ADMINISTRATOR

Business Card	Postage	95.60
AT&T	Phone	74.77
CenturyLink	Phone	60.35
Ntelos	Phone	6,982.36
US Cellular	Phone	68.52
Diamond Springs	Water & equipment rental	15.70
Key Office Supply	Mat board	5.59
	Office supplies	3.49
	Appointment book	13.49
	File folders	26.38
Walmart / GEMB	Office supplies	7.44
Matthew Bender & Company, Inc.	VA Adv Crt Rules	76.71
Business Data of Virginia, Inc.	Norton	34.95

COMMISSIONER OF REVENUE

M&W Printers, Inc.	Postage	4,266.00
Treasurer of Virginia	Online service	78.05
CenturyLink	Phone	14.07

Ntelos	Internet		20.46
Key Office Supply	Office supplies		7.56
NADA Appraisal Guides	Older Used Car Guide	20.00	
	Marine Appraisal Guide	35.00	55.00

TREASURER

AT&T	Phone		123.44
Treasurer of Virginia	Online service		78.06
CenturyLink	Phone		37.26
Pitney Bowes Financial Services	Service agreement		1,002.00
Key Office Supply	Pens	14.69	
	Ink cartridges	131.21	145.90
Business Data of Virginia, Inc.	Software/Norton	339.90	
	Software	119.80	459.70
Compro Computers	Computer & software		749.95

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	937.50	
	Monthly contract	2,800.00	3,737.50

REGISTRAR

Dale L. Bolt	Postage	26.40	
	Mileage	60.50	
	Meal	8.23	95.13
AT&T	Phone		35.18
CenturyLink	Phone		112.98
VRAV	Membership dues		170.00
Key Office Supply	Ink & supplies	137.49	
	Pens & calendars	52.68	190.17
Business Data of Virginia, Inc.	Router / cables	75.67	
	Norton	89.85	165.52

CIRCUIT COURT

CenturyLink	Phone		92.12
Key Office Supply	Repaired Windows	50.00	
	Calendar / sheet protectors	16.96	
	Returned merchandise	-150.00	
	Norton Anti-virus	62.98	
	Installed memory	129.98	109.92

GENERAL DISTRICT COURT

AT&T	Phone - Juv Prob	46.85	
	Phone - Gen Dist Court	122.52	169.37
CenturyLink	Phone - Juv Prob	33.03	
	Phone - Gen Dist Court	134.36	167.39
US Cellular	Phone		27.88

SPECIAL MAGISTRATES

AT&T	Phone		93.40
CenturyLink	Phone		28.83

CLERK OF THE CIRCUIT COURT

International Land Systems	Replacement battery		59.10
AT&T	Phone		50.18
CenturyLink	Phone		74.25
Key Office Supply	Dater	33.69	
	Office supply	8.18	41.87

LAW LIBRARY

CenturyLink	Phone		34.77
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COMMONWEALTH'S ATTORNEY

Cecelia Charlton	Postage		10.26
Kinex Networking Solutions	Internet		49.95

VICTIM WITNESS ASSISTANCE PROGRAM

CenturyLink	Phone		11.41
Cindy Sams	Mileage	30.00	
	Meal	12.75	42.75

SHERIFF

Medtox Laboratories, Inc.	Drug testing		50.00
East End Motor Company, Inc.	Inspections (3)	48.00	
	Replaced radiator	522.38	
	Oil / filters / fluids	170.61	
	Fan motor / thermostat	757.93	
	Auto repairs	833.46	
	Oil change / window vents	81.55	
	Finance charge	56.36	
	Tires	347.49	2,817.78
Kenbridge Tire & Auto	Calibration		25.00
Kinex Telecom, Inc.	DSL & Webhosting	139.85	
	Antivirus	239.20	379.05
CenturyLink	Phone		59.27
Farmville Auto Parts	Finance charge	3.09	
	Battery	102.99	106.08
Key Office Supply	Labels	15.89	
	Coil cord	5.60	21.49
RDJ Specialties, Inc.	Mood pencils		323.76
DMV	Vehicle registration		25.00
Galls, An Aramark Company	Vehicle light / bracket	170.96	
	Boots	95.98	266.94
Sirchie Finger Print Labs	Fingerprint supplies		593.74
Rhett Herman	Site Sensing Surveys		400.00
Southern Police Equipment Company	Goggles & gloves	79.48	
	Belt	37.99	117.47

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Aplus	Accountability tags		40.65
Anderson Tire Company, Inc.	Tires		723.48

Atlantic Emergency	120 Volt auto eject		237.23
Davis Pontiac	Sensor	160.72	
	Pressure hose	97.01	
Elecom, Inc.	Pager repair	206.00	
	Pager rental	90.00	
Farmville Auto Parts	Batteries	439.96	
	Headlight	11.95	451.91
Farmville Volunteer Fire Department	Internet	24.90	
	Phone	81.28	106.18
Key Office Supply	Post cards / calendars		33.96
Witmer Public Safety Group	Gloves / suspenders		184.87

RICE VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Propane		126.98
Dominion Virginia Power	Electric service		226.09

PROSPECT VOLUNTEER FIRE DEPARTMENT

Ellington Energy Service	Diesel		264.65
Key Office Supply	Copies / paper / binders		44.15
CenturyLink	Phone		91.19
Pamplin Exxon	Fuel		53.79
Price Supply Company, Inc.	Water filter	2.37	
	A/C/ supply	18.36	20.73
Dominion Virginia Power	Electric service		263.81

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Farmville Auto Parts	Work lamps	37.98	
	Oil absorbent	13.08	
	Battery charger	79.95	
	Miniature bulbs	27.79	158.80

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		54.49
Foster Fuels, Inc.	Propane		716.64
Pamplin Volunteer Fire Department	Fuel	490.37	
	Internet	24.95	515.32
Verizon	Phone		120.56
Dominion Virginia Power	Electric service		233.72

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Service charge	9.51	
	Propane	249.13	
	Diesel	678.84	937.48
Jack L. Slagle Fire Equipment	SCBA cylinder tests	187.65	
	Roof hook	82.95	270.60
US Cellular	Phone		154.95
Verizon	Phone		147.80
Dominion Virginia Power	Electric service		339.02

EMERGENCY SERVICES

Korman Signs	Signs & hardware		465.96
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		2,325.00
Piedmont Regional Jail	Inmate per diem	3,355.00	
	SCAAP funds	121.00	3,476.00

BUILDING OFFICIAL

US Cellular	Phone		28.13
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ANIMAL CONTROL

Jennifer Kingsley, DVM	Vet services		45.00
Fisher Auto Parts, Inc.	Alternator	217.45	
	Alternator core returned	-53.43	164.02
Dominion Virginia Power	Electric service		354.54
US Cellular	Phone		56.61

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		20.00
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BIOSOLIDS MONITORING

US Cellular	Phone		27.88
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REFUSE DISPOSAL

Resource International	Miscellaneous work tasks	848.70	
	Storm water compliance	375.50	1,224.20
Spence Compactor Service	Compactor repair - Rice		1,816.87
Arcet Equipment Company	Gloves		13.25
C & L Machine & Welding	Repair tarp pin	65.00	
	Repair hose fitting	211.95	
	Fabricate tarp pin	83.00	359.95
Wright's Excavating	Landfill operation		42,187.50
Emanuel Tire of Virginia	Tire recycling		496.80
STEPS, Inc.	Recycling fee		2,126.56
Southside Electric Cooperative	Darlington Heights site		129.75
Dominion Virginia Power	Leachate pump	73.81	
	Scalehouse	144.45	
	Cell C pump station	62.00	
	Green Bay site	78.95	
	Worsham site	120.85	
	Prospect site	106.18	
	Landfill site	72.51	658.75
AT&T	Phone		189.43
CenturyLink	Phone		249.56
US Cellular	Phone		27.89
Verizon	Phone		121.92
East End Motor Company, Inc.	Tire		275.61
Farmville Auto Parts	Antifreeze / gasket	26.39	

Hydraulic fluid	39.99	
Oil	13.27	79.65

GENERAL PROPERTIES

Mds Construction & Roofing	Roof repairs		1,322.50
OK Termite & Pest Control	Exterminating service		150.00
Southside Electric Cooperative	SRR lights		29.51
Dominion Virginia Power	Roy Clark monument	52.50	
	Courthouse	10,035.58	
	Shop	44.86	
	Sheriff Department shed	5.50	
	Worsham Clerk Office	161.37	
CenturyLink	Phone		66.06
US Cellular	Phone		83.59
Air Conditioning Equipment	AHU control card		752.00
Diamond Springs	Water & equipment rental		8.95
Southern States	Ice melt		591.71
East End Motor Company, Inc.	Tires for trailer		183.22
Farmville Auto Parts	AHU belt / ice scraper		21.55
Taylor-Forbes Equipment Company	Fuel stabilizer		7.90

CANNERY

Southside Electric Cooperative	Electric service		122.80
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COMPREHENSIVE SERVICES ACT

Centra Health	Professional services		9,928.00
Crossroads Services Board	Professional services		3,000.00
Grafton School, Inc.	Professional services		12,551.50
Helton House, Inc.	Professional services		4,121.55
Letricia R. Logan	Foster care		666.00
Bonnie Mills	Foster care		896.00
I'Shawn Smith	Foster care		644.00
Family Alliance	Foster care		175.00

OTHER WELFARE / SOCIAL SERVICES

STEPS, Inc.	Gas heaters		6,000.00
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PLANNING

Samuel R. Coleman	Commission meeting	100.00	
	Mileage	12.00	112.00
Sally W. Gilfillan	Commission meeting		100.00
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	20.00	120.00
Lee Edward Hicks, Jr.	Commission meeting	100.00	
	Mileage	11.50	111.50
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.00	105.00
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.00	109.00

Thomas M. Pairet	Commission meeting		100.00
John F. Townsend, III	Commission meeting	100.00	
	Mileage	7.50	107.50
Farmville Herald	Advertising		263.25
US Cellular	Phone		55.76
Business Card	Dues	25.00	
	Office supplies	44.93	69.93
Reliable	Post-it notes / clips		31.26
Business Data of Virginia, Inc.	Norton Anti-virus		39.95

ECONOMIC DEVELOPMENT

Business Card	Postage & shipping	94.23	
	Meals	40.12	134.35
US Cellular	Phone		27.88
Key Office Supply	Canon drum unit		84.50

TOURISM

Dominion Virginia Power	Electric service		254.99
Business Card	UPS charges		23.96
AT&T	Phone		66.94
CenturyLink	Phone		190.07
Key Office Supply	Office supplies		96.48

COOPERATIVE EXTENSION OFFICE

Treasurer, Virginia Tech	1st quarter support		6,422.49
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GENERAL EXPENSE

Anthem BCBS	Cobra insurance (Jan)		510.00
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CAPITAL PROJECTS

Taylor-Forbes Equipment Company	Kubota loader	5,100.00	
	Kubota tractor	22,170.00	27,270.00

DEBT SERVICE

Rural Development	Courthouse loan		16,626.00
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FORFEITED DRUG ASSETS

Virginia Criminal Justice	Training prosecutors		290.00
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit	1,038.00	
Anthem BCBS	Retiree health insurance	1,020.00	2,058.00

PIEDMONT COURT SERVICES

Dominion Virginia Power	Electric service		327.56
Pitney Bowes Financial Services	Postage meter lease		202.00
AT&T	Phone		111.98
CenturyLink	Phone		200.74
Sheena Franklin	Mileage		154.50
Renee T. Maxey	Mileage		56.50

Kinex Networking Solutions	Backup battery	94.90
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PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	210.00

ADDENDUM BILL LIST

BOARD OF SUPERVISORS

Howard F. Simpson	Mileage	200.00
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COUNTY ADMINISTRATOR

HR Direct	Absentee calendar	54.67
Reliable	Office supplies	146.55
	Shipping charge	1.48
		148.03

COMMISSIONER OF REVENUE

AT&T	Phone	36.68
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INFORMATION TECHNOLOGY

Computer Plus Sales/Service	Maintenance contract	270.00
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REGISTRAR

Compro Computers	Computer memory	219.80
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GENERAL DISTRICT COURT

Joyce K. Sexton	Mediation services	712.50
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CLERK OF THE CIRCUIT COURT

Kinex Telecom, Inc.	DSL	74.95
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LAW LIBRARY

AT&T	Data line	34.77
Matthew Bender & Company, Inc.	VA Advance Code Serv	62.55

RICE VOLUNTEER FIRE DEPARTMENT

Companion Property & Casualty Group	Workers Comp insurance	7,650.00
Dominion Virginia Power	Electric service	224.18

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

BB&T Financial, FSB	Power saw oil	63.75
Cyrus Pest Control Company	Exterminating service	45.00
East End Motor Company, Inc.	Truck inspection	51.00
Ellington Energy Service	Propane	1,140.67
Farmville Wholesale Electric	Light for brush truck	22.85
Ray Draper Heating	Repair ice machine	264.00
Southside Electric Cooperative	Electric service	240.55
Verizon	Phone	134.97

ANIMAL CONTROL

Lowe's Propane cylinder 8.77

REFUSE DISPOSAL

Resource International	Assessment monitoring	3,901.37	
	Groundwater monitoring	10,547.25	14,448.62
Farmville Wholesale Electric	Bulbs / aluminum box / plugs		76.59
Arena Trucking Company	Trash collection		414.00
Emanuel Tire of Virginia	Tire recycling		1,638.30
Southside Electric Cooperative	Virso site		166.29
Dominion Virginia Power	Rice site		128.32
AT&T	Phone		69.44
O. O. Stiff, Inc.	Monthly service		662.50

GENERAL PROPERTIES

Doli/Boiler Safety	Boiler inspection		60.00
ThyssenKrupp Elevator	Service contract - Jan /Mar		2,230.28
Dominion Virginia Power	SCOPE building	299.13	
	Lights at Rice	101.78	
	Ag building	2,661.83	3,062.74
Parker Oil Company, Inc.	Heating oil		525.22
Town of Farmville	Water	37.52	
	Water & sewer	223.49	261.01
AT&T	Phone		34.78
CenturyLink	Line to hospital	7.97	
	Phone	42.75	50.72
O. O. Stiff, Inc.	Monthly service		100.00
Lowe's	Floor finish / stripper	194.36	
	Tool set / drill bits	34.94	
	Gloves	12.92	
	Flood lights / clamps	34.10	
	Gloves / slow moving sign	55.82	332.14
Farmville Wholesale Electric	Bulbs	86.76	
	Junction box / conduit	90.86	177.62
Price Supply Company, Inc.	Boiler control		70.80
Cintas Corporation #524	Uniform rental		545.85

CANNERY

Price Supply Company, Inc.	Gasket & filter		4.59
Parker Oil Company, Inc.	Heating oil		365.37

CHAPTER X BOARD

Crossroad Services Board 3rd Quarter support 15,660.75

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		2,900.00
Family Alliance	Professional service		315.00
Treasurer of Bedford	Professional service		1,742.00
Mable Shanaberger	Administrative fee		150.00

	<u>ECONOMIC DEVELOPMENT</u>		
Longwood Small Business	Survey sponsorship		100.00
Key Office Supply	Binding bars / covers	63.60	
	Markers	1.98	65.58
	<u>TOURISM</u>		
Ellington Energy Service	Propane		563.21
AT&T	Phone		75.15
	<u>COOPERATIVE EXTENSION OFFICE</u>		
CenturyLink	Phone		94.43
	<u>GENERAL EXPENSE</u>		
Southern States Cooperative, Inc.	Gas		8618.72
	<u>CAPITAL PROJECTS</u>		
Toshiba (Telecom Systems)	Phone equipment		63,002.28
	<u>WATER FUND</u>		
Town of Farmville	Water		145.11
	<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump		28.81
	<u>PIEDMONT COURT SERVICES</u>		
Sharon Gray	Mileage		166.00
Connie Stimpson	Mileage	10.00	
	Batteries	6.29	16.29
Chad Lipscomb	Mileage		23.00
Cadance Reed	Mileage		68.00
Dayna Stanley	Mileage		82.50
	<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Services, Inc.	Drug testing		19.48

In Re: Appropriations

Mr. Bartlett reported the State Criminal Alien Assistance Program (SCAAP) presented \$121.00 to the Regional Jail. Mr. Bartlett then reported an appropriation request from the Commonwealth's Attorney from the Forfeited Asset Fund to purchase equipment to be used to aid law Enforcement.

Mr. Bartlett said the third appropriation is to pay for the additional work required to ensure the Dominion Drive/Route 15 intersection would not have to be redone by VDOT when they improve Route 15 (\$24,340) and to

modify the connection of Alternate 628 with existing 628 from a "T" intersection to a curved connection (2,080).

Discussion followed.

Supervisor Simpson made a motion to approve the following appropriations and budget amendments:

		<u>Debit</u>	<u>Credit</u>
3-100-24040-0032	Other Categorical Aid / SCAAP		\$ 121
4-100-33200-7002	Regional Jail / SCAAP	\$ 121	
3-105-41050-0105	Forfeited Assets Fund Balance		\$ 20,000
4-105-31700-6020	Commonwealth Attorney	\$ 20,000	
3-100-41050-0100	From General Fund Balance		\$ 6,000
4-100-93000-0740	Transfer to Revenue Sharing Fund	\$ 6,000	
3-740-41050-0100	From General Fund		\$ 6,000
3-740-41050-0740	From Revenue Sharing Fund Balance		\$ 21,000
4-740-94000-0104	Route 628 Alternate	\$ 27,000	

The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: School Board Appointments

Chairman Fore said the terms of the following School Board members expire as of June 30, 2011:

District 201 – Susan Southall Lawman (Supervisor Jones)
District 601 – Reverend Thomas M. Tillerson (Supervisor Campbell)

Supervisor Jones and Supervisor Campbell will appoint Citizen Committees to be announced at the February Board meeting.

In Re: Appointments – To Be Filled By Board of Supervisors Members

Chairman Fore made the following recommendations for appointment to the following positions:

Southside Virginia Family YMCA,
Term of Office: January 1, 2011 – December 31, 2013)

Supervisor Simpson
Supervisor Wiley

Board of Supervisors Legislative Committee for 2011,
3 Board Members, Appointed annually

Supervisor Simpson (Chair)
Supervisor Gantt
Supervisor Campbell

The Board concurred.

In Re: Appointments: Citizen Board / Commission Vacancies

Two vacancies exist on the Board of Zoning Appeals (BZA). The current BZA comprises five members:

Vincent Eanes	Term expires 12/31/11
James W. Garnett, Jr., Chairman	Term expires 12/31/13
Sally Gilfillan	Term expires 12/31/14 – VACANCY
William W. Porterfield	Term expires 12/31/12
John J. Ross	Term expires 12/31/10 – VACANCY

Mr. Ross did not submit a citizen volunteer form to seek re-appointment in December; Mrs. Gilfillan has resigned, effective January 4, 2011.

The *Code of Virginia* provides that members of the BZA shall hold no other public office in the locality except that one may be a member of the local planning commission.

These positions are appointed by the Circuit Court Judge, who has historically accepted recommendations from the Board of Supervisors. The Board may choose to make the recommendations or ask staff to advertise the positions for citizen volunteers.

Chairman Fore will recommend to Judge Blanton that Mary Jenkins fill the term to expire on 12/31/14 and Jim Davis fill the term to expire on 12/31/15 to the Board of Zoning Appeals; the Board concurred.

In Re: Planning Department Report

At its December meeting, the Prince Edward County Planning Commission tabled the rezoning request from Richard Raymond, Jr. and Robert Raymond, Sr., to rezone from A-2, Agricultural Residential, to C-1, General Commercial, a 1.5 acre parcel located at 4644 Farmville Road (Tax Map #50-A-71). The purpose is to permit a truck rental and used automobile sales business to locate on the property.

The Planning Commission has requested a site plan for the proposed project from the property owners, prior to taking action on the request. The Planning Commission has scheduled another public hearing on the request during its January 18, 2011 meeting.

Supervisor Wilck made a motion to authorize a public hearing on the rezoning request from Richard Raymond, Jr. and Robert Raymond, Sr., to rezone from A-2, Agricultural Residential, to C-1, General Commercial, a 1.5 acre parcel located at 4644 Farmville Road (Tax Map #50-A-71), pending Planning Commission action; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

In Re: Appropriation – Prospect Historical Society VDOT Grant - Addendum

Mr. Bartlett stated that since 2002, the Prospect Historical Society has received \$313,000 in VDOT Enhancement Grant awards towards the restoration of the historic Prospect Depot. The beginning phase of the project was for the development of preliminary architectural and engineering design, which VDOT approved in November 2009, authorizing a contract with Calloway Johnson Moore West (CJMW) in the amount of \$67,000. In January of 2010, the Prince Edward County Board of Supervisors authorized an initial appropriation of \$45,000 to begin the preliminary architectural and engineering phase (30% plans). As required, these plans were then sent to various agencies (DHR, VDOT and DCR) for their comments.

Mr. Bartlett reported comments were received and a \$22,000 appropriation is needed to complete the necessary architectural and engineering. CJMW is currently working toward the development of 90% plans, whereby they will once again be sent out as required for the various agencies (DHR, VDOT and DCR) to make comments and/or recommendations.

A final VDOT Enhancement Grant in the amount of \$188,000 was submitted December 1, 2010 as a result of more defined construction costs being determined by CJMW. Grant award announcements are anticipated in late spring of 2011. In addition, the Prospect Historical Society and DCR have developed a partnership for the

restoration of the Prospect Depot to be a shared facility for a small transportation museum, community meeting space, park ranger office and restroom facilities with running water.

Supervisor McKay made a motion to approve the following appropriation for the architectural and engineering fees associated with the restoration of the historic Prospect Depot to be 100% reimbursed by VDOT and the Prospect Historical Society:

		<u>Debit</u>	<u>Credit</u>
3-100-24040-0020	VDOT Transportation Grant		\$ 22,000
4-100-94000-0028	Prospect Depot – VDOT Grant	\$ 22,000	

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Appropriations and Budget Amendments - Telephone System

Mr. Bartlett reported that at the August 10, 2010 Board of Supervisors meeting, the Board approved the award of a contract to replace the telephone system in the Courthouse in the amount of \$62,934.44. At that meeting no corresponding budget amendment or appropriation was submitted or approved. The telephone system has been acquired and installed and a budget amendment is now required.

Supervisor McKay made a motion to approve the following appropriations and budget amendments:

		<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	From General Fund Balance		\$ 63,000
4-100-94000-0022	Capital Project – Telephone System	\$ 63,000	

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Ordinance on Application of Funds Received by County Treasurer

Mr. Ennis, County Attorney, stated a number of taxpayers have come to the Treasurer's Office to pay their taxes and questions have arisen about the application of the payment. This ordinance will direct the Treasurer to apply the payment in the specific order specified.

Supervisor Gantt made a motion to authorize advertisement of a public hearing to be held February 8, 2011 on the amendment to Chapter 70 (Taxation) of the *County Code*; the motion carried

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Chapter 70 Taxation

Proposed Sec. 70-4 Application of Payments

Any payment of taxes or fees received by the Treasurer, the collection of which is not subject to a defense of an applicable statute of limitations, shall be credited by the treasurer in the following order:

1. Delinquent real estate taxes and penalty and interest thereon
2. Current real estate taxes
3. Delinquent personal property taxes and penalty and interest thereon
4. Current personal property taxes
5. License fees
6. Delinquent special levies and assessments
7. Special levies and assessments

Authority: Va. Code Ann. Section 58.1-3913

In Re: County Administrator's Report

Mr. Bartlett reported the County received a request from VACo for a special assessment of at least \$1,000 to hire consultants to defeat any change to the current state law concerning the burden of proof process in real estate and property assessment appeals. Currently, the burden of proof is on the property owner to prove the assessment is incorrect. Changes have been submitted in the past that would shift the burden to the local government to prove the

assessment is correct. Such a change would have a profound impact on Prince Edward County, possibly forcing the County to conduct annual assessments increasing expenses hundreds of thousands of dollars each fiscal year.

Supervisor Jones made a motion to approve the VACo request and expend the funds from the existing budget line in professional services of the Board of Supervisors and to send a letter to all legislators; the motion carried:

Aye:	Howard M. Campbell	Nay: None	Abstain: Don C. Gantt
	William G. Fore, Jr.		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	Jim R. Wilck		
	Mattie P. Wiley		

Mr. Bartlett also reported a request was received from Mrs. Carol G. Hurley to conduct an exercise program for senior citizens at the SCOPE building. This is to be a free service for the citizens and as such, the request is for the rental payment for the building to be waived. Mr. Bartlett spoke with Reverend Smith to ensure this program would not interfere with HOPE's use of the building; Reverend Smith stated it would not and said she is interested in working with Mrs. Hurley on this program.

Supervisor Simpson made a motion to permit the use of the SCOPE building to conduct an exercise program for adults on Tuesdays and Thursdays.

Supervisor Jones raised a concern regarding a paying renter.

Supervisor Simpson amended his motion to permit the use of the SCOPE building to conduct an exercise program for adults on Tuesdays and Thursdays, providing there are no paying renters at the time of the exercise class; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

Mr. Bartlett then requested the scheduling of a strategic planning session to be used specifically by the Board to provide budgetary guidance to the County Administrator regarding development of the FY12 budget; he

asked that this meeting be held January 28, 2011 at 9:00 a.m. in the Third Floor Conference Room of the Court House. Discussion followed.

Chairman Fore scheduled the strategic planning session to be held on Monday, January 24, 2011 at 9:00 a.m. in the Third Floor Conference Room.

In Re: FY10 Audit Report and Financial Overview

Mr. Bartlett reviewed the FY 10 audit results of the various funds for Prince Edward County. The fund balance of all funds, excluding Agency and Internal service funds, increased by \$185,518. This amount includes non-cash revenues such as accounts and note receivables and the non-cash expense of accounts payable.

Mr. Bartlett provided a short review of the FY11 budget. If revenue collections follow the patterns in FY10, revenues could exceed our budget by \$50,000-\$100,000 or more in the General Fund. The County historically under-spends expenses but rising gasoline costs are an unknown. Actions have been taken (unfilled positions, cost reduction measures) that will reduce expenditures by approximately \$106,000. Together, these actions could produce a positive budgetary impact of \$150,000-\$200,000 for the current fiscal year.

Supervisor Wilck asked for clarification on the Interim Agreement and if there would be returnage; Mr. Bartlett stated there will be a settling of accounts at the end of the contract and it appears the full amount will not be expended.

In Re: Upcoming Events

Mrs. Sarah Puckett, Assistant County Administrator, requested the Board members notify her of their intent to attend VACo/VML Legislative Day as soon as possible.

In Re: Assistance from the Town of Farmville

Mr. Bartlett thanked the Town of Farmville and the Town Manager for all the assistance given with the GIS system and in many other areas, in the absence of Mr. Jonathan Pickett.

In Re: Closed Session

Supervisor Wiley made a motion that the Board convene in Closed Session for discuss the expansion of an existing business where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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On motion of Supervisor McKay, seconded by Supervisor Wiley and carried by the following roll call vote:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business

matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of December 2010, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of December 2010, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of December 2010, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of December 2010, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the November 2010 and the December 2010 ridership reports from PERT and ordered them to be filed with the Board papers.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the meeting was recessed at 9:35 p.m. until Thursday, January 20, 2011 at 5:00 p.m. at the Prince Edward County Career and Technical Center.