

February 8, 2011

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 8<sup>th</sup> day of February, 2011; at 7:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; Jim Ennis, County Attorney; and Mable Shanaberger, Treasurer.

Chairman Fore called the February meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.*

**Jack Houghton**, Farmville District, asked for clarification regarding the amount reported for the Enterprise Funds (Water/Sewer Utilities) in the FY10 Audit and the attached Fund Balance Report. Mr. Bartlett stated the funds reported were advanced from the General Fund breakdown, which is a requirement of the Auditor of Public Accounts with the state. Mr. Bartlett reported approximately \$30,000 is actual revenue from the customer base, and advised the public of a presentation by Crowder Construction and Draper Aden to be held on Thursday, February 10, 2011 at 7:00 p.m. in the Board of Supervisors Room, at which they will outline the projections of the project. He said additional meetings are planned in the near future to address more in-depth financial aspects of the project.

In Re: Board of Supervisors Comments

Supervisor Simpson asked the staff to check with Dominion Power regarding a light pole along the east end of Farmville’s Lake Road that appears ready to fall over.

In Re: Consent Agenda

On motion of Supervisor Wiley and carried:

<p>Aye:    Howard M. Campbell                   William G. Fore, Jr.                   Don C. Gantt                   Robert M. Jones                   Charles W. McKay                   Howard F. Simpson                   Mattie P. Wiley</p>	<p>Nay: Jim R. Wilck</p>
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the Board accepted the minutes of the meetings held January 11, 2011 at 5:30 p.m., January 11, 2011 at 7:00 p.m., January 13, 2011, January 20, 2011, and January 24, 2011; Accounts and Claims; Salaries; and appropriations as follows:

		<u>Debit</u>	<u>Credit</u>
3-250-33020-0012	Education Jobs Grant		\$ 89,175
4-250-61000-3101	Instruction Stimulus	\$ 80,875	
4-250-63000-3101	Transportation Stimulus	\$ 8,300	
3-125-15010-0001	Dare Bank Interest		\$ 108
3-125-18999-0001	Dare Donation		\$ 500
4-125-31299-0001	Expenditure – Dare Donation	\$ 608	

3-100-24040-0012	Fire Program Funds		\$ 2,466
4-100-32200-7005	Payment to Hampden-Sydney College – VF	\$ 2,466	
3-100-41050-0100	From General Fund Balance		\$ 10,000
4-100-94000-0029	Capital Project – SCOPE	\$ 10,000	
3-100-23000-0080	Technology Trust Funds		\$ 5,700
4-100-21600-5880	Clark of Circuit Court / TTF	\$ 5,700	
3-737-41050-0737	From Economic Development Fund Balance		\$ 3,473
4-737-81500-5601	Economic Incentives	\$ 3,473	

BOARD OF SUPERVISORS

Virginia Association of Counties	GA Special Assessment		1,000.00
Howard M. Campbell	Mileage		144.00
William G. Fore, Jr.	Mileage	188.00	
	Gratuity	15.00	
Robert M. Jones	Mileage		25.00
Charles W. McKay	Mileage	287.00	
	Meal & gratuity	33.79	
Mattie P. Wiley	Mileage		12.00

COUNTY ADMINISTRATOR

AT&T	Phone		59.47
CenturyLink	Phone		60.92
Moonstar BBS	Internet		50.00
US Cellular	Phone		55.76
Visible	W2 / 1099 / envelopes		268.69
University of Virginia	2010 Tax rates		31.00
Virginia Municipal League	Update renewal - 1 year		25.00

INDEPENDENT AUDITOR

Robinson Farmer Cox Associates	Audit		31,000.00
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COMMISSIONER OF REVENUE

CenturyLink	Phone		28.78
Ntelos	Internet		20.46
NADA Appraisal Guides	RV Appraisal guide		35.00

TREASURER

M&W Printers, Inc.	Postage - Delinquent property	1,512.00	
	Postage - Delinquent real estate	353.52	
AT&T	Phone		87.47
CenturyLink	Phone		95.69
Virginia Employment Commission	Online service		100.00
Barbara Lee	Mileage		11.22

Carol Overstreet	Mileage		17.34
Mable Shanaberger	Mileage		38.25
Stephanie Bappert	Mileage		13.26
Sheridan Curtis	Mileage		4.59
Farmville Herald	Subscription - 1 year		38.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses		375.00
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REGISTRAR

U. S. Postal Service	Postage		352.00
AT&T	Phone		34.77

CIRCUIT COURT

AT&T	Phone		35.03
US Cellular	Phone		27.88

GENERAL DISTRICT COURT

AT&T	Phone - Juv Prob		48.43
US Cellular	Phone		27.88

SPECIAL MAGISTRATES

AT&T	Phone		73.24
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CLERK OF THE CIRCUIT COURT

Treasurer of Virginia	Jury questionnaires		1,661.75
AT&T	Phone		55.68
CenturyLink	Phone		71.58

LAW LIBRARY

CenturyLink	Phone		34.89
LexisNexis	Online service		217.00
Matthew Bender & Company, Inc.	VA Forms 2010 Supp	414.94	
	Jury Instr Civil R11	217.52	632.46

COMMONWEALTH'S ATTORNEY

AT&T	Phone		57.34
Kinex Networking Solutions	Internet		49.95
CenturyLink	Phone		69.12
Treasurer of Virginia to CASC	Conference registration		150.00
Shred-It	Shredding service		42.00
Key Office Supply	Binders & index	41.92	
	Copy paper	117.96	
	Folders / envelopes / highlighter	145.62	
	Staples	19.99	325.49

SHERIFF

Walmart	Dog food	72.21	
	Office supplies	25.88	
	Coat	17.50	115.59

Business Card	Radar repairs	264.50	
	Meals	65.57	
	Office supplies	51.18	
	Service fee	6.49	
	Gas	88.41	
	Printer	99.99	576.14
East End Motor Company, Inc.	Oil change / install light	147.47	
	Radiator / condensor / tow	1,949.90	
	Checked brakes / fuse	75.07	
	Inspection / oil change / switch	203.28	
	Oil change	47.25	
	Alternator / towing	452.35	
	Inspection / oil / fluids	77.70	
	Belts / fluids / bulbs	133.51	
	Replace switch	57.43	
	Inspection / oil change	86.50	
	Service fee	44.76	
	Tires	992.44	4,267.66
Haley of Farmville, Inc.	Brake pads / rotor assembly	524.27	
	Brake repair	610.18	
	Alignment	43.95	1,178.40
Kenbridge Tire & Auto	Calibration		25.00
Robbie Lam	Install vehicle light		250.00
Third Street Wrecker Service	Towing		75.00
AT&T	Phone		251.77
Kinex Telecom, Inc.	DSL & Webhosting		139.85
CenturyLink	Phone		100.44
US Cellular	Phone		1,192.22
Larry Franklin	Meals		25.25
Robert Goldman	Meal		9.31
William D. Shular, Jr.	Meal		9.32
David Wilmoth	Meal		10.35
Diamond Springs	Water & equipment rental		51.90
Key Office Supply	Ink cartridge		79.95
Staples Advantage	Office supplies	131.76	
	Toner / calendars	98.84	
	Batteries	24.32	254.92
Farmville Auto Parts	Service fee	1.59	
	Wiper blades	133.83	135.42
Galls, An Aramark Company	Dashlights / siren	385.89	
	Gloves	21.80	407.69
Fire & Safety Equipment Company	Fire extinguisher inspection		44.95
Sirchie Finger Print Labs	Evidence bags		57.83
Just Sew Embroidery	Shirts with logo		140.80
Premium Marketing & Sales	Badge		64.50
Quantum Graphics / Uniforms	Uniforms		752.75
Southern Police Equipment Company	Shoes	68.46	
	Mace holder	24.98	
	Belt	20.24	113.68

RICE VOLUNTEER FIRE DEPARTMENT

VFIS	Package insurance	2,268.00	
	Commercial excess insurance	189.00	2,457.00
Dominion Virginia Power	Electric service		8.97

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Motorola	Radios		314.79
Parker Oil Company, Inc.	Service fee	14.06	
	Propane	684.45	
	Diesel	847.09	1,545.60

EMERGENCY SERVICES

Timmons Group	System maintenance		315.00
Korman Signs	Signs & hardware		168.77

REGIONAL JAIL & DETENTION

Family Preservation Services	Electronic monitoring		3,300.00
Piedmont Regional Jail	Inmate per diem		3,205.40

BUILDING OFFICIAL

US Cellular	Phone		27.88
VBCOA	Dues		35.00

ANIMAL CONTROL

Dominion Virginia Power	Electric service		481.77
CenturyLink	Phone		47.46
US Cellular	Phone		55.76
Walmart	Office supplies	15.26	
	Dog food	255.52	270.78

BIOSOLIDS MONITORING

US Cellular	Phone		27.88
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REFUSE DISPOSAL

Resource International	Miscellaneous work tasks		3,465.50
C & L Machine & Welding	Repair dumpster door	798.00	
	Repair hydraulic	88.00	886.00
Jimmy Whirley / Powerwash	Washed roll-off		75.00
Jimmy's Service Center	Oil change / filter / fluid		459.05
Southern States	Grease & straps	18.03	
	Gloves	10.99	29.02
Arena Trucking Company	Trash collection		374.00
Emanuel Tire of Virginia	Tire recycling		1,117.20
Synergy Recycling, LLC	Electronic recycling		1,568.23
Southside Electric Cooperative	Darlington Heights site		172.44
Dominion Virginia Power	Leachate pump	5.82	
	Scalehouse	194.66	
	Cell C pump station	18.54	
	Green Bay site	119.64	
	Worsham site	125.63	

	Prospect site	142.43	606.72
AT&T	Phone		140.43
CenturyLink	Phone		219.01
US Cellular	Phone		27.88
Verizon	Phone		132.72

SANDY RIVER RESERVOIR

Draper Aden Associates	Dam 12 inspection		427.50
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GENERAL PROPERTIES

Southside Electric Cooperative	SRR lights		29.77
Dominion Virginia Power	Roy Clark monument	67.91	
	Courthouse	8,426.70	
	Shop	49.20	
	Sheriff Department shed	5.50	
	Worsham Clerk Office	176.24	8,725.55
Ellington Energy Service	Fuel oil		12,265.00
CenturyLink	Phone		114.68
US Cellular	Phone		83.59
Aramark Uniform Services	Janitorial supplies		501.96
Wilco, Inc.	Janitorial supplies		1,943.30
Grainger	Circulator pump		560.60

CANNERY

Southside Electric Cooperative	Electric service		182.05
Ellington Energy Service	Fuel oil		1,192.50
CenturyLink	Phone		82.10
Hubert Company	Stuffing tube		48.93

COMPREHENSIVE SERVICES ACT

Braley & Thompson, Inc.	Professional services		17,178.50
Centra Health	Professional services		1,995.00
Crossroads Services Board	Professional services		3,030.00
Family Preservation Services	Professional services		2,932.50
Grafton School, Inc.	Professional services		10,812.75
Letricia R. Logan	Foster care		666.00
Bonnie Mills	Foster care		578.06
I'Shawn Smith	Foster care		644.00
VSDB	Professional services		1,012.45
Sheila Martin	Parking		7.00

PLANNING

Sally W. Gilfillan	Commission meeting		100.00
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	20.40	120.40
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.10	105.10
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.18	109.18

John F. Townsend, III	Commission meeting	100.00	
	Mileage	7.65	107.65
Brett Von Cannon Watson	Commission meeting		100.00
Sheila Martin	Mileage		61.26
Business Card	Postage		38.34
US Cellular	Phone		55.76

ECONOMIC DEVELOPMENT

Business Card	Postage & shipping	28.75	
	Service fee	30.64	59.39
US Cellular	Phone		27.88
VEDA	Dues		150.00

TOURISM

Dominion Virginia Power	Electric service		281.41
CenturyLink	Phone		190.92
Moonstar BBS	DSL		45.00
Business Card	Office supplies		29.95

GENERAL EXPENSE

Town of Farmville	Parking lot agreement		66,666.67
Commonwealth of Virginia	Reduction in aid		196,853.00
Southern States Cooperative, Inc.	Gas		14,039.81
Anthem BCBS	Cobra insurance - Feb.		510.00

CAPITAL PROJECTS

Commworld Central Virginia	Phone system maintenance		153.00
CJMW Architecture	Construction document		15,635.15

DEBT SERVICE

Town of Farmville	Library loan - principle	148,491.48	
	Library loan - interest	48,894.89	197,386.37

FORFEITED DRUG ASSETS

Farmville Police Department	Computer hardware / software		4,500.00
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DARE FUND EXPENSES

Creative Product Sourcing	Workbooks		356.91
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WATER FUND

Crowder Construction Company	Water treatment system		58,262.00
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RETIREMENT BENEFIT FUND

Anthem BCBS	Retiree health insurance		1,020.00
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PIEDMONT COURT SERVICES

AT&T	Phone		125.50
Office Technology Today	Subscription		60.00





AT&T	Phone - Gen Dist Court	95.96
CenturyLink	Phone - Gen Dist Court	78.97

CLERK OF THE CIRCUIT COURT

Key Office Supply	Copier maintenance contracts (2)	1,404.00	
	Stamp	24.99	1,428.99
Jesse Herbert Bailey	Juror		30.00
Shirby S. Brown	Juror		30.00
Kenneth T. Brumfield	Juror		30.00
Elizabeth Calhoun	Juror		30.00
Earl H. Carter, Jr.	Juror		30.00
Charles E. Daniel, Jr.	Juror		30.00
Joan W. Franklin	Juror		30.00
Elvira Haskins	Juror		30.00
Mary Lacey	Juror		30.00
Gerard Lassahn	Juror		30.00
Millard Lee Leadbetter	Juror		30.00
Betty L. Martz	Juror		30.00
Linda W. Meadows	Juror		30.00
Jeanann Messarge	Juror		30.00
Judith G. Mottley	Juror		30.00
Jessica Nance	Juror		30.00
Curtis L. Owen	Juror		30.00
Jimmy H. Paul	Juror		30.00
Balfour T. Porter	Juror		30.00
Harold Dale Robinson	Juror		30.00
Veronica Vaughan Saez	Juror		30.00
Fay Sams	Juror		30.00
Michael K. Schmidt	Juror		60.00
Roger Lee Scruggs	Juror		30.00
Chad Shelters	Juror		30.00
Herbert J. Sipe, Jr.	Juror		30.00
Barbara Snyder	Juror		30.00
Geraldine L. Spencer	Juror		30.00
Donovan S. Stokes	Juror		30.00
Jeffrey W. Sweeney	Juror		30.00
Grover Conrad Taylor	Juror		30.00
Shirley L. Taylor	Juror		30.00
Darin E. Thomas	Juror		30.00
John Michael Utzinger	Juror		30.00
Emily D. Wells	Juror		30.00
Kinex Telecom, Inc.	DSL		74.95

COMMONWEALTH'S ATTORNEY

AT&T	Phone	59.43
Farmville Printing	Business cards	20.00
Key Office Supply	Storage boxes / highlighter	45.79

SHERIFF

National Neighborhood Watch	Neighborhood Watch signs	292.50
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Affiliated Computer Service	Software renewal		965.00
A-Plus	Accountability tags		28.65
Atlantic Emergency	Truck repairs		3,264.47
Barker-Jennings Corporation	Fire extinguishers		105.40
C. W. Williams	Amber lens		18.20
Commtronics of Virginia	Mic protector		93.10
East End Motor Company, Inc.	Inspection		51.00
Elecom, Inc.	Pager repair		102.00
Farmville Auto Parts	Truck cleaning supplies		105.15
Farmville Volunteer Fire Department	Internet	24.90	
	Phone	81.83	106.73
Fire & Safety Equipment Company	Helmet		207.00
NAFECO, Inc.	Repaired pants		184.00
RJA Fire Extinguisher	Refill extinguishers		135.30
Witmer Public Safety Group	Boots & vests		428.13

RICE VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Boots & gloves		537.76
Parker Oil Company, Inc.	Propane		1,356.56
Dominion Virginia Power	Electric service		18.34
Watkins Insurance Agency	Accident insurance		3,563.26

PROSPECT VOLUNTEER FIRE DEPARTMENT

Ayers Building & Supply Company	Lock / nuts / bolts	14.04	
	Brush & handle	8.20	22.24
Battery Barn of Virginia, Inc.	Batteries		41.00
Farmville Auto Parts	Battery	112.99	
	Grease & lubricant	10.48	
	Work light	30.99	154.46
Farmville Wholesale Electric	Electrical breakers		7.68
Fire & Safety Equipment Company	Refill extinguisher		50.45
CenturyLink	Phone		86.35
NAPA of Farmville	Battery		309.00
Pamplin Exxon	Fuel		112.11
Parker Oil Company, Inc.	Propane		1,455.16
Price Supply Company, Inc.	Heater install parts		17.81
Town of Farmville	Gas		203.72
VFIS	Auto insurance	3,018.00	
	Commercial excess	375.00	
	Package insurance	2,338.00	
Dominion Virginia Power	Electric service		327.82

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Darlington Heights Volunteer Fire Department	Buffing floors	200.00	
	Door locks / degreaser	123.14	
Davis Pontiac	Recalibrate monitor		18.00
East End Motor Company, Inc.	Repair seat		72.91

Ellington Energy Service	Propane		1,306.88
Farmville Wholesale Electric	Dryer hookup		329.75
Price Supply Company, Inc.	Sediment filters		64.5
Southside Electric Cooperative	Electric service		254.80
Verizon	Phone		142.42

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		46.69
Commtronics of Virginia	Radio parts		650.00
Farmville Wholesale Electric	Electrical supplies		139.23
Fire & Safety Equipment Company	Refill extinguishers / first aid		60.45
Foster Fuels, Inc.	Propane		3,398.89
Pamplin Volunteer Fire Department	Insurance	13,284.50	
	Fuel	426.79	
	Truck parts	422.63	
	Truck repairs	553.15	
	Janitorial services	130.00	
	Internet	24.95	
	Electric repairs	67.85	14,909.87
Verizon	Phone		115.32
Dominion Virginia Power	Electric service		275.11

PAMPLIN VOLUNTEER FIRE DEPARTMENT

Carpet House	Floor cleaner		394.85
Parker Oil Company, Inc.	Diesel	982.25	
	Propane	405.04	1,387.29
Jack L. Slagle Fire Equipment	Extinguisher	102.11	
	Boots / axe / connector	389.03	491.14
US Cellular	Phone		159.91
Verizon	Phone		154.01
Dominion Virginia Power	Electric service		394.54

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		3,600.00
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BUILDING OFFICIAL

Coy Leatherwood	Mileage	28.50	
	Meals	15.11	
	Meeting registration	15.00	58.61
Treasurer of Virginia	Building permit levy		89.52

ANIMAL CONTROL

Farmville Printing	Forms / business cards		134.50
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REFUSE DISPOSAL

Jimmy's Service Center	Truck maintenance		542.00
Wright's Excavating	Landfill operation		42,187.50
STEPS, Inc.	Recycling fee		1,884.18
AT&T	Phone		121.65

O. O. Stiff, Inc.	Monthly service	662.50
East End Motor Company, Inc.	Tires	512.02
Farmville Auto Parts	Wiper fluid	14.31

GENERAL PROPERTIES

OK Termite & Pest Control	Exterminating service	150.00
Dominion Virginia Power	Lights at Rice	101.77
O. O. Stiff, Inc.	Monthly service	100.00
Ronald Van Eps	Certification course	25.00
Diamond Springs	Equipment rental & water	15.7
Farmville Wholesale Electric	Ballast & connectors	28.27
	Ballast	35.34
	Light bulbs	51.72
	Light bulbs / fixture	26.33
	Cable / connectors	246.86
	Cable / wall mount box	268.36
	Drill set	32.26
	Light bulbs / switch	43.30
	Cutting pliers / breaker	129.89
	Hammer drill set	249.99
	Tape / blank covers	6.43
		1,118.75
Price Supply Company, Inc.	Fuel filters	19.88
	Couplings	47.48
	Plumbing parts	1.91
		69.27
Cintas Corporation #524	Uniform rental	414.80
Farmville Auto Parts	Oil & filters	34.75
Taylor-Forbes Equipment Company	Hitch pins	34.36

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service	4,930.00
Centra Health	Professional service	18,088.00
Helton House, Inc.	Professional service	4,799.25
Treasurer of Bedford	Professional service	2,680.00

PLANNING

Farmville Herald	Advertising	92.25
Caleb Parks	Intern mileage	142.80
Plan Virginia	Training	450.00
	Commissioners dues	231.00
		681.00

COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone	94.67
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CAPITAL PROJECTS

Wilson Trucking Corporation	Return retort baskets	176.97
Grant's Glass	Window glass	47.24

DEBT SERVICE

Rural Development	Courthouse loan	16,626.00
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<u>CONTRACTUAL SERVICES</u>		
Town of Farmville	Water testing	40.00
<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit	1,038.00
Anthem BCBS	Retiree health insurance	1,020.00
<u>PIEDMONT COURT SERVICES</u>		
Dominion Virginia Power	Electric service	321.10
Pitney Bowes Financial Services	Tax on postage meter	23.59
CenturyLink	Phone	201.34
W. A. Watson & Sons Insurance	Balance due - surety bonds	111.98
Sheena Franklin	Mileage	105.06
Sharon Gray	Mileage	129.54
Connie Stimpson	Mileage	10.34
	Training dvd	99 109.34
Chad Lipscomb	Mileage	4.08
Renee T. Maxey	Mileage	100.82
Andy Mays	Mileage	52.53
Cadance Reed	Mileage	62.22
Dayna Stanley	Mileage	80.58
Quill Corporation	Office supplies	462.35
<u>PCS DRUG TESTING FEES</u>		
SRP Corporation, LLC	Rent	2,383.00

In Re: Highway Matters

Mrs. Jorg Huckabee-Mayfield, Transportation and Land Use Director, was unable to attend the meeting but provided a written update for the Board:

- Over the next month, VDOT will focus on brush cutting, shoulder maintenance, customer service requests, filling of pot holes, snow removal as necessary
- Bids were received on January 26, 2011, for the Charlotte and Prince Edward County Plant Mix contract; low bidder was Colony Construction
- Request for VDOT to update the 1999 traffic study for Route 628 in the area of the Prince Edward County Public Schools to include the traffic impact on the intersection with U.S. 15 (north and south) and the U.S. 460 exit ramp – still under review
- Request that the posted speed be reduced to 35 mph on Route 616, from its intersection with Route 460 to the Nottoway County line – based on the review, this section of roadway does not qualify for the requested 35 mph reduced speed limit, but does qualify for a 45 mph reduced speed limit
- Request for an accident review at the intersection of Routes 628 and 630 to determine if there is a way to better align the intersection – VDOT’s traffic engineering section has recommended that the STOP and STOP AHEAD signs located along Route 628 be replaced with a new 48” STOP sign and STOP AHEAD signs. It was also recommended that a SIDE ROAD sign be installed along Route 630 in advance of Route 628 for northbound motorists

- Citizen request that a guardrail be placed on both sides of the road at the creek on Route 714 (Corner Road) due to the presence of a 4' drop on each side; a request has been forwarded that the road be regarded and better maintained
- Bridge repairs on Routes 622 and 623 – Norfolk-Southern has completed repairs to Route 622 Bridge and the bridge has been re-posted; the Route 623 Bridge has also been completed, but the final posted weight has not yet been determined

Supervisor Gantt asked that staff notify VDOT of necessary repair to Bolden-Flourney Road.

In Re: School Board Appointments

Supervisor Jones announced the Citizen Committee for District 201 comprises:

Richard Stoner, Chair  
 1174 Holly Farms Road  
 Rice, Virginia 23966  
 Phone: 434.392.4795

Joe Bass  
 1049 Gates-Bass Road  
 Rice, Virginia 23966  
 Phone: 434.392.5793

Sonya Walker  
 456 Piney Grove Road  
 Rice, Virginia 23966  
 Phone: 434.547.2940

Supervisor Campbell announced the Citizen Committee for District 601 comprises:

Kenneth B. Perkins, Chair  
 Post Office Box 50  
 Prospect, Virginia 23960  
 Phone: 434.574.6356

Latrinda Abdus-Sabur  
 884 Elam Road  
 Pamplin, Virginia 23958  
 Phone: 434.574.3440

Dorothy Bruce  
 Post Office Box 437  
 Prospect, Virginia 23960  
 Phone: 434.574.9918

Supervisor McKay made a motion to authorize the advertisement of the Citizen Committees for the purpose of encouraging citizens to submit nominations to the Committees; the motion carried:

<p>Aye: Howard M. Campbell          William G. Fore, Jr.          Don C. Gantt, Jr.          Robert M. Jones          Charles W. McKay          Howard F. Simpson          Jim R. Wilck          Mattie P. Wiley</p>	<p>Nay: None</p>
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Supervisor Wiley made a motion to authorize a Public Hearing for the March Board meeting at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Planning Commission Appointment

Chairman Fore stated Planning Commission Member Lee Hicks, Jr. has submitted his resignation from the Planning Commission, effective immediately; his term expires December 31, 2012.

Supervisor Simpson made a motion to authorize for the advertisement of the “County position” vacancy on the Planning Commission so that Citizen Volunteer Applications can be accepted; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Supervisor Jones requested a letter be sent to Mr. Hicks for his years of service to the County; Mrs. Sarah Puckett stated the Planning Commission is preparing a resolution to be presented at their meeting.

In Re: Public Hearing – Ordinance on Application of Funds Received by County Treasurer

Chairman Fore announced this was the date and time scheduled for a public hearing on the ordinance on application of funds received by the County Treasurer. Notice of this hearing was advertised according to law in the Friday, January 21, 2011 and Friday, January 28, 2011 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.



Mr. James Ennis, County Attorney, stated a number of taxpayers have come to the Treasurer's Office to pay their taxes and questions have arisen regarding the application of the payment. Currently, the funds are applied to the oldest account. This ordinance would establish a priority list for the Treasurer.

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor Gantt made a motion to approve the amendment to the ordinance on the application of funds received by the County Treasurer in the order specified. The motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

### **Chapter 70 Taxation**

Proposed Sec. 70-4      Application of Payments

Any payment of taxes or fees received by the Treasurer, the collection of which is not subject to a defense of an applicable statute of limitations, shall be credited by the treasurer in the following order:

1. Delinquent real estate taxes and penalty and interest thereon
2. Current real estate taxes
3. Delinquent personal property taxes and penalty and interest thereon
4. Current personal property taxes
5. License fees
6. Delinquent special levies and assessments
7. Special levies and assessments

Authority: Va. Code Ann. Section 58.1-3913

### **In Re: Redistricting**

Mr. Wade Bartlett, County Administrator, said the Board is responsible for implementing the 2011 redistricting of the election districts of the Board of Supervisors, based on the 2010 Census. A Special Board Work Session has been scheduled for Tuesday, February 15, 2011 at 5:30 p.m. at which the Board

will meet with the Advisory Citizen Committee and review maps showing the impact of the 2010 census on the current election districts.

Mr. Bartlett recommended Ms. Pattie Cooper-Jones, representative from the Democratic Committee; Mr. Paul Hoffman, representative from the Republican Committee; and Ms. Jacquelyn Reid, representative from the Prince Edward County Branch of the NAACP, be appointed to the Advisory Citizen Committee

Supervisor Simpson made a motion to adopt and approve the general process and composition of an advisory citizen committee; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Supervisor Wilck made a motion to adopt the resolution that provides the statement of goals, criteria and policies; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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#### RESOLUTION OF THE BOARD OF SUPERVISORS

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held in the Board Room of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia, on Tuesday, February 8, 2011, at which a quorum was present and voting, the following resolution was adopted in public session.

WHEREAS, Prince Edward County, Virginia, is required to consider reapportionment every ten years; and

WHEREAS, the U.S. Census Bureau is expected to soon release the 2010 Census that will indicate that there have been sufficient population changes within Prince Edward County, Virginia, to warrant a reapportionment of the Board of Supervisors of the County; and

WHEREAS, the Board of Supervisors has the power to apportion the election districts of the governing body in accordance with federal and state laws;

NOW THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia supports and adopts the following:

#### GOAL

The goal for the Prince Edward County Board of Supervisors is to reapportion the governing body of the County during calendar year 2011. As part of that process, the Board will consider the existing election districts for the members of the Board and proposed revisions to those districts. That process will be completed and approved in accordance with federal and state law.

#### CRITERIA

1. The governing body of the County must be composed of a fixed number of members who are elected from single-member districts.
2. The Board will adopt election districts composed of contiguous and compact territory, and which shall be so constituted as to give, as nearly as is practicable, representation in proportion to the population of the district.
3. The Board will adopt election districts with clearly observable boundaries, as Virginia law defines that term.
4. The Board will comply with the Voting Rights Act of 1965, as amended.

#### POLICIES

1. The Board will consider plans that maintain eight election districts as well as any other plans that propose a lawful number of election districts.
2. The Board will not consider election district proposals which would result in a maximum population deviation between election districts that is ten percent or greater.
3. The Board will consider existing geographical and political boundaries, which shall include, but not be limited to, the utilization of incorporated town boundaries.
4. The Board will consider established communities of interest that shall include, but not be limited to, geographic areas with similar characteristics such as ethnic, social, and cultural interests. Present and planned use of land and public facilities are relevant to defining communities of interest.
5. The Board will consider existing districts and incumbent representation on local public bodies that may be affected by reapportionment.

6. The Board encourages plans that are based on existing voting precinct boundaries, and where changes are necessary, precincts shall be divided along Census block boundaries.
7. The Board encourages interested persons to submit reapportionment plans to the County. Proponents of any plan shall submit appropriate maps of proposed election districts and statistical summaries and analyses. The statistical analyses shall show the population deviation between election districts and any retrogressive effect on racial or language minority groups.
8. The Board encourages interested persons to submit proposals for amending or revising any reapportionment plan that has been submitted to the County. Proponents of any such amendment or revision shall submit appropriate maps showing the proposed changes and statistical summaries and analyses. The statistical analyses shall show the population deviation between election districts and any retrogressive effect on racial or language minority groups.
9. Notwithstanding Policies 7 and 8 above, the Board encourages public comments or recommendations from interested persons on any plan or change to any plan that has been submitted.
10. All of the foregoing criteria shall be considered in the reapportionment process, but population equality among districts and compliance with federal and state constitutional requirements and the federal Voting Rights Act of 1965, as amended, shall be given priority in the event of conflict among the criteria.

Chairman Fore reviewed the redistricting schedule; the Board concurred.

In Re: Request from Local Library Board

Chairman Fore reported a letter was received from Patty Pugh, Chair of the Local Library Board, requesting the funds generated by the sale of the old library building to be used for furniture and fixtures. Chairman Fore recommended the Library Committee, comprising himself and Supervisor Simpson, meet with the Town of Farmville Library Committee and the Library Board.

Supervisor Wiley made a motion to authorize the Prince Edward County Library Committee and the Town of Farmville Library Committee meet with the Library Board to discuss the possible amendment of the agreement between Prince Edward County and the Town of Farmville regarding the disbursement of funds from the sale of the old library building; the motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

In Re: CRC – Grant Writing for CDBG Application for Granite Falls

Mrs. Sharon Lee Carney, Director of Economic Development, said that since July 2010, the Prince Edward Economic Development Office has been working with the Virginia Department of Housing and Community Development (VDHCD) towards the submittal of a Community Development Block Grant (CDBG) due March 30, 2011 in the amount of \$700,000. These funds will be used for construction and equipment for the proposed new Workforce Training Center. Due to heavy work load demands, the Economic Development Office is requesting the Prince Edward County Board of Supervisors authorize the County Administrator to contract with the Commonwealth Regional Council (CRC) to assist with the writing of the CDBG application at a cost of \$4,000. Mr. Fowler, the developer of the Granite Falls Hotel & Conference Center, has agreed to pay this cost.

Mrs. Carney added that as part of the grant requirements, a Public Hearing must be held to gather input from citizens of the community regarding the Workforce Training Center. As this is a “re-submittal” of an application from March 2010, Prince Edward County is only required to hold one Public meeting, but it is encouraged to be as near as possible to the grant due date. Therefore, the required Public Hearing is suggested for Tuesday, March 15, 2011 at 4:00 p.m. in the Board of Supervisors chambers.

Supervisor Simpson made a motion to authorize the County Administrator to contract with CRC for grant writing services of a CDBG application in the amount of \$700,000 due March 30, 2011, and to authorize advertisement of a Public Hearing regarding the proposed Workforce Training Center Grant Application for Tuesday, March 15, 2011 at 4:00 p.m.; the motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

In Re: Planning Department Report

Mr. Bartlett stated that Richard Raymond, Jr. and Robert Raymond, Sr. amended their request to rezone from A-2, Agricultural Residential, to C-1, General Commercial, a 1.5 acre parcel located at 4644 Farmville Road (Tax Map # 50-A-71). The original request was to permit a truck rental and used automobile sales business to locate on the property; the amended request is to operate a truck rental and for a general office building on the site.

Supervisor Wilck made a motion to authorize staff to advertise a public hearing on the amended rezoning request to rezone from A-2, Agricultural Residential, to C-1, General Commercial, a 1.5 acre parcel located at 4644 Farmville Road (Tax Map # 50-A-71) for the March 8, 2011 Board meeting, pending Planning Commission action.

After a brief discussion, the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: County Administrator's Report

Chairman Fore stated the County Administrator requested authorization for the disposition of surplus equipment at the Cannery.

After some discussion, Supervisor Gantt made a motion to authorize the County Administrator to dispose of the surplus equipment at the Cannery; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Mr. Bartlett stated the County has received official notification of the approved changes to the Enterprise Zone.

Mr. Bartlett said Prince Edward County experienced a growth rate of 18.5%, with a population of 23,368; this is higher than the state average, and only 27 of 130 total localities experienced a higher growth rate than Prince Edward County.

Mr. Bartlett then advised the Board of the list of highway projects that could be funded by bond sale at the state; ten projects in Prince Edward County are already in the County's Six Year Plan.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of January 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of January 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of January 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the January 2011 ridership report from PERT and ordered it to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of January 2011, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Simpson and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the meeting was recessed at 7:55 p.m. until Thursday, February 10, 2011 at 7:00 p.m.