

October 11, 2011

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11<sup>th</sup> day of October, 2011; at 7:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Alecia Daves-Johnson, Planner; James Ennis, County Attorney; and Jimmy Sanderson, Davenport & Company.

Chairman Fore called the October meeting to order. Reverend Kitty Smith offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.*

**Sgt. Stuart Raybold**, reported that the Sheriff's Department was not successful in obtaining the Federal Cops Grant; however, the Department was awarded \$20,646 for the Surveillance Equipment Grant. He also reported the Bulletproof Vest Partnership grant opportunity has been reopened, and discussed the parameters of the grant.

**Henry Shelton**, Prospect District, expressed his concern regarding the Route 628 project and requested the Board hold the project until Prince Edward Development obtains financing for its Granite Falls project.

**Richard Altice**, Hampden District, requested the Board curtail or postpone the Route 628 project due to the current economic situation, and asked that emphasis be placed on bringing productive industry to the county.

**Sam Campbell**, Prospect District, questioned if there would be a vote on the County proceeding with the Route 628 project during this meeting, and if there will be a public hearing prior to a vote. Chairman Fore said there would not be a vote on the project during this meeting, and there will probably not be a public hearing.

**Jack Houghton**, Farmville District, questioned the Virginia Resource Authority Financing and asked about the final amounts; Mr. Bartlett stated the final amounts would be dependent upon the Board's decisions. Mr. Houghton then expressed his concern regarding taking on a "new money project", specifically the Route 628 project. He stated the funds could be better used on projects for the Prince Edward County Schools capital projects.

**Bill Hogan**, President of the Prince Edward Rescue Squad, stated he can personally attest to the traffic problems in the Route 15 and Route 628 section of the county. He said that since 1993, there have been more accidents there than anywhere else in Prince Edward County. He added that exiting the bypass, there is a visibility safety issue due to a sign that blocks the line of sight south on Route 15. He asked that something be done about that section of road.

**Cindy Koether**, Lockett District, said the congestion at the schools is a nuisance but it could be alleviated by posting a crossing guard; she is not in favor of the new road construction because of the cost.

**Chris Copley**, Hampden District, stated his deeded right of way caved in due to the heavy rains and flooding, and has been having legal issues in getting the 40-foot hole in his driveway repaired. He requested assistance from the Board of Supervisors.

**Reverend Earl Wallace** suggested tabling the Route 628 project for further study, and said the Prince Edward County school system is in bad shape.

In Re: Public Hearing - Regional Hazard Mitigation Plan

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Regional Hazard Mitigation Plan. Notice of this hearing was advertised according to law in the Friday, September 30, 2011 and Friday, October 7, 2011 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Alecia Daves-Johnson, Planner, stated the Planning Commission conducted a review of the draft Hazard Mitigation Plan at its September 27, 2011 meeting, and suggested changes have been provided to the Commonwealth Regional Council for inclusion in the final Hazard Mitigation Plan.

The Planning Commission recommends to the Board of Supervisors that the Hazard Mitigation Plan include the Dam Breach Inundation Zone Maps for all dams in Prince Edward County which have these available.

The Draft Regional Hazard Mitigation Plan has been updated in accordance with current state and federal rules and regulations governing local hazard mitigation plans, and the seven counties and eleven participating towns must forward their changes to the CRC by November 2011.

Chairman Fore opened the public hearing.

**Cornell Walker**, Prospect District, requested more consideration be given to the portion on earthquakes in light of Prince Edward County being in a moderate area for earthquakes. Mrs. Daves-Johnson stated the Planning Commission will be reviewing that portion of the document and an amendment will be submitted as an addendum.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Discussion followed regarding the timetable for adoption of the document; Mrs. Daves-Johnson said data regarding the earthquakes will not be immediately available from Mineral and will be sent as an

addendum. She added this is a guidance document to show where the vulnerabilities are and not an enforcement or regulatory document. This document is required by law to be updated every five years.

Supervisor Gantt made a motion to approve the Prince Edward County Regional Hazard Plan and request the Commonwealth Regional Council to include the Dam Breach Inundation Zone Maps and one earthquake mitigation amendment in the Plan; the motion carried unanimously:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	---	-----------

In Re: Board of Supervisors Comments

Supervisor Campbell stated he attended the Piedmont Regional Jail Board meeting and learned that if the participating counties had to pay for housing inmates, Prince Edward County's cost is the highest of all counties, at \$140,832.66. He stated the Jail staff is doing a fine job and because of their work, none of the participating counties have to pay for housing inmates.

Chairman Fore announced that the Treasurer has sent out the tax bills for 2011.

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	--	-----------

the Board accepted the Treasurer's report for June 2011; minutes of the meetings held September 6, 2011, September 13, 2011, and September 21, 2011; Accounts and Claims; Salaries; the Posting of County Land for No Hunting; and appropriations as follows:

**FY 12**

		<u>Debit</u>	<u>Credit</u>
3-125-18999-0001	Revenue – DARE Donations		\$ 300.00
4-125-31299-0001	Expenditure – DARE Donations	\$ 300.00	
3-100-24040-0100	VTC Best Part Grant		\$ 5,660
3-100-41050-0100	General Fund Balance		\$ 23,526
4-100-81600-5898	Tourism VTC Best Part Grant	\$ 12,208	
4-100-94000-0002	Capital Projects / Computers	\$ 16,978	

**FY 11**

The following are end-of-year budget adjustments for FY 11:

3-100-19020-0008	Recovered Costs / School Fuel		\$ 38,000
3-100-19020-0009	Recovered Costs / DSS Fuel		\$ 10,000
4-100-91000-5803	General Exp / Internal Fuel Acct	\$ 48,000	
3-100-19020-0010	COBRA Reimbursement		\$ 5,120
4-100-91000-5804	COBRA Health Insurance	\$ 5,120	
4-100-94000-0022	Telephone System	\$ 4,000	
4-100-94000-0023	Physical Plant		\$ 4,000

**June 2011**

Fund balances were as follows:

General Fund	120,943.65	
General Fund Reserved for Investments	7,178,527.22	
		7,299,470.87
PPEA Fund		(1,529.57)
Industrial Development Authority Fund		138,919.50
Recreation Fund Reserved for Investments		26,997.88
Forfeited Assets Fund Reserved for Investments		92,505.20
School Capital Projects Fund - VPSA		0.00
School Capital Projects Fund - QZAB01		0.00
Underground Storage Tank Fund		20,000.00
Economic Development Fund		743,464.42
Board of Public Welfare Special Account		6,886.22
Piedmont ASAP Fund		297,840.13
QZAB Debt Services Fund		408,068.97
Landfill Construction Fund		871,768.59
PCS Fund		327,509.41
Revenue Sharing Fund		(46.64)
Retirement Benefits Fund		398.71

School Capital Projects Fund - QZAB02	0.00
Dare Donations Fund	3,027.74
School Cafeteria Fund	290,212.73
Prince Edward Community Development Fund	46,793.50
Water Fund	165,540.18
Sewer Fund	(32,271.08)
School Fund	0.00
	10,706,556.76

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	1,104,024.81
Warrants Payable (School Fund)	1,272,813.56
General Fund Investments	7,178,527.22
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	26,997.88
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	871,768.59
Forfeited Asset Fund for Investment	92,505.20
Industrial Development Authority for Investment	138,919.50
	10,706,556.76

\*Of this \$7,299,470.87 in the General Fund, \$0.00 is encumbered for:

Transfers in:	
School Fund	0.00
VPA Fund	0.00
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	0.00
Retirement Benefits Fund	0.00
Debt Obligations	0.00
	Total
	0.00

This leaves an unencumbered balance of \$0.00 in the General Fund.

**STATEMENT OF DEPOSITORY BALANCES**

**Balances as of June 2011:**

**Checking Accounts:**

Benchmark Community Bank	258,991.71
Wachovia Bank	154,253.43
BB&T	243,644.48
Bank of America	2,563,771.83

**3,220,661.45**

**Investment Accounts:**

Benchmark Community Bank	6,784,315.74
Wachovia Bank	101,685.85
Citizens Bank & Trust Company	235,000.00
BB&T	1,490.91
Planters Bank & Trust	200,000.00
Mentor Investments	162,402.81
SNAP (State Non-Arbitrage Plan)	0.00
Bank of America	0.00

**7,484,895.31**

**BOARD OF SUPERVISORS**

Business Card	Flag display cases	308.00	
	Homestead reservations	2,108.26	2,416.26
Farmville Herald	Advertising		1,619.50
Rochette's Florist	Wreath / stand		100.00
Walmart	Reception refreshments		93.34
Kenneth Copeland	Insurance reimbursement		100.13
Joseph Eppes	Insurance reimbursement		100.13
Howard F. Simpson	Insurance reimbursement	100.13	
	Mileage	267.24	367.37
Robert Russa Moton Museum	Banquet tickets		245.00

**COUNTY ADMINISTRATOR**

VACorp	Workers compensation		68.75
Business Card	Postage	1,100.00	
	Meals	43.90	
	Homestead reservations	280.69	
	Envelopes	153.50	1,578.09
Pitney Bowes Financial Services	Postage meter lease		29.00
US Cellular	Phone		121.42
Robert Russa Moton Museum	Banquet ticket		35.00

VETA / VA1	Meeting registration	145.00	
National Association of Counties	Dues	404.00	
Diamond Springs	Water & equipment rental	9.70	
Key Office Supply	Name badges / markers	20.58	
	Copy paper	161.97	
	Wrist rest	7.99	
	Calendars / pens / clips	143.70	
	Printer ribbons	89.99	
	Phone message books	35.96	
	Greenbar paper	49.99	510.18
Reliable	Time cards		35.97
Matthew Bender & Company, Inc.	VA Administrative law appendix	34.47	
	VA Code 2011 Rvol 1&6	118.52	
	VA Advance Code Serv	63.71	
	VA Adv Crt Rules	79.02	295.72
	<u>LEGAL SERVICES</u>		
VACORP	Workers compensation		8.00
	<u>INDEPENDENT AUDITOR</u>		
Robinson Farmer Cox Associates	Cost allocation plan		3,500.00
	<u>COMMISSIONER OF REVENUE</u>		
VACORP	Workers compensation		38.50
Treasurer of Virginia	Online service		78.05
	<u>TREASURER</u>		
VACORP	Workers compensation		46.25
Treasurer of Virginia	Online service		78.06
Pitney Bowes Financial Service	Quarterly lease agreement		1,002.00
NACCTFO	11-12 Dues		60.00
Key Office Supply	Greenbar paper		299.94
Paymaster Technologies	Ribbons - check sign machine		87.75
	<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Travel expenses		500.00
	<u>REGISTRAR</u>		
VACORP	Workers compensation		14.75
	<u>CIRCUIT COURT</u>		
VACORP	Workers compensation		6.75
	<u>GENERAL DISTRICT COURT</u>		
US Cellular	Phone		26.50
	<u>CLERK OF THE CIRCUIT COURT</u>		
VACORP	Workers compensation		63.00
AT&T	Phone		42.35
CenturyLink	Phone		77.22

Machelle J. Eppes	Mileage	67.71	
	Lodging	223.74	
	Meeting registration	250.00	541.45
William Bridge	Juror		30.00
Robert H. Casper, Jr.	Juror		30.00
Katrita N. Ford	Juror		30.00
Cheryl E. Hamilton	Juror		30.00
Jeanne S. Hayden	Juror		30.00
mary C. Herdegen	Juror		30.00
Sherry Honeycutt	Juror		30.00
Michael A. Jackson	Juror		30.00
Clara G. Johnson	Juror		30.00
James C. Jordan	Juror		30.00
Joyce Wright Keith	Juror		30.00
Eboni L. Lee	Juror		30.00
William B. Lynn	Juror		30.00
Kendall Ray Marston	Juror		30.00
Anthony L. McDougald	Juror		30.00
Patricia E. McKenzie	Juror		30.00
Paul Alexander Miller	Juror		30.00
Catina Mosby	Juror		30.00
Angela Moss	Juror		30.00
Brenda Puryear	Juror		30.00
Crystal Ragland	Juror		30.00
Vernell Scott	Juror		30.00
Chris Shumaker	Juror		30.00
Joi B. Smith	Juror		30.00
Janice D. Streat	Juror		30.00
Brittney L. Wardell	Juror		30.00
Joe B. Wise	Juror		30.00
Roy M. Womack, Jr.	Juror		30.00
Kinex Networking Solutions	DSL		74.95
Key Office Supply	Calendar	11.45	
	Copy paper	404.72	416.17
	<u>LAW LIBRARY</u>		
CenturyLink	Phone		36.47
LexisNexis	Online service		228.00
Matthew Bender & Company, Inc.	VA Admin Law Appendix	34.47	
	VA Code 2011 RVOL1&6	118.52	152.99
	<u>COMMONWEALTH'S ATTORNEY</u>		
VACORP	Workers compensation		67.75
LGA of VA, Inc.	Dues		320.00
	<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>		
VACORP	Workers compensation		9.50
Cindy Sams	Meal		17.23
Kingsmill Resort	Lodging		320.80
VNVWC	Registration		150.00

NCVC	Membership dues		95.00
Key Office Supply	Ink cartridges / pens		65.51
	<u>SHERIFF</u>		
VACORP	Workers compensation		2,322.25
Medtox Laboratories, Inc.	Drug testing		50.00
Wohlford's Radar	Calibration tuning fork	130.00	
	Calibration	198.00	328.00
Burkeville Body Shop	Window repair		642.65
East End Motor Company, Inc.	Wrecker service	235.00	
	A/C Freon	106.32	
	Oil change	39.50	
	Window motor / regulator	245.59	
	Wrecker service / battery	409.28	
	Tires	1,210.70	2,246.39
Fourth Street Motor Company	Auto repairs		1,881.08
Kenbridge Tire & Auto	Calibration		25.00
Praise Towing	Towing		75.00
Compro Computers	Computer repair		244.90
Business Card	Postage	20.16	
	Meals	73.07	
	Lodging	514.50	
	Norton Anti-virus	113.98	
	Gas	136.12	
	Uniforms	119.99	977.82
UPS	Shipping		6.34
Kinex Networking Solutions	Web hosting / data backup		39.90
CenturyLink	Phone		65.91
US Cellular	Phone		646.13
Larry Franklin	Meal		7.01
Robert Goldman	Meal		7.34
Diamond Springs	Water & equipment rental		71.40
Key Office Supply	Labels	18.39	
	Pens / binders	15.77	34.16
The Product Center	Ink cartridges		698.77
Walmart	Office supplies		100.40
Signs@work, Inc.	Vehicle decals		720.00
Piedmont Fleet Services	Strobe lights		324.02
Carpet House	Paint cans		48.00
Commtronics of Virginia	Microphone		78.82
Southern Police Equipment Company	Taser cartridge	249.50	
	Flashlight	110.98	
	Shoes	120.24	
	Boots	109.99	590.71
Galls, An Aramark Company	Boots	794.91	
	Gloves	99.90	894.81
Premium Marketing & Sales	Badges		575.50
Quantum Graphics / Uniforms	Uniforms		409.50
Sheriff's Ammo & Police Supply	Jacket		225.98
Matthew Bender & Company, Inc.	Crime / Traffic Law 11	56.47	

Town Police Supply - Richmond	VA Code RVOLS 1 & 6 Ammunition	118.52	174.99 362.70
-------------------------------	-----------------------------------	--------	------------------

SHERIFF - COURTS

VACORP	Workers compensation		711.75
--------	----------------------	--	--------

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Farmville Auto Parts	Battery		193.98
Fire & Safety Equipment Company	SCBA Cylinder test	129.57	
	SCBA Face piece test	1,994.19	2,123.76
Goodman Specialized	Power converter		997.88
NAFECO, Inc.	Foam		660.00

RICE VOLUNTEER FIRE DEPARTMENT

Farmville Auto Parts	Headlight		21.98
John Deere Financial	Diesel	197.95	
	Gas	200.26	398.21
VFIS	Commercial excess insurance	187.00	
	Package insurance	2,265.00	2,452.00
Dominion Virginia Power	Electric service		439.56

PROSPECT VOLUNTEER FIRE DEPARTMENT

Farmville Wholesale Electric	Wiring supplies		60.15
CenturyLink	Phone		349.02

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Pump repairs		1,217.52
Cyrus Pest Control Company	Exterminating service		45.00
East End Motor Company, Inc.	Inspections		67.00
Farmville Auto Parts	Car wash supplies	43.98	
	Idler arm assembly	183.98	
	Replacement bulb	3.99	231.95
Farmville Wholesale Electric	Floodlight / receptacle		121.45
Jack L. Slagle Fire Equipment Company	Helmet shield	49.46	
	Reaction coat / pants	4,653.80	4,703.26
Southside Electric Cooperative	Electric service		1,011.65
Verizon	Phone		132.73

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		71.96
Fire & Safety Equipment Company	Recharge extinguisher		19.95
Pamplin Volunteer Fire Department	A/C repair	100.73	
	Fuel	516.98	
	Computer / monitor	1,130.35	
	Envelopes	54.59	
	Hose repair	185.59	
	Door	368.09	
	Cleaning service	130.00	
	Grass cutting	280.00	
	Internet	24.95	

	Truck repairs / tools	213.49	3,004.77
Verizon	Phone		111.53
Dominion Virginia Power	Electric service		481.53

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Diesel		1,270.72
US Cellular	Phone		151.70
Verizon	Phone		139.53
Dominion Virginia Power	Electric service		604.84

FOREST FIRE PREVENTION

State Forester	Forest fire control		12,040.29
----------------	---------------------	--	-----------

EMERGENCY SERVICES

Timmons Group	Address additions		630.00
Korman Signs	Signs & hardware		1,672.11

REGIONAL JAIL & DETENTION

Family Preservation Services	Electronic monitoring		240.00
Piedmont Regional Juvenile Detention Center	Juvenile detention		6,375.00

BUILDING OFFICIAL

VACORP	Workers compensation		128.75
US Cellular	Phone		26.50

ANIMAL CONTROL

VACORP	Workers compensation		160.75
Dominion Virginia Power	Electric service		117.57
US Cellular	Phone		53.42
Prince Edward Health Department	Immunization		57.82
Walmart	Ammunition	4.47	
	Cat food	19.96	24.43
Ray Foster	Uniform alterations		40.00

BIOSOLIDS MONITORING

VACORP	Workers compensation		125.75
US Cellular	Phone		26.50

REFUSE DISPOSAL

VACORP	Workers compensation		2,656.50
Resource International	Miscellaneous work tasks	5,518.94	
	Storm water compliance	406.00	
	Groundwater/gas monitoring	28,591.20	34,516.14
Moore Scale Service-Western VA	Scale maintenance		790.00
C & L Machine & Welding	Bolt bearings		360.10
Southern States	Gloves		11.98
Arena Trucking Company	Trash collection		368.00
Wright's Excavating	Landfill operation		42,187.50
Emanuel Tire of Virginia	Tire recycling		2,769.90

Southside Electric Cooperative	Darlington Heights site		58.30
Dominion Virginia Power	Leachate pump	81.64	
	Scalehouse	55.92	
	Cell C pump station	13.42	
	Green Bay site	39.03	
	Worsham site	46.38	
	Prospect site	44.30	
	Landfill site	27.57	308.26
AT&T	Phone		201.04
CenturyLink	Phone		276.60
US Cellular	Phone		26.50
Verizon	Phone		124.38
O. O. Stiff, Inc.	Monthly service		662.50

SANDY RIVER RESERVOIR

Draper Aden Associates	Water supply plan	659.40	
	O&M application	1,365.00	2,024.40

GENERAL PROPERTIES

VACORP	Workers compensation		919.25
McQuay International	Chiller maintenance contract		10,152.00
OK Termite & Pest Control	Exterminating service		150.00
Shanaberger & Sons	Weed trimmer repairs	53.10	
	Engine oil	10.74	63.84
Taylor-Forbes Equipment Company	Fuel line assembly	57.56	
	Mower switch	35.81	
	Cleaned carburetor	117.45	
	Mower repairs	429.53	640.35
Southside Electric Cooperative	SRR lights		30.52
Dominion Virginia Power	Roy Clark monument	27.94	
	Shop	29.42	
	Sheriff Department Shed	5.66	
	Worsham Clerk's office	21.99	
	Lights at Rice	111.40	196.41
CenturyLink	Phone		120.05
US Cellular	Phone		79.30
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	Floor finish		78.36
Diamond Springs	Equipment rental		8.95
Farmville Auto Parts	Grease & gun		74.38
Farmville Wholesale Electric	Ballasts / bulbs		96.00
Grainger	Belt / check tension		63.95
Pearson Equipment Company	Equipment lease		30.00

CANNERY

VACORP	Workers compensation		174.25
Business Card	Retort gaskets		136.66
Farmville Auto Parts	Gasket adhesive		5.99
Southside Electric Cooperative	Electric service		163.90
Key Office Supply	Office supplies		53.96

Can Corporation of America, Inc.	Cans & lids	2,628.55
Virginia Department of Taxation	Sale use tax on cans	118.72

HEALTH DEPARTMENT

Prince Edward Health Department	11-12 Local support	41,940.25
---------------------------------	---------------------	-----------

CHAPTER X BOARD

Crossroads Services Board	Local support	15,660.75
---------------------------	---------------	-----------

COMPREHENSIVE SERVICES ACT

Andrew James Anderson, PhD	Professional services	4,200.00
Braley & Thompson, Inc.	Professional services	14,359.00
Crossroads Services Board	Professional services	2,405.00
Family Preservation Services	Professional services	3,830.00
Grafton School, Inc.	Professional services	12,945.00
Ronald & Sarah Harlan	Foster care	448.00
Jefferson Trail Treatment	Professional services	2,325.00
Letricia R. Logan	Foster care	666.00
Treasurer of Bedford	Professional services	2,961.80
Powhatan YMCA	Foster care	117.40
Reliable	Ink cartridges	117.68

PLANNING

VACORP	Workers compensation		148.50
Samuel R. Coleman	Commission meeting	100.00	
	Mileage	13.32	113.32
Sally W. Gilfillan	Commission meeting		100.00
	Commission meeting	100.00	
Donald B. Gilliam	Mileage	22.20	122.20
	Commission meeting	100.00	
Preston Hunt	Mileage	22.20	122.20
	Commission meeting	100.00	
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.55	105.55
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	19.98	219.98
John F. Townsend, III	Commission meeting	200.00	
	Mileage	16.64	216.64
Brett Von Cannon Watson	Commission meeting		100.00
US Cellular	Phone		54.87
Alecia Daves-Johnson	Mileage	220.55	
	Meals	46.18	266.73
SWANA	Membership dues		183.00
Business Card	GIS tutorial software		42.38
Ranson's, Inc.	Batteries		11.99

ECONOMIC DEVELOPMENT

VACORP	Workers compensation	171.75
US Cellular	Phone	26.50

<u>TOURISM</u>		
VACORP	Workers compensation	8.25
Dominion Virginia Power	Electric service	397.00
Business Card	Shipping	31.19
CenturyLink	Phone	199.24
Town of Appomattox	Postage & envelopes	2,334.28
Key Office Supply	Yard sticks	6.30
Walmart	Office supplies	36.46

<u>COOPERATIVE EXTENSION OFFICE</u>		
CenturyLink	Phone	92.96

<u>GENERAL EXPENSE</u>		
nTelos	Phone	2,820.63
Anthem BCBS	Cobra insurance	1,060.00

<u>DEBT SERVICE</u>		
Rural Development	Courthouse loan	16,626.00

<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit	1,051.29

<u>PIEDMONT COURT SERVICES</u>		
VACORP	Workers compensation	69.00
Kenbridge Victoria Dispatch	Advertising	21.70
Dominion Virginia Power	Electric service	278.56
AT&T	Phone	155.45
CenturyLink	Phone	198.56
Renee T. Maxey	Mileage	137.76
Andy Mays	Mileage	132.09
Cadance Tyler	Mileage	42.73
Sam's Club	Membership	35.00

<u>PCS SUPERVISION FEES EXPENDITURES</u>		
SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	210.00

ADDENDUM BILL LIST

<u>MOTOR VEHICLE LICENSE TAXES</u>		
Town of Farmville	Decals	6,959.34

<u>BOARD OF SUPERVISORS</u>		
Farmville Printing	Copies	33.55
Pairet's, Inc.	Plaques	428.00
Town of Farmville	Water Authority review	837.50

<u>COUNTY ADMINISTRATOR</u>		
Farmville Printing	Waterfowl hunt permit	85.00

COMMISSIONER OF REVENUE

Commissioner of Revenue Association	Dues		25.00
Key Office Supply	Halogen light		7.25

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expense	500.00	
	Monthly contract	3,700.00	4,200.00
ComputerPlus Sales & Service	Maintenance contract		270.00

GENERAL DISTRICT COURT

Joyce K. Sexton	Mediation services		712.50
-----------------	--------------------	--	--------

LAW LIBRARY

AT&T	Phone		36.25
LexisNexis	Online service		228.00

COMMONWEALTH'S ATTORNEY

Key Office Supply	Printer repair		188.46
CPI	Messenger maintenance		156.00
National District Attorney Association	Dues		95.00
Commonwealth Solutions	Shredding service		15.00
Treasurer of Virginia	Administration fee for VPN-PC		192.00
County Clerk - New York	Certified conviction		10.00
New York County Criminal History	Certified conviction		40.00
Key Office Supply	Binders	7.98	
	Cover paper	25.98	
	Paper & supplies	22.97	56.93

SHERIFF

East End Motor Company	Inspection / oil change / maintenance	418.42	
	Battery end	22.15	
	Freon	82.21	
	Oil / filter change	122.72	
	Alternator & battery	509.87	
	Wiper blades	27.98	
	Oil change / washer fluid	73.76	
	Rotate tires	20.00	
	Repair turn signal	16.65	
	Tire	131.92	1,425.68
CPI	Messenger maintenance		156.00
Treasurer of Virginia	VCIN		264.42
CenturyLink	VCIN		10.36
Staples Advantage	Office supplies		161.39
Roger Jackson	Bulb		1.93
Southern Police Equipment Company	Flashlight battery		24.49
Best Uniforms, Inc.	Pants		87.62
Galls, An Aramark Company	Boots / shirt garters		122.97
Quantum Graphics / Uniforms	Shirts		302.30
Joseph Sprague	Uniforms		71.24

RICE VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Gloves	65.85
NAPA of Farmville	Brake chamber	57.21
Dominion Virginia Power	Electric service	306.08

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Verizon Wireless	Phone	60.07
------------------	-------	-------

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention	3,075.00
--	--------------------	----------

ANIMAL CONTROL

Jennifer Kingsley, DVM	Exam fee	35.00
CenturyLink	Phone	116.50

REFUSE DISPOSAL

Lowe's	Elbow	7.14	
	Pipe / cement / coupling	14.84	
	Bug spray	9.50	
	Coupling	6.58	38.06
Jimmy Whirley / Powerwash	Washed truck	75.00	
Jimmy's Service Center	Truck maintenance	885.61	
NAPA of Farmville	Chain hoist / tool	87.98	
Emanuel Tire of Virginia	Tire recycling	423.60	
STEPS, Inc.	Recycling fee	1,793.66	
Southside Electric Cooperative	Virso site	75.83	
Dominion Virginia Power	Rice site	43.90	
AT&T	Phone	119.36	
CenturyLink	Phone	52.10	

GENERAL PROPERTIES

ThyssenKrupp Elevator	Service contract, Oct-Dec	2,230.28	
Dominion Virginia Power	Courthouse	13,385.39	
	SCOPE building	132.52	
	Ag building	827.58	14,345.49
AT&T	Phone	36.25	
CenturyLink	Phone	58.47	
Aramark Uniform Services	Janitorial supplies	334.64	
Diamond Paper Company	Paper towels / tissue	1,030.02	
Lowe's	Duster / floor cleaner / bleach	35.94	
	Mop bucket	56.99	
	Lysol	23.10	
	Mop	16.98	
	Door knob / adhesive	36.47	
	Tile adhesive / bulbs	61.89	
	Flashlight / ear plugs	30.44	
	Drill bit / tape measure	51.28	
	Batteries / caulk	53.10	
	Backpack sprayer / sealer	103.99	

	Water pump & tank	186.20	
	Push mower	250.00	
	Oil & batteries	10.50	916.88
Cintas Corporation #524	Uniform rental		534.89
Fisher Auto Parts, Inc.	Oil & filter		57.56
	<u>CANNERY</u>		
Parker Oil Company	Heating oil		1,322.46
CenturyLink	Phone		114.47
	<u>COMPREHENSIVE SERVICES ACT</u>		
Business Card	Foster care		236.05
Centra Health	Professional services		24,393.00
Ronald & Sarah Harlan	Foster care		448.00
Letricia R. Logan	Foster care		666.00
	<u>GENERAL EXPENSE</u>		
Southern States Cooperative, Inc.	Gas	19,301.09	
	Credit	-393.17	18,907.92
	<u>WATER FUND</u>		
Town of Farmville	Evaluate water system		1,593.75
	<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump		120.02
	<u>PIEDMONT COURT SERVICES</u>		
Kenbridge Victoria Dispatch	Advertising		27.65
Sheena Franklin	Mileage		123.19
Sharon Gray	Mileage		172.03
Emily Guill	Mileage		149.83
Connie Stimpson	Mileage	24.89	
	PCCJB meeting	104.81	129.70
Dayna Stanley	Mileage		152.07
Pitney Bowes Financial Services	Phone equipment lease		202.00
	<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Services, Inc.	Drug testing		136.36

In Re: Highway Matters

Mr. Kevin Wright, Residency Administrator, VDOT, provided an update on the maintenance being done in the county. He then discussed the prioritization of Roadway Deficiencies compiled by VDOT, and stated the County's Six Year Plan will be unaffected by this prioritization plan.

Chairman Fore asked for Mr. Wright's top three recommendations; Mr. Wright stated his recommendation is the intersection of Routes 15 and 628; and Route 658 (Five Forks Road) from VA 639 N. to VA 626, and on Route 658 from VA 626 to VA 700.

Supervisor Wilck questioned the options for the Route 15 and 628 project and the cost of the turn lane extension. Mr. Wright stated to do the turn lane extension that they're recommending in this deficiency list would not be of huge expense; he said he would be afraid to guess.

Supervisor Wilck asked if it would be possible to transfer funds from the Revenue Sharing project for the continuation of Dominion Drive to the Route 15 and 628 project. Mr. Wright stated that would have to be completed through the Revenue Sharing process.

Supervisor Simpson requested the continuation of putting reflectors in Route 460; Mr. Wright said they are added as sections are repaved along the highway.

Supervisor Simpson then asked for an update for "No Through Trucks" signs in Rice; Mr. Wright stated the work order has been placed for a request to take an initial look to determine if it would be feasible to do a "Through Truck Restriction." He said he will look for the response and get back to the Board. Supervisor Simpson then reported the approved signs on Route 600 for 35 mph on Stokes Road and Route 15 have not been put up. He added there is a large dead pine tree overhanging the road on the Route 460 ramp.

Supervisor Jones asked about mowing on secondary roads; Mr. Wright stated those will be done when mowing on the primary roads is complete.

#### In Re: Roadway Transportation Deficiencies

Mr. Bartlett stated VDOT is developing a plan called the Virginia 2035 State Highway Plan known as VTrans 2035. This plan is the Commonwealth's long range plan for all modes of transportation. The Planning Districts throughout the state have been asked to work with the local governments to develop regional plans known as Rural Long Range Plans (RLRP). As part of this process VDOT created a list of roadway deficiencies based on data available to VDOT.

The next step in the planning process calls for each of the localities in the CRC district to identify its top three priorities. After each locality has done so, the CRC staff and Board will then work to develop

a regional prioritization of those 18 priorities. This prioritized list will then be provided to VDOT who will use it to develop the State's Six Year Improvement Program.

Supervisor McKay made a motion to submit the following as Prince Edward County's priorities:

- US 15 (Farmville Rd)/VA 628 (Commerce Rd/Zion Hill Rd)
- VA 658 from VA 639 N. to VA 626
- VA 658 from VA 626 to VA 700
- Route 643 (Back Hampden-Sydney Road), 0.08 miles west of Route 644 to 0.57 miles east of Route 644

The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	---	-----------

In Re: Appointment: Piedmont Regional Jail Board Alternate Vacancy

Mr. Bartlett stated a letter of resignation has been received from Juliet A. Scott, Alternate on the Piedmont Regional Jail Board. The term of office expires December 31, 2015.

A vote was taken on the candidates for the Piedmont Regional Jail Board Alternate:

<u>Candidate</u>	<u>Vote</u>
James H. Davis	Howard M. Campbell William G. Fore, Jr Don C. Gantt Robert M. Jones Charles W. McKay. Howard R. Simpson Jim R. Wilck Mattie P. Wiley
James Michael Perutelli	(none)

James H. Davis will be appointed to the Piedmont Regional Jail Board – Alternate to fill the unexpired term ending December 31, 2015.

In Re: Virginia Resource Authority Financing

Mr. Jimmy Sanderson, Davenport & Company, stated the refunding will consist of two financings to be issued through the Virginia Resources Authority. One is a general obligation (GO) of the County. The other will be a lease, financing the payments which are subject to annual appropriation by the Board of Supervisors. The bonds to be refunded are:

- \$3,500,000 General Obligation Bonds, Series of 1998A, approximate refund amount = \$1,200,000
- \$2,130,000 General Obligation Bond, Series 1998C, approximate refund amount = \$1,830,983
- \$1,370,000 Taxable Office Facility Revenue Bond, Series 1998B, approximate refund amount = \$1,177,642

Mr. Sanderson reported the refinancing of the GO Bonds will provide a minimum 3% savings threshold; the maturity date will be December 31, 2031. Refinancing the Lease Revenue Bond will provide a savings of approximately 15%, with a maturity date of December 31, 2031.

Supervisor Jones made a motion to approve the resolution of the refinancing of the GO Bonds and authorize permanent financing for the Line of Credit in the amount of \$4.6 million; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	---	-----------

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
COUNTY OF PRINCE EDWARD, VIRGINIA, APPROVING  
THE ISSUANCE, SALE AND AWARD OF ITS  
GENERAL OBLIGATION REFUNDING BOND, SERIES 2011, AND  
SETTING FORTH THE FORM, DETAILS AND PROVISIONS FOR THE PAYMENT THEREOF**

**WHEREAS**, on July 14, 1998, the County of Prince Edward, Virginia, a political subdivision of the Commonwealth of Virginia (the "County"), issued its \$3,500,000 General Obligation Bonds, Series of 1998A (the "1998A Bonds") and on July 15, 1998, the County issued its \$2,130,000 General Obligation Bond, Series 1998C (the "1998C Bond" and together with the 1998A Bonds, the "1998 Bonds") to finance the renovation, equipping, improvement and expansion of the County's courthouse;

**WHEREAS**, the County desires to issue a refunding bond (the "Bond") to refund all or a portion of the 1998 Bonds, subject to the terms and conditions herein, including a condition that the refunding achieve an aggregate net present value debt service savings of not less than 3% of the refunded principal amount (the "Targeted Savings");

**WHEREAS**, the County has applied to the Virginia Resources Authority ("VRA") for the purchase of the Bond, and VRA has indicated its willingness to purchase such Bond from the proceeds of its Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2011B (as more particularly defined in the below-defined Financing Agreement, the "VRA Bonds"), in accordance with the terms of a Local Bond Sale and Financing Agreement, between VRA and the County (the "Financing Agreement"), the form of which is on file with the County Administrator;

**WHEREAS**, VRA has advised the County that the sale date of the VRA Bonds is tentatively scheduled for November 2, 2011, but may occur, subject to market conditions, at any time between October 20, 2011 and November 15, 2011 (the "VRA Sale Date"), and that VRA's objective is to pay the County a purchase price for the Bond which, in VRA's judgment, reflects its market value (the "VRA Purchase Price Objective") taking into consideration such factors as the Targeted Savings, the purchase price received by VRA for the VRA Bonds, the issuance costs of the VRA Bonds (consisting of the underwriters' discount and other costs incurred by VRA (collectively, the "VRA Costs")), and other market conditions relating to the sale of the VRA Bonds;

**WHEREAS**, the Financing Agreement will provide that the terms of the Bond may not exceed the parameters set forth below in paragraph 3; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA, AS FOLLOWS:**

1. **Authorization of Bond and Use of Proceeds.** The Board hereby determines that it is advisable to cause the County to contract a debt and to issue the Bond in an aggregate principal amount not to exceed \$3,315,000. The Bond shall be designated as the County of Prince Edward, Virginia General Obligation Refunding Bond, Series 2011. The issuance and sale of the Bond under the terms of this Resolution are authorized. The proceeds from the issuance and sale of the Bond shall be used, along with other available County funds, if any, to (i) refund the 1998 Bonds, and (ii) pay the costs of issuing the Bond.
2. **Award and Sale to the Virginia Resources Authority.** The award and sale of the Bond to or at the direction of VRA is authorized. The Bond shall be delivered to or upon the order of VRA upon VRA's payment of the purchase price to be set forth in the Financing Agreement.
3. **Details of Bond.** The Bond shall be issued as a single fully registered bond. The Board authorizes the issuance and sale of the Bond on terms as shall be determined by VRA subject to VRA's Purchase Price Objective and market conditions described above; provided, however, the Bond (i) shall be in an aggregate principal amount sufficient to refund the 1998 Bonds, but not to exceed \$3,315,000, (ii) shall have a final maturity not later than December 31, 2031, (iii) shall be subject to prepayment upon the terms set forth in the Financing Agreement, and (iv) the refunding of the 1998 Bonds shall achieve at least the Targeted Savings. Subject to the preceding terms, the Board further authorizes the County Administrator to accept the final terms presented by VRA, including (a) the final principal amount of the Bond, (b) the interest rate and (c) the amortization schedule (including the principal installment dates and amounts) for the Bond. The actions of the County Administrator in determining the final terms of the Bond shall be conclusive, and no further action shall be necessary on the part of the Board of Supervisors.

As set forth in the Financing Agreement, the County agrees to pay such "Supplemental Interest" and other charges as provided therein, including such amounts as may be necessary to maintain or replenish the Capital Reserve Fund. The principal amount of and premium, if any, and interest on the Bond shall be payable in lawful money of the United States of America.

4. **Payments under Financing Agreement.** The County agrees to pay all amounts required by the Financing Agreement, including any amounts required by Section 6.1 of the Financing Agreement, including any "Supplemental Interest," as provided in such section.

5. **Redemption of Bond.** The principal of and premium, if any, and interest on the Bond shall be payable as set forth in the Bond and the Financing Agreement. The Bond shall be subject to defeasance, refunding and/or redemption, as provided in the Bond and the Financing Agreement.
6. **Pledge of Full Faith and Credit.** The full faith and credit of the County are hereby irrevocably pledged for the payment of the principal of, premium, if any, and interest on the Bond as the same become due and payable. The Board of Supervisors shall levy an annual ad valorem tax upon all property in the County, subject to local taxation, sufficient to pay the principal of, premium, if any, and interest on the Bond as the same shall become due for payment unless other funds are lawfully available and appropriated for the timely payment thereof.
7. **Approval of Financing Agreement.** The Financing Agreement is approved in substantially the form on file with the County Administrator, with such changes, insertions or omissions as may be approved by the Chairman of the Board (the "Chairman") and the County Administrator, either of whom may act, whose approval shall be evidenced conclusively by the execution and delivery of the Financing Agreement on the County's behalf. The Chairman and the County Administrator, either of whom may act, are authorized to execute and deliver the Financing Agreement and such other documents and certificates as such officer may consider necessary in connection therewith

The actions of the Chairman and the County Administrator in accepting the final terms of the Bond shall be conclusive, and no further action shall be necessary on the part of the Board.

8. **Form of Bond.** The Bond shall be in substantially the form presented to this meeting, with such variations, insertions or deletions as may be approved by the Chairman and the County Administrator, either of whom may act. There may be endorsed on the Bond such legend or text as may be necessary or appropriate to conform to any applicable rules and regulations of any governmental authority or any usage or requirement of law with respect thereto.
9. **Evidence of Approval.** The Chairman's and the County Administrator's approval or determination of all of the details and provisions of the Bond that such officers have been authorized and/or directed to approve under this Resolution shall be evidenced conclusively by the execution and delivery of the Bond on the County's behalf.
10. **Execution and Delivery of Bond.** The Chairman is authorized and directed to execute the Bond and the Clerk of the Board (the "Clerk") is authorized and directed to affix the seal of the County thereon and to attest such seal. Such officers are further authorized and directed to deliver the Bond to or at the direction of VRA upon payment of the purchase price set forth in the Financing Agreement.
11. **Registration, Transfer and Exchange.** The County Administrator is hereby appointed as the County's registrar and transfer agent to keep books for the registration and transfer of the Bond and to make such registrations and transfers under such reasonable regulations as the Board may prescribe.
12. **Disclosure Documents.** The County authorizes and consents to the inclusion of information with respect to the County to be contained in VRA's Preliminary Official Statement and VRA's Official Statement in final form, both prepared in connection with the sale of the VRA Bonds, a portion of the proceeds of which will be used to purchase the Bond. If appropriate, such disclosure documents shall be distributed in such manner and at such times as any of them shall determine. The County Administrator is authorized and directed to take whatever actions are necessary and/or appropriate to aid VRA in ensuring compliance with Securities and Exchange Commission Rule 15c2-12.
13. **Tax Documents.** The County Administrator and the Chairman, either of whom may act, are authorized to execute a Nonarbitrage Certificate and Tax Compliance Agreement or any related document (the "Tax Documents") setting forth the expected use and investment of the proceeds of

the Bond and containing such covenants as may be necessary in order to comply with the provisions of the Internal Revenue Code of 1986, as amended (the "Tax Code"), including the provisions of Section 148 of the Tax Code and applicable regulations relating to "arbitrage bonds." The County covenants that the proceeds from the issuance and sale of the Bond will be invested and expended as set forth in the Tax Documents, to be delivered simultaneously with the issuance and delivery of the Bond and that the County shall comply with the other covenants and representations contained therein.

14. **Refunding.** The County Administrator and the Chairman, either of whom may act, are authorized and directed to take such steps as may be necessary to accomplish the Refunding. The County Administrator and the Chairman, either of whom may act, are authorized and directed to execute and deliver an Escrow Agreement with an escrow agent to be selected by the County Administrator providing for the refunding and defeasance of the 1998 Bonds.
15. **Further Actions; Authorized Representative.** All officers and agents of the Board and the County are authorized and directed to take such further actions in conformity with the purpose and intent of this Resolution as may be necessary or appropriate in connection with the issuance and sale of the Bond, and the execution, delivery and performance of the Financing Agreement, including the execution and delivery on behalf of the County of such instruments, documents or certificates as necessary or appropriate to carry out the transactions contemplated by this Resolution. All actions previously taken by such officers and agents in connection with the issuance and sale of the Bond are ratified and confirmed. The County Administrator is designated the County's Authorized Representative for purposes of the Financing Agreement.
16. **Filing of Resolution.** The County Attorney is authorized and directed to file a certified copy of this Resolution with the Circuit Court of Prince Edward County pursuant to Sections 15.2-2607 and 15.2-2627 of the Virginia Code.
17. **Repeal of Conflicting Resolutions.** All resolutions are repealed to the extent they are inconsistent with this Resolution.
18. **Effective Date.** This Resolution shall take effect immediately.

Supervisor Simpson made a motion to approve the resolution of the refinancing of the Lease Revenue Bond, and authorize the County Administrator to approve the final terms of the Financing Lease provided the total principal payments do not exceed \$7.8 million; the motion carried:

Aye: William G. Fore, Jr.  
Don C. Gantt  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Mattie P. Wiley

Nay: Howard M. Campbell  
Jim R. Wilck

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE LEASE FINANCING OR REFINANCING OF VARIOUS CAPITAL PROJECTS FOR THE COUNTY AND AUTHORIZING THE LEASING OF CERTAIN COUNTY-OWNED PROPERTY, THE EXECUTION AND DELIVERY OF A PRIME LEASE AND A LOCAL ACQUISITION AND FINANCING LEASE, AND OTHER RELATED ACTIONS**

**WHEREAS**, the Board of Supervisors (the "Board") of the County of Prince Edward, Virginia (the "County"), intends (i) to finance all or a portion of the costs (or to reimburse the County for payment of such costs) of various capital improvements, including the construction of roads and road improvements for the County (the "New Money Projects"), (ii) to refund the outstanding principal amount of the County's \$1,370,000 Taxable Office Facility Revenue Bond, Series 1998B (the "1998B Bond"), originally issued on July 15, 1998 for the purpose of providing funds to finance the costs of certain improvements, additions and renovations to the County's courthouse and administrative offices; and (iii) to refund the outstanding principal amount of the Industrial Development Authority of Prince Edward County, Virginia's Lease Revenue Note (County of Prince Edward, Virginia Facilities), Series 2008, originally issued on December 23, 2008, as amended on July 22, 2010, for the purpose of providing funds to finance various capital improvements including a water utility plant and other water utility facilities, public library facilities, public school facilities and industrial park facilities (the "2008 Note" and together with the 1998 Bond, the "Prior Obligations");

**WHEREAS**, the Board has determined that it is in the best interest of the County to enter into a lease arrangement in order to obtain funds to finance the New Money Projects and to refund the Prior Obligations (the "Refunding");

**WHEREAS**, the County desires to refund the Prior Obligations subject to the terms and conditions herein, including a condition that the Refunding achieve an aggregate net present value debt service savings of not less than 3% of the principal amount refunded (the "Targeted Savings");

**WHEREAS**, the Board is authorized, pursuant to Section 15.2-1800 of the Code of Virginia of 1950, as amended, to lease any improved or unimproved real estate held by the County;

**WHEREAS**, Virginia Resources Authority ("VRA") intends to issue its Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2011B (the "VRA Bonds"), and to provide a portion of the proceeds to the County to finance the New Money Projects and to refund the Prior Obligations pursuant to the terms of a Local Lease Acquisition Agreement and Financing Lease (the "Financing Lease"), between the County and VRA;

**WHEREAS**, the County will enter into a Prime Lease (the "Prime Lease") with VRA whereby the County will lease certain real estate, which may include any or all of the real estate related to the County's courthouse, owned by the County as may be required by VRA (the "Real Estate") and the associated improvements and property located thereon (the "Improvements") to VRA;

**WHEREAS**, the County will enter into the Financing Lease with VRA pursuant to which VRA will lease the Real Estate and the Improvements back to the County and the County will make rental payments corresponding in amount and timing to the debt service on the portion of the VRA Bonds issued to finance the New Money Projects and to refund the Prior Obligations (the "Rental Payments");

**WHEREAS**, pursuant to the Financing Lease the County will undertake and complete the New Money Projects and the Refunding;

**WHEREAS**, the County intends to pay the Rental Payments out of appropriations from the County's General Fund;

**WHEREAS**, the Financing Lease shall indicate that approximately \$7,237,548 is the amount of proceeds requested (the "Proceeds Requested") from VRA;

**WHEREAS**, VRA has advised the County that the sale date of the VRA Bonds is tentatively scheduled for November 2, 2011, but may occur, subject to market conditions, at any time between October 15, 2011 and November 15, 2011 (the "VRA Sale Date"), and that VRA's objective is to pay the County an amount which, in VRA's judgment, reflects the market value of the Rental Payments under the Financing Lease (the "VRA Purchase Price Objective"), taking into consideration the Targeted Savings, the Proceeds Requested and such factors as the purchase price to be received by VRA for VRA Bonds, the issuance costs of the VRA Bonds (consisting of the underwriters' discount and other costs incurred by VRA (collectively, the "VRA Costs")) and other market conditions relating to the sale of the VRA Bonds;

**WHEREAS**, such factors may result in the County receiving an amount other than the par amount of the aggregate principal components of the Rental Payments under the Financing Lease and consequently (i) the aggregate principal components of the Rental Payments under the Financing Lease may be greater than the Proceeds Requested in order to receive an amount of proceeds that is substantially equal to the Proceeds Requested, or (ii) if the maximum authorized aggregate principal components of the Rental Payments under the Financing Lease set forth in paragraph 4 of this Resolution does not exceed the Proceeds Requested by at least the amount of the VRA Costs and any original issue discount, the amount to be paid to the County, given the VRA Purchase Price Objective and market conditions, will be less than the Proceeds Requested; and

**WHEREAS**, the Prime Lease and the Financing Lease are referred to herein as the "Documents." Copies of the Documents are on file with the County Administrator.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA:**

1. **Approval of Lease-Leaseback Arrangement.** The lease-leaseback arrangement with VRA to accomplish the financing of the New Money Projects and the Refunding is hereby approved.
2. **Approval of Prime Lease.** The leasing of the Real Estate and the Improvements by the County, as lessor, to VRA, as lessee, pursuant to the terms of the Prime Lease is hereby approved.
3. **Approval of the Financing Lease.** The leasing of the Real Estate and the Improvements by VRA, as lessor, to the County, as lessee, pursuant to the terms of the Financing Lease is hereby approved.
4. **Approval of the Terms of the Rental Payments.** The Rental Payments set forth in the Financing Lease shall be composed of principal and interest components reflecting an original aggregate principal amount not to exceed \$7,800,000 and a true interest cost not to exceed 5.25% per annum (exclusive of "Supplemental Interest" as provided in the Financing Lease and taking into account any original issue discount or premium); the Refunding shall achieve at least the Targeted Savings; and the final maturity shall be not later than December 31, 2031.

It is determined to be in the best interest of the County to accept the offer of VRA to enter into the Financing Lease with the County, subject to the terms and conditions set forth in this Resolution, which Financing Lease shall be executed by the Chairman of the Board (the "Chairman") and the County Administrator, or either of them. Given the VRA Purchase Price Objective and market conditions, it may become necessary to enter into the Financing Lease with aggregate principal components of the Rental Payments greater than the Proceeds Requested. If the limitation on the maximum aggregate principal components of Rental Payments on the Financing Lease set forth in this paragraph 4 restricts VRA's ability to generate the Proceeds Requested, taking into account the VRA Costs, the VRA Purchase Price Objective and market conditions, the County Administrator is authorized to accept a purchase price at an amount less

than the Proceeds Requested. The actions of the County Administrator shall be conclusive, and no further action shall be necessary on the part of the Board of Supervisors.

The Financing Lease, in substantially the form presented to this meeting, is hereby approved, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the Chairman or the County Administrator. The Chairman and the County Administrator, either of whom may act are hereby authorized and directed to enter into the Financing Lease.

The actions of the Chairman and the County Administrator in accepting the final terms of the Rental Payments shall be conclusive, and no further action shall be necessary on the part of the Board.

**5. Other Payments under Financing Lease.** The County agrees to pay all amounts required by the Financing Lease, including any amounts required by Section 5.1(b) of the Financing Lease, including the "Supplemental Interest," as provided in such section.

**6. Execution and Recordation of Documents.** The Chairman and the County Administrator, either of whom may act, are authorized and directed to execute the Documents and deliver them to the other parties thereto. The Chairman and the County Administrator, either of whom may act, are further authorized to cause the Prime Lease and the Financing Lease, to be recorded in the Clerk's Office of the Circuit Court of Prince Edward County.

**7. Form of Documents.** The Documents shall be in substantially the forms on file with the County Administrator, which are hereby approved with such completions, omissions, insertions and changes as may be approved by the Chairman and the County Administrator, either of whom may act, with the execution and delivery of the Documents by the Chairman and/or the County Administrator constituting conclusive evidence of the approval of any such completions, omissions, insertions, and changes.

**8. Essentiality of the New Money Projects, Refinanced Projects and Real Estate.** The New Money Projects, the projects financed with the Prior Obligations (the "Refinanced Projects"), the Real Estate and the Improvements are hereby declared to be essential to the efficient operation of the County, and the County anticipates that the New Money Projects, the Refinanced Projects, the Real Estate and the Improvements will continue to be essential to the operation of the County during the term of the Financing Lease.

**9. Annual Budget.** While recognizing that it is not empowered to make any binding commitment to make Rental Payments and any other payments required under the Financing Lease beyond the current fiscal year, the Board hereby states its intent to make annual appropriations for future fiscal years in amounts sufficient to make all such payments and hereby recommends that future Boards do likewise during the term of the Financing Lease. The Board directs the County Administrator, or such other officer who may be charged with the responsibility for preparing the County's annual budget, to include in the budget request for each fiscal year during the term of the Financing Lease an amount sufficient to pay the Rental Payments and all other payments coming due under the Financing Lease during such fiscal year. If at any time during any fiscal year of the County throughout the term of the Financing Lease, the amount appropriated in the County's annual budget in any such fiscal year is insufficient to pay when due the Rental Payments and any other payments required under the Financing Lease, the Board directs the County Administrator, or such other officer who may be charged with the responsibility for preparing the County's annual budget, to submit to the Board at the next scheduled meeting, or as promptly as practicable but in any event within 45 days, a request for a supplemental appropriation sufficient to cover the deficit.

**10. Rental Payments Subject to Appropriation.** The County's obligation to make the Rental Payments and all other payments pursuant to the Financing Lease is hereby specifically stated to be subject to annual appropriation therefor by the Board, and nothing in this resolution or the Documents shall constitute a pledge of the full faith and credit or taxing power of the County or compel the Board to make any such appropriation.

11. **Disclosure Documents.** The County authorizes and consents to the inclusion of information with respect to the County to be contained in VRA's Preliminary Official Statement and VRA's Official Statement in final form, both to be prepared in connection with the sale of the VRA Bonds. If appropriate, such disclosure documents shall be distributed in such manner and at such times as VRA shall determine. The County Administrator is authorized and directed to take whatever actions are necessary and/or appropriate to aid VRA in ensuring compliance with Securities and Exchange Commission Rule 15c2-12.

12. **Tax Documents.** The County Administrator and the Chairman, either of whom may act, is authorized to execute a Nonarbitrage Certificate and Tax Compliance Agreement and/or any related document (the "Tax Documents") setting forth the expected use and investment of the proceeds of the VRA Bonds to be received pursuant to the Documents and containing such covenants as may be necessary in order for the County and/or VRA to comply with the provisions of the Internal Revenue Code of 1986, as amended (the "Tax Code"), with respect to the VRA Bonds and the Documents including the provisions of Section 148 of the Tax Code and applicable regulations relating to "arbitrage bonds." The County covenants that the proceeds of the VRA Bonds to be received pursuant to the Documents will be invested and expended as set forth in the Tax Documents, to be delivered simultaneously with the issuance and delivery of the Financing Lease and that the County shall comply with the other covenants and representations contained therein.

13. **Refunding.** The County Administrator and the Chairman, either of whom may act, are authorized and directed to take such steps as may be necessary to accomplish the Refunding. The County Administrator and the Chairman, either of whom may act, are authorized and directed to execute and deliver an Escrow Agreement with an escrow agent to be selected by the County Administrator providing for the refunding and defeasance of the Prior Obligations.

14. **Other Actions.** All other actions of the officers of the County in conformity with the purpose and intent of this Resolution are hereby approved and confirmed. The officers of the County are hereby authorized and directed to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the actions contemplated by this Resolution or the execution and delivery of the Documents.

15. **SNAP Investment Authorization.** The County has heretofore received and reviewed the Information Statement (the "Information Statement") describing the State Non-Arbitrage Program of the Commonwealth of Virginia ("SNAP") and the Contract Creating the State Non-Arbitrage Program Pool I (the "Contract"), and the County has determined to authorize the County Administrator to utilize SNAP in connection with the investment of the proceeds of the lease-leaseback transaction if the County Administrator determines that the utilization of SNAP is in the best interest of the County. The Board acknowledges that the Treasury Board of the Commonwealth of Virginia is not, and shall not be, in any way liable to the County in connection with SNAP, except as otherwise provided in the contract creating the investment program pool.

16. **Repeal of Conflicting Resolutions.** All resolutions or parts of resolutions in conflict herewith are hereby repealed.

17. **Effective Date.** This resolution shall take effect immediately.

In Re: Agribusiness Grant

Mrs. Alecia Daves-Johnson, Planner, stated the Virginia Tobacco Indemnification and Community Revitalization Commission Agribusiness Grant Program is offering grant funds on a competitive basis to

projects which diversify the agribusiness economy of the tobacco region. Prince Edward County is preparing an application for submission by October 14 requesting \$486,000 in grant funds to make further commercial improvements to the Prince Edward Cannery. The equipment being requested will support the processing of low-acid food products in the cannery as a commercial food business.

If awarded, the grant funds will not be used until the completion of the Feasibility Study which is expected in the spring of 2012, to ensure that the funds are being used prudently. There is no match requirement for this grant.

Discussion followed.

Supervisor Wiley made a motion to adopt the resolution required as part of the grant application process, and to authorize the County Administrator to sign all grant application documents and submit the grant application; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

#### **RESOLUTION OF SUPPORT**

**WHEREAS**, Prince Edward County wishes to apply to the Virginia Tobacco Indemnification and Community Revitalization Commission for Fiscal Year 2012 Agribusiness Grant Program funding for the development of a Regional Food Enterprise Center by expanding the current services of the Prince Edward Cannery; and

**WHEREAS**, the operation of the cannery as a Food Enterprise Center provides a sustainable infrastructure component of the Heartland Regional Local Food Initiative, which will strengthen the local food system by creating a facility that manufactures value-added products on behalf of regional growers and accommodates private food entrepreneurs accessing the facility to manufacture products as stand-alone businesses, while also continuing to serve the home users that process food for personal consumption; and

**WHEREAS**, the expansion of the services of the Prince Edward Cannery Food Enterprise Center to include Individual Quick Frozen processing and frozen storage will provide the business incubation opportunity for small scale food businesses interested in processing low-acid foods which can be grown in abundance in the Tobacco Region, but without freezing capabilities cannot be processed at the cannery for commercial sale; and

**WHEREAS**, expanding the cannery to serve as a Food Enterprise Center will strengthen the local food system, help address the needs of food insecure families, create jobs, encourage

healthier food choices, and provide regional farmers with a competitive market advantage for specialty and other crops and value-added products; and

**WHEREAS**, the Heartland Regional Local Food Initiative encompasses Prince Edward County as well as the Counties of Amelia, Appomattox, Buckingham, Charlotte, Cumberland, Lunenburg, and Nottoway, and will strive to give priority to producers in these counties, the Food Enterprise Center will also attract users seeking to develop commercial food businesses from throughout the Commonwealth of Virginia; and

**WHEREAS**, Prince Edward County has agreed to be the applicant in support of the Heartland Regional Local Food Initiative to apply for Agribusiness Grant funding from the Virginia Tobacco Indemnification and Community Revitalization Commission;

**NOW, THEREFORE BE IT RESOLVED**, the Prince Edward County Board of Supervisors hereby authorizes the County Administrator to execute all appropriate documents required to constitute a complete Virginia Tobacco Indemnification and Community Revitalization Commission Agribusiness Grant Application Request in the amount of \$486,000;

**NOW, THEREFORE BE IT FURTHER RESOLVED**, the County of Prince Edward accepts responsibility to oversee the proper use of funds, and grant compliance, if the grant is funded.

In Re: Planning Department Report

Mrs. Daves-Johnson reported that the Planning Commission has three public hearings scheduled for its October 18, 2011 meeting:

- Amendment to the Zoning Ordinance to allow Commercial Outdoor Sports & Recreation use by Special Use Permit in the A-1 District.
- Consideration of a Special Use Permit Application from Kenneth Hill to erect a sign measuring four feet by six feet, six inches, advertising a home business on a parcel identified as Tax Map Parcel 67-8-1 (7831 Green Bay Road, Rice).
- Consideration of a Rezoning Application received from Muhammad Umar Alahbakshs to rezone the Parcel identified as Tax May # 19-A-70 (85 Railroad Avenue, Prospect) from A-1 to C-1 for the purposes of operating an Automobile Sales, Used use. Commercial Zoning would bring this property into conformance with zoning, as it has operated as a commercial land-use for more than twenty years and is located on the commercial growth corridor.

Supervisor Simpson made a motion to authorize advertisement for public hearings for the November 17, 2011, meeting for consideration of the Amendment to the Zoning Ordinance, for

consideration of the Special Use Permit Application, and for consideration of the Rezoning Request; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	--	-----------

In Re: County Attorney's Report

Mr. James R. Ennis provided an update regarding the pending litigation against the County involving the Piedmont Regional Jail. He stated a letter was received from Glenn Robinson & Cathey stating a Plea in Bar has been filed to have the County dismissed from the case based on the Doctrine of Sovereign Immunity. If that does not occur, a witness from Prince Edward County who is knowledgeable regarding County business will be needed to testify that Prince Edward County does not engage in operation of the Piedmont Regional Jail.

In Re: County Administrator's Report

Mr. Bartlett stated HOPE has requested the donation of a surplus car from Prince Edward County to be used by HOPE employees in their daily travels. This will allow HOPE to save money by not having to reimburse employees for the use of their personal cars.

Supervisor Simpson made a motion to authorize the transfer of one vehicle declared surplus to HOPE; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	--	-----------

Mr. Bartlett stated a letter has been received from Mr. Dan Andrews requesting the County include his property in its Enterprise Zone. The County may make amendments to the local enterprise zone annually.

The Board concurred to authorize staff to initiate a 2012 amendment to the County Enterprise Zone.

Mr. Bartlett advised the Board that Prince Edward Development anticipates obtaining final funding commitments by February 2012. The closing documents for the various funding sources must be developed by the Granite Falls CDA bond counsel. Prince Edward Development has agreed to pay or reimburse the Granite Falls CDA for any such legal fees; the developer has requested the Board of Supervisors authorize McGuire Woods to serve as bond counsel for the CDA. The Board concurred. A meeting of the Granite Falls CDA will need to be called to discuss this further. The Board concurred to meet on Thursday, November 17, 2011 at 5:45 p.m. in the Board of Supervisors room.

In Re: Personnel Committee Report

Mr. Bartlett stated the Personnel Committee (Vice-Chairman Simpson, Supervisor Campbell, Supervisor Wilck, and Supervisor Wiley) met on October 4, 2011 to review an amendment to the County Personnel Policy which would create a leave donation program for all county employees, to include the Department of Social Services and the employees of Constitutional Officers.

After some discussion, Supervisor Gantt made a motion to approve the amendment to the Personnel Policy to include Leave Donation; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

AMENDMENT TO PERSONNEL POLICIES MANUAL

Policy Title: Leave Donation

I. PURPOSE

It is the objective of the Board of Supervisors to allow employees to participate in a leave donation program.

## II. SCOPE

This policy applies to all permanent full-time employees.

## III. DEFINITIONS

**Serious Medical Condition:** A serious medical condition is defined as any illness or non-work related injury which, as certified by a physician, limits the ability of an employee to perform his/her assigned duties and requires medical attention.

## IV. PROCEDURES

### A. Leave Donation Guidelines

1. Leave shall not be donated or transferred from one employee to another except in cases of serious medical necessity, as approved by the County Administrator.
2. Use of donated leave shall be for an employee's own serious medical condition or to care for a spouse, son, daughter, or parent with a serious medical condition, or any relative for which the employee is using FMLA.
3. Leave donations shall convert to sick leave for recipients.

### B. Eligibility To Receive Leave Donations

1. To be eligible to receive leave donations, an employee must exhaust all accrued annual and compensatory leave balances, and all but one week of accrued sick leave.
2. An employee's continued eligibility to receive leave donations shall be reviewed and monitored by the County Administrator and County Human Resources Office.

### C. Request To Receive Leave Donations

1. An employee wishing to receive donated leave shall inform his or her Department Head/Constitutional Officer.
2. The employee must provide medical certification from a physician.
3. The Department Head/Constitutional Officer shall review the employee's leave record and medical certification with the County Administrator to determine the appropriateness of the request.
4. In the event that the employee is physically or mentally unable to initiate a request, a family member, person holding power of attorney, court appointed guardian or the employee's Department Head/Constitutional Officer may file the request.

### D. Request Processing

1. Following a determination that the leave request is appropriate, the Human Resources Representative shall submit a formal request to the County Administrator.

2. Upon approval by the County Administrator, the Human Resources representative shall communicate the request to all potential donors (either within a specific Department or to all general government Departments, as requested by the recipient), but will not reveal the identity of the requesting employee unless the employee gives his or her permission.

E. Donor Guidelines

1. Donations shall be accepted from both County Government and Constitutional Offices.
2. Donations to recipients shall be in the form of annual, sick, or compensatory leave.
3. Donors are not required to retain minimum balances of their own annual or sick leave, nor is there a limit on the number of hours of annual leave they may donate.
4. All donations of leave shall be processed anonymously, unless the donor requests otherwise.

F. Donor Procedures And Processing

1. To contribute leave, donors must complete a Donation of Leave form and submit the form to the Human Resources Department.
2. Donations to recipients shall be made in full day increments (8 hours).
3. All leave donations received shall be tallied with a pro-rated amount of leave being deducted from each donor based upon the amount needed by the recipient.
4. Any employee who returns to work before using all received transferred leave may use the balance for subsequent treatment/recuperation from the ailment for which the leave was granted. This balance may be used for a maximum of 1 year from the date transferred leave was approved. After one year, unused donations shall return to the donor.

G. Exclusions

1. Medical conditions resulting from the following will exclude an employee from eligibility to receive leave donations:
  - a) Any occupationally-related accident or illness for which Workers' Compensation benefits have been awarded. An employee may, however, use donated leave to supplement the Workers' Compensation benefit award.
  - b) Injuries occurring in the course of the commission of a crime; or
  - c) Injuries occurring under the influence of alcohol or drugs.
2. Employees are ineligible to use donated leave during the period of any disciplinary suspensions.

H. Employee Benefits While on Leave Without Pay (LWOP)

1. Group Life Insurance: Employees receiving leave share donations continue to be covered under the Commonwealth's group life insurance policy for up to two years.

2. VRS Contributions: Periods of leave share are not considered creditable compensation for retirement calculations by the Virginia Retirement System (VRS). Therefore, contributions to VRS will be discontinued when an employee is receiving leave share donations.
3. Employees will not accrue leave (annual or sick) while receiving pay through leave share donations.
4. The County will continue to pay its portion of the health care premium while an employee is receiving pay through leave share donations.
5. Donated leave will not be paid out at termination.

In Re: Fire Department Capital Equipment Committee Report

Supervisor Gantt reported a committee has been formed to draft a document which satisfies both the Board of Supervisors and the legalities; the document is needed by December 2011.

In Re: Date of November Board Meeting

Mr. Bartlett stated the November Board meeting is Tuesday, November 8, which is Election Day. Additionally, the Virginia Association of Counties annual meeting is scheduled for Sunday, November 13 – Tuesday, November 15, 2011.

After some discussion, Supervisor Wilck made a motion to set the date of the November Board meeting for Thursday, November 17, 2011, and to authorize the advertisement of the change of the date of the November Board meeting; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	--	-----------

In Re: Request from STEPS, Inc.

Mr. Bartlett reported a letter has been received from Sharon Harrup, CEO of STEPS, Inc., requesting the County subordinate its current position on the property at 100 Industrial Park Road to enable

STEPS to use the building and land as collateral for loans with local banks and/or USDA Rural Development to restructure current debt, complete the renovations (roof and restrooms) and purchase the balance of equipment needed to make the facility a fully operational civic/convention center. Discussion followed.

The Board concurred to table the issue until Ms. Harrup can attend a meeting with the Board.

In Re: Governor's Task Force for Local Government Mandate Review

Mr. Bartlett stated a letter was received October 4, 2011 from Governor McDonnell requesting input from every local government in Virginia to identify mandates on local governments that can be modified or eliminated to save money for local and state governments.

Chairman Fore requested the Legislative Committee review the mandates and prepare a recommendation from Prince Edward County.

In Re: Closed Session

Supervisor McKay made a motion that the Board convene in Closed Session for consultation with legal counsel for the purpose of discussing the acquisition of real property related to County infrastructure, pursuant to the exemption provided for in Sections 2.2-3711(A)(3) and (A)(7) of the *Code of Virginia*. The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	---	-----------

The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	---	-----------

On motion of Supervisor McKay and carried by the following roll call vote:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of September 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of September 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of September 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of September 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the August 2011 ridership report from PERT and ordered it to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of September 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: Virginia Cooperative Extension Quarterly Report

Ms. Jennifer Bowen, Extension Agent, submitted a report for the third quarter of 2011, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wiley and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the meeting was adjourned at 11:35 p.m.