

November 16, 2010

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 16<sup>th</sup> day of November, 2010; at 7:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; Jim Ennis, County Attorney; Mable Shanaberger, Treasurer; and Bob Fowler.

Chairman Fore called the November meeting to order. Reverend Kitty Smith offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.*

**Reverend Kitty Smith**, HOPE Community Services, said the organization will be hosting a community Thanksgiving service for seniors (70 and over) on Tuesday, November 23, beginning at 11:30 a.m. at the SCOPE building. She said many businesses, churches and organizations have donated to provide a turkey dinner with all the trimmings. Reverend Smith invited the Board members to stop by, and said transportation will be provided for the seniors to attend the event.

In Re: Board of Supervisors Comments

Supervisor Campbell said good progress is being made on the SCOPE building renovations. He said the interior and exterior of the building has been painted and the inmates did a wonderful job.

Supervisor Wiley said they are doing a good job with the renovations, and thanked Reverend Smith for utilizing the building for her program.

Supervisor McKay expressed his regrets that he will not be able to attend the community dinner on November 23 as he will be out of town.

Supervisor Simpson said that he will attend the community dinner held on November 23.

In Re: Consent Agenda

On motion of Supervisor Simpson and carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the Board accepted the Treasurer's report for July 2010 (FY 10 Year-End) and August 2010; the minutes from the meeting held October 12, 2010 at 7:00 p.m.; Accounts and Claims; Salaries; an erroneous assessment for Faye J. Calloway in the amount of \$283.76 (Real Estate); and a schedule for rabies clinics to be held on January 8, 2011, as follows:

<u>Veterinarian</u>	<u>Fire Department</u>	<u>Time</u>
Dr. French/Dr. Gates	Rice	10:00 a.m.
Dr. French/Dr. Gates	Prospect	12:00 noon
Dr. French/Dr. Gates	Darlington Heights	2:00 p.m.
Dr. Swan	Meherrin	4:00 p.m.

**July 2010**

Fund balances were as follows:

General Fund	121,562.30	
General Fund Reserved for Investments	6,092,574.14	
		6,214,136.44
PPEA Fund		8,260.43
Industrial Development Authority Fund		267,293.17
Recreation Fund Reserved for Investments		26,919.96
Forfeited Assets Fund Reserved for Investments		94,503.30
School Capital Projects Fund - VPSA		0.00
School Capital Projects Fund - QZAB01		0.00
Underground Storage Tank Fund		20,000.00
Economic Development Fund		746,936.98
Board of Public Welfare Special Account		4,893.48
Piedmont ASAP Fund		245,390.48
QZAB Debt Services Fund		408,068.97
Landfill Construction Fund		577,589.20
PCS Fund		269,176.11
Revenue Sharing Fund		20964.86
Retirement Benefits Fund		(3,010.00)
School Capital Projects Fund - QZAB02		0.00
Dare Donations Fund		712.82
School Cafeteria Fund		206,438.14
Prince Edward Community Development Fund		-1,688.00
Water Fund		1,107,865.98
Sewer Fund		(5,581.71)
School Fund		425,022.84
		10,633,893.45

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	3,554,014.68
Warrants Payable (School Fund)	0.00
General Fund Investments	6,092,574.14
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	26,918.96
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	577,589.20
Forfeited Asset Fund for Investment	94,503.30
Industrial Development Authority for Investment	267,293.17
	10,633,893.45

\*Of this \$6,214,136.44 in the General Fund, \$9,217,653.02 is encumbered for:

Transfers in:

School Fund	7,913,044.00
VPA Fund	540,964.77
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	26,701.14
Retirement Benefits Fund	24,696.00
Debt Obligations	712,247.11
Total	9,217,653.02

This leaves an unencumbered balance of \$3,003,516.58 in the General Fund.

### STATEMENT OF DEPOSITORY BALANCES

#### Balances as of May 2010:

##### Checking Accounts:

Benchmark Community Bank	146,457.94
Wachovia Bank	215,865.08
BB&T	3,183,210.10
Bank of America	104,437.65

**3,649,970.77**

##### Investment Accounts:

Benchmark Community Bank	1,503,976.29
Wachovia Bank	205,771.18
Citizens Bank & Trust Company	235,000.00
BB&T	2,649,683.79

Planters Bank & Trust	200,000.00	
Mentor Investments	162,367.52	
SNAP (State Non-Arbitrage Plan)	0.00	
Bank of America	2,026,123.90	
		<b>6,982,922.68</b>

**August 2010**

Fund balances were as follows:

General Fund	125,634.95	
General Fund Reserved for Investments	5,590,442.35	
		5,716,077.30
PPEA Fund		6,870.43
Industrial Development Authority Fund		134,756.31
Recreation Fund Reserved for Investments		26,920.18
Forfeited Assets Fund Reserved for Investments		94,669.70
School Capital Projects Fund - VPSA		0.00
School Capital Projects Fund - QZAB01		0.00
Underground Storage Tank Fund		20,000.00
Economic Development Fund		746,936.98
Board of Public Welfare Special Account		5,121.48
Piedmont ASAP Fund		259,503.48
QZAB Debt Services Fund		408,068.97
Landfill Construction Fund		645,237.82
PCS Fund		343,360.74
Revenue Sharing Fund		20964.86
Retirement Benefits Fund		(5,068.00)
School Capital Projects Fund - QZAB02		0.00
Dare Donations Fund		820.15
School Cafeteria Fund		189,981.77
Prince Edward Community Development Fund		-1,688.00
Water Fund		992,836.51
Sewer Fund		(5,286.49)
School Fund		0.00
		9,600,084.19

Cash accounts were as follows:

Cash in Office		1,000.00
Cash in Banks		3,087,057.83
Warrants Payable (School Fund)		0.00
General Fund Investments		5,590,442.35

VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	26,920.18
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	645,237.82
Forfeited Asset Fund for Investment	94,669.70
Industrial Development Authority for Investment	134,756.31
	9,600,084.19

\*Of this \$5,716,077.30 in the General Fund, \$8,906,925.16 is encumbered for:

Transfers in:

School Fund	7,620,469.44
VPA Fund	539,437.47
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	26,701.14
Retirement Benefits Fund	24,696.00
Debt Obligations	695,621.11
	Total 8,906,925.16

This leaves an unencumbered balance of \$(3,190,847.86) in the General Fund.

### STATEMENT OF DEPOSITORY BALANCES

**Balances as of August 2010:**

**Checking Accounts:**

Benchmark Community Bank	172,299.79
Wachovia Bank	85,705.39
BB&T	2,322,395.44
Bank of America	3,119,680.62

**5,700,081.24**

**Investment Accounts:**

Benchmark Community Bank	1,754,700.54
Wachovia Bank	286,734.51
Citizens Bank & Trust Company	235,000.00
BB&T	941,875.34
Planters Bank & Trust	200,000.00
Mentor Investments	162,377.11
SNAP (State Non-Arbitrage Plan)	0.00
Bank of America	318,315.45

**3,899,002.95**

	<u>LIABILITIES</u>	
Virginia Department of Taxation	State sales tax	2.68

	<u>BOARD OF SUPERVISORS</u>	
Howard M. Campbell	Mileage	114.00
William G. Fore, Jr.	Mileage	9.00
Robert M. Jones	Mileage	20.00
Charles W. McKay	Mileage	86.00
Howard F. Simpson	Mileage	142.50
James Robert Wilck	Mileage	38.60
Business Card	Lodging / refreshments	965.65

	<u>COUNTY ADMINISTRATOR</u>	
Business Card	Postage / Fed Ex	38.29
AT&T	Phone	186.86
CenturyLink	Phone	439.59
US Cellular	Phone	56.51
Diamond Springs	Equipment rental & water	15.70
Key Office Supply	Tapes & battery	191.09
	Calendar	4.19
	Copy paper	128.97
	Transparency film	7.99
		332.24

	<u>COMMISSIONER OF REVENUE</u>	
Treasurer of Virginia	Online service	78.05
CenturyLink	Phone	216.50
Ntelos	Internet	20.46
Key Office Supply	Ribbons & disks	24.94
	Binders	27.96
	CDs	12.09
		64.99

	<u>TREASURER</u>	
Virginia Employment Commission	Unemployment	11.60
AT&T	Phone	123.78
Treasurer of Virginia	Online service	78.06
CenturyLink	Phone	227.18
Barbara Lee	Mileage	69.00
Stephanie Bappert	Mileage	55.10
Key Office Supply	Ink cartridges	34.98
BB&T	Safe deposit box	49.00
Matthew Bender & Company, Inc.	Virginia taxation title	57.47
Business Data of Virginia, Inc.	Software	78.06

	<u>INFORMATION TECHNOLOGY</u>	
Business Data of Virginia, Inc.	Travel expenses	625.00

	<u>ELECTORAL BOARD AND OFFICIALS</u>	
Betty A. Gibbs	Salary	1,169.32

	Copies	9.80	
	Postage	21.56	
	Mileage	144.00	1,344.68
Samuel A. Martin, Jr.	Salary		584.68
Gordon V. Smith	Salary		584.68
Battery Barn of Virginia, Inc.	Batteries		108.52
Dale L. Bolt	Supplies for polls		9.73

REGISTRAR

Dale L. Bolt	Postage reimbursement		88.00
U. S. Postal Service	Postage		255.20
AT&T	Phone		62.74
CenturyLink	Phone		152.07
Key Office Supply	Copy paper	58.98	
	Folders / pens / indexes	35.59	
	Ink roller	2.99	
	Pens / rubber bands / clips	21.80	
	Envelopes	34.57	153.93

CIRCUIT COURT

AT&T	Phone		55.72
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GENERAL DISTRICT COURT

AT&T	Phone - J&D	233.90	
	Phone - Juv Prob	194.81	
	Phone - Gen Dist Court	176.89	605.60
CenturyLink	Phone - J&D	58.43	
	Phone - Juv Prob	109.38	
	Phone - Gen Dist Court	294.97	462.78
US Cellular	Phone		27.88

SPECIAL MAGISTRATES

AT&T	Phone		229.03
CenturyLink	Phone		76.94

CLERK OF THE CIRCUIT COURT

Virginia Employment Commission	Unemployment		14.99
AT&T	Phone		130.66
CenturyLink	Phone		274.81
Key Office Supply	CD case		16.59
Matthew Bender & Company, Inc.	Wills & Admin Rel #4		221.52

LAW LIBRARY

CenturyLink	Phone		34.75
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COMMONWEALTH'S ATTORNEY

AT&T	Phone		336.80
Kinex Networking Solutions	Internet		49.95
CenturyLink	Phone		278.25
Morgan Greer	Mileage	97.80	



	Parking	16.00	
	Meals	23.14	136.94
Key Office Supply	Copy paper	176.94	
	Pens	29.58	
	19" monitor	129.95	336.47

VICTIM WITNESS ASSISTANCE PROGRAM

CenturyLink	Phone		80.43
Cindy Sams	Mileage	70.00	
	Meal	9.69	79.69

SHERIFF

Virginia Employment Commission	Unemployment		35.53
Walmart	Dog food	63.94	
	Phone	5.97	
	Gloves	19.96	
	Phone	5.97	95.84
Commtronics of Virginia	Repair car radio	2,383.32	
	Radio repairs	253.40	
	Replaced radio mic	215.25	2,851.97
East End Motor Company, Inc.	Check & replace fuse	24.18	
	Repair brake light	15.65	
	Brakes / filters / oil	873.07	
	Tune up	331.41	
	Oil / filter change	63.33	
	Tires	534.13	1,841.77
Farmville Auto Parts	Auto parts		5.58
Fourth Street Motor Company	Auto repairs		2,277.26
Kenbridge Tire & Auto	Calibrations		175.00
Business Card	Postage	4.32	
	Meals & lodging	478.90	
	Gas	173.86	
	Uniforms	322.09	
	Drygas	189.00	1,168.17
UPS	Shipping		6.39
AT&T	Phone		969.10
Kinex Telecom, Inc.	DSL/webhosting		139.85
CenturyLink	Phone	480.75	
	Internet / fax line	56.35	537.10
US Cellular	Phone		552.07
David N. Booth	Mileage	49.00	
	Meal	7.25	56.25
William Cary	Meal		6.75
Robby Franklin	Meal		6.75
Robert Goldman	Meals		46.38
Virginia Sheriffs Association	Dues		1,413.00
Diamond Springs	Water & equipment rental		64.90
Key Office Supply	4 GB memory	11.99	
	Laptop case / mousepad	76.25	
	Dry erase marker	2.60	

	Computer bag	35.00	125.84
IntraTek	Toner		993.88
National Neighborhood Watch	Neighborhood watch signs		1,259.00
Prince Edward County High	Storage units		195.00
Southern Police Equipment Company	Shoes	7.52	
	Handcuff case	24.98	
	Shirt garters	10.99	
	Badge	57.98	101.47
Matthew Bender & Company, Inc.	VA Code 2010 RV1B		57.21

SHERIFF - COURTS

Virginia Employment Commission	Unemployment		4.15
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PROSPECT VOLUNTEER FIRE DEPARTMENT

Fire & Safety Equipment Company	Recharge extinguisher		51.45
CenturyLink	Phone		86.65
Parker Oil Company, Inc.	Propane		372.76
Town of Farmville	Fuel		347.17
Vest's Sale & Service, Inc.	Nozzle		262.00
Dominion Virginia Power	Electric service		364.97

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Ellington Energy Service	Propane		774.82
Farmville Auto Parts	Battery	114.99	
	Return battery core	-12.00	102.99
Long's Termite & Pest Control	Exterminating service		1,589.00
Southside Electric Cooperative	Electric service		393.37
Verizon	Phone		134.54

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		17.38
Fire & Safety Equipment Company	Flares		79.95
Pamplin Volunteer Fire Department	Insurance	1,262.00	
	Flares	79.95	
	State corporation fees	25.00	
	Demolition of building	16,650.00	
	Fuel	263.43	
	Truck maintenance	325.06	186,053.44
Verizon	Phone		51.31
Dominion Virginia Power	Electric service		240.10

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Gas	213.15	
	Diesel	701.22	914.37
Jack L Slagle Fire Equipment	Multi-purpose hook	68.78	
	Firefighting foam	129.15	
	Extinguisher	185.85	383.78
US Cellular	Phone		149.95
Verizon	Phone		53.14

Dominion Virginia Power	Electric service		370.14
Watkins Insurance Agency	Insurance		3,155.00

EMERGENCY SERVICES

Timmons Group	System maintenance		295.00
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REGIONAL JAIL & DETENTION

Piedmont Regional Jail	Inmate per diem		3,182.30
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BUILDING OFFICIAL

US Cellular	Phone		27.88
Coy Leatherwood	Meal	7.69	
	Meeting registration	15.00	22.69
Key Office Supply	Laminating pouches		15.99

ANIMAL CONTROL

Virginia Employment Commission	Unemployment		20.28
Jennifer Kingsley, DVM	Vet service		49.00
Dominion Virginia Power	Electric service		63.16
CenturyLink	Phone		47.33
US Cellular	Phone		55.76
Prince Edward Health Department	Immunizations		218.16
Walmart	Ammunition	33.94	
	Memory card	14.88	
	Return	-5.25	
	Litter / food / bleach	138.78	
	Shoes	83.68	266.03
Galls, An Aramark Company	Uniforms	374.01	
	Nametag	14.98	388.99

BIOSOLIDS MONITORING

Tri-County Ford-Mercury	Inspection / oil change	29.89	
	Ball joints / drive belt	675.12	705.01
Manuel H. Toombs, Jr.	Internet		24.67
US Cellular	Phone		27.88

REFUSE DISPOSAL

Virginia Employment Commission	Unemployment		289.20
Resource International	Miscellaneous work tasks	754.00	
	Storm water compliance	638.00	
	Groundwater monitoring	16,826.80	18,218.80
Jimmy Whirley/Powerwash	Washed rolloff		75.00
Southern States	Grass seed		127.50
C & L Machine & Welding	Repair cylinder	4,546.50	
	Repair hitch	150.00	
	Service charge	5.16	4,701.66
Jimmy's Service Center	Truck maintenance		458.10
Arena Trucking Company	Trash collection		368.00
Wright's Excavating	Landfill operation		42,187.50
Emanuel Tire of Virginia	Tire recycling		1,698.00

Southside Electric Cooperative	Darlington Heights site		62.16
Dominion Virginia Power	Leachate pump	109.11	
	Scalehouse	40.90	
	Cell C pump station	22.53	
	Green Bay site	39.58	
	Worsham site	43.50	
	Prospect site	61.43	
	Landfill site	29.30	346.35
AT&T	Phone		222.96
CenturyLink	Phone		264.73
US Cellular	Phone		27.88
Verizon	Phone		133.71
Prince Edward Public Schools	Fuel		373.65
East End Motor Company, Inc.	Tires	544.00	
	Mount / balance tire	494.36	1,038.36
Business Card	Office building		3,250.00

SANDY RIVER RESERVOIR

Draper Aden Associates	Dam 12 inspection		380.00
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GENERAL PROPERTIES

Farmville Auto Parts	AHU belt		24.66
OK Termite & Pest Control	Exterminating service		150.00
East End Motor Company, Inc.	Inspection		16.00
Southside Electric Cooperative	SRR lights		30.11
Dominion Virginia Power	Roy Clark monument	20.54	
	Shop	24.23	
	Sheriff Department shed	5.50	
	Worsham Clerk Office	21.89	
	Lights at Rice	101.78	173.94
Town of Farmville	Water & sewer	157.86	
	Water	108.12	265.98
CenturyLink	Phone		117.18
US Cellular	Phone		85.54
Handi-Clean Products, Inc.	Janitorial supplies		210.81
Wilco, Inc.	Paper towels	574.00	
	Toilet tissue	187.50	
	Janitorial supplies	164.00	925.50
Diamond Springs	Equipment rental & water		35.95
Ronald Van Eps	Caster wheels / bolts		140.62
Prince Edward Public Schools	Fuel		54.05
Business Data of Virginia, Inc.	Norton update		34.95

CANNERY

Virginia Employment Commission	Unemployment		58.23
Farmville Wholesale Electric	Wiring / plates / bulbs	107.87	
	Connectors	28.22	
	Connectors / drill bit	66.68	
	Ballasts / bulbs	86.25	
Southside Electric Cooperative	Electric service		164.68

Ellington Energy Service	Fuel	956.00	
CenturyLink	Phone	135.61	
Alecia Daves-Johnson	Open house refreshments	70.58	
Canyon Creek Farm	Apples - Open house demo	20.00	

HEALTH DEPARTMENT

Prince Edward Health Department	1st Quarter support		41,940.25
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CHAPTER X BOARD

Crossroad Services Board	1st Quarter payment	15,660.75	
	2nd Quarter payment	15,660.75	31,321.50

COMPREHENSIVE SERVICES ACT

Braley & Thompson, Inc.	Professional services		14,225.62
Crossroads Services Board	Professional services	2,965.00	
	Foster care	430.00	3,395.00
Family Preservation Service	Professional services		1,388.75
Grafton School, Inc.	Professional services		12,551.00
Ronald & Sarah Harlan	Foster care		852.65
Helton House, Inc.	Professional services		5,364.00
Letricia R. Logan	Foster care		666.00
Bonnie Mills	Foster care		896.00
I'Shawn Smith	Foster care		644.00
VSDB	Professional services		3,836.65
Walmart / GEMB.	Foster care		124.00

SUPERVISION OF PARKS & RECREATION

Prince Edward-Farmville Youth Association	10-11 Support		24,000.00
Southside Virginia Family YMCA	10-11 Support		25,000.00

PLANNING

Samuel R. Coleman	Commission meeting	100.00	
	Mileage	12.00	112.00
Sally W. Gilfillan	Commission meeting		100.00
	Commission meeting	100.00	
Donald B. Gilliam	Mileage	20.00	120.00
	Commission meeting	100.00	
Lee Edward Hicks, Jr.	Mileage	11.50	111.50
	Commission meeting	100.00	
Robert M. Jones	Mileage	5.00	105.00
	Commission meeting	100.00	
Clifford Jack Leatherwood	Commission meeting		100.00
	Commission meeting	100.00	
Robert Christopher Mason	Mileage	9.00	109.00
	Commission meeting		100.00
Thomas M. Pairet	Commission meeting		100.00
	Commission meeting	100.00	
John F. Townsend, III	Mileage	7.50	107.50
	Mileage & tolls		395.85
Jonathan Pickett	Postage		10.28
Business Card	Phone		56.01
US Cellular	Meals	25.60	
Alecia Daves-Johnson			

	Meeting registration	40.00	
	Ink cartridges / frame	83.59	149.19
Champlain Planning Press	Planning Commission journal		188.00

ECONOMIC DEVELOPMENT

Business Card	Postage	13.20	
	Meals & lodging	185.40	
	EZ Maps	25.16	
	Gas	39.50	263.26
US Cellular	Phone		29.87
Jonathan Freeman	Education facility survey		180.00

TOURISM

Virginia Employment Commission	Unemployment		16.54
Leisure Publishing Company	Virginia Travel Guide ad		12,142.25
Dominion Virginia Power	Electric service		265.58
Town of Farmville	Water & sewer		41.33
Business Card	Postage		242.87
AT&T	Phone		77.61
CenturyLink	Phone		185.12

COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		94.39
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GENERAL EXPENSE

Southern States Cooperative, Inc.	Gas		8,048.48
Anthem BCBS	Cobra insurance (Oct-Nov)		1,020.00

CAPITAL PROJECTS

Timmons Group	GIS system		6,455.00
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DEBT SERVICE

Rural Development	Courthouse loan		16,626.00
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WATER FUND

Town of Farmville	Water		249.35
Crowder Construction Company	Water treatment system		119,920.00
McGuire Woods, LLP	Bond counsel		15,415.00

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,038.00
Anthem BCBS	Retiree health insurance		1,020.00

PIEDMONT COURT SERVICES

Virginia Employment Commission	Unemployment		72.61
Dominion Virginia Power	Electric service		150.85
AT&T	Phone		107.29
CenturyLink	Phone		202.09
W. A. Watson & Sons Insurance	Balance due - Flood insurance		37.00
Treasurer of Virginia	ADP equipment		210.86

PIEDMONT COURT SERVICES

SRP Corporation, LLC	Rent		2,383.00
ALIMED, Inc.	Office supplies		234.49
Page Hardy	Cleaning service		210.00

ADDENDUM BILL LIST

BOARD OF SUPERVISORS

Farmville Herald	Advertising		429.00
Howard F. Simpson	Mileage	164.00	
	Meal & tips	43.38	207.38
Mattie P. Wiley	Mileage	228.25	
	Tips	27.00	255.25

COUNTY ADMINISTRATOR

Moonstar BBS	Monthly service	16.67	
	DSL	95.00	111.67

COMMISSIONER OF REVENUE

Farmville Herald	Advertising		175.52
AT&T	Phone		56.34
Moonstar BBS	Monthly service		16.67
Business Data of Virginia, Inc.	Software		89.95

TREASURER

James W. Elliott, Attorney	Advertising costs		526.50
AT&T	Phone		157.02
Treasurer of Virginia	Online service		9.67
Moonstar BBS	Monthly service		16.66
Virginia Employment Commission	Online service		100.00
M&W Printers, Inc.	Processing real estate notice		1,621.34

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	375.00	
	Monthly contract	2,800.00	3,175.00
ComputerPlus Sales & Service	Maintenance contract		270.00

ELECTORAL BOARD AND OFFICIALS

Barbara Atkins	Official	100.00	
	Training	25.00	
	Phone	10.00	
	Ballot pick-up	20.00	
	Mileage	15.00	170.00
Ruby F. Amos	Official	80.00	
	Training	25.00	105.00
Barbara Barnes	Official	80.00	
	Training	25.00	105.00
Robert L. Barnes	Official		75.00

Mary L. Baylis	Official		75.00
Patricia A. Brandt	Official	80.00	
	Training	25.00	105.00
William E. Brandt, Sr.	Official	75.00	
	Training	25.00	100.00
Wendell Brown	Official		75.00
Peggy S. Cave	Official	80.00	
	Training	25.00	105.00
Edwina Covington	Official		75.00
Ralph A. Crawley	Official		75.00
James H. Davis	Official	100.00	
	Training	25.00	
	Phone	10.00	
	Ballot pick-up	20.00	
	Mileage	5.00	160.00
Rachael E. Dove	Official		75.00
Sheila Eames	Official	100.00	
	Training	25.00	
	Phone	10.00	
	Ballot pick-up	20.00	
	Mileage	5.00	160.00
Lynn H. East	Official	80.00	
	Training	25.00	105.00
Vincent Eanes	Official		75.00
Cynthia H. Favret	Official		75.00
Nancy D. Fawcett	Official		75.00
Emmett L. Ferguson	Official		75.00
Linda Finch	Official	75.00	
	Training	25.00	100.00
Moses Ford	Official		75.00
Beth Fore	Official	100.00	
	Training	25.00	
	Phone	10.00	
	Ballot pick-up	20.00	
	Mileage	5.00	160.00
Yolanda Gladden	Official	100.00	
	Training	25.00	
	Mileage	5.00	130.00
Edward Lee Helton, Jr.	Official	80.00	
	Training	25.00	105.00
Mike Helton	Official		75.00
Esther W. Hollingsworth	Official		75.00
Frances D. Jasper	Official	80.00	
	Training	25.00	105.00
James Junior Lee	Official		75.00
Jean W. Lee	Official	100.00	
	Training	25.00	
	Phone	10.00	
	Ballot pick-up	20.00	
	Mileage	15.00	170.00



Lora P. McElhenie	Official		75.00
Patricia Montague	Official		50.00
Tola Morgan	Official	100.00	
	Training	25.00	
	Phone	10.00	
	Ballot pick-up	20.00	
	Mileage	10.00	165.00
Grace E. Moton	Official		75.00
Deanna Lee Nash	Official	100.00	
	Training	25.00	
	Phone	10.00	
	Ballot pick-up	20.00	
	Mileage	15.00	170.00
Nancy Phaup	Official	80.00	
	Training	25.00	105.00
Rebecca L. Randolph	Official	80.00	
	Training	25.00	105.00
Mary G. Reed	Official		75.00
Rosalie B. Robertson	Official	80.00	
	Training	25.00	105.00
Robert Saunders	Set up polls		75.00
Claudia Somers	Official	100.00	
	Training	25.00	
	Phone	10.00	
	Ballot pick-up	20.00	
	Mileage	10.00	165.00
J. Scott Simms	Official	100.00	
	Training	25.00	
	Phone	10.00	
	Ballot pick-up	20.00	
	Mileage	15.00	170.00
Phillip Somers	Official		75.00
Margaret Stockton	Official	80.00	
	Training	25.00	105.00
James B. Towler	Official		75.00
Michael Scott Warner	Official		75.00
Virginia H. Wilson	Official		75.00
Lucie Zehner	Official	100.00	
	Training	25.00	
	Phone	10.00	
	Ballot pick-up	20.00	
	Mileage	15.00	170.00
Darlington Heights Fire Department	Rent		100.00
Elks Lodge #269	Rent		200.00
Farmville Volunteer Fire Department	Rent		100.00
Hampden-Sydney Fire Department	Rent		100.00
Mt. Zion Second Baptist Church	Rent		200.00
Prospect Volunteer Fire Department	Rent		100.00
Rice Volunteer Fire Department	Rent		100.00
Mt. Pleasant Church	Rent		200.00

	<u>REGISTRAR</u>	
Farmville Herald	Advertising	97.50

	<u>CIRCUIT COURT</u>	
AT&T	Phone	54.66
CenturyLink	Phone	169.37

	<u>CLERK OF THE CIRCUIT COURT</u>	
Bobby D. Barton	Juror	30.00
Brandon Bisentine	Juror	30.00
Wendell E. Brown	Juror	30.00
Ronald W. Bruce	Juror	30.00
Jennifer R. Capaldo	Juror	30.00
Charles L. Coleman	Juror	30.00
Crystal Evans Gibson	Juror	30.00
Lisa Ford Harris	Juror	30.00
Ted Hollingsworth	Juror	30.00
Ray Horst	Juror	60.00
Earlene P. Irving	Juror	30.00
Karen L. Jackson	Juror	30.00
Peyton Jackson	Juror	30.00
Thomas H. Jackson	Juror	30.00
Brenda E. Johns	Juror	30.00
Elizabeth J. Johnson	Juror	30.00
Stephen C. Keith	Juror	30.00
Madonna L. Lapradd	Juror	60.00
Kevin Anton Lee	Juror	30.00
Marvin W. Lee	Juror	30.00
Helmut Loeser	Juror	30.00
Queen A. Lyles	Juror	30.00
Linda Louise Lynch	Juror	60.00
Annie Nunnally	Juror	60.00
Roy F. Nunnally	Juror	30.00
Gerald O'Connor	Juror	30.00
Keith Overstreet	Juror	30.00
Alison C. Phillips	Juror	30.00
Amanda Picard	Juror	60.00
Howard Ernie Pyle, III	Juror	30.00
May S Reed	Juror	30.00
Jennifer Sawyer	Juror	30.00
Latoya Scott	Juror	60.00
Mary W. Scott	Juror	30.00
Nicole Angela Simmons	Juror	60.00
Kinex Telecom, Inc.	DSL	74.95

	<u>LAW LIBRARY</u>	
AT&T	Data line	34.05
LexisNexis	Online service	217.00

	<u>SHERIFF</u>		
Town of Farmville	Gas		106.86
	<u>FARMVILLE VOLUNTEER FIRE DEPARTMENT</u>		
Farmville Volunteer Fire Department	Insurance	8,702.00	
	Phone	81.28	
	Internet & software	342.50	
	Website	24.95	
	Bracket / shirt / pins	832.53	
	Switch	75.06	
	<u>RICE VOLUNTEER FIRE DEPARTMENT</u>		
Farmville Auto Parts	Alternator		158.29
Farmville Wholesale Electric	Batteries		110.13
Goodman Truck & Tractor	Truck repairs		153.73
Dominion Virginia Power	Electric service		226.36
	<u>PROSPECT VOLUNTEER FIRE DEPARTMENT</u>		
Farmville Auto Parts	Truck batteries	299.97	
	Glass cleaner / towels	28.93	
	Polish / chain / lube	27.91	356.81
Goodman Truck & Tractor	Chassis		3,000.00
Pamplin Exxon	Fuel		85.48
Price Supply Company, Inc.	Filter for icemaker		59.71
Town of Farmville	Fuel		318.68
Treasurer of Virginia	Mower	500.00	
	Drills / bits / handtruck	85.00	585.00
	<u>DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT</u>		
East End Motor Company, Inc.	Window regulator		250.69
	<u>EMERGENCY SERVICES</u>		
Korman Signs	Signs & hardware	152.89	
	Diecut numbers	67.90	220.79
	<u>REGIONAL JAIL &amp; DETENTION</u>		
Piedmont Regional Juvenile Detention Center	Juvenile detention		11,700.00
Piedmont Regional Jail	Inmate per diem		3,481.50
	<u>BUILDING OFFICIAL</u>		
Town of Farmville	Gas		196.94
	<u>ANIMAL CONTROL</u>		
CenturyLink	Phone		47.34
Appomattox County Animal Control	Boarding pit bull		30.00
Prince Edward County Health Department	Immunization		209.53
Galls, An Aramark Company	Uniforms		90.86

	<u>MEDICAL EXAMINER</u>	
Treasurer of Virginia	Coroner	40.00
	<u>BIOSOLIDS MONITORING</u>	
Manuel H. Toombs, Jr.	Internet	24.67
	<u>REFUSE DISPOSAL</u>	
American Electric Motors	Capacitors / switch	198.94
Fisher Auto Parts, Inc.	Gasket	10.38
Lowe's	Pipe / sealant / coupling	18.03
Sherwin Williams Company	Paint for recycle box	110.60
C & L Machine & Welding	Replace ball bearing	119.90
	Repair pin- rail truck	79.00      198.90
Emanuel Tire of Virginia	Tire recycling	1,557.60
STEPS, Inc.	Recycling fee	1,345.43
Southside Electric Cooperative	Virso site	77.79
Dominion Virginia Power	Rice site	60.86
AT&T	Phone	213.72
CenturyLink	Phone	64.17
O. O. Stiff, Inc.	Monthly service	662.50
	<u>GENERAL PROPERTIES</u>	
MDS Construction & Remodeling	Roof repair	1,322.50
East End Motor Company, Inc.	Wheel bearing	320.03
Dominion Virginia Power	Courthouse	9,386.06
	SCOPE building	140.61
	Ag building	788.93      10,315.60
AT&T	Phone	34.04
CenturyLink	Phone	48.27
	Line to hospital	7.97      56.24
O. O. Stiff, Inc.	Monthly service	100.00
Aramark Uniform Services	Janitorial supplies	334.64
Wilco, Inc.	Janitorial supplies	608.45
Lowe's	Light bulbs	56.64
	Joint compound / board	66.69
	Staple gun	32.33
	Screws & sandpaper	19.17
	Paint & supplies	345.57
	Scraper / blades / tape	52.61      573.01
Cintas Corporation #524	Uniform rental	490.64
Sherwin Williams Company	Paint / roll cover / plastic	78.63
	Paint & roll covers	96.44      175.07
	<u>CANNERY</u>	
Flameless Specialties	PVC / anchor kit	22.80
Lowe's	Ball valve / pvc	27.50
	Door knob & handles	60.78
	Trim board / plywood	164.17
	Bolts	0.26
	Boards	51.29

	Floor paint	10.00	
	Coupling / brush / pvc	33.44	
	Paint	68.59	
	Paint & plugs	83.96	
	Floor paint / rollers	37.94	537.93
Price Supply Company, Inc.	Pipe / sanding cloth		37.94
CenturyLink	Phone		80.29
Can Corporation of America, Inc.	Cans & lids		1,942.31
Virginia Department of Taxation	Sale use tax on cans		97.11

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		5,800.00
Treasurer of Bedford	Professional service		2,814.00

ECONOMIC DEVELOPMENT

Milton-May Appraisal Company	Appraisal-Alternate Route 628		2,800.00
Southside Virginia Community College	Survey-Work Force Development		2,100.00

TOURISM

Moonstar BBS	DSL		45.00
Magi Van Eps	Farewell party pizza		30.26

CAPITAL PROJECTS

CommWorld of Central Virginia	Set up / switch internet		100.00
AllPax Products, Inc.	2 Retorts	101,160.00	
	Shipping (retorts)	1,853.50	103,013.50
CJMW Architecture	Architectural work		7,049.28

WATER FUND

Crowder Construction Company	Water treatment system		150,319.00
BB&T	Line of credit - interest		24,200.00

SEWER FUND

Dominion Virginia Power	Sewer pump		29.14
BB&T	Line of credit - interest		24,199.99

CenturyLink	Phone		95.69
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PIEDMONT COURT SERVICES

Sheena Franklin	Mileage		118.00
Sharon Gray	Mileage		219.00
Connie Stimpson	Mileage		10.05
Chad Lipscomb	Mileage	1.00	
	Meals	81.17	82.17
Renee T. Maxey	Mileage	162.80	
	Meeting refreshments	5.99	168.79
Cadance Reed	Mileage		38.00
Dayna Stanley	Mileage	209.50	
	Meals	83.00	292.50
Alimed, Inc.	Matting		511.49

Times Virginian	Subscription	38.00
<u>PCS SUPERVISION FEES EXPENDITURES</u>		
Alimed, Inc.	Matting	787.49
<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Services, Inc.	Drug testing	31.48

In Re: Highway Matters

Chairman Fore stated a letter was received from Michael Estes, Local Assistance Division, VDOT, regarding the Revenue Sharing Program; the Board will wish to consider submitting a letter of intent identifying the amount of funding requested for FY 2012, not to exceed \$1 million in state funding. He said the deadline for submission is December 17<sup>th</sup>.

Mr. Wade Bartlett, County Administrator, said this would be non-binding as VDOT needs an idea of the number of projects being requested.

Supervisor Jones stated the Planning Commission meeting had been cancelled due to a scheduling conflict, but the Route 628 project should be considered. He said there are a lot of variables until more information is available, but with funding cut by 1/3, additional projects may not be possible

Discussion followed.

Supervisor Gantt made a motion to table action until the December meeting; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Supervisor Campbell reported the “25 Mile per Hour” signs were posted, and the “Children at Play” signs are scheduled to be posted in the near future.

Supervisor McKay said he is pleased that the signs have been posted on Route 604.

Chairman Fore said Dr. Smith, Superintendent of Schools, requested obtaining an update to the traffic study done on Route 628 in 1999.

Supervisor Wilck made a motion to request VDOT conduct a traffic study on Route 628, including the ramp from Route 460 onto Route 15; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

In Re: Granite Falls – Extension of Land Purchase Agreement / Grant Agreement

Sharon Lee Carney, Director of Economic Development, said that at the November 1, 2010 Industrial Development Authority (IDA) meeting, the Authority voted to extend the Granite Falls Purchase Agreement for one year, which will make the new closing date January 16, 2012. The IDA members also voted to extend the Granite Falls Grant Agreement by one year as well, with all other terms and conditions remaining the same. This means that the closing date is extended to January 16, 2012, the hotel project must be substantially complete by December 16, 2012 and that the Tax Increment Financing (TIF) will run through December 31, 2036. The IDA did not feel that there would be any hardship to the IDA or to the County by approving this extension since there is no other party interested in developing the subject 94 acre property at this time.

Mr. Bob Fowler, Prince Edward Development, LLC, gave an update on the Granite Falls project. He reviewed the specifications of the proposed hotel and conference center, and said that it will be managed by Crestline Hotels and Resorts, who currently operate 66 “Renaissance” hotels in Virginia. Mr. Fowler said there are two pages of accomplishments to date, but one remaining issue is to obtain the environmental permits, and they are in position to do so. He added an article written on November 2 states the third quarter rose to the highest growth rate ever recorded in U.S. hotel occupancy.

Supervisor Gantt made a motion to approve the IDA’s one year extension of the Granite Falls Purchase Agreement, and to approve a one year extension of the Granite, and to authorize the County

Administrator to sign any and all documents associated with the one year extension of the Granite Falls

Grant Agreement; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Public Hearing: Amendment to Section 70-1, Change in Filing Date

Chairman Fore announced this was the date and time scheduled for a public hearing on the request of the Commissioner of the Revenue to amend Section 70-1 of the *County Code* to change the deadline for filing the annual returns of taxable tangible personal property, machinery and tools and merchant's capital from May 1 to March 1. Notice of this hearing was advertised according to law in the October 27, 2010 and November 5, 2010 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor McKay made a motion to amend Section 70-1 of the *County Code* regarding the deadline for filing the annual returns of taxable tangible personal property, machinery and tools and merchant's capital from May 1 to March 1. The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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## ARTICLE I. IN GENERAL

**Sec. 70-1. Due date of returns; penalty.**

(a) In accordance with Code of Virginia, § 58.1-3916, which authorizes the governing body of any county to provide by ordinance the time for filing annual returns of taxable tangible personal property, machinery and tools, and merchant's capital, the board of supervisors directs that annual returns of tangible personal property, machinery and tools, and merchants' capital shall be due on March 1 of each year.

(b) It shall be unlawful for any person to willfully fail or refuse to file such returns at the time required herein or for making false statements in such returns with the intent to defraud.

(c) Any person who shall violate subsection (b) of this ordinance and the amount of the tax lawfully assessed in connection with the return is \$1,000.00 or less shall be guilty of a class 3 misdemeanor and shall be subject to a fine of up to \$500.00. Any person who shall violate subsection (b) of this section and the amount of the tax lawfully assessed in connection with the return is more than \$1,000.00 shall be guilty of a class 1 misdemeanor and shall be subject to a fine of up to \$2,500.00 and up to 12 months imprisonment, either or both.  
(Ord. of 11-12-86, § VIII(23-43), (23-44); Ord. of 9-14-04)

In Re: Prospect Historical Society VDOT Enhancement Grant Application

Mrs. Carney said the Prospect Historical Society has requested assistance from the County in the Society's VDOT Enhancement Grant application, due December 1, 2010. As a result of the current construction estimates, the Society anticipates an application in the amount of \$215,000, which should be sufficient to complete the project.

Mr. Fred Floyd asked the Board to approve the resolution and requested Mrs. Carney be permitted to assist the Historical Society with the application.

Supervisor Wiley made a motion to approve the resolution and to allow the County Administrator to sign any and all documents associated with the application.

Supervisor Gantt questioned the County's responsibility for the building; Chairman Fore said an agreement with the DCR has been presented.

Mrs. Carney stated the letter from the Prospect Historical Society has two requests:

- The VDOT grant application requires a Resolution of Support by the governing municipality, which requires the County to accept responsibility for maintenance and operating cost of any structure erected with VDOT grant funds. Historically it has been the position of the Prince Edward County Board of Supervisors to not accept such responsibility for this project. To resolve this issue the Historical Society has partnered with the Virginia Department of Conservation and Recreation (DCR) to use the facility as a trail head for High Bridge Trail State Park. In return, DCR is willing to assume responsibility for the maintenance and operating cost of the structure under a lease agreement which is being developed at this time. Under a separate agreement, the building becomes the property of the Commonwealth if the building is abandoned, which would occur if the Prospect Historical Society ceased to exist.
- Since the grant process and management for the Prospect Depot Restoration Project has gotten very complicated, the Prospect Historical Society is requesting approval by the Board of Supervisors for the continued assistance for the Prospect Depot Project by Sharon Carney.

The Prospect Historical Society has already received \$313,000 in Enhancement Grant funds and has completed 30% plans for the project. The preliminary plans have already passed the Virginia Department of Historical Resources (DHR), Department of Conservation and Recreation (DCR), and VDOT review. It is anticipated for 90% plans to be ready by the end of December 2010.

At the request of Chairman Fore, Supervisor Wiley amended her motion to approve a resolution and to allow the County Administrator to sign any and all documents associated with the application, but not to approve the signing of the contract until the lease agreement is signed between the Prospect Historical Society and DCR; and to authorize the County Administrator to continue to provide staff support to work on the Prospect Depot project and provide grant assistance; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Chairman Fore said that because the resolution does call for a 20% match, he asked the Historical Society ensure matching funds are secured prior to spending any money. Mrs. Carney said that is a requirement.

A RESOLUTION OF THE BOARD OF SUPERVISORS OF  
THE COUNTY OF PRINCE EDWARD, VIRGINIA  
  
TRANSPORTATION ENHANCEMENT GRANT PROGRAM  
PROJECT ENDORSEMENT RESOLUTION

WHEREAS, in accordance with Commonwealth Transportation Board construction allocation procedures, it is necessary that a request by resolution be received from the sponsoring local jurisdiction or state/federal agency in order that the Virginia Department of Transportation establish an enhancement project in the County of Prince Edward, Virginia;

NOW, THEREFORE, BE IT RESOLVED, that the County of Prince Edward requests the Commonwealth Transportation Board to establish a project for the improvement of the Prospect Depot Transportation Museum; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Prince Edward hereby agrees to provide a minimum of 20 percent of the total cost for planning and design, right of way, and construction of this project; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Prince Edward hereby agrees to enter into an agreement with the Virginia Department of Transportation to provide oversight that ensures the project is developed in accordance with all state and federal requirements for design, right of way acquisition, and construction of a federally funded transportation project; and

BE IT FURTHER RESOLVED, that the County of Prince Edward will be responsible for maintenance, upkeep and operating costs of any facility constructed with Enhancement Program funds; and

BE IT FURTHER RESOLVED, that should the Board of Supervisors of the County of Prince Edward subsequently elect to cancel this project the County of Prince Edward hereby agrees to reimburse the Virginia Department of Transportation for the total amount of costs expended by the Department through the date the Department is notified of such cancellation. The County of Prince Edward also agrees to repay any funds previously reimbursed that are later deemed ineligible by the Federal Highway Administration.

In Re: County Administrator's Report

Mr. Bartlett reported an estimate was received for the repair of the Atrium roof; HydroStop submitted an estimate of \$2,800. They would not remove all the shingles but would go up four feet, and

would repair the ‘dip’ where the gutters are higher than the roof line. He said the money would come from the General Property Fund and would not require further appropriations.

Mr. Bartlett said he is still in negotiations in seeking a contractor to assist in finding improvements to the County’s health insurance, to find a better plan at a lesser cost.

Mr. Bartlett then said that approximately six to eight months ago, Buggs Island Wireless Broadband project was tested; he said the beta site did not meet technical requirements. He said Buggs Island will be returning to Rural USDA Utilities for approval and a press release will be forthcoming.

In Re: SCOPE Building Improvements

Mr. Bartlett said improvements are underway at the SCOPE Building. The work crews at the Piedmont Regional Jail are in the process (or have completed) the painting of the exterior trim, some yard work, the painting of the walls and kitchen cabinets on the interior, the buffing and waxing of the floor and some work on the windows. The current users of the building have been asked to please remove their belongings from the main room, kitchen and the storage closets. Anything remaining will be sorted and disposed of, as needed, following Board action.

Mr. Bartlett stated that in order to complete the immediate renovations and upgrades, the Board is asked to consider an appropriation of \$5,000 to enable County staff to purchase folding tables and folding chairs, window coverings, tile for both bathrooms, and new Formica for the kitchen counters (to be installed by county staff) that will enable us to function as a senior center and also a public-use rental facility.

Supervisor Simpson made a motion to authorize the County Administrator to dispose of any remaining unclaimed/unusable property, and to approve the appropriations as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	From Fund Balance		5,000
4-100-94000-0029	SCOPE Building	5,000	

The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Peddler License Fee Committee Report

Mr. Bartlett said the Peddler License Fee Committee comprising of Supervisor McKay (Chair), Supervisor Campbell, and Supervisor Simpson met October 8, 2010 and November 2, 2010 with the County Attorney, County Administrator, Treasurer and Commissioner of the Revenue.

Supervisor McKay said the committee discussed the options for how to structure an ordinance to encourage activity and generate revenue, or for policing purposes to control activity which would require a restrictive ordinance. The Committee reviewed ordinances from other counties and discussed, in depth, whether the problem warrants an ordinance and the creation of an administrative and enforcement process.

Supervisor McKay stated one of the biggest complaints is that itinerant merchants are seemingly not paying state sales tax. He said he contacted the Virginia Department of Taxation regarding the enforcement process for the payment of sales tax and reported this to the committee.

Supervisor McKay said the Committee recommends no action is needed at this time by the Board of Supervisors; however, the Committee strongly encourages citizens who learn of merchants not requiring the payment of sales tax be reported to the County or the Virginia Department of Taxation.

Supervisor McKay made a motion that the Board of Supervisors take no action at this time; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Chairman Fore said given the action of the Board, the committee is dismissed.

In Re: Poplar Hill CDA

Mr. Bartlett said that upon the repurchase of property by Hampden-Sydney, taxes were paid .which will generate some legal issues.

Mr. Jim Ennis, County Attorney, said the Poplar Hill CDA was the subject of a judgment that was rendered in favor of Cline Design Associates, who has filed a garnishment action in the Circuit Court of Prince Edward County with the County being the garnishee, requesting that any funds that are due and owing from the County to the Poplar Hill CDA be paid to Cline Design Associates. He said the bond holder, Merchant & Traders Trust Company, which is the trustee on the bonds, filed a motion to intervene claiming that the special levy proceeds have been pledged them pursuant to an agreement and that therefore, they are not subject to being garnished by Cline Design Associates.

He said the court had a hearing and granted Merchant & Traders Trust Company's motion to intervene in the garnishment; in the interim, because of the foreclosure by Hampden-Sydney on the note and their bidding the property in, they have remitted the real estate taxes on the property that they purchased as well as the special assessment. The special assessment funds amount to \$39,171.00 which is currently in the hands of the County Treasurer. The return date for the garnishment is November 19 [2010].

Mr. Ennis said he prepared a pleading on behalf of the County to file with the Court to pay the \$39,171.00 to the Clerk of the Circuit Court who will hold it pending a ruling from the court on whether or not Merchants & Traders Trust Company has a prior lien on the proceeds of the special assessment or whether it is subject to the garnishment by Cline Design Associates. He requested authorization from the Board for the Treasurer to pay the money to the Clerk of Circuit Court and to file the pleading with the court which should effectively dismiss the County from this garnishment.

Chairman Fore asked if there was any way that the CDA could retain any of the money. Mr. Ennis said he is not privy to the agreement that the CDA made with respect to the bonds with Merchants & Traders Trust Company; he does not know if all of the proceeds are payable to the trustee to be disbursed to the bondholders or whether there is any provision for a retention of any of those funds or not. The County's obligation is simply to pay whatever money comes in that would be remitted to the CDA, to pay

to creditor if the court determines that the creditor is entitled to the money, or to Merchants & Traders Trust Company should the court determine that the agreement is controlling and that those assets have already been pledged as security for the bond financing and therefore not available to be garnished. He said he is unsure who is in possession of the agreements; he did not want to get the County too deeply embroiled in the garnishment proceeding because the County has no right to retain any of the money. The agreement with the CDA is that they request the special assessment, the County levies the special assessment, collects it and remits it in its entirety to the CDA.

Chairman Fore asked if it would or should be in the agreement that established the CDA; Mr. Ennis said probably not. Chairman Fore then asked if it would be in the agreement between the CDA and the bondholders and where that document would be; Mr. Ennis said it would have to be, and would assume Merchants & Traders Trust Company would have that document. He said this judgment is not going to go away and they can file a summons in garnishment repeatedly if the court determines that the Merchants & Traders Trust Company does not have a prior lien on the proceeds from the special assessment. If the court does rule that, then that ruling would stand for future garnishments with respect to this particular creditor. It also doesn't mean that there might not be other creditors who have gone to judgment who may seek to reach the same proceeds, because there is no other income to the CDA other than the proceeds from the special assessment that is due from the county if and when they request that the special assessment be made.

Chairman Fore said the CDA is active, and asked if the CDA could retain a portion of those funds.

Mr. Ennis said he does not believe the court will not have the ability to reform the contract between the trustee and the CDA; they will rule on the validity of the prior lien but they will not have the ability to reform the agreement, and this will only resolve this action with this creditor.

Supervisor Gantt asked the total of the judgment. Mr. Ennis said it is a private financing agreement that involves M&T Bank. They are not the creditor at this point; they are the trustee for the bondholders and there may not have been any default at this point by the trustee or the CDA as far as remitting those proceeds to the trustee to distribute to the bondholders as income on the bonds. It may be imminent and will be so if the court rules the money is subject to the garnishment rather than subject to the prior pledge of those proceeds as security for the bond financing. Mr. Ennis said it started out at

approximately \$400,000 but now may be slightly over \$900,000 due to the judgment rate of interest and attorney's fees. He added there have been other garnishments by Cline Design Associates where the County has answered that there are no funds on hand because no one had paid the special assessment, which may not have even been requested for 2010. There was a failure to receive the necessary affidavits because it requires the consent of all the property holders.

Supervisor Gantt asked if this will have an effect on the purchase of the property. Mr. Ennis said it only concerns the golf course itself, not the surrounding real estate. He said it ultimately affects the County because water and sewer lines run under the golf course and there are no entities that are active who can grant the necessary easements or dedicated those lines to the County, which does affect the ability to develop the surrounding real estate. He said it is necessary that the Treasurer remits a check for \$39,171.00 to the Clerk of the Circuit Court, which will hold the monies until the court makes a ruling which would release the County from the garnishment.

Discussion followed.

Supervisor Gantt made a motion to authorize the County Attorney to transfer \$39,171.00 from the Treasurer to the Clerk of the Circuit Court.

Further discussion followed.

Supervisor Gantt asked about the easements on the water lines. Mr. Bartlett said not yet; he said the trustee stated on November 18<sup>th</sup> there will be an advertisement, and the trustee (the bondholders) will acquire the property, which is the golf course, much like Hampden-Sydney did. He said the bondholders will then have clear title to the golf course, and they will make the decision of what to do. Mr. Ennis added they need to dedicate the lines underneath the property they own to the County.

Supervisor Gantt made a motion to authorize the County Attorney to transfer \$39,171.00 from the Treasurer to the Clerk of the Circuit Court; the motion carried:

Aye:	Howard M. Campbell	Nay: None	Abstain: Howard F. Simpson
	William G. Fore, Jr.		
	Don C. Gantt		
	Robert M. Jones		
	Charles W. McKay		
	Jim R. Wilck		
	Mattie P. Wiley		



Discussion followed on the purpose of the tax levy.

Mr. Bartlett said this was never County money. This was the special tax assessment that even if there were no liens whatsoever, it would always go to the CDA or to the developer, and that all of these funds were paid by the property owners. Mr. Ennis added the County is just the conduit, or collection entity and it was always intended to be remitted to the CDA.

In Re: Tobacco Commission Grant Awards

Mrs. Carney said Prince Edward County has just been informed by the Virginia Tobacco Indemnification and Community Revitalization Commission that the Commission approved two grant requests at their October 28, 2010 meeting for the Granite Falls Workforce Training Center. A Special Projects Grant in the amount of \$1.5 million is to go towards the construction of the Center and \$145,848 from the Southside Economic Development grant Fund program is to be used for architectural and engineering fees associated with the construction of the Workforce Training Center.

She said to accept the grant funds, the necessary documents must be signed and returned to the Commission no later than December 8, 2010, and requested the Board to authorize the Chairman and/or the County Administrator to execute the required documents to enable the County to accept the grant funds. She said execution of the grant agreements does not negate the possibility of declining the funds at a later date prior to the expenditure of any funds if the Board should chose to do so. She added that if for any reason, if the Granite Falls site is not completed, the money can be used for a Workforce Training Center at another location.

Supervisor McKay made a motion to authorize the Chairman and/or the County Administrator to execute the necessary Grant Agreements for two Tobacco Commission Grants: one for \$1.5 million for construction of the Granite Falls Workforce Training Center and one for \$145,848 for architectural and engineering fees associated with the construction of the Granite Falls Workforce Training Center; the motion carried:

Aye: Howard M. Campbell  
 William G. Fore, Jr.  
 Don C. Gantt  
 Robert M. Jones  
 Charles W. McKay  
 Howard F. Simpson  
 Jim R. Wilck  
 Mattie P. Wiley

Nay: None

In Re: Regional Tourism Grant Award

Mr. Bartlett reported “*The Best Part of the Civil War ... The End,*” a regional tourism marketing partnership comprising the Counties of Prince Edward, Amelia and Appomattox, the Town of Appomattox and the Department of Conservation and Recreation (State Parks) was awarded a \$15,000 Marketing Leverage Grant by the Virginia Tourism Corporation to be used to market and promote the communities which were involved in the closing days of the American Civil War. The \$15,000 is leveraged by \$30,000 of local funds (provided by the five partners). For Prince Edward County, we receive the benefit of \$45,000 of marketing and tourism promotion for a local investment of \$10,000. No additional county funds are needed, as this program was budgeted in the FY11 tourism budget. Prince Edward County will administer this grant.

Supervisor Campbell made a motion to authorize the County Administrator to make the following appropriations and to sign all necessary grant documents in order for the region to proceed:

		<u>Debit</u>	<u>Credit</u>
3-100-19020-0001	Recovered Cost		10,000
3-100-19020-0001	Recovered Cost		5,000
3-100-24040-0100	VTC-Best Part Grant		15,000
3-100-24040-0110	DCR-Best Part Grant		5,000
4-100-81600-5898	VTC-Best Part Grant	35,000	

The motion carried:

Aye: Howard M. Campbell  
 William G. Fore, Jr.  
 Don C. Gantt  
 Robert M. Jones  
 Charles W. McKay  
 Howard F. Simpson  
 Jim R. Wilck  
 Mattie P. Wiley

Nay: None

In Re: Request from Greenville County

Mr. Bartlett said that at the August Board meeting, the Board approved a letter of support for the development of the Mid-Atlantic Advanced Manufacturing Center in Greenville County as a regional economic development opportunity. The Board's letter supported Greenville's efforts to secure grant funding for the development through the Virginia Economic Development Partnership and the Virginia Tobacco Commission. He said three grant awards were announced last week to Danville-Pittsylvania County, Martinsville-Henry County and Wytheville County.

Mr. Bartlett said Greenville is requesting the Board sign a letter to Lt. Governor Bolling but recommended not doing so as Prince Edward County is the same distance from the Danville-Pittsylvania County site.

Supervisor Gantt made a motion to table action on this item indefinitely; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of October 2010, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of October 2010, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of October 2010, which was reviewed and ordered to be filed with the Board papers.

In Re: Financial Report from Prince Edward County Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of October 2010, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the meeting was recessed at 8:22 p.m. until Thursday, November 18, 2010 at 12:00 noon.