

November 12, 2008

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Wednesday the 12th day of November, 2008; at 7:00 p.m., there were present:

William G. Fore, Jr.

Sally W. Gilfillan

Robert M. Jones

Charles W. McKay

James C. Moore

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Jonathan L. Pickett, Director of Planning and Community Development; James Ennis, County Attorney; Sharon Lee Carney, Director of Economic Development & Tourism; Mable Shanaberger, Treasurer; and Alan Leatherwood, Resident Highway Engineer.

Chairman Fore called the meeting to order. Supervisor Moore called upon a citizen to lead the pledge to the flag; Supervisor Moore then offered the invocation.

In Re: Public Participation

Chairman Fore said the Board spent the previous hour and a half in a work session discussing the construction contract between the Town of Farmville and the County of Prince Edward. He said the draft contract presented three options, and after making a few changes, the Board has selected one of the options. He said the draft contract will now go to the Town of Farmville for their consideration.

Jason Milne, Farmville, requested support of the Board for a one to two acre off-leash dog park to be established near Lowe's for the citizens to socialize, exercise and have a safe environment for their dogs to run. Mr. Milne said the park would require the purchase of benches and fencing, and would include clean-up facilities. He said rules and regulations would be enforced, and asked the assistance of the Board

with zoning and permit issues, to help secure funds for the construction and maintenance of the park; to provide refuse pickup; mowing the field; and police patrol of the park.

Lowell Frye, Farmville, said he was glad to thank the Board for their support of the library in this difficult financial time. He said it is time to invest in this project as the bids received were about half the amount expected. He thanked the Board for helping the project move forward.

Jack Houghton, Farmville, offered support for the library project as well. He then said he had requested copies of documents from the Town of Farmville regarding the extension of public utilities to The Manor Resort, which included a letter of November 16, 2007 from the County to The Manor which described a commitment made by the Board of Supervisors to The Manor. The letter mentions a telephone poll of the Board members that authorize specific representation to The Manor Resort. Mr. Houghton said he mentioned this letter in June of 2008 suggesting there may have been a FOIA violation. He said as the transaction did have significant cost implications for the County; all public business must be conducted in public.

Mr. Houghton said the County Administrator made new representations to The Manor in July 2008 through the new utility authority relating to the same subject of the November letter, but clearly conditioning the representations on the Authority Board approval during a regular meeting. This letter would appear to be consistent with the Virginia Open Meeting Law.

Mr. Houghton said that at the October 2008 Board meeting, Supervisor Ward made a motion to conduct a formal review of the apparent violation of the Virginia Open Meeting Law, it had been defeated with a vote of seven against. He said Supervisor Jones had said he had a document that explained the matter; Mr. Houghton said the public has no such document. He asked the Board to provide open government and transparency.

Peggy Epperson, Farmville, advised the Board of the services of the library, and said due to an increase in state aid, the library will be open until 9:00 p.m. four nights a week. She thanked the Board for their continued support.

In Re: Consent Agenda

Supervisor Ward made a motion to remove the minutes of the October 14, 2008 meeting from the consent agenda. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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On motion of Mr. McKay and carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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the Board accepted the Treasurer's report for August 2008 and September 2008; the Treasurer's FY 2008 Year-End Financial Reports; the minutes of the meetings held October 21, 2008 at 1:00 p.m., and November 6, 2008, at 5:30 p.m.; Accounts and Claims; and Salaries.

August 2008

Fund balances were as follows:

General Fund-----	\$ 102,532.12	
General Fund Reserved for Investment-----	4,671,988.10	
		\$ 4,792,520.22*
Prince Edward Community Development Fund-----		0.00
Industrial Development Authority Fund-----		167,071.82
Recreation Fund Reserved for Investments-----		25,602.18
Forfeited Assets Fund Reserved for Investment-----		125,792.42
School Capital Projects Fund – VPSA-----		119.84
School Capital Projects Fund – QZAB01-----		414.34
Underground Storage Tank Fund-----		20,000.00
Economic Development Fund-----		1,185,000.00
Board of Public Welfare Special Account-----		2,094.11
Piedmont ASAP Fund-----		200,526.86
School Fund-----		0.00
Landfill Construction Fund-----		(216,394.24)

PCS Fund-----	370,213.64
Revenue Sharing Fund-----	(296,416.52)
Retirement Benefits Fund-----	6,336.00
School Capital Projects Fund – QZAB02-----	369,797.54
DARE Donations Fund-----	3,793.20
School Cafeteria Fund-----	151,361.73
	6,907,833.14

Cash accounts were as follows:

Cash in office-----	1,000.00
Cash in banks-----	1,788,869.92
Warrants Payable (School Fund)-----	0.00
General Fund Investments-----	4,671,988.10
VPSA Investments-----	119.84
QZAB01 Investments-----	414.34
Underground Storage Tank Fund-----	20,000.00
Recreation Fund Investments-----	25,602.42
QZAB02 Investments-----	369,797.54
Landfill Construction Fund for Investment-----	(216,394.24)
Forfeited Asset Fund for Investment-----	167,071.82
Industrial Development Authority Fund for Investment-----	79,363.40
	6,907,833.14

*Of this \$4,792,520.22 in the General Fund, \$8,921,100.33 is encumbered for:

Transfers in:

Retirement Benefits Fund	30,900.00
School Fund	7,640,645.91
VPA Fund	476,142.42
Landfill Construction Fund	222,000.00
Debt Obligations	551,412.00
Total	8,921,100.33

This leaves an unencumbered balance of \$(4,128,580.11) in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of August 2008:

Checking Accounts:

Benchmark Community Bank-----	\$ 296,810.54
Wachovia Bank-----	251,526.59
BB&T-----	2,107,432.01
Bank of America-----	282,730.24

\$ 2,938,499.38

Investment Accounts:

Benchmark Community Bank-----	\$ 749,315.66
Wachovia Bank-----	0.00
Citizens Bank & Trust Company-----	35,000.00

BB&T-----	1,385,003.37
Planters Bank & Trust-----	200,000.00
Mentor Investments-----	161,152.96
SNAP (State Non-Arbitrage Plan)-----	119.84
Bank of America-----	1,437,741.93

\$ 3,968,333.76

September 2008

Fund balances were as follows:

General Fund-----	\$ 185,961.32
General Fund Reserved for Investment-----	3,318,624.93

\$ 3,504,586.25*

Prince Edward Community Development Fund-----	0.00
Industrial Development Authority Fund-----	70,954.27
Recreation Fund Reserved for Investments-----	25,605.82
Forfeited Assets Fund Reserved for Investment-----	125,838.26
School Capital Projects Fund – VPSA-----	174.43
School Capital Projects Fund – QZAB01-----	414.73
Underground Storage Tank Fund-----	20,000.00
Economic Development Fund-----	1,082,224.07
Board of Public Welfare Special Account-----	2,911.55
Piedmont ASAP Fund-----	214,988.35
School Fund-----	0.00
Landfill Construction Fund-----	(169,996.54)
PCS Fund-----	337,758.99
Revenue Sharing Fund-----	(487,651.25)
Retirement Benefits Fund-----	3,761.00
School Capital Projects Fund – QZAB02-----	370,753.89
DARE Donations Fund-----	3,527.63
School Cafeteria Fund-----	115,923.28

5,221,774.73

Cash accounts were as follows:

Cash in office-----	1,000.00
Cash in banks-----	1,458,404.94
Warrants Payable (School Fund)-----	0.00
General Fund Investments-----	3,318,624.93
VPSA Investments-----	174.43
QZAB01 Investments-----	414.73
Underground Storage Tank Fund-----	20,000.00
Recreation Fund Investments-----	25,605.82
QZAB02 Investments-----	370,753.89
Landfill Construction Fund for Investment-----	(169,996.54)
Forfeited Asset Fund for Investment-----	125,838.26

Industrial Development Authority Fund for Investment-----	70,954.27
	5,221,774.73

*Of this \$3,504,586.25 in the General Fund, \$7,951,822.57 is encumbered for:

Transfers in:

Retirement Benefits Fund	30,900.00
School Fund	6,701,017.14
VPA Fund	463,119.43
Landfill Construction Fund	222,000.00
Debt Obligations	534,786.00
Total	7,951,822.57

This leaves an unencumbered balance of \$(4,447,236.32) in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of September 2008:

Checking Accounts:

Benchmark Community Bank-----	\$ 62,870.89
Wachovia Bank-----	252,065.13
BB&T-----	1,403,388.93
Bank of America-----	290,569.29

\$ 2,008,894.24

Investment Accounts:

Benchmark Community Bank-----	\$ 749,315.66
Wachovia Bank-----	0.00
Citizens Bank & Trust Company-----	35,000.00
BB&T-----	1,132,741.59
Planters Bank & Trust-----	200,000.00
Mentor Investments-----	161,430.43
SNAP (State Non-Arbitrage Plan)-----	174.43
Bank of America-----	993,218.38

\$ 3,211,880.49

LIABILITIES

Virginia Department of Taxation	State sales tax	5.64
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BOARD OF SUPERVISORS

Farmville Herald	Advertising	585.01
William G. Fore, Jr.	Mileage	10.53

Robert M. Jones	Mileage		35.10
Charles W. McKay	Mileage		99.45
Lacy B. Ward	Mileage		65.52
Nottoway County	Room deposit		255.00

COUNTY ADMINISTRATOR

U. S. Postal Service	Stamps		76.00
AT&T	Phone		181.66
Moonstar BBS	DSL		95.00
Embarq	Phone		462.52
US Cellular	Phone		74.62
Business Card	Meals	121.83	
	Tape/markers/index cards	14.59	136.42
Business Data of Virginia, Inc.	Installed SpyDoctor		39.95
Diamond Springs	Water		8.95
Key Office Supply	Stapler/cds/staples	68.69	
	Paper/folders/calendar	193.83	
	Cardstock	10.94	
	File folders	33.98	
	Stock paper	51.36	358.80

COMMISSIONER OF REVENUE

Key Office Supply	Copier maintenance contract	535.00	
	File folders	28.38	
	Ink cartridges	258.06	821.44
Farmville Herald	Advertising		253.52
AT&T	Phone		68.15
Ntelos	Internet		19.95
Embarq	Phone		202.25
NADASC	NADA Used Car Guide		9.00

TREASURER

AT&T	Phone		127.09
Embarq	Phone		223.76
Virginia Employment Commission	VEC Internet access		100.00
Treasurer's Association of Virginia	Training		135.00
Business Data of Virginia	Anti-virus software		39.95
M&W Printers	Receipt book		139.10

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses		375.00
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ELECTORAL BOARD AND OFFICIALS

Samuel A. Martin, Jr.	Salary		584.68
Gordon V. Smith	Salary		584.68
William Eugene Watson	Salary		1,169.32
Barbara Atkins	Official	75.00	
	Instructional meeting	25.00	100.00
Ruby F. Amos	Official	75.00	
	Instructional meeting	25.00	100.00

Barbara Barnes	Official		75.00
Robert L. Barnes	Official		75.00
Mary L. Baylis	Official		75.00
Carl Blessing	Official		75.00
Earlma R. Blessing	Official	95.00	
	Instructional meeting	25.00	120.00
Patricia A. Brandt	Official		75.00
William E. Brandt, Sr.	Official		75.00
Wendell Brown	Official		75.00
Pamela Clinton	Official		75.00
Peggy S. Cave	Official	75.00	
	Instructional meeting	25.00	100.00
Edwina Covington	Official		75.00
Sandra Covington	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	165.00
James H. Davis	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	150.00
Rachael E. Dove	Official		75.00
Sheila Eames	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	150.00
Lynn H. East	Official	75.00	
	Instructional meeting	25.00	100.00
Angela Edmonds	Official		75.00
Vincent Eanes	Official		75.00
Nancy D. Fawcett	Official		75.00
Emmett L. Ferguson	Official		75.00
Diane Ford	Official		75.00
Moses Ford	Official		75.00
Beth M. Fore	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	150.00
Andrea S. Garrett	Official		75.00
Betty A. Gibbs	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	
	Help in Registrar's office	100.00	
	Mileage	15.00	265.00
Yolanda Gladden	Official	95.00	
	Instructional meeting	25.00	120.00
Ernest Green	Official		75.00
Edward Lee Helton, Jr.	Official	75.00	

	Instructional meeting	25.00	100.00
Mike Helton	Official		75.00
Marion Hieskill	Official		75.00
Esther W. Hollingsworth	Official		75.00
Carleene Sue Horne	Official		75.00
Frances D. Jasper	Official	75.00	
	Instructional meeting	25.00	100.00
John Jennings	Official		75.00
Donald B. Kellum, Jr.	Official		75.00
Ronald E. Lane	Official		75.00
James Lee, Jr.	Official		75.00
Jean W. Lee	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	165.00
Phyllis Mason	Official		75.00
Lora P. McElhenie	Official		75.00
Patricia Montague	Official		75.00
Frances C. Moore	Official	75.00	
	Instructional meeting	25.00	100.00
Tola Morgan	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	
	Mileage	10.00	160.00
George C. Morton	Official		75.00
Grace E. Moton	Official		75.00
Deanna Lee Nash	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	165.00
Jennifer Nimms	Official		75.00
Nancy Phaup	Official		75.00
Danielle Poulston	Official		75.00
Lisa Potter	Official		75.00
Rebecca L. Randolph	Official	75.00	
	Instructional meeting	25.00	100.00
Mary G. Reed	Official		75.00
Rosalie B. Robertson	Official		75.00
Robert Saunders	Set up polls		75.00
Bertha E. Shepperson	Official		75.00
Claudia Sommers	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	
	Mileage	10.00	160.00
J. Scott Simms	Official	95.00	
	Instructional meeting	25.00	

	Cell phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	165.00
Margaret Stockton	Official	75.00	
	Instructional meeting	25.00	100.00
James B. Towler	Official		75.00
Virginia H. Wilson	Official		75.00
Lucie Zehner	Official		75.00
Darlington Heights Fire Department	Rent		100.00
Elks Lodge #269	Rent		200.00
Farmville Volunteer Fire Department	Rent		100.00
Hampden-Sydney Fire Department	Rent		100.00
Mt. Zion Second Baptist Church	Rent		200.00
Prospect Volunteer Fire Department	Rent		100.00
Rice Volunteer Fire Department	Rent		100.00
Mt. Pleasant Church	Rent		200.00
Key Office Supply	Labels		55.18

REGISTRAR

U. S. Postal Service	Postage		520.60
AT&T	Phone		115.83
Embarq	Phone		147.88
Key Office Supply	Pens	17.76	
	Office supplies	41.00	58.76

CIRCUIT COURT

AT&T	Phone		60.25
Embarq	Phone		181.45

GENERAL DISTRICT COURT

AT&T	Phone-Juv. Prob.	247.44	
	Phone-J&D	109.15	
	Phone-Gen. Dist. Court	91.74	448.33
Embarq	Phone-J&D	76.77	
	Phone-Juv. Prob.	103.50	
	Phone-Gen. Dist. Court	316.86	497.13
U S Cellular	Phone		37.31

SPECIAL MAGISTRATES

AT&T	Phone		144.43
Embarq	Phone		99.63

CLERK OF THE CIRCUIT COURT

Hudson-Payne Electronics	Repair transmitter		256.00
Key Office Supply	Typewriter maintenance contract	108.00	
	Computer paper	27.49	135.49
AT&T	Phone		120.70
Embarq	Phone		274.12

LAW LIBRARY

Embarq	Data line		32.58
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COMMONWEALTH'S ATTORNEY

AT&T	Phone		204.50
Kinex Networking Solutions	Internet		49.95
Embarq	Phone		272.01
Shred-It	Shredding service		43.00
Key Office Supply	Pens		19.08
Matthew Bender & Company, Inc.	Virginia Criminal Law Case Finder		95.85

VICTIM WITNESS ASSISTANCE PROGRAM

Embarq	Phone		137.74
Cindy Sams	Mileage	175.50	
	Meal	8.91	184.41
Key Office Supply	Pens & appointment books	37.79	
	Storage file	7.19	44.98

SHERIFF

Commtronics of Virginia	Programmed radios		426.00
Burkeville Body Shop	Vehicle repairs		950.45
UPS	Shipping charges		20.78
AT&T	Phone		724.65
Embarq	Phone		471.13
Embarq Communications, Inc.	Phone		40.68
US Cellular	Phone		700.69
David Wilmoth	Meal		6.25
Virginia Sheriff's Association	09 Dues		1,246.00
Diamond Springs	Water		58.40
Staples Business Advantage	Pens/staplers	84.50	
	Batteries/ink/envelopes	1,062.99	
	Pens/highlighter/white-out	48.34	1,195.83
Walmart	File box/fire chest	68.32	
	Dog bowl/leash/food	108.86	177.18
RDJ Specialties, Inc.	Imprinted lollipops		169.79
Southern Police Equipment Company	Badge wallet	19.99	
	Shoes and boots	324.39	
	Nameplates	21.97	
	Hat covers	35.92	402.27
Town Police Supply - Richmond	Ammunition		1,107.30
Quantum Graphics / Uniforms	Shirts/pants/hat	462.80	
	Hat	75.50	
	Uniforms	519.80	1,058.10

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Davis Pontiac	Core		34.00
Farmville Auto Parts	Fuse	7.07	
	3" Hole saw	38.95	46.02
Farmville Volunteer Fire Department	Internet	24.90	
	Phone	82.02	

	Postage	42.00	
	Hosting web site	24.95	173.87
Public Safety Center, Inc.	Fire gloves		661.97
Singer Associates Fire Equipment	Door	31.38	
	Actuator	462.54	
	Blast gate	83.50	577.42

RICE VOLUNTEER FIRE DEPARTMENT

Farmville Auto Parts	Belt	13.22	
	Lawn battery	45.47	58.69
Farmville Wholesale Electric	8' Clear lamp sleeve	10.12	
	Maintenance supplies	311.48	
	Returned merchandise	(36.88)-	284.72
Price Supply Company, Inc.	Plumbing supplies		47.74
Embarq	Phone		90.70
VFIS	Commercial insurance	187.00	
	Package insurance	2,430.00	2,617.00
Dominion Virginia Power	Electric service		340.09

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Stellar One Bank	Loan payment		501.50
Watkins Insurance Agency	Package insurance	3,193.00	
	Auto insurance	5,575.00	
	Umbrella insurance	750.00	9,518.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		43.70
Citizens Bank & Trust Company	Truck payment		11,053.03
Foster Fuels, Inc.	Propane		46.08
M&W Fire Apparatus, Inc.	Freight		24.22
Pamplin Volunteer Fire Department	Fuel		586.16
Verizon	Phone		107.16
Dominion Virginia Power	Electric service		207.39

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Commtronics of Virginia	Microphone & antenna		167.62
Ray Draper Heating	Repair A/C		1,501.00
Roy C. Jenkins, Inc.	Diesel	2,618.48	
	Gas	473.33	3,091.81
Jack L. Slagle Fire Equipment	Boots		295.00
US Cellular	Phone		156.35
Verizon	Phone		131.41
Dominion Virginia Power	Electric service		312.47

EMERGENCY SERVICES

Earth Vector Systems, LLC	GPS rental		290.00
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REGIONAL JAIL & DETENTION

Family Preservation Services	Juvenile detention		900.00
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BUILDING OFFICIAL

Coy Leatherwood	Meal	6.68	
	Meeting registration	15.00	21.68
US Cellular	Phone		37.31

ANIMAL CONTROL

Ridge Animal Hospital	Vet services		250.00
Walmart	Nozzles	5.22	
	Hose clamp/wire rope	8.80	
	Photo developing	48.56	
	Litter	11.12	
	Food supplies	96.84	170.54
Dominion Virginia Power	Electric service		66.11
US Cellular	Phone		74.62
Ray Foster	Mileage	150.93	
	Meals	68.46	219.39
VACA	Dues		60.00
Thomas Allen Pherson	Bounty		50.00
John Adams	Bounty		100.00
Michael Dulin	Bounty		50.00
Emert Enterprises, LLC	Board & haul cattle		486.00
Southern States	Pail & feed bags		48.49
Animal Care Equipment & Service, Inc.	Cat cages		3,735.50

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		20.00
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BIOSOLIDS MONITORING

Manuel H. Toombs, Jr.	Internet		24.67
US Cellular	Phone		37.31

REFUSE DISPOSAL

Resource International	Miscellaneous work tasks	5,162.00	
	Stormwater permit compliance	881.30	
	Cell D construction mgmt.	3,313.29	9,356.59
Dave M. Walker	Cleaning box site		250.00
C & L Machine & Welding	Welded tarp frame		480.00
Farmville Wholesale Electric	Compactor switches	491.55	
	Compactor buttons	196.18	687.73
Newman Tire Company, Inc.	Plug tire		10.00
Arena Trucking Company	Trash collection		454.00
Wright's Excavating	Landfill operation		42,187.50
Emanuel Tire of Virginia	Tire recycling		924.00
Southside Electric Cooperative	Pamplin site	61.95	
	Virso site	101.91	163.86
Dominion Virginia Power	Leachate pump	370.51	
	Scalehouse	41.82	
	Rice site	87.57	
	Cell C pump station	19.73	
	Green Bay site	54.94	

	Worsham site	64.42	
	Prospect site	53.11	
	Landfill shelter	31.53	723.63
AT&T	Phone		145.14
Embarq	Phone		151.94
US Cellular	Phone		37.31
Verizon	Phone		125.86
Walmart	Phones & cords		25.88
O. O. Stiff, Inc.	Monthly service		702.75

SANDY RIVER RESERVOIR

Draper Aden Associates	SRR Protection plan	1,160.00	
	Water supply plan	1,945.00	
	Dam inspection	1,248.00	4,353.00
Piedmont Soil & Water	SRR Dam 12 mowing		2,400.00

GENERAL PROPERTIES

Air Conditioning Equipment	HVAC Service contract		3,326.40
OK Termite & Pest Control	Exterminating service		150.00
Farmville Auto Parts	Armor-All protectant		12.62
Southside Electric Cooperative	SRR Lights		33.78
Dominion Virginia Power	Industrial park	67.79	
	Roy Clark monument	19.16	
	Shop	30.29	
	Moore building	256.7	
	Sheriff's Department shed	5.50	
	Worsham Clerk's office	48.08	
	Lights at Rice	85.21	512.73
Ellington Energy Service	Propane - Moore building		520.78
Town of Farmville	Water & sewer		174.30
Embarq	Phone		63.12
US Cellular	Phone		188.09
O. O. Stiff, Inc.	Monthly service		100.00
Handi-Clean Products, Inc.	Janitorial supplies		204.54
Wilco, Inc.	Janitorial supplies		1,823.70
Arcet Equipment Company	Gloves		30.40
Diamond Springs	Water		15.70
Farmville Wholesale Electric	Dimmer switch	175.00	
	Ballast & bulbs	93.57	
	Discount	(15.33)-	253.24
Price Supply Company	Air filters		108.72

CANNERY

Farmville Auto Parts	Gasket cement		3.71
Southside Electric Cooperative	Electric service		123.89
Ellington Energy Service	Fuel oil		649.75

COMPREHENSIVE SERVICES ACT

Lisa Anderson	Foster care		960.00
Kathy Bandy	Foster care		628.00

Barry Robinson Center	Professional service	1,962.00
Centra Health	Professional service	28,467.00
Crossroads Services Board	Professional service	3,495.00
Cheryl Deskins	Foster care	841.50
Devlin Counseling Center	Foster care	185.00
Dominion Youth Services	Professional service	3,318.00
Family Preservation Services	Professional service	3,591.25
Juanita Fisher	Foster care	230.00
Grafton School, Inc.	Professional service	18,070.00
Ronda Hodges	Foster care	3,210.60
Jody Holyst-Fariss	Foster care	85.00
Ernestine Lee	Foster care	990.00
Dekeace Morton	Foster care	628.00
Jeremy & Jamie Proffitt	Foster care	990.00
Angela Uhrich	Foster care	1,908.00
United Methodist Family Services	Professional service	8,595.00

PLANNING

Farmville Herald	Advertising	92.63
US Cellular	Phone	76.12
Alecia Daves-Johnson	Mileage	323.51
Jonathan Pickett	Mileage	375.51
Virginia Fairs	Registration	15.00
Key Office Supply	VGIN Disks	14.99

COOPERATIVE EXTENSION OFFICE

Embarq	Phone	95.72
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DEBT SERVICE

Rural Development	Courthouse loan	16,626.00
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit	959.00
Anthem BCBS	Retiree health insurance	1,616.00

PIEDMONT COURT SERVICES

Dominion Virginia Power	Electric service	180.46
AT&T	Phone	114.20
Moonstar BBS	Internet	15.00
Embarq	Phone	203.44
Sheena Franklin	Mileage	99.45
Ashley Glenn	Mileage	64.93
Sharon Gray	Mileage	147.40
Connie Stimpson	Mileage	155.13
Brittany Layne	Mileage	87.75
Renee T. Maxey	Mileage	122.42
Rebecca Moss	Mileage	125.19
Correctional Enterprises	Nameplate	5.55
Key Office Supply	Install Office 07	10.00

<u>PCS SUPERVISION FEES EXPENDITURES</u>		
SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	210.00

<u>PCS DRUG TESTING FEES</u>		
Kroll Laboratory	Drug testing	31.14

ADDENDUM BILL LIST

<u>BOARD OF SUPERVISORS</u>		
Richmond Times Dispatch	Advertising	691.80
Sarah E. Puckett	Meeting refreshments	10.25

<u>COUNTY ADMINISTRATOR</u>		
Sarah E. Puckett	Meeting refreshments	13.26
Town of Farmville	Gas	45.24

<u>COMMISSIONER OF REVENUE</u>		
VITA	Online service	125.38

<u>TREASURER</u>		
Business Data of Virginia, Inc.	Computer repair	264.95
James W. Elliott, Attorney	Advertising	373.50
AT&T	Phone	78.84
VITA	Online service	125.38
Barbara Lee	Mileage	98.28
Mable Shanaberger	Mileage	169.65
	Meal	13.16
	Lodging	217.50
Key Office Supply	Ribbons/binder clips	148.02
	Copy paper	69.98
	Diskettes/binders	85.27
	Data flash	19.90
	File cabinet	169.00
		492.17

<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Travel expenses	250.00
	Monthly contract	2,800.00
ComputerPlus Sales & Service	Maintenance contract	3,050.00
		270.00

<u>ELECTORAL BOARD AND OFFICIALS</u>		
Farmville Printing	Absentee envelopes	201.00
William Eugene Watson	Copies	17.80
	Postage	33.60
	Mileage	169.65
		221.05

Farmville Herald	Advertising		121.88
<u>REGISTRAR</u>			
VITA	Online service		3.25
<u>SPECIAL MAGISTRATES</u>			
McMillian Pager Service	Pager rental		15.90
VITA	Pager rental		16.36
<u>CLERK OF THE CIRCUIT COURT</u>			
Matthew Bender & Company, Inc.	VA & WV Wills & Administration		208.80
Brown's River Bindery, Inc.	Restore & bind books		9,579.00
<u>LAW LIBRARY</u>			
AT&T	Phone		33.96
LexisNexis	Online charges		197.00
Matthew Bender & Company, Inc.	VA Forms 2008 V3B/V4		249.80
<u>COMMONWEALTH'S ATTORNEY</u>			
Pitney Bowes, Inc.	Ink cartridge		27.93
Legal Directories Publisher	Legal directory		52.75
<u>SHERIFF</u>			
Ridge Animal Hospital	Vet services		624.83
Joe Canfield	Bloodhound services		75.00
East End Motor Company	Inspection/oil change/pads	370.66	
	Jump start vehicle	62.41	
	Flat repair	27.01	
	Inspection	16.00	
	Inspection/oil change/belt	332.86	
	Inspection & repairs	254.25	
	Horn assembly	152.65	
	Repair window	32.41	
	Wiper blades	16.19	
	Sensor/oil change	264.73	
	Inspection/check brakes	48.41	
	Credit for battery	(109.95)-	1,467.63
Signs@Work, Inc.	Vehicle door decals		75.00
Kinex Networking Solutions	Virus removal	75.00	
	DSL & Webhosting	124.85	199.85
Margie Franklin	Mileage	249.80	
	Tolls & parking	8.00	
	Meals	12.01	269.81
Robby Franklin	Meal		8.01
Robert Goldman	Meal		8.86
Farmville Printing	General orders copies		204.40
Town of Farmville	Gas		9,186.22
Newman Tire Company, Inc.	Flat repair	10.88	
	Tires		952.04
Sirchie Finger Print Labs	Fingerprint supplies		25.55

Quantum Graphics/Uniforms	Double breasted blazer	210.00	
	Pants & coats	464.88	674.88
Southern Police Equipment Company	Shoes		68.46
USA Mobility Wireless, Inc.	Pager rental		103.41

RICE VOLUNTEER FIRE DEPARTMENT

Roy C. Jenkins, Inc.	LP Gas		77.17
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		675.00
Piedmont Regional Jail	Inmate per diem		4,151.40

BUILDING OFFICIAL

Town of Farmville	Gas		381.94
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ANIMAL CONTROL

Taylor-Forbes Equipment Company	Hydraulic fluid		69.30
Haley of Farmville, Inc.	Oil change & inspection		95.98
Third Street Wrecker Service	Windshield repair		60.00
Embarq	Phone		31.98
Kenneth R. Dunman, Jr.	Coyote bounty		50.00
Town of Farmville	Gas		797.90
Red Wing Shoe Store	Boots		287.85
Pearson Equipment Company	Backhoe rental		305.00

BIOSOLIDS MONITORING

Manuel H. Toombs, Jr.	Internet		24.67
Town of Farmville	Gas		422.41

REFUSE DISPOSAL

Flameless Specialties	Pipe-install water heater	33.19	
	Parts-install water heater	4.62	37.81
Grant's Glass	Window screen		15.32
STEPS, Inc.	Recycling fee		2,478.99
AT&T	Phone		33.95
Embarq	Phone		28.97
Town of Farmville	Gas		2,575.25

GENERAL PROPERTIES

Fisher Auto Parts, Inc.	Wheel bearing grease		24.90
Shanaberger & Sons	Echo trimmer repairs	81.33	
	Safety glasses	10.95	92.28
Dominion Virginia Power	Courthouse	11,378.05	
	Ag building	1,213.72	12,591.77
AT&T	Phone		33.96
Embarq	Line to hospital	7.97	
	Phone	47.05	55.02
Aramark Uniform Services	Janitorial supplies		236.26
East End Chevron	Ice		3.76

Cintas Corporation #524	Uniform rental		565.25
Taylor-Forbes Equipment Company	Locking nuts	0.48	
	Mower blades & bolts	106.52	107.00
Town of Farmville	Gas		767.79

CANNERY

AT&T	Phone		39.13
Embarq	Phone		31.40

CHAPTER X BOARD

Crossroad Services Board	Second quarter support		15,660.75
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COMPREHENSIVE SERVICES ACT

Sabur Latrind Abdus	Foster care		315.00
Michael J. Brickhill, PC	Foster care		450.50
Centra Health	Professional service		6,555.00
Cumberland Hospital	Professional service		16,662.81
Dominion Youth Services	Professional service		7,268.00
Elk Hill	Professional service		4,115.50
Heartland Family Counsel	Professional service		2,750.00
Jody Holyst Fariss	Foster care		637.50
Cristy Johnson	Foster care		150.00
Ernestine Lee	Foster care		300.00
Presbyterian Home & Family Services	Foster care	59.97	
	Professional service	3,441.00	3,500.97
Jeremy Proffitt	Foster care		49.92
Sylvan	Foster care		410.00
The Meadows Apartments	Rent	471.00	
	Rent deposit	471.00	942.00
Shantay Watson	Foster care		24.99

PLANNING

Town of Farmville	Gas		57.78
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COOPERATIVE EXTENSION OFFICE

Treasurer, Virginia Tech	First quarter support		14,808.21
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In Re: Approval of Minutes

Supervisor Ward said he had a question due to the earlier meeting regarding a county financial advisor. He said at a previous meeting there had been discussion on engaging a financial advisor, but after seeing the advertisement in the Farmville Herald, he learned Davenport and Associates is a financial advisor and is already working.

Mr. Bartlett said that during the meeting held November 6, 2008, the County did engage Davenport to prepare bid information to secure a line of credit. He said Davenport is not in an advisory position but is providing a service. He said Davenport has also been engaged to do an analysis of the County because of the time constraints on the construction bids for the library project, which expire December 14, 2008. Mr. Bartlett said the Financial RFP is similar to the annual engineering service contract, and would allow the County to hire an advisor without having to go to bid for each project. He said the County will most likely pick more than one firm.

Supervisor Ward asked when Davenport was authorized to prepare the report given at the November 6, 2008 meeting. Mr. Bartlett said he had been in contact with Davenport to find out the process to obtain a line of credit. Davenport provided a generic report on the process to follow to obtain a line of credit; there was no charge to the County. Supervisor Jones added that if Davenport fails to secure a line of credit for the County, there is no charge.

Supervisor Ward suggested that any decision that may cost the County significant money should be public. He referred to a discussion during the November 6, 2008 meeting regarding the timeline and process. Supervisor Gilfillan said discussion on the need for a financial advisor began in August 2008, and other services had been discussed as well.

Supervisor Jones made a motion to approve the minutes from the meeting held October 14, 2008 at 7:00 p.m. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: Public Hearing – Amendment to the Sandy River Reservoir Ordinance

Chairman Fore announced this was the date and time scheduled for a public hearing on the Ordinance to Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Properties. Notice of this hearing was advertised according to law in the October 24, 2008 and October 31, 2008 issues of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Pattie Cooper-Jones asked if the water supply is absolutely necessary and at what burden to the taxpayers. She said she felt the Board will go forward with the water supply system no matter what the citizens wish, adding that the County would “not invest this kind of money without moving forward.”

Supervisor Ward said the changes would accommodate the plans for the water supply system.

Mr. Bartlett explained that Southside Electric Cooperative contacted the County several weeks prior to the meeting as they need to build an electric transmission line which would span the reservoir to allow increased capacity and better service to their customers. He said under the current ordinance, the construction would not be allowed; this served as a genesis to the changes to the ordinance. He said once the limitations of the ordinance were realized, it was felt necessary to include anything that could potentially occur in the future, including telecommunications, fiber optic cables, phone lines, and possibly a water intake, pumping stations, and the like. It was re-written to allow any public utilities to work on county property to better serve the citizens of the county.

There being no one else wishing to speak, the public hearing was closed.

Supervisor Moore made a motion to approve the changes made to the Ordinance to Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Properties. The motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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The ordinance follows, with the changes in italic.

**ORDINANCE TO REGULATE AND PROTECT THE
SANDY RIVER RESERVOIR AND ADJACENT COUNTY-OWNED PROPERTIES
IN ACCORDANCE WITH SECTION 15.1-13 OF THE
CODE OF VIRGINIA 1950, AS AMENDED**

Sec. 82-31.

- (a) The following activities are hereby declared to be unlawful in that part of Lockett Magisterial District of Prince Edward County known as Sandy River Reservoir and on any County-owned property surrounding the reservoir:
- (1) Presence of persons, boats, or other personal property at anytime in areas marked "No Trespassing," without the express written permission of the county administrator.
 - (2) Parking on any County-owned property surrounding the reservoir other than in the Sandy River Reservoir Public Use Area located off Route 640, at the end of Route 792, or in any other area specifically designated by the Prince Edward County Board of Supervisors as a Public Parking Area.
 - (3) Littering or dumping of any type, kind or description.
 - (4) Hunting or trapping of any type, kind or description without an express written permit issued by the County of Prince Edward.
 - (5) Conducting fishing tournaments in which prizes are awarded without an express written permit issued by the County of Prince Edward and Department of Game and Inland Fisheries.
 - (6) Diving, snorkeling or swimming of any type, kind or description.
 - (7) Operation in or on the reservoir of any unlicensed watercraft or any type of watercraft propelled by an engine in excess of ten (10) horsepower.
 - (8) Operation in or on the reservoir of a windsurfer, sailboard or any wind-propelled vessel, other than a sailboat, length of which shall not exceed sixteen (16) feet.
 - (9) Operation in or on the reservoir of any jet ski.
 - (10) Sale of any and all commodities or services anywhere in either the reservoir or the County-owned property surrounding the reservoir, as well as the posting of any kind of advertisement of any description, unless sanctioned by the County of Prince Edward.
 - (11) Discharging any firearm, including but not limited to any weapon which propels a projectile by pneumatic means, unless sanctioned by the County of Prince Edward.
 - (12) Possession of any type of alcoholic beverage while on the premises.
 - (13) Presence on the reservoir or the County-owned property surrounding the reservoir by any person under the age of twelve (12) years, unless such person is accompanied by an individual who is at least twenty-one (21) years of age.
 - (14) Camping and lighting or maintaining any kind of fire, unless such activity has been sanctioned or is sponsored by the County.
 - (15) Use of any of the County-owned property surrounding the reservoir by any person riding any type of motorized or non-motorized vehicle, bicycle or horse and use of any part of the reservoir or such County-owned property for ice skating or sledding, unless any such use has been expressly sanctioned by the County.

- (16) The use of any of the County-owned property surrounding the reservoir, other than those areas specifically designated by the County as such, for boat access to and from the reservoir including, but not limited to construction of piers, docks and access roads.

Individuals owning property adjacent to the county buffer who have a county-approved and permitted boat access ramp shall continue to be responsible for the soil erosion and sedimentation measures and for the safe maintenance and upkeep of the ramp. The permit is not transferable to any future owners of the property. Permittee must carry liability insurance and show annual proof thereof.

- (17) Cutting, removing or altering any trees, brush or other vegetation now growing or hereafter established in the reservoir or on the County-owned property surrounding the reservoir and removing, altering or otherwise disturbing the reservoir or any County-owned land surrounding the reservoir.

- (18) Withdrawal of water for any purpose, with the exception that adjacent property owners with express written permission from Prince Edward County may withdraw reasonable amounts of water for irrigation and domestic purposes until such time as water therein is used for public water supply.

- (19) Stocking of any fish or other aquatic species in the reservoir or animal on the County-owned property, without written permission of Prince Edward County and the Department of Game and Inland Fisheries.

- (20) The siting of “sewerage systems” and “treatment works”, as defined by the State Board of Health Sewage Handling and Disposal Regulations, within five hundred (500) feet of the normal pool elevation of the reservoir.

- (21) Discharging a firearm, as defined in paragraph 11 of this section, on any county-owned land, on or within 300 feet of a public parking area.

(b) The Board of Supervisors may, by resolution, authorize the construction and maintenance of public utilities, including electrical supply lines, water and sewer treatment plants, water and sewer supply lines, and telecommunications transmission lines that benefit the public at large and are constructed and maintained by a public utility company, Prince Edward County, or by a public utility authority created pursuant to state law, on Sandy River Reservoir and on any County-owned property surrounding the Sandy River Reservoir. As a condition of said authorization, the entity responsible for the construction or maintenance of the public utility shall restore the affected property to the same condition as it existed on the date of the authorization, and shall maintain the area in that condition for the duration of the authorization, to the extent that is practical and consistent with prevailing utility maintenance practices in the Commonwealth of Virginia.

(c) Except for those activities specifically authorized by the Board of Supervisors pursuant to Paragraph (b), any person who shall knowingly commit any of the acts declared unlawful in (a) above, shall, on conviction of a first offense of a violation of this section, be guilty of a Class 1 misdemeanor as same as defined in Section 18.2-11 of the Code of Virginia, 1950, as amended.

(Ord. of 7-9-96; Ord. of 11-12-98; Ord. of 9-14-99; Ord. of 10-10-00, Ord. of 6-10-08, Ord. of 11-12-08.)

In Re: Highway Matters

Mr. Alan Leatherwood asked for comments from the Board.

Supervisor Ward said the crossing lowered at Prospect has been much improved. Mr. Leatherwood said the work done there has been by High Bridge Trail funding, not through VDOT. He added the crossing in Prospect has been dramatically improved.

Mr. Bartlett asked for information regarding the Route 15 project. Mr. Leatherwood said the tech proposals were due November 7, 2008, and the fee proposals are due December 12, 2008. He said they will be reviewed and a team will be selected. Work is still scheduled for the spring of 2009.

Supervisor Moore said an excellent job has been done on the bridge on Route 460.

Supervisor McKay asked about Route 751, Hidden Valley Road. Mr. Leatherwood said Mr. Hochstetler is ready to sign, and will check the status of that project.

Mr. Jenkins said a "No Passing" sign on Green Bay Road had been knocked down by a vehicle and needed to be replaced.

In Re: Israel Hill Historic Marker

Mrs. Jo Smith, representing the Farmville-Prince Edward Historical Society, said that the Historical Society has voted to sponsor a Virginia State Highway Marker commemorating "Israel Hill." In 2005, the Department of Historic Resources (DHR) was seeking suggestions for markers documenting important African-American history in Virginia. At the May 9, 2005 meeting, the Prince Edward County Board of Supervisors unanimously adopted a resolution endorsing the placement of an Israel Hill marker. DHR had funds at that time for only ten markers and Israel Hill was not selected. Mrs. Smith said the marker cost is \$1,350; co-sponsorship of the marker is being sought from the Town of Farmville and Prince Edward County, each sharing the cost equally with the Historical Society. Each share would be \$450.00. Mrs. Smith said the Town of Farmville approved co-sponsoring the marker. The application is due to DHR by December 1, 2008. The sign will be cast after the DHR Board meets in March 2009, to act on the Historical Society's application. The proposed location for the marker is the intersection of US 460/15 West and Lane Street.

Supervisor Gilfillan made a motion, seconded by Supervisor Moore, to authorize co-sponsorship of the Israel Hill Historic Marker at a cost of \$450.00; the motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: Sandy River Reservoir Resource Protection Overlay District (SRRRPOD)

Jonathan Pickett, Director of Planning and Community Development, said the staff and consultant team from Draper Aden Associates have worked to develop a Protection Overlay District ordinance for the Sandy River Watershed. He said the purpose of the overlay ordinance is to provide means of ensuring water quality and quantity protection for this future drinking water supply reservoir. He said the project budget has been exhausted due to overwhelming public input, additional public meetings, draft revisions to incorporate steering committee changes, and compiling five mapping scenarios.

Mr. Pickett said the ordinance is very close to completion; changes resulting from the legal review comments and public feedback need to be made to the document. He said the resulting draft ordinance will require public hearings complete with presentation and then inclusion of any additional changes. Final maps depicting the Resource Protection Area will be printed and the ordinance will then be prepared for distribution.

Mr. Pickett said a revised agreement with Draper Aden is necessary to complete the work on the SRRPOD. He explained that Task 1 and Task 3 are covered; the necessary items for Task 2 could not be done in-house, with an anticipated cost of \$1,000.00 to plot index sheets for Public Hearings and minor changes to mapping. He said Task 4 anticipates at least two additional public meetings and up to four additional meetings at a cost of \$3,000.00 per meeting. Task 5 anticipates a cost of \$4,000.00 to incorporate comments from public hearings and the legal review.

Mr. Pickett recommended an agreement with Draper Aden Associates not to exceed \$7,000.00. Mr. Bartlett said the County has enough budgeted in the Professional Services department of the Sandy River Reservoir department to fund this project, and no appropriation would be necessary.

Supervisor Moore made a motion to approve entering into a modified agreement with Draper Aden Associates not to exceed \$7,000.00. The motion carried unanimously:

Aye: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward
Mattie P. Wiley

Nay: None

In Re: Erosion & Sediment Control Program – Alternative Inspection Schedule

Jonathan Pickett said Virginia regulations require Prince Edward County to conduct inspections of single family home construction. The state regulations require these inspections every two weeks unless the County adopts an “Alternative Inspection Program (AIP).” He said due to county staffing and resource levels and an increasing number of single family home sites, the Erosion and Sediment Control Program Administrator drafted an “Alternative Inspection Program for Single Family Homes” Policy which will use a numeric scoring system to determine the frequency of inspections needed for Single Family Home sites. This system of prioritizing inspection frequencies is based upon the amount of disturbed project area, site conditions, and stages of construction.

Supervisor McKay made a motion to authorize a public hearing on December 9, 2008 for the proposed amendment to the Prince Edward County Erosion and Sediment Control Ordinance. The motion carried:

Aye: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward
Mattie P. Wiley

Nay: None

**Prince Edward County
Alternative Inspection Program - Single Family Homes
Addendum to the Prince Edward County Erosion and Sediment Control Ordinance
** DRAFT 2 ****

PURPOSE:

The alternative inspection program described herein for Prince Edward County is designed to provide for oversight of land-disturbing activities that are most pertinent to home building in order to improve on-site compliance and most effectively utilize available resources (staff) to meet specific home construction trends while addressing specific environmental conditions within Prince Edward County. This alternative inspection program is an addendum to the Prince Edward County Erosion and Sediment Control Ordinance which addresses urban land-disturbing activities and their regulation.

AUTHORIZATION:

- § 10.1-566 of Title 10.1 Chapter 5, Article 4 of the Code of Virginia and §4VAC50-30-60 of the Virginia Erosion and Sediment Control Regulations.
- § Section 46-60 of the Code of Prince Edward County, “Erosion and Sediment Control Ordinance of Prince Edward County”

POLICY:

To most effectively utilize local staff and protect the resources of Prince Edward County and the Commonwealth, Prince Edward County will implement an alternative inspection program for single family home construction based on a system of priorities. The system of priorities will be based upon the amount of disturbed project area, site conditions, stages of construction, and site conditions noted on previous inspections.

Prince Edward County utilizes an Agreement in Lieu of a Plan for Erosion and Sediment Control plans concerning Single Family Home construction projects. Alternative inspection procedures that address single-family homes must only include home sites covered by an approved “Agreement in Lieu of a Plan” or “Erosion and Sediment Control (ESC) Plan”. An ESC Plan is required for homes sites that disturb more than one acre or have limits of disturbance within fifty (50) feet of wetlands or waters of the Commonwealth. Project sites located within the Sandy River Reservoir Protection Overlay District are subject to additional requirements.

This policy outlines procedures for implementing an ESC inspection process for a visual appraisal of single-family home sites by building inspectors or other local representatives. Erosion and Sediment Control measures employed on typical single-family home sites are generally controlling a smaller area of land disturbance, and are less complicated, at risk for failure, or likely to cause off-site damages, when compared to larger commercial, industrial, municipal, or subdivision sites.

CERTIFICATION OF PERSONNEL: Individuals conducting Home Construction Inspections shall hold, at a minimum, a Responsible Land Disturber Certification issued pursuant to the requirements of the Virginia Responsible Land Disturber Program. It is highly preferred that individuals conducting Home Construction Inspections (i.e. certified inspectors, building inspectors, third-party contractors) also hold the Virginia Erosion and Sediment Control Inspector certification.

ESC INSPECTION SCHEDULE:

All home construction sites covered by the single-family home alternate inspection program should receive an ESC inspection at the following landmarks:

1. Pre-construction (prior to excavation of foundation) i.e. concurrent with 9-1-1 addressing
2. Footing excavation
3. Backfilling of subgrade walls / fine grading
4. Project completion (Prior to issuance of Certificate of Occupancy)

IMPLEMENTATION:

1. The erosion and offsite environmental impact potential of regulated projects shall be determined by an evaluation of the topography, soil characteristics, acreage disturbed, proximity to water resources, and proximity to adjacent property lines.
2. After plan review and a site visit, the plan reviewer, program administrator, or appointed inspector will assign a ranking score to the project using the approved Tabular Rating System.

3. Ranking Scores will be assigned to projects based on site specific erosion potential and offsite environmental impact. These Ranking Scores will use a point system to determine the frequency of inspections. A lower point score will require a less frequent inspection schedule; a higher point score will require a more frequent inspection schedule.

4. The ranking and inspection frequency of a project may be adjusted to a higher or lower classification by the program administrator based upon complaints, violations, inspections, and stages of construction.

5. The Tabular Rating Form shall be attached to the approved plan and made a part of the project file maintained by the Building Office. The ranking score shall be written on the building permit application.

BASIS FOR CLASSIFICATION:

The following classifications shall be assigned to projects based on a plan review, preliminary site visit and computation of a Ranking Score:

Class	Ranking Score	Criteria Description
CLASS 1	13-19	Total acres disturbed under one acre; greater than 150 foot buffer between disturbed area and any property lines, water resources, or public streets; slopes are 0-7 percent and greater than or equal to 300 feet; weighted soil K-factor is equal to or less than .23.
CLASS 2	20-26	Total acre disturbed under one acre; disturbed area is 50 feet to 150 feet from any property lines, water resources, or public streets; slopes are 7-15 percent and greater than or equal to 150 feet; weighted soil K-factor is between .24 and .36.
CLASS 3	26-33	Total acres disturbed over one acre; disturbed area is less than 50 feet from any property lines, water resources, or public streets; slopes are greater than 15 percent and greater than or equal to 75 feet; weighted soil K-factor is greater than .36.
CLASS 4	0-12	Total acres disturbed under one-half acre; greater than 150 foot buffer between disturbed area and any property lines, water resources, or public streets; a buffer of very good dense grass or better greater than 300' exists, slopes are less than 7 percent; weighted soil K-factor is equal to or less than .23.

FREQUENCY OF INSPECTIONS:

1. Projects which disturb greater than two (2) acres or cross a live water course shall require site inspections at a minimum two-week frequency, and do not require the computation of a Ranking Score.

2. All permitted land-disturbing activities will be inspected at the beginning and completion of projects. Upon project completion, a final ESC inspection will be scheduled. This inspection shall be completed PRIOR to the issuance of Certificate of Occupancy.

3. All permitted land-disturbing activities will be inspected at a minimum frequency according to the following schedule:

CLASS 1	At the beginning and completion of the project and every eight weeks.
CLASS 2	At the beginning and completion of the project and at least every four weeks.
CLASS 3	At the beginning and completion of the project and at least every two weeks.
CLASS 4	None. Project is referred to Building Inspectors for routine Building Inspection and Monitoring. The project may be subjected to ESC inspections by the program administrator based upon complaints, violations, building inspection notes, and stages of construction.

If ____ is 26-35 then	△ Once every 2 weeks *
If ____ is 20-25 then	△ Once every 4 -weeks *
If ____ is 13-19 then	△ Once every 8 weeks *
If ____ is 12 or less then	△ None - refer to Building Inspection and Monitoring *

*** All projects are inspected at the beginning and completion of projects.** The final ESC inspection shall be verified PRIOR to the issuance of Certificate of Occupancy.

Note: The INSPECTION RETURN FREQUENCY is not limited to the above schedule and may increase in frequency due to documented violations or runoff producing storm events.

In Re: Citizens Alert System Grant

Jonathan Pickett said the County has been notified it has been awarded a \$12,500 Citizens Alert System grant, which will be used to assist the Town of Farmville in paying for the town’s citizen alert system. This system is available to up to 10,000 customers and is presently under-utilized. These systems provide automated emergency phone and text notifications to anyone who registers their home phone, cell phone or pager. The grant funds were only available to counties and cities and Prince Edward applied on the town’s behalf.

Supervisor Simpson made a motion to appropriate the grant funds and approve payment to the Town of Farmville, as follows:

<u>Line Item</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
3-100-33010-0021	Citizen Alert System Grant		\$12,500
4-100-32500-5023	Citizen Alert System Grant	\$12,500	

The motion carried unanimously:

<p>Aye:</p> <p>William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley</p>	<p>Nay: None</p>
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In Re: Materials Recovery Facility (MRF)

Jonathan Pickett said County staff recently met with Sharon Harrup of STEPS, Inc. to discuss the possible establishment of a materials recovery facility at the county landfill, which would allow recyclables to be sorted out of the incoming waste thus increasing the county's recycling rate and saving landfill space. He said it would also offer additional employment. Mr. Pickett reported County staff and Ms. Harrup also met with representatives of the USDA's Rural Development office concerning financing the project, and learned that long term low interest loans are available. He said a preliminary engineering report and feasibility study must be conducted, and if the project is found to be feasible, the County could apply for Rural Development funding. The county received a quote of \$17,180 for the preliminary study.

Mr. Pickett expressed concerns that due to the relatively low volume of waste, the project may not be feasible, but the study would provide the information on the waste and how much recyclable material is being landfilled. He said it is possible to lengthen the life of the landfill and the cost avoidance of closing and opening new landfill cells would make this venture economically viable. He added the report costs can be covered within the county's current refuse disposal budget; no additional appropriation will be necessary.

Supervisor Gilfillan made a motion to approve a preliminary engineering report and feasibility study for a Materials Recovery Facility as recommended by the County staff. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: County Web Site

Supervisor Gilfillan requested a map showing the election districts to better determine their Board representative. Supervisor Wiley said the existing map shows the wards.

Mr. Pickett said there is a map on the Voter Registrar's page, but will check into it further.

In Re: Posting County Land for No Hunting

With the onset of hunting season, the Board annually takes action on posting County-owned property for "NO HUNTING" as follows:

1. County-owned property at the Prince Edward County Landfill
2. County-owned property at the Prince Edward County Industrial Park
3. County-owned property adjoining the Piedmont Regional Jail

Supervisor Simpson asked why the Sandy River Reservoir is not included. Mrs. Sarah Puckett, Assistant County Administrator, said the County allows duck hunting at the reservoir, and therefore cannot be posted.

On motion of Supervisor Moore and carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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the Board authorized the County's Animal Control Officers to post the County property for "No Hunting."

In Re: Efficiency Committee Report

Mr. Bartlett said the Efficiency Committee, consisting of Supervisors Fore, Simpson and Wiley met on November 4, 2008 to review several items for cost savings. One area was the purchase of phone and data services. Currently the County is using several different vendors to provide these services to the offices contained in the Court House. In addition, the County's phone system has reached maximum capacity and cannot be expanded, which means no new phone or fax lines can be added.

Chairman Fore said the Committee recommends the Board authorize the County Administrator to issue an RFP for phone/data services.

Supervisor McKay made a motion to authorize the County Administrator to issue an RFP for phone and data services; the motion carried unanimously:

Aye: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward
Mattie P. Wiley

Nay: None

In Re: Personnel Committee Report

Mr. Bartlett reported the Personnel Committee, consisting of Supervisors Simpson, Gilfillan and Wiley met on November 4, 2008 to discuss several items to better align duties of various employees to meet the needs of the County.

Mr. Bartlett said that due to the downturn in the economy and the reduction in state funding, the County must make adjustments in how business is conducted. One recommendation is to place more emphasis on obtaining grants. Researching the availability of grants and writing the application for the grant is time consuming; the County currently does not have the staff to make grant research, writing and administration a priority.

The Committee recommends that the Board direct the County Administrator to adjust the focus of the County's Economic Development and the Marketing Assistant's duties. The Marketing Assistant will still administratively report to the Economic Developer who will provide management oversight and direction when required; the day to day functions of Tourism and the Visitor's Center will be the responsibility of the Marketing Assistant.

Supervisor Moore made a motion to authorize the County Administrator to shift most Tourism duties to the Marketing Assistant in order to free the County's Director of Economic Development to research and apply for grants. The motion carried unanimously:

Aye: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward
Mattie P. Wiley

Nay: None

In Re: County Administrator's Report

Mr. Bartlett said a review of the revenues showed a slight decrease in the sales/use tax. He said that because of a delay in receiving it from the state, only two months have been received. While those two months are less than the corresponding months from last year, it is still within the budget and the second highest the County has ever seen. The budget for that was \$2.8 million; the County can expect to meet that as it's early in the year. He said there have been some downturns in the recordation and grantors tax, deeds, which is due to fewer real estate transactions.

Mr. Bartlett then said that during the summer, a company had been hired to assist with the indoor plumbing program. He said they have identified the first citizen for assistance and bids are being sought. He said the program works to upgrade homes and also provides work for local contractors.

In Re: Other Business

Chairman Fore said Mr. George Kurtz sent an e-mail regarding problems with others' dogs running on his property for the past six years, and requested consideration of a year-round leash law. Chairman Fore said currently dogs must be confined six months of the year. He asked the Board to consider this issue and contact their constituents to determine the need for a year-round leash law.

Supervisor McKay said hunting dogs are excluded under state law.

Mrs. Puckett said she will contact the Animal Control Officers to appear at the December Board meeting, as they are deluged with calls and complaints from the public.

Chairman Fore then said he had the opportunity to review an e-mail received from Mr. David Foster regarding the Public Protection Class (PPC) ratings of the county fire departments. Chairman Fore said the letter stated some of the fire departments have very low ratings, which result in higher insurance premiums for homeowners. Mrs. Puckett said fire alarms count for 10% of the rating; the number of engines and amount of water, 50%; and the amount of community water supply, 40%, which includes dry hydrants and pumper trucks. She explained the rating scale is from 1-10, with 10 being the lowest, and of the fire departments in Prince Edward County, the ratings stood as follows:

Darlington Heights	9
Farmville	6

Hampden-Sydney	6
Meherrin	9
Pamplin	7 (town), 9 (rural)
Prospect	9
Rice	9

Mrs. Puckett said the fire companies in the county have the highest capability of doing a good job; the Public Protection Classification affects homeowner insurance rates.

Chairman Fore said the County provides a large amount of funding to the fire departments, and they should apply for this type of inspection. He asked the staff to continue researching the indicators as expressed in the letter from Mr. Foster.

Mrs. Puckett advised the Board that Mr. Foster is willing to attend a meeting to provide further information.

Supervisor Simpson made a motion to adjourn the meeting.

Supervisor Moore asked that the Board consider a resolution for Mr. James Lyle, who passed recently. Chairman Fore said he had already instructed the staff in this matter.

Supervisor Ward expressed his concern regarding the large sums of money being spent on projects. He said the Board needs to keep the citizens informed, and suggested referendums be held. He added he believes in open government and that all citizens are entitled to all information except that which is protected by law.

Mr. Bartlett said there is some confusion, as there have been no obligations to move forward with any capital projects at this time. He said there are several capital projects being considered, including the water system, the library, the work at the industrial park, and work at the schools. He said the process has been open, and no agreements have been signed. Mr. Bartlett said the PPEA guidelines require the County to advertize for bids, which are due December 15, 2008. He said once those are received, the Board will have a more detailed cost estimate; at that time, determinations can be made as to the size of the plant or size of water line and how far it would be run which would provide a more precise cost projection. Mr. Bartlett said Davenport was hired to do a financial analysis to provide further information for this reason.

Supervisor Ward said two examples of not being open with the public are the letter from the County Attorney to The Manor making certain representations and a verbal agreement to run a line from Hampden-Sydney to The Manor. He said he found out about that by reviewing the Accounts and Claims.

Chairman Fore called Supervisor Ward out of order due to the topic of discussion not adhering to the pending motion. Supervisor Simpson then called for the question.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of October 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of October 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of October 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Financial Report from Prince Edward County Schools

Dr. Patricia Watkins, School Superintendent, submitted a financial summary report for the month of October 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the October 2008 ridership report from PERT and ordered it to be filed with the Board papers.

On motion of Mr. Simpson and adopted by the following vote:

Aye: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward
Mattie P. Wiley

Nay: None

the meeting was adjourned at 9:00 p.m.