APPENDIX I - MEETING MINUTES, PUBLIC NOTICES

This section includes minutes and copies of public notices from the following public meetings/workshops held during the update of this Plan:

- February 16, 2016 Project kick-off meeting
- July 29, 2016 (HIRA Workshop)
- October 14, 2016 (Mitigation Strategy Workshop)
- January 5, 2017 (Public Input Session held concurrent with the Council's monthly meeting)

NOTE: Public notices generated by the CRC for public meetings/workshops were distributed to local radio stations, as well as local newspapers, throughout the region.



IN PARTNERSHIP WITH

The Countrie of Amelia | Surface time | Charlede | Luncoburg | Pance Edward

For immediate release: February 9, 2016

OR MORE INFORMATION, PLEASE CALL (434) 392-6104

START-UP MEETING FOR UPDATE OF CRC REGIONAL HAZARD MITIGATION PLAN RE-SCHEDULED FOR FEBRUARY 16

The kick-off meeting for the Commonwealth Regional Council's (CRC) Regional Hazard Mitigation Plan Update has been re-scheduled for Tuesday, February 16 at 2:00 p.m. (it was originally set for January 26, but was postponed due to the weather). The meeting will be held in The Mill Room – the downstairs conference room in the Mill Building, located at One Mill Street in Farmville.

CRC staff is working with a Project Management Team to undertake a review and update of the Regional Hazard Mitigation Plan, which addresses the effects of natural hazards (tornadoes, hurricanes, flooding, winter weather, drought, wildfire, etc.) on people and property in the area. Natural hazards have the potential of impacting every aspect of community life, and often result in the disruption of basic services and significant financial losses. Some facilities that could be affected by such hazards include police and sheriff stations, fire and rescue facilities, schools, community centers, nursing homes and hospitals, churches, roads and bridges, and railroads, as well as private homes.

The original Plan was completed in December 2005, and an update was completed in 2012. Federal law requires the Plan to be reviewed and updated every five years in order for covered localities to remain eligible for certain types of FEMA disaster funding. Localities participating in this update are the Counties of Amelia, Buckingham, Charlotte, Lunenburg, Nottoway, and Prince Edward, and the Town of Farmville. The update is expected to be completed in 2017.

The public and interested stakeholders in the region are invited to attend this meeting. For more information, please contact Todd Fortune at the CRC – (434) 392-6104 or TFortune@virginiasheartland.org.

CRC to hold rescheduled meeting

The meeting for the Commonwealth Regional Council's (CRC) Regional Hazard Mitigation Plan Update has been rescheduled for Tuesday at 2 p.m. (it was originally set for Jan. 26, but was postponed due to the weather). The meeting will be held in The Mill Room - the downstairs conference room in the Mill Building, located at One Mill Street in Farmville.

CRC staff is working with a project management team to undertake a review and update of the regional hazard mitigation plan, which addresses the effects of natural hazards (tornadoes, hurricanes, flooding, winter weather, drought, wildfire, etc.) on people and property in the area.

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The public and interested stakeholders in the region are invited to attend this meeting. For more information, contact Todd Fortune at the CRC at (434) 392-6104.



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Localities participating in this update are the counties of Amelia, Buckingham, Charlotte, Lunenburg, Nottoway, and Prince Edward, and the Town of Farmville. The update is expected to be completed in 2017.

The public and interested stakeholders in the region are invited to attend this meeting. For more information, please contact Todd Fortune at the CRC at (434) 392-6104.

CRC's Hazard Mitigation Plan kick-off set

FARMVILLE — The kick-off meeting for the Commonwealth Regional Council's (CRC) Regional Hazard Mitigation Plan Update is set for Tuesday at

The original meeting was postponed due to inclement weather, according to the CRC.

The meeting will be held in The Mill Room — the downstairs conference room in the Mill Building, located at One Mill Street in Farmville.

"CRC staff is working with a project management team to undertake a review and update of the Regional Hazard Mitigation Plan, which addresses the effects of natural hazards (tornadoes, hurricanes, flooding, winter weather, drought, wildfire etc.) on people and property in the area. Natural hazards have the potential of impacting every aspect of community life, and often result in the disruption of basic services and significant financial losses," a CRC release stated.

The public and interested stakeholders in the region are invited to attend this meeting. For more information, contact Todd Fortune at the CRC at (434) 392-6104 or email TFortune@virginiasheartland.org.

HAZARD MITIGATION PLAN KICK-OFF MEETING FEBRUARY 16, 2016 THE MILL ROOM, FARMVILLE, VA

PRESENT

Mr. Kent Emerson, Amelia County Emergency Services*

Ms. Monica Elder, Charlotte County Planning and Zoning Administrator*

Mr. Rodney Newton, Victoria Town Manager (Lunenburg County)*

Ms. Tracy Gee, Lunenburg County Administrator*

Ms. Maegen Hailey, Nottoway County Planner*

Ms. Logan Morgan, Nottoway County Planning Assistant*

Ms. Sarah Elam-Puckett, Assistant County Administrator, Prince Edward County*

Ms. Cindy Morris, Town Planner, Town of Farmville*

Ms. Deanna Fehrer, Piedmont Soil and Water Conservation District

Mr. David Martin, Virginia Department of Health-Piedmont Health District

Ms. Kathi Manis, Centra Health

Dr. Walter Witschey, Longwood University

Ms. Trina Addison, Virginia Department of Emergency Management (VDEM)

Mr. Todd Fortune, Commonwealth Regional Council (CRC)

Also see ATTACHMENT #1.

ABSENT

Mr. Kevin Flippen, Buckingham County E-911 Coordinator*

* Denotes Project Management Team Member

WELCOME AND INTRODUCTION

The meeting was convened at 2:00 p.m. There was a brief round of introductions, then Mr. Fortune began an overview of the project and the process involved.

OVERVIEW OF HAZARD MITIGATION AND EXPLANATION OF PLANNING EFFORT

Mr. Fortune gave a handout to the group outlining the project and the process (see ATTACHMENT #2). This project is being funded by a Pre-Disaster Mitigation (PDM) grant from FEMA. A non-federal match is required on the grant. The former Piedmont Planning District Commission completed a regional Hazard Mitigation Plan in December 2005, and the CRC completed an updated to the Plan in 2012. The updated covers all of the localities within Planning District 14. For this update, all localities will be participating with the exception of Cumberland County.

As per federal requirements, the plan needs to be updated every five (5) years for the covered localities to remain eligible for certain types of FEMA funding. They include:

- o Pre-Disaster Mitigation (PDM) Grant Program
- Hazard Mitigation Grant Program (HMGP)
- o Flood Mitigation Assistance (FMA) Program

The handout included a tentative project schedule. He said that the CRC hopes to have this project completed in 12 months. Normally, the CRC would schedule 18 months; however, there were delays in getting the grant for this project under contract. If the CRC is not able to complete the project in 12 months, then they would ask VDEM and FEMA for an extension.

DISCUSSION OF WHAT WILL BE EXPECTED OF THE PROJECT ADVISORY COMMITTEE, AND OVERVIEW OF PUBLIC MEETINGS

Mr. Fortune went over what is expected of the Project Management Team. Members are being asked to assist with data collection and reviews. Additionally, Management Team members will also be asked to review materials and provide feedback. Members will also be expected to serve as liaisons for the respective localities.

Mr. Fortune said the Project Management Team could expect to meet at least 4-5 times during the process. This will include at least two (2) meetings to which the public and regional stakeholders will be invited. To get full public participation, CRC staff will make the draft Plan available for public review and comment (when it is ready) and may make a public presentation at a monthly Council meeting during the process.

The other Towns will be covered on the Project Management Team through their respective counties during the process; however, they will need to show some level of participation. At a minimum, they will need to have at least one mitigation strategy in the Plan and will need to adopt the Plan Update (when it is ready) as it pertains to them.

OTHER ISSUES, ADJOURNMENT

Mr. Fortune pulled up the Plan off the CRC web site, and shoed the group some of the sections in the current Plan. There was some discussion about the information to be updated in the Plan.

The meeting was adjourned at 2:45 p.m.

TACHMENT #1		way org	מאי סגל	usilleva.com	speckettem prince educard. Na. vs	isuacosa. com	offeva com	Imentswed. eng	david mertin Budh. Vyginin. god	Kathi, Maris Centraheally. Com	
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CRC Hazard Mitigation Plan Update Kick-o If Mee Fing Felo. 16, 2016 Sign-In Sheet	Affiliation	Nothernay County	Mostoway County	Town of Farmulle	PENCE EDWARD COUNTY	Amaria Count	Charbille County	Piedment Swed	HCN	Centra	
	Name	Moreges Hoiley	Locan Morgan	CINDY MORKIS	NARMY ELAN FUGGETT	KentEmerson	Monica Elder	Deanna Fehici	DAUE MARTIN	Kath Minic	

n Update	E-mail	tare a lunenbus va. net Nitscher UR a laverbood. Exa
CRC Hazard Mitigation Plan Update HIRA Workshop January 10, 2011 Sign-In Sheet	Affiliation	Lunenbug Co Loviewood U VDCM
	Name	Radney Newton Texe Lex Wassed Wissers Tring Addison

ATTACHMENT #2

Commonwealth Regional Council	
Regional Hazard Mitigation	
Plan Update	
lock-off Meeting	
February 16, 2016	-
PANIOL VANA	
Housekeeping Notes	
■ Don't forget to sign in.	
	*
Pestrooms in the back.	
■ Coffee on the counter.	
■ This meeting will last approximately 4.5	
minutes to an hour:	
Agenda • Welcome, introductions	-
General overview of project, federal	
requirements Overview of planning effort and what will	
be expected requested of participants rproject management team, stakeholders	
etc.) Public participation, town participation	-
TEMFATIVE schedule for project	
completion Next meeting	
المخرطين والساع المنابر وأواكم والأنكف	

GENERAL OVERVIEW OF PROJECT. FEDERAL REQUIREMENTS All localines in Planning District T4 are currently covered by a FEMA supproved Hazard Mitigation Plan (CRC Regional Hazard Mitigation Plan, completed in 2012) Comberlant Course, but chosen not at patholosise in the mis current update (% be completed in 2017). Plan identifies strategies and actions localities can implement before a disaster strikes, to mitigate (lessen) the impact of a disaster when it occurs GENERAL OVERVIEW, cont. All localises in Virginia, as well as across the United States, are required to be covered by a FFMA-approved plan as per the Robert T Stafford Disaster Relief and Univergency Assistance Act, as amended by the Disaster Mitgation Act of 2000 (DMA2K). Being covered under a FFMA-approved Plan allows localities to remain eligible for certain types of FEMA grant funding—specifically Pre-Dissater Mitigation (PDM) Groun Program Hazard Mitigation Guad Program (HMGP) Flood Mitigation Assistance (FMA) Program GENERAL OVERVIEW, cont. . To stay in compliance with DMA2K, the Plan needs to be reviewed and updated every five (5) years. Next Update due by May 2017

OVERVIEW OF PLANNING EFFORT Normally, the process would take (8-24 months). However, due to delays in petrial under control with (1-24 A VD) 14, this update sourced base from planted, it is not hope to have this placest completed with 12 months. The mydate of the CR (Regional) Lay will dicted. Update Regional Visible Update Regional Visible Update Capability Accessors PLANNING EFFORT, cont. The Project Management Team is communicated one representative from each of the participating localities the Commercial America, Purchingham, Charlotte, Lamenham, Someway, and Prince Lebeurd, and the Town of Euroville. Towns (other than Farmy the) are represented by their respective county on the Project Management Trans. The Project Management Jeans will meet post CRC staff approximately four (4) or five (5) times during the process in addition, team members will be asked to attend local accomment meetings in their respective jurisdiction if when CRC staff makes presentations to those governing bodies. PLANNING EFFORT, cont. Team members will be usked to review discouncing and provide readissel. These mediade but six too limited to drafts of the plan results of the Hazard identification and Risk Assessment (HIRA) and Team members with services a learner between the GRC and their respective local ties. Purchelades greenhanton with their respective localities to opding rains attached and collecting data for methodole in the fruit. The Team may be reliced to emforce the fund draft of the plan before it is reviewed by VDEM and FEMA.

PLANNING EFFORT, cont.

- The Project Management Team will meet an estimated four or five times during the process (subject to change). The group will review materials and provide feedback, and help CRC staff address any issues that may arise during the project.
 - This includes a) least two (2) meetings to which regional stakeholders and the public will be invited.

PUBLIC PARTICIPATION

Public Participation/Comment

- The DRAFT Plan, when it is ready, will be made available for public review and comment.
- *CRC staff may make public presentations to local governing bodies at regular monthly meetings, and local civic groups (Chambers of Commerce, etc.) as requested, to solicit input from governing bodies and the public.

TOWN PARTICIPATION

Participation by Towns

- Towns even though they are covered by their respective countries during the process, will need to show some level of participation in the project. First and foremost, each Town will need to have at least one mitigation strategy in the Plan. Also, each Town will need to adopt the Plan as a pertains to them. Other forms of participation may include:
 - · Reviewing draft materials presented
 - Having CRC staff make public presentations at Town Council meetings: if needed or requested, and participating in those presentations

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IN PARTNERSHIP WITH The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

FOR IMMEDIATE RELEASE: July 15, 2016

FOR MORE INFORMATION, PLEASE CALL (434) 392-6104

ANNOUNCEMENT: WORKSHOP ON REGIONAL HAZARD MITIGATION PLAN SET FOR JULY 29.

The Commonwealth Regional Council (CRC) is updating the Regional Hazard Mitigation Plan for the Counties of Amelia, Buckingham, Charlotte, Lunenburg, Nottoway, and Prince Edward, and the Town of Farmville, and they would like to hear from interested stakeholders and the public.

A workshop will be held at 10:30 a.m. on Friday, July 29, at the Mill Room, located in the basement of the One Mill Street building in Farmville (the location of the CRC offices). During this workshop, CRC staff will present results of the Hazard Identification and Risk Assessment portion of the plan for review and comment. There will also be a brief discussion of public participation methods and the required update of mitigation actions for the Plan.

Natural hazards have the potential of impacting every aspect of community life, and often result in the disruption of basic services and significant financial losses. Some facilities that could be affected by such hazards include police and sheriff stations, fire and rescue facilities, schools, community centers, nursing homes and hospitals, churches, roads and bridges, and railroads, as well as private homes.

Interested stakeholders in the region, and the public, are invited to attend this workshop. For more information, please contact Todd Fortune at (434) 392-6104. Directions to the meeting facility can be found online at http://www.onemillstreet.net/directions.html.

Workshop on Regional Hazard Mitigation Plan Set for July 29

FARMVILLE - The Commonwealth Regional Council (CRC) is updating the Regional Hazard Mitigation Plan for the counties of Amelia, Buckingham, Charlotte, Lunenburg, Nottoway, and Prince Edward, and the Town of Farmville, and they would like to hear from interested stakeholders and the public.

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Interested stakeholders in the region, and the public are invited to attend this workshop. For more information, please contact Todd Fortune at 434-392-

6104

HAZARD MITIGATION PLAN HIRA WORKSHOP JULY 29, 2016 CRC CONFERENCE ROOM, FARMVILLE, VA

PRESENT

Mr. Kent Emerson, Amelia County Emergency Services*

Mr. Kevin Flippen, Buckingham County E-911 Coordinator*

Mr. Rodney Newton, Victoria Town Manager (Lunenburg County)*

Ms. Tracy Gee, Lunenburg County Administrator*

Ms. Sarah Elam-Puckett, Assistant County Administrator, Prince Edward County*

Mr. Todd Fortune, Commonwealth Regional Council (CRC)

Also see ATTACHMENT #1.

ABSENT

Ms. Monica Elder, Charlotte County Planning and Zoning Administrator*

Ms. Maegen Hailey, Nottoway County Planner*

Ms. Logan Morgan, Nottoway County Planning Assistant*

Ms. Cindy Morris, Town Planner, Town of Farmville*

WELCOME AND INTRODUCTION

The meeting was convened at 10:30 a.m. Mr. Fortune began an overview of the materials for the Hazard Identification and Risk Assessment (HIRA) sent out to Management Team members and stakeholders prior to the meeting. Management Team members that were not able to attend reviewed the materials before, and shortly after, this meeting to provide feedback.

OVERVIEW OF HIRA

The group went over data compiled for the HIRA. Most of the changes suggested or requested were changes to information specific to each locality. One question was posed by the group: What is the difference between a brush fire and a wildfire. It was suggested that Mr. Fortune contact Henry Womack at the Virginia Department of Forestry.

NOTE: After this meeting, Mr. Fortune spoke by phoned with Mr. Womack. He advised that when a brush fire escapes to the surrounding areas, it is considered a wildfire; otherwise, they don't distinguish between the two.

<u>DISCUSSION OF CAPABILITY ASSESSMENT, UPDATE OF MITIGATION</u> STRATEGIES, AND PUBLIC MEETINGS

The group suggested that Mr. Fortune include narrative about Centra Southside Community Hospital in the HIRA and Capability Assessment – their assets, plans and mitigation strategies. It was suggested that he contact Kathi Manis at the hospital (who is a stakeholder in the Plan Update process, but was not able to attend due to a scheduling conflict) to discuss this further.

^{*} Denotes Project Management Team Member

It was also noted by the group that preparations for the upcoming Vice-Presidential Debate, scheduled for October 4, 2016 at Longwood University, have helped to strengthen local capabilities.

It was the consensus of the group that Mr. Fortune would use a monthly CRC Council meeting for the public information meeting on the project (he would make a presentation, and the public would be invited to attend). Once a draft of the Plan update is ready, which is expected in late 2016each covered locality would be asked to review it then the Plan would be made available for public review and comment.

OTHER ISSUES, ADJOURNMENT

There was some discussion of scheduling the next workshop. The group felt that mid- to late-October would be a good time (but not the last week in October). Mr. Fortune said he would contact the Management Team and stakeholders in late August/early September to start scheduling that meeting.

Mr. Fortune said he would also ask for building permit data from each participating locality, to update for the Appendices.

The meeting was adjourned at 11:25 A.M.

CRC Hazard Mitigation Plan Update HIRA Workshop July 29, 2016

Sign-In Sheet

E-mail	KFI: FFEND BOCK IMPRINGSONTY. VIRGINIA, GOV SOUCH EXT P CO Drince-educard. Va. U.	KENT LEMBERSON @ AMELIACOVA.com	That the exignosheartlandiary	tgee lunenburgva.net	
Affiliation	Buck WERRING	Ameria Mirror	CRC	Lunenburg	
Name	SAVIN FLIPPEN JARAH ENGM RICHETT	Kent Emerson	Todd For tune	Tracy Gee	



IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

FOR IMMEDIATE RELEASE: September 30, 2016

FOR MORE INFORMATION, PLEASE CALL (434) 392-6104

ANNOUNCEMENT: WORKSHOP ON REGIONAL HAZARD MITIGATION PLAN SET FOR OCTOBER 14.

The Commonwealth Regional Council (CRC) is continuing work on the update of the Regional Hazard Mitigation Plan for the Counties of Amelia, Buckingham, Charlotte, Lunenburg, Nottoway, and Prince Edward, and the Town of Farmville, and they would like to hear from interested stakeholders and the public.

A workshop will be held at 10:00 a.m. on Friday, October 14, at the Piedmont Health District Office, located in the Prince Edward County Courthouse – 111 South Street, Ground Floor, Conference Room #1 in Farmville. During this workshop, CRC staff will work with local officials, and interested citizens and stakeholders, to update mitigation strategies for the plan.

Natural hazards have the potential of impacting every aspect of community life, and often result in the disruption of basic services and significant financial losses. Some facilities that could be affected by such hazards include police and sheriff stations, fire and rescue facilities, schools, community centers, nursing homes and hospitals, churches, roads and bridges, and railroads, as well as private homes.

Interested stakeholders in the region, and the public, are invited to attend this workshop. For more information, please contact Todd Fortune at (434) 392-6104 or TFortune@virginiasheartland.org.

BRIEFLY

Mitigation workshop is Oct. 14

FARMVILLE - The Farmville-based Commonwealth Regional Council (CRC) will hold a Hazard Mitigation Plan workshop on Friday, Oct. 14, at 10 a.m. in the Piedmont Health District Office in the Prince Edward County Courthouse. The CRC said it is continuing to work on an update of a regional hazard mitigation plan for several counties, including Buckingham, Charlotte and Prince Edward, and wants to hear from interested stakeholders and the public. During the workshop, CRC staff will work with local officials, interested citizens and stakeholders to update the plan's mitigation strategies. Those interested in the workshop should call (434) 392-6104 or email tfortune@virginiasheartland.org.

Workshop on Regional Hazard Mitigation Plan Set for Oct. 14

FARMVILLE - The Commonwealth Regional Council (CRC) is continuing work on the update of the Regional Hazard Mitigation Plan for the Counties of Amelia, Buckingham, Charlotte, Lunenburg, Nottoway, and Prince Edward, and the Town of Farmville, and they would like to hear from interested stakeholders and the public.

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Natural hazards have the potential of impacting every aspect of community life, and often result in the disruption of basic services and significant financial losses. Some facilities that could be affected by such hazards include police and sheriff sta-

tions, fire and rescue facilities, schools, community centers, nursing homes and hospitals, churches, roads and bridges, and railroads, as well as private homes.

Interested stakeholders in the region, and the public, are invited to attend this workshop. For more information, please contact Todd Fortune at (434) 392-6104.

HAZARD MITIGATION PLAN MITIGATION STRATEGIES WORKSHOP OCTOBER 14, 2016

PIEDMONT HEALTH DISTRICT CONFERENCE ROOM, FARMVILLE, VA

PRESENT

Mr. Kent Emerson, Amelia County Emergency Services*

Mr. Kevin Flippen, Buckingham County E-911 Coordinator*

Ms. Monica Elder, Charlotte County Planning and Zoning Administrator*

Mr. Rodney Newton, Victoria Town Manager (Lunenburg County)*

Ms. Sarah Elam-Puckett, Assistant County Administrator, Prince Edward County*

Ms. Cindy Morris, Town Planner, Town of Farmville*

Mr. Chris Bruce, Virginia Department of Emergency Management

Mr. David Martin, Virginia Department of Health/Piedmont Health District

Mr. Todd Fortune, Commonwealth Regional Council (CRC)

Also see ATTACHMENT #1.

ABSENT

Ms. Maegen Hailey, Nottoway County Planner*

Ms. Logan Morgan, Nottoway County Planning Assistant*

* Denotes Project Management Team Member

WELCOME AND INTRODUCTION

The meeting was convened at 10:03 a.m. Mr. Fortune began with a quick round of introductions of everyone present.

SECONDARY REVIEW OF CAPABILITY ASSESSMENT

The group conducted a secondary review of the Capability Assessment, per the July workshop and subsequent correspondence with the project Management Team. There was one additional change requested (by the Town of Farmville), which will be made in the revised Plan document.

REVIEW OF MITIGATION STRATEGIES

The group reviewed mitigation strategies for the Plan. The Project Management Team had been sent the listing of mitigation actions from the 2012 Plan, and been asked to review for changes to be discussed at this meeting. Some localities had responded prior to the meeting. A number of localities asked for changes, which will be reflected in the revised Plan.

Mr. Flippen asked about the difference between quick-connect and automatic disconnect generator hook-ups. Mr. Bruce advised that quick-connects are for generators that you would hook up manually (mainly portable generators). Mr. Flippen advised that Buckingham County's preference is that a critical facility would not be to hooked up manually, but rather have a generator already connected and ready to activate.

There was some discussion about how to address mitigation actions that had previously been completed per the prior (2012) Plan update. Mr. Fortune proposed a format for each locality's (or stakeholder's) listing of actions where mitigation actions previously completed per the 2012 update would be put at the bottom of each locality's listing (see ATTACHMENT 2, the example used was for Amelia County and Buckingham County). It was the consensus of the group that this is acceptable.

PUBLIC INPUT, NEXT STEPS, ADJOURNMENT

Per the discussion at the July workshop, Mr. Fortune plans to use a monthly CRC Council Meeting (likely in January) for the public information meeting on the project. He would make a presentation to the Council, and the public would be invited to attend. Once a draft of the Plan update is ready, which is expected in late 2016, each covered locality would be asked to review it and then the Plan would be made available (through a variety of media) for public review and comment.

Mr. Fortune advised that he doesn't expect to need to have another meeting with the Project Management Team for this update, as he believes any future correspondence can be done by phone or e-mail, but will let the group know if it needs to meet again. The Management Team will need to endorse the Plan, which Mr. Fortune plans to do by written letter. He will contact each team member to get their signature on the letter, once the Plan is ready to be endorsed and then submitted to FEMA.

The meeting was adjourned at 10:33 A.M.

CRC Hazard Mitigation Plan Update Mitigation Strategies Workshop October 14, 2016

Sign-In Sheet

<u>E-mail</u>	CAris. Bruck @ VOEM. VIRGINIA. GOV	KENT. EMERSON COMELIA COVA. COM	CMOTIES Parmville Va. com	squekette co. prince edward varus	david. marting vdh. Virginia. gov	codney newson @ VICTORIAVA.NET	melder @ charlott va.com	KAIRREN & buckinghow COUNTY, Vikginingov	T Fortune evirginashear Handiag
Affiliation	VDEM	AMISLIA	FARUVILLE	PRINCE EDWARD COUNTY	VDH. PIEDMONT	Lunenbus Prince Edward	Charlothe Co.	BUCKULGHAM CO	CRC
<u>Name</u>	Chris Breck	KEN EMERON	CINDY MORRIS	JARDY ELAW FICHETT	DAVID MARTIN	Sodney Newton	Monice Floler	KEVIN Flippen	Todd Fortune

ATTACHMENT #2

MITIGATION STRATEGY

each action based on the five factors listed above. The priority for each local action can be found in the Appendixes.

Status of Mitigation Actions

As part of the update process, the participating localities reviewed their respective mitigation actions from the original Plan and prior update to see if changes were necessary. Localities were asked to classify each action as underway, completed, or not started (no action taken). If no action was taken on an action, a locality was asked to state why. The reason could be as simple as lack of funding or staff resources. If a locality chose to remove an action from their list, then a reason was need for that as well. The reason for this could be lack of staff, or no longer needed.

The status of mitigation actions for each locality is below. Detailed information on each action can be found in the Appendices. Please note that this status update does not include new mitigation actions that were added as part of this Plan update. New actions can be found in the Appendix for each respective locality. It should also be noted that during the 2012 Plan Update, some localities chose to remove some of their mitigation actions that were included in the original Plan. Since the development of the original Plan, participating localities looked at priorities and available staff/financial resources, and decided some actions were not feasible at this time. The tables in this section, and mitigation strategies listed in the Appendices, do NOT include mitigation actions that were removed during the 2012 Update.

Amelia County

Ac	tion	Status
1.	Elevate and relocate homes or critical infrastructures out of flood zones.	No action taken – awaiting funds
2.	Construct waterproof barriers at the wastewater treatment plant to prevent future flood damages if the future relocation plan does not eliminate the hazard soon enough.	No action taken – awaiting funds
3.	Install window clips for mounting plywood or install hurricane shutters to protect windows of critical facilities.	No action taken – awaiting funds
4.	Build redundant communications system components to back- up primary communications.	No action taken – awaiting funds
7.	When new homes are constructed, provide information to encourage clearing trees, brush, and other flammable natural materials a safe distance from the home creating a "Green Zone" between the forest and the structures.	No action taken – need to coordinate with VDOF on this.
8.	Relocate the Emergency Operations facility to the County Administration Building, to deal with the expected growth and expansion of County services and staffing resources, and install hurricane shutters or window clips to protect the new facility.	Completed
9.	Information from this plan will be provided to residents and businesses through the local newspaper, inserted in tax bills or regular mailings to all addresses, and in public meetings.	No action taken – lack of staff resources
10.	Provide recommended methods of reducing risk and vulnerability on the County's website. Develop and distribute educational brochures to all school children to be taken home to parents.	Completed

MITIGATION STRATEGY

11. Contact civic organizations, church organizations, and business groups to develop a Safe Community Committee. The County will facilitate the committee, which will develop recommendations for improving safety in the community and providing recommendations to provide educational information on a County-wide basis.	Completed – being done through other avenues
12. Review all permits for new development and substantial improvements for compliance with the County's ordinances as they relate to flood areas.	Ongoing – enforced through County Zoning Ordinance (includes a Flood Plain District) and Subdivision Ordinance (restricts development in areas subject to flooding).
 Install storm water drainage system to prevent flooding in buildings in flood prone areas. 	No action taken, lack of funding
Mitigation actions removed per current Plan update	
Secure mobile homes beyond standard tie-downs to reduce their vulnerability to high winds.	Remove – Cost prohibitive to complete this (funding req.)
Install safe rooms and develop severe weather shelters to provide safer locations for the public during rapidly developing weather events.	Remove – Cost prohibitive to complete this (funding req.), multiple areas of need would add to cost
Mitigation actions previously completed per 2012 Plan update	
Evaluate current staff levels to ensure the County has enough trained staff to manage mitigation strategies as well as emergencies on the local level	Completed – County has hired a full-time emergency manager

Buckingham County

Ac	tion	Status
1.	Install quick-connect generators for hook-ups for critical facilities.	No action taken – awaiting funds
2.	Purchase generators for critical facilities and shelters (for emergency power).	No action taken – awaiting funds
3.	Routinely inspect functioning of fire hydrants.	Ongoing. The County does this on a yearly basis.
4.	Review all permits for new development and substantial improvements for compliance with the County's floodplain ordinance.	Ongoing – enforced through the County's Floodplain Ordinance.
Mi	itigation actions previously completed per 2012 Plan update	•
	Identify and strengthen facilities to function as public shelters.	Completed. The County's Middle School now serves as a

shelter.

Commonwealth Regional Council One Mill Street, The Mill Room, Farmville, VA January 5, 2017

Welcome & Call to Order

Mr. Gleason called the Meeting to order at 12:00 Noon in the Mill Room of the Commonwealth Regional Council Office Building in Farmville, Virginia.

Invocation

Mr. Fortune gave the invocation.

ROLL CALL

MEMBERS PRESENT ABSENT

Amelia:

Mr. Thomas R. Gleason
*Mr. Ralph A. Whitaker, Jr. (Vice-Chairman)

Buckingham:

Mr. E. Morgan Dunnavant
*Ms. Rebecca Carter

Charlotte:

Mr. Gary Walker Mr. Gary Walker *Mr. Haywood J. Hamlet (Secretary)

Lunenburg:

Mr. David Wingold

*Ms. Beverley Hawthorne

Mr. David Wingold

(Chairman)

Prince Edward:

Mr. C.R. "Bob" Timmons, Jr.
*Dr. Odessa H. Pride

Mr. C.R. "Bob" Timmons, Jr.
(Treasurer)

Non Members:

SVCC:

**Mr. Keith Harkins **Mr. Keith Harkins

Longwood University:

**Ms. Sheri McGuire **Ms. Sheri McGuire

Hampden-Sydney College

**John Pregnaman **Mr. John Pregnaman

NOTE: *Denotes Alternates

**Denotes Non-Voting Member Attending

STAFF

Ms. Mary Hickman, Executive Director

Ms. Melody Foster, Regional Planner

Mr. Andre' Gilliam, Community Development Planner

Mr. Todd Fortune, Community Development Planner

GUEST

There were none.

Approval of Minutes of November 3, 2016 Meeting

Mr. Walker moved to approve the minutes as presented. Motion carried.

Treasurer's Report

November Financial Statements: The Treasurer reported he had reviewed the report and had found all information in order. Mr. Timmons moved and Mr. Dunnavant seconded to approve the December Financial Statement as presented. Motion carried.

Report of Officers & Committees

Chairman's Report: The Vice-Chairman did not have a report.

Appointment of FY17-18 Budget Committee: Ms. Hickman stated according to the CRC Bylaws, the Council shall appoint a Budget Committee each year in sufficient time for the Committee to submit a proposed budget to the Council for consideration to adopt a budget on or before June 30th of each year. Ms. Hickman stated for the upcoming FY17-18 Budget the Council will once again need to form a plan for expenditures and how the expenditures will be paid for. Due to the current size of the CRC with only 5 member localities, the budgeting process should be an organized work session and decision process involving all current members. Ms. Hickman recommended that the entire Council be appointed the FY 17-18 Budget Committee.

Mr. Walker moved and Mr. Timmons seconded for the entire Council be appointed the CRC Budget Committee. Motion carried.

Setting FY 17-18 CRC Membership Annual Investment Dues: Ms. Hickman stated according to the CRC Bylaws, the Council shall determine at or before the first meeting of each calendar year the annual dues to be paid by the eligible members. Ms. Hickman stated the Council will need to address this issue at the present meeting.

Mr. Timmons moved and Mr. Dunnavant seconded to keep the CRC Annual Dues at the same rate of \$15,700 for the FY 17-18. Motion carried.

Report on Chief Administrative Officers (CAO) Meeting: Ms. Hickman stated a copy of the CAO Meeting Agenda was provided in the Council packet. Ms. Hickman stated the majority of the agenda dealt with updates, due to the CAO not meeting the prior month. Mr. Paul Oswell with the Central Regional Office of the Virginia Department of Social Services gave a presentation similar to the one provided at the December CRC Meeting. Ms. Hickman noted at the next CAO meeting on January 24th, the guest speaker will be Matthew Heller with the Virginia Department of Mines, Minerals and Energy

(VDMME). VDMME is managing a project through the Federal Emergency Management Administration (FEMA) Grant Program for earthquake mapping. This project will aid emergency management and planning agencies identify and mitigate hazards from earthquakes. This project is in response to the August 2011 earthquake in Louisa that measured 5.8. Ms. Hickman stated Mr. Heller may also be making a presentation to the CRC in the future.

Mr. Walker suggested avoiding having the speaker travel twice to the same location Council Representatives that are interested could attend the CAO meeting on January 24th. Ms. Hickman was asked to send a notice Council Representatives of the meeting so that they may attend.

Scoping the Future – Discussion of Innovative/Regional Ideas: No discussion or new items added at this time.

Old Business

Staff Reports:

CRC Regional Hazard Mitigation Update, Public Information Presentation: Mr. Fortune gave media presentation on the CRC Regional Hazard Mitigation Update. This was provided for public information and comment. Mr. Fortune stated funding for the update was provided by a Grant from the Federal Emergency Management Administration (FEMA) with participating localities providing either an in-kind or cash match. FEMA requires that localities develop and adopt a Hazard Mitigation Plan to be eligible for certain types of FEMA funding. The Plan also must be reviewed and updated every 5 years. Mr. Fortune clarified that a Hazard is an act or phenomenon that can potentially result in harm or other unwanted consequences to people or objects. Hazard Mitigation are steps taken to lessen or reduce the impacts of hazards/disasters on people and property by reducing hazardous risk and vulnerability. Mr. Fortune stated the counties of Amelia, Buckingham, Charlotte, Lunenburg, Nottoway and Prince Edward as well as the Town of Farmville participated in the CRC Regional Hazard Mitigation Update. Participating localities were represented on the Management Team and worked directly with the CRC staff and the Virginia Department of Emergency Management (VDEM) in updating the Plan. Smaller towns are represented by the County representatives. Mr. Fortune stated every section of the Hazard Mitigation Plan was reviewed and updated. Particular emphasis on certain sections of the Plan included the Regional Profile, Hazard Analysis, Vulnerability Assessment, and the Mitigation Strategy. Areas that have changed since the last update included new data and software that were used for the Vulnerability Assessment, some localities added/deleted mitigation strategies, and regional stakeholders were more engaged. Mr. Fortune displayed some of the mapping products included in the Plan as examples of the types of maps included in the Plan Update. Mr. Fortune stated four meetings have been held that were open to the public including: February 16, 2016 kick-off meeting, July 29, 2016 Hazard Identification Risk Assessment Workshop, October 14, 2016 Mitigation Strategy Workshop and the January 5, 2017 Public Information Meeting during the CRC Meeting. Mr. Fortune stated the Draft Plan will be available for public comment in January by being placed in public libraries in the participating localities. A Draft copy of the Plan will also be available on the CRC Website for public review and comment. It is planned for the Plan Update to be finalized and submitted to FEMA in February/March after receiving public comments. It is hoped that preliminary approval of the Plan Update will be given to participating localities in March/April for localities adoption with final approval by FEMA in May 2017.

Mr. Walker requested a copy of the presentation be emailed to him.

Cumberland County Participation in CRC Comprehensive Economic Development Strategy (CEDS) Project, EDA – Economic Development Support for Planning Organizations **Program:** Ms. Hickman stated included in the Council packet was a memorandum with information provided to Cumberland County thus far. Ms. Hickman stated the CRC elected in October to send a letter to Cumberland County seeking their participation in an Economic Development Administration (EDA) application for the development of a Comprehensive Economic Development Strategy (CEDS). Ms. Hickman stated in November several CRC representatives and herself made a presentation to the Cumberland County Board of Supervisors on this offer. During the meeting it was offered by CRC representatives in attendance to give Cumberland until January to make its decision. The Cumberland Board of Supervisors is scheduled to meet on January 10th. Ms. Hickman stated she spoke with Ms. Vivian Giles on January 4th. Ms. Giles indicated she had not received a request from any of the Cumberland Board Members to have the item put back on the agenda for consideration. Ms. Giles stated if this were to change, she would let Ms. Hickman know, Ms. Giles did request verification that if Cumberland participated in the application for the development of the CEDS and it was not funded, Cumberland would not have to maintain its' membership. Ms. Hickman verified, Cumberland would only have to become a member if the Application was successful. Ms. Hickman stated the Cumberland Board of Supervisors board packet was scheduled to be sent out on January 5th (the same day of the CRC meeting).

There was discussion on the matter. It was the consensus of the representatives present to find out what Cumberland's decision was after the January 10th Cumberland Board of Supervisors meeting and if they chose not to participate in the Application to EDA to proceed without them immediately to submit the Application to EDA.

GO Virginia Update: Ms. Hickman stated an update on GO Virginia was provided in the Council packet. Ms. Hickman handed out a recently prepared Press Release on the Public Informational Meeting schedule for the GO Virginia Region 3. Ms. Hickman noted one of the Public Informational Meetings will be held on January 18th at 5:30 p.m. at Charley's Waterfront Café, next door to the CRC office. Ms. Hickman also noted that the GO Virginia Region 3 has appointed Executive Committee members including Charley Majors (Chairman – Danville), Randy Lail (Vice-Chairman – Lunenburg), Karl Stauber (Danville Regional Foundation – Danville), Al Roberts (SVCC-Alberta-Brunswick County) and Sherry Swinson (Longwood-Farmville-Prince Edward County). Ms. Hickman stated at the December CRC meeting the Council took action to offer a \$25,000 loan that would be utilized as start-up funds and would be offered at the December 6th Region 3 Go Virginia meeting. Mr. Timmons stated he had spoken to Mr. Majors and it was indicated the funding was not needed at this time, however, it was appreciated.

FOIA Officer Online Training Update: Ms. Foster noted the Virginia Freedom of Information Advisory Council still has not offered a new date for free online training for FOIA Officers.

Status Report on Projects: Ms. Hickman stated twice a year an update is provided on the status of CRC contractual projects. Ms. Hickman noted the staff have been working on numerous grant applications for various localities as well as continuing to provide technical assistance services on projects.

There was some discussion on the projects listed.

Council Member Comments: There were none.

New Business

Staff Reports

CRC Grant Writing Contract, Town of Dillwyn FY 2016 Community Development Block Grant (CDBG) Housing Rehabilitation Project Application: Mr. Fortune stated the CRC is assisting the Town of Dillwyn in applying for a 2016 Community Development Block Grant for a housing rehabilitation project. The Application is due in March. The Application will seek funds to improve housing conditions in a determined area of the Town of Dillwyn. Mr. Fortune stated a copy of the grant writing agreement for services was provided in the Council packet for approval.

Mr. Timmons moved and Mr. Dunnavant seconded to authorize Ms. Hickman to execute the agreement between the CRC and the Town of Dillwyn to provide grant writing services for the CDBG program application. Motion carried.

Hampden-Sydney College Non-Voting Representative Appointment: Ms. Hickman welcomed Mr. John Pregnaman who will be representing Hampden-Sydney College as the non-voting representative on the CRC. All of the CRC Representatives present welcomed Mr. Pregnaman to his first meeting.

Consideration of Rescheduling CRC February 2, 2017 Meeting, VACO County Government Day Conflict: Ms. Hickman stated the Virginia Association of Counties (VACO) will be holding its County Government Day the same day as the regularly scheduled CRC meeting in February (2-2-17). In order to allow staff and CRC Representatives to attend, it was recommended that the CRC meeting date be rescheduled.

There was discussion.

Mr. Dunnavant moved and Mr. Timmons seconded to change the February CRC Meeting date to Tuesday, January 31st at 12:00 Noon at the CRC office.

2017 Rural Caucus Reception and Dinner: Ms. Hickman stated information on the 2017 Rural Caucus Reception and Dinner that will be held in Richmond on February 1, 2017 in Richmond, Virginia was provided in the Council packet.

Governor of Virginia Amendment to Biennial Budget for FY 16-18: Ms. Hickman stated the Governor of Virginia has released his Amendments to the Biennial Budget for FY 2016-2018. Ms. Hickman stated a memo including the major items noted in the Governor's Amendment to address the shortfall of funding was included in the Council packet. Ms. Hickman stated the PDC's funding was still reported at the same level.

2017 General Assembly Session Calendar: Ms. Hickman stated a copy of the 2017 General Assembly Session Calendar was provided in the Council packet for information purposes.

CRC Fall/Winter 2016 Regional Reporter: Mr. Fortune stated a copy of the CRC Fall/Winter 2016 Regional Reporter Newsletter was included in each CRC Packet. This was provided for information.

FY 15-16 CRC Annual Report: Ms. Hickman stated she had not received the final copy from the printer in time to be included in the Council packet. Therefore, she handed out the final CRC Annual Report for FY 15-16 at the meeting to Representatives preent.

Ms. Hickman stated she did want discuss the format for meeting with Boards of Supervisors and County Administrators in the coming months. Ms. Hickman stated last year the CRC conducted Dialogue Meetings that included the CRC Representatives, CRC Staff, County staff and Board of Supervisors to present the Annual Report at a working session. Previously the CRC staff appeared before Boards of Supervisors and presented the Annual Report during their monthly board meetings and met with County Administrators one on one. The same occurred with Town Councils. Ms. Hickman stated she felt the Dialogue Meetings were very effective and allowed for more direct communication between the Council and the elected board of supervisor members. Ms. Hickman requested direction on what the Council would like to occur this year.

There was discussion on the matter.

It was the consensus to hold Dialogue Meetings with the respective Board of Supervisors, similar to last year again this year. Mr. Timmons stated the importance of the EDA Application for the Comprehensive Economic Development Strategy should be emphasized and what it will mean for the region and also relate the types of project funding that can be utilized for this program. In addition include those programs that were utilized in the past when the region had EDA funding.

Council Member Comments: There were none.

Commonwealth Intergovernmental Review Process (CIRP): There were none.

Other Business: Mr. Timmons requested a copy of the requirements for the CRC to become an Economic Development Administration (EDA) Approved Economic Development District (EDD) be provided to Mr. Pregnaman for his review. Mr. Timmons stated the CRC needs to be revisiting the requirements and how the board makeup may need to change in order to seek this designation.

Mr. Timmons stated on the next CRC Agenda he would like to spend some time discussing what the next steps should be for the CRC to move forward.

Ms. Hickman stated the first step in the process is to have an EDA approved Comprehensive Economic Development Strategy (CEDS). Once this has been achieved the CRC could then seek to become an approved Economic Development District which would entail the board representation and possible funding for the organization.

Mr. Timmons stated he would like to have a list of items that are required to achieve these steps. This could be utilized to move forward.

Council Member Comments: Mr. Walker stated he enjoyed the pages being numbered.

The Vice-Chairman reminded members the next meeting will be on Tuesday, January 31, 2017 at the CRC office.

Adjournment: The meeting adjourned at 12:45 p.m.

Mr. Gary Walker, Secretary

CRC Regional Hazard Mitigation Plan Update



Public Presentation
CRC Monthly Council Meeting
January 5, 2017

Project

- Review and Update of the Regional Hazard Mitigation Plan for PD 14
- Funded by a Planning Grant from FEMA, plus cash/in-kind from participating localities.
- Required under federal regulations.
 - Disaster Mitigation Act of 2000: requires that localities develop and adopt a Hazard Mitigation Plan to be eligible for certain types of FEMA funding. Plan must be reviewed and updated every five years, per regulations.

Hazard — Act or phenomenon that can potentially result in harm or other unwanted consequences to people or objects

Source: VDEM

Hazard Mitigation – Steps taken to lessen or reduce the impact of hazards/disasters on people and property by reducing hazard risk and vulnerability Source: FEMA

Locality Participation

- Six Counties in PD 14 and the Town of Farmville are represented on the Project Management Team
 - PMT working directly with CRC, VDEM staff on updating Plan
- Participation by other towns includes assistance in updating mitigation strategies, reviewing Plan, and adopting Plan.
 - Due to their size, these towns are represented by their respective County on the PMT

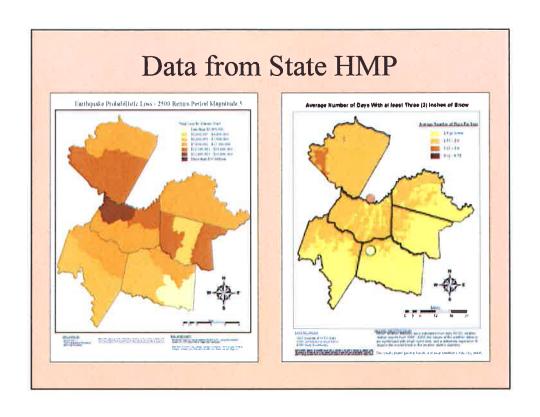
Plan Update Process

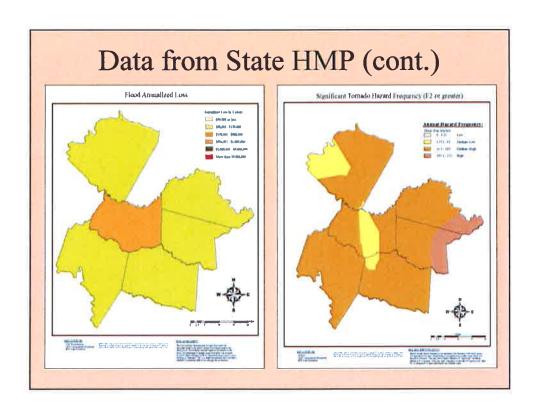
- Every section of the Plan is being reviewed and updated.
- Particular emphasis on certain sections of the Plan:
 - Regional Profile
 - Hazard Analysis
 - Vulnerability Assessment
 - Mitigation Strategy

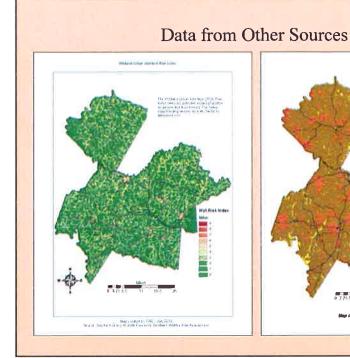
Process (continued)

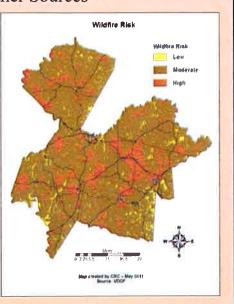
What has changed since the last Plan Update was completed:

- Different data for Vulnerability Assessment
 - New HAZUS data used for assessment
- Some localities added/deleted mitigation strategies
- · Regional stakeholders more engaged









Process (cont.)

- Meetings/Workshops (open to the public):
 - February 16, 2016 (kick-off meeting)
 - July 29, 2016 (HIRA workshop)
 - October 14, 2016 (Mitigation Strategy workshop)
 - January 5, 2017 (public input meeting)
- Project Management Team also consulted with CRC staff via phone, e-mail.

Public input

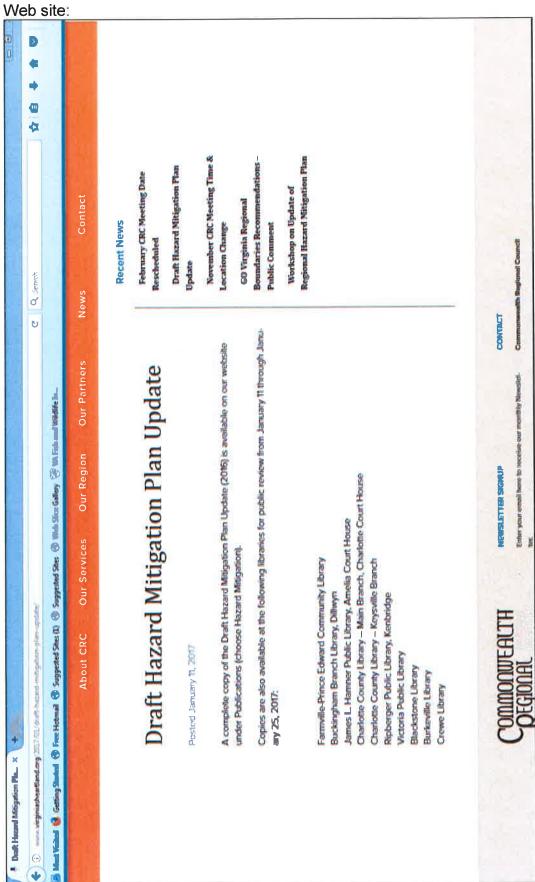
- Public input is being solicited throughout using the following methods:
 - -This public input meeting
 - -The public was invited to the Workshops held thus far.
 - -The DRAFT Plan will be made available in January at public libraries throughout the region for review and comment.
 - -The DRAFT Plan will also be available on the CRC web site:

http://www.virginizsheartland.org/about pubs/hmp.html

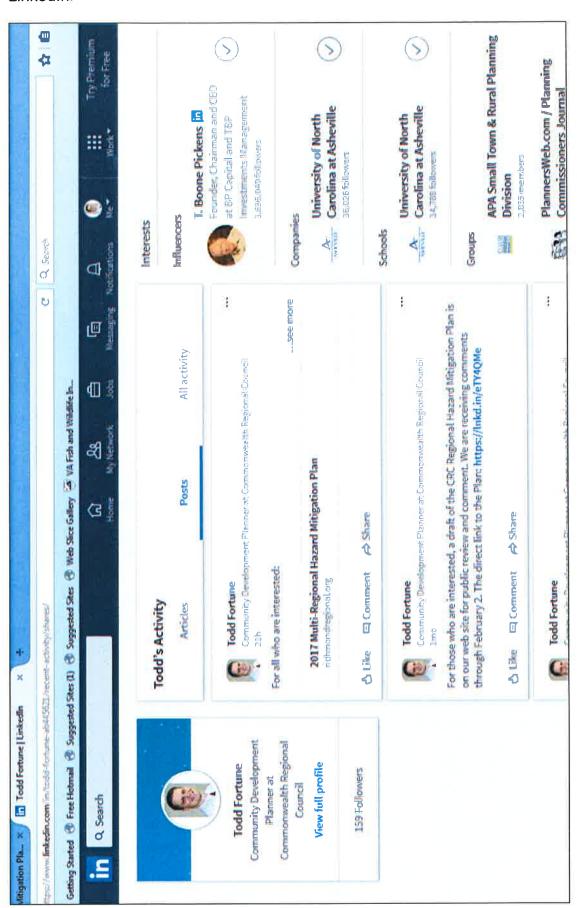
Timeline

- •January 5, 2017-Public Input Meeting
- •January 2017– DRAFT Plan available for public review and comment
- •January 2017– surrounding PDCs, local agencies invited to comment on DRAFT Plan
- •February 2017– PMT members review comments received on DRAFT Plan, work with CRC staff on any additional changes; local planning commissions/ governing bodies review DRAFT Plan
- •February/March 2017 Plan finalized, sent to FEMA for review and preliminary approval
- •March/April 2017—FEMA gives preliminary approval; Plan sent to localities for adoption
- •May 2017-FEMA gives final approval

Questions?



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